

Office of the Electoral Board and General Registrar
County of King and Queen
232 Allens Circle, P.O. Box 56
King and Queen Court House, VA 23085

Stuart Swilley, Chair
Linda Culbreth, Vice Chair
Martha Edwards Hart, Secretary

Diane C. Klausen, General Registrar
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Electoral Board of K&Q County met Tuesday, July 11, 2023 in Office of GR.
EB meeting was called to order @9:00 a.m. by Stuart Swilley, Chair.
In Attendance: Stuart Swilley, Linda Culbreth, Martha E. Hart, & GR Diane Klausen.

Minutes of the previous meeting were read, reviewed, & approved unanimously.

Old Business:

1. Stuart Swilley, Chair, will attend New EB Member Training "BootCamp" on July 20, 2023, & GR will attend Annual GR Training.
2. GR provided updates:
 - a) per Virginia General Assembly, effective July 1, 2023:
as Envelopes A & B of Absentee Ballots will No Longer Require Witness Signatures, GR provided each EB member with examples of revised Absentee Ballot Envelopes A & B for review.
 - b) Per vote of BOS of K&Q County, July 10, 2023, Office of GR will have 1 FTE Deputy Registrar position.

New Business:

3. GR provided EB list of Candidates for review of all K&Q County November 2023 local elections.
4. GR updated EB: Locality Election Security Standards (LESS) penetration test was completed June 29, 2023. EB reviewed & signed LESS documents.
5. GR informed EB of new Voting Systems Security Plan (VSSP).
EB will review Plan during August 2023 EB meeting.
6. GR informed EB: Logic & Accuracy (L&A) Testing will begin 9:00 a.m.
Monday, September 11, 2023 in the K&Q CH Hearing Room.
7. GR reminded EB: Early Voting for Tuesday, November 7, 2023 Elections begins 45 days prior, on Friday, September 22, 2023.

8. GR & EB reviewed plans for number of ballots needed to be purchased for Tuesday, November 7, 2023 Elections.
9. GR & EB reviewed options for OE Training dates. GR to notify EB as scheduled.
10. GR will be away from Office September 15–19, 2023.
11. Next meeting of K&Q County EB: 9:00 a.m., Tuesday, August 8, 2023.

There being no further business, K&Q County EB meeting adjourned @10:00 a.m., per unanimous decision.

Respectfully Submitted,

Martha Edwards Hart
Secretary