

King and Queen County
Board of Supervisors Meeting

Monday, July 14, 2014

7:00 P.M.

“Minutes of the Meeting”

Chairman Bailey called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

Mr. Bailey provided the invocation followed by the Pledge of Allegiance to the Flag of the United States.

APPROVAL AND SIGNING OF THE MAY 27, 2014 AND JUNE 9, 2014 MINUTES OF THE BOARD

A motion was made by Mr. Simpkins and seconded by Mrs. Morris to approve the May 27th, 2014 and June 9, 2014 minutes of the Board.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, J. M. MILBY, JR., D. H. MORRIS, S. C. ALSOP
NAYS: NONE

APPROVAL AND SIGNING OF THE JULY 2014 WARRANTS AND APPROPRIATIONS

A motion was made by Ms. Alsop and seconded by Mr. Simpkins to approve the signing of the July 2014 warrants and appropriations minus for the what the schools have put in.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, J. M. MILBY, JR., D. H. MORRIS, S. C. ALSOP
NAYS: NONE

SCHOOLS

A motion was made by Ms. Alsop and seconded by Mr. Milby to appropriate the funds of \$3.5 million dollars to the Schools per resolution adopted on the budget.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, J. M. MILBY, JR., D. H. MORRIS, S. C. ALSOP
NAYS: NONE

SHERIFFS DEPARTMENT REQUEST OF – DRUG FUNDS

It was explained that the Sheriffs request for drug funds came in after the Board packets were sent out.

A motion was made by Ms. Alsop and seconded by Mrs. Morris to grant request for appropriations for drug investigation funds 4-100-31200-3180 in the amount of \$4,000.00.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, J. M. MILBY, JR., D. H. MORRIS, S. C. ALSOP
NAYS: NONE

PUBLIC COMMENT PERIOD

Chairman Bailey opened the public comment period, asking that anyone wishing to speak to come forward, stating their name and district that they are from, allowing 3 minutes for comment.

Anne Marie Voight, Stevensville District, was present commenting that she did not feel that the Board nor the Schools were good stewards of her tax dollars. Mrs. Voight further commented that she understood that the Board gave the Schools additional tax dollars to cover the furlough, due to the wrong ADM being included and disagrees with this action. Mrs. Voight commented further that she understands that the Board has given the Schools almost all the allocation for this fiscal year and disagrees with this. Mrs. Voight asked that in the future that the County only give the minimum of what the state requires. Mrs. Voight expressed her concern of the expenses that the Schools are paying for the Superintendent and request that the Superintendent be required to submit to the Board at the first of the month of what the ADM is.

QUARTERLY REPORTS FROM CONSTITUTIONAL OFFICES, DEPARTMENT HEADS AND OUTSIDE AGENCIES.

Commissioner of the Revenue, Helen Longest, was present to answer any questions the Board may have concerning her report.

Treasurer Irene Longest report was included within the Boards packet. Ms. Alsop asked if the Board could get a report on how much was delinquent and how much was taken in.

Commonwealth Attorney Charles Adkins was not present, however, he submitted a written report court activities and investigations.

Sheriff Charboneau provided a report on Animal Control and various statics within the Sheriffs Department relating to various cases and calls.

Circuit Court Clerk Debbie Longest was not present, however a report has been submitted.

Dr. Stanley Jones, Superintendent of Schools, was present advising of the following:

- Introduced Sue Salg as the new Finance Officer for King and Queen County Schools.

- Advised that the School Board adopted the FY15 Budget at its meeting on June 5, 2014 and the original recommendation included the following mandates and expenditure reductions:
 - Remaining 1% Phase VRS Salary Adjustment (Impacts 86% of all Employees)-Mandated
 - VRS and Health Care (11.66% - 14.50%) Mandated
 - Projected Cost Savings due to changes in Central Office staffing
 - Elimination of 6 teaching positions
 - Elimination for 3 Aide Positions
 - Elimination of 1 Custodial Position
 - Elimination of Technology Subscription Costs
 - Retirement of Debt Service

Total Reductions: (\$459,486)

- In addition, the Board will consider the following additional FY15 budget recommendations.
 - Eliminate 1 Central Office Administrative Position
 - Eliminate 1 Administrative Position at Central High School
 - Hire a full-time Accounts Payable and Grant Reimbursement Specialist
 - Finalize Central Office Staffing (Director Technology Position)

Total Reductions: (\$288,415)

Grand Total: (\$757,901)

KQCPS FY15 Proposed School Operating Budget Revenue/Expenditures (\$9,407,902)

Betty Dougherty, Director of Social Services, provide the following report:

- Advised that Cooling Assistance began on June 15 and runs through August 15. For the month of June 48 applications were received for assistance with electric bills, with 13 being approved, 3 denied and 32 were pending.
- Advised that the CommonHelp program accepts applications for social services benefits online. King and Queen Citizens are using CommonHelp, however they have not yet been able to maintain the state target of 50%.
- Advised that the Social Services Department is doing a food drive from July 14 to August 1. They are also doing a back to school supply drive, with letters being mailed to churches and flyers being posted throughout the community. Donations can be dropped off at Social Services or you can call their agency and ask for Laura Offield to schedule for school supplies to be picked up.

VPI Extension Agent is no longer here, as she has been moved to Hanover. Mr. Swartzwelder advised that the Extension Service is looking for someone with more expertise with Ag and would be meeting with them on Wednesday.

Mr. Simpkins commented that this would be the opportunity to advise them of what King and Queen is looking for in an Agent for the County as there were areas/needs that were not being filled.

Joyce Mc Gowan, VDOT representative, was present advising of the following:

- Advised of the following Construction Projects that are underway: Surface treatment has begun on the following routes: 601, 608, 609, 613, 623, 625, 628, 633, 658, 664. Route 604 Bridge is completed and reopened.
- Projects under design is the bridge on Rt. 721 at the Caroline/King and Queen County line for replacement. The current bridge is a timber bridge that currently has a weight restriction of 14 tons. The project is scheduled for advertisement in July 2015. Once the plans are ready for review, they will hold a public meeting to go over them.
- Another project has been submitted for construction being the paving of Rt. 14 from Rt. 33 to about a half of a mile past Rt. 657 Lime House Road. The project includes milling and paving Rt. 14 and also trenching that will widen the shoulders out where possible. The project will be advertised in the fall and will be slated to begin in April 2015.
- As far as maintenance operations highlights, two mows have been completed on the primary and they have started mowing on the secondary roads, they have been patching potholes with asphalt. In early August, they plan to maintain dirt roads for dust control.
- Upcoming Projects: Plant Mix – Rt. 14 from Rt. 33 for 2.81 miles, shoulder trench widening and additional Intermediate asphalt for truck traffic. Rt. 721 from Rt. 360 to the county line except the section paved in 2011 near the school and Rt. 633 from Rt. 14 to Route 620. Rt. 633 has also been added to the schedule. At this time they do not have a start date from the contractor.

Ms. Alsop expressed concern of the citizens that travel the little of bridge in her area and the distance that they will have to travel if the bridge closes, and asked if there was some way that the bridge would not have to close.

Tim Torrex, Environmental Manager, Republic Services, was present providing a landfill update, advising that:

- On tonnage per day comparing with last year, being down approximately 1217 tons.. Year to date, they are 185,695 tons short from where they were at the end of the 2nd quarter in 2013.
- Advised that they lost the contract with North Hampton County to Waste Management due to Transportation cost. This contract was for 11,000 tons per contract year.
- Advised that the King and Queen Landfill will be closed on Saturdays due to the shortage of volume.
- Advised that their last waste inspection was on April 25, 2014 of which the inspections went well with no areas of concern being mentioned.
- Advised that Ingenco continues to operate 24/7. These hours have been in place since January 2014.

Rob Middaugh with G4S-ITI provided the following report:

- Advised that there were 78 possible training days (42 for firearms)
- ITI conducted on-tie training on 69 of those 78 days, with all graining conducted within allowable hours and at approved site locations. Driver training was conducted on 4 Saturdays, firearms training was conducted on 3 Saturdays and no driver or firearms training was conducted on any Sunday.
- Firearms training was conducted at night on 5 occasions. No firearms training or tactical sound infusion was conducted or used on Memorial Day or the Saturday before. Simulated IED's were only used on 17 of the 78 allowable days. A total of 80 simulated IED's or blanks were used on those 17 days, or an average of 4.7 per uses per day.
- Restroom facility is in place pending marking of handicapped parking spaces
- Range 3 was only used on 4 days during the 78 day period.

APPOINTMENTS/REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

BOARD OF ZONING APPEALS – STEVENSVILLE DISTRICT – TABLED
(5 YR APPOINTMENT – TO REPLACE MR. WYATT)

PLANNING COMMISSION – STEVENSVILLE DISTRICT

A motion was made by Mrs. Morris and seconded by Ms. Alsop to appoint Mrs. Heather Miller as a member on the Planning Commission representing the Stevensville District.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, J. M. MILBY, JR., D. H. MORRIS, S. C. ALSOP
NAYS: NONE

PAMUNKEY REGIONAL LIBRARY BOARD (TO REPLACE MS. ALSOP) TABLE

BUDGET AMENDMENTS

Budget Supplement/DARE Fund – Retro-Appropriation	\$25.00
Budget Supplement/Sheriff Auxiliary Fund - Retro-Appropriation	\$524.00
Budget Transfer – Commissioner of the Revenue – Retro-Transfer	\$1,820.00

DARE Fund - \$25.00 – supplemental appropriation is needed to cover the costs for the DARE educational program in the elementary schools. All funds used are donations from the community.

Sheriffs Auxiliary Fund - \$524.00 – supplemental appropriation is needed to cover the costs for the Sheriff Auxiliary Deputy Program. All funds expended are from donations from the community. No local funds.

Commissioner of the Revenue - \$1,820.00 – Commissioner of Revenue Helen Longest is requesting that \$1,820.00 be transferred from Part-time to Contracted Services line item. Motion was made by Ms. Alsop and seconded by Mr. Simpkins to approve the retro-appropriations as listed above and request of \$1,820 to be moved from Part-time to Contracted Services line item.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, J. M. MILBY, JR., D. H. MORRIS, S. C. ALSOP
NAYS: NONE

COUNTY ADMINISTRATOR'S COMMENTS

County Administrator Thomas Swartzwelder had the following comments:

- (1) Reminded the Board of the workshop on the 28th. Two issues will be discussed, those being representatives from the Electoral Board will be present to discuss moving two polling places and Kevin Schools with Upper Fire will be present to discuss his grant application for \$50,000.00
- (2) Advised that he would be on vacation the week of July 21 – 25, 2014.
- (3) Advised of a follow-up with Middlesex County
- (4) Advised that the County is debt free
- (5) Commented on an article that was in the Tidewater Review relating to Broadband
- (6) Advised of the article on King and Queen County in the Virginia Business Magazine.

BOARD OF SUPERVISORS COMMENTS

Ms. Alsop had the following comments:

- Thanked everyone for coming
- Advised that her mother had broken her foot and was doing fine
- Expressed that she was happy that the Governor chose to appoint her to the Emergency Services Board for the State, hoping that she can do a good job in speaking for the smaller localities.
- Expressed that she hoped the Board can proceed in buying iPads for the Board Members
- Expressed that she hoped that citizens would consider joint the local fire and rescue. Rescue 5 is having problems making calls and we want to provide the best for our citizens.
- Wanted the Board to know her thinking about the Schools Budget, giving them all of the local money at the beginning, and hopes that it will stop them from coming back except for when additional revenue is received and the Board needs to add to revenues. They have the right to use the money the Board has appropriated. They know what they will have to spend, but already having it, and hopes that they will spend it wisely. If the Schools do come back asking for more money, than there is going to be a problem.

Mrs. Morris had the following comments:

- Thanked everyone for coming to the meeting and for all the reports that were given.
- Have a safe trip home and see everyone next month.

Mr. Milby had the following comments:

- Thanked everyone for coming and have a safe trip home.
- Welcomed Ms. Salg to the County

Mr. Simpkins had the following comments:

- Thanked everyone for coming out and Welcomed Ms. Salg to King and Queen and that he looks forward to all reports, grafts and charts that she can supply in telling the Board how much has been spent.
- Expressed that the new way of appropriating is something different, if it does not work out, we will do something else.
- Expressed that tonnage is still going down, it is going to be a challenge, but we will make it.
- Advised that Walkerton Day will be the 1st Saturday in August
- Have a safe trip home

Mr. Bailey had the following comments:

- Advised that Virginia Power ran power to the Farmers Market today
- Commended the Sheriff for the good work that his office is doing
- Welcomed Ms. Salg to the County
- Was glad to hear that VDOT will be paving Rt. 14 at some point
- Thanked everyone for their reports as they are very helpful.
- Have a safe trip home and see everyone next month.

PURCHASE OF IPADS FOR BOARD OF SUPERVISORS

A motion was made by Ms. Alsop and seconded by Mr. Milby to purchase new iPads with keyboard and cases.

AYES: R. F. BAILEY, JR., J. M. MILBY, JR., D. H. MORRIS, S. C. ALSOP

NAYS: J. L. SIMPKINS

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Mrs. Morris and seconded by Ms. Alsop to adjourn the meeting.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, J. M. MILBY, JR., D. H. MORRIS, S. C. ALSOP
NAYS: NONE

R. F. Bailey, Jr., Chairman

K. Diane Gaber, CMC, Deputy Clerk