

*Office of the Electoral Board and General Registrar  
County of King and Queen  
232 Allens Circle, P. O. Box 56  
King and Queen Court House, VA 23085*

**Tuesday, January 11, 2022 Regular Monthly Meeting  
Site: Registrar's Office**

**Members Present:**

**Diane Klausen, General Registrar**

**J. Armistead Ransone, Chairman**

**\*Melissa South, Vice Chairman via Conference Call per  
COVID-19 Protocol**

**Martha Edwards Hart**

- 1. The meeting was called to order at 9:07 a.m. by Electoral Board Chairman, J. Armistead Ransone.**
- 2. Minutes of the previous regular monthly meeting were approved as read.**
- 3. Martha Edwards Hart was Welcomed as the newly appointed member of the Electoral Board of King and Queen County. Pursuant to Virginia Code Section §24.2-106, this appointment is for a term of three years, beginning January 1, 2022, and expiring on the last day of December 2024.**
- 4. Board Organization:  
Electoral Board members voted to operate as follows:  
J. Armistead Ransone, Chairman  
Melissa South, Vice Chairman  
Martha Edwards Hart, Secretary**
- 5. The General Registrar provided handouts of the Expense Budget FY 2022/2023 for review. Discussion involved**

highlighted areas which reflected necessary increases based upon specific office supply needs and IT/ Information Technology requirements for the General Registrar's Office. (No other changes had been made to the previously reviewed Expense Budget FY 22/23.)

6. The General Registrar presented updates regarding the Virginia Redistricting Project. Potential changes to House District 98 could cause changes/split to King and Queen 301. Also the HD number may change from 98 to 68. State Senate District 3 may change to 65. Based upon these possible changes, about 5300 new voter cards would need to be issued in King and Queen County.
7. The General Registrar updated the EB on progress of IT Security Assessment. New policies will be forthcoming which will require review and sign-off/ signatures by EB members.
8. The General Registrar announced 2022 pay date changes. Electoral Board members will be paid in February, June, and October.
9. The General Registrar announced mileage rate for 2022 is \$0.59/mile. EB members were reminded to regularly complete attendance records, as well as mileage records.
10. Next meeting will be held 9 a.m. Tuesday, February 8, 2022.
11. Meeting adjourned 10:13 a.m.

**Martha Edwards Hart**  
Secretary

