

Approved

King and Queen County Electoral Board Monthly Meeting
October 4, 2016

Meeting was called to order by Armistead Ransone, Chairman, at 8:30 a.m.

The monthly Electoral Board was held at the General Registrar's office; in attendance was Armistead Ransone, Chairman; David Broaddus, Vice Chairman; Diane Klausen, General Registrar and Mary Ann Levere, Secretary.

Minutes were reviewed and approved.

Old Business

Diane reported that the King and Queen Voting Systems Plan has been updated.

Diane distributed an updated Officers of Election list for the November 8, 2016 election.

Board members will contact Officers of Election, reminding them of the upcoming trainings. Mary Ann will contact Sherrin Alsop for the readiness of precinct 101 and Armistead will check with the remaining precinct point of contacts and alternates. Armistead will also follow up with the Sheriff Department for the use of the van. Leroy Prince will drive the van to deliver and pick up equipment.

Mary Ann will stay after the meeting today to assist Diane with the counting of ballots for precincts.

New Business

Mary Ann will pick up refreshments for the Officers of Election training on October 18th and October 20th.

Set up of equipment for Chief and Assistant Chief's training on October 10th will begin at 8:00 a.m.

Chief and Assistant Chiefs will be given a list of Officers in their assigned precinct to appoint each of them a duty within the precinct before their training on October 18th and October 20th.

October 17, 2016 is the last day to confirm or change voter registration information for this election. The General Registrar's office will be opened on Saturday, October 29th and November 5th, 8:30 a.m.- 4:30 p.m.

Minutes Cont.

Next Board of Election meeting will be held on November 01, 2016 at 8:30 a.m.

Meeting adjourned 9:12 a.m.

Mary Ann Levere,

Secretary