

Office of the Electoral Board and General Registrar

County of King and Queen

232 Allens Circle, P. O. Box 56

King and queen Court House, VA 23085

Stuart Swilley, Chair

Diane C. Klausen, General Registrar

Linda Culbreth, Vice Chair

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Martha Edwards Hart, Secretary

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- 1. The regular meeting of the K&Q County EB was held on Thursday April 13, 2023. The meeting was called to order at 10:00 a.m. by Stuart Swilley, Chair, with Vice Chair, Linda Culbreth, and Registrar, Diane Klausen in attendance.**
2. Chairman, Stuart Swilley, made a motion pursuant to Virginia Code Section 2.2-3711(A)(19), that the Board go into closed session for the purpose of reviewing the Locality Election Security Standards (LESS) Remediation Plan in accordance with Section 2.2-3712(F), Diane Klausen (Director of Elections), Wade Murray and Patrick Elliott (LESS Security consultants), and Vivian Seay, (K & Q County Administrator) will attend the closed session because their presence will reasonably aid the Board in its consideration of the subject of the meeting.

Second by Linda Culbreth

3. Chairman, Stuart Swilley, made a motion to reconvene the meeting as an open meeting and that the members certify that, to the best of their knowledge in the closed session just concluded, only public business lawfully exempted under FOIA and only such business matters identified in the motion to close the meeting were heard or discussed by the Electoral Board of King & Queen County.

Second by Linda Culbreth

Roll Call:

Stuart Swilley-certify
Linda Culbreth-certify

4. The public meeting was reconvened at 10:55 a. m. by Stuart Swilley, Chair, Vice Chair, Linda Culbreth and Diane Klausen in attendance.

5. **Minutes of previous EB meeting were reviewed and approved.**

6. **Old Business:**

Stuart Swilley will attend the July bootcamp.

There is no expectation that K & Q will have a primary election this year, but the Registrar is awaiting official confirmation.

The Registrar is pursuing use of Old Church as a backup location for Porporone Church, but John Burton has not returned her call. Stuart Swilley will follow up with John.

The Registrar is pursuing portable dividers for use at the Lower King & Queen fire house.

There is no news on Virginia House bill changes. They are still in session as of 4/12/23. There is also no finalized budget.

The State Voter Registration System (SVRS) is scheduled for replacement in 2025.

House Bill #1948 will finalize changes to mail in ballots.

There will be a change to the Voter Registration Application to incorporate General Assembly changes: Section 4—mailing address and adding protected voter code.

7. **New Business:**

Regarding the Disability Law Center of Virginia November 2022 Voter Survey, at Central High School, the disabled designated parking was not located in the spot closest to the entry. A temporary sign will be used to remedy. According to a picture of the Upper King & Queen Fire Department, that location is in compliance.

The Registrar's performance review must be completed by the EB and finalized and delivered NLT June 30, 2023.

Kimberly Ammons was hired to the vacant position in the Registrar's office.

Kimberly, Dobbyn Gilbert and Diane reviewed the Porporone Church location (precinct 501) to determine what signage or other items might be required at this new voting location. Teresa Bohannon from Porporone Church was present.

The board signed a get well soon card for Martha Hart.

The Registrar reminded board members to fill out mileage forms.

- 8. The next regularly scheduled meeting is May 9 at 9 am in the Registrar's office.**

Respectfully submitted,

Linda Culbreth

Vice Chair