

**King & Queen County
Planning Commission Minutes
May 2, 2016**

The King & Queen County Planning Commission met on Monday, May 2, 2016, at 6:00 p.m. in the King & Queen County Courts and Administrations Building in the Court Room for their regular monthly meeting.

Planning Commission Members Present:

Sheila Morton
Milton Watkins
David Campbell
Hunter Richardson

James Guess
Barbara Hudgins
James Dabney
Frank Massey

Also in Attendance:

Donna E. Sprouse, Assistant Zoning Administrator
Thomas J. Swartzwelder, Zoning Administrator

Call to Order

Chairman, Mr. Richardson called the meeting to order.

Roll Call/Determination of Quorum

Mr. Campbell took roll call and determined that a quorum was present.

**Approval of Minutes
March 7, 2016**

After brief review of the minutes a motion was made by Mr. Watkins to accept the minutes as written, seconded by Mrs. Hudgins.

Voting For: Watkins, Richardson, Campbell, Hudgins, Guess, Morton

Voting Against: None

Abstain: Dabney & Massey

Citizens Comment Period

Mr. Richardson opened the floor for public comment period. Hearing no comments from the public, citizens comment period was closed.

Old Business

None

New Business

Public Hearings & Deadlines *(Training Session)*

Mr. Swartzwelder went over with the Planning Commission, as a refresher, the state statutes as it relates to time requirements for reviewing and approving site plans. Sections reviewed/discussed includes 15.2-2222.1, 15.2-2259, 15.2-2283, 15.2-2286, and 15.2-2210. *(Copies of such sections are provided in the Planning Commission packet file for May 2, 2016 PC meeting).*

Staff's Comments

Mrs. Sprouse stated that as of now, there are no applications pending for the Commission.

Commissioner's Comments

Mrs. Hudgins wished everyone a Happy Memorial Day.

Mr. Massey thanked Mr. Swartzwelder & Mrs. Sprouse for the review tonight.

Mr. Campbell stated that he appreciated the training tonight, it was all good information.

Mr. Guess thanked Mr. Swartzwelder & Mrs. Sprouse.

Mr. Richardson thanked Mr. Swartzwelder & Mrs. Sprouse for their work and for providing the training. The next meeting will be June 6, 2016 at 6 p.m.

Adjournment

There being no further business, a motion was made by Mr. Watkins to adjourn the meeting. All those present ratified the motion by saying "Aye". The meeting was adjourned.

Hunter Richardson, Chairman