

**King & Queen County
Planning Commission Minutes
November 7, 2016**

The King & Queen County Planning Commission met on Monday, November 7, 2016, at 6:00 p.m. in the King & Queen County Courts and Administrations Building in the Hearing Room for their regular monthly meeting.

Planning Commission Members Present:

James Guess
Milton Watkins
David Campbell

Sheila Morton
Barbara Hudgins
Frank Massey

Also in Attendance:

Donna E. Sprouse, Assistant Zoning Administrator

Call to Order

In the Chairman's absence, Vice-Chair Mr. Watkins, called the meeting to order.

Roll Call/Determination of Quorum

Mr. Campbell took roll call and determined that a quorum was present.

**Approval of Minutes
October 3, 2016**

After brief review of the minutes a motion was made by Mr. Guess to accept the minutes as written, seconded by Mrs. Hudgins.

Voting For: Watkins, Massey, Campbell, Hudgins, Guess, Morton

Voting Against: None

Abstain: None

**Approval of Minutes
October 11, 2016**

After brief review of the minutes a motion was made by Mrs. Morton to accept the minutes as written, seconded by Mr. Guess.

Voting For: Watkins, Hudgins, Guess, Morton

Voting Against: None

Abstain: Massey & Campbell

Citizens Comment Period

Mr. Watkins opened the floor for public comment period.

Hearing no comments from the public, citizens comment period was closed.

New Business

None

Old Business

A. ZA16-05 – Virginia Sand & Stone, Article 4, Table 4.1, Permitted Use Table (Public Hearing)

Mr. Watkins asked Mrs. Sprouse to please review ZA16-05. Mrs. Sprouse stated that the King & Queen County Planning and Zoning Department received an application for a proposed text amendment on September 20, 2016 from Virginia Sand & Stone, requesting an amendment to Article 4, Table 4.1, Permitted Use Table. The proposed amendment request is to allow resource extraction activity within a required yard where DMME allows resource extraction by permit. Mrs. Sprouse stated that included within their packet information, is a copy of staff's recommendation regarding the text amendment request. Mrs. Sprouse added that both the applicant's attorney and staff has agreed that staff's recommendation regarding the text amendment is agreeable to both parties. She added that the applicant's attorney was in attendance and could answer any questions that they may have.

Mr. Watkins opened the public hearing. Mr. Watkins asked if Mr. Andrew McRoberts, Attorney for Virginia Sand & Stone would like to add to the discussion. Mr. McRoberts stated that he had nothing additional to add, and that he and his client are both agreeable with staff's recommendation. Mrs. Sprouse added that she forgot to mention that the public notice was posted in the Tidewater Review and Rappahannock Times for two consecutive weeks, during the weeks of October 17th and 24th.

Mr. Watkins closed the public hearing.

Mr. Watkins asked if the Commission had any additional questions. Mr. Guess and Mrs. Hudgins both asked how this would affect future and existing mining operations and adjoining properties. Mrs. Sprouse stated that this is an amendment that would apply to all new and/or expanded/amended mining requests. She noted that this does not negatively impact existing mining operation sites that were previously approved or are legal pre-existing non-conforming mining sites. Mrs. Hudgins pointed out a typo in the proposed text (miss-spelled word). Mrs. Morton stated that she has no issues with the text amendment and doesn't have anything else to add or consider. Hearing no further comments from the Commission, a motion was made by Mrs. Morton to accept staff's recommendation for ZA16-05 as written, seconded by Mr. Guess.

Voting For: Watkins, Massey, Campbell, Hudgins, Guess, Morton

Voting Against: None

Abstain: None

Staff's Comments

Mrs. Sprouse stated that there are no upcoming applications at this time. With that said, she asked the Commission to please consider adopting their 2017 Planning Commission Meeting Schedule. Those meeting dates presented were as follows...

- January 3, 2017 (*This is a Tuesday Meeting due to the New Year's Holiday*)
- February 6, 2017
- March 6, 2017
- April 3, 2017
- May 1, 2017
- June 5, 2017
- July 5, 2017 (*This is a Wednesday Meeting due to the 4th of July Holiday*)
- August 7, 2017
- September 5, 2017 (*This is a Tuesday Meeting due to the Labor Day Holiday*)
- October 2, 2017
- November 6, 2017
- December 4, 2017

**All meetings will be held at 6:00 p.m. in the General District Court Room unless otherwise noted.*

A motion was made by Mrs. Morton to adopt the 2017 meeting dates as presented, seconded by Mr. Guess.

Voting For: Watkins, Massey, Campbell, Hudgins, Guess, Morton

Voting Against: None

Abstain: None

Commissioner's Comments

Mrs. Morton thanked each Commission member and staff for their work and all they do for the County by serving on the Commission. She stated that she would like to thank Mr. Richardson for serving as Chair and doing a great job representing the Commission as a whole.

Mr. Watkins agreed with Mrs. Morton and said that he too is very appreciative of Mr. Richardson's service to the Commission and he keeps things going and moving forward. He added that this group of Commission members work well together, and he is very thankful for that as well. He thanked Mrs. Sprouse and Mr. Swartzwelder for their efforts and service to the Commission also.

Mrs. Morton also added that during the joint public hearing last month with the Board of Supervisors, she enjoyed the meeting and learned quite a bit during the discussion regarding the schools.

Mr. Massey asked if the information that is included in the packets on a monthly basis has to be kept, destroyed or shredded. Mrs. Sprouse noted that everything they receive is public information. They may keep it or properly dispose of it as they wish. She added that she keeps a copy of every Commission packet that is mailed to the Commission for every meeting for public review.

Mr. Campbell noted that it use to be time that the County had a reporter to report on King & Queen County news for the Tidewater Review, but noticed that the Tidewater Review doesn't cover much about King & Queen any more.

Adjournment

There being no further business, a motion was made by Mr. Massey to adjourn the meeting. All those present ratified the motion by saying "Aye". The meeting was adjourned.

Milton Watkins, Vice-Chairman