

**King & Queen County
Planning Commission Minutes
June 7, 2010**

The King & Queen County Planning Commission met on Monday, June 7, 2010, at 6:00 p.m. in the King & Queen County Courts and Administrations Building in the Court Room for their regular meeting.

Planning Commission Members Present:

Donna Thompson	John Roane
William Herrin (<i>*arrived 40 minutes late</i>)	Hunter Richardson
James “Jimmy” Guess	Wallica Gaines
Robert “Bob” Taylor	David Campbell

Also in Attendance:

Donna Sprouse, Assistant Zoning Administrator
Thomas J. Swartzwelder, County Attorney

Call to Order

Chairman, Robert Taylor called the meeting to order.

Roll Call/Determination of Quorum

David Campbell, took the roll call and determined that a quorum was present.

April 5, 2010 – Regular Meeting

After brief review of the minutes, a motion was made by Mrs. Gaines and seconded by Mr. Guess to approve the minutes as written. The vote was ratified by all members present saying “Aye”.

Voting For: Guess, Taylor, Richardson, Roane, Thompson, Gaines, Campbell
Voting Against: None
Abstain: None

May 10, 2010 – Joint Public Hearing Meeting

After brief review of the minutes, a motion was made by Mr. Guess and seconded by Mr. Roane to approve the minutes as written. The vote was ratified by all members present saying “Aye”.

Voting For: Guess, Taylor, Richardson, Roane, Thompson, Gaines, Campbell
Voting Against: None
Abstain: None

Introduction of Newly Appointed Planning Commission Member

Mr. Taylor noted that the Commission will skip down through the agenda, for Mr. Herrin is not present for introductions.

Election of Officers

Mr. Taylor noted that because of the resignation of Mrs. Pollard, the Planning Commission needed to reappoint someone to serve on the Dragon Run Steering Committee. Mrs. Sprouse stated that Mr. Herrin is currently serving on the Dragon Run Steering Committee. A motion was made by Mr. Guess to appoint Mr. Herrin (in his absence) as the Planning Commission representative on the Dragon Run Steering Committee, seconded by Mr. Richardson.

Voting For: Guess, Taylor, Richardson, Roane, Campbell, Thompson

Voting Against: Gaines

Abstain: None

New Business

A. Proposed Text Amendment – Article 15, Off Street Parking Requirements

Mrs. Sprouse explained that the sub-committee has completed a proposed text amendment for Article 15, relating to off street parking requirements while using the proposed permitted use table as a guide for additions and changes within Article 15. After reviewing the proposed changes, there was some discussion among the Planning Commission members and staff but no other changes or additions were suggested or made. Mrs. Sprouse added that once the County Attorney has completed his review of all of the proposed text amendments, she would then submit those amended ordinances to the Planning Commission members for further review during the next meeting in hopes of moving forward with a public hearing thereafter. Mrs. Gaines expressed concern in that she was a new member of the commission and would feel more comfortable in moving forward with the review and possible hearing after she has had an opportunity to meet with staff to go over the works of the sub-committee and Planning Commission that has occurred over the last year. Mrs. Sprouse stated that she would be more than happy to email Mrs. Gaines and the other newly appointed members a few days that she would be able to meet with them, should they wish to take advantage of the opportunity to review the ordinances as needed.

Unfinished Business

A. Coastal Primary Sand Dunes Ordinance (Planning Commission's Recommendation for moving forward with the adoption request)

Mrs. Sprouse explained that she was informed by Mr. Swartzwelder that the Board of Supervisors are looking for direction from the Planning Commission on the proposed text amendment adopting the coastal primary sand dunes ordinance. After further review of the draft ordinance, there were concerns for both the Planning Commission and staff relating to the application process and the

mention of a fee. The Planning Commission then asked staff to speak with Randy Owens with VMRC for clarification on the model ordinance relating to fees and application.

Commissioner's Comments

Mrs. Gaines asked if the CIP that was adopted by the Board of Supervisors during their May 14th meeting (on an annual basis) was something that was going to have to come before the Planning Commission each year. Mr. Swartzwelder stated that the Planning Commission would not need to see it each year. According the state code, the Planning Commission must review the CIP at least once every 5 years. He added that should the Board of Supervisors wish to have the Planning Commissions input on an annual basis, we could certainly bring it before the Planning Commission; otherwise it's only once every 5 years.

**(Mr. Herrin arrived)*

Mr. Richardson stated that it was about a year ago that he was very pleased to report that there was a community service project that took place on Travellers Rest Road in which trash had been picked up all along the road. He was sorry to report that now the road is back to its original state with trash and debris all along the road. He is in hopes that maybe the county could consider extending the hours or days that the dump/convenience centers are open to help eliminate those that drop their trash off because the dump/convenience centers are closed.

Mrs. Thompson stated that she has completed her certification with the Virginia Planners Certificate Program. She added that it was very informative.

Mr. Roane stated that he has received several compliments relating to the Joint Public Hearing with the Board of Supervisors. He feels that someone must be doing something right and it is a good feeling to know that the Commission is doing a fine job.

Mr. Taylor noted that there are an awful lot of non-conforming or illegal signs going up and feels that staff really needs to start keeping track and regulating them a little better especially along Route 33. Mr. Taylor asked if the county has sent out a notice to the businesses and individuals to inform them that their signs are not according to the ordinance and notified them of the newly adopted sign ordinance. Mr. Swartzwelder noted that staff is presently working on a letter to send out to those in violation of the sign ordinance and in this letter it will outline that the Board has adopted a new sign ordinance and that they will be given until September 1st to come into compliance with their signage.

Staff's Comments

Mr. Swartzwelder explained that if the County wanted the dump/convenience centers open 7 days a week, the county would have to foot the bill. Mr. Swartzwelder explained that VPPSA runs those sites and it is not the county, that VPPSA is an authority. Mr. Swartzwelder added that the county does get some funds from the recycling program. He also added that another reason that there may appear that there is more trash along the roadways is because the inmates are no longer able to clean the trash from the roads because of the expense for the jail.

Mrs. Sprouse explained that there have been several items brought to staff's attention by others & citizens within the county inquiring about a few items such as family cemeteries, day camps and mixed uses. After reviewing each item and explaining that those items mentioned are not presently listed in our current permitted use table, or in the proposed permitted use table prepared by the sub-committee, the Planning Commission asked staff to find other localities that have such uses in their ordinances. In doing so this would allow the Planning Commission to see how other localities handle such uses within their zoning ordinances and permitted use tables.

Mr. Swartzwelder also asked the board to review the current section of the zoning ordinance that relates to road frontage requirements and the section restricting the number of lots that have direct road access. Mr. Richardson suggested that the Planning Commission should look at possibly limiting the number of by right subdivisions from 2 to 1 which would also take care of the shared easement and number of lots fronting on a public road. A motion was made by Mr. Richardson and seconded by Mr. Herrin to have staff to review such an ordinance and to discuss further during the next meeting.

Mr. Taylor stated that the next Planning Commission meeting is scheduled for July 6, 2010 at 6 p.m. in the Court Room.

Adjournment

There being no further business, a motion was made by Mrs. Gaines to adjourn the meeting. Adjournment was ratified by all saying "Aye".

Robert Taylor, Chairman