

King and Queen County
Board of Supervisors Regular Meeting

Monday, June 12, 2023
7:00 P.M.

King and Queen County Courts and Administration Building
General District Courtroom

“Minutes of the Meeting”

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Mr. Bailey provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States. It was noted that members Jim Burns and Lawrence Simpkins were absent.

APPROVAL AND SIGNING OF THE MAY 8, 2023 MINUTES

A motion was made by Ms. Morris and seconded by Ms. Alsop approving the May 8, 2023 minutes of the Board.

AYES: S. C. ALSOP, R. F. BAILEY, JR., D. H. MORRIS

NAYS: NONE

ABSENT: J. L. SIMPKINS, J. M. BURNS

APPROVAL AND SIGNING OF JUNE 2023 WARRANTS AND APPROPRIATIONS

A motion was made by Ms. Alsop and seconded by Ms. Morris to approve the county warrants and payroll for the month of June 2023 subject to audit.

AYES: S. C. ALSOP, R. F. BAILEY, JR., D. H. MORRIS

NAYS: NONE

ABSENT: J. L. SIMPKINS, J. M. BURNS

A motion was made by Ms. Alsop and seconded by Ms. Morris to approve the Wilmot invoice in the amount of \$48,565.30.

AYES: S. C. ALSOP, R. F. BAILEY, JR., D. H. MORRIS

NAYS: NONE

ABSENT: J. L. SIMPKINS, J. M. BURNS

A motion was made by Ms. Alsop and seconded by Ms. Morris to approve the appropriation of the May 2023 revenue to the School Fund in the amount of \$1,005,387.52.

AYES: S. C. ALSOP, R. F. BAILEY, JR., D. H. MORRIS
NAYS: NONE
ABSENT: J. L. SIMPKINS, J. M. BURNS

PUBLIC COMMENT PERIOD

There being no comments from the public, comment period was closed.

VDOT UPDATE

Lee McKnight with VDOT provided the following update on projects throughout the County:

- Holmestown Road project is nearly complete.
- Rt. 621, Bruington Road will begin within the next week.
- The emergency bridge closure on Rt. 628 (Spring Cottage Road) is in the design phase. It will need a full super structure replacement. This project is scheduled to take up to 18 months.
- Rumble stripes have been installed at the intersection of Rt. 360 and Rt. 14 at St. Stephens Church.
- Mowing on primary roads has been completed and high-volume secondary roads is underway.
- Asphalt patching on Clancie Road, Walkerton Landing Road and Cherry Row Lane is underway.
- VDOT crews have spread over 1,000 tons of gravel on unpaved roads this season with more to come.

Mr. Bailey advised that the rumble stripes on Buena Vista Road at the intersection with Rt. 33 need to be redone.

Ms. Alsop commented again on the potholes at the intersection of Roundabout Route and Rt. 721 and on Indian Neck Road near the pond.

Ms. Morris advised that the “No Parking” signs at Little Plymouth at the Rt. 14 and Rt. 614 intersection need to be put back up. Now that the store is open, trucks are once again parking on the side of the road.

APPROVAL OF UPDATED PRICING – CHS WELL REPLACEMENT

Ms. Seay provided the Board with updated pricing on additional work needed for the well replacement. This is to redesign and modernize existing well system including connections, make improvements to the well house building, replace existing hydro tank to ground storage to increase capacity, new fittings for fire department connections, replace bladder tanks, clear building drains and create swale for improved drainage, add non-pressurized FDC to replace existing nonfunctional hydrant, and other items as needed. The estimated cost is \$186,700. Staff is looking into procurement requirements and will report back to the Board.

SET PUBLIC HEARING DATE – REGIONAL RADIO SYSTEM AGREEMENT

A motion was made by Ms. Alsop and seconded by Ms. Morris to set the July 10, 2023 meeting as the date for the public hearing on amending the Regional Radio System Agreement.

AYES: S. C. ALSOP, R. F. BAILEY, JR., D. H. MORRIS

NAYS: NONE

ABSENT: J. L. SIMPKINS, J. M. BURNS

ADOPTION OF FOIA RIGHTS, RESPONSIBILITIES AND POLICIES

Ms. Seay advised the Board that several code changes have been approved that required an update to the Board's FOIA policy. If adopted, the new policy will replace the old rights and responsibilities document that is on the county website.

A motion was made by Ms. Alsop and seconded by Ms. Morris to adopt the new FOIA Rights, Responsibilities and Policies.

AYES: S. C. ALSOP, R. F. BAILEY, JR., D. H. MORRIS

NAYS: NONE

ABSENT: J. L. SIMPKINS, J. M. BURNS

LIBRARY UPDATE AND RECOMMENDATIONS

Ms. Seay advised that after meeting with Pamunkey library staff and the administrators of other localities there may be an option that would allow the county to close the St. Stephens Church branch but remain a member to allow citizens to use the other Pamunkey locations (specifically the West Point branch and the Upper King William branch) during the transition to a county library. The county would need to pay its portion of the 'shared services' which is approximately \$95,000 which would still leave significant funds to use in the set up of the county library. No decisions have been made at this point but it does look like the other members are willing to allow King and Queen to leave the system as long as it will not cost them more funding.

SURPLUS OF COUNTY VEHICLES

County staff and the Sheriff's office have compiled a list of unused and not serviceable vehicles. The Board must designate them as surplus before they can be placed on the online auction site.

A motion was made by Ms. Alsop and seconded by Ms. Morris to approve designation of the following vehicles as surplus:

- 2002 Ford Ranger VIN5465
- 2002 GMC 1500 VIN5326
- 2014 Ford Explorer VIN8446
- Untitled cargo trailer

AYES: S. C. ALSOP, R. F. BAILEY, JR., D. H. MORRIS
NAYS: NONE
ABSENT: J. L. SIMPKINS, J. M. BURNS

APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Economic Development Authority/Stevensville – Ms. Morris advised that she has been made aware of a citizen who is willing to serve. She asked the County Administrator to invite Melinda Coleman to the next EDA meeting and advise her of the required annual disclosure filings.

Bay Consortium workforce Development Board - Tabled
Planning Commission/ Newtown – Tabled
Planning Commission/Buena Vista – Tabled

Ms. Alsop asked the public to please let the Board or staff know if you know of someone or is you are willing to serve on any committee.

COUNTY ADMINISTRATOR'S COMMENTS

County Administrator Vivian Seay provided the following comments:

- Advised that the state has not designated July 3rd as a holiday but that some counties are since July 4th falls on a Tuesday. She let the Board know if this changes.
- Advised the Board of increased costs for juvenile detention. Intensive Supervision is increasing to \$50/day and electronic monitoring is increasing to \$56/day. However, this is still significantly cheaper than secure detention which is \$292/day.
- Advised that the Sheriff has asked and been approved by the Compensation Board to allow him to use vacancy savings to cover part time salaries and fuel overages in his budget.

BOARD OF SUPERVISORS COMMENTS

Ms. Alsop had the following comments:

- Commented that the County needs to find ways to better communicate with citizens. There are lots of good things going on and the citizens need to know.
- She will be attending the VACo Local Officials Summit in August. This is her last year on the VACo board.
- Reminded citizens that the elections are coming up, please go out and vote.
- Wished everyone a Happy Juneteenth.

Ms. Morris had the following comments:

- Agreed with Ms. Alsop, there has to be a better way of getting information out to the public. (Ms. Seay advised that this is one of the things that will be a part of the new Director of Community Programming)
- Thanked everyone for coming, it is good to see citizens in attendance.
- Wished everyone a good rest of the evening and please come again next month.

Mr. Bailey had the following comments:

- Thanked everyone for coming. There have been many meetings with no audience and it is nice to see people here.
- Advised that he received an email from his representative on the Planning Commission expressing concern that the taxes on his RV were very high. The citizen offered suggestions on ways to save money so taxes would not need to be so high. One was why the county has radio traffic encrypted when that is more expensive. Sheriff Balderson explained that due to HIPPA regulations since emergency services transmits then the calls must be encrypted.
- Wished everyone a safe trip home and to please come back.

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Ms. Alsop and seconded by Ms. Morris to adjourn the meeting at 7:45 p.m.

Chairman

Clerk of the Board