

King and Queen County  
Board of Supervisors Meeting

Monday, February 8, 2016

7:00 P.M.

King and Queen County Courts and Administration Building  
General District Courtroom

“Minutes of the Meeting”

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES**

Chairperson Alsop called the meeting to order. Mr. Bailey provided the invocation followed by the Pledge of Allegiance to the Flag of the United States.

Ms. Alsop noted that Mrs. Morris and Mr. Simpkins were not in attendance.

**APPROVAL AND SIGNING OF THE DECEMBER 28, 2015 AND JANUARY 11, 2016 MINUTES OF THE BOARD**

A motion was made by Mr. Burns and seconded by Mr. Bailey to approve the December 28<sup>th</sup>, 2015 and January 11, 2016 minutes of the Board.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. M. BURNS

NAYS: NONE

NOT PRESENT: D. H. MORRIS, J. L. SIMPKINS

**APPROVAL AND SIGNING OF THE FEBRUARY 2016 WARRANTS AND APPROPRIATIONS**

**Warrants and Appropriations**

A motion was made by Mr. Bailey and seconded by Mr. Burns to approve the warrants, as corrected and appropriations, subject to audit.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. M. BURNS

NAYS: NONE

NOT PRESENT: D. H. MORRIS, J. L. SIMPKINS

**School Food Services – Lump Sum Appropriation - \$110,210.00**

A motion was made by Mr. Burns and seconded by Mr. Bailey to approve the Lump sum Appropriation in the amount of \$100,210.00 for School Food Services.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. M. BURNS

NAYS: NONE

NOT PRESENT: D. H. MORRIS, J. L. SIMPKINS

**School Revenue Received for January 2016**

A motion was made by Mr. Bailey and seconded by Mr. Burns to approve and appropriate \$469,690.02 – School Revenue for January 2016.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. M. BURNS

NAYS: NONE

NOT PRESENT: D. H. MORRIS, J. L. SIMPKINS

**PUBLIC COMMENT PERIOD**

Chairperson Ms. Alsop opened the public comment period, asking that those who wish to speak to please come forward, stating their name and district and to limit their comments to three (3) minutes.

Russ Vonwald, 1723 The Trail, was present questioning what resolution had been made concerning his concerns relating to being allowed to have a “Rooster” on your property, that it has been 120 days and he would like to see the allowance to have roosters. Mr. Vonwald further questioned why he can’t plant shrubs in front of his property.

Chairperson Alsop expressed that the issue relating to planting of shrubs was through VDOT and not the County.

Mr. Vonwald was advised that the Planning Commission was happy with the resolution as it stands concerning the roosters.

After hearing no further comments, the public comment period was closed.

**PRESENTATION OF AUDIT FOR FY15 – ANNE WALL, ROBINSON, FARMER COX ASSOCIATES**

Ann Wall was present to provide an update on the FY15 audit, highlighting areas throughout the audit and further advised that the report has been submitted to the Auditor of Public Accounts and the Federal Audit Clearing. Ms. Wall commented

- that there has been a significant improvement with the Schools
- that BASB68 was implemented and required to file a report based on actuary
- Exhibit #3 balance sheet, general finances reflected \$18,069,000.00, with prior year showing \$18,051,000.00
- Unassigned fund balance \$10.8 million with requirement of \$3,000,000.00.
- The County is reporting no debt, with the exception of a few general obligations.

Chairperson Alsop commented that the County did not have to take money out of the general fund the past year due to County Departments making cuts.

## **SUPERINTENDENT OF SCHOOLS AND SOCIAL SERVICES DIRECTOR REPORTS**

### **Superintendent of Schools Carol Carter provided an update on the following:**

- advising that the ADM was 831.
- provided an overview of the School Calendar year relating to inclement weather
- invited the Board to their workshop on Thursday at 6:00 P.M., as well as their meeting on the 7<sup>th</sup> at 7:00 P.M.
- advised that the Spelling Bee would be at Central High at 9:00

### **Social Services Director Betty Dougherty had the following report:**

- **Provided an update on the 2016 Bill Tracking – Court filing – SB417 is a bill to allow local social services workers to continue to file administrative paperwork with juvenile and domestic relations courts.**
- **Fostering Futures – SB436, HB203 and HB935 is the bill that she informed the Board about last year. This year it has changed its name and has some changes in strategy to reduce cost.**
- **Funding for additional staff – HB30, Item 343#1H, Budget amendment for additional administrative funding for local department of social services**
- **Promotions – advised that they have had three recent promotions in their department. Linda Cooke was promoted from Administrative Programs Assistant II to the Administrative Services Manager. Karen Clarke and Laura Offield completed their trainee development plans and were promoted. Karen was promoted to Benefit Program Specialist II effective February 1 and Laura Offield was promoted to Family Services Specialist II effective March 1.**
- **Crisis Assist is available until March 15.**

## **SHERIFFS DEPARTMENT REQUEST FOR NEW VEHICLES**

Sheriff Charboneau was present asking for approval of 2 new vehicles... It was noted that the County has received insurance funds totaling approximately \$21,000 for 2 vehicles that were recently totaled. The Sheriff is requesting that this money be appropriated for the purchase a new vehicle, a Ford Explorer similar to those driven by Emergency Services. This would be the

Sheriff's assigned vehicle. This purchase would required additional County funds of approximately \$9,000.00. The total request for budget amendment and appropriation of \$30,000 from fund balance to General Fund Capital Projects.

The Sheriff is also requesting a new truck for Animal Control. The current Dodge Truck has in excess of 200,000 miles and has become a maintenance problem. In the 2017 budget, there was included a replacement, however it is prudent to move forward with replacement now instead of fixing the central computer that has failed. Request is a budget amendment and appropriation of \$30,000 from fund balance to General Fund Capital Projects for purchase of truck.

Sheriff Charboneau advised that he wants to keep the Dodge pickup for backup.

A motion was made by Mr. Bailey and seconded by Mr. Burns to approve a budget amendment and appropriation of \$60,000.00 to Capital Projects for purchase of the said two (2) vehicles.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. M. BURNS

NAYS: NONE

NOT PRESENT: D. H. MORRIS, J. L. SIMPKINS

#### **KING AND QUEEN COUNTY EMERGENCY OPERATIONS PLAN – REVISED REQUEST FOR APPROVAL – RESOLUTION**

A motion was made by Mr. Burns and seconded by Ms. Alsop to table until the March 2016 meeting.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. L. SIMPKINS

NAYS: NONE

NOT PRESENT: D. H. MORRIS, J. L. SIMPKINS

#### **REQUEST TO PROCURE UHF COORDINATION**

Greg Hunter, Emergency Services Coordinator submitted a request by letter requesting to Procure UHF Frequency Coordination using Radio Maintenance Line Item. As part of the regional discussion with Middlesex and Essex counties the question of the ability to obtain available additional UHF frequency spectrum licensure from the FCC for any possible future county radio system expansion has been raised. By applying for this frequency the County can obtain FCC licensure for use of additional radio frequencies to allow for room of expansion on our radio system. This procurement will secure approximately 6 radio frequency pairs (channels) that we can expand or build out within the next 3 years at a cost of \$8,274.00. This investment will license the necessary radio frequencies for use on our four (4) current tower sites and ensures our options and ability to expand our system within the next three (3) years as needed.

The proposal is to utilize funding with the FY16 Radio Maintenance fund account and would not require any further appropriation or budget amendment.

A motion was made by Mr. Burns and seconded by Mr. Bailey to approve and authorize the purchase in the amount of \$8,274.00 which includes Coordination and Licensure Fee and Engineering Fees.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. M. BURNS  
NAYS: NONE  
NOT PRESENT: D. H. MORRIS, J. L. SIMPKINS

### **RESOLUTION IN SUPPORT OF OUR HERITAGE OF HUNTING WITH DOGS**

Mr. Bailey thanked the County Administrator for revising the resolution in “Support of our Heritage of Hunting with Dogs” expressing that there was a lot of support for this. Rumors are still being made that the Game and Inland Fisheries want to do away with hunting with dogs. Mr. Bailey further expressed that there would be a lot of loss revenue should this happen as many citizens rent their property to people for to help in paying their taxes.

County Administrator Thomas Swartzwelder commented that there is no pending legislation at this time and that the Game and Inland Fisheries wants to study the issue, which the proposed Resolution is stating that we do not want a study.

Ms. Alsop expressed that this issue is a big deal as hunt clubs have been contacting her concerning this.

A motion was made by Mr. Bailey and seconded by Mr. Burns to approve the revised Resolution in support of hunting with dogs.

### **RESOLUTION**

#### **IN SUPPORT OF OUR HERITAGE OF HUNTING WITH DOGS**

**WHEREAS**, King and Queen County has a tradition of hunting with dogs and specifically hounds that is old as the county; and

**WHEREAS**, the King and Queen County tradition of hunting with dogs provides significant economic benefit to the County and her people; and

**WHEREAS**, the King and Queen County tradition of hunting with dogs significantly contributes to public safety by controlling excess wildlife populations that would otherwise increase automotive collisions, crop and other property damage, and disease control; and

**WHEREAS**, the King and Queen County tradition of hunting with dogs, especially hounds, is practiced on the vast majority of land in King and Queen County and is a source of revenue and a major resource management tool; and

**WHEREAS**, the King and Queen County tradition of hunting with dogs is a wholesome family oriented heritage that teaches self-reliance, individual responsibility, and the values of community stewardship of our GOD given natural resources; therefore

**BE IT RESOLVED THAT THE KING AND QUEEN COUNTY BOARD OF SUPERVISORS** supports our Heritage of Hunting with Dogs, especially hounds, and opposes any act whatsoever including but not limited to any Bill, Legislation, Administrative policy or interpretation and any studies or actions on the part of Virginia Department of Game and Inland Fisheries or any other Agency as detrimental to that tradition.

**BE IT FURTHER RESOLVED**, that the King and Queen County Board of Supervisors in support of our heritage of Hunting with Dogs, especially hounds, hereby calls on the Virginia General Assembly and the Department of Game and Inland Fisheries to take no action or create any new law but instead to work to increase communication with hunters and their hunting organizations and to increase law enforcement of existing laws.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. M. BURNS

NAYS: NONE

NOT PRESENT: D. H. MORRIS, J. L. SIMPKINS

**KING AND QUEEN COUNTY PLANNING COMMISSION – REQUEST FOR BOARD TO SET A PUBLIC HEARING ON ZA16-01, ARTICLE 10, FLOOD PLAIN OVERLAY DISTRICT**

A motion was made by Mr. Burns and seconded by Mr. Milby to hold a public hearing on the said request at the March 14, 2016 regular meeting of the Board at 7:00 P.M.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. M. BURNS

NAYS: NONE

NOT PRESENT: D. H. MORRIS, J. L. SIMPKINS

**APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

**ECONOMIC DEVELOPMENT COMMITTEE/IDA – STEVENSVILLE DISTRICT**

(Resignation of Bill Henley effective December 17, 2014 – term expires August 2017)

TABLED

**WETLANDS BOARD – AT LARGE**

A motion was made by Mr. Burns and seconded by Mr. Bailey to appoint Jason Lacks, Shacklefords, Virginia to serve a five (5) year term on the Wetlands Board.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. M. BURNS

NAYS: NONE

NOT PRESENT: D. H. MORRIS, J. L. SIMPKINS

**KING AND QUEEN COUNTY PLANNING COMMISSION – STEVENSVILLE DISTRICT**

(Stevensville District - Freddie Byrd – Mrs. Sprouse was advised by Mr. Byrd that he was planning on resigning from the Planning Commission and would be submitting a letter to Mrs. Morris. Mr. Byrd's term expires December 8, 2018)

TABLED

**VASAP**

(Mr. Charles Adkins advised at the January meeting that all the members had resigned)

TABLED

**ARTS ALIVE**

A motion was made by Ms. Alsop and seconded by Mr. Burns to appoint Mr. Bailey as a representative from the County on Arts Alive replacing Mr. Jim Milby.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. M. BURNS

NAYS: NONE

NOT PRESENT: D. H. MORRIS, J. L. SIMPKINS

**BUDGET AMENDMENTS/TRANSFERS/SUPPLEMENTS**

**Treasurer (\$4,500 transfer) Zoning (\$20,000 supplement)**

**TREASURER – Transfer from Contingency Fund to the Treasurer in the amount of \$4,500.00**

As part of the FY16 budget, the due date for vehicle licenses was changed from December 5<sup>th</sup> to April 30<sup>th</sup>. An estimate of the cost of this separate mailing was not available at that time. Now that the Treasurer and Commissioner have determined an estimate of this cost, funds are needed in order to allow the Treasurer to send out the vehicle license bills in March.

A motion was made by Mr. Bailey and seconded by Mr. Burns to approve the transfer of \$4,500.00 from Contingency Fund to the Treasurer.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. M. BURNS

NAYS: NONE

NOT PRESENT: D. H. MORRIS, J. L. SIMPKINS

**ZONING - \$20,000.00 Supplement**

It was explained that a grant has been received by the Zoning Office to do BMP data collection to be provided to DEQ. This request is a re-appropriation of grant funds received but not expended during FY15. The grant is complete now and the funds have been expended and reimbursed by DEQ.

A motion was made by Mr. Burns and seconded by Mr. Bailey to approve the supplement request in the amount of \$20,000.00.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. M. BURNS

NAYS: NONE

NOT PRESENT: D. H. MORRIS, J. L. SIMPKINS

**COUNTY ADMINISTRATOR'S COMMENTS**

County Administrator Thomas Swartzwelder provided the following comments:

- Advised that the Governor is proposing a 2% salary increase for Constitutional Officers
- Commented that he has spent a lot of time in meetings in Richmond with the Storm Water Group
- Advised that there were a lot of bad bills being proposed relating to FOIA, mentioning that it is proposed that all meetings be recorded to include closed session
- That localities would not be able to charge any fees, as they would become a tax, and expressed the effect this could have on the County since we collect fees from the State.
- Congratulated Mrs. Ammons, the Schools and Constitutional Officers on a clean Audit and for all the work they have done in working together.

**BOARD OF SUPERVISORS COMMENTS**

**Mr. Bailey had the following comments:**

- Thanked everyone for coming out to the meeting
- Expressed his congratulations to everyone for having a clean audit
- Congratulated the Sherriff on thinking forward
- Thanked his fellow members of the Board in their support of the resolution in support of dog hunting.
- Wished everyone a safe trip home.

**Mr. Burns had the following comment:**

- Expressed his congratulations to everyone for having a clean audit

**Ms. Alsop had the following comments:**

- Thanked those that came out to the meeting
- Thanked all the agency heads for doing a fantastic job in watching their funds
- Expressed that she was glad to hear that we had a clean audit from our Auditors
- Advised that she will be in Richmond on Thursday and Friday attending VACO Legislative Day
- Advised that she will be attending the annual meeting of VAPDC on Friday
- Wished everyone a nice Valentine's Day
- Expressed that she looks forward to seeing everyone at their next meetings

**IT IS ORDERED THAT THE BOARD BE ADJOURNED:**

A motion was made by Mr. Bailey and seconded by Mr. Burns to adjourn the meeting.

AYES: S. C. ALSOP, R. F. BAILEY, JR., J. M. BURNS

NAYS: NONE

NOT PRESENT: D. H. MORRIS, J. L. SIMPKINS

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S. C. Alsop, Chairman

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K. Diane Gaber, CMC, Deputy Clerk

