

King and Queen County  
Board of Supervisors Workshop/Presentation Meeting

Monday, December 5, 2011

7:00 P.M.

King and Queen County Courts and Administration Building  
General District Courtroom

Chairman Simpkins called the meeting to order, with all members present.

**BAY AGING PRESENTATION – KATHY VESSLEY MASSEY**

Ms. Massey was present for the purpose of providing an update Bay Aging and Bay Transit. Ms. Massey advised that the Bay Aging Board has been very busy in reviewing financials and audits that have been prepared and thanked Dr. Elton Smith, representative for the County for all of work and support.

In her report she advised that:

- 9600 meals were distributed last year, with a lot of meals being distributed by Meals on Wheels
- 2200 rides were made, ½ of which were taking citizens to work (Bay Transit)
- 9 homes were winterized
- Stimulus funds will be gone by March
- 5 homes were worked on through the Indoor Plumbing program
- The Adult Housing Program assisted 6 families
- Advised that King and Queen Resource Council was active and now forming a Community Care Center at Aylett
- Advised that the model home in Mattaponi has been sold.

Ms. Alsop commended Bay Aging for their assistance during Hurricane Irene in distribution of meals.

Mr. Milby thanked Dr. Smith for his service in representing the County on the Bay Aging Board.

**DISCUSSION OF BUSINESS LICENSE TAX**

County Administrator Tom Swartzwelder advised that Mrs. Longest, Commissioner of Revenue has contacted him and asked that this issue be rescheduled for discussion at the January workshop.

## **FIRE AND EMERGENCY MEDICAL SERVICES – GUIDELINES FOR DISTRIBUTION OF FUNDS**

County Administrator Tom Swartzwelder provided an overview of recommendations relating to the guidelines for distribution of funds and explaining the process in which a department would follow when requesting funds. Mr. Swartzwelder advised that the request would first go to the Chiefs, then to the Emergency Services Coordinator and County Administrator, at which time they would grade the application and then the Board of Supervisors would make the final decision.

A lengthy discussion was made as far as how many times during the year that fire and rescue could make a request. It was explained that the departments would have 90 days to submit their long term capital needs plan after approval of the guidelines (proposed for January 2012) which would be by the end of March, and it was the consensus of the Board that they could submit a request twice a year with the 1<sup>st</sup> request being made in July and then again in December. It was also discussed that a cap of \$50,000 would be established per request, unless there was an emergency. Requests can be made for buildings, vehicles or equipment.

## **REVIEW OF PROPOSED ZONING REVISIONS**

The Board began review and discussed the proposed zoning changes. The Board expressed concern relating to the by Right rule where Mr. Richardson, member of the Planning Commission has suggested and the Planning Commission has recommended that it be changed from 2 lots and a residual to 1 lot and a residual. After discussion, it was the consensus of the board rejecting this proposed change and instructed staff to put back the original wording and provide revised pages reflecting such.

The Board continued discussion of the remaining proposed changes.

IT IS ORDERED THAT THE BOARD ADJOURN:

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J. Lawrence Simpkins, Chairman

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K. Diane Gaber, Deputy Clerk