King and Queen County
Board of Supervisors Workshop Meeting

Monday, April 23, 2012

7:00 P.M.

King and Queen County Courts and Administration Building
General District Courtroom

"Minutes of the Meeting"

Chairman Sherrin Alsop called the April 23, 2012 workshop meeting to order, with all members present.

ADOPTION OF FY2013 BUDGET

Chairman Alsop advised that Commissioner of the Revenue Helen Longest was present and would like to speak before the Board with concerns relating to sharing of a copier between her office and the Treasurers' Office, the need for Part-time help and a possible change in cost relating to NADA values used. Mrs. Longest further advised that she felt it would be an inconvenience to the Treasurer based on the volume of printing that is done by the Commissioner's Office, stating that in a 6 month period, they printed over 30,000 copies, which included land cards, federal and state forms, as well as other IRS forms.

The second issue addressed was the need for part-time help in her office, as with the added responsibilities of now doing business licenses; it will require 2 of her employees out of her office. After 15 years she has the same number of employees with part-time. The workload in her office has increased tremendously over the years.

Mrs. Longest further stated that presently they were using DMV values and are negotiating with NADA to see if the cost would be cheaper. Present cost for DMV is $2,550.00.

After discussion and questions, Mr. Milby suggested leaving the budget like it is and have the County Administration Office check into copiers and re-evaluate later in the year to seek additional information relating to cost.

A motion was made by Mr. Milby and seconded by Mr. Simpkins to adopt the King and Queen County Over-All Budget as it stands for FY13.

KING AND QUEEN COUNTY BOARD OF SUPERVISORS' RESOLUTION APPROVING THE FISCAL YEAR 2012-2013 ANNUAL FISCAL PLAN FOR THE COUNTY OF KING AND QUEEN

WHEREAS, the King and Queen County Board of Supervisors ("Board of Supervisors") has reviewed the General, Social Services, Comprehensive Services Act, Comprehensive Services Act Administration, School, School Cafeteria and Court Security Funds as part of the Fiscal Year 2012-2013 Annual Fiscal Plan; and

WHEREAS, the Board of Supervisors held a duly advertised public hearing on the proposed Fiscal Year 2012-2012 Annual Fiscal Plan on April 9, 2012.

NOW, THEREFORE, IT IS RESOLVED THIS 23th DAY OF APRIL, 2012, that the Board of Supervisors does approve the Fiscal Year 2012-2013 Annual Fiscal Plan in the total amount of $20,570,822; and

BE IT FURTHER RESOLVED that of this total amount, the Board of Supervisors does hereby approve a General Fund budget in the amount of $12,161,821, comprised of the following categories and amounts:

Board of Supervisors	$47,380
County Administrator	$247,970
County Attorney	$212,745
Independent Auditor	$40,200
Commissioner of Revenue	$207,865
Finance	$45,922
Treasurer	$236,218
Information Technology	$71,607
Risk Management	$129,147
Electoral Board	$38,900
Registrar	$74,499
Circuit Court	$2,650
9th District Circuit Court	$20,079
General District Court	$12,170
Special Magistrates	$879
JDR District Court	$10,721
9th District Court Services Unit	$67,400
Clerk of Circuit Court	$242,119
Victim Witness Assistance	$3,104
Commonwealth's Attorney	$212,745
Sheriff	$1,260,716
E911	$77,367
Volunteer Fire Departments	$118,000
Ambulance and Rescue Services	$89,250
Radio Communications	$259,646
EMS Other	$695
Probation & Pretrial Services	$1,250
Regional Jail	$500,072
Board of Building Appeals	$525
Building Inspections	$83,731
Animal Control	$10,920

Animal Shelter	$113,259
Medical Examiner	$200
Emergency Services Coordinator	$38,818
Parks and Recreation	$0
Refuse Control (VPPSA)	$455,699
Litter Control	$500
General Properties	$198,066
Health Department	$55,019
Chapter X CSB	$20,700
Rental Assistance Program	$3,438
State and Local Hospital Program	$6,510
Bay Aging	$27,568
Contributions	$22,675
Disability Services Board	$0
Community College	$4,417
Public Library	$186,208
Community Development/TEA-21	$588,502
Planning Commission	$12,300
Community/Economic Development Director	$21,198
MPPDC	$16,300
Board of Zoning Appeals	$4,000
Zoning Administrator	$176,342
Airport Authority	$35,000
IDA	$3,285
Soil and Water Conservation District	$9,674
Forestry Services	$11,852
RC & D Program	$0
Wetlands Board	$3,100
Cooperative Extension	$33,060
Reserve for Contingencies	$65,000
Transfer to Social Services	$276,753
Transfer to CSA Fund	$240,000
Transfer to CSA Administration Fund	$3,930
Transfer to School Fund	$4,544,188
Transfer to Reserve Fund for Fire Depts.	$25,000
Transfer to Reserve Fund for Rescue Squads	$25,000
Transfer to Reserve Fund for School Construction	$50,000
Transfer to Landfill Contingency Fund	$100,000
Debt Service	$247,725
Capital Projects	$202,000; and

BE IT FURTHER RESOLVED that the Board of Supervisors does hereby approve the Fiscal Year 2012-2013 Annual Fiscal Plan for the School Fund totaling $11,032,390, to be appropriated on a quarterly basis (both revenue and expenditures) pursuant to and in reliance on the express written "Budget Agreement" executed this same date by both the Superintendant and the Chairperson of the King and Queen County Public School System, ("Schools") stating that no more than $1,200,000 can be expended by the Schools within any 30 day period without the express written consent of the Board of Supervisors adopted by

majority vote at a public meeting. In the event that there is a reduction in funding from either or both the State and Federal sources used in projecting the School Fund of $11,032,390, The Board of Supervisors may, after holding a public hearing, but is expressly not obligated to increase local funding to cover said reductions.

BE IT FURTHER RESOLVED that the Board of Supervisors in order to encourage greater frugality does hereby establish that any unspent local funds remaining in the School Fund at the end of Fiscal Year 2012-2013 shall be transferred to the Reserve Fund for School Construction.

BE IT FURTHER RESOLVED that the Board of Supervisors does hereby approve the Fiscal Year 2012-2013 Annual Fiscal Plan to include the additional fund categories:

Social Services Fund	**$1,261,389**
Comprehensive Services Act Fund	**$750,000**
CSA Administration Fund	**$12,500**
School Cafeteria Fund	**$380,298**
Court Security Fund	**$37,295**

AYES: MORRIS, MILBY, ALSOP, SIMPKINS, BAILEY
NAYS: NONE

ADOPTION OF KING AND QUEEN COUNTY TAX RATES FOR CALENDAR YEAR 2012

A motion was made by Mr. Simpkins and seconded by Mr. Bailey to adopt the following resolution setting the tax rates for calendar year 2012.

Chairman Alsop noted that the Real Estate, Manufactured Homes and Public Service Corporation rates increased 4 cents making them .52 cents per $100.00 of assessed value.

KING AND QUEEN COUNTY BOARD OF SUPERVISORS' RESOLUTION SETTING THE TAX RATES FOR CALENDAR YEAR 2012

WHEREAS, the King and Queen County Board of Supervisors held a public hearing on April 9, 2012 to consider the appropriate tax levy on real estate, personal property, machinery and tools, merchant's capital, manufactured homes, farm machinery, and public service corporations for calendar year 2012; and

WHEREAS, the Board of Supervisors received comments from the citizens of King and Queen County.

NOW, THEREFORE, IT IS RESOLVED THIS 23th DAY OF APRIL, 2012, that the King and Queen County Board of Supervisors does approve the following tax rates for the calendar year 2011:

	Per $100 of Assessed Value
Real Estate:	**$0.52**
Personal Property:	**$3.94**
Machinery and Tools:	**$1.10**
Merchant's Capital:	**$0.65**
Manufactured Homes:	**$0.52**
Farm Machinery:	**$1.10**
Public Service Corporations:	**$0.52.**

BE IT FURTHER RESOLVED that the PPTRA rate for calendar year 2012 is set at 58% that will be applied as a credit for qualifying vehicles.

AYES: MORRIS, MILBY, ALSOP, SIMPKINS, BAILEY
NAYS: NONE

DISCUSSION OF LANDFILL MODIFICATION APPLICATION

The Board was advised that DEQ is asking what the County's opinion is on whether the Board would like to request a hearing on three (3) major modifications, those being: Republic Services wants to get rid of the 3 feet of clay; Wants to re-circulate the leachate; and placement of Philo Cap.

A motion was made by Mrs. Morris and seconded by Mr. Milby to ask DEQ for a public hearing on all modifications concerned and advising that the Board is in objection to the modifications.

AYES: S. C. ALSOP, J. M. MILBY, JR., J. L. SIMPKINS, D. H. MORRIS, R. F. BAILEY, JR.
NAYS: NONE

CLOSED SESSION PURSUANT TO SECTION 2-2-3711 (a) (6) OF THE CODE OF VIRGINIA FOR THE PURPOSE OF DISCUSSION ACQUISITION OF REAL PROPERTY

A motion was made by Mr. Milby and seconded by Mr. Simpkins to enter into closed session pursuant to Section 2.2-3711 (A) (6) of the Code of Virginia for discussion and consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the county would be adversely affected.

AYES: S. C. ALSOP, J. M. MILBY, JR., J. L. SIMPKINS, D. H. MORRIS, R. F. BAILEY, JR.
NAYS: NONE

A motion was made by Mr. Bailey and seconded by Mr. Milby to come out of closed session with each member certifying by individual vote, that only those public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act were heard, discussed, or considered in closed session.

AYES: S. C. ALSOP, J. M. MILBY, JR., J. L. SIMPKINS, D. H. MORRIS, R. F. BAILEY, JR.
NAYS: NONE

IT IS ORDERED THAT THE BOARD ADJOURN:

A motion was made by Mr. Simpkins and seconded by Mr. Bailey to adjourn the meeting.

AYES: S. C. ALSOP, J. M. MILBY, JR., J. L. SIMPKINS, D. H. MORRIS, R. F. BAILEY, JR.
NAYS: NONE

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Sherrin C. Alsop, Chairman

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Thomas J. Swartzwelder, Clerk