

**King and Queen County
Board of Supervisors Meeting
Monday, March 22, 2021**

6:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
Second Floor Conference Room**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Alsop called the meeting to order. Roll call was taken with members Sherrin Alsop, Lawrence Simpkins, Doris Morris and R.F. Bailey present. Jim Burns was absent.

APPROVAL OF RECURRING WARRANTS

A motion was made by Mr. Simpkins and seconded by Mr. Morris to approve the March recurring warrants, subject to audit.

AYES: ALSOP, SIMPKINS, MORRIS, BAILEY

NAYS: NONE

**PRESENTATION OF PROPOSED ZONING AND BUILDING FEE SCHEDULES –
DONNA SPROUSE AND RANDY CASH**

Ms. Sprouse and Mr. Cash both provided information on the direct costs related to the permitting process for both of their departments including examples of recent permits issued. In some instances, the fees do not cover the direct costs associated with a project and in no way cover the staffing costs of the departments.

Mr. Swartzwelder commented that even though it has not historically been the Board's practice to have fees cover staff costs but by increasing fees, it is a way to begin making an applicant bear the burden of the cost of a project rather than having general revenue cover the majority of the cost.

No action was taken regarding proposed fee schedule changes.

TELECENTER PRESENTATION – KEN POPE, COMMONWEATH ARCHITECTS

Mr. Pope was in attendance electronically along with other members of his staff that are working on the design of this project. As it has moved forward the scope of the project has changed significantly. The original design was only 4,000 sq. ft. and is now approximately 7,000 sq. ft and includes the addition of the telehealth space and having dedicated space for anchor tenants MPPDC and Workforce Investment Board. A visual presentation of the current design of the interior and exterior of the facility as well as several options for furnishing was provided.

REQUEST FOR \$5,000 TO APPLY FOR USDA AND VDHCD GRANTS

Mr. Swartzwelder advised that there are grant opportunities that could be utilized to fund specific portions of the telecenter. He has spoken with representatives of both agencies and they are interested in providing funding. There is a potential to receive more than \$1 million in grant funding. He requested authorization to hire Neal Barber to write grants on behalf of the County at a cost not to exceed \$5,000.

It was the consensus of the Board to proceed using budgeted funds for the project to cover the cost for the grant applications.

REQUEST FROM RAPPAHANNOCK TRIBE FOR SUPPORT LETTER FOR LOW INCOME HOUSING STUDY

Mr. Swartzwelder advised that he has received a request from Chief Richardson asking for a letter of support for a grant that the tribe has applied for to have a study done on the need for low-income housing. He advised that the request did not come with much information on what the study would entail. The Board expressed concern that by providing a letter of support for the application it may imply that the Board would support and agree with creating low-income housing without knowing the extent of what the tribe is looking and asking for. Several items of concern being; would any area that would be approved become tax exempt as part of the tribe and what would be the burden created by use of County services if the study determined a need for low-income housing.

It was the consensus of the Board to respectfully decline to provide the requested letter of support until more information is available and presented to the Board.

FY2022 BUDGET REVIEW

Tina Ammons, Director of Finance advised that a consensus is needed on what version of the draft budget the Board wants staff to advertise for public hearing. Staff also needs to know if the Board agrees to advertise the tax rates as proposed with no increases.

Ms. Morris questioned the process for deciding to include 5% salary increases across the Board rather than as originally proposed. Review of the documents from the prior meeting explaining the salary increases provided by the Compensation Board to Constitutional Officers and their staff, changes in revenue associated with this change and the estimated cost to include County staff and locally funded staff within the Constitutional Offices was provided.

After the salary discussion and final review of items that were adjusted after the previous work session it was the consensus of the Board to have staff advertise the tax rates with no increase and the budget as presented with changes incorporated after the March 15th work session.

CLOSED SESSION

A motion was made by Sherrin Alsop and seconded by Mr. Bailey to enter into closed session pursuant to Section 2.2-3711A.1 for the discussion of personnel matters within the County Administration office.

AYES: ALSOP, SIMPKINS, MORRIS, BAILEY

NAYS: NONE

A motion was made by Mr. Bailey and seconded by Ms. Morris to come out of closed session with each member certifying by individual vote that only those public business matters lawfully exempted from the Virginia Freedom of Information Act were heard, discussed and considered in closed session.

AYES: ALSOP, SIMPKINS, MORRIS, BAILEY

NAYS: NONE

ITEMS BROUGHT UP BY BOARD MEMBERS

Mr. Bailey inquired about the water that is still running across Route 14 at Truhart since it has been a week since it rained.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Ms. Morris and seconded by Mr. Simpkins to adjourn the meeting.

Sherrin C. Alsop, Chairman

Clerk of the Board