

**King and Queen County  
Board of Supervisors Meeting  
Monday, June 26, 2023**

**6:00 P.M.**

**Regular Meeting  
King and Queen County Courts and Administration Building  
General District Courtroom**

**Minutes of the Meeting**

**CALL TO ORDER AND ROLL CALL**

Chairman Bailey called the meeting to order. Roll call was taken with member Sherrin Alsop being absent.

**APPROVAL RECURRING WARRANTS**

A motion was made by Mr. Burns and seconded by Mr. Simpkins to approve the recurring warrants for the month of June, subject to audit.

AYES: J.L. SIMPKINS, R.F. BAILEY, D.H. MORRIS, J.M. BURNS

NAYS: NONE

ABSENT: S.C. ALSOP

**ELECTORAL BOARD/REGISTRAR REQUEST FOR FULLTIME EMPLOYEE**

Members of the Electoral Board and General Registrar, Diane Klausen were present requesting that the part time position in her office be converted to a fulltime position. An assistant position for that office is required by state code and recently she has been having difficulty keeping the position filled as most people are interested in fulltime. A spreadsheet comparing to surrounding counties and others of similar size throughout the state show that most have a fulltime assistant or more than one part time person. If the board approves the position, she would like to hire as soon as possible since early voting starts in August.

Vivian Seay suggested that if the board converts the position to fulltime that the employee could be shared with other offices outside of busy election times. The base salary for comparable positions in the county step plan is approximately \$35,000 and with benefits the position would be around \$55,000.

It was the consensus of the board to place this item on the July 10<sup>th</sup> meeting agenda for approval.

**CPMT FUNDING UPDATE**

Director of Finance Tina Ammons advised that CPMT, which is the financial approving authority for CSA (Children's Services Act) funds asked her to provide the board with an update on the costs of the program for FY24. CPMT met for their annual funding and case review meeting on June 14<sup>th</sup>. The total budget for CSA for the year is \$750,000 and the requests for services was more than \$785,000. It was decided by the committee that they would fund as

many cases as possible and partially fund others since there was not sufficient funds available to fund everything. The committee will continue to review cases and make approvals within their budget for as long as they can but since most of the expenses are state mandated, they may need to request additional funding at a later date. Ms. Ammons advised that lengthy discussion was had at the CPMT meeting regarding why the increase has been so significant over previous years. Several reasons cited were the removal of a cap on cost of services for providers. Many providers, especially for more complex care needs, have shown a significant increase in fees and some as much as 20%. Another reason is the increase in more cases that require more intensive or residential care. It was noted that these services also increase the burden on the school division since they are required to provide transportation and in school support. After discussion, it was the consensus of the board to receive updates on the status of the CSA funding on a quarterly basis.

### **INSURANCE RENEWAL UPDATE**

County Administrator provided an update on the health and dental insurance renewals for county employees. The comparison included revised and reduced rates from our current provider Optima Health and a quote from The Local Choice. Both proposals reflect a savings in premiums and are well below the estimated 10% increase that was used in planning for the FY24 budget year. It was noted that the benefits are not the same for the two plans and that if the board decides to switch to The Local Choice, it would be reduced employee benefits because it includes a co-insurance amount for the high deductible plan and a deductible for the traditional plan. The current provider offered several options that would not affect employee benefits but would change the design of the plan to include a self-funded element that may result in additional savings to the county.

It was the consensus of the board to go with the recommendation of the Director of Finance and choose “option 3” with the current provider which included the addition of a partial self-funded option to the plan without changing employees benefits and also included switching dental coverage to United Concordia for dental insurance.

### **BOAT VALUES DISCUSSION**

Kelly Lumpkin, Commissioner of Revenue provided basic data on the 2023 values for boats. Like the increases that were seen in used vehicles last year, boat values have increase in some cases as much as 800%. After discussion it was the consensus to request additional information and comparisons and have for discussion at the next work session meeting.

### **PAMUNKEY REGIONA LIBRARY FY2023 FUNDS**

Tina Ammons, Director of Finance reminded the board that as part of the approval action taken on the FY23 budget the board did not appropriate the full budget amount to the line item for the Pamunkey Regional Library. The board only approved the first quarter of funding and directed staff to bring approval of remaining quarters to the board prior to payment. Staff received a request for the 3<sup>rd</sup> and 4<sup>th</sup> quarters recently and are requesting direction on processing. A motion was made by Ms. Morris and seconded by Mr. Simpkins to approve the payment of the 3<sup>rd</sup> and 4<sup>th</sup> quarter pay requests for the Pamunkey Regional Library.

AYES: J.L. SIMPKINS, R.F. BAILEY, D.H. MORRIS, J.M. BURNS

NAYS: NONE

ABSENT: S.C. ALSOP

### **HEALTH DEPARTMENT REQUEST FOR BUILDING MODIFICATIONS**

The state health department has notified the county that they would like to make some improvements to the facility that they lease from the county. The improvements include replacing the exterior door modifications and upgrades, installation of interior doors and partitions, and securing windows. It was the consensus of the board to allow the improvements with the understanding that county maintenance staff would be consulted and approve of any improvements prior to work being done.

### **OFFICE SCHEDULE FOR JULY 3<sup>RD</sup>**

Ms. Seay advised that most of the surrounding localities have made the decision to close their offices on July 3<sup>rd</sup> since the 4<sup>th</sup> falls on a Tuesday. It was the consensus of the board to close county offices on Monday, July 3, 2023.

### **JOINT MEETING SUGGESTION FOR SEPTEMBER WORK SESSION**

Ms. Seay recommended a joint meeting for the Board of Supervisors, Planning Commission and Economic Development Authority. It was suggested that the September work session meeting of the Board be designated for this meeting.

### **ITEMS BROUGHT BY BOARD MEMBERS**

Mr. Burns advised that there is a lot going on at the airport. They are in the process of constructing new a new t-hangar and all the hangars are already filled. He also asked the board for clarification on why permit fees for airport projects are not waived. The airport is doing very well financially, and he anticipates the member contributions to be reduced next year. He also advised the board that he will be out of town the week of July 4<sup>th</sup>.

Ms. Morris expressed concern for Sherrin Alsop's mother and hopes that she will be well soon.

Mr. Bailey advised that his hunt club has adopted Pear Tree Avenue for litter pick up.

At the request of board members Ms. Seay provided an update on the library and elementary school projects. Current draft plans for the telework center, elementary school and fire station will be provided to the board at their next meeting.

### **IT IS ORDERED THAT THIS BOARD BE ADJOURNED**

A motion was made by Mr. Burns and seconded by Ms. Morris to adjourn the meeting at 7:40 p.m.

---

Doris H. Morris, Chairman

---

Clerk of the Board