

King and Queen County
Board of Supervisors Regular Meeting

Monday, April 12, 2021
7:00 P.M.

King and Queen County Courts and Administration Building
General District Courtroom

“Minutes of the Meeting”

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Vice Chairman Morris opened the meeting. Roll Call was taken with members Doris Morris, Jim Burns, Lawrence Simpkins and Rusty Bailey being present and member Sherrin Alsop absent.

Mr. Simpkins provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

APPROVAL AND SIGNING OF THE FEBRUARY 16, 2021, FEBRUARY 22, 2021 AND MARCH 8, 2021 MINUTES

A motion was made by Mr. Bailey and seconded by Mr. Simpkins approving the February 16, 2021, February 22, 2021 and March 8, 2021 minutes as presented.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, R.F. BAILEY, JR.
NAYS: NONE
ABSENT: S.C. ALSOP

APPROVAL OF APRIL 2021 WARRANTS AND APPROPRIATIONS

A motion was made by Mr. Burns and seconded by Mr. Bailey to approve the County warrants and payroll for the month of April 2021, subject to audit.

AYES: J. L. SIMPKINS, J. M. BURNS, R.F. BAILEY, JR.
NAYS: D. H. MORRIS
ABSENT: S.C. ALSOP

APPROPRIATION OF FEBRUARY 2021 REVENUE TO THE SCHOOL FUND IN THE AMOUNT OF \$624,284.94

A motion was made by Mr. Burns and seconded by Mr. Simpkins to appropriate the February 2021 revenue to the School Fund in the amount of \$624,284.94, subject to audit.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, R.F. BAILEY, JR.
NAYS: NONE
ABSENT: S.C. ALSOP

QUARTERLY APPROPRIATION TO THE SCHOOL FOOD SERVICES FUND

A motion was made by Mr. Burns and seconded by Mr. Simpkins to approve the quarterly appropriation to the School Food Services Fund in the amount of \$87,654.25.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, R.F. BAILEY, JR.
NAYS: NONE
ABSENT: S.C. ALSOP

PUBLIC COMMENT PERIOD

No comments were received from the public.

PUBLIC HEARING – CALENDAR YEAR 2020 TAX RATES

County Administrator, Tom Swartzwelder provided proof of publication and background. The proposed tax rates reflect no increases in any rates for the calendar year 2020.

Vice Chairman Morris opened the public hearing for comments. Hearing no comments from the public, the hearing was closed. Ms. Morris advised that the tax rates will not be adopted tonight. They cannot be adopted until at least seven days after the public hearing.

PUBLIC HEARING – FY2022 OVERALL COUNTY BUDGET

County Administrator, Tom Swartzwelder provided proof of publication and background. The first draft of the budget was presented to the Board in January and the Board has held multiple work sessions reviewing the budget and receiving information from departments and agencies included. The current draft represents the consensus of the Board on the budget as of their last work session.

Vice Chairman Morris opened the public hearing for comments. Hearing no comments from the public, the hearing was closed. Ms. Morris advised that the budget will not be adopted tonight. It cannot be adopted until at least seven days after the public hearing.

SET PUBLIC HEARING DATE – ZONING AND BUILDING FEE SCHEDULE

Mr. Swartzwelder advised the Board that if they want to adopt the proposed fee changes presented by the Director of Community Development and the Building Official, they will need to hold a public hearing first.

Mr. Simpkins expressed that he felt the fees needed to be updated but felt that non-profit organizations should be exempt from fees. After discussion, it was the consensus of the Board to move forward with the public hearing and include an exemption for non-profit organizations.

Mr. Swartzwelder asked if since the Board has requested including exemption from fees for non-profit organizations, would the Board agree to a proposal of rather than the standard fee be charged, that they only be responsible for any direct costs associated with an application such as postage and meeting attendance costs for boards or commissions.

A motion was made by Mr. Bailey and seconded by Mr. Burns to set the date for the public hearing on the proposed fee schedules for the regular May board meeting.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, R.F. BAILEY, JR.

NAYS: NONE

ABSENT: S.C. ALSOP

RESOLUTION/EMERGENCY MEDICAL SERVICES – RESCUE SQUAD WEEK

A request was received from Sherrin Alsop to adopt the resolution below proclaiming the week of May 16th as Emergency Services – Rescue Squad Week.

Emergency Medical Services – Rescue Squad Week

WHEREAS, the health, safety and well-being of all Virginians are important to the happiness, livelihood and prosperity of our Commonwealth’s families and communities; and

WHEREAS, the Virginia Association of Volunteer Rescue Squads, Incorporated (VAVRS) whose membership includes over 400 volunteer and Emergency Medical Services Agencies from throughout the Commonwealth, consisting of first responders, emergency medical technicians and paramedics who are ready, willing and able to respond to requests for emergency medical and rescue calls, 24 hours per day/seven days a week in their communities and throughout the Commonwealth; and

WHEREAS, these members participate in many hours of demanding training and continuing education to improve their lifesaving skills to improve the prehospital recovery and survival rates of the citizens of Virginia; and

WHEREAS, these persons provide aid to localities (surrounding counties and states) if requested for mass casualties and pandemics; and

WHEREAS, Virginia is thankful for the efforts of these members, volunteer and professional services who provide for the well-being of the citizens of the Commonwealth;

NOW, THEREFORE, King and Queen County does hereby recognize May 16-22, 2021 as EMERGENCY MEDICAL SERVICES – RESCUE SQUAD WEEK in the Commonwealth of VIRGINIA, and we call this observance to the attention of all our citizens.

Adopted April 12, 2021

A motion was made by Mr. Bailey and seconded by Mr. Simpkins to adopt the resolution proclaiming the week of May 16, 2021 as EMERGENCY MEDICAL SERVICES – RESCUE SQUAD WEEK.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, R.F. BAILEY, JR.

NAYS: NONE

ABSENT: S.C. ALSOP

REPUBLIC SERVICES – EXECUTION OF SECOND 10-YEAR RENEWAL PERIOD

Mr. Swartzwelder advised that he received the notice from Republic Services that they are executing the second of three allowed 10-year extensions. The Board needs to authorize someone to sign the notice of receipt of the notification of this action.

Mr. Simpkins asked if this action provides an opportunity for the Board to voice concerns related to the operations at the landfill. Mr. Swartzwelder advised that it does not, that the Board just needs to acknowledge that they have received the notice.

A motion was made by Mr. Burns and seconded by Mr. Simpkins authorizing the County Administrator to sign the *County Receipt Acknowledgement*.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, R.F. BAILEY, JR.

NAYS: NONE

ABSENT: S.C. ALSOP

ADOPTION OF COVID-19 INFECTIOUS DISEASE PERMANENT STANDARD PREVENTION PREPAREDNESS AND RESPONSE PLAN

Mr. Swartzwelder advised that new regulations require the County to have a permanent plan in place to address concerns surrounding the COVID-19 pandemic. He has worked with Betty Dougherty, Social Services Director to create the plan that is provided in the Board's packet.

Mr. Burns questioned why the School Division is not included. Mr. Swartzwelder advised that since they are a separate employer, they are required to have their own plan.

There was brief discussion regarding the reference to 'face coverings' and the definition of what is considered a face covering.

A motion was made by Mr. Bailey and seconded by Mr. Simpkins to adopt the plan as presented.

AYES: D. H. MORRIS, J. L. SIMPKINS, R.F. BAILEY, JR.
NAYS: J.M. BURNS
ABSENT: S.C. ALSOP

APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

- Economic Development Authority/Stevensville – Tabled
- Wetlands Board – Tabled
- Pamunkey Regional Library Board – Tabled
- Planning Commission/ St. Stephens Church – Tabled

Mr. Swartzwelder advised that four members of the EDA will be up for reappointment in June. Staff will reach out to members who attend regularly and will try to make recommendations to the Board for the seats that have either not been able to attend or may not wish to continue to serve.

Mr. Burns inquired to whether or not Mr. Percy Pollard would be able to continue to serve on the Workforce Investment Board. Mr. Swartzwelder advised that he was not certain but felt that Mr. Pollard's health may preclude him from continuing but he would look into it further.

COUNTY ADMINISTRATOR'S COMMENTS

County Administrator Thomas Swartzwelder provided the following comments:

- Cigarette Tax – Counties in the Middle Peninsula and Northern Neck are working on creating a regional group to manage the administrative side of this newly allowed tax. It was the consensus of the Board that they are not interested in participating in the group or implementing the tax.
- Fiber Project – This project is still moving along slowly even though it is still behind schedule, they anticipate catching up now that the weather is improving.
- King and Queen Elementary School Update –
 - He has reached a tentative lease agreement with the adjoining property owner for the land needed during construction. It is a 4-year lease at \$1,000/year. This will allow extra time to allow for any possible project delays. A motion was made by Mr. Burns and seconded by Mr. Bailey to authorize the County Administrator to execute this lease agreement.
AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, R.F. BAILEY
NAYS: NONE
ABSENT: S.C. ALSOP
 - He has reached out to Sands Anderson to be the bond counsel for this project. They have recommended Davenport and Associates to do an initial financial review and recommendation. A motion was made by Mr. Bailey and seconded by Mr. Burns authorizing the County Administrator to contract with Davenport for the financial recommendation not to exceed \$15,000.
AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, R.F. BAILEY

NAYS: NONE

ABSENT: S.C. ALSOP

- Advised that he has reached out to Lawrence Simpkins and George Longest to see if they are willing to serve on a Finance Committee that will review the proposal made by Davenport and make recommendations to the Board if the Board wishes. It was the consensus of the Board to move forward with the recommendation of the County Administrator to appoint the Finance Committee for the school project.
- Advised that the Board will need to decide which option that was presented by the architects they want to move forward with. The options are completely new facility or renovate and reconstruct the current facility. Mr. Burns questioned whether or not the flooding issues in the basement of the original building would be addressed in the renovate/reconstruct option. Mr. Swartzwelder and Mr. Burns will have a conference call with the architect to make sure that his concerns are addressed before the Board makes a decision on which option to choose.
- Extra work session – the budget schedule allows for an additional work session on April 19th if the Board feels it necessary after having the public hearings on the budget and tax rates. A motion was made by Mr. Bailey and seconded by Mr. Burns to cancel the extra work session that was scheduled for April 19th.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, R.F. BAILEY

NAYS: NONE

ABSENT: S.C. ALSOP

BOARD OF SUPERVISORS COMMENTS

Mr. Bailey had the following comments:

- Advised that even though there have been complaints about the fiber project, he is glad that it is moving and it is a very good thing for the County.
- Thanked everyone for coming, he appreciates the support and wished everyone a safe trip home, see everyone next month.

Mr. Simpkins had the following comments:

- Thanked the two citizens who came, have a safe trip home and see next month.

Mr. Burns had the following comments:

- Thanked everyone for coming.
- Thanked everyone for the reports.

Ms. Morris had the following comments:

- Thanked Mr. Burns and Mr. Simpkins for serving on the committees for the school project.

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Mr. Bailey and seconded by Mr. Burns to adjourn the meeting at 7:55 p.m.

Sherrin C. Alsop, Chairman

Thomas J. Swartzwelder, Clerk