

King and Queen Department of Social Services
Program Coordinator
\$40,752 (May be higher based on Experience and Qualifications)

This position will work in the Children's Services Act Program, develop and monitor community resources, and perform outreach activities in the community for King and Queen County. This position performs professional level duties to assist the Community Policy Management Team (CPMT) and the Family Assessment and Planning Team (FAPT) with the implementation of the Children's Services Act (CSA) for At-Risk Youth and Families; responsible for monitoring changes in Children's Services policy and state law and assisting in implementing changes within the agency and localities; monitoring the CSA program budget to include encumbrances, expenditures, un-encumbrances, and reimbursement for CSA. Conducts community assessments and presents FAPT reports and recommendations to the CPMT; acts as a secondary case manager for all cases coming before FAPT; attends treatment meetings and case staffing; conducts utilization reviews on cases; monitors vendors to ensure that families and children are receiving the services and benefiting from services provided; ensures that FAPT plans include least restrictive placements; assists in long range community planning to develop services for children and families. Responsible for negotiating vendor contracts and ensuring they meet all requirements.

For additional information about this position, please contact Betty Dougherty at betty.dougherty@dss.virginia.gov or call 804-785-5881

To learn more and to apply, please visit our recruitment page at:

https://evqk.fa.us8.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_1/job/647/?utm_medium=jobshare