

King and Queen County
Board of Supervisors Regular Meeting

Monday, January 12, 2015
7:00 P.M.

King and Queen County Courts and Administration Building
General District Courtroom

“Minutes of the Meeting”

OPENING OF THE MEETING – COUNTY ADMINISTRATOR THOMAS SWARTZWELDER

County Administrator Thomas Swartzwelder opened the annual meeting of the Board.

ELECTION OF THE CHAIRMAN OF THE BOARD FOR 2015

County Administrator Thomas Swartzwelder opened the floor for nominations for Chairman of the Board. A motion was made by Mrs. Morris and seconded by Ms. Alsop nominating Mr. Simpkins as Chairman of the Board for 2015.

AYES: J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.

NAYS: NONE

NOT PRESENT: J. M. MILBY, JR.

ELECTION OF THE VICE-CHAIRMAN OF THE BOARD FOR 2015

Chairman Simpkins opened the floor for nominations for Vice-Chairman of the Board. A motion was made by Mr. Bailey and seconded by Mrs. Morris nominating Ms. Alsop as Vice-Chairman of the Board for 2015.

AYES: J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.

NAYS: NONE

NOT PRESENT: J. M. MILBY, JR.

APPOINTMENT OF CLERK AND DEPUTY CLERK TO THE BOARD FOR 2015

A motion was made by Mr. Bailey and seconded by Ms. Alsop appointing Thomas J. Swartzwelder as Clerk and K. Diane Gaber, CMC, as Deputy Clerk to the Board for 2015.

AYES: J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.

NAYS: NONE

NOT PRESENT: J. M. MILBY, JR.

RESOLUTION FIXING THE DATE, TIME AND PLACE OF MEETINGS OF THE BOARD OF SUPERVISORS FOR 2015.

A motion was made by Mrs. Morris and seconded by Mr. Bailey to adopt the following resolution setting the regular meeting dates as the 2nd Monday of each month, and the 4th Monday of each month for workshop/presentations, beginning at 7:00 P.M., reflecting notes and changes and cancellations of meetings.

KING AND QUEEN COUNTY BOARD OF SUPERVISORS' RESOLUTION FIXING THE DATE OF THE REGULAR MEETING AND THE DATE OF THE CONTINUED MEETING IN THE EVENT OF HAZARDOUS WEATHER OR OTHER CONDITIONS AND SETTING THE DATE FOR THE PURPOSE OF HOLDING WORKSHOPS AND TO HEAR PRESENTATIONS FOR THE BOARD OF SUPERVISORS OF KING AND QUEEN COUNTY, VIRGINIA

WHEREAS, the Board of Supervisors of King and Queen County (the "Board") is required by Section 15.2-1416 of the Code of Virginia, as amended, to set the date, time and place of the regular Board Meeting at the annual Meeting of the Board; and

WHEREAS, Section 15.2-1416 also permits the board to fix the date of days to which a regular meeting shall be continued if the Chairman, or Vice-Chairman if the Chairman is unable to act, finds and declares that weather or other conditions are such that it is hazardous for Board Members to attend the regular meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF KING AND QUEEN COUNTY:

1. That the regular meeting of the Board shall be held in the King and Queen Courts and Administration Building, General District Courtroom at 7:00 P.M., the 2nd Monday of each month.
2. That upon the finding and declaration by the Chairman or Vice-Chairman, if the Chairman is unable to act, that the weather or other conditions are such that it is hazardous for Board members to attend the regular meeting of the Board, such meeting shall be continued until the seventh day immediately following such previously scheduled regular meeting at the same time and place.
3. That the fourth Monday of each month at 7:00 P.M., in the King and Queen Courts and Administration Building, General District Courtroom be set for the purpose of holding workshops and to receive presentations.

This resolution is effective immediately.
January 12, 2015

King and Queen County
Board of Supervisors Meeting Dates
King and Queen County Courts and Administration Building
General District Courtroom
7:00 P.M.

Regular Meeting – 2nd Monday of each month
Presentations/Workshops – 4th Monday of each month

Note: Dates that have been changed or cancelled

Schedule of Meeting Dates

2015

January 12, 2015	July 13, 2015
January 26, 2015	July 27, 2015
February 9, 2015	August 10, 2015
February 23, 2015	August 24, 2015
March 9, 2015	September 14, 2015
March 23, 2015	September 28, 2015
April 13, 2015	October 13, 2015 (TUESDAY)
April 27, 2015	October 26, 2015
May 11, 2015	November 16, 2015
June 8, 2015	December 14, 2015
June 22, 2015	December 28, 2015

NOTE:

*May 25, 2015 workshop/presentation date has been cancelled
due to falling on a legal holiday*

*October and November 2015 regular meeting dates have been changed to:
Tuesday, October 13, 2015 and Monday, November 16, 2015*

November 23, 2015 is the Monday before Thanksgiving – Cancelled

AYES: J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.
NAYS: NONE
NOT PRESENT: J. M. MILBY, JR.

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

Chairman Simpkins provided the invocation followed by the Pledge of Allegiance to the Flag of the United States.

AYES: J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.
NAYS: NONE
NOT PRESENT: J. M. MILBY, JR.

**APPROVAL AND SIGNING OF THE DECEMBER 8, 2014 MINUTES OF THE BOARD
(Note: The November workshop/presentation was cancelled)**

A motion was made by Mrs. Morris and seconded by Ms. Alsop to approve the December 8, 2014 Minutes of the Board.

AYES: J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.
NAYS: NONE
NOT PRESENT: J. M. MILBY, JR.

APPROVAL AND SIGNING OF THE JANUARY 2015 WARRANTS AND APPROPRIATIONS

(1) County Appropriation

A motion was made by Mr. Bailey and seconded by Ms. Alsop to approve the January 2015 Warrants and Appropriations, subject to audit.

AYES: J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.
NAYS: NONE
NOT PRESENT: J. M. MILBY, JR.

(2) Schools Appropriation Request

Money has been received in the Treasurer's Office and can be approved at the pleasure of the Board. For the month of November \$6,175.30 was received and for December \$408,552.87 was received making a total of \$414,728.17.

A motion was made by Ms. Alsop and seconded by Mrs. Morris to approve the appropriation request for the Schools.

AYES: J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.

NAYS: NONE

NOT PRESENT: J. M. MILBY, JR.

PUBLIC COMMENT PERIOD

Chairman Simpkins asked that those who wish to speak during Public Comment Period to please come forward stating their name and district and to limit their comments to 3 minutes. Mr. Simpkins further advised that this was not the time to come forward if there were comments relating to the public hearing on a rezoning request later in the meeting.

Anne Marie Voight, Stevensville District, was present expressing concern of the continuation of trash trucks traveling where they are not suppose to. Mrs. Voight asked that the Board get with the General Assembly and get something passed regarding this.

Jacklyn Hart, Whistlers Lane, Mattaponi, was present expressing concern and opposition to Industrial Sludge. Ms. Hart, further asked the Board to recommit and pass a resolution in opposition.

After hearing all comments, the public comment period was closed.

Chairman Simpkins expressed that it is not the policy of the Board to address comments made until further consideration is made.

PUBLIC HEARING – REZONING REQUEST RA-14-01 - MICHAEL AND MARY DAUGS

County Administrator Thomas Swartzwelder provided background information on the Rezoning Request submitted by Michael and Mary Daugs to rezone 20.58 acres. The Planning Commission held a public hearing on December 1, 2014 on a rezoning request submitted by the Daugs to rezone their property, identified as Tax Map Parcel No. 1623-135R-1063 from Agricultural (A) to Light Industrial (LI). The property is currently utilized as a single-family resident/lot. The owners wish to eventually open an outdoor flea market and operate a storage unit business from the property once approved. A Level 3 site plan will be required once a

definitive use has been determined and prior to any business use and/or construction may take place. The Planning Commission voted approving the rezoning request and is asking the Board to accept their recommendation for approval.

The floor was open for public comment.

Michael Daus, Shackelfords, was present to answer any questions of concern that the Board may have. Mr. Daus further expressed that improvements have been made to the building that was formerly Lum's Barber Shop.

Mr. Simpkins expressed concern as to if there was sufficient room for a VDOT entrance.

After hearing no further comments, the Public Hearing was closed.

A motion was made by Mrs. Morris and seconded by Ms. Alsop to accept the recommendation of the Planning Commission approving the rezoning request.

AYES: J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.

NAYS: NONE

NOT PRESENT: J. M. MILBY, JR.

PRESENTATION OF FY14 COUNTY AUDIT – ANNE WALL, ROBINSON, FARMER, COX ASSOCIATES

Anne Wall, Auditor with Robinson, Farmer, Cox Associates was present providing a brief overview of the FY2014 County Audit. Ms. Wall commented that there were 3 opinions that the Auditors issue those being financial, Internal Control and Federal Program dollars of which all opinions were clean. Cooperation was very professional from all employees.

Ms. Wall further commented that there was one management letter issued relating to timely filing of federal documents with the schools.

After questions of concern, the Board questioned the amount of local funds that was reverted back to the General Fund, that amount being \$134,683.00.

CONSTITUTIONAL OFFICERS, SOCIAL SERVICES, SCHOOL BOARD AND OUTSIDE AGENCIES QUARTERLY REPORTS

Sean Trapani, VDOT, was present advising of the following:

- Provided an update on Rt. 14 paving project and that it was ready to go out for advertisement, for pavement from Rt. 33 to Lime House Road.
- Advised that they were trying to add gravel to unpaved road
- Advised that they were prepared for ice and snow removal
- That there is a contract for tree trimming in the lower end of the county

- Reported that after a safety inspection on Beverly Creek Bridge they discovered deterioration. VDOT has initiated a contract to place a temporary bridge that crosses at Beverly Creek on Rt. 721 at the Caroline County line. A public hearing on the project will be held on February 24, 2015 at Lawson-Marriott School from 5:00 P.M. – 7:00 P.M.

Ms. Alsop expressed concern that she has been complaining for approximately 10 years and now VDOT finds a problem. Ms. Alsop further commented that something was wrong, and does not believe that VDOT has been checking the bridge, and now it needs to be replaced and is a priority. The problem has been there and no one has done anything about it.

Ms. Alsop further questioned why VDOT stopped paving in the upper end. Mr. Trapani commented that they left to go to King William to finish a project there.

Centerra Group, LLC – ITI -

- Due to sickness, Mr. Rob Middaugh was not able to attend the meeting; however, he had provided a written report for the quarter October 15, 2014 – January 12, 2015.

Wade Bailey, Division Manager with Republic Services was present to provide a quarterly report advising:

- Reported that the daily tonnage was down by 1104 tons
- That \$464,599.11 has been paid to the County for April 12, 2014 – October 12, 2014.
- That five out of the six donation checks in the amount of \$1,000 has been paid to the volunteer departments with the exception of Upper King and Queen Vol. Rescue Squad of which they will owe.
- During 2014, the landfill had a total of four waste inspections, one air inspection and one storm water inspection. All inspections went well with no deficiencies.
- Provided a list of improvements have been made to their Gas Extraction System in 2014
- Advised that in 2014 the site hauled 1803 loads vs. 1966 loads from the prior year. The Phyto Cap operation has eliminated 163 truckloads off of the highway.
- Advised that Mr. Torrez will be reaching out to the county to discuss the re-design of phase six. The old design has a ninety acre cell with four sumps. The new design of phase six will be adding three additional leachate sumps in the design, to make it a total of seven sumps and pumps. This will allow less leachate going to each sump pump.
- Advised that Greg Duhon has replaced Tim Loveland as our General Manager
- Advised that Pete Kistner will be the Operations Manager at the King and Queen Landfill.
- Introduced Pete Kistner who will be taking his place.

Commissioner of the Revenue Helen Longest was not present; however, she did submit a written report.

Treasurer Irene Longest was not present. Her report was included within the Board packet.

Commonwealth's Attorney Charles Adkins provided an update on activities within his office commenting that:

- Judge Hoover has retired and that Judge Bondurant has taken his place
- Advised that he has had several busy court days, highlighting pending cases
- Expressed that he was excited that his Secretary was now working with the new drug investigator.

Sheriff Charboneau provided a quarterly report summary of the number of court days along with numbers representing how many arrest were made, papers served, and crash reports. Sheriff Charboneau further advised of career changes within his office.

Circuit Court Clerk Debbie Longest provided the following quarterly report:

- Mrs. Longest advised that 2014 was a busy year for them, with 903 documents as land records being recorded, vs., 1086 in 2013.
- Advised that in 2014, they issued 113 concealed handgun permit applications, vs., 155 in 2013.
- Both Mrs. Watkins and Ms. Porter are continuing to work on receiving their certified deputy clerk designation.
- Reported that last month, they began accepting MasterCard and Visa debit and credit cards for the first time.
- Advised that their new Circuit Court Judge, Elliott Bondurant will sit for the first time in King and Queen on Wednesday, January 14, 2015 and that Judge Hoover will be available on a limited basis after February 1 to fill in when Judge Bondurant has a conflict.

Superintendent of Schools, Dr. Stanley Jones advised of the following:

- Advised that the Average Daily Membership from September 2nd – December 31st was 848, with Average Daily Attendance being 802. The budget was built on 790.
- Advised that the Schools have solicited a Request for Proposals for their anticipated Energy Performance Contract. The goal of this Contract is to significantly reduce energy cost through energy conservation or operational efficiency measures. A kickoff meeting is scheduled for 9:30 a.m. February 2nd at the School Board Office.
- Advised that a Budget Memorandum was distributed to budget managers (principals, directors and coordinators) on December 31, 2014, due back on January 9th.
- Advised that he has submitted his resignation effective June 30th and has accepted another position at Danville City as Superintendent, thanking the Board for their support.

Betty Dougherty, Director of Social Services provided the following update:

- Advised that their agency is involved in the process of their regular Management Evaluation review for benefit cases and Civil Rights compliance. This review is completed by the Department of Social Services every 3 years and requires that all employees have completed their civil rights training. Her role in the review, in addition to completing the training is to demonstrate that they have a process in place for managing complaints.
- Advised that they are scheduled for a Title IV-E foster care review on February 12, 2015.

- Advised that in collaboration with many community partners, they assisted 127 families which include 287 children with Christmas assistance last year.
- Advised that Crisis Assistance began November 1 and runs through March 15th for equipment related assistance, security deposits, and emergency shelter. Beginning January through March 15, citizens can also apply for emergency purchase of primary home heating fuel and payment of primary heat utility bills.

APPOINTMENTS/REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Board of Zoning Appeals – Stevensville District – (5 year appointment) to fill Mr. Wyatt’s place.

TABLED

Planning Commission – Shanghai District (to replace Mr. Roane)
Appointment of Barbara Hudgins

A motion was made by Mr. Bailey and seconded by Ms. Alsop to appoint Ms. Barbara J. Hudgins, P. O. Box 549, West Point, Virginia 23181 to the Planning Commission representing the Shanghai District, for a term of 4 years, expiring January 11, 2019.

AYES: J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY

NAYS: NONE

NOT PRESENT: J. M. MILBY, JR.

Wetlands Board – Buena Vista District (Kirk Havens term expired in November 2014)

TABLED

Economic Development Committee/IDA – Stevensville District- (to fill the unexpired term of Bill Henley. Term expiring August 2017)

TABLED

KING AND QUEEN COUNTY PLANNING COMMISSION

REQUEST FOR PUBLIC HEARING – CUP14-01& SP14-03 – DAVID AND RENEE’ GREENE AND RZ14-02, SP14-04 & CUP14-02 – Joseph and Judith Old

The Planning Commission held a public hearing at their January 5, 2015 meeting to consider CUP14-01 and SP14-03, David and Renee’ Green’s request for approval of a new conditional

use permit (6.05 acres) Level 3 Site Plan (6.05 acres) in order to have horses (livestock) in the Rural Residential zoning district, located at 297 Rivers Edge Road, in the Newtown Magisterial District, and RZ14-02, SP14-01 & CUP14-02, Joseph and Judith Old who are requesting to rezone 15.63 acres from Agricultural (A) to Residential Single-Family (RS). They are also requesting approval of a new conditional use permit (11.65 acres) to allow for horses in the Residential Single-Family zoning district and Level 3 Site Plan (11.365 acre parcel & 3.98 acre parcel). The property is located at 1304 Elsom Mascot Road, in the Buena Vista District.

The Planning Commission is requesting that the Board hold a public hearing on both request and accept their recommendation for approval with exception of staff suggested conditions for David and Renee' Green and that there shall be no more than 3 horses on the parcel; 10 chickens may be permitted, as the applicant has requested, however they must be kept in an enclosed chicken coop and there shall be no roosters, geese, guinea fowls, turkeys and peafowl on said 6 acre parcel.

A motion was made by Ms. Alsop and seconded by Mrs. Morris to hold a public hearing at the February 9, 2015 at 7:00 P.M.

AYES: J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.

NAYS: NONE

NOT PRESENT: J. M. MILBY, JR.

COUNTY ADMINISTRATOR'S COMMENTS

County Administrator Thomas Swartzwelder had the following comments:

- Provided the proposed budget schedule for 2015

ADOPTION OF BUDGET SCHEDULE FOR 2015

A motion was made by Ms. Alsop and seconded by Mr. Bailey to adopt the following budget schedule for 2015:

FY2016 Proposed Budget Schedule

January	9 th	Send out budget packets to departments and agencies
	23 rd	Budget request due back from all departments, offices and agencies
February	9 th	7:00 P.M. – Regular Meeting – County Administrator provides draft budget to Board of Supervisors
	23 rd	7:00 P.M. – Regular Workshop Meeting – Board Budget Work Session

- March 9th 7:00 P.M. – Meet with outside departments
- 16th 6:00 P.M. – Special Meeting – Meet with School Board and Constitutional Officers
- 23rd 7:00 P.M. – Regular Workshop Meeting - Board Budget Work Session

March 27th Deadline for submission of Budget Synopsis to newspapers

April 1st Budget Synopsis advertised in Tidewater Review, Rappahannock Times and Country Courier

- April 13th 7:00 P.M. – Regular Meeting – Public Hearing
- 20th 6:00 or 7:00 P.M. Special Meeting – **OPTIONAL** – Budget Workshop/Adopt Budget
- 27th 7:00 P.M. – Regular Workshop – Adopt FY2016 Budget

AYES: J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.

NAYS: NONE

NOT PRESENT: J. M. MILBY, JR.

County Administrator comments continued:

- Provided an update on the Pier Project, advising that last month he attend a hearing with VMRC and had reached a legal agreement with VMRC that they were wrong in that VDOT cannot move their fresh and salt water lines and now they are sending back for a recommendation for approval of paying for 2/3rds of the project. The PDC is attending the VMRC meeting tonight and he has just received an e-mail that VMRC has agreed to fund 50% with a member not being present, but participating by telephone and does not believe that VMRS has a policy in which to conduct meetings by phone. In two weeks there will be another meeting. VMRC does not want to fund anything on the peninsula nor have they every funded anything on the Middle Peninsula.
- Advised that Sludge Wars continue. Multiple bills have been submitted to the General Assembly and suspects that the battle will continue. As it stands at the current time, DEQ has issued permits and he continues to work with Delegate Hodges and some with Senator Norment, where there may be an enabling problem where no one can find where DEQ has ever authorized the issuance of industrial sludge permits.

- Very proud of all county staff and departments relating to the county budget and that we did not have to touch the county reserves this year, with almost \$500,000 to the good.

BOARD OF SUPERVISORS COMMENTS

Mr. Bailey had the following comments:

- Expressed congratulations to the County and employees in regards to the audit, knows that everyone that works with figures works hard.
- Expressed his appreciation for all county reports given tonight, that the Board does take comments under advisement.
- Have a safe trip home and see everyone at the next meeting.

Ms. Alsop had the following comments:

- Thanked everyone for coming out to the meeting tonight
- Thanked the staff for a great audit
- Expressed that there were 2 things that happened tonight relating to rezoning. We all say that we want business in the county, but the cost and process takes too long and feels the Board should look at this again and perhaps that there is something else that can be done.
- Questioned if we could get a resolution written up against Industrial Sludge. Ms. Alsop commented that she is against any kind of sludge. It is something that worries her as we do not know what is going into the ground and how it could affect our water. She would like to see a resolution against Industrial Sludge and be on record once again that it is not a good idea to apply sludge on land and would like to direct the County Administrator to look at coming up with something saying that this is not a good idea for King and Queen citizens. A resolution in support of the amendments to HB1364.
Ms. Alsop further commented that she would like to see Delegate Hodges called to see if he is in support.

Mr. Swartzwelder commented that the County has adopted a resolution against Sludge, which passed 4 to 1 and that it went to the State Water Control Board and believes what is being requested is to join the group of counties that is supporting Chris Peace's proposed legislation to allow testing at a cost to the creator and not at the expense of the County. This does not include biosolids.

- Advised that Legislative Day is coming up and thinks that the Board needs to come up with a plan of what the Board would like to see happen and take a look at them to see what has a large effect on our citizens. Ms. Alsop expressed that she would like to see that those that really impact King and Queen should be made known to our Legislators
- Expressed that she was glad to see everyone that came out to the meeting
- Asked that citizens present consider attending a Martin Luther King, Jr. Programs that are coming up

Mrs. Morris had the following comments:

- Thanked everyone for coming out to the meeting
- Congratulated to Ms. Alsop and Mr. Simpkins.
- Questioned the Welcome Signs and the need for repairs

Mr. Swartzwelder advised that they have started getting bids in replacing the signs throughout the county.

- Congratulated staff on the Audit and to the Treasurer's Office on the high percentage of collecting taxes and for everyone working together to make this possible.
- Expressed Concern regarding Quinn Rivers and its expansion. Unfortunately there are only a few that budget money to them, and has asked that we hold down on what is given them and that what is given be earmarked for King and Queen. Ms. Morris further commented that she has served on the Quinn Rivers Board for numerous years and feels that Anne Mitchell could go and report back to the Board and is asking for the Board to consider requesting her to attend on King and Queen's behalf, that it was a waste of her time to go and sit. The services that we get from them will continue.
- Expressed concern of the Social Services Board and the fact that there are some major issues going on with the Board and feels that it is going to have an effect on the County. The only way we can effectively talk about this is to go into closed session, and feels that the Board should do this to address the concerns.
- Wished everyone a safe trip home and to come back next month.

Mr. Simpkins had the following comments:

- Ditto on the reports that have been received and the audit and appreciates the hard work. It is good to take the written reports home.
- Expressed that he attends the Legislative Day and any concerns that the Board may have to let him know.
- Looks forward to working with everyone as the Chairman and if there are any concerns to please contact him.
- Wished everyone a safe trip home and to be careful.

**CLOSED SESSION PURSUANT TO SECTION 2.2-3711 A.1 OF THE CODE OF VIRGINIA
TO DISCUSS PERSONNEL ISSUES PERTAINING TO THE SOCIAL SERVICES
DIRECTOR AND OTHER PERSONNEL STAFF**

A motion was made by Ms. Alsop and seconded by Mrs. Morris to enter into closed session, Pursuant to Section 2.2-3711 A. 1 of the Code of Virginia for the purpose of consulting with legal counsel pertaining to personnel issues involving the Director and other Personnel Staff.

AYES: J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.

NAYS: NONE

NOT PRESENT: J. M. MILBY, JR.

A motion was made by Mrs. Morris and seconded by Ms. Alsop to come out of closed session with each member certifying by individual vote that only those public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act were heard, discussed and considered in the closed session.

AYES: J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.

NAYS: NONE

NOT PRESENT: J. M. MILBY, JR.

ACTION TAKEN:

A motion was made by Ms. Alsop and seconded by Mr. Bailey that the Board of Supervisors change the Social Services Board so that the Director reports to the County Administrator pursuant to Section 63.2-302 of the Code of Virginia and that the current Social Services Board become an Advisory Board pursuant to Section 63.2-305.

AYES: J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.

NAYS: NONE

NOT PRESENT: J. M. MILBY, JR.

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Ms. Alsop and seconded by Mrs. Morris to adjourn the meeting.

AYES: J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.

NAYS: NONE

NOT PRESENT: J. M. MILBY, JR.

J. Lawrence Simpkins, Chairman

K. Diane Gaber, CMC, Deputy Clerk

