King and Queen County
Board of Supervisors Workshop/Presentation Meeting
And Proposed Adoption of FY 15 Overall County Budget

Monday, April 28, 2014

7:00 P.M.

"Minutes of the Meeting"

Chairman Bailey called the workshop meeting to order.

CONSIDERATION OF A POLICY TO WAIVE COUNTY BUILDING FEES FOR VOLUNTEER FIRE AND RESCUE DEPARTMENT MAKING IMPROVEMENTS OR CONSTRUCTING A NEW BUILDING

County Administrator Thomas Swartzwelder advised the Board that a month or two ago one of the departments came before the Board asking that the building permit fees be waived. Since that time the department has come back for another permit. Staff has reviewed this and is asking if the Board would like to approve a blanket policy that would waive all county building permit fees for volunteer fire and rescue departments allowing staff to have the ability to process without having to bring back to the Board on a case by case basis for approval.

A motion was made by Ms. Alsop and seconded by Mr. Simpkins to set a policy to waive all County Building fees for volunteer fire and rescue squads making improvements and construction on all buildings.

Mrs. Morris expressed that she is not against waiving the fees for the Fire and Rescue Squads however; she does not think we can start this in the middle of the ball game. Mrs. Morris further expressed that if the Board is considering a policy to exclude them from having to pay the county building fees, that we make the policy now, and from now on out.

Mr. Simpkins expressed that going forward all the departments will know where the board stands and that we want to be fair to everybody.

Mr. Swartzwelder asked for point of clarification that "anything submitted or acquired after tonight forward" would be the policy. It was the consensus of the Board that this is correct.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, D. H. MORRIS, S. C. ALSOP
NAYS: J. M. MILBY, JR.

DISCUSSION OF ADOPTION OF OVER-ALL COUNTY BUDGET FOR FY15

County Administrator Thomas Swartzwelder advised that last year the Board adopted their budget and at some point in April, the School Board at a School Board Meeting of which neither Dr. Jones or Ms. Hall were present, amended their budget and added approximately 100 students to their ADM. That budget amendment came to the Board of Supervisors in January of this year as an increase in funding from DOE, which we are used to seeing as extra monies that we get from the State which really wasn't, it was adjusting our budget to match their budget. As explained by Dr. Jones a few weeks ago, some of that money is going back to the State, anticipating $228,000.00 to go back, which the ADM number is off by 47 students, working out to about $6,000.00 a child. This is how we got to the furlough issue. This is how the State funding portion ended up being off.

When the schools built their budget this year they built their budget on an ADM of 825, when we now know that the State has contested that and is saying that they have far less children, anticipating ADM of 788 for the current fiscal year. Dr. Jones feels that their ADM next year is going to be 790. At the current time on the Department of Education website projects their ADM at 750. If the Board of Supervisors adopts the budget that they have before them, the Board is potentially encumbering additional local funds in adopting a budget that is higher than what the reimbursement with the state portion would be. The federal portion according to Ms. Hall stays the same pretty much all the time.

There are some options to discuss, those being:

(1) Under the Code, the Board can table this issue and recess and reconvene having another meeting. The State has not adopted their budget and because of that we are not under the time constraints
(2) The Board could start the budget process all over again
(3) Third Option would be to pick either the 790 number that Dr. Jones recommends or the 750 State number on the Department of Education website, adopting the budget under those scenarios.

Ms. Alsop expressed that the Board was not informed of the number that was changed by the School Board, so the numbers that have been given at each meeting by the Schools, means absolutely nothing. She uses those base numbers to see exactly where we are. Ms. Alsop further expressed that she was upset that the Board was not advised of this and then for the Schools to come to the Board of Supervisors and say that the budget amendment was extra money from the state, when it really was numbers that had been bumped up. It was not extra money.

Ms. Cora Armstrong, Member of the School Board, was present commented that the School Board did not make up any numbers and did not know where the Board of Supervisors got this from. It was not true. The number was based on what the Superintendant at the time said that we had including virtual school students in the number.

Ms. Hall, Director of Finance for the Schools, advised that the budget that the School Board originally got was based on 725 students. No virtual school students were added in that number.

Dr. Jones provided the following numbers that the Budget was based on for the past three years, those being: For 2011 – 758, 2012 – 730, 2013 - 725, 2014 – 825.

Mr. Milby commented that he was appreciative that Ms. Armstrong was present tonight, but also was disappointed that the other four School Board Members were not, as he had some other questions.

After a lengthy discussion of questions and concerns Mr. Swartzwelder advised the Board that the only legal requirement is that the Board cannot adopt a budget until after 7 days following a public hearing. With the change, it looks like the amount being short is around $174,315, which is about 2 cent on the levy.

Mr. Swartzwelder further advised that the Board could table and continue discussion another night.

Mr. Milby commented that although we can redo the budget, we can't change the tax rate that we have already advertised. Mr. Swartzwelder advised that this was correct, not without cancelling and re-advertising.

Mrs. Morris asked if the amount could not be taken from the School Maintenance Fund.

After further discussion Ms. Alsop expressed that she felt that the Board needs to deal with the furlough and look at the budget for the next year and would like to put the dollars aside, however she would like to see something from the Schools that they are actively looking to manage this problem, and take the funds from their contingency.

Mr. Swartzwelder advised that the Schools are asking for assurance that if they show a good faith effort and that they have chipped away at it, that the Board will cover the difference.

FURLOUGH ACTION – SCHOOL BOARD EMPLOYEES

A motion was made by Ms. Alsop and seconded by Mrs. Morris that the Schools will meet with the Board of Supervisors at the Board's June workshop meeting with Dr. Jones presenting an itemized list of all cuts and savings that they have been able to make and in return the Board of Supervisors will assure that the School Employees will get paid for all 4 furlough days (picking up the day they already have missed) but to assure that upon presentation of an itemized list of cuts and savings the Board will pick up the remainder out of the School Maintenance Fund to cover the difference between what they save and is due and owing to employees for 4 days.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, D. H. MORRIS, S. C. ALSOP
NAYS: J. M. MILBY, JR.

(Back to Adoption of FY 15 Budget)

ADOPTION OF FY 15 BUDGET – POSTPONED UNTIL MAY 12, 2014

A motion was made by Mr. Simpkins and seconded by Ms. Alsop to recess and reconvene this meeting until the next regular meeting of the May 12, 2014 to discuss the adoption of Tax Rates for 2014 and the Budget for FY2015.

Mr. Milby advised the Board that he probably would not be able to attend that meeting.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, JR., D. H. MORRIS, S. C. ALSOP
NAYS: NONE
ABSTAIN: J. M. MILBY, JR.

ITEMS NOT ON AGENDA:

SHERIFF'S DEPARTMENT – ASKING FOR RECONSIDERATION OF ONE VACANT FULL-TIME DEPUTY POSITION AND REQUEST FOR SALARY INCREASE FOR OFFICER JORDAN

County Administrator Thomas Swartzwelder advised that the Sheriff was not on the agenda; however, he and Officer Jordan would be present to answer any questions the Board may have.

Ms. Alsop questioned that the Board discussed during the budget about needing another full-time position and referencing a color coded chart that was presented sometime ago that showed the Board when deputies were added, before that there would be sufficient number of deputies to cover the county at day and night.

SHERIFF'S REQUEST – FULL-TIME VACANT POSITION - DISCUSSION

Sheriff Charboneau advised that he was not asking for another position, but to fill the full-time vacant position that he already has. He can work it as a part-time position but did not feel it would work, as the position would be a road position. The savings making it part-time is approximately $24,000.

Mr. Milby as a point of clarification commented that the Board added part-time employees with the thought of replacing the full-time position in the budget. Mr. Milby commented that he agreed with Ms. Alsop and remembers that they could cover the county on both ends 24/7 with 2 deputies on duty. Sheriff Charboneau advised that he did not prepare the chart. Sheriff Walton worked on the chart and Deputy Balderson prepared it for the Sheriff.

SHERIFF'S DEPARTMENT – REQUEST FOR SALARY INCREASE – OFFICER JORDAN

Sheriff Charboneau advised that Investigator Jordon was present to answer any questions of concern.

Mr. Milby expressed that the Board did not give any raises to employees this year and that there are a lot of deserving employees that the board was not able to give raises to.

Mrs. Morris questioned the salary scale, that she agrees that those that have received their certifications need to be included in the salary chart.

Sheriff Charbonaeu further advised that he has a Jr. Investigator and if he gets a $2,000 bump it will put him up with Mr. Jordan.

Mr. Swartzwelder advised that the salary scale treats all the Investigators the same. The years of service would keep them somewhat separated, but believes the Investigator has hit the cap. Sheriff Charboneau believes that he deserves some consideration by the Board as he graduated from the Virginia Forensic Science Academy in April.

Mr. Milby expressed to Mr. Jordon the Boards thanks for all he has done for the county and to please not take it personally.

Mr. Swartzwelder commented that to avoid this coming up every time, then possibly another step may have to be added or say this is a one-time deal.

Ms. Alsop and Mrs. Morris further commented that it has to be done consistently as other departments have received their certifications and never has been address.

Mr. Simpkins commented that a lot of the classes are required for their job and maybe we need to look at it if it is required to do your job, or was it a course they just took.

IT IS ORDERED THAT THE BOARD ADJOURN:

A motion was made by Mr. Simpkins and seconded by Mrs. Morris to recess and reconvene until May 12, 2014 at 7:00 P.M.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, D. H. MORRIS, S. C. ALSOP, J. M. MILBY, JR.
NAYS: NONE

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R. F. Bailey, Jr., Chairman

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K. Diane Gaber, CMC, Deputy Clerk