

**King & Queen County
Planning Commission Minutes
September 6, 2011**

The King & Queen County Planning Commission met on Tuesday, September 6, 2011, at 6:00 p.m. in the King & Queen County Courts and Administrations Building in the Court Room for their regular monthly meeting.

Planning Commission Members Present:

James "Jimmy" Guess
Milton Watkins
David Campbell
William Herrin

Robert "Bob" Taylor
Hunter Richardson
Wallica Gaines **arrived 10 minutes late*
John Roane, Jr.

Also in Attendance:

Donna E. Sprouse, Assistant Zoning Administrator
James "Jim" Milby, Buena Vista Supervisor

Call to Order

Chairman, Robert Taylor, called the meeting to order.

Roll Call/Determination of Quorum

Mr. Campbell took roll call and determined that a quorum was present.

June 6, 2011 – Regular Meeting Minutes

After brief review of the minutes, a motion was made by Mr. Herrin to approve the minutes as written, second by Mr. Watkins. The minutes were approved by all members present stating "Aye".

July 25, 2011 – Joint Meeting with the Board of Supervisors Minutes

After brief review of the minutes, a motion was made by Mr. Watkins to approve the minutes as written. The minutes were approved by all members present stating "Aye".

New Business

A. Special Guest Speaker – Dr. Michael Chandler, Plan VIRGINIA – Discuss the Process of revising/updating your Comprehensive Plan

Mr. Taylor introduced Dr. Michael Chandler as tonight's guest speaker. Dr. Chandler discussed some considerations and some new trends that some localities have incorporated in their Comp Plan. He discussed the importance of public involvement and how to get the public engaged in the process.

The Commission took a 5 minute recess to change the minute tape.

The Commission reconvened after a 5 minute recess.

B. Special Guest Speaker – Lewis Lawrence, Middle Peninsula Planning District Commission – Discuss ideas and possible services available through the MPPDC while updating your Comprehensive Plan

Mr. Taylor introduced Mr. Lewis Lawrence as our next guest speaker. Mr. Lawrence stated that the information that Dr. Chandler shared with them tonight were all true and “spot on”. Mr. Lawrence informed the Commission of the MPPDC’s services such as GIS Maps, Data, Research, etc. He stated that some services may entail a small charge; however a lot of information such as GIS data is free, if needed. He stated that at any time if a question should arise, please feel free to contact the MPPDC and they will be happy to assist us in the Comp Plan update.

C. Brief review of the Comp Plan Workbook – Donna Sprouse

Mrs. Sprouse explained that a workbook would be necessary during the comp plan update to reference as needed. She noted that in the workbook there are maps and demographic data, among other information pertaining to King & Queen County. She also added that she included a section for surrounding localities Comp Plans to reference as needed as well.

D. Where do we start with our review of our Comprehensive Plan?

Mr. Taylor asked the Commission to be prepared to start thinking about the Comp Plan and to read through the information provided so when the Commission meets in October, they may start the review process.

Commissioner’s Comments

Mr. Richardson thanked both Mr. Lawrence & Dr. Chandler for coming out tonight and speaking with the Commission.

Mr. Roane also thanked both Mr. Lawrence & Dr. Chandler for speaking with the Commission tonight.

Mr. Campbell stated “ditto”.

Mr. Watkins thanked both guest speakers, as well as Mrs. Sprouse for her work on the Comp Plan workbook.

Mr. Guess thanked both guest speaker and Mrs. Sprouse for her work on the Comp Plan workbook.

Mr. Taylor thanked Both Mr. Lawrence & Dr. Chandler for speaking with the Commission. He also thanked Mr. Sprouse for her work on the Comp Plan workbook.

Staff’s Comments

Mrs. Sprouse stated that she would like to take this opportunity to update the Commission on a few ongoing projects in her office, which will reach them in the near future.

Mrs. Sprouse informed the Commission of the Chesapeake Bay Exception request that is forthcoming from Mr. Tuthill. She noted that the Environmental Codes Compliance Officer is reviewing the WQIA and there are some changes that need to be made before it is sent to the Commission.

Mrs. Sprouse explained that Ingenco has revised their site plan so there is no proposed encroachment with the RPA and therefore no need for a Chesapeake Bay Exception. She explained

that they will still come before the Commission for the revised Conditional Use Permit & Level 3 Site Plan revision.

Mrs. Sprouse stated that ITI is forthcoming with their preliminary site plan next week according to ITI's legal counsel. She stated that she will continue to keep them updated on their status.

Mrs. Sprouse noted that the Planning Commission will meet jointly with the Board of Supervisors on September 26, 2011 at 7 p.m. in the Court Room. She explained that this is a request of the Board and is for a zoning text amendment, as well as a Conditional Use Permit & Level 3 Site Plan request on behalf of Branscome, Inc.

Mrs. Sprouse also informed the Commission that the BZA will meet on September 19, 2011 to hear a variance request from Biscoe Services C/o Philip Minor. She explained that Biscoe is requesting a variance from Table 5.1, the height requirement for structures located within the General Business district to accommodate a farm grain bin.

Adjournment

A motion was made by Mr. Watkins to adjourn, seconded by Mr. Guess. Adjournment was ratified by all present members saying "Aye".

Mr. Robert Taylor, Chairman