

Approved

King and Queen County Electoral Board Monthly Meeting
September 13, 2016

Meeting was called to order by Armistead Ransone, Chairman, at 8:30 a.m.

The monthly Electoral Board was held at the General Registrar's office; in attendance was Armistead Ransone, Chairman; David Broaddus, Vice Chairman; Diane Klausen, General Registrar and Mary Ann Levere, Secretary.

Electoral Board members welcomed our new Vice Chairman, David Broaddus.

Minutes were reviewed and approved.

Old Business

Board members received an updated list of Officers of Election for the November election. Diane received three new Officer of Election applications. All precincts are fully staffed for the November election.

Both state and local Democratic and Republican parties has been invited to the L&A testing, scheduled for September 20, 2016 at 8:30 a.m. at the King and Queen Courthouse Hearing Room.

Community voting machine demonstrations has been schedule for September 26, 2016 at the Pamunkey Regional Library and September 28, 2016 at the King and Queen Courthouse Hearing Room, both demonstrations will be held from 5:30 p.m. - 7:30 p.m. Armistead will assist Diane with getting the equipment to the Library. Flyers announcing the two demonstrations have been posted in Post Offices, local stores and the Library. An ad was posted in one local newspaper, the County Courier because of the cost.

New Business

General Registrar and Electoral Board members received a memo from the Business Manager of the Department of Election listing authorized salary rates for July 1, 2016 through June 30, 2017. The authorized salaries do not include the two percent salary increase that was to be effective December 1, 2016 for the Registrar and Electoral Board members.

King and Queen Voting Systems Security Plan were reviewed. Diane will make changes on pages 8 and 9, updating session three "Technical Security Responsibilities".

Minutes Cont.

Ballot order set by the Department of Elections. Sixteen vDrives had been order.

Dates for canvass, November 9th, 10th and 14th if needed, due to Veterans Day on Friday, November 11, 2016

Electoral Board will contact Officers of Election with training dates, time and location. Armistead will assist Diane with Officer of Election training and Mary Ann will assist with poll book training.

Armistead will contact the sheriff department requesting their present at precincts periodic throughout the Election Day.

Mary Ann will contact Sherrin Alsop on the status of the remodeling of precinct 101.

Armistead will check on the outside lighting at precinct 401 and will make direct contact with persons in charge of precincts pertaining to the readiness of all precincts for Election Day.

The Department of Elections recommends paper poll books to be printed and sent to precincts for emergency backup.

Next Board of Election meeting will be held on October 4, 2016 at 8:30 a.m.

Meeting adjourned 10:05 a.m.

Mary Ann Levere,

Secretary