

**King and Queen County
Board of Supervisors Meeting
Monday, March 15, 2021**

6:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
Second Floor Conference Room**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Alsop called the meeting to order. Roll call was taken with members Sherrin Alsop, Lawrence Simpkins and R.F. Bailey present. Doris Morris and Jim Burns were absent.

STARTING SALARY FOR COUNTY STAFF/USE OF SALARY CONTINGENCY

Mr. Swartzwelder advised that as part of the hiring process he would like to have the flexibility to utilize budgeted salary contingency funds when making offers of employment without having to come before the Board requesting it in advance if staff would like to offer a salary higher than the base for a graded position. This could reduce the length of time needed to fill vacancies and allow more flexibility when considering candidates with experience and qualifications. Use of these funds would only be allowed within the salary scale of the position in consideration.

It was the consensus of the Board to allow this to be incorporated into the hiring process for County staff.

FY2022 BUDGET REVIEW

Tina Ammons, Director of Finance provided updated information on revenue projections from the Compensation Board regarding 5% salary increases for Constitutional Officers and their employees that are funded by the Compensation Board. The current draft budget includes 3% for all non-LEO and EMS staff. Staff presented estimates on the cost of having all staff receive 5% in order to have equality across the Board as well as within certain offices that have a mix of state and locally funded employees. The additional cost would be approximately \$12,747.

Further, information was provided regarding the increase of the salary of the General Registrar to match the base salary of the position of Treasurer. The increase in local funding for this is approximately \$5,832.

It was the consensus of the Board to incorporate both changes into the draft budget.

After the salary discussion, staff reviewed the list of items that had been noted at prior meetings as needing further discussion relative to whether or not to include in the budget. It was the consensus of the Board to move forward with the budget with the following items either included or not:

- Additional ACO stipend for Sheriff – included
- Increase contribution to Bridges of Change – included
- Purchase of Tasers for Sheriff’s Office – not included
- County HR stipend – included
- County Maintenance Supervisor position – included
- Rescue Services Admin position – included as part time
- Sheriff’s Office request for additional positions – not included
- County Capital Projects – included

ITEMS BROUGHT UP BY BOARD MEMBERS

Sherrin Alsop advised that she has been contacted by Habitat for Humanity in Caroline and they may be expanding services to include King and Queen County. She also advised that she recently did an interview with NSCO and has participated in CNN podcasts and National Radio Show.

Mr. Swartzwelder reminded the Board that the Director of Community Development and the Building Official will be attending the next work session to discuss proposed changes to the fee schedules for their departments.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Mr. Bailey and seconded by Mr. Simpkins to adjourn the meeting.

Sherrin C. Alsop, Chairman

Clerk of the Board