

Office of the Electoral Board and General Registrar
County of King and Queen
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Stuart Swilley, Chair
Linda Culbreth, Vice Chair
Martha Edwards Hart, Secretary

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The regular meeting of the Electoral Board of K&Q County was held on Tuesday, May 9, 2023. Meeting was called to order @9:02 a.m. by Stuart Swilley, Chair.
In Attendance: Stuart Swilley, Linda Culbreth, Martha E. Hart, & GR Diane Klausen.
Minutes of the previous meeting were reviewed, & approved with minor correction.

Old Business:

1. GR provided follow up on Locality Election Security Standards (LESS) Remediation Plan evaluation & reaction from K&Q County Administration: Wade Murray & David Lankford are working to close work order tickets, for work completion by October 2023.
2. Stuart Swilley will attend EB "BootCamp Training" on July 20, 2023.
3. Stuart Swilley informed GR & EB: per recent decision of Administrative Board of Old Church UMC, Old Church UMC Will Not be available as Shanghai District Precinct 501 Emergency Site. Other options for Precinct 501 Emergency Site are currently being explored.

New Business:

1. EB reviewed, completed, & finalized GR Performance Evaluation.
2. EB completed GR re-appointment form.

Updates from GR:

1. Candidates for K&Q County Constitutional Offices are continuing to file paperwork for the November 2023 Election. Deadline for filing is June 20, 2023.
2. Dividers for use @Buena Vista District Precinct 301 Site (Lower K&Q FD&EMS) have been purchased, & are currently stored here with voting equipment, ready for use in November 2023 Election.
3. On April 20, 2023 GR & Kristy Creech participated in "Career Day" @K&Q Elementary School.
4. To date, there have been no updates from the 2023 VA General Assembly.
5. Based upon new election regulations re: Candidate & Precinct reporting, five (5) different ballot styles will be needed for future elections. Determination of number of ballots to order must be made.

6. EB Training for Logic & Accuracy (LSA) Testing of scanners & Touchwriters is scheduled during July 2023 monthly EB meeting:
@9:00 a.m., Tuesday, July 11, 2023, .
7. There will be no regular monthly EB meeting in June, 2023.

Closed Session:

Chair, Stuart Swilley, made a motion pursuant to Virginia Code Section 2.2-3711 (A) (1), that the Electoral Board go into Closed Session for the purpose of discussing personnel issues.

Motion was seconded by Linda Culbreth, vice Chair.

Chair, Stewart Swilley, made a motion to reconvene the EB meeting as an Open Meeting, & that the EB members certify that, to the best of their knowledge, in the Closed Session just concluded, only public business lawfully exempted under FOIA, & only such business matters identified in the motion to close the meeting, were heard or discussed by the Electoral Board of King & Queen County.

Motion was seconded by Linda Culbreth, vice Chair.

Roll Call:

Stuart Swilley—Certify

Linda Culbreth—Certify

Martha E. Hart—Certify

EB meeting adjourned @9:53 a.m.

Respectfully Submitted,

Martha Edwards Hart
Secretary

