

King and Queen County  
Board of Supervisors Meeting

Monday, July 11, 2016

King and Queen County Courts and Administration Building  
General District Courtroom

7:00 P.M.

“Minutes of the Meeting”

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES**

Chairman Alsop called the meeting to order with all members present except Mrs. Morris. Mr. Bailey provided the invocation followed by the Pledge of Allegiance to the Flag of the United States.

**APPROVAL AND SIGNING OF THE MAY 23<sup>RD</sup>, JUNE 3<sup>RD</sup>, JUNE 11<sup>TH</sup>, AND JUNE 13, 2016 MINUTES OF THE BOARD**

A motion was made by Mr. Simpkins and seconded by Mr. Bailey to approve the May 23<sup>rd</sup>, June 3<sup>rd</sup>, June 11<sup>th</sup> and June 13<sup>th</sup>, 2016 minutes of the Board as written.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

NOT PRESENT: DORIS H. MORRIS

**APPROVAL AND SIGNING OF THE JULY 2016 WARRANTS AND APPROPRIATIONS**

**(1) Approval of July 2016 Warrants and Appropriation**

A motion was made by Mr. Bailey and seconded by Mr. Simpkins to approve the July 2016 warrants and appropriations.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

NOT PRESENT: DORIS H. MORRIS

**(2) Approval of School Local Funds – Appropriation \$3,491,188.00**

A motion was made by Mr. Bailey and seconded by Mr. Burns to approve the School Local Funds in the amount of \$3,491.188 per resolution adopted by the Board of Supervisors.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

NOT PRESENT: D. H. MORRIS

**PUBLIC COMMENT PERIOD**

Chairman Alsop opened the public comment period asking that those who wish to speak to please come forward stating their name and district and to limit their comments to three (3) minutes.

Lisa Chandler, Assistance Chief, Lower Fire and Rescue with coverage areas being Buena Vista, Shanghai and Stevensville, was present thanking the Board for their continued support. Mrs. Chandler further commented that the reason that she was in attendance was that at the chiefs meeting in May she was understanding that the Board had approved additional funds for ALS for daytime coverage after July 1 and also that Mr. Hunter would be working towards holding a workshop with the Chiefs and the Board until she received correspondence from Mr. Hunter that there must have been a misunderstanding.

Mrs. Chandler further advised that their agency has been coming to the Board since July 14<sup>th</sup>, 2014 asking for ALS providers and still today they have concerns for that need.

Mrs. Chandler offered the following to the Board Members representing the Board Members from the three (3) districts Buena Vista, Shanghai and Stevensville to run calls with their agency for one month so that they will see what they are dealing with in relation to responding to calls; that the Board take under consideration holding a workshop with the providers.

**QUARTERLY REPORTS FROM CONSTITUTIONAL OFFICERS, DEPARTMENT HEADS AND VARIOUS OUTSIDE AGENCIES.**

**School Superintendent Carol Carter** was present providing an update on the following:

- Of the 21<sup>st</sup> Century Grant (Summer Academy at Central High School) averaging 35 – 40 students
- Advised of Summer School dates at King and Queen Elementary and Lawson Marriott Schools and are expecting 5 to 6 students to graduate
- Seven students will be attending the Middle Peninsula Summer Regional Governors School to be held at West Point Middle School

- Advised that they were hiring a lot of new faces and will be presenting some of them to the Board next month
- Advised that she would like to present to the Board next month a packet with information about the carpet and tile asbestos situation they have at Central High School. They have four classrooms, the library and four small offices that have carpet. Three of those rooms did test positive for asbestos, they are carpeted. Mrs. Carter will have a packet with details and estimates and hopes the Board will approve to have the carpet removed and retiled.

## **SCHOOLS – APPROVAL OF FUNDS - REMOVAL OF CARPET AND TILE**

County Administrator Thomas Swartzwelder expressed concern about waiting until August, questioning when school begins. Mrs. Carter commented that she should have had someone appear before the Board in June. Staff returns August 23<sup>rd</sup>.

Mr. Swartzwelder questioned if she could have the information for the Boards workshop on July 25<sup>th</sup>. Mrs. Carter responded that she would be on vacation and would have the packet to him for that meeting.

Mrs. Carter advised that she had 3 quotes for the asbestos removal as well as the air quality monitoring, and quotes for 3 of the rooms for the tile.

Mr. Swartzwelder expressed that he really did not want to wait until the 2<sup>nd</sup> week of August and push into the school year.

A motion was made by Mr. Burns and seconded by Mr. Bailey to approve up to \$20,000, authorizing the County Administrator to proceed after receiving all information on this project moving the funds out of the School Capital Fund to fund this project.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. L. SIMPKINS, J. M. BURNS,

NAYS: NONE

NOT PRESENT: D. H. MORRIS

**Director of Social Services Betty Dougherty** was present with the following report:

- Advised that King and Queen County was selected USDA for federal review of their supplemental nutritional assistance employment and training program. On July 14<sup>th</sup> and 15<sup>th</sup> they will have a team in your agency reviewing case records, expenditures and vendors.
- August 15<sup>th</sup> is the deadline for cooling assistance applications.
- King and Queen will be participating in the wish a fish, with 40 slots for children and adults. It is scheduled for September 24<sup>th</sup> with a rain date for the 25<sup>th</sup>.

**Commissioner of the Revenue, Kelly Lumpkin** was present with the following report:

- Advising that her office has completed assessments for all new building permits in the County. On June 9, 2016 her office mailed out 102 notices of change in assessments.
- Advised that her office has started reviewing and assessing all personal property for 2016 tax year and are scheduled to have the Personal Property and Land Books to the Treasurer by August 31<sup>st</sup>.
- Advised that recent action by the General Assembly changed the registration requirements for personal use trucks with a gross weight between 7,501 and 10,000 pounds. As of July 1, these vehicles must be reclassified as pickups, requiring standard passenger license plates and no longer qualify for truck license plates. Once the vehicle is reclassified, it may qualify for personal property tax relief. If the truck is registered for business use, no change is required.

### **Reassessment Report**

Mrs. Lumpkin provided a report on the reassessment advising the following:

- 80% of the parcels have been worked in the field (6,176 parcels)
- 55% of the parcels have been keyed into the Bright system
- Advised that the assessors are on schedule for completing the reassessment process
- Advised that Mr. Eanes is continuing to follow the sales throughout the county.
- Advised that no results will be available until the fall of 2016.

### **Clerk of the Circuit Court, Vanessa Porter had the following report:**

- Advised that during the 1<sup>st</sup> 6 months they recorded 576 documents in their land record division compared to 409 documents during the first 6 months of last year.
- Advised that her office has accepted applications for 79 concealed handgun permits during the first half of the year compared to 65 during the same time period last year.
- Advised that she and her employees took the webinar classes which were offered through the Supreme Court in June to help with the legislative changes that came into effect on July 1.
- Advised that they applied for a Circuit Court preservation Program Item Grant and on June 3<sup>rd</sup> a letter from the Library of Virginia was received informing them that a full grant in the amount of \$11,045.80 was approved. This amount will take care of repairing and preserving six or the books in their office with content dating back to 1825.

**Sheriff Charboneau** was present providing an update on the number of court dates held, traffic incidents, papers served along, arrest made during the quarter, transports during the quarter and vehicle crashes within the County.

### **APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

Chairman Alsop noted that her representative on the Planning Commission and BZA, Mr. James Dabney passed away last weekend and she will unfortunately be looking for a replacement for him. Ms. Alsop expressed that he represented the Newtown District very well.

**PLANNING COMMISSION**

Stevensville District (to replace Mr. Freddy Byrd)  
Newtown District (to replace Mr. James L. Dabney)                      TABLED

**PAMUNKEY REGIONAL LIBRARY**

To replace Mr. James Taylor – TABLED

**BOARD OF ZONING APPEAL**

Newtown District (to replace Mr. James L. Dabney)    TABLED

**BUDGET AMENDMENTS**

**Health Department**

A motion was made by Mr. Simpkins and seconded by Mr. Bailey to approve a retroactive appropriation to meet required match for the State Health Department in the amount of \$2,292.00.

AYES: S. C. ALSOP, R. F. BAILEY, J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

NOT PRESENT: D. H. MORRIS

**COUNTY ADMINISTRATORS COMMENTS**

County Administrator Thomas Swartzwelder provided the following comments/updates:

- Advised that the FOIA (Freedom of Information Act) has been posted as required by the new act on the County website. Mr. Swartzwelder further advised that he has met with all the Constitutional Officers including Social Services about the new act.
- Advised that he has been asked to speak on Rural Broadband at the VACO Summit in Richmond on August 18<sup>th</sup> and 19<sup>th</sup>.
- Commented that those that worked with Mr. Dabney will really miss him.

**BOARD OF SUPERVISORS COMMENTS**

Mr. Bailey had the following comments:

- Thanked everyone for coming out to the meeting and for the reports that were provided
- Commented that as far as the request of Mrs. Chandler and riding in an ambulance for 1 month, they would need a second one for him. This was not his thing.
- Expressed that everyone be safe going home

Mr. Simpkins had the following comments:

- Thanked everyone for coming out to the meeting.
- Commented that Mrs. Chandler talked about requests from Lower Fire and Rescue since 2014 and the need for additional ALS providers, Mr. Simpkins commented that the Board has been monitoring this since that time and that it was going to take some time to implement as things change daily with our units. Mr. Simpkins further expressed that the volunteers and EMS are doing a fantastic job
- Thanked everyone for their reports
- Wished everyone a safe trip home.

Mr. Burns had the following comments:

- Expressed that he wanted to piggy-back on what was said about EMS and the need for services
- Advised that he would be attending the Make a Wish event
- Commented that July was his month to attend the Planning Commission meeting, however it was cancelled.

Ms. Alsop had the following comments:

- Advised that she attended the VACO Executive Board Meeting
- Advised that she was getting daily calls from Caroline County asking how they could bring Broadband services across to them.
- Advised that she has been doing EMS since 1983 and that it has been hard as she has been under the weather and that she has been advised not to run calls, however she would be doing the reports, further commenting that there is a place for everyone in serving as a volunteer in EMS.

**IT IS ORDERED THAT THE BOARD BE ADJOURNED:**

A motion was made by Mr. Bailey and seconded by Mr. Burns to adjourn the meeting.

**AYES: S. C. ALSOP, R. F. BAILEY, JR., J. L. SIMPKINS, J. M. BURNS**

**NAYS: NONE**

**NOT PRESENT: D. H. MORRIS**

Sherrin C. Alsop, Chairman

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K. Diane Gaber, CMC, Deputy Clerk