

King and Queen County Electoral Board Monthly Meeting  
September 12, 2017

Meeting was called to order by Armistead Ransone, Chairman, at 8:30 a.m.

The monthly Electoral Board was held at General Registrar's Office; in attendance was Armistead Ransone, Chairman; David Broaddus, Vice Chairman; Diane Klausen, General Registrar; Mary Ann Levere, Secretary.

Minutes were reviewed and approved.

Old Business

General Registrar ordered 3300 ballots for the November election, 600 per precinct and 300 for absentee voting.

L & A (Logic & Accuracy) testing will be held September 20, 2017 in the King & Queen General District Courtroom beginning at 9:00 a.m.

The relocation process of precinct 101 from Upper King & Queen Rescue Squad to Upper King & Queen Fire Department will start in December. General Registrar will compose an agreement stating the use of the building as a polling precinct for the period of 10 years. The agreement will also include expectations of the Electoral Board and the Fire Department regarding use of the building as a voting precinct. The Electoral Board Chairman will meet with the Fire Chief to discuss the agreement, conditions and have the agreement signed.

New Business

Board members received a list of potential Officers of Elections for the upcoming November election. Board members will begin contact immediately. Armistead will contact persons and custodians for readiness of all precincts except 101. David will contact precinct 101 contact person.

Training for the November election will be held October 9, 2017 at King & Queen Courthouse, General District Courtroom and October 10, 2017 at Pamunkey Regional Library, Walker Hall Gym. Training for October 9<sup>th</sup> will begin 8:30 a.m. – 11:30 a.m. for Chiefs and Assistant Chiefs, lunch served at 11:30 a.m. and training for Officers of Elections will be 12:30 p.m. – 3:30 p.m. Training is scheduled for October 10<sup>th</sup>, 5:00 p.m.-8:00 p.m. for all Officers of Elections who do not attend training on October 9<sup>th</sup>. Mary Ann will pick up lunch.

Mary Ann will send Donna Spouse upcoming dates for Electoral Board meetings through the end of 2017 to be posted on the County website.

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Diane will attend the Board of Supervisors workshop on September 25, 2017 to revisit the part-time position in the Registrar Office.

Next meeting will be held October 3, 2017, 8:30 a.m.

Meeting adjourned 9:45 a.m.

Mary Ann Levere,

Secretary

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