

King and Queen County Electoral Board Monthly Meeting
June 6, 2017

Meeting was called to order by Armistead Ransomed, Chairman, at 8:30 a.m.

The monthly Electoral Board was held at the General Registrar's office; in attendance was Armistead Ransone, Chairman; David Broaddus, Vice Chairman; Diane Klausen, General Registrar; Mary Ann Levere, Secretary.

Minutes were reviewed and approved.

Old Business

General Registrar has secured a driver for pickup and delivery of equipment on election day. The office will use the Social Services van. Delivery of equipment will start at 8:00 a.m. on Monday, June 12, 2017, Armistead will accompany driver.

General Registrar's office received a copy of the 17/18 approved budget for the Registrar's Office and Electoral Board, a copy was forward to each board member.

Armistead will contact precincts 201, 301, 401 and 501 point of contact persons and alternates to get keys and codes for delivery of equipment on June 12, 2017. David will contact the contact person for key and time of delivery of equipment at precinct 101.

Chief's final training dates have been scheduled for June 5, 2017 and June 9, 2017; and final training date for Officers of Elections is scheduled for June 8, 2017.

As of today; 17 persons as voted on machine, 11 ballots mailed (4 ballots returned) for absentee voting. Final day of in-person absentee voting is Saturday, June 10, 2017 at the General Registrar's office, 8:00 a.m. - 4:30 p.m. Final day to request ballot by mail is Tuesday, June 6, 2017, 5:00 p.m.

Registrar's office will be closed June 21, 2017 – June 22, 2017, General Registrar will attend the Department of Elections training. Office will also be closed on July 3, 2017 and July 4, 2017 for holiday.

New Business

Provisional/Canvass meeting will be held on Wednesday, June 14, 2017, 10:00 a.m. at the King and Queen County Circuit Court.

Page 2

Hart voting equipment software update will be scheduled for July or August, 2017. Electoral Board members agreed for Hart vender representative to perform software update on site. General Registrar has spoken to County Administrator who is in agreement that the software upgrade be installed by a vendor Hart representative. County Administrator advised that a budget amendment will likely be needed to cover the cost of Hart representative on- site which will need to be approved by the County Board of Supervisors.

Next meeting will be held July 11, 2017, 8:30 a.m.

Meeting adjourned 9:21 a.m.

Mary Ann Levere,
Secretary