

**King and Queen County
Board of Supervisors Meeting
Tuesday, February 21, 2023**

6:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
Second Floor Conference Room**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Bailey called the meeting to order. Roll call was taken with member Sherrin Alsop being absent.

**BUDGET PRESENTATIONS BY COUNTY DEPARTMENTS, SOCIAL SERVICES
AND SCHOOL DIVISION**

The following Constitutional Officers and Department Heads made presentations to the Board on behalf of their budget requests:

- Vanessa Porter, Clerk of Circuit Court – Requesting additional position that has been funded by the Compensation Board and the local funds needed for benefits.
- Kelly Lumpkin, Commissioner of Revenue – Advised that all of the increases in her budget request are due to increased costs in general.
- Diane Klausen, General Registrar – Advised that the Electoral Board salaries have been increased by the State Board of Elections. She has requested a new line item for election supplies to help with transparency in use of general supplies.
- Donna Sprouse, Director of Community Development – Informed the Board that she is running for Clerk of Circuit Court in the November election. She is requesting an additional staff person to assist with duties in her department prior to that to assist with the transition. She is requesting that this position be a permanent position added to this department due to the workload of her department.
- Dr. Carol Carter, School Superintendent – Provided information on the priorities of the division for next fiscal year. She is requesting approximately \$176,000 in additional local funds. The focus for the budget is to provide salary increases to staff and to continue with capital improvements at the schools.
- Betty Dougherty, Director of Social Services – Advised that even though she requested a reduction in local funds, she feels that due to recommendations that are coming from the General Assembly that she may need level funding.
- Betty Dougherty and Tina Ammons, Human Resources Department – Recommend setting this department apart from the County Administrator's budget and form a separate department for it to better represent what has been happening over the last two years since the department was created. Additional funding is requested for continuing education for staff and for required training for department heads and employees.

- Tina Ammons, Director of Finance – Advised that the only increase requested is to have additional funding for her assistant to continue with her certifications. She is working towards both the finance officers certification and the state procurement certification concurrently.
- Quentin Mascari, Building Official, Director of Maintenance and Capital Projects Manager – Updated the Board on items requested and the need for a new trailer to haul lawn equipment as well as a building for equipment storage.
- Rob Balderson, Sheriff (also presented budget for Animal Control) – Advised that he is requesting four additional deputy positions, salary scale adjustments for the dispatchers, fulltime animal control officer, an administrative support position and a salary scale adjustment for the Officer Manager. He also updated the Board on changes in the department since the retirement of Sheriff Charboneau.

After all presentations, County Administrator Vivian Seay advised the Board of several additional items, specifically the regional animal shelter and the potential staffing changes coming to several departments as the result of the upcoming elections.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Mr. Burns and seconded by Mr. Simpkins to adjourn the meeting at 7:40 p.m.

Doris H. Morris, Chairman

Clerk of the Board