

**King & Queen County
Planning Commission Minutes
October 1, 2012**

The King & Queen County Planning Commission met on Monday, October 1, 2012, at 6:00 p.m. in the King & Queen County Courts and Administrations Building in the Court Room for their regular monthly meeting.

Planning Commission Members Present:

John Roane	William Herrin
Milton Watkins	Hunter Richardson
James Guess	David Campbell
Shelia Morton	

Also in Attendance:

Donna E. Sprouse, Assistant Zoning Administrator
Thomas J. Swartzwelder, County Attorney

Call to Order

Chairman, Mr. Richardson called the meeting to order.

Roll Call/Determination of Quorum

Mr. Campbell took roll call and determined that a quorum was present.

September 5, 2012 – Regular Meeting

After a brief review of the minutes, a motion was made by Mr. Herrin to approve the minutes as written, second by Mr. Watkins.

Voting For: Watkins, Roane, Herrin, Guess, Campbell

Voting Against: None

Abstain: Richardson, Morton

Citizens Comment Period

Chairman, Mr. Richardson opened the floor for public comment period.

Hearing no comments, Mr. Richardson closed the public comment period.

New Business

A. International Training Inc. requests the following to be set for public hearing on November 5, 2012:

Middle Peninsula Regional Airport Authority #1623-165R-465

- Conditional Use Amendment CU12-02, Middle Peninsula Regional Airport (Tenant ITI) (5.56 ac.)
- Level 3 Site Plan Amendment SP12-03, Middle Peninsula Regional Airport (Tenant ITI) (5.56 ac.)

Town of West Point #1623-165R-465K

- Rezoning RZ12-03, Town of West Point (Tenant ITI) (.24 ac. - Agricultural to Industrial w/o proffers)
- Conditional Use Amendment CU12-02, Town of West Point (Tenant ITI) (219.98 ac.)
- Level 3 Site Plan Amendment SP12-03, Town of West Point (Tenant ITI) (219.98 ac.)

International Training Inc. #1623-166R-456

- Rezoning RZ12-02, ITI (49.67 ac. +.24 ac. with proffers) - Agricultural to Industrial)
- Conditional Use Permit CU12-02, ITI (49.91 ac.)
- Level 3 Site Plan SP12-03, ITI (49.91 ac.)

Mrs. Sprouse stated that Mr. Timothy Trant, ITI's counsel was present to present the request on behalf of ITI for the above mentioned.

Mr. Trant and ITI's president, Richard Waver presented a power point presentation (printed copies provided to the Planning Commission and staff and are also included in the PC packet for October 1, 2012) as to what ITI does and their history, along with what they are requesting to do as part of their applications for rezoning, conditional use permit and level 3 site plan approval.

After little discussion, a motion was made by Mr. Herrin to move forward with advertising and setting a public hearing for November 5, 2012 to hear CU12-02, SP12-03, RZ12-02 & RZ12-03, second by Mr. Guess.

Voting For: Watkins, Morton, Herrin, Campbell, Guess, Roane, Richardson

Voting Against: None

Abstain: None

B. Interpretation of Article 4, Table 4.1 – Livestock & Acreage requirements

Mrs. Sprouse briefly explained that the current and proposed revised zoning ordinance (Article 4, Table 4.1) does not specifically address miniature horses, miniature goats, and pot belly pigs. She stated that it has become a recent trend that several localities have recently faced and asked if the Commission had any comments about adding such to the ordinance with different requirements other than larger livestock animals. Mr. Herrin made a motion to table the discussion until they had more information. Mrs. Sprouse asked Mr. Herrin what additional information he wanted. Mr. Herrin noted that he would like to have the definition of such animals and how other localities handle such. Mr. Herrin's motion was seconded by Mr. Guess.

Old Business

Mr. Richardson noted that there wasn't anything on the agenda pertaining to old business; however he would like to bring to the Planning Commission's attention that Mrs. Harvey had missed 4 of the last 8 monthly meetings. He further noted that in the past, Commission members asked staff to prepare a letter notifying the member that they have missed too many meetings. A motion was made by Mr. Watkins to send a letter to Mrs. Harvey about her attendance, seconded by Mr. Guess.

Voting For: Watkins, Morton, Herrin, Campbell, Guess, Roane, Richardson

Voting Against: None

Abstain: None

Commissioner's Comments

Having no comments, Mr. Richardson asked if staff had any comments.

Staff's Comments

Mrs. Sprouse stated that the material that was provided tonight by Mr. Trant on behalf of ITI will be the main part of their November packet. She asked that they please bring the material with them to their November meeting.

The next regular scheduled meeting will be held November 5, 2012 at 6:00 p.m.

Adjournment

There being no further business, a motion was made by Mr. Watkins to adjourn, second by Mr. Roane. Adjournment was ratified by all present members saying "Aye".

Hunter Richardson, Chairman