

**King and Queen County  
Board of Supervisors Meeting**

**Monday, August 8, 2016**

**7:00 P.M.**

**King and Queen County Courts and Administration Building  
General District Courtroom**

**“Minutes of the Meeting”**

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES**

Chairman Alsop called the meeting to order with all members present. Mr. Simpkins provided the invocation followed by the Pledge of Allegiance to the Flag of the United States.

**APPROVAL AND SIGNING OF THE JULY 11, 2016 MINUTES**

A motion was made by Mr. Burns and seconded by Mr. Bailey to approve the July 11, 2016 minutes of the Board.

It is noted that there was no workshop/presentation meeting for the month of June.

AYES: S. C. ALSOP, R. F. BAILEY, J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSTAINED: D. H. MORRIS

**APPROVAL AND SIGNING OF THE AUGUST 2016 WARRANTS AND APPROPRIATIONS**

A motion was made by Mrs. Morris and seconded by Mr. Bailey to approve the August 2016 warrants and appropriations, subject to audit.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. L. SIMPKINS, J. M. BURNS, D. H. MORRIS

NAYS: NONE

**APPROVAL OF SCHOOL FOOD SERVICE FUND APPROPRIATION (LUMP SUM APPROPRIATION) \$93,294.50**

A motion was made by Mr. Simpkins and seconded by Mr. Bailey to approve a lump sum appropriation in the amount of \$93,294.50 to meet the School Food Service expenses through September 2016.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. L. SIMPKINS, D. H. MORRIS, J. M. BURNS

NAYS: NONE

**PUBLIC COMMENT PERIOD**

Chairman Alsop opened the public comment period, asking that those who wish to speak to please come forward, stating their name and district and to limit their comments to three (3) minutes.

Lisa Chandler, Assistant Chief, Lower King and Queen Fire/Rescue was present and advised Mrs. Morris that she was in attendance at the last meeting of the Board in which she extended an invitation to the Board to come and run a month of duties with them and would like to extend that invitation to the Board again this month.

Mrs. Chandler also requested that a workshop be held with the Supervisors within their district after that.

After hearing no further comments, the public comment period was closed.

**DEPARTMENT OF FORESTRY – PRESENTATION OF CHECK (DENNIS GASTON)**

Mr. Dennis Gaston, Forester with the Department of Forestry was present for the purpose of presenting a check in the amount of \$94,690.15 from timber that was sold off of the Dragon Run State Forest in lieu of real estate taxes.

**SCHOOL SUPERINTENDENT AND SOCIAL SERVICES MONTHLY REPORT**

Betty Dougherty, Director of Social Services was present advising of the following:

- Advised that they are continuing to accept applications for cooling assistance through August 15<sup>th</sup>. They have already received 86 applications since the program began on June 15<sup>th</sup>.

- Advised that their agency was reviewed by the Child and Family Services Review Team on March 14<sup>th</sup> and 15<sup>th</sup>, 2016. A report was received on June 24<sup>th</sup> with findings that they have a 100% strength rating in 11 areas and 3 areas where they could improve.
- Recognized Broadus Church in Mechanicsville in Hanover County for purchasing food and filling their agency food pantry.

Carol Carter, Superintendent of Schools was present providing the following update:

- Advised that they had many exciting events at their schools this summer, noting the Summer School programs at King and Queen Elementary and Lawson-Marriott Elementary
- Advised that they had 4 students that earned their diplomas this summer, two of which were those that their diplomas were revoked. They received their diplomas back.
- Advised that all three (3) King and Queen County School were fully accredited again.
- Introduced Mr. Joshua Griffin, Certified Trainer and has worked in Transportation in Caroline County and is now a part of their team.
- Mr. Griffin advised that they are having a cook out on August 30<sup>th</sup> and invited the Board to attend.
- Thanked the Board for the tile project in the amount of \$20,000. Abatement began today and should be finished tomorrow.
- Mr. Swartzwelder has been working with her in helping arrange the other company that is going to be finishing up the tile in the other classrooms. The entire project is going to be around \$11,000 to be completed and is requesting that the Board tile the Library. Estimates range from \$6,000- \$11,000 and asked that the Board allow them to have the project to be done as well.

**REQUEST TO ACCEPT BID RECEIVED – KING AND QUEEN ELEMENTARY – RE-FLOOR LIBRARY AND ADVISED OF UNITS AT CENTRAL HIGH THAT NEED TO BE REPAIRED.**

A motion was made by Mr. Simpkins and seconded by Mrs. Morris to accept bid from L & M Carpet to re-floor the Library and recover the paint line at King and Queen Elementary for \$6,300. Funds will come from the Capital Fund.

Schools will handle the project.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. L. SIMPKINS, D. H. MORRIS, J. M. BURNS  
NAYS: NONE

Superintendent of Schools Carol Carter further advised the Board that they have 6 units at Central High School and only one is working. She further advised that she has contacted Mr. Swartzwelder and that they are going to work together to determine the age of the units and see

what needs to be repaired. An estimate was received from James River for \$11,000 to repair the air conditioning units above the auditorium.

Chairman Alsop expressed concern that a request was made by the Board for a list of all the equipment that the school has, its age and its repair needs and the Board never received this and did not want any surprises. Mrs. Carter advised that she would get that information to the Board.

Mrs. Carter thanked the Board for their support.

**RURAL RUSTIC DESIGNATION – RESOLUTIONS  
VESSELS ROAD, RT. 652  
DESHAZO ROAD, RT. 630**

A motion was made by Mrs. Morris and seconded by Mr. Simpkins to approve the following resolution:

**RESOLUTION**

**WHEREAS**, Section 33.2-332 of the *Code of Virginia*, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as a **Rural Rustic Road**; and

**WHEREAS**, any such road must be located in a low-density development area and have no more than 1500 vpd; and

**WHEREAS**, the Board of Supervisors of King & Queen County, Virginia (“Board”) desires to consider whether **Vessels Road**, Route 652, From: Route 721 To: Route 641 be designated a Rural Rustic Road; and

**WHEREAS**, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

**WHEREAS**, this road is in the Board’s six-year plan for improvements to the secondary system of state highways; and

**WHEREAS**, the Board believes that this road should be so designated due to its qualifying characteristics;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby designates this road a Rural Rustic Road, and requests that the Residency Administrator for the Virginia Department of Transportation concur in this designation.

**BE IT FURTHER RESOLVED**, the Board requests that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right of way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their

current state.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation Residency Administrator.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. L. SIMPKINS, D. H. MORRIS, J. M. BURNS.

NAYS: NONE

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**WHEREAS**, any such road must be located in a low-density development area and have no more than 1500 vpd; and

**WHEREAS**, the Board of Supervisors of King & Queen County, Virginia ("Board") desires to consider whether **Deshazo Road**, Route 630, From: Route 631 To: Route 612 be designated a Rural Rustic Road; and

**WHEREAS**, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

**WHEREAS**, this road is in the Board's six-year plan for improvements to the secondary system of state highways; and

**WHEREAS**, the Board believes that this road should be so designated due to its qualifying characteristics;

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AYES: S. C. ALSOP, R. F. BAILEY, JR., J. L. SIMPKINS, D. H. MORRIS, J. M. BURNS.

NAYS: NONE

Residency Engineer Joyce McGowan provided an update to the Board advising:

- Grass cutting schedule
- Weight restrictions on several bridges in the county. Mrs. McGowan commented that there was one bridge in particular. There are 5 postings of bridges in the County. Three of them are 27 tons to 40 tons which is a legal load. Emergency Services brought up about fire trucks and EMS getting through. She is going to do some analysis on them and thinks they will be ok in going over them. There is one on 610, one up the County and Exol Swamp Bridge. That bridge has a 3 ton weight limit. They do not want a lot of equipment on that bridge. Once they get a better idea, they may need to change the posting on those and should be done within 18 months. Ms. McGowan further expressed that they would look into the School Bus issue also.

Mrs. Morris expressed that she brought up several years ago about how often the bridges were inspected and the Board was advised that they are inspected and they were ok.

Mr. Burns questioned if there was any update on the Rt. 33 and 14 interchange study. Ms. McGowan commented that they were looking at it to see if there was any way that it would meet smart scale. Hopefully by the 15<sup>th</sup> they will have some scope of work done to see if it will meeting the criteria. Applications in by the end of September. Once this is done and the county qualifies, Ms. McGowan will get back with the Board and if qualifies will get back with the Board.

#### **APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

**Planning Commission** – Stevensville District to replace Freddy Byrd (unexpired term)

- Newtown District to replace Mr. James L. Dabney (unexpired term)

Tabled

**Pamunkey Regional Library** – to replace Mr. James Taylor (unexpired term)

Tabled

**Board of Zoning Appeals** – Newtown District to replace Mr. James Taylor (unexpired term)

Tabled

**BUDGET AMENDMENT/SUPPLEMENT  
(CLERK OF THE CIRCUIT COURT - \$568.00)**

Budget Amendment – Clerk of the Circuit Court in the amount of \$568.00

A motion was made by Mr. Bailey and seconded by Mrs. Morris to approve a budget amendment in the amount of \$568.00. Additional funds were received for temporary part-time staffing in the Circuit Court Clerk's Office. This is pass through funding only, with no local funds required.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. L. SIMPKINS, D. H. MORRIS, J. M. BURNS  
NAYS: NONE

**EMERGENCY SERVICES – STAFFING RECOMMENDATION**

Chairman Alsop commented that at the Board's last workshop the Board looked at Emergency Services and staffing requirements of which three (3) different proposals were discussed. Emergency Services Coordinator Greg Hunter at that meeting made a recommendation.

Mr. Burns expressed that he spoke with Emergency Services in the Buena Vista District and they had a couple of concerns, being the proposal looks like the volunteer services are being put on the back burner to supplement the paid. One question was, if the volunteer services equipment is utilized during the daytime, according to the proposal they will not get reimbursed anything for this usage. They would like to at least get refunded for the gasoline used.

Mr. Swartzwelder commented that the proposal is not what is intended. The funding change in which they split the money, would not change if our people rode on their equipment. Mr. Swartzwelder further commented that Mr. Hunter may have suggested at one time that if the county took the first daytime call they could recoup, but there has never been a proposal that the funding change on a joint run call, only if the county ran the whole call.

Ms. Alsop commented that the problem that she is having, is as far as the night time coverage and the fact that they will basically be sleeping. During the day the EMTS have other things they can help out with. Ms. Alsop expressed that she has a problem with paying someone from outside the County when we have the same qualifications, as the people that we are hiring. She would rather pay a citizen from King and Queen to sit and get paid then to bring someone outside the area to do the same.

Mr. Burns questioned why we did not hire EMS within the County and questioned if this was legal. It was discussed that you could not be a volunteer and be a paid employee. Mr. Swartzwelder responded to Mr. Burns question, if for example we take one of our paid

employees and then he volunteers to run with one of the squads, we would then have to pay for overtime, and that those would be included into the total number of hours and you cannot be considered for federal purposes both a volunteer and a paid employee, the reason being it is designed to protect the employee from the abuses of the employer. It is not cost productive to have them in both positions. I believe that Ms. Alsop is saying that she would prefer to hire from the volunteer pool to make them county employees, of which Ms. Alsop agreed. If this is what the Board would like to do, then it is the Board's decision.

Ms. Alsop commented that she had a problem with an ALS employee sitting all night and would like to see a list of true ALS calls that are received at night.

Mr. Swartzwelder commented that why Mr. Hunter plugged in expenses for ALS was because we have requests from more than one agency for ALS support at night.

Mr. Bailey expressed that he was in full support of the recommendation submitted by Mr. Hunter.

Mr. Simpkins expressed that we are at the point where the Board needs to do something before a tragedy happens and we can re-evaluate it again in a year and see how things are working.

After a lengthy discussion and questions of concern relating to the needs of our County, a motion was made by Mr. Simpkins and seconded by Mr. Bailey to accept the recommendation presented and approving a budget amendment and appropriation in the amount of \$145,900.00, with a review again in a year.

Funding Summary, added expense:

Adding 1 new full-time employee and FLSA expense	\$ 70,000.00
Adjusting part-time/labor pool	\$ 69,300.00
Equipment adjustments	\$ 6,000.00
Total	\$145,600.00

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. L. SIMPKINS, D. H. MORRIS, J. M. BURNS

NAYS: NONE

## COUNTY ADMINISTRATOR COMMENTS

County Administrator Thomas Swartzwelder provided the following comments:

- Provided an update on the Radio Project. Tate and Harris have merged. Harris is now going to be representing Tate on North American sales. The new combination company is making a nice proposal to us in Essex County. They have agreed they will honor their

pricing and looks like we are going to have the opportunity to have the best of both companies. All equipment will be named Harris – Tate.

## **BOARD OF SUPERVISORS COMMENTS**

### **Mr. Simpkins had the following comments:**

- Thanked everyone for coming out
- Glad to get the Emergency Services issue behind us as it has been a real concern to the Board
- Wished everyone a safe trip home

### **Mr. Bailey had the following comments:**

- Thanked everyone for coming out
- Expressed that he was glad as well as the emergency services issue is done and will be in effect soon
- Asked that everyone be careful going home as the deer are out

### **Mrs. Morris had the following comments:**

- Thanked everyone for coming out to the meeting
- Expressed that a lot of credit should go to Emergency Services Coordinator Greg Hunter as he has done a wonderful job in seeking the data to present to the Board.
- Wished everyone a safe trip home

### **Ms. Alsop had the following comments:**

- Thanked everyone for coming out
- Read a letter thanking the Board for consideration of the matter that he presented to the Board on October 14, 2014 concerning the use of rifles other than a 22 rim fire for the hunting of groundhogs and coyotes during specific times of the year. The one chosen #68 will be very helpful concerning this matter, submitted from the farmers plus those that will make use of this change, signed Bob Aycock from St. Stephens Church, Virginia
- Commented on a tela-commute center where there seems to be money available for us to build on Rt. 33.
- Expressed that she was glad to have the new Transportation Director on Board
- Advised that the County received an award, #1 in the State for VACo Best Achievement Award for our Broadband service. VACo would like to come and present the award to the Board at the September meeting.
- Advised that she will be at the County Officials Summit along with the County Administrator of which will be doing one of the sessions with the Secretary of IT and expressing that she hopes that some of the Board can attend.

**IT IS ORDERED THAT THE BOARD BE ADJOURNED:**

A motion was made by Mr. Bailey and seconded by Mr. Simpkins to adjourn the meeting.

AYES: S. C. ALSOP, R F. BAILEY, JR., J. L. SIMPKINS, D. H. MORRIS, J. M. BURNS

NAYS: NONE

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Sherrin C. Alsop, Chairman

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K. Diane Gaber, CMC, Deputy Clerk