

**King & Queen County
Planning Commission Minutes
August 1, 2016**

The King & Queen County Planning Commission met on Monday, August 1, 2016, at 6:00 p.m. in the King & Queen County Courts and Administrations Building in Court room for their regular monthly meeting.

Planning Commission Members Present:

Hunter Richardson
Milton Watkins
David Campbell
Robert Coleman

James Guess
Barbara Hudgins
Frank Massey

Also in Attendance:

Donna E. Sprouse, Assistant Zoning Administrator
Thomas J. Swartzwelder, Zoning Administrator

Call to Order

Chairman, Mr. Richardson, called the meeting to order.

Roll Call/Determination of Quorum

Mr. Campbell took roll call and determined that a quorum was present.

Mr. Richardson noted that as the Commission may have known, Mr. Dabney had suddenly passed away on July 2nd. He added that Mr. Dabney has been a servant to the County Board of Zoning Appeals for 23 years and Planning Commission for 2.5 years. He added that the meetings will no longer be the same without him, as he always added a little spice and flavor to the meetings. It is regrettable and we do thank him for his service to the County.

**Approval of Minutes
June 6, 2016**

After brief review of the minutes a motion was made by Mr. Watkins to accept the minutes as written, seconded by Mr. Guess.

Voting For: Watkins, Massey, Campbell, Hudgins, Guess, Coleman
Voting Against: None
Abstain: Richardson

Citizens Comment Period

Mr. Richardson opened the floor for public comment period. Hearing no comments from the public, citizens comment period was closed.

New Business

A. CBPA16-01 – Alvah H. Eubank, Jr. C/o Anne Eubank (Set Public Hearing)

Mr. Richardson asked Mrs. Sprouse to please review the next item on the agenda. Mrs. Sprouse stated that Anne Eubank, on behalf of her father and property owner Alvah Eubank, Jr., is requesting a Chesapeake Bay Exception to allow for the construction of a single family residence addition consisting of 348 sq. ft., on tax map parcel 1623-165X-811B1, located in the Buena Vista Magisterial District. Mrs. Sprouse stated that the applicant was present tonight if the Commission should have any questions regarding the application.

Ms. Eubank approached the Commission and informed the Commission that her 90 year old father is in need for the exception request so that they may enlarge the size of his existing bedroom and bathroom so that they are handicapped accessible so that he may come home and live instead of being placed in a nursing home facility. She stated that he was a resident of West Point and moved to King & Queen in 1993. Ms. Eubank stated that come this fall, he will be moving back home from Georgia as her brother is no longer able to care for him.

Mr. Massey asked if all options had been explored within the exiting footprint of the home. Ms. Eubank explained the current layout of the home, specifically the bedroom and bathroom and the obstacles regarding the fireplace and door openings.

A motion was made by Mr. Coleman to set the public hearing for CMPA16-01 for September 6, 2016, second by Mrs. Hudgins.

Voting For: Watkins, Massey, Campbell, Hudgins, Guess, Coleman, Richardson

Voting Against: None

Abstain: None

Old Business

Economic Development (Discussion Session - Continued from June 6, 2016)

Mrs. Sprouse reviewed June's meeting discussion regarding Economic Development with the Commission members as a refresher. She stated based on the conversations had during the June meeting, it was decided by the Commission to have staff to start making proposed revisions to the sign ordinance and table 4.1 regarding the placement of items for sale/display. There was some discussion regarding signage and what the Commission envisions for the county as a whole regarding economic development. Mrs. Sprouse had asked if the Commission wanted to review not only the sign ordinance for business and industrial districts, but others as well. She had stated that a church member asked about installing an electronic message sign, however they are zoned Agricultural. Electronic message signs are currently allowed in business districts only according to the current ordinance. Mr. Swartzwelder stated that Poroporone Church is the church wanting to replace their current sign with an electronic message sign. After some further discussion regarding types of signs and number of signs to permit, the Commission decided to have staff to prepare a draft for review during their next meeting. The Commission also decided that they will decide at a later meeting date if they want to make changes to the sign ordinance as a whole and only concentrate on the commercial and industrial districts right now.

Staff's Comments

Mr. Swartzwelder informed the Commission that the County of King & Queen obtained the VACO Highest Achievement Award and beat out 90 other applicants for the broadband project. He said that they may see multiple news articles in various papers.

Commissioner's Comments

Mr. Campbell noted that we should try to be sure to accommodate the big box stores and restaurants with their standard sized signs and maybe look at changes for other signage at a later date.

Adjournment

There being no further business, a motion was made by Mr. Watkins to adjourn the meeting. All those present ratified the motion by saying "Aye". The meeting was adjourned.

Hunter Richardson, Chairman