

King and Queen County
Board of Supervisors Regular Meeting

Monday, January 9, 2023
7:00 P.M.

King and Queen County Courts and Administration Building
General District Courtroom

“Minutes of the Meeting”

OPENING OF THE MEETING – VIVIAN SEAY

County Administrator, Vivian Seay opened the first meeting of the year of the Board of Supervisors calling the meeting to order.

ELECTION OF CHAIRMAN OF THE BOARD OF SUPERVISORS FOR 2023

A motion was made by Mr. Burns and seconded by Ms. Alsop nominating Mr. Bailey as Chairman for 2023. No further nominations were made.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY, JR.
NAYS: NONE

ELECTION OF VICE-CHAIRMAN OF THE BOARD OF SUPERVISORS FOR 2023

A motion was made by Ms. Alsop and seconded by Mr. Bailey nominating Mr. Burns as Vice-Chairman of the Board for 2023. No further nominations were made.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY, JR.
NAYS: NONE

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Mr. Simpkins provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

APPOINTMENT OF CLERK AND DEPUTY CLERK OF THE BOARD FOR 2023

A motion was made by Ms. Alsop and seconded by Ms. Morris appointing Vivian Seay as Clerk of the Board and Tina Ammons as Deputy Clerk of the Board for 2023.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY, JR.
NAYS: NONE

RESOLUTION FIXING THE DATE, TIME AND PLACE OF MEETINGS OF THE BOARD OF SUPERVISORS FOR 2023

A motion was made by Ms. Morris and seconded by Ms. Alsop to approve the Resolution and Meeting dates for 2023.

KING AND QUEEN COUNTY BOARD OF SUPERVISORS' RESOLUTION FIXING THE DATE OF THE REGULAR MEETING AND THE DATE OF THE CONTINUED MEETING IN THE EVENT OF HAZARDOUS WEATHER OR OTHER CONDITIONS AND SETTING DATE FOR THE PURPOSE OF HOLDING WORKSHOPS AND TO HEAR PRESENTATIONS FOR THE BOARD OF SUPERVISORS OF KING AND QUEEN COUNTY, VIRGINIA

WHEREAS, the Board of Supervisors of King and Queen County (the "Board") is required by Section 15.2-1416 of the Code of Virginia, as amended, to set the date, time and place of the regular Board Meeting at the annual Meeting of the Board; and

WHEREAS, Section 15.2-1416 also permits the board to fix the date of days to which a regular meeting shall be continued if the Chairman, or Vice-Chairman if the Chairman is unable to act, finds and declares that weather or other conditions are such that it is hazardous for Board Members to attend the regular meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF KING AND QUEEN COUNTY:

1. That the regular meeting of the Board shall be held in the King and Queen Courts and Administration Building, General District Courtroom at 7:00 P.M., the 2nd Monday of each month.
2. That upon the finding and declaration by the Chairman or Vice-Chairman, if the Chairman is unable to act, that the weather or other conditions are such that it is hazardous for Board members to attend the regular meeting of the Board, such meeting shall be continued until the seventh day immediately following such previously scheduled regular meeting at the same time and place.
3. That the fourth Monday of each month at 6:00 P.M., in the King and Queen Courts and Administration Building, 2nd Floor Conference Room be set for the purpose of holding workshops and to receive presentations.

This resolution is effective immediately.
January 9, 2023

**King and Queen County
Board of Supervisors Meeting Dates**

King and Queen County Courts and Administration Building

Regular Meeting – 2nd Monday of each month/General District Courtroom 7:00 P.M.

Presentations/Workshops – 4th Monday of each month/2nd Floor Conference Room 6:00 P.M.

**Schedule of Meeting Dates
2023**

January 9, 2023	July 10, 2023
January 23, 2023	July 24, 2023
February 13, 2023	August 14, 2023
February 27, 2023	August 28, 2023
March 13, 2023	September 11, 2023
March 27, 2023	September 25, 2023
April 10, 2023	October 10, 2023*
April 24, 2023	October 23, 2023
May 8, 2023	November 15, 2023*
May 22, 2023	November 27, 2023
June 12, 2023	December 11, 2023
June 26, 2023	December 27, 2023*

****NOTES****

October Regular meeting falls on Columbus Day, moved to Tuesday, October 10, 2023

November Regular meeting falls during the VACo conference, moved to Wednesday, November 15, 2023

December work session meeting falls on Christmas Day, moved to Wednesday, December 27, 2023

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY, JR.
NAYS: NONE

APPROVAL AND SIGNING OF THE DECEMBER 12, 2022 MINUTES

A motion was made by Mr. Burns and seconded by Mr. Bailey approving the December 12, 2022 minutes as presented.

AYES: J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY, JR.

NAYS: NONE
ABSTAIN: D. H. MORRIS

RATIFICATION OF THE DECEMBER 2022 RECURRING WARRANTS

A motion was made by Ms. Alsop and seconded by Mr. Burns ratifying the December 2022 recurring warrants from the cancelled December workshop.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY, JR.
NAYS: NONE

APPROVAL OF JANUARY 2023 WARRANTS AND APPROPRIATIONS

A motion was made by Ms. Alsop and seconded by Mr. Burns to approve the warrants and payroll for the month of January 2023.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY, JR.
NAYS: NONE

APPROVAL OF BUDGET AMENDMENT FOR NG911 GRANT FUNDING

Emergency Services Coordinator Greg Hunter explained that this funding is to complete the current upgrade to 911 equipment installed and continue the upgrade for regional 911 data.

A motion was made by Ms. Alsop and seconded by Mr. Simpkins to approve the budget amendment in the amount of \$50,000 for the NG911 project.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY, JR.
NAYS: NONE

PUBLIC COMMENT PERIOD

Charles Thompson, St. Stephens Church District expressed his concern over the Sheriff's office and the County Insurance company, VACORP, on the handling of a recent automobile accident involving a deputy and his wife. The deputy backed into his wife while responding to a call and his wife's car was significantly damaged. He received a letter from VACORP explaining that since the accident occurred while the deputy was performing his duties that the County is not responsible for the damages. He also has been dissatisfied with the Sheriff's Department's handling of his requests for incident reports, dash camera video and body camera footage of the event.

ADOPTION OF RESOLUTION IN SUPPORT OF EDGE HILL SCHOOL HISTORICAL HIGHWAY MARKER

A motion was made by Ms. Alsop and seconded by Ms. Morris to adopt the following resolution in support of the placement of a historical highway marker for Edge Hill School;

**RESOLUTION IN SUPPORT
of
EDGE HILL SCHOOL HISTORICAL HIGHWAY MARKER**

WHEREAS, for 26 years during the days of segregation, namely from 1937 to 1963, Edge Hill School provided a quality education for Black children in King and Queen County in grades 1-7; and

WHEREAS, the Edge Hill School Alumni Association was formed in part to commemorate and preserve the history of the school and the history of Black education in King and Queen County; and

WHEREAS, in furtherance of the memorialization of Edge Hill School and its dedicated parents, teachers, and students, the Edge Hill School Alumni Association wishes to apply to the Virginia Department of Historic Resources for the placement of a Historical Highway Marker through the historical highway marker program on the site of the school which is no longer standing; and

WHEREAS, for this purpose, the Edge Hill School Alumni Association has secured the necessary funding and has secured the permission of the current landowner; and

WHEREAS, the Edge Hill School Alumni Association now requests the support of the Board of Supervisors of King and Queen County for the placement of a Historical Highway Marker; and

WHEREAS, the Board of Supervisors of King and Queen County, Virginia fully supports the preservation of this history of King and Queen County and the memorialization of the wonderful educational resource that was Edge Hill School.

NOW, THEREFORE, the Board of Supervisors of King and Queen County, Virginia does hereby express its support for the placement of a Historical Highway Marker through the Virginia Department of Historic Resources historical highway marker program at the site of the former Edge Hill School, King and Queen County, Virginia, and does ask the Virginia Department of Historic Resources to approve, construct, and erect in King and Queen County, Virginia an historical highway marker as requested by the Edge Hill School Alumni Association.

ADOPTED this 9th day of January, 2023 by the Board of Supervisors of King and Queen County, Virginia.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY, JR.
NAYS: NONE

Lorraine Justice spoke on behalf of the alumni of the school and their families thanking the Board for their support and to the County Administrator for meeting with them and helping to have this important commemoration come to pass.

ADOPTION OF RESOLUTION PETITIONING CIRCUIT COURT FOR AN ORDER TO NOT HOLD A SPECIAL ELECTION DUE TO THE RETIREMENT OF SHERIFF CHARBONEAU

A motion was made by Ms. Alsop and seconded by Mr. Burns to approve the following resolution:

**BOARD OF SUPERVISORS
OF KING AND QUEEN COUNTY, VIRGINIA
RESOLUTION
FOR SPECIAL ELECTION**

January 9, 2023

At the regular meeting of the Board of Supervisors of King and Queen County, Virginia, held at King and Queen County Courthouse, Virginia 23085, commencing at 7:00 p.m., January 9, 2023, the following action was taken:

On a motion made by Supervisor Alsop, it was moved that the Board of Supervisors of King and Queen County, Virginia request pursuant to Va. Code § 24.2-228.1 that no special election be ordered to fill the vacancy in the office of the sheriff of King and Queen County, Virginia created upon the retirement of Sheriff John R. Charboneau effective December 31, 2022.

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY, JR.
NAYS: NONE

ADOPTION OF RESOLUTION OF APPRECIATION FOR JOHN CHARBONEAU

A motion was made by Mr. Burns and seconded by Ms. Morris to adopt the following resolution honoring retired Sheriff John Charboneau:

WHEREAS, King and Queen County Sheriff John R. Charboneau has served the citizens of King and Queen County, Virginia since 1982, spending his entire law enforcement career, spanning over 40 years, in the service of his home King and Queen County; and

WHEREAS, Sheriff Charboneau recently announced his retirement effective December 31, 2022; and

WHEREAS, during his career and prior to his 2012 election, Sheriff John R. Charboneau served King and Queen County in many law enforcement capacities, including as dispatcher, deputy, investigator, and chief deputy; and

WHEREAS, both before and following his election, Sheriff Charboneau has witnessed significant technological advancements and changing law enforcement needs and has played an instrumental role in such notable achievements as the implementation of a regional radio system, a modernization of the dispatch center, the introduction of upgraded capabilities with a computer-aided dispatch system, the implementation of a reports management system to include the first e-ticket system in the area, the oversight of a weapons replacement program for the continued safety of his deputies, and the provision of active attack and active shooter training for law enforcement personnel; and

WHEREAS, beyond the borders of King and Queen County, Sheriff Charboneau has been a member of the Virginia Sheriff's Association for over 40 years and has served on the Board of Directors of the Middle Peninsula Regional Security Center; and

WHEREAS, for his service and achievements, the Board of Supervisors of King and Queen County wishes to acknowledge, recognize, and applaud Sheriff Charboneau's selfless commitment and dedication to King and Queen County and her citizens and to congratulate him on a well-earned retirement.

NOW, THEREFORE, the Board of Supervisors of King and Queen County, Virginia does express its deep respect and appreciation to Sheriff John R. Charboneau for his outstanding service to King and Queen County since 1982; does acknowledge and commend his selfless commitment in service to the protection of his community and fellow citizens; and does express its gratitude for his long-standing loyalty and dedication to us all. The Board of Supervisors of King and Queen County, Virginia wishes Sheriff John R. Charboneau a prosperous and peace-filled retirement.

ADOPTED this 9th day of January, 2023

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY, JR.
NAYS: NONE

PRESENTATION OF FY2022 AUDIT – TAYLOR STOVER – ROBINSON, FARMER COX

Mr. Stover advised that the County received an unmodified opinion. This is the 'cleanest' audit standard that can be received. He advised that overall the audit process went very well and staff in all affected departments provided necessary information.

Mr. Simpkins asked which exhibits would be the best to see how well the County and Schools did financially at the finish of the fiscal year. Exhibit 9 will provide information on the County and Exhibit 36 will provide information on the School Division.

PUBLIC HEARING – RELOCATION OF VOTING PRECINCTS

County Administrator Vivian Seay provided proof of publication and background information on the ordinance amendment. The General Registrar and the Electoral Board had originally requested the relocation of four precincts. Stevensville, Shanghai, Buena Vista and Central Absentee. This request is what the public hearing is being held on tonight. Subsequently, the

Registrar has provided updated information regarding several of the locations that may affect the Board’s decision regarding the four precincts.

Chairman Bailey opened the public hearing. There being no comments, the public hearing was closed.

Ms. Seay advised that the changes that the Registrar provided reflect the relocation of only one precinct, being the Shanghai precinct, which is currently located at King and Queen Elementary School. This precinct is proposed to be relocated to Poroporone Baptist Church due to the construction that is scheduled for the elementary school.

A motion was made by Ms. Alsop and seconded by Mr. Burns to approve the following ordinance amendment to reflect the relocation of only one precinct, being the Shanghai precinct.

Sec. 18-32. Precincts and polling places.

The county is divided into five precincts. The precincts for each election district and the polling place for each precinct are set forth as follows:

Election District	Precinct	Polling Place
Newtown	Owenton	Upper King & Queen Fire Department, 8982 Newtown Road, St. Stephens Church, Virginia 23148
St. Stephen's Church	Clark's	Pamunkey Regional Library, King & Queen County Branch, Old Marriott School 396 Newtown Road, St. Stephens Church, Virginia 23148
Stevensville	Court House	Central High School, 17024 The Trail, King & Queen Court House, Virginia 23085
Shanghai	Old Mill	Poroporone Baptist Church, 30071 The Trail, Shacklefords, Virginia 23156
Buena Vista	Shackleford's	Lower King & Queen Fire Department, 4764 York River Road, Shacklefords, Virginia 23156
CAP (Central Absentee Precinct)		King & Queen County Courts & Administrative Building, Room 124 Hearing Room, 242 Allens Circle, King & Queen CourtHouse, Virginia 23085

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY, JR.
 NAYS: NONE

PUBLIC HEARINGS – ZONING ITEMS

PUBLIC HEARING – CUP22-01 AND SP22-03/AHMED SALLEM/DISCOUNT AUTO

Donna Sprouse, Director of Community Development provided proof of publication and the following background information; The Planning and Zoning Department received an application on July 21, 2022, from Wilson Engineers, LLC on behalf of Ahmed Sallam, requesting approval of a new Conditional Use and Level 3 Site Plan to construct and operate an auto repair/service/sales shop with office space and outside storage of vehicles/equipment. The

subject property is located at the intersection of Lewis B Puller Mem. Hwy. and Centerville Road, in the Buena Vista Magisterial District, further identified as County Tax Map Parcel No. 1623-135X-182L. Ahmed Sallam is requesting approval of a conditional use and level 3 site plan to construct and operate an auto repair/service/sales shop with office space and outside storage of vehicles/equipment. The property currently is zoned General Business (GB). Stormwater and Erosion & Sediment (E&S) Control elements of the plan were reviewed by Joshua Rellick, Environmental Codes Compliance Officer. Mr. Rellick determined that the plans Stormwater and E&S measures were acceptable and either meets or exceeds minimum standards. Forest/Open Space Maintenance Agreement will be executed and recorded among the land records, if/once approved. King & Queen Environmental Health Specialist, Kate Jones, has reviewed the proposal and determined that the existing septic system was designed for 450 gpd. Based on the information provided in the wastewater characterization report, the facility will use 100 gpd, which is less than the approved residential strength waste. Per the wastewater characterization and inspection report completed by Church View Septic Services, the current system appears to be sized appropriately for the new proposed use. VDOT has issued approval of the site plan only as it relates to the entrance design for the proposed project. Prior to start of operations/construction, a VDOT entrance permit must be obtained, inspected and approved by Virginia Department of Transportation. According to Article 4, Permitted Uses, Table 4.1, Permitted Use Table, Auto body, painting and repair within an enclosed building, with outside storage of vehicles, is allowed in the GB2, LI and I zoning districts with the approval of a conditional use permit and level 3 site plan. Special conditions are as follows: Outside storage may be permitted if screened from view of all adjacent properties. Automobile sales is a permitted by right use in the GB1 and GB2 zoning districts, provided that no storage or display of any kind may be within the front 50', measured from the edge of the road, or within 50' to a residential use lot with an approved fence or vegetative buffer and 15' to a commercial use lot. Pre-existing parcels that are identified as General Business (GB) zoning districts, have the option to utilize all uses as permitted in the GB1 and GB2 zoning district either as a by-right use or approved Conditional Use Permit (CUP). Please see the attached requested/proposed conditions within the applicant's narrative detail in your packet. Note that the included conditions are conditions as amended during the review process among County staff and the property owner's agent. Staff recommends approval of the level 3 site plan contingent upon obtaining all federal, state, and local approvals/permits prior to start of operation/construction. Staff also recommends approval of the proposed conditional use permit, provided that the conditions are approved as presented. During their December 5, 2022 meeting, following their public hearing and upon a motion made by Mr. Fleming and seconded by Mr. Jackson, the Planning Commission unanimously recommended approval of both applications.

Chairman Bailey opened the public hearing for comments from the public.

Blair Wilson, engineer for the applicant advised that he was present to answer any questions from the Board or to respond to any brought by the public.

There being no further comments, the public hearing was closed.

A motion was made by Mr. Bailey and seconded by Ms. Morris to accept the recommendation of the Planning Commission to approve CUP22-01 and SP22-03.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY, JR.
NAYS: NONE

PUBLIC HEARING – RZ22-01/C. SCOTT MITCHELL

Donna Sprouse, Director of Community Development provided proof of publication and the following background information; The Planning and Zoning Department received an application on October 18, 2022 from C. Scott Mitchell, requesting approval of a rezoning application. The applicant requests to rezone a 2.06-acre parcel, identified as County Tax Map Parcel No. 1632-52X-130 from Limited Business (LB) to General Business 2 (GB2). The owners wish to apply for rezoning to allow for a proposed marine maintenance shop. The owner understands that before a business and/or structure is constructed, a level 3 site plan is required which includes approval from appropriate state/local agencies. This request is only for the rezoning of the 2.06-acre parcel and is not an approval of any use or site plan at this time. The subject property is located on State Route 629, Walkerton Landing Road, in the Newtown Magisterial District, County Tax Map Parcel No. 1632-52X-130. Addressable structures on the property includes Scott's Store, addressed as 2940 Walkerton Landing Road and Walkerton Post Office, addressed as 2954 Walkerton Landing Road. Other surrounding land uses include residential single-family zoning/homes, General Business and Limited Business zoning. The plat depicts the current location of existing structures on the site, as well as the total acreage of the parcel presently. The property in question originally consisted of two separate 1-acre parcels. The property owner has recently vacated the property line between the two parcels in order to provide more open land area for his future proposal to have a marine maintenance shop. King & Queen County Zoning Ordinance, Article 3, Section 3-68 E states,

“The purpose of the limited business "LB" district is to provide for small businesses that will serve nearby residential districts. The character of development should be compatible with residential surroundings. Traffic and parking congestion should be held to a minimum to protect the public safety while preserving neighborhood character and property values in the surrounding residential districts. This district may serve as a buffer between more intensive commercial development and residential or agricultural uses. The intent of the Limited Business district is to encourage the orderly development of administrative, non-retail businesses, and professional offices and supporting uses. Its secondary function is to serve as a transitional district between intensely developed business areas and less developed areas, particularly within the county's primary highway corridors. It is the expressed purpose of this district to foster campus like or business park development which displays features such as shared access, consistent architectural themes, and perimeter and interior landscaping.”

“The purpose of the "GB-2" district is to encourage a wide variety of retail, service, and general business uses within concentrated areas at or near intersections along major thoroughfares in order to facilitate direct and convenient access to shopping and services by county residents and the motoring public. The "GB-2" district is intended to accommodate the primary business areas of the county, to promote orderly growth of commercial activities. The regulations of the district are intended to enable maximum flexibility of uses and development of business sites, while affording reasonable protection for adjacent residential and agricultural areas from potential adverse effects of the more intensive business uses.”

Further, King & Queen Zoning Ordinance, Article 5, Section 3-101E states,

“Limited business (L-B). Lots without public water supply and sewage system shall have a minimum lot area of 1.5 acres and a road frontage of not less than 150 feet and water frontage of not less than 150 feet. Lots with public water supply and sewage system shall have a minimum lot area of one acre and a road frontage on not less than one hundred fifty (150) feet and water frontage of not less than one hundred fifty (150) feet.”

Article 5, Section 3-101G states,

“General business (G-B2) district. (1) For uses permitted in the G-B2 District, the minimum lot area shall be two acres and the road frontage shall be not less than 200 feet and water frontage of not less than 200 feet.”

Article 4, Table 4.1, Permitted Uses notes the following: Automobile fueling stations are permitted by right in the GB1 and GB2 zoning district. Boat Sales and Service uses are permitted by right in the GB1 and GB2 zoning district. A Mini Supermarket/Convenience Store with gas pumps or hours exceeding 6 a.m. to 10 p.m. is permitted by CUP in GB1 and by right in GB2 zoning districts. Mailing service centers are by right in LB, GB1 and GB2 zoning districts. Article 5, Table 5.1, Table of Minimum Dimensional Regulations for Primary Zoning Districts, notes the following: The minimum setbacks for a structure in the LB zoning district is 75’ from the front property line, 15’, provided that side and rear setbacks adjacent to properties in any zoning district which permits residential uses shall not be less than 50 feet. The minimum setbacks for a structure in the GB zoning district is 100’ from the front property line, 15’, provided that side and rear setbacks adjacent to properties in any zoning district which permits residential uses shall not be less than 50 feet. The subject property is currently zoned (LB) and is considered a pre-existing non-conforming parcel. The current business/property use as a mini supermarket/convenience store with gas pumps is not a permitted use in our current ordinance in the LB zoning district, which therefore creates a pre-existing non-conforming use in itself. Rezoning the subject parcel to GB2 will actually create a less non-conforming parcel regarding the current use of the property. The subject property is still considered a pre-existing non-conforming parcel regardless if the rezoning request is approved or not as it pertains to the existing structures and their setbacks off of the front and side property lines. Setbacks, permitted uses, and other site plan requirements/conditions will be addressed prior to the operation/construction of a new business or change of business. It is in staff’s recommendation that the rezoning request be approved. During their December 5, 2022 meeting, following their public hearing and upon a motion made by Mr. Jackson and seconded by Mr. Coleman, recommended approval of the rezoning application.

Chairman Bailey opened the public hearing for comments from the public.

Annie Carter, resident of Walkerton in the Stevensville District, voiced concern over the commercial vehicle parking across from the Day Care on the other side of Walkerton Landing Road. She advised that it is difficult to see when pulling out of the parking area at the post office that is located next to Scott’s Store. She further expressed that she is not opposed to the Mitchell’s business and is glad they are there but is concerned about the changes.

Linda Mitchell, wife of the applicant came forward and attempted to address Ms. Carter’s concerns by showing here some of the changes that will be made to the parking area at the store if the application is approved.

Mr. Burns questioned whether or not multiple business licenses could be issued on the property since the marine business would be separate from the store. Ms. Lumpkin advised that as long as it was approved by zoning that her office would issue multiple licenses for a single parcel and Ms. Sprouse advised that as long as all zoning regulations were met, which this application does, then her office would sign off on the business licenses for issuance by the Commissioner.

There being no further comments the public hearing was closed.

A motion was made by Mr. Burns and seconded by Ms. Morris to accept the Planning Commission's recommendation for approval.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY, JR.
NAYS: NONE

Mr. Simpkins advised that many of the concerns raised by Ms. Carter would be addressed at the time that a site plan application is made and that she will have the opportunity to voice her concerns again at that time.

APPROVAL OF PURCHASE OF NEW RESCUE VEHICLE

Emergency Service Coordinator Greg Hunter advised that the estimated lead time for delivery of the next ambulance is 33 months. There is also an expected cost increase of approximately \$60,000 coming in the next month. In order to continue with the recommended replacement schedule of rescue vehicles, he is requesting that he be allowed to order the next vehicle now. The most recent ambulance purchased has still not arrived and is not scheduled to until near the end of 2023. There is also concern with the continued maintenance cost and 'out of service' times on current apparatus.

Mr. Burns requested information on fleet maintenance, including reports on current apparatus and out of service records. Mr. Hunter advised that he will provide them to the County Administrator who can pass along to the Board.

A motion was made by Ms. Alsop and seconded by Mr. Simpkins to authorize Mr. Hunter to order the next rescue vehicle.

AYES: D. H. MORRIS, J. L. SIMPKINS, S. C. ALSOP, R. F. BAILEY, JR.
NAYS: J.M. BURNS

REVIEW OF MODULAR CLASSROOM PRICING OPTIONS

County Administrator Vivian Seay and Wilmot representative Ryan Cantu reviewed the three options that have been provided to move forward on acquisition of the modular classrooms for the KQES project.

A motion was made by Mr. Simpkins and seconded by Mr. Burns authorizing the County Administrator to move forward with a letter of intent to Wilmot to acquire the temporary classrooms for the KQES project.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY, JR.
NAYS: NONE

QUARTERLY REPORTS

The following reports were made from department heads and Constitutional Officers:

- Sheriff Balderson advised that he had provided his report in advance but wanted to make note of several items. He expressed his thoughts and prayers for the officer recently shot in the line of duty in Amelia County. The warrant being served was one issued from King and Queen County. He also advised that the Sheriff's office has purchased speed warning signs that will be placed in Walkerton, Mattaponi and on Devil's Three Jump Road. Ms. Morris agreed that more needs to be done for the speed of trucks on Rt. 614. Mr. Burns congratulated him on his appointment as Sheriff.
- Commonwealth Attorney – Meredith Adkins stated that although the circumstances of the event in Amelia were unfortunate, that they had been looking for that suspect for a long time. Her office is seeing many drug related cases and they are not for small amounts. She advised that she attended the recent MPJDC meeting as a new appointee by the Board, she enjoyed the meeting and is learning a lot about that group. Also advised that she has been appointed as the district representative for VACA.
- Commissioner of Revenue – Kelly Lumpkin provided her report in advance but highlighted several items.
 - Business Licenses will be going out on the 30th and are due by March 31st.
 - Personal Property forms will be mailed mid-February and are due May 1st.
 - High mileage forms are due by May 1st.
 - Fire & Rescue exemptions are due by January 31st.
 - Vehicle Licenses are due by April 1st.
 - Elderly & Disabled Tax Exemptions are due by April 1st.
 - Advised that her office is monitoring the personal property values.
 - Advised that reassessment is going along well and that BOE will be working soon after they are appointed by the Board.
- Clerk of Circuit Court – Vanessa Porter provided her report in advance but was available for questions. She also advised that her office is in the process of having video conferencing equipment installed in the courtroom.
- Director of Social Services – Betty Dougherty provided her report in advance but highlighted a medical resource that has recently become available to certain areas of the county. The Gloucester Mathews Care Clinic has begun serving citizens living in zip code areas of 23156, 23149 and 23110. She thanked everyone who participated in the holiday program, it was very successful. The Medicaid “unwinding” is set to begin on April 1st and will create an increased workload on her staff. She also updated the Board on the process being done regarding clients whose SNAP benefits have been stolen.

- Republic Services – Jeff Davison provided his report in advance but highlighted several areas. They are averaging 1945 tons per day and have submitted \$2.5 million in host fees to the county in 2022. He also advised that he would renew efforts at the landfill to assist in reducing the concern of the speeding of truck traffic on Rt. 614.
- Cooperative Extension – Christina Ruszcyk-Murray provided her report in advance but highlighted the upcoming 4H camps this summer as well as the new garden project with SPED at the high school. She also advised that there is a new 4H club in the area for homeschooled children, there are 34 active members. There is a new Director of Extension who will be visiting the area on March 17th.

SET PUBLIC HEARING DATE – DEED OF TRUST FOR TELECENTER PROJECT

A motion was made by Ms. Alsop and seconded by Mr. Burns to set January 23, 2023 (work session) as the date for this public hearing.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY, JR.
 NAYS: NONE

APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Economic Development Authority/Stevensville – Tabled

Bay Consortium workforce Development Board - Tabled

Planning Commission/ Stevensville – Tabled

Planning Commission/Newtown – Tabled

Pamunkey Regional Library Board – Tabled

Board of Equalization/Stevensville – A motion was made by Mr. Burns and seconded by Ms. Morris to recommend Kerry Basehore to the Board of Equalization.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY
 NAYS: NONE

Board of Equalization/St. Stephens Church – A motion was made by Mr. Simpkins and seconded by Ms. Alsop to recommend Alan Elliott to the Board of Equalization.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY
 NAYS: NONE

Board of Equalization/Newtown – A motion was made by Ms. Alsop and seconded by Mr. Burns to recommend Theodore Gaines to the Board of Equalization.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY
 NAYS: NONE

COUNTY ADMINISTRATOR’S COMMENTS

County Administrator Vivian Seay provided the following comments:

- Provided an update on the Litter Clean Up that is set to begin as soon as the weather allows.
- Advised that she is meeting with staff in King William on Wednesday regarding the Regional Animal Shelter finances.

- Provided the Board with a tax rate, valuation and levy analysis.
- Advised that the Central High School well project is estimate is \$84, 000 and will be within the ‘not to exceed’ amount. This includes additional costs related to providing additional work to eliminate the possible contamination risk associated with the changes being made.
- Requested a consensus from the Board to provide a letter of support for a Go Virginia grant application made by the Town of West Point for the Town owned property adjacent to the airport.
- Asked the board to bring their Ipads to the January work session so David Lankford can update them to open the new board packet file properly.
- Expressed her intent to establish a regular communication format to the Board. For routine communication it will be my email but for critical information she will either text or call.
- Advised the Board that she has additional information that she can provide related to the concerns raised by Mr. Thompson. It will require closed session in order to do so.

BOARD OF SUPERVISORS COMMENTS

Ms. Morris had the following comments:

- Commented that she is glad to be back and thanked her fellow board members for covering during her absence.
- She appreciated the reports and information from the departments, having this information makes the Board’s job easier.
- Wished everyone a safe trip home and hope to see everyone next month.

Ms. Alsop had the following comments:

- Thanked everyone for coming.
- Thanked Ms. Morris for doing a good job as Chair last year.
- Advised that she is out and about more now that she is feeling better. She is looking forward to a great year.
- Recommended getting the community involved in the litter clean up.
- Thanked Sheriff Balderson for the notice regarding an incident in her area recently.
- Commented that she likes the idea of regular communication from staff.
- She will be attending the Local Government Day next week and will be teaching the budget class at the annual Chairman Institute.
- She will be speaking at a Ladies In Blue event. This organization encourages and supports democratic women to run for office.
- Reminded citizens that she is available, even if it isn’t something in her district.

Mr. Burns had the following comments:

- Thanked everyone for their reports.

- Welcomed Sheriff Balderson and he looks forward to working with him.
- Requested an estimate on the tear down and removal of the modular classrooms.
- Thanked staff for the information on litter pick up, it is much needed in some areas.
- Wished everyone a safe trip home.

Mr. Simpkins had the following comments:

- Thanked everyone for coming and for the reports provided.
- Expressed that it is a different world now for law enforcement and for teachers. He knows the teacher who was shot in Newport News and he has been disappointed by the media coverage and misinformation regarding that incident.
- Wished everyone a safe trip home and hope to see next month.

Mr. Bailey had the following comments:

- Thanked the Board for electing him Chairman. This will be his final year of his final term. Advised anyone who is thinking of running for office that it is not easy but it is rewarding. He has been led by great people including the Board and the County Administrator. Everything will be alright. The country is in turmoil right now but things will get better. Not quickly, but it will get better.
- Agreed with Mr. Simpkins on his support of teachers and law enforcement.
- Thanked everyone for coming and for the reports provided.
- He is glad to see so many people come out and wished everyone a safe trip home.

CLOSED SESSION

A motion was made by Mr. Burns and seconded by Ms. Alsop to enter into closed session pursuant to section 3711.A7 for consultation with legal counsel pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body and A8 for consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY

NAYS: NONE

I move that each member of the King and Queen County Board of Supervisors certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King and Queen County Board of Supervisors, and (iii) no action was taken in the closed meeting.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, S. C. ALSOP, R. F. BAILEY

NAYS: NONE

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Ms. Alsop and seconded by Mr. Burns to adjourn the meeting at 10:00 p.m.

Chairman

Clerk of the Board