



King and Queen County
Founded 1691 in Virginia

County Administrator's Office
242 Allens Circle
P. O. Box 177
King and Queen Court House, Virginia 23085
Phone: (804) 785-5975 Fax: (804) 785-5999

King and Queen County Board of Supervisors Regular Meeting
Monday, December 9, 2019

6:00 P.M. – Dinner at “The Tavern”
7:00 P.M. – Regular Meeting

King and Queen County Courts and Administration Building
General District Courtroom

AGENDA

1. Invocation and Pledge of Allegiance to the Flag of the United States
2. Approval and Signing of the October 28, 2019 and November 4, 2019 Minutes of the Board
3. Approval and Signing of the December 2019 warrants, appropriations and School Revenues for October 2019
 - (a) County Warrants and Appropriations
 - (b) School Revenue and Appropriation for the month of October 2019
4. Budget Amendment/Supplement: School Capital Projects
5. Social Services and School Superintendent Reports
6. 2nd Amendment Sanctuary - Resolution
7. Public Comment Period
8. Appointments to various Boards and Commissions
9. King and Queen County Planning Commission request for public hearing
10. County Administrator's Comments
11. Board of Supervisors Comments
12. Closed Session (if needed)

Wireless Services Authority Meeting
(Immediately following the Board of Supervisors Meeting)

AGENDA: Monday, December 9, 2019 Regular Meeting

ITEM #1:

Invocation and Pledge of Allegiance to the Flag of the United States

ACTION REQUESTED:

None required.

SUMMARY OF INFORMATION:

None

ATTACHMENTS:

None

AGENDA: Monday, December 9, 2019 Regular Meeting

ITEM #2:

Approval and Signing of the October 28, 2019 and November 4, 2019 minutes of the Board

ACTION REQUESTED:

Approval and Signing of the October 28, 2019 and November 4, 2019 minutes of the Board

SUMMARY OF INFORMATION:

ATTACHMENTS:

- Copy of minutes

King and Queen County
Board of Supervisors Meeting

Monday, October 28, 2019
7:00 P.M.

King and Queen County Courts and Administration Building
2nd Floor Conference Room

“MINUTES OF THE MEETING”

OPENING OF THE MEETING

Meeting with King and Queen County School Board

Chairman of the Board James Burns called the meeting to order. No one from the Schools were present.

APPROVAL OF RECURRING WARRANTS

A motion was made by Ms. Alsop and seconded by Mrs. Morris to approve the recurring warrants for the month of October, 2019.

AYES: J. M. BURNS, J.L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR
NAYS: NONE

PRESENTATION OF FTTH ENGINEERING STUDY – ROB TAYLOR

Mr. Rob Taylor was present for the purpose of providing a presentation of the FTTH Engineering Study.

DISCUSSION OF FAMILY REQUEST TO NAME A BRIDGE ON 360 “ROBERT H. MORECOCK MEMORIAL BRIDGE”

General discussion was made concerning the request to name a bridge on Rt. 360 Westbound lane the” Robert H. Morecock Memorial Bridge”. It was the consensus of the Board to place the request on the agenda for the November meeting.

DISCUSSION OF CHANGING FROM KEYS TO CARD ACCESS AT GOVT. COMPLEX

County Administrator Thomas Swartzwelder presented a quote from Mid Atlantic for making swipe cards instead of keys (replacing locks with card swipes)

During the discussion, the Board asked to check with other vendors and they would like to have a full report from the Security Committee when ready.

DISCUSSION OF POSSIBLE GO VIRGINIA GRANT FOR BUSINESS DEVELOPMENT CENTER

County Administrator Thomas Swartzwelder advised the Board that GoVA has a 50/50 grant program and they had funds for a business development center and also had a quote from the Middle Peninsula Planning District between \$1,000 and \$2000. It was asked that the item be put on the Agenda for the November meeting.

CLOSED SESSION PURSUANT TO SECTION 2.2-3711 (A) (7) OF THE CODE OF VIRGINIA – PENDING OPIOID LITIGATION AND STRATEGY/LITIGATING POSTURE OF KING AND QUEEN COUNTY, AND PURSUANT TO SECTION 2.2-3711 (A) (3) OF THE POSSIBLE LEASING OF COUNTY OWNED PROPERTY “SANDY POINT” TO VERIZON WHERE DISCUSSION IN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION/NEGOTIATING STRATEGY OF THE COUNTY

A motion was made by Ms. Alsop and seconded by Mrs. Morris to enter into closed session pursuant to Section 2.2-3711 (A) (7) of the Code of Virginia regarding pending Opioid Litigation and the strategy/litigating posture of King and Queen County and, to enter into closed session pursuant to 2.2-3711 (A) (3) of the Code of Virginia for discussion of the possible leasing of County owned property “Sandy Point” to Verizon where discussion in open meeting would adversely affect the bargaining position/negotiating strategy of the County.

A motion was made by Ms. Alsop and seconded by Mr. Bailey to come out of closed session with each member certifying by individual vote that only those public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act were heard, discussed and considered in closed session.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY
NAYS: NONE

HIGH DEDUCTIBLE HEALTH INSURANCE/HSA PLAN – CONTRIBUTION FOR RETIREES THAT QUALIFY IN RETIRING

County Administrator Thomas Swartzwelder advised that the County Personnel Policy pays for ½ of the Health Insurance Premium when an employee meets the qualifications per the personnel policy when retiring. Now that the County is offering a High Deductible Plan in addition to the current HMO, and the County is contributing \$3,000.00 annually to full-time employees HSA discussion was made relating to contribution to retirees .

A motion was made by Ms. Alsop and seconded by Mrs. Morris that the County contribute ½ of the amount provided to full-time employees as a contribution to the retirees HSA account annually.

AYES: J. M. BURNS, J.L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.

NAYS: NONE

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Mr. Bailey and seconded by Mrs. Morris to adjourn the meeting.

AYES: J. M. BURNS, J.L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.

NAYS: NONE

**King and Queen County Board of Supervisors Meeting
Monday, November 4, 2019**

7:00 P.M.

**King and Queen County Courts and Administration Building
General District Courtroom**

“Minutes of the Meeting”

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

Chairman Burns called the regular meeting to order with all members present. Mr. Simpkins provided the invocation followed by the Pledge of Allegiance to the Flag of the United States.

**APPROVAL AND SIGNING OF THE SEPTEMBER 23, 2019 AND OCTOBER 15, 2019
MINUTES OF THE BOARD**

A motion was made by Mrs. Morris and seconded by Mr. Bailey and voted unanimously to approve the September 23rd and October 15, 2019 minutes of the Board as presented.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY
NAYS: NONE

**APPROVAL AND SIGNING OF THE NOVEMBER 2019 WARRANTS AND
APPROPRIATIONS FOR COUNTY AND SCHOOLS**

A motion was made by Mr. Bailey and seconded by Mr. Simpkins to approve the November 2019 warrants and appropriations, subject to audit.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, R. F. BAILEY
NAYS: NONE
ABSTAINED: D. H. MORRIS

SCHOOL FUND REVENUES FOR JULY, AUGUST AND SEPTEMBER 2019

A motion was made by Mr. Simpkins, seconded by Ms. Alsop to approve and appropriate the following school revenues for July, August and September 2019.

July School Fund Revenue	\$188,992.41
August School Fund Revenue	\$539,207.08
September School Fund Revenue	\$428,950.23

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY
NAYS: NONE

BUDGET AMENDMENTS/SUPPLEMENTS

SHERIFFS DEPARTMENT – VIRGINIA HIGHWAY SAFETY OFFICE AWARD

The Virginia Highway Safety Grant Office awarded a total of three (3) highway safety grants effective October, 2019 through September 30, 2020. These grants will reimburse for overtime, training/lodging and equipment. The total is \$28,280.00 and are federal grant pass-through funds.

A motion was made by Ms. Alsop and seconded by Mrs. Morris to approve the budget supplement in the amount of \$28,280.00.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY
NAYS: NONE

DISCUSSION/APPROVAL OF FY2021 BUDGET SCHEDULE

A motion was made by Ms. Alsop and seconded by Mrs. Morris to approve the FY2021 Budget Schedule as presented:

FY 2020/2021 BUDGET SCHEDULE

FY2021 Proposed Budget Schedule

December 2019

20th – Send out budget packets to departments and agencies

January 2020

3rd – Budget requests due back from all departments, offices and agencies

27 th 7:00 p.m. Regular Workshop	County Administrator provides 1 st draft to Board of Supervisors
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February 2020

10 th 7:00 p.m. Regular Meeting	Presentations from Outside Agencies
18 th 6:00 p.m. Special Meeting (Tuesday)	Board Budget Work Session
24 th 7:00 p.m. Regular Workshop	Meet with County Departments & Schools

March 2020

16 th 6:00 p.m. Special Meeting	Board Budget Work Session (Will need consensus for advertising of synopsis at this meeting)
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March 20th - Deadline for submission of Budget Synopsis to newspapers.

March 25th Budget Synopsis and proposed tax rates advertised in Tidewater Review, Rappahannock Times and County Courier.

April 2020

6th 7:00 p.m. Regular Meeting

Public Hearing

13th 6:00 or 7:00 p.m. Special Meeting

(Optional) Board Budget Work Session

20th 7:00 p.m. Regular Workshop

Adopt FY2021 Budget and 2020 Tax Rates

**Presented to Board of Supervisors November 4, 2019

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY

NAYS: NONE

PUBLIC COMMENT PERIOD

Chairman Burns opened the public comment period, asking that those who wish to speak to state their name, district and limit their comments to three (3) minutes and for items not on the agenda.

Ann Marie Voight, Stevensville District, advised that one of the County Ambulances was on Rt. 30 in King William at 6:50 p.m., and going to dinner and putting unnecessary miles on ambulance cost and does not understand why the County is allowing them to go out of the county to get dinner and feels the Board needs to put restrictions on where they go to get meals.

After hearing no further comments, the public comment period was closed.

SCHOOL SUPERINTENDENT OF SCHOOLS AND SOCIAL SERVICES DIRECTOR REPORTS

Carol Carter, Superintendent of Schools provided a report on the following:

- Advised that the average daily membership was 795 as of October 31st, with 772 budgeted and total 828 including VAVA and Preschool.
- Advised that she did not have a financial report and would email to Mr. Swartzwelder
- Reported on Central High School roof repairs project and is now complete
- Replaced PA System at Central High School
- Two new buses use gasoline instead of diesel
- Thanked Ms. Alsop, Mr. Simpkins and Mr. Swartzwelder for attending Community Pride Day and their Homecoming football game
- Provided a report on the Scholastic Team

- Wished everyone well on their elections and for the Boards support
- Betty Dougherty, Director of Social Services** had the following report:
- Provided a report on behalf of the safety and security committee

PUBLIC HEARINGS

CUP19-02 AND SP19-07 – CELLCO PARTNERSHIP’S d.b.a. Verizon Wireless

CELLCO PARTNISHIPS d.b.a. Verizon Wireless is requesting approval of a Conditional Use Permit and Level 3 Site Plan for a 305’ communications tower including lightning rod, located on County’s Tax Map Parcel 1624-51L-430. The site location is at the intersection of Rt. 14, The Trail and Rt. 631 Poor House Lane, in the Stevensville Magisterial District. Property owner is R. Earl Parker.

County Administrator Tom Swartzwelder provided background information and provided proof of publication

The floor was open for public comment.

- Ms. Lisa Murphy was present on behalf of the applicant
- Mr. Eugene Rivara, adjacent property owner, was present speaking in favor of the project

It was noted that the Planning Commission after their public hearing made a motion and a second approving request and is asking that the Board of Supervisors accept their recommendation for approval.

After hearing no further comments, the public hearing was closed.

Mrs. Morris commented that the project is in the Stevensville District and that they do need cell service.

Ms. Alsop commented that she received an e-mail from a citizen who was concerned on how this would affect the area and any impact on being a historical district and both Mrs. Morris and Ms. Alsop feel that it would not affect it in any way.

A motion was made by Mrs. Morris and seconded by Ms. Alsop to accept the recommendation of the Planning Commission for approval, subject to conditions approved by the Planning Commission.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.

NAYS: NONE

PUBLIC HEARING – CUP19-03 AND SP19-08

CELLCO PARTNERSHIP’S d.b.a. VERIZON WIRELES

Chairman Burns opened the public hearing on CUP19-03 and SP19-08 – CELLCO PARTNERSHIP’S d.b.a. Verizon Wireless requesting approval of a Condition Use Permit and Level 3 site plan for a 199’ tower (including lightning rod), located on County Tax Map Parcel No. 1623-66L-270. The site location is located off of Rt. 14 Buena Vista Road approximately ¾ of a mile from the Gloucester County line, in the Buena Vista Magisterial District. Subject property is owned by Mark V. Chandler.

County Administrator Thomas Swartzwelder verified proof of publication and provided background information. The Planning Commission held a public hearing and is recommending approval along with any conditions.

The floor was open for comments.

- Lisa Murphy spoke on behalf of the applicant (2nd site in the County) and addressed concerns of those that spoke during the meeting
- Zena Taliaferro, adjacent property owner, expressed concerns about radiation and being harmful and would the project be expanded in the future.
- Joseph Stephenson spoke on behalf of some of the neighbors that were not able to be in attendance: Gloria Bagby, 4078 Buena Vista Road, Buena Vista District - Leonard Chapman and (speakers address) property owner located at 4372 Buena Vista Road – concerns expressed of property values and was in opposition of the project.
Mr. Stephenson expressed that he was opposed to the project as well, noting the distance of the tower from his home, possible fires, and radiation, and an eyesore
- Clyde King, adjoining landowner is concerned about property values and generator noise

After hearing all comments, the public comment period was closed.

Mr. Burns expressed concerns that the Fire Department needs cell coverage for public safety. If we do not have internet, property is hard to sell and children cannot do their homework.

Mrs. Morris commented that she had the landfill in her district and fought it because she thought it was wrong because it was not the right placement for a landfill. The people that live on Rt. 14 and 614 watch trash trucks each day, and would be much happier to see 4 towers. There are things much worse and we do need cell service. When someone needs EMS and they cannot reach anyone, then this falls on the County for not responding to the needs of the citizens.

Mr. Simpkins commented on the location of the towers, they can vary a little in location but not much in order to get it to work. Mr. Simpkins further commented that he has 2 towers within site of his home and he has not had anyone to come to him with any concerns. It is a big plus to have cell phone services and feels that it will make a better place for the citizens to have access

After hearing all comments, the public hearing was closed. A motion was made by Mr. Burns and seconded by Mr. Bailey to accept the recommendation of the Planning Commission to approve, subject to conditions approved by the Planning Commission.

AYES: J. M. BURNS, J. L. SIMPKINS, D. H. MORRIS, R. F. BAILEY

NAYS: S. C. ALSOP

PUBLIC HEARING

ZA19-02 ZONING TEXT AMENDMENT – ARTICLE 4, TABLE 4.1

Chairman Burns opened a public hearing on ZA19-02, Zoning Text Amendment amending Article 4, Table 4.1 to include fuel distribution facility with no retail from the property and no outdoor storage in the General Business 1 and General Business 2 zoning districts as a by right use. Fuel Distribution facility with onsite retail and/or outside storage of tanks, equipment, vehicles in the General Business 1 by approved conditional use permit (CUP) or as a by right use in General Business 2, Light Industrial and Industrial zoning districts.

County Administrator Thomas Swartzwelder verified proof of publication in the October 16 and 23, 2019 issue of the Tidewater Review and Rappahannock Times and provided background information. The Planning commission held a public hearing and approved, recommending approval by the Board.

The floor was open for public comment.

After hearing no comments, the public hearing was closed.

A motion was made by Mr. Simpkins and seconded by Mr. Bailey to accept the Planning Commission's recommendation for approval.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY
NAYS: NONE

PUBLIC HEARING

ZA19-04 – ZONING TEXT AMENDMENT – ARTICLE 14, SECTOIN 3-316a (Y & Z)

Chairman Burns opened a public hearing on ZA19-04 – Zoning Text Amendment, Article 14, Section 3-316A (y & z) requesting approval of a zoning text amendment amending Article 14, Section 3-316A (y & z) to include specific regulatory agencies and include adjoining parcel uses as part of the site plan review.

County Administrator Thomas Swartzwelder verified proof of publication in the October 16th and 23rd issues of the Rappahannock Times and Tidewater Review and in 1 issue of the Country Courier, and provided background information.

The floor was open for public comments. After hearing no comments, the comment period was closed.

Ms. Alsop asked that information received from specific regulatory agencies be sent to the fire and rescue in case of emergency situations.

A motion was made by Mr. Bailey and seconded by Mr. Simpkins to accept recommendation of the Planning Commission for approval.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY
NAYS: NONE

PUBLIC HEARING

COUNTY TEXT AMENDMENT – CHAPTER 30, TAXATION, ARTICLE VII LICENSE TAX

Chairman Burns opened a public hearing on County Text Amendment – Chapter 30 Taxation, Article VII License Tax relating to business licenses; amending Chapter 30 Article VII, License Tax to remove the \$25.00 administrative fee and include "Direct Seller" as defined in the State Code of Virginia, Section 58.1-3719.1 as an exception for payment of the license tax. Delinquencies will be reported to the Commonwealth of Virginia.

County Administrator Thomas Swartzwelder provided background information and proof of publication of notice in the Rappahannock Times and Tidewater Review in the October 16th and 23rd, 2019 issues and in 1 issue of the Country Courier.

Commissioner of the Revenue Kelly Lumpkin was present to answer any questions.

The floor was open for comment. After hearing no comments, the public comment period was closed.

A motion was made by Mr. Bailey and seconded by Ms. Alsop to approve the amendment to the Ordinance.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY
NAYS: NONE

APPOINTMENTS/REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Wetlands Board – 5 year term (to fill Mr. Gibson’s unexpired term – 12.14.20)

TABLED

Planning District (Buena Vista District)

Mr. Burns advised that he has been talking to someone to take his place on the Planning Commission and would get advice at the December meeting.

RESOLUTION NAMING THE RT. 360 BRIDGE OVER THE MATTAPONI RIVER AS “ROBERT H. MORECOCK MEMORIAL BRIDGE”

County Administrator Thomas Swartzwelder advised the Board that the County was contacted by the family of Mr. Morecock asking that a Resolution be approved naming the west bound bridge on Rt. 360 over the Mattaponi River be named in his honor. Mr. Morecock had been a traffic engineer for a number of years and was a participant in the design of the two new bridges that come in and out of West Point. The family worked with VDOT to come up with a model resolution. The only issue that the County needs to resolve with the family directly is that the family has said that they are willing to pay for cost and installation of the sign. Discussion needs to be made of ongoing maintenance. The applicant is in attendance for any questions. Mr. Swartzwelder further commented that the Board can adopt the resolution subject to an agreement being reached on these things, if the Board is interested in doing that.

The applicant provided background information as to why they picked the Rt. 360 river as it is close to where he last lived. The family has offered to pay all cost associated with the sign.

A motion was made by Mr. Simpkins and seconded by Mrs. Morris to approve the following Resolution as presented, subject to details being worked out relating to all expenses associated with the sign.

RESOLUTION

WHEREAS, Bob Morecock moved to the county in 2006 following a long career with VDOT in their Fredericksburg District office: Bob was the Structure and Bridge Engineer for the Fredericksburg District for his last 26 years with VDOT: During that time, he was involved with the design, maintenance, inspection, and construction supervision of many bridges in King and Queen County: He moved to Mattaponi after retiring from VDOT when the consultant firm he was working for won the construction oversight contract for the new State Route 33 bridges over the Pamunkey and Mattaponi Rivers: Due to the length of time for construction, he and his wife moved from

Fredericksburg to Mattaponi to drastically shorten his commute time to the job site where they remained until Bob's passing April 6, 2019;

WHEREAS, Bridges were a big part of Bob's life and dedicating a bridge he was involved with, in the County he last resided in, over the river he closely resided near, would be a lasting memorial recognizing him for his service and dedication to the Commonwealth;

WHEREAS, provide further information in multiple "whereas" clauses as the County sees fit; and

WHEREAS, Section 33.2-213 of the *Code of Virginia* authorizes the Commonwealth Transportation Board (CTB) to give suitable names to state highways, bridges, interchanges, and other transportation facilities and change the names of any highways, bridges, interchanges, or other transportation facilities forming a part of the systems of state highways; and

WHEREAS, Section 33.2-213 provides that the Virginia Department of Transportation shall place and maintain appropriate signs indicating the names of highways, bridges, interchanges, and other transportation facilities named by the CTB and requires that the costs of producing, placing, and maintaining such signs shall be paid by the localities in which they are located.

NOW, THEREFORE, BE IT RESOLVED, that King and Queen County, in accordance with the requirements of Section 33.2-213 of the *Code of Virginia*, does hereby request that the Commonwealth Transportation Board name the bridge on Route 360, Richmond-Tappahannock Highway over Mattaponi River in King and Queen County as the "Robert H. Morecock Memorial Bridge";

BE IT FURTHER RESOLVED, that King and Queen County agrees to pay the costs of producing, placing, and maintaining the signs calling attention to this naming.

AYES: J. M. BURNS, J. L. SIMPKINS, D. H. MORRIS, R. F. BAILEY

NAYS: S. C. ALSOP

COUNTY ADMINISTRATORS COMMENTS

County Administrator Thomas Swartzwelder provided the following comments:

- Advised that the HVAC project in the Administration Building is completed with both units up and running.
- In the boards packet is an invitation from the Museum Council inviting the Board to their annual dinner before the next meeting on December 9th. Action will need to be taken at the end of the meeting on that
- Advised that The Edge Worship Center, located on Rt. 14, near Shackelfords, has received their permits/site plan has been approved. No architectural design has been submitted.

MOVE MEETING TIME ON DECEMBER 9, 2019 – ANNUAL DINNER AT THE TAVERN MUSEUM

Motion was made by Mr. Bailey and seconded by Ms. Alsop to move the meeting time to 6:00 P.M., at which time the Board will open the meeting and recess to have dinner at the Tavern and the regular meeting to begin at 7:00 P.M.

BOARD OF SUPERVISORS COMMENTS

Mr. Bailey had the following comments:

- Commented that he wanted to correct himself on the comment that he made at the prior meeting relating to the solar project and cadmium and according to that information it would have to be ground up into a powder to hurt anyone in anyway.
- Thanked everyone for coming and for the reports that were given
- Asked that everyone be safe going home and hopes to see everyone next month.

Ms. Alsop had the following comments:

- Thanked everyone for coming out tonight
- Hopes to see everyone sitting on the Board come January and encouraged everyone for go out and vote
- Advised that the VACO Conference was next week and that there were a lot of things going on and has addressed concerns of King and Queen
- Expressed for everyone to be careful, that deer were everywhere

Mr. Simpkins had the following comments:

- Commented that he did attend Community Pride Day and the football game. This Friday night they will play King William and will be there to see it.
- Encouraged everyone to vote
- As far as naming the bridge in honor of Mr. Morecock, he did some research and he seemed to be quite an intelligent fellow and worked on a number of bridges and was an honor to support that.
- Wished everyone a safe trip home and don't forget to be thankful for all your blessings, and see everyone next month.

Mrs. Morris had the following comments:

- Thanked everyone for coming and for reports that were given , questions and concerns that were expressed and hope to see everyone back at the next meeting
- Have a safe trip home

Mr. Burns had the following comments:

- Thanked everyone for coming and the reports that were given as they make the Boards job much easier
- Commented that he tries to do his homework before he makes a decision on an issue, he is not just saying it because that is what he thinks or feels and does not take the opinions from the county staff as he does not know if they have an agenda for themselves, no offense to county staff.
The Cell towers are very important to the county and rely on them dramatically and the County has to have that communication. His biggest concern is emergency services.
- Expressed that Veterans Day is coming up and can't express enough the honor to serve this Country. He served for over 20 years in the military and it is a thankless job. Thank someone for their service
- Asked that everyone go out and vote

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Ms. Alsop and seconded by Mr. Bailey to adjourn:

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY

NAYS: NONE

James M. Burns, Chairman

Thomas J. Swartzwelder, Clerk

AGENDA: *Monday, December 9, 2019 Regular Meeting*

ITEM #3:

Approval and Signing of the December 2019 warrants and appropriations for County and School Fund Revenue for October 2019

ACTION REQUESTED:

Actions requested:

- (1) **Approval of the December 2019 Warrants and Appropriations**

Need a motion and a second to approve or disapprove warrants and appropriation for month of December 2019

- (2) **School Fund Revenues for October 2019 - \$444,022.41**

Need a motion and a second to approve and appropriate School Revenues for the month of October 2019

ATTACHMENTS:

See attachments

Part-time Employee Payroll Run

Payroll: Wednesday, December 11 , 2019

County

Cavanaugh, Wyatt	\$1,484.00
Hunter, Greg	\$1,960.00
Miller, Ed	\$1,900.00
Dean, Elaine	\$666.00

Electoral Board

Harvey, Joy	\$195.00
Pleasants, Linda	\$185.00
Mundie, Mary	\$145.00
Taylor, William	\$145.00
Turpin, Dale	\$145.00
Kendall, Pamela	\$145.00
Shamwell, Alice	\$145.00
Thompson, John	\$145.00
Carter, Maria	\$160.00
Wyatt, Sherri	\$245.00
Carroll, Douglas	\$145.00
Webb, Shirley	\$145.00
Smith, Polly	\$145.00
Smith, Jessica	\$145.00
Banks, Nadine	\$145.00
Hazzard, Nancy	\$185.00
Longest, Debbie	\$195.00
Giddings, Steven	\$145.00
Harris, Cherie	\$145.00
McDuff, Elaie	\$145.00
Roane, Vickie	\$145.00
Hart, Martha	\$155.00
Mercer, Dorinda	\$160.00
Porter, Ann	\$205.00
Williams, Karen	\$145.00
Gilbert, Dobbyn	\$205.00
Carlton, Jean	\$185.00
Ammons, Kimberly	\$200.00
South, Margaret	\$145.00
Tiller, Donna	\$145.00
Carter-West, Vanessa	\$145.00
Nickelson, Robert	\$125.00
Stewart, David	\$100.00
Smith, Vivian	\$100.00
Shacklefords, Donald	\$225.00
Muse, Nikki	\$75.00
Muse, Gayle	\$75.00

Registrar

Nickelson, Robert W.	\$130.00
Pro, Patricia	\$996.00
Hart, Martha	\$708.00

Sheriff's Department

Burton, Melvin	\$1,356.25
Copeland-Blake, Denise	\$1,089.00
Cox, Robert	\$786.00
Hinson, Elizabeth	\$1,437.75
Jorgenson, Craig	\$1,196.25
Sciscente, Andrew	\$2,268.00
Shackleford, Donald	\$132.50
Trent, Darryl	\$1,184.00
Hirtz, Ronnie (Leave payout)	\$5,829.30
Wilson, Megan	\$726.00

Overtime/Sheriff's Department

Andrews, Michael	\$435.00
Burr, Brian	\$120.00
Clark, Jon-Eric	\$240.00
Russell, Brian	\$120.00
Schefflien, Harvey	\$120.00

Rescue Services

Barill, Kelly	\$1,656.00
Beasley, Michael	\$630.00
Boutchyard, Shaun	\$574.00
Brantley, Brian	\$206.25
Chenault, Trevor	\$1,897.50
Evans, Norwood	\$504.00
Floyd, David	\$658.00
Hillesheim, Travis	\$168.00
Marable, Adam	\$1,122.00
Shahan, Philip	\$207.00

TOTAL**\$38,236.80**

Fulltime Payroll - December 2019

Board of Supervisors

James Burns	\$333.33
R.F. Bailey	\$333.33
Doris Morris	\$333.33
Lawrence Simpkins	\$333.33
Sherrin Alsop	\$333.33

County Administrator

Tom Swartzwelder	\$20,471.25
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Commissioner of the Revenue

Kelly Lumpkin	\$5,366.56
Brenda Robinson	\$3,121.84
Shelby Dufour	\$2,478.01

Finance

Tina Ammons	\$4,611.78
Musante, Jessica	\$2,478.00

Treasurer

Irene Longest	\$5,986.53
Stephanie Sears	\$3,765.68
Cheryl Jessie	\$2,478.01

Registrar

Diane Klausen	\$4,104.67
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Clerk of Circuit Court

Vanessa Porter	\$6,742.47
Patricia Reed	\$3,121.84
Hattie Robinson	\$2,478.01

Commonwealth Attorney

Charles Adkins	\$11,321.42
Ann Young	\$2,772.93

Sheriff

John Charboneau	\$6,173.75
Rob Balderson	\$5,266.08
James Simmons	\$4,298.08
Vacant	?
Ernie Schefflien	\$4,022.58

William Moore	\$3,224.67
Brian Russell	\$3,224.67
Mitchell Wilson	\$3,500.00
Brian Burr	\$3,224.67
Matthew Kline	\$3,224.67
Jon-Eric Clark	\$3,224.67
Micheal Andrews	\$3,125.00
Joshua Shipman	\$3,125.00
Vacant	?
Sandra Davis	\$3,437.50
Cathy Brooks	\$3,201.50
Shirley Hill	\$3,201.50
Michelle Barbee	\$2,933.75
Tammy Thompson	\$2,708.33
Crystal Gibson	\$2,504.58
Shannon Bristow	\$2,333.33
Vickie Draine	\$3,445.42

Rescue Services

David Lankford	\$4,440.23
Kevin Mounts	\$4,111.17
Josh Schrum	\$3,150.94
Robert Coggsdale	\$3,937.69
Kevin Harris	\$3,762.25
Phillip Jewell	\$3,342.78
Gary Breen	\$3,150.94
Vacant	?

Building Inspections

Mike Eutsey	\$5,071.03
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General Properties/Buildings & Grounds

Charles Thornton	\$1,982.06
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Zoning Administrator

Donna Sprouse	\$4,505.35
David McIntire	\$2,937.90

\$192,757.74

11/26/2019
AP375
FUND # - 100 GENERAL FUND

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 000200 LIABILITIES

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
DMV	LIABILITIES				
DMV	DMV Stop Fee Payable	DMV STOP FEES	201927300780	9/30/2019	1,325.00
	DMV Stop Fee Payable	DMV STOP FEES	20193041377	10/31/2019	1,425.00
					2,750.00 *
				TOTAL	2,750.00

11/26/2019
AP375
FUND # - 100

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 011010 *** Board of Supervisors ***

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
OFFICE DEPOT	*** Board of Supervisors *** Office Supplies	OFFICE SUPPLIES	396802587001	10/31/2019	24.60
				TOTAL	24.60 *

11/26/2019
 AP375
 FUND # - 100

FROM DATE-12/09/2019
 TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012100 *** County Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
ELAN CORPORATE PAYMENT SYS	*** County Administrator *** Automotive/Motor Pool	WINDSHIELD	11/15/2019	11/15/2019	629.27
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	391121612001	10/16/2019	629.27 *
BARBOUR PRINTING SERVICES	Office Supplies	REGULAR ENVELOPES	2115-19	10/28/2019	59.23
BARBOUR PRINTING SERVICES	Office Supplies	WINDOW ENVELOPES	2116-19	10/24/2019	107.85
ELAN CORPORATE PAYMENT SYS	Office Supplies	COPY PAPER	11/15/2019	11/15/2019	112.00
ELAN CORPORATE PAYMENT SYS	Office Supplies	COPY PAPER	11/15/2019	11/15/2019	.00
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	561821	11/18/2019	24.99
				TOTAL	304.07 *
					2.71
					2.71 *
					936.05

11/26/2019
AP375
FUND # - 100

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012210 *** County Attorney ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
LOCAL GOV ATTORNEYS OF VA	*** County Attorney *** Dues & Associations Membership	MEMBER DUES	1261	8/09/2019		325.00	
				TOTAL		325.00	*

11/26/2019
 AP375
 FUND # - 100

FROM DATE-12/09/2019
 TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012310 *** Commissioner of Revenue ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Commissioner of Revenue ***				
BMS DIRECT, INC.	Postal Services	PERS PROPERTY FORMS	140840P	11/20/2019	2,568.00
					2,568.00 *
VIRGINIA INTERACTIVE	Dues & Association Membership	ANNUAL ONLINE FEE	11/20/19	11/20/2019	95.00
LUMPKIN, KELLY N.	Dues & Association Membership	NOTARY STAMP	11/8/19	11/08/2019	36.90
					131.90 *
WINGATE & ASSOCIATES, LTD	Books and Subscriptions	MANF. HOME GUIDES	11/14/19	11/14/2019	75.00
J.D. POWER	Books and Subscriptions	RV GUIDE	C-3215440	11/14/2019	100.00
J.D. POWER	Books and Subscriptions	USED CAR GUIDES	000751020	11/01/2019	159.00
					334.00 *
				TOTAL	3,033.90

11/26/2019
AP375
FUND # - 100

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012400 *** Finance ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
OFFICE DEPOT	*** Finance *** Office Supplies	OFFICE SUPPLIES	3961598160001	10/31/2019	14.99
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	396802587001	10/31/2019	18.17
ELAN CORPORATE PAYMENT SYS	Office Supplies	COPY PAPER	11/15/2019	11/15/2019	24.99
					58.15 *
				TOTAL	58.15

11/26/2019
 AP375
 FUND # - 100

FROM DATE-12/09/2019
 TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012410 *** Treasurer ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Treasurer ***				
LONGEST, IRENE	Mileage - Allowances	MILEAGE	11/19/19	11/19/2019	379.32
SEARS, STEPHANIE	Mileage - Allowances	MILEAGE	10/31/19	10/31/2019	99.18
JESSIE, CHERYL L.	Mileage - Allowances	MILEAGE	10/15/19	10/15/2019	121.10
					599.60 *
UNIVERSITY OF VIRGINIA	Convention & Education	RECERT/SEARS	11/25/19	11/25/2019	75.00
UNIVERSITY OF VIRGINIA	Convention & Education	RECERT/LONGEST	11/25/19	11/25/2019	125.00
					200.00 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	396802587001	10/31/2019	258.90
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	396821450001	10/31/2019	19.88
BARBOUR PRINTING SERVICES	Office Supplies	WINDOW ENVELOPES	2145-19	10/31/2019	214.00
SHRED-IT USA, LLC	Office Supplies	SHREDDING	8128490256	10/31/2019	48.60
					541.38 *
BMS DIRECT, INC.	Tax Billing Service	BUSINESS LICENSES	140666P	11/19/2019	175.00
					175.00 *
				TOTAL	1,515.98

11/26/2019
 AP375
 FUND # - 100

FROM DATE-12/09/2019
 TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012510 *** Information Technology ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Information Technology ***				
OFFICE DEPOT	Office Supplies/Software Upgra	OFFICE SUPPLIES	396802587001	10/31/2019	14.99
AMAZON CAPITAL SERVICES	Office Supplies/Software Upgra	EXTERNAL HARD DRIVES	1DVJ-WRRG-31NQ	10/01/2019	101.97
					116.96 *
DELL MARKETING L. P.	EDP Equipment	GIS COMPUTER	10351931363	11/12/2019	1,650.00
					1,650.00 *
DELL MARKETING L. P.	EDP Equipment - Sheriff	3 TOUGHBOOK LAPTOPS	10343243624	9/27/2019	8,250.00
					8,250.00 *
				TOTAL	10,016.96

11/26/2019
 AP375
 FUND # - 100

FROM DATE-12/09/2019
 TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 013100 *** Electoral Board ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
RAPPAHANNOCK TIMES	*** Electoral Board *** Advertising	ELECTION ADS	KQC006 10/19	10/31/2019	230.40
LOWER K & Q FIRE DEPT	Lease/Rent of Buildings	RENT/ELECTION DAY	11/5/19	11/05/2016	230.40 *
KING & QUEEN EDA/IDA	Lease/Rent of Buildings	RENT/ELECTION DAY	11/5/19	11/05/2019	100.00
UPPER K & Q FIRE DEPT.	Lease/Rent of Buildings	RENT/ELECTION DAY	11/5/19	11/05/2019	100.00
LEVERE, MARY ANN	Mileage-Allowances	MILEAGE	11/12/19	11/12/2019	300.00 *
RANSONE, J. ARMISTEAD	Mileage-Allowances	MILEAGE	11/12/19	11/12/2019	287.68
BROADDUS, DAVID L.	Mileage-Allowances	MILEAGE	11/12/19	11/12/2019	267.96
LEVERE, MARY ANN	Convention & Education	FOOD/TRAINING DAY	10/29/19	10/29/2019	217.50
					773.14 *
					408.81
					408.81 *
					TOTAL
					1,712.35

11/26/2019
AP375
FUND # - 100

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 013200 *** Registrar ***

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
OFFICE DEPOT	*** Registrar *** Office Supplies	OFFICE SUPPLIES	396802587001	10/31/2019	8.98
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	396821451001	10/31/2019	10.99
				TOTAL	19.97 *
					19.97

11/26/2019
AP375
FUND # - 100

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021100 *** Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
TAYLOR, NANNIE B.	*** Circuit Court ***	JURY COMMISSIONER	11/18/19	11/18/2019	30.00
GAINES, CELESTINE	Comp of Jury Commission Member	JURY COMMISSIONER	11/18/19	11/18/2019	30.00
HENLEY, KATHLEEN P.	Comp of Jury Commission Member	JURY COMMISSIONER	11/18/19	11/18/2019	30.00
GIBSON, PENNY M.	Comp of Jury Commission Member	JURY COMMISSIONER	11/18/19	11/18/2019	30.00
				TOTAL	120.00 *

11/26/2019
 AP375
 FUND # - 100

FROM DATE-12/09/2019
 TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 021200 *** General District Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** General District Court ***				
PITNEY BOWES	Lease/Rent of Equipment	POSTAGE METER LEASE	3309966958	10/30/2019	150.00
QUILL CORPORATION	Office Supplies	OFFICE SUPPLIES	2812425	11/20/2019	150.00 *
					239.01
					239.01 *
OSBORNE, J. TERRY	Court Appointed Attorney	GC1900333900	8800572	11/01/2019	120.00
OSBORNE, J. TERRY	Court Appointed Attorney	GC1900318000	8800577	11/14/2019	120.00
OSBORNE, J. TERRY	Court Appointed Attorney	GC1900378700	8857419	11/14/2019	120.00
OSBORNE, J. TERRY	Court Appointed Attorney	GC1900394600	8857422	11/15/2019	120.00
GIANNASI, KATHERINE	Court Appointed Attorney	GC1900144400	8972295	11/14/2019	120.00
GIANNASI, KATHERINE	Court Appointed Attorney	GC1900136600	8972297	11/14/2019	120.00
DUSEWICZ & SOBERICK	Court Appointed Attorney	GC1900414300	7901982	11/01/2019	120.00
					840.00 *
				TOTAL	1,229.01

11/26/2019
 AP375
 FUND # - 100

FROM DATE-12/09/2019
 TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 021600 *** Clerk of Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Clerk of Circuit Court ***					
ELAVON	Telecommunications	CREDIT CARD FEES	K9273101705	9/30/2019	17.29
ELAVON	Telecommunications	CREDIT CARD FEES	K9273101941	9/30/2019	26.00
					43.29 *
REED, PATRICIA	Mileage	MILEAGE	11/20/19	11/20/2019	78.88
ROBINSON, HATTIE	Mileage	MILEAGE	11/20/19	11/20/2019	422.82
					501.70 *
PORTER, VANESSA	Convention & Education	CERTIFICATION FEE	10/22/19	10/22/2019	175.00
ROBINSON, HATTIE	Convention & Education	MEALS REIMBURSEMENT	11/20/19	11/20/2019	136.77
ELAN CORPORATE PAYMENT SYS	Convention & Education	HOTEL/CERT COURSE	11/15/2019	11/15/2019	377.28
					689.05 *
VA COURT CLERKS ASSOC.	Dues & Association Memberships	MEMBER DUES	11/25/19	11/25/2019	290.00
					290.00 *
BLUE360 MEDIA	Office Supplies	VA CODE BOOK	57611	9/03/2019	170.17
					170.17 *
TREASURER OF VIRGINIA	Microfilming & Indexing	DESKTOP SCANNER	20-KINPC-0390	10/15/2019	600.00
TREASURER OF VIRGINIA	Microfilming & Indexing	RECORDS MANAGEMENT	20-097C-RMS-1	11/19/2019	5,256.00
					5,856.00 *
RICHMOND ALARM CO.	Burglary/Monitoring Contract	ALARM SYSTEM/C COURT	386137	11/01/2019	450.00
					450.00 *
				TOTAL	8,000.21

11/26/2019
 AP375
 FUND # - 100

FROM DATE-12/09/2019
 TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200 *** Sheriff ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Sheriff ***					
KUSTOM SIGNALS, INC.	Repairs & Maintenance	REPAIR RADAR	568502	10/18/2019	415.65
KUSTOM SIGNALS, INC.	Repairs & Maintenance	REPAIR RADAR	568670	10/24/2019	189.00
KUSTOM SIGNALS, INC.	Repairs & Maintenance	REPAIR RADAR	569139	11/12/2019	569.50
ALCOPRO	Repairs & Maintenance	CALIBRATE BREATHALIZ	0230059-IN	10/24/2019	121.50
					1,295.65 *
ELAN CORPORATE PAYMENT SYS	Postal Services	POSTAGE	11/15/2019	11/15/2019	237.70
					237.70 *
TAPPAHANNOCK CHEVROLET	Vehicle Maintenance & Repair	INSPECTION	06556	10/25/2019	20.00
TAPPAHANNOCK CHEVROLET	Vehicle Maintenance & Repair	REPAIR FRONT END	06616	10/29/2019	1,110.69
TAPPAHANNOCK CHEVROLET	Vehicle Maintenance & Repair	REPAIR FRONT END	07091	11/18/2019	123.94
WEST POINT FORD	Vehicle Maintenance & Repair	ALIGNMENT	21455	10/21/2019	99.95
WEST POINT FORD	Vehicle Maintenance & Repair	INSPECTION/ALIGNMENT	21603	10/28/2019	139.95
WHITMORE CHEVROLET	Vehicle Maintenance & Repair	ALIGNMENT	CVCS83032	10/28/2019	90.95
WHITMORE CHEVROLET	Vehicle Maintenance & Repair	INSPECTION/ALIGNMENT	CVCS83095	10/31/2019	123.80
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	HEADLIGHT BULB	323207	11/08/2019	17.20
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	HEADLAMPS	323209	11/08/2019	46.57
MOBILE PRO GLASS, INC.	Vehicle Maintenance & Repair	WINDSHIELD	1050	10/21/2019	325.00
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OFL/FRONT BRAKES	11184	10/16/2019	86.00
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OFL/FRONT TIRES	11214	10/18/2019	55.00
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OFL/REPLACE TIRES	11215	10/18/2019	63.00
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OFL/ROTATE TIRES	11237	10/23/2019	30.00
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	ROTATE & BAL TIRES	11277	10/18/2019	67.00
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	REPAIR FRONT END	11281	10/21/2019	961.91
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	REPAIR FRONT END	11282	10/31/2019	372.47
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OIL CHANGE	11285	11/01/2019	15.00
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OIL CHANGE	11289	11/04/2019	15.00
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OFL/REPLACE TIRES	11290	11/04/2019	98.99
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	MOUNT & BAL TIRES	11306	11/05/2019	31.00
					3,893.42 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	554562	10/17/2019	2,350.36
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	559719	11/04/2019	2,425.38
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	562023	11/18/2019	1,942.74
					6,718.48 *
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	BRAKE PADS	319850	10/02/2019	69.71
					69.71 *
ENNIS, INC.	Police Supplies	VA UNIFORM SUMMONS	48945689	10/25/2019	797.72
VA DEPT.OF AGRICULTURE	Police Supplies	CALIBRATE RADARS	305377	10/15/2019	303.50
MINCZ TIRE SERVICE	Police Supplies	CALIBRATE SPEEDOMETR	112578	10/22/2019	50.00
					1,151.22 *
GALL'S LLC	Uniforms & Wearing Apparel	UNIFOMR HAT	014046236	10/22/2019	92.83
GALL'S LLC	Uniforms & Wearing Apparel	UNIFORM SHOES	014147240	11/01/2019	61.17
					154.00 *
ALCOPRO	Highway Safety Equipment (Gran	ALCOHOL SENSORS	0230846-IN	11/14/2019	1,138.00
					1,138.00 *
ROBERT G. ALLEY, INC	General Investigation	TOW PICK UP TRUCK	19-8957	10/24/2019	150.00
					150.00 *
TOTAL					14,808.18

11/26/2019
AP375
FUND # - 100

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031200 *** Sheriff ***

VENDOR NAME

CHARGE TO

DESCRIPTION

INVOICE#

INVOICE
DATE

\$\$ PAY \$\$

11/26/2019
AP375
FUND # - 100

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031400 *** E911 ***

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
CAROLINA RECORDING	*** E911 *** MAINTENANCE SERVICE CONTRACTS	ANNUAL MAINTENANCE	289792	11/01/2019	19,350.00
ELAN CORPORATE PAYMENT SYS	CONVENTION & EDUCATION	HOTEL/APCO CONFERENC	11/15/2019	11/15/2019	19,350.00 *
KORMAN SIGNS INC.	911 ROAD SIGNS	GREEN 911 MARKERS	336960	11/07/2019	574.24
ELAN CORPORATE PAYMENT SYS	911 ROAD SIGNS	911 ROAD SIGNS	11/15/2019	11/15/2019	574.24 *
					1,382.10
					129.98
					1,512.08 *
				TOTAL	21,436.32

11/26/2019
 AP375
 FUND # - 100

FROM DATE-12/09/2019
 TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 032302 *** Rescue Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Rescue Services ***				
AMAZON CAPITAL SERVICES	Office Supplies	FILE CABINET	1LKK-MGHJ-RLTF	10/10/2019	59.99
ELAN CORPORATE PAYMENT SYS	Office Supplies	COPY PAPER	11/15/2019	11/15/2019	24.99
					84.98 *
TELEFLEX MEDICAL	Medical Supplies	EZ-IO NEEDLES	9501896658	11/14/2019	2,010.50
					2,010.50 *
WEST POINT FORD	Vehicle Maintenance	SERVICE EXPLORER	22059	11/19/2019	159.27
HORNS MIDDLESEX ACE HARDWA	Vehicle Maintenance	FINANCE CHARGE	10312019	10/31/2019	2.00
HORNS MIDDLESEX ACE HARDWA	Vehicle Maintenance	PAINT/STNECILS	21767	8/21/2019	17.57
HORNS MIDDLESEX ACE HARDWA	Vehicle Maintenance	GROUNDING CONNECTOR	22762	10/11/2019	9.99
HORNS MIDDLESEX ACE HARDWA	Vehicle Maintenance	BRACKETS/MEDIC 3	23343/2	11/07/2019	62.50
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	REPLACE TIRE/AMBULAN	11/15/2019	11/15/2019	552.07
					803.40 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	561691	11/18/2019	489.77
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	561821	11/18/2019	26.36
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL/LANKFORD	11/15/2019	11/15/2019	144.25
					660.38 *
				TOTAL	3,559.26

11/26/2019
AP375
FUND # - 100

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 032400 *** Radio Communications ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
RAPPAHANNOCK ELECTRIC	*** Radio Communications *** Electrical Services	490 CANTERURY ROAD	114292002	11/19 11/16/2019	287.62 287.62 * 287.62
				TOTAL	287.62

11/26/2019
AP375
FUND # - 100

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 034500 *** Building Inspections ***

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
ELAN CORPORATE PAYMENT SYS	*** Building Inspections *** Office Supplies	COPY PAPER	11/15/2019	11/15/2019	24.99 24.99 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	561821	11/18/2019	83.32 83.32 *
				TOTAL	108.31

11/26/2019
AP375
FUND # - 100

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035100 *** Animal Control ***

<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
GALL'S LLC	*** Animal Control *** Uniforms & Wearing Apparel	UNIFORMS	014105653	10/29/2019	113.81 113.81 * 113.81
				TOTAL	

11/26/2019
AP375
FUND # - 100

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035101 *** Animal Shelter ***

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
KING WILLIAM COUNTY	*** Animal Shelter *** KW/KQ Animal Shelter	SHELTER OPS/OCTOBER	11/18/19	11/18/2019	13,162.19
				TOTAL	13,162.19 *

11/26/2019
AP375
FUND # - 100

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035500 *** Emergency Services ***

<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
OFFICE DEPOT	*** Emergency Services *** Office Supplies	OFFICE SUPPLIES	399472703001	11/07/2019	171.52
				TOTAL	171.52 *

11/26/2019
AP375
FUND # - 100

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 042600 *** Refuse Control/VPPSA ***

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
VIRGINIA PENINSULA PUBLIC	Administrative Services	LANDFILL MONITOR/OCT 26670		11/15/2019	526.00
				TOTAL	526.00 *

11/26/2019
 AP375
 FUND # - 100

FROM DATE-12/09/2019
 TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043200 *** General Properties ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** General Properties ***					
JAMES RIVER AIR	Repairs & Maintenance	NEW RECEPTACLES	S143164	11/11/2019	3,137.40
JAMES RIVER AIR	Repairs & Maintenance	RPLC CANOPY LIGHTS	S143165	10/31/2019	5,732.00
PAISLEY KERR, LLC	Repairs & Maintenance	RPR ENTRANCE DOOR	191118M	11/18/2019	850.00
PAISLEY KERR, LLC	Repairs & Maintenance	RPR WALLS AT DOORS	191118W	11/18/2019	2,844.00
PAPCO/MASSEY OIL CO.	Heating Services	HEAT OIL/ADMIN BLDG	1231916168	10/23/2019	12,563.40 *
					126.89
					126.89 *
360 HARDWARE	Building Supplies	BUILDING SUPPLIES	11001 0 10/19	10/31/2019	132.59
AMAZON CAPITAL SERVICES	Building Supplies	CALENDAR/LIGHTBULBS	11WW-YY44-9QK1	11/06/2019	66.82
					199.41 *
				TOTAL	12,889.70

11/26/2019
AP375
FUND # - 100

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081100 *** Planning Commission ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Planning Commission ***						
COUNTRY COURIER	Advertising	PUBLIC HEARING AD	14043	11/13/2019	390.00		
ELAN CORPORATE PAYMENT SYS	Postal Services	POSTAGE	11/15/2019	11/15/2019	390.00	*	
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	398796529001	11/05/2019	764.25	*	
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	398796827001	11/05/2019	43.40		
					24.60		
					68.00	*	
				TOTAL	1,222.25		

11/26/2019
AP375
FUND # - 100

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081200 *** Economic Development ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Economic Development ***				
MILLER, ED	Mileage	MILEAGE	10/11/19	10/11/2019	233.16
MILLER, ED	Mileage	MILEAGE	10/3/19	10/03/2019	49.88
MILLER, ED	Mileage	MILEAGE	11/6/19	11/06/2019	56.26
					339.30 *
MILLER, ED	Meals & Lodging	TOLLS	10/11/19	10/11/2019	28.00
MILLER, ED	Meals & Lodging	HOTEL/VDACS CONF.	10/11/19	10/11/2019	313.86
					341.86 *
				TOTAL	681.16

11/26/2019
 AP375
 FUND # - 100

FROM DATE-12/09/2019
 TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 081402 *** Zoning Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Zoning Administrator ***					
ELAN CORPORATE PAYMENT SYS	Dues & Association Memberships	RECERTIFICATION FEE	11/15/2019	11/15/2019	100.00
ELAN CORPORATE PAYMENT SYS	Dues & Association Memberships	MEMBER DUES	11/15/2019	11/15/2019	165.00
					265.00 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	391121612001	10/16/2019	12.01
AMAZON CAPITAL SERVICES	Office Supplies	CALENDAR/LIGHTBULBS	11WW-YY44-9QK1	11/06/2019	5.99
AMAZON CAPITAL SERVICES	Office Supplies	CALENDAR/LIGHTBULBS	11WW-YY44-9QK1	11/06/2019	5.99
ELAN CORPORATE PAYMENT SYS	Office Supplies	COPY PAPER	11/15/2019	11/15/2019	24.99
					48.98 *
				TOTAL	313.98
				FUND TOTAL	99,022.48

11/26/2019
AP375
FUND # - 226 Expenditures

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031800

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
PROJECT LIFESAVER, INC.	Project Lifesaver	1 TRANSMITTER	Q190003411	11/05/2019	997.20
				TOTAL	997.20 *
			FUND TOTAL		997.20

11/26/2019
AP375
FUND # - 301

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 094100

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
JAMES RIVER AIR	HVAC Replacement Admin Buildin	REPLACE CU#3	J48223	10/31/2019	20,187.00
JAMES RIVER AIR	HVAC Replacement Admin Buildin	REPLACE CU#4	J48224	10/31/2019	21,226.00
				TOTAL	41,413.00 *
				FUND TOTAL	41,413.00

11/26/2019
AP375

FROM DATE-12/09/2019
TO DATE- 12/09/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 094100 Capital Projects

FUND # - 351 Expenditures

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	Capital Projects				
BLUE BIRD BUS SALES OF VIR	School Capital Projects	2021 SCHOOL BUS	M006000122	8/28/2019	88,712.00
BLUE BIRD BUS SALES OF VIR	School Capital Projects	2021 SCHOOL BUS	M006000123	8/28/2019	88,712.00
HUDSON AND ASSOCIATES ARCH	School Capital Projects	KQES STUDY	1908.3	11/18/2019	7,750.00
				TOTAL	185,174.00 *
				FUND TOTAL	185,174.00
				TOTAL DUE	326,606.68

Approved at meeting of _____ on _____.

Signed _____
Title _____ Date _____

KING AND QUEEN COUNTY
DEPARTMENT OF SOCIAL SERVICES
P. O BOX 7
242 ALLENS CIRCLE
KING AND QUEEN COURTHOUSE, VIRGINIA 23085

PHONE (804) 785-5977
(804) 769-5003


FAX (804) 785-5885
(804) 769-5073

TO: Board of Supervisors
King and Queen Courthouse, Virginia 23085

FROM: King and Queen Department of Social Services

DATE: November 15, 2019

The administrative, public assistance and special federal grant expenditures estimated expenses for December 2019 is \$130,000.00.


BETTY A. DOUGHERTY
DIRECTOR

October 2019 School Fund Revenue

REVENUE DETAIL:

School Operating (Fund 231)	10/15/2019	10/31/2019	Total
Miscellaneous/Local:			
Refunds			\$0.00
Erate			\$0.00
Insurance Adjustments		\$863.81	\$863.81 3-231-18990-0010
Sale of Buses			\$0.00
Sale of Equipment			\$0.00
Tuition - Day School			\$0.00 3-231-16120-0001
Donations			\$0.00
Other Funds			\$0.00 3-231-18990-0012
Student Fees			\$0.00 3-231-18990-0014
Local/Miscellaneous	\$0.00	\$863.81	\$863.81

State

Grants:

Homebound/Special Education			\$0.00 3-231-24020-0046
At-Risk 4-Year Olds (Pre-School Initiative)			\$0.00 3-231-24020-0081

Subtotal - State Grants	\$0.00	\$0.00	\$0.00
--------------------------------	---------------	---------------	---------------

Non-Grants:

At-Risk			\$0.00 3-231-24020-0065
At-Risk	\$4,189.54	\$4,189.54	\$8,379.08 3-231-24020-0065
Basic State Aid	\$100,972.83	\$100,972.83	\$201,945.66 3-231-24020-0002
ISAEP			
Compensation Supplements	\$6,952.08	\$6,952.08	\$13,904.16 3-231-24020-0011
Early Reading Intervention			\$0.00 3-231-24020-0028
English as a Second Language-SOQ	\$288.54	\$288.54	\$577.08 3-231-24030-0009
Foster Care			\$0.00
Gifted Education	\$916.71	\$916.71	\$1,833.42 3-231-24020-0007
Group Life	\$458.38	\$458.37	\$916.75 3-231-24020-0041
Instructional Retirement	\$15,126.00	\$15,126.00	\$30,252.00 3-231-24020-0023
Instructional Social Security	\$6,856.33	\$6,856.33	\$13,712.66 3-231-24020-0021
K-3 Class-Size Reduction			\$0.00 3-231-24020-0075
Lottery Per Pupil			\$0.00 3-231-24020-0033
Mentor Teachers			\$0.00 3-231-24020-0091
Industry Certification			\$0.00
Remediation, Prevention, Intervention	\$3,857.88	\$3,857.87	\$7,715.75 3-231-24020-0008
Project Graduation			\$0.00 3-231-24040-0045
Remedial Summer School	\$258.83	\$258.83	\$517.66 3-231-24020-0004
SOL Algebra			\$0.00 3-231-24040-0005
Special Education	\$25,840.25	\$25,840.25	\$51,680.50 3-231-24020-0012
State Sales Tax	\$45,170.80	\$45,170.80	\$90,341.60 3-231-24030-0008
Technology			\$0.00 3-231-24020-0088
Textbook-funded by Lottery/SOQ	\$1,923.04	\$1,923.04	\$3,846.08 3-231-24020-0014
CTE Certification funds			\$0.00
Vocational Education	\$3,838.79	\$3,838.79	\$7,677.58 3-231-24020-0017

Vocational Education (CAT)			\$0.00
Enrollment Loss			\$0.00 3-231-24020-0010
School Security Grant			
	\$216,650.00	\$216,649.98	\$433,299.98

Federal

Grants:			
21st Century	\$1,931.84		\$1,931.84 3-231-33084-0395
Gear Up			\$0.00 3-231-33084-0334
Miscellaneous			\$0.00
Perkins III			\$0.00
Title I, Part A			\$0.00 3-231-33084-0010
Title II - A			\$0.00 3-231-33084-0067
Title III			\$0.00
Title IV			\$0.00 3-231-33084-0086
Title VI,Part B:Six-B Flow Special Ed			\$0.00 3-231-33084-0027
Title VI,Part B:Six-B Flow Special Ed PreSchool			\$0.00 3-231-33084-0173
			\$0.00
Subtotal - Federal Grants	\$1,931.84	\$0.00	\$1,931.84
Federal Non-Grants:			
Medicaid	\$110.26	\$2,322.49	\$2,432.75 3-231-33099-0005
ROTC		\$5,494.03	\$5,494.03 3-231-33099-0001
Subtotal - Federal Non Grants	\$110.26	\$7,816.52	\$7,926.78
Total School Operating	\$218,692.10	\$225,330.31	<u>\$444,022.41</u>

Tina Ammons

From: Tina Ammons
Sent: Monday, November 25, 2019 4:26 PM
To: Diane Gaber
Cc: Tom Swartzwelder
Subject: School Revenue

The attached is the school revenue for the month of October that needs to be appropriated in December. I have placed a copy of this email and its attachment in your board packet box.

Misc. \$863.81
State \$433,299.98
Federal \$9,858.62

Total: \$444,022.41



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Tina R. Ammons

Director of Finance
King & Queen County
P.O. Box 177
King & Queen C.H., VA 23085
(804) 785-5975 (Option 3, Option 1)
tammons@kingandqueenco.net

AGENDA: *Monday, December 9, 2019 Regular Meeting*

ITEM #4:

Budget Amendments/Supplement:

School Capital Projects - \$177,424.00

ACTION REQUESTED:

The School Division was awarded a grant through the EPA Diesel Emission Reduction Act (DERA) in the amount of \$40,000 to replace 2 school buses. The Board approved the acceptance of the grant and issuance of the purchase order in May and requested having the budget amendment be done once the exact amount for the buses was known.

Need a motion and a second to approve or disapprove supplement in the amount of \$177,424.00.

SUMMARY OF INFORMATION:

ATTACHMENTS:

- **See attachments**

**KING AND QUEEN COUNTY FY 2019-2020
BUDGET AMENDMENT/TRANSFER FORM**

Budget Amendment: _____

Budget Supplement: X

Budget Transfer: _____

DEPARTMENT: School Capital Projects

DATE: December 9, 2019

A. BUDGET AMENDMENT/SUPPLEMENT

FUND	DEPT. CODE	ACCT. CODE	OBJ. CODE	PROJ. NO.*	PHASE*	REQUESTED AMENDMENT
351	94100	8401				177,424.00
General Fund - Fund Balance						\$137,424.00
DERA Grant - \$40,000						
					Sub-Total This Page	\$177,424.00
					GRAND TOTAL	\$177,424.00

REASON FOR AMENDMENT/SUPPLEMENT: The School Division was awarded a grant through the EPA Diesel Emission Reduction Act (DERA) in the amount of \$40,000 to replace 2 school buses. The Board approved the acceptance of the grant and issuance of the purchase order in May and requested having the budget amendment be done once the exactly amounts for the buses was known.

B. BUDGET TRANSFER

TRANSFER FROM:

FUND	DEPT. CODE	ACCT. CODE	OBJ. CODE	PROJ. NO.*	PHASE*	REQUESTED AMENDMENT

TRANSFER TO:

FUND	DEPT. CODE	ACCT. CODE	OBJ. CODE	PROJ. NO.*	PHASE*	REQUESTED AMENDMENT

REASON FOR TRANSFER:

APPROVED _____ **DENIED** _____

DATE _____



King and Queen County Public Schools

P.O. Box 97 • King and Queen Courthouse, Virginia 23085

Phone: (804)785-5981 or (804)769-5007

Fax: (804)785-5686 or (804)769-5007

TO: King & Queen County Board of Supervisors **SUPT: SY18-19-10**
County Administrator, Mr. Tom Swartzwelder

FROM: Carol B. Carter, Ed. D., Superintendent of Schools

DATE: March 29, 2019

SUBJECT: Environmental Protection Agency's 2018 Diesel Emission Reduction Act (DERA) School Bus Rebate Program

Enclosed are the letter of selection and the proposed breakdown for the 2018 School Bus Rebate Program Guide funding the amount of \$40,000 for two new buses for King and Queen County Public Schools. If the additional funding is approved, we have to submit a copy of the purchase order for the new buses within 90 days of the date of the selection letter, March 18, 2019. We would like to thank Mr. Swartzwelder for providing us with this opportunity to apply.

Bus #1..... ~\$85,000 to \$90,000

Bus #2..... ~\$85,000 to \$90,000

Total of 2 Buses= \$170,000 to \$180,000

Rebate = \$40,000

Total Request =\$130,000 to \$140,000

Enclosure



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

WASHINGTON, D.C. 20460

MAR 18 2019

OFFICE OF
AIR AND RADIATION

David Copsmith
Assistant Superintendent
242 Allens Circle, Suite M
King & Queen Courthouse, VA 23085

Dear David Copsmith,

Congratulations! The application submitted to the Environmental Protection Agency's (EPA) 2018 Diesel Emission Reduction Act (DERA) School Bus Rebate Program by King & Queen County Public Schools has been selected for funding. The amount of \$40,000 has been reserved for your use in this program. As a selectee, you may now move on to the next step in the rebate process.

An EPA contact has been assigned to each selectee to provide assistance. Michelle Moyer is your rebate contact. If you have any questions throughout the rebate process, please email moyer.michelle@epa.gov.

Please carefully review the 2018 DERA School Bus Rebate Program Guide for detailed information and requirements for each step of the rebate process. It is very important that you also read the Terms and Conditions (Attachment A) that govern the rebate program and the payment request process.

As a selectee, you must complete the following steps in the allotted time to receive your rebate payment. Failure to submit all the required forms and documentation or to complete the required work by the deadlines stated below will result in the forfeiting of funds. You are required to comply with the Terms and Conditions as stated in Attachment A of this letter in order to receive payment.

- Submit a copy of the purchase order for the new bus(es) to your EPA rebate contact **within 90 days of the date of this selection letter**. The proof of purchase may be a procurement request, purchase order, or other document that clearly shows the transaction between the selectee and a vendor for the purchase of an eligible school bus. **The purchase order must include:**
 - 1) Purchaser name, address, and phone number;
 - 2) Vendor name, address, and phone number;
 - 3) Vehicle make, model, GVWR, engine model year, and purchase price;
 - 4) Purchase order date; and
 - 5) Vehicle delivery date predetermined and agreed upon by both vendor and purchaser.
- Take delivery of the new bus(es) and scrap the old bus(es) prior to submitting the payment request form to EPA. Please reach out to your EPA rebate contact prior to scrapping to review the requirements. See the Rebate Program Guide for detailed information on scrapping requirements at: www.epa.gov/sites/production/files/2018-10/documents/420b18044.pdf.

May 13, 2019
Minutes

A motion was made by Ms. Alsop and seconded by Mr. Bailey to approve, subject to audit, the **February 2019** School Revenue Fund in the amount of \$533,612.11 (Misc: \$91.71; Sate \$475,982.50; Federal \$57,537.80).

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D.H. MORRIS, R. F. BAILEY
NAYS: NONE

A motion was made by Mr. Simpkins and seconded by Mrs. Morris to approve, subject to audit the **March 2019** School Revenue Fund in the amount of \$599,202.41 (Misc: \$1,931.63; State \$537,135.28; Federal \$60,135.50)

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY
NAYS: NONE

KING AND QUEEN COUNTY SCHOOLS

- **REQUEST FOR SCHOOL BUSES**
- **HEALTH INSURANCE INCREASE REQUEST**

BUSES

Superintendent of Schools Carol Carter informed the Board that Mr. Cobbsmith applied for a grant for 6 eligible buses. Mrs. Carter further advised that they have until June 1st to invoice a purchase order and would like for the Board to consider instead of receiving a bus for FY20, asking the Board to help with their fleet now and would forgo a bus for 2021.

After discussion, a motion was made by Mr. Simpkins and seconded by Mrs. Morris authorizing staff to accept the grant and issue a purchase order for two (2) busses and bring back the exact cost for budget amendment. It is estimated that the cost for the buses is between \$130,000 and \$140,000.00

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY
NAYS: NONE

HEALTH INSURANCE REQUEST

Superintendent of Schools Carol Carter explained that they are requesting \$95,000.00 to help with the estimated cost for the fiscal year 2020 budget. The Board was informed that \$22,105.84 has already been included in the Schools Budget for FY2020. Mrs. Carter further advised that The Local Choice will cost \$117,000 additional and is asking for assistance for health insurance for staff.

Ms. Alsop expressed concern that the Schools will not be on KQ.net and is costing the County \$60,000.00 more by not staying. If the Schools have the \$60,000 in their budget already they must have the \$60,000 available to pay towards the health insurance increase.



Blue Bird Bus Sales of Pittsburgh, Inc.
T/A Blue Bird Bus Sales of Virginia
 3535 South Crater Road, Petersburg, VA 23805-9210
 Corp. Tel. (866)-521-2472 Tel. (833) 422-2782



KING AND QUEEN COUNTY PUBLIC SCHOOLS					
24730 THE TRAIL	4762	0003863	08/28/2019	M006000122	
KING AND QUEEN COURT HOUS VA, 23085					
	Tel. No.	(804) 370-5356			
Make	Year	VIN	Body No.	Unit ID	Price
SALE UNITS					
BLUE BIRD	2021	1BAKGCEA8MF368818	FS07404	10260	88,712.00
(1) New 2021 Blue Bird 71 passenger Vision conventional style school bus with A.C.					
					88,712.00

NO LIABILITY INSURANCE INCLUDED

Processing Fee - NONE Business License Tax - NONE

WARRANTY INFORMATION

- FACTORY WARRANTY - THE FACTORY WARRANTY CONSTITUTES ALL OF THE WARRANTIES WITH RESPECT TO THE SALE OF THIS VEHICLE(S). THE SELLER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND THE SELLER NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THIS VEHICLE(S).**
- USED VEHICLE WARRANTY - USED VEHICLE WARRANTY IS COVERED BY A LIMITED WARRANTY DETAILED IN A SEPARATE DOCUMENT.**
- AS IS - THIS VEHICLE(S) IS SOLD 'AS IS' WITHOUT ANY WARRANTY EITHER EXPRESSED OR IMPLIED. THE CUSTOMER WILL BEAR THE ENTIRE EXPENSE OF REPAIRING OR CORRECTING ANY DEFECT THAT PRESENTLY EXISTS OR THAT MAY OCCUR IN THIS VEHICLE(S).**

Price of Vehicle(s)	88,712.00
Rebate	0.00
Less Deposit	0.00
Trade(s)	0.00
Net Price	88,712.00
Plate & Document Fees	
BMV Fees	
Extended Warranty	0.00
Payoff	0.00
Taxes	0.00
Total Price	\$88,712.00

CUSTOMER'S SIGNATURE  SIGN HERE

Customer agrees that this order includes all of the terms and conditions on both the face and attached hereto, that this order cancels and supercedes any prior agreement and as of the date hereof comprises the complete and exclusive statement of the terms of agreement relating to the subject matters covered hereby. This order shall not become binding until accepted by the dealer or its authorized representative. You, the Customer may cancel this contract and receive a full refund any time before receipt of a copy of this contract signed by an authorized dealer representative by giving written notice of cancellation to the dealer. Customer by execution of this order acknowledges that Customer has read its terms and conditions and has received a true copy of this order.

CUSTOMER'S SIGNATURE  SIGN HERE

DATE 8/29/19

ACCEPTED BY SIGN & PRINT  **MARK SCHMITT JR** DATE

DATE 8/28/2019



Blue Bird Bus Sales of Pittsburgh, Inc.
T/A Blue Bird Bus Sales of Virginia
 3535 South Crater Road, Petersburg, VA 23805-9210
 Corp. Tel. (866)-521-2472 Tel. (833) 422-2782



KING AND QUEEN COUNTY PUBLIC SCHOOLS					
24730 THE TRAIL	4762	0003863	08/28/2019	M006000123	
KING AND QUEEN COURT HOUS VA, 23085					
	Tel. No.	(804) 370-5356			
Make	Year	VIN	Body No.	Unit ID	Price
SALE UNITS					
BLUE BIRD	2021	1BAKGCEAXMF368819	F507405	10261	88,712.00
(1) New 2021 Blue Bird 71 passenger Vision conventional style school bus with AC.					
					88,712.00

NO LIABILITY INSURANCE INCLUDED

Processing Fee - NONE Business License Tax - NONE

WARRANTY INFORMATION

- FACTORY WARRANTY - THE FACTORY WARRANTY CONSTITUTES ALL OF THE WARRANTIES WITH RESPECT TO THE SALE OF THIS VEHICLE(S). THE SELLER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND THE SELLER NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THIS VEHICLE(S).**
- USED VEHICLE WARRANTY - USED VEHICLE WARRANTY IS COVERED BY A LIMITED WARRANTY DETAILED IN A SEPARATE DOCUMENT.**
- AS IS - THIS VEHICLE(S) IS SOLD 'AS IS' WITHOUT ANY WARRANTY EITHER EXPRESSED OR IMPLIED. THE CUSTOMER WILL BEAR THE ENTIRE EXPENSE OF REPAIRING OR CORRECTING ANY DEFECT THAT PRESENTLY EXISTS OR THAT MAY OCCUR IN THIS VEHICLE(S).**

Price of Vehicle(s)	88,712.00
Rebate	0.00
Less Deposit	0.00
Trade(s)	0.00
Net Price	88,712.00
Plate & Document Fees	
BMV Fees	
Extended Warranty	0.00
Payoff	0.00
Taxes	0.00
Total Price	\$88,712.00

CUSTOMER'S SIGNATURE _____ SIGN HERE

Customer agrees that this order includes all of the terms and conditions on both the face and attached hereto, that this order cancels and supercedes any prior agreement and as of the date hereof comprises the complete and exclusive statement of the terms of agreement relating to the subject matters covered hereby. This order shall not become binding until accepted by the dealer or its authorized representative. You, the Customer may cancel this contract and receive a full refund any time before receipt of a copy of this contract signed by an authorized dealer representative by giving written notice of cancellation to the dealer. Customer by execution of this order acknowledges that Customer has read its terms and conditions and has received a true copy of this order.

CUSTOMER'S SIGNATURE _____ SIGN HERE

DATE 8/29/19

ACCEPTED BY SIGN & PRINT MARK SCHMITZ DATE

8/28/2019

PURCHASE ORDER

PAGE- 1 Batch # 02114

KING & QUEEN
BOARD OF SUPERVISORS
P.O. BOX 177
KING & QUEEN CH, VA 23085-0000
PHONE # 804-785-5975
FAX # 804-785-5999

** PURCHASE **
** ORDER NUMBER **
** 0003863 **

DATE-2019/05/21

VENDOR- BLUE BIRD BUS SALES OF VI 003115
3535 S CRATER ROAD
PETERSBURG, VA 23805

SHIP TO- KING & QUEEN COUNTY
FINANCE DEPARTMENT
P.O. BOX 177
KING & QUEEN C.H., VA 23085

ORDER DATE- 2019/05/21 SHIP VIA-

REQUESTED SHIP DATE- 00000000 REFERENCE-

ITEM NO.	STOCK#	QUANTITY	UNIT	DESCRIPTION	UNIT COST	EXTENDED COST
1		2.00	EA	2020 Blue Bird gasoline 001-4-351-094100-8401- - - 71 passenger 'Vision' conventional school bus	88,712.000	177,424.00

TOTAL COST \$177,424.00

***** COMMENTS *****

May 14, 2019 Quote Revision #2

***** IMPORTANT *****

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKING SLIPS, INVOICES, AND CORRESPONDENCE.
PLEASE ADVISE US IF YOU ARE UNABLE, FOR ANY REASON, TO SHIP ON THE REQUESTED DATE.
THIS PURCHASE IS EXEMPT FROM TAX UNDER PROVISIONS OF ALL STATE RETAIL SALES AND USE TAX ACTS.

ORDER TYPE- ORIGINAL

APPROVED BY- KQ BOS

DATE- 2019/05/21

Approved by BOS 5/13/19 - P.O. only Amendment to follow.
Motion: Simpkins
Secord: Morris
Budget



May 14 2019

Revision #2 Gasoline
Order Confirmation

Specifications prepared for King and Queen County Public Schools for two (2) new 2020 Blue Bird gasoline powered 71-passenger "Vision" conventional school buses.

Chassis Specifications:

- 273" wheel base
- 21,000 lb. rear axle and springs
- 5.29 to 1 ratio
- 10,000 lb. front axle and springs
- Front and rear shocks
- Full air brake system: 16.5" x 5" front lining, 16.5" x 7" rear lining
- Bendix-Westinghouse AD-IP air dryer
- Park brake interlock
- 4-channel A.B.S. braking system
- 13.2 cfm compressor
- Automatic slack adjusters
- Heavy duty bumper – 15" with lifting reinforcements
- Ford 6.8ltr V-10 gasoline engine 320 horsepower with 460 ft.lb. torque
- Ford 6R140 torqueshift automatic transmission, 6-speed
- Engine alarm system
- 8.25 x 22.5 hub-piloted wheels
- 11R x 22.5 tubeless radial tires, highway front and rear – Cooper, 14 ply RHA
- Two (2) Group 31 batteries, 1400 cca
- 280 amp alternator – Leece/Neville
- Dual horns
- 100 gallon fuel tank mounted between rear frame rails
- Fiberglass tilt hood with fender mounted turn signals, 9 lb. maximum effort to open
- Voltmeter
- Tachometer
- Telescopic/tilt steering column
- Daytime running lights
- Front and rear tow hooks
- Heater water pump

May 14 2019

Body Specifications continued:

- Outward opening entrance door –air operated
- Dash mounted glove box
- All floor seams caulked with silicone
- Aluminum aisle trim
- Fuel sender plate
- Rubber body isolators front and rear
- 20-gauge steel exterior side panels - fluted

Electrical Specifications:

- Two (2) auxiliary windshield defroster fans
- 90,000 BTU left front heater/defroster; 80,000 BTU rear underseat heater; full-width windshield and driver's window defroster; 3-speed defroster and driver's heater switches; cleanable filter
- 7" stop and turn signals
- Locking exterior electrical compartment mounted below driver's window
- Driver's dome light, 15 candlepower
- Interior dome lights – double row, 15 candlepower
- Side body directional signals – one (1) per side
- Hooded 8-lamp warning system – halogen lamps
- Air operated side body stop-arm and crossing control arm
- 4" stop and tail lights
- Clearance lights – L.E.D.
- Utility plug-in
- Back-up alarm
- Body solenoid switch
- Stepwell light, 15 candlepower
- 4" back-up lights
- Buzzer for rear emergency door
- Automatic resetting circuit breakers
- Roof mounted LED strobe light
- AM/FM stereo/USB-MP3/PA system with (8) interior speakers and (1) exterior speaker

May 14 2019

Electrical Specifications continued:

- Color and number coded wiring
- Child check system
- Pre-trip light check system

Paint and Lettering Specifications:

- N.S.B.C. exterior - polyurethane
- Astro-white interior color
- All required "School Bus" lettering
- 3M Diamond-grade reflective tape
- White roof

Seating Specifications:

- Fully-padded DOT seats and barriers – high back
- Heavy duty gray upholstery
- National adjustable driver's seat with fabric insert and retractable shoulder harness seat belt
- 71-passenger capacity

Accessory Specifications:

- All safety and emergency equipment
- Header pads for service door and emergency door
- Front and rear mud flaps
- 1/2" plywood sub-floor, screwed down
- Black rubber transit floor and step treads
- Molded interior rear wheelhouse covers
- 6" x 30" clear interior mirror and 6" x 30" plexiglass visor
- Wet-arm wiper blades
- Dual electric windshield wipers with intermittent switch
- Noise reduction panels – first (2) ceiling panels above driver
- 28% bronze tint on all side and rear glass

May 14 2019

Accessory Specifications continued:

- Rearview exterior mirrors, heated and remote controlled
- Crossview mirrors with bell mounts
- 6 x 30 plexiglas visor for drivers window
- Sound deadening spray
- Seon (4) camera video surveillance system
- Trans-air 120000 BTU free blow air conditioning system with front and rear in-wall evaporators and skirt mounted condensers
- 5-year/100,000-mile limited body warranty

Total Cost, per unit, F.O.B. Mataponi, Virginia

\$88,712.00

Agreed to by Customer:

Agreed to by Blue Bird of Virginia:

Name

Name

Title

Title

Authorized Signature

Date

Authorized Signature

Date

AGENDA: Monday, December 9, 2019 Regular Meeting

ITEM #5:

School Superintendent and Social Services Monthly Report

Superintendent of Schools

Social Services Director

ACTION REQUESTED:

SUMMARY OF INFORMATION:

ATTACHMENTS:

- **Information provided by Superintendent of Schools**
- **Treasurer's Report**

King and Queen County Public Schools
October 31, 2019 Cash Financial Report

Operating Fund
October 31, 2019 Cash Financial Report
REVENUE

	BUDGET	ACTUAL YTD	ENCUMBERED	BALANCE	
Revenue:					
County Contribution	\$ 4,202,176	\$ 3,797,176.00	\$	\$ 500,000.00	90.4%
Miscellaneous Local	74,000	24,782.73		49,217.27	33.5%
State Funds	5,871,136	1,114,867.01		4,756,268.99	19.0%
Federal Funds	612,932	43,150.18		569,781.82	7.0%
TOTAL	\$ 10,760,244	\$ 4,979,975.92	\$	\$ 5,875,268.08	46.3%

EXPENDITURE

Category:	BUDGET	ACTUAL YTD	ENCUMBERED	BALANCE	
Instruction	\$ 7,477,428	\$ 1,692,556.48	\$ 14,094.19	\$ 5,770,777.33	22.6%
Admin./Attend./Health	731,762	257,682.91	944.64	473,134.45	35.2%
Transportation	1,007,484	242,683.08	1,535.39	763,265.53	24.1%
Operation and Maintenance	968,128	318,293.04	22,182.93	627,652.03	32.9%
Debt Service/Fund Transfer					
Technology	575,442	181,200.17	11,971.73	382,270.10	31.5%
TOTAL	\$ 10,760,244	\$ 2,692,415.68	\$ 50,728.88	\$ 8,017,099.44	25.0%
Grand Total Operating Fund	\$ 10,760,244	\$ 2,692,415.68	\$ 50,728.88	\$ 8,017,099.44	

Food Service Fund

	BUDGET	ACTUAL YTD	ENCUMBERED	BALANCE	
Revenue:					
Miscellaneous local	\$ 85,000	1,669.95	\$	\$ 83,330.05	2.0%
State Funds	3,133	-		3,133.00	0.0%
Federal Funds	271,230	22,858.57		8.25	8.4%
Interest		8.25			
Transfer from School Fund				0.00	
TOTAL	\$ 359,363	\$ 24,536.77	\$	\$ 86,471.30	6.8%
Food Services	\$ 359,363	\$ 61,998.72	\$	\$ 297,364.28	17.3%

October School Food Federal Reimbursement	32501.82
October School Food Deposits posted to November	436.87
	<u>32938.69</u>



One Team, One Mission.

King and Queen County Public Schools

P.O. Box 97

King and Queen C.H., VA 23085

SCHOOL BOARD AGENDA ITEM

MEETING DATE: November 19, 2019

AGENDA SUBJECT: October 31, 2019 Financial Report

ATTACHMENTS: October 31, 2019 Financial Report

TYPE OF AGENDA ITEM:

<input type="checkbox"/>	CONSENT
<input checked="" type="checkbox"/>	REGULAR
<input type="checkbox"/>	DEPARTMENTAL REPORT

<input type="checkbox"/>	INFORMATION ONLY – NO DISCUSSION
<input checked="" type="checkbox"/>	INFORMATION ONLY – DISCUSSION
<input type="checkbox"/>	ACTION

BACKGROUND / SUMMARY:

A summary cash-basis financial report as of October 31, 2019 is attached.

REQUESTED ACTION:

That the School Board accept this report as information.

FOR MORE INFORMATION, CONTACT PRESENTER:

Name: Emma L. Hundley, Director of Budget and Finance

Phone: (804) 785-5981

E-mail: ehundley@kqps.net

Virginia is for Learners



“Education is the most powerful weapon which you can use to change the world.”

Nelson Mandela



King and Queen Elementary staff proudly display their Virginia is for Learners shirts

Ms. Elissa Smith was appointed to serve as the School Board student representative for the 2019-2020 school year. As a non-voting member of the Board, she represents the students of King & Queen County Public Schools at the School Board meetings. At the meetings, she provides updates and encourages everyone to come out and support the Tigers. Her presence offers the opportunity to provide a student perspective during Board discussions.



Lawson Marriott Elementary School defeated KQES at The Tiger Bowl on Community Pride Day with a score of 29-14.



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King & Queen County Public Schools

The Tiger's Den

School Division Highlights

VOLUME 5, ISSUE

FALL 2019

DAYS OF

INTEREST

- Grandparent's Day Elementary Schools
November 26
- Early Dismissal—
November 14
- Thanksgiving Holiday
– November 21-23
- Christmas Caroling at
K&Q Museum—
December 1
- Interim Reports go
home on Dec. 11
- Early Dismissal-
December 20
- Winter Break—
Dec. 23-January 3
- MLK, Jr. Holiday -
January 20
- 1st Semester ends—
January 27
- Early Dismissal—
January 28
- Check out our website:
www.kqps.net



King and Queen County Public Schools ushered in 2019-2020 school year on Friday, August 23, 2019 with convocation speaker, Dr. Adolf Brown, III. Dr. Brown kicked off the school year by motivating the staff to close the empathy gap, inspired them to be balcony people, and emphasized self care as key to being successful in work as educators for supporting student success. Dr. Brown encouraged the King and Queen staff to have fun, be fair and flexible with students, families, and each other and to keep the faith. Pictured: Principal McKellar, Dr. Brown, Assistant Principal Reynolds.

Community Pride Day

Community Pride Day took place on October 19th. K&Q residents were treated to good food, a parade, vendors, flag football between the elementary schools and Varsity football game. King and Queen hosted West Point. A special thank you to Julia Redd, Lt. Col. Smith, & MSG Dolan for organizing the parade, Principal McKellar & Asst. Principal Reynolds for hosting the



AP Batch #1 November 2019

11/13/2019 FROM DATE-11/15/2019
 AP375 TO DATE- 11/15/2019
 FUND # - 231

ACCOUNTS PAYABLE LIST
 KING & QUEEN SCHOOLS
 DEPT # - 061100 ** Classroom Instruction **

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
K12 MANAGEMENT	** Elementary KQES ** Purchased Services	VAVA	200052940	10/15/2019	29,902.95 *
COMDATA	Travel - Title I	TNWM SCH OF ED	1111127AS	10/24/2019	29,902.95 *
COMDATA	Materials and Supplies	AMAZON	337827SBO	10/12/2019	122.79
SCHOOL SPECIALTY, INC.	Materials and Supplies	CUST 446531	208124209684	11/04/2019	91.24 *
COMDATA	Materials and Supplies	WALMART	403096AS	10/25/2019	214.03 *
WALMART COMMUNITY/RFCSLLC	Materials & Supplies		929700799683	10/24/2019	113.12 *
SCHOOL SPECIALTY, INC.	Instructional Materials	CUST 446531	308103452379	10/07/2019	104.97 *
COMDATA	Instructional Materials	AMAZON	106930SBO	9/30/2019	187.18 *
COMDATA	Instructional Materials	AMAZON	125601SBO	10/01/2019	9.19
COMDATA	Instructional Materials	AMAZON	125628SBO	10/01/2019	36.94
COMDATA	Instructional Materials	AMAZON	134384SBO	10/01/2019	115.82
COMDATA	Instructional Materials	AMAZON	203204SBO	9/30/2019	368.70
SCHOOL SPECIALTY, INC.	Instructional Materials	CUST 446531	308103457632	10/16/2019	52.70
SHI INTERNATIONAL CORP.	Instructional Materials	CUST 1110915	B10714155	10/10/2019	384.00
SHI INTERNATIONAL CORP.	Instructional Materials	CUST 1110915	B10734111	10/15/2019	168.00
SHI INTERNATIONAL CORP.	Instructional Materials	CUST 1110915	B10751409	10/18/2019	612.23
THERAPY RESOURCES, INC.	Therapy Services	THERAPY SERVICES	0624	10/31/2019	1,312.15 *
THERAPY RESOURCES, INC.	Therapy Services	THERAPY SERVICES	0624	10/31/2019	3,059.73 *
THERAPY RESOURCES, INC.	Purchased Services	THERAPY SERVICES	0624	10/31/2019	3,651.27 *
ALLIED INSTRUCTIONAL	Purchased Services	VISION/HEARING	DB085469	10/31/2019	2,175.37 *
SCHOOL FOOD SERVICE		ECSE SNACKS	SEP19-ECSE	10/28/2019	8,947.37
ODURF 834500-002		REGISTRATIONS (5)	PD-3EVENTS	10/30/2019	187.50 *
COMDATA	Materials and Supplies	WALMART	402330SBO	10/25/2019	9,134.87 *
COMDATA		AMAZON	184465SBO	10/22/2019	12.22 *
COMDATA		SUPER DUPER PUBL.	211054SBO	10/22/2019	12.22 *
NCS PEARSON		ACCT 3905634	5650283	8/07/2019	250.00 *
NCS PEARSON		ACCT 3905634	5873158	8/22/2019	36.82 *
COMDATA		WALMART	472353DC	10/23/2019	36.82 *
K12 MANAGEMENT	** Elementary LMES ** Purchased Services	VAVA	200052940	10/15/2019	54.90
					122.69
					45.00
					819.26 *
					1,041.85 *
					91.99 *
					91.99 *
					29,600.90 *
					29,600.90 *

11/13/2019
AF375
FUND # - 231

FROM DATE-11/15/2019
TO DATE- 11/15/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN SCHOOLS
DEPT # - 061100 ** Classroom Instruction **

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
HEATHER WALSH	Travel	REIMBURSEMENT	HWAL-102219	11/04/2019	16.15 *
COMDATA	Materials and Supplies	AMAZON	503186SBO	10/23/2019	16.15 *
QUILL LLC	Materials and Supplies	ACCT 65084	2357840	11/01/2019	29.99
GALLOPADE INTERNATIONAL	Instructional Materials	CUST 10709	186547	10/08/2019	89.99 *
SCHOLASTIC, INC.	Instructional Materials	ACCT 23148005	M6839438	10/29/2019	119.98 *
SCHOOL SPECIALTY, INC.	Instructional Materials	CUST 446531	208124072946	10/04/2019	476.74
HEINEMANN PUBLISHING	Instructional Materials	ACCT 10053038	7147271	10/21/2019	384.62
COMDATA	Instructional Materials	BLACKBOARDS	219265SBO	10/22/2019	13.21
COMDATA	Instructional Materials	REALLY GREAT READING	233751SBO	10/22/2019	202.55 *
COMDATA	Instructional Materials	TEACHERS PAY TEACHER	54911SBO	10/22/2019	1,599.82
CHILD 1ST PUBLICATIONS, LL	Instructional Materials	4886		10/08/2019	107.52
SHI INTERNATIONAL CORP.	Instructional Materials	CUST 1110915	B10714155	10/10/2019	78.00
SHI INTERNATIONAL CORP.	Instructional Materials	CUST 1110915	B10734111	10/15/2019	1,168.00
SHI INTERNATIONAL CORP.	Instructional Materials	CUST 1110915	B10751409	10/18/2019	612.23
THERAPY RESOURCES, INC.	Therapy Services	THERAPY SERVICES	0624	10/31/2019	1,312.15 *
THERAPY RESOURCES, INC.	Therapy Services	THERAPY SERVICES	0624	10/31/2019	3,938.21 *
THERAPY RESOURCES, INC.	Therapy Services	THERAPY SERVICES	0624	10/31/2019	3,651.27 *
THERAPY RESOURCES, INC.	Therapy Services	THERAPY SERVICES	0624	10/31/2019	1,698.21 *
THERAPY RESOURCES, INC.	Therapy Services	THERAPY SERVICES	0624	10/31/2019	1,698.21 *
VCASE-VIRGINIA COUNCIL OF ODURF 834500-002	Purchased Services	REGISTRATION	VCASE-102019	10/22/2019	2,400.84 *
COMDATA	Materials and Supplies	REGISTRATIONS (5)	PD-3EVENTS	10/30/2019	2,400.84 *
COMDATA	Materials and Supplies	WALMART	402330SBO	10/25/2019	2,820.95 *
COMDATA	Materials and Supplies	AMAZON	184465SBO	10/22/2019	36.82 *
NCS PEARSON	Materials and Supplies	ACCT 3905634	5650283	8/07/2019	54.90
NCS PEARSON	Materials and Supplies	ACCT 3905634	5873158	8/22/2019	45.00
COMDATA	Instructional Materials	WALMART	239108SBO	10/23/2019	819.26 *
COMDATA	Instructional Materials	WALMART	472353DC	10/23/2019	77.74
RIFTON	Instructional Materials	CUST 24727	K807Z-1	11/04/2019	91.99
SHI INTERNATIONAL CORP.	Instructional Materials	CUST 1110915	B10725472	10/14/2019	105.00
SCHOOL SPECIALTY, INC.	Instructional Materials	CUST 446531	208124084487	10/08/2019	103.95 *
K12 MANAGEMENT	Secondary CHS **	VAVA	200052940	10/15/2019	378.68 *
COMDATA	Purchased Services	VIRGINIA COLLEGE	221500AS	10/03/2019	569.81 *
COMDATA	Travel	VIRGINIA COLLEGE	221500AS	10/03/2019	569.81 *
COMDATA	Travel	VIRGINIA COLLEGE	221500AS	10/03/2019	302.05 *
COMDATA	Travel	VIRGINIA COLLEGE	221500AS	10/03/2019	290.00
COMDATA	Travel	VIRGINIA COLLEGE	221500AS	10/03/2019	290.00
COMDATA	Travel	VIRGINIA COLLEGE	221500AS	10/03/2019	580.00 *

** Secondary CHS **
Purchased Services

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
COMDATA	Travel - Title II	TNWM SCH OF ED	113284AS	10/21/2019	79.00 *
COMDATA	MATERIALS AND SUPPLIES	PIZZA HUT	Z92951379AS	10/22/2019	79.00 *
COMDATA	MATERIALS AND SUPPLIES	PIZZA HUT	195712AS	10/16/2019	4.16-
COMDATA	MATERIALS AND SUPPLIES	WALMART	538225AS	10/17/2019	103.90
					156.38 *
					4.40
COMDATA	Instructional Materials	ABE BOOKS	114557SBO	10/14/2019	8.80
COMDATA	Instructional Materials	ABE BOOKS	114558SBO	10/14/2019	4.40
COMDATA	Instructional Materials	ABE BOOKS	114560SBO	10/14/2019	4.40
COMDATA	Instructional Materials	ABE BOOKS	114562SBO	10/14/2019	8.80
COMDATA	Instructional Materials	ABE BOOKS	114563SBO1	10/14/2019	8.80
COMDATA	Instructional Materials	ABE BOOKS	114565SBO	10/14/2019	4.40
COMDATA	Instructional Materials	ABE BOOKS	114566SBO	10/14/2019	8.42
COMDATA	Instructional Materials	ABE BOOKS	114568SBO	10/14/2019	8.36
COMDATA	Instructional Materials	NEARPOD	122741AS	10/28/2019	120.00
COMDATA	Instructional Materials	ABE BOOKS	212025SBO	10/15/2019	4.20
COMDATA	Instructional Materials	ETR ASSOCIATES	435639AS	10/04/2019	1,119.99
COMDATA	Instructional Materials	SAVINGOLOGY	55229SBO	10/15/2019	28.94
COMDATA	Instructional Materials	ACCT 444930	110624085001	10/25/2019	1,478.52
COMDATA	Instructional Materials	ACCT 413-402-00	584249	10/17/2019	42.00
COMDATA	Instructional Materials	ACCT 10056227DC	7300825395-0-1	9/25/2019	205.68 *
COMDATA	Therapy Services	THERAPY SERVICES	0624	10/31/2019	3,055.71 *
COMDATA	Purchased Services	THERAPY SERVICES	0624	10/31/2019	2,070.88 *
COMDATA	Materials and Supplies	WALMART	402330SBO	10/25/2019	2,105.26 *
COMDATA	Purchased Services - ISAAP	WORKFORCE	351	10/23/2019	36.81 *
COMDATA	Purchased Services - ISAAP	WORKFORCE	359	10/23/2019	267.00
COMDATA	Purchased Services - ISAAP	COSMETOLOGY CLASS	027	10/30/2019	130.00
COMDATA	Instructional Materials	FLOCABULARY	245608SBO	10/17/2019	2,512.50 *
COMDATA	Instructional Materials	AMAZON	368775SBO	10/24/2019	2,909.50 *
COMDATA	Travel	VADETS	990191	10/22/2019	388.22
COMDATA	Materials and Supplies	WALMART	123286SBO	9/30/2019	319.38 *
COMDATA	Materials and Supplies	BSN SPORTS	192976SBO	125.00 *	
COMDATA	Materials and Supplies	WALMART	194734SBO	10/01/2019	28.38
COMDATA	Materials and Supplies	WALMART	245179SBO	10/15/2019	152.00
COMDATA	Materials and Supplies	AMAZON	706955SBO	10/02/2019	100.80
COMDATA	Materials and Supplies	CUST 2011722	906503084	10/15/2019	31.98
COMDATA	Materials and Supplies	VPI SNACKS	SEP19-VPI	11/07/2019	431.82 *
SCHOOL FOOD SERVICE					746.98 *
					376.00
					376.00 *
					111,354.38
					TOTAL

11/13/2019
 AP375
 FUND # - 231

FROM DATE-11/15/2019
 TO DATE- 11/15/2019

ACCOUNTS PAYABLE LIST
 KING & QUEEN SCHOOLS
 DEPT # - 061100 ** Classroom Instruction **

\$\$\$ PAY \$\$\$

INVOICE DATE

INVOICE#

DESCRIPTION

CHARGE TO

VENDOR NAME

DEPT #	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
061210	REIMBURSEMENT	CMCC-101919	10/21/2019	597.13
	TOTAL			597.13
061310	REIMBURSEMENT	AJOR101019	10/16/2019	194.48
	Purchased Services-Teacher Tra	201030	10/04/2019	1,000.00
	Travel	197317SBO	10/23/2019	1,000.00
	TOTAL			47.06
	Purchased Services-Teacher Tra	201030	10/04/2019	1,000.00
	Travel	197317SBO	10/23/2019	47.06
	TOTAL			47.06
	Purchased Services-Teacher Tra	201030	10/04/2019	1,000.00
	Travel	197317SBO	10/23/2019	47.06
	TOTAL			47.06
061320	SCRIPPS SPELLING BEE	58633SBO	10/09/2019	165.00
	Materials and Supplies			165.00
	SCRIPPS SPELLING BEE	51855SBO	10/10/2019	165.00
	Materials and Supplies			385.80
	CUST 43983	570373	10/17/2019	550.80
	Materials and Supplies			299.00
	SALES ORDER 1012506	1344515	1/17/2019	471.36
	CUST 43983	570376	10/24/2019	69.99
	Materials and Supplies			101.73
	REF 83330021	6517403-A	11/01/2019	204.10
	Materials and Supplies			919.90
	BILLING 450423999	6719613	11/08/2019	
	TOTAL			
061410	REIMBURSEMENT	PPAT-102019	10/31/2019	20.80
	Travel			20.80

11/13/2019
AP375
FUND # - 231

FROM DATE-11/15/2019
TO DATE- 11/15/2019

ACCOUNTS PAYABLE LIST
KING & QUEEN SCHOOLS
DEPT # - 061410

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$	PAY \$\$\$
COMDATA	Materials and Supplies	AMAZON	368573SBO	10/11/2019	11.99	11.99 *
GEORGETTE WARE	Travel	REIMBURSEMENT	GWAR-102019	10/31/2019	76.05	76.05 *
COMDATA	Materials and Supplies	RICOH	394160SBO	10/24/2019	48.03	48.03 *
BERNITA FAJARDO	Travel	REIMBURSEMENT	BFAJ-102019	10/31/2019	44.16	44.16 *
		DEPT # - 062110		TOTAL	201.03	
COUNTRY COURIER RAPPAHANNOCK TIMES	** Board Services ** Advertising Advertising	ISSUE DATE 10/30/19 KQC005	13988 3727	10/23/2019 10/30/2019	50.00 32.00	82.00 *
COMDATA ANNE KENNEDY JENNIFER JACKSON	Miscellaneous Miscellaneous Miscellaneous	FOOD LION REIMBURSEMENT REIMBURSEMENT	483977AK AKEN-101619 JJAC-101519	10/22/2019 10/16/2019 10/15/2019	7.50 14.50 7.43	29.43 *
COMDATA	Materials and Supplies	AMAZON	368269SBO	10/24/2019	40.47	40.47 *
		DEPT # - 062120		TOTAL	151.90	
COMDATA DIAMOND SPRINGS SHRED-IT USA	** Executive Administration ** Purchased Services Purchased Services Purchased Services	AMAZON PRIME EQUIPMENT RENTAL CUST 13650767	70896SBO 3283718 8128388883	10/15/2019 10/11/2019 10/22/2019	12.99 19.00 62.34	94.33 *
MCGUIREWOODS LLP MCGUIREWOODS LLP MCGUIREWOODS LLP MCGUIREWOODS LLP MCGUIREWOODS LLP	Legal Services Legal Services Legal Services Legal Services Legal Services	DEF. & CIVIL RIGHTS 1ST AMENDMENT CLAIM DEF. & CIVIL RIGHTS 1ST AMENDMENT CLAIM LEGAL FEES	92263368 92263369 92276888 92276889 92285823	8/14/2019 8/10/2019 9/24/2019 9/24/2019 10/17/2019	16,432.35 1,145.25 1,766.25 1,039.90 1,414.80	20,798.55 *
PITNEY BOWES	Leases and Rentals	ACCT 0011482327	3309943011	10/29/2019	333.00	333.00 *
COMDATA COMDATA COMDATA COMDATA COMDATA VASS	Travel Travel Travel Travel Travel Travel	SHERATON THE FISHIN FIG AM. ASSOC OF SCH ADM DAYS INN OMNI C'VILLE REGISTRATION	128342CC 149386CC 375337CC 430655SBO 627838CC 5555	10/03/2019 10/07/2019 10/30/2019 10/08/2019 10/23/2019 10/28/2019	344.58 23.72 690.00 105.72 489.22 275.00	1,928.24 *

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COMDATA	Miscellaneous	AMAZON	209238SBO	10/10/2019	27.96
COMDATA	Miscellaneous	AMAZON	257263SBO	10/18/2019	15.99
REGION III SUPTS. GROUP	Member Dues	DUES	RIII-KQPS2019	9/27/2019	43.95 *
COMDATA	Materials and Supplies	AMAZON	199773SBO	10/11/2019	100.00 *
COMDATA	Materials and Supplies	ADOBE SYSTEMS	61529SBO	10/14/2019	53.85
COMDATA	Materials and Supplies	AMAZON	80054SBO	10/24/2019	14.99
					161.00 *
					229.84 *
		TOTAL			23,527.91
DEPT # - 062140					
VIRGINIA STATE POLICE	** Human Resources **	BILLING ACCT 48064	A1500-102019	11/01/2019	107.00
VA DEPT. OF SOCIAL SRVCS.	Purchased Services	CENTRAL REGISTRY	B11197-OCT2019	11/10/2019	40.00
ADMIN PARTNERS, LLC	Purchased Services	HYBRID PLAN SERVICE	221947	9/30/2019	351.92
ADMIN PARTNERS, LLC	Purchased Services	K&Q AD001032	23085	10/31/2019	44.00
ADP, INC.	Purchased Services	CLIENT #716646	544114749	10/11/2019	211.35
ADP, INC.	Purchased Services	CLIENT 716646	545678218	11/08/2019	211.35
COMDATA	Supplies	AMAZON	Z92772992SBO	10/04/2019	965.62 *
COMDATA	Supplies	AMAZON	117225SBO	10/26/2019	24.00-
COMDATA	Supplies	AMAZON	374568SBO	10/25/2019	67.62
COMDATA	Supplies	AMAZON	69308SBO	10/04/2019	21.94
COMDATA	Supplies	AMAZON	71479SBO	10/01/2019	28.49
COMDATA	Supplies	AMAZON	78249SBO	10/01/2019	24.00
STAPLES BUSINESS CREDIT	Supplies	AMAZON	7301469718-0-1	10/30/2019	9.47
JOHN HENRY PRINTING, INC.	Supplies	ENVELOPES	19-2969	10/24/2019	134.84
				11/03/2019	240.00
		TOTAL			502.36 *
					1,467.98
DEPT # - 062160					
COMDATA	** Fiscal Services **	DOUBLETREE	197315SBO	10/22/2019	282.36
COMDATA	Travel	TJS TAVERN	204012SBO	10/22/2019	13.12
COMDATA	Travel	TJS TAVERN	213064SBO	10/23/2019	17.49
					312.97 *
		TOTAL			312.97
DEPT # - 062220					
MIDDLESEX HEALTH DEPT.	** Health **	ORG ID 133264838	1084045	8/20/2019	16.01
MIDDLESEX HEALTH DEPT.	Purchased Services		133957299	9/25/2019	16.01
MIDDLESEX HEALTH DEPT.	Purchased Services		134915038	9/24/2019	16.01

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
MIDDLESEX HEALTH DEPT.	Purchased Services		136564335	8/20/2019	16.01
MIDDLESEX HEALTH DEPT.	Purchased Services		136566355	8/20/2019	16.01
MIDDLESEX HEALTH DEPT.	Purchased Services		1591896	6/18/2019	16.01
MIDDLESEX HEALTH DEPT.	Purchased Services		3027711	9/25/2019	112.07 *
				TOTAL	112.07

DEPT # - 063200	ACCT CODE 308	ACCT 01-00288810	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
** Vehicle Operation **	Purchased Services		48895	11/04/2019	286.00
Purchased Services	Purchased Services		3006002	11/02/2019	222.09
Purchased Services					508.09 *
Private Carriers	REIMBURSEMENT		CBAL-10319	10/04/2019	672.10
Private Carriers	REIMBURSEMENT		CBAL-93019	10/04/2019	636.35
					1,308.45 *
Bus Drivers - Physicals	C.CLEMENTSBAILEY		0913188	10/31/2019	120.00 *
Miscellaneous	SHONEY'S		3542688AK	10/18/2019	120.00 *
Miscellaneous	ACCT2881944		7818788	10/15/2019	203.24
					236.22
					439.46 *
				TOTAL	2,376.00

DEPT # - 063400	INSPECTION	INSECTIO	IDENTIFIX	SOI*SBS ROCHESTER	ABBOTT TRUCK	TOWING - BUS 12	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
** Vehicle Maintenance **	Purchased Services						0136999	10/21/2019	57.56
Purchased Services	Purchased Services						0137025	10/22/2019	20.00
Purchased Services	Purchased Services						0137173	11/01/2019	20.00
Purchased Services	Purchased Services						126061SBO	10/12/2019	159.00
Purchased Services	Purchased Services						235678SBO1	10/15/2019	35.78-
Purchased Services	Purchased Services						372227SBO	10/09/2019	479.96
Purchased Services	Purchased Services						1152	10/07/2019	180.00
Purchased Services	Purchased Services						5996R	10/09/2019	59.58
									940.32 *
Test	CUST 5981						22734/2	10/10/2019	28.98 *
Vehicle/Equipment Fuel	EXXON MOBIL						600447DC	10/22/2019	117.30
Vehicle/Equipment Fuel							CL36415	10/21/2019	719.43
Vehicle/Equipment Fuel							CL36645	10/28/2019	974.35
Vehicle/Equipment Fuel							CL36906	10/31/2019	650.39
Vehicle/Equipment Fuel	CUST 0076530						S426343-IN	10/10/2019	1,371.70
Vehicle/Equipment Fuel							S428177-IN	10/21/2019	986.63
Vehicle/Equipment Fuel							S428937-IN	10/24/2019	3,252.97
Vehicle/Equipment Fuel							S429799-IN	10/29/2019	1,672.86
Vehicle/Equipment Fuel							S430332-IN	11/01/2019	1,105.34
									10,850.97 *

WEST POINT ACE HARDWARE	COMDATA	JAMES RIVER SOLUTIONS	JAMES RIVER SOLUTIONS	JAMES RIVER SOLUTIONS	JAMES RIVER SOLUTIONS	JAMES RIVER SOLUTIONS	JAMES RIVER SOLUTIONS	JAMES RIVER SOLUTIONS	JAMES RIVER SOLUTIONS
AYLETT TIRE	AYLETT TIRE	AYLETT TIRE	COMDATA	COMDATA	MODR'S SERVICENTER	SONNY MERRYMAN, INC.			

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
AYLETT TIRE	Vehicle and Powered Equipment	0137046	10/24/2019	412.08	
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	CM2262R	10/10/2019	48.00	
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	CM2526R	10/09/2019	48.00	
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	CM2740R	10/10/2019	100.00	
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	CM344973	10/18/2019	64.00	
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	CM4537R	10/09/2019	48.00	
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	CM4547R	10/09/2019	48.00	
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	5915R	10/08/2019	84.82	
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	5936R	10/07/2019	56.79	
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	5971R	10/11/2019	31.28	
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	6086R	10/16/2019	25.64	
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	6255R	10/23/2019	172.80	
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	319981	10/03/2019	34.56	
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	320111	10/04/2019	15.06	
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	321144	10/16/2019	40.92	
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	321567	10/22/2019	19.72	
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	321569	10/22/2019	78.08	
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	321891	10/25/2019	222.73	
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	322288	10/30/2019	11.24	
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	322290	10/30/2019	2.66	
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	322387	10/31/2019	122.49	
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	322391	10/31/2019	96.66	
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	17799	10/21/2019	240.00	
BULLZEYE GLASS	Vehicle and Powered Equipment	71485839	8/27/2019	427.47	
TIFCO INDUSTRIES, INC.	Vehicle and Powered Equipment	ACCT 2437232		1,794.20 *	
			TOTAL	13,614.47	

DEPT # - 064200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
UNIFIRST CORPORATION	Building Services	ACCT 342026	7/05/2019	73.98	
UNIFIRST CORPORATION	Purchased Services	ACCT 342028	10/08/2019	188.37	
UNIFIRST CORPORATION	Purchased Services	ACCT 342026	10/11/2019	179.56	
UNIFIRST CORPORATION	Purchased Services	ACCT 342028	10/15/2019	172.87	
UNIFIRST CORPORATION	Purchased Services	ACCT 342026	10/18/2019	179.56	
UNIFIRST CORPORATION	Purchased Services	ACCT 342028	10/22/2019	172.87	
UNIFIRST CORPORATION	Purchased Services	ACCT 342026	10/25/2019	179.56	
UNIFIRST CORPORATION	Purchased Services	ACCT 342028	10/29/2019	172.87	
UNIFIRST CORPORATION	Purchased Services	ACCT 342026	11/01/2019	79.56	
JAMES RIVER AIR	Purchased Services	LMESRTU2	9/30/2019	1,391.03	
JAMES RIVER AIR	Purchased Services	LMESRTU12	9/30/2019	1,568.00	
WATER PRO INC.	Purchased Services	WATER TESTING KOES	10/31/2019	125.00	
WATER PRO INC.	Purchased Services	WATER TESTING KOES	10/31/2019	174.50	
WATER PRO INC.	Purchased Services	WATER TESTING LMES	10/31/2019	174.50	
STANLEY PEST CONTROL, INC.	Purchased Services	PEST TREATMENT CHS	11/08/2019	225.00	
STANLEY PEST CONTROL, INC.	Purchased Services	PEST TREATMENT KOES	11/08/2019	185.00	

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
STANLEY PEST CONTROL, INC.	Purchased Services	PEST TREATMENT LMES	9989768-613	11/08/2019	185.00
ATKINS PETROLEUM	Utilities	CUST 52327	66232	10/09/2019	5,127.23 *
ATKINS PETROLEUM	Utilities		66384	10/17/2019	16.50
ATKINS PETROLEUM	Utilities		66386	10/15/2019	33.00
ATKINS PETROLEUM	Utilities		66392	10/11/2019	19.99
DOMINION ENERGY VIRGINIA	Utilities		18663100040C19	10/29/2019	11.75
DOMINION ENERGY VIRGINIA	Utilities		28672454540C19	11/05/2019	6,665.38
DOMINION ENERGY VIRGINIA	Utilities		30459500070C19	10/21/2019	8.90
DOMINION ENERGY VIRGINIA	Utilities		35640700050C19	10/29/2019	2,646.44
DOMINION ENERGY VIRGINIA	Utilities		35840200060C19	10/29/2019	114.24
DOMINION ENERGY VIRGINIA	Utilities		40944200090C19	10/29/2019	397.49
DOMINION ENERGY VIRGINIA	Utilities		41043950010C19	10/29/2019	1,129.17
DOMINION ENERGY VIRGINIA	Utilities		51236871040C19	10/29/2019	1,341.79
DOMINION ENERGY VIRGINIA	Utilities		57840875030C19	10/29/2019	50.08
DOMINION ENERGY VIRGINIA	Utilities		60786190840C19	10/25/2019	547.82
DOMINION ENERGY VIRGINIA	Utilities		72743300050C19	11/04/2019	21.07
DOMINION ENERGY VIRGINIA	Utilities		77240425070C19	10/29/2019	47.14
DOMINION ENERGY VIRGINIA	Utilities		77842925050C19	10/29/2019	76.98
DOMINION ENERGY VIRGINIA	Utilities		8564282500M019	11/05/2019	534.53
DOMINION ENERGY VIRGINIA	Utilities		8564282500C19	11/04/2019	.88
DOMINION ENERGY VIRGINIA	Utilities		86742475000C19	11/04/2019	53.90
COMDATA	Communications	USPS PO	481787SBO	10/04/2019	96.29 *
COMDATA	Communications	USPS PO	527241SBO	10/03/2019	7.85
VERIZON	Communications	LMES	1308784910C19	10/22/2019	19.80
VERIZON	Communications	CHS	1309010610C19	10/13/2019	326.81
VERIZON	Communications	KQES	130901143N019	11/04/2019	80.10
VERIZON	Communications	GARAGE	130901152N019	11/01/2019	340.71
VERIZON	Communications	CHS	130901179N019	11/01/2019	98.51
VERIZON	Communications	CHS	130901179N0C19	10/01/2019	515.32
VERIZON	Communications	CHS	1310740090C19	11/01/2019	21.12
VERIZON	Communications	KQES	1310946550C19	11/01/2019	21.12
VERIZON WIRELESS	Communications	ACCT 305236197-00001	9841754430	11/09/2019	582.77
PITNEY BOWES	Communications	DEPOSIT FOR POSTAGE	20086047-NOV19	11/01/2019	316.00
VERIZON BUSINESS	Communications	BILL ID Y2777064	61403961	10/10/2019	80.43
VERIZON BUSINESS	Communications	BILL ID Y2777064	61870563	11/10/2019	90.84 *
COMDATA	Materials and Supplies	AMAZON	124527SBO	10/14/2019	3,016.70 *
COMDATA	Materials and Supplies	WALMART	215427SBO	10/17/2019	179.98
COMDATA	Materials and Supplies	AMAZON	230654SBO	10/03/2019	166.40
COMDATA	Materials and Supplies	TRACTOR SUPPLY	353696DC	10/25/2019	13.53
COMDATA	Materials and Supplies	WALMART	489535DC	10/01/2019	68.38
COMDATA	Materials and Supplies	WALMART	506923DC	10/02/2019	145.08
COMDATA	Materials and Supplies	NORTHERN TOOL	620534DC	10/17/2019	86.55
COMDATA	Materials and Supplies	AMAZON	77679SBO	10/03/2019	21.05
LOWE'S	Materials and Supplies		901048	10/29/2019	127.77

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LOWE'S	Materials and Supplies	ACCT 9900 637728 9	901780	10/22/2019	202.79
LOWE'S	Materials and Supplies		901897	10/09/2019	258.04
LOWE'S	Materials and Supplies		901982	10/23/2019	165.04
LOWE'S	Materials and Supplies		906491	10/18/2019	28.73
LOWE'S	Materials and Supplies		906555	10/14/2019	91.79
LOWE'S	Materials and Supplies		923496	10/25/2019	7.37
GRAINGER	Materials and Supplies	ACCT 830706156	9341461516	10/31/2019	428.20
ALWAYS BATTERIES, INC.	Materials and Supplies	CUST 8047855981	P20130268	10/23/2019	215.90
ALWAYS BATTERIES, INC.	Materials and Supplies		P20208189	10/25/2019	36.00
4IMPRINT, INC	Materials and Supplies	ACCT 2881944	7818860	10/15/2019	415.74
WEST POINT ACE HARDWARE	Materials and Supplies	CUST 5981	22867/2	10/17/2019	78.09
WEST POINT ACE HARDWARE	Materials and Supplies		23190/2	10/31/2019	23.17
MID-ATLANTIC INSTALLERS	Materials and Supplies	PROJ #007803	18812	8/13/2019	7,268.27
HOME DEPOT CREDIT SERVICE	Materials and Supplies	-4886	2062914	10/18/2019	49.97
				TOTAL	31,006.05
CARNELL HENCE	** Grounds Services **	DEPT # - 064300			
COMDATA	Purchased Services	LAWN CARE	HENCE-NOV19	11/01/2019	1,300.00
	Materials and Supplies	SUNBELT RENTALS	258937DC	10/21/2019	1,300.00
				TOTAL	1,819.50
ABM BUILDING SERVICES	** Equipment Services **	DEPT # - 064400			
	Purchased Services	CLIENT #8982150	14441572	10/17/2019	8,335.25
				TOTAL	8,335.25
SESTITO TECHNOLOGY	Network & Internet Services	DEPT # - 068100 Technology			
MID-ATLANTIC INSTALLERS	Network & Internet Services	ERATE	20150081	11/08/2019	1,620.00
TECHNOLOGY INTEGRATION GRO	Network & Internet Services	007898 SRVC CALLS	19179	10/29/2019	380.00
TECHNOLOGY INTEGRATION GRO	Network & Internet Services	CUST 56535	5329896	10/29/2019	6,481.88
			5330132	10/29/2019	787.50
RICOH USA, INC.	Technology Supplies	ACCT 1249045	1029436321	11/08/2019	9,269.38
COMDATA	Technology Supplies	AMAZON	126145SBO	10/07/2019	2,555.44
COMDATA	Technology Supplies	AMAZON	265268SBO	10/05/2019	133.99
CDI COMPUTERS DEALERS, INC	Technology Supplies	CUST KINDIS06	772370	10/28/2019	456.00
NORTHSTAR AV, LLC	Technology Supplies	LAMP REPLACEMENT	35127526	10/30/2019	571.12
				TOTAL	94.00
				TOTAL	1,255.11

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COMDATA	Software/Online	APPLE APPS	331581SBO	10/30/2019	2.99
COMDATA	Software/Online	ADOBE SYSTEMS	61529SBO	10/14/2019	14.99
MID-ATLANTIC INSTALLERS	Software/Online	#007944	19239	11/12/2019	1,929.20
TECHNOLOGY INTEGRATION GRO	Software/Online	CUST 56535	5329455	10/25/2019	46.12
TEACH UPBEAT, LLC	Software/Online	SOFTWARE	1058	10/18/2019	4,500.00 *
		TOTAL			19,573.23
		FUND TOTAL			220,005.43

INVOICE
 DATE

DEPT # - 065100 School Food

INVOICE#

DESCRIPTION

CHARGE TO

VENDOR NAME

\$\$\$ PAY \$\$\$

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	DEPT #	INVOICE DATE	PAY
DORI FOODS	** Other Non-Instruction **	Purchased Services	488865	065100 School Food	10/14/2019	12.36
DORI FOODS		Purchased Services	488885		10/14/2019	12.36
DORI FOODS		Purchased Services	489179		10/15/2019	6.18
DORI FOODS		Purchased Services	490325		10/21/2019	6.18
DORI FOODS		Purchased Services	490654		12/22/2019	12.36
DORI FOODS		Purchased Services	490672		10/22/2019	6.18
DORI FOODS		Purchased Services	492101		10/28/2019	9.27 *
						64.89 *
STAPLES BUSINESS CREDIT			7301404143-0-1		10/22/2019	107.38
RIVERSIDE PAPER SUPPLY		CUST 109557	667057		10/15/2019	217.66
RIVERSIDE PAPER SUPPLY		CUST 109557	667058		10/15/2019	82.21
RIVERSIDE PAPER SUPPLY			667059		10/15/2019	162.84
RIVERSIDE PAPER SUPPLY			667851		10/18/2019	68.05
RIVERSIDE PAPER SUPPLY			668233		10/22/2019	116.43
RIVERSIDE PAPER SUPPLY			668234		10/22/2019	179.96
RIVERSIDE PAPER SUPPLY			668235		10/22/2019	172.87
RIVERSIDE PAPER SUPPLY			669284		10/29/2019	11.07
RIVERSIDE PAPER SUPPLY			669285		10/29/2019	119.44
RIVERSIDE PAPER SUPPLY			2096286		10/27/2019	75.39
RICHMOND RESTAURANT			2099192		10/21/2019	79.99 *
RICHMOND RESTAURANT						1,393.29 *
PET DAIRY		Food Supplies	618540010		9/27/2019	134.90
PET DAIRY		Food Supplies	618540110		10/04/2019	139.30
PET DAIRY		Food Supplies	618540114		10/04/2019	180.36
PET DAIRY		Food Supplies	618540116		10/04/2019	126.23
PET DAIRY		Food Supplies	618540156		10/08/2019	165.02
PET DAIRY		Food Supplies	618540166		10/08/2019	126.20
PET DAIRY		Food Supplies	618540205		10/11/2019	152.25
PET DAIRY		Food Supplies	618540209		10/11/2019	126.85
PET DAIRY		Food Supplies	618540211		10/11/2019	190.82
PET DAIRY		Food Supplies	618540250		10/15/2019	229.65
PET DAIRY		Food Supplies	618540260		10/15/2019	229.65
PET DAIRY		Food Supplies	618540295		10/18/2019	165.34
PET DAIRY		Food Supplies	618540305		10/18/2019	112.34
PET DAIRY		Food Supplies	618540307		10/18/2019	203.05
PET DAIRY		Food Supplies	618540309		10/18/2019	14.64
PET DAIRY		Food Supplies	618540349		10/18/2019	202.91
PET DAIRY		Food Supplies	618540359		10/22/2019	176.93
PET DAIRY		Food Supplies	618540401		10/25/2019	101.41
PET DAIRY		Food Supplies	618540405		10/25/2019	100.34
PET DAIRY		Food Supplies	618540407		10/25/2019	138.42
PET DAIRY		Food Supplies	618540429		10/29/2019	210.23
PET DAIRY		Food Supplies	618540440		10/29/2019	210.46
PET DAIRY		Food Supplies	2096284		10/07/2019	940.05
RICHMOND RESTAURANT						

ACCOUNTS PAYABLE LIST
KING & QUEEN SCHOOLS
DEPT # - 065100 School Food

11/13/2019 FROM DATE-11/15/2019
AP375 TO DATE- 11/15/2019
FUND # - 232

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
RICHMOND RESTAURANT	Food Supplies	CUST 117632	2096285	10/07/2019	512.19
RICHMOND RESTAURANT	Food Supplies	CUST 117633	2096286	10/07/2019	1,239.21
RICHMOND RESTAURANT	Food Supplies	CUST 117634	2097726	10/14/2019	1,353.72
RICHMOND RESTAURANT	Food Supplies	CUST 117632	2097727	10/14/2019	1,611.93
RICHMOND RESTAURANT	Food Supplies	CUST 117633	2097728	10/14/2019	920.90
RICHMOND RESTAURANT	Food Supplies	CUST 117633	2098106	10/15/2019	5.78-
RICHMOND RESTAURANT	Food Supplies	CUST 117634	2099191	10/21/2019	920.98
RICHMOND RESTAURANT	Food Supplies	CUST 117632	2099192	10/21/2019	1,452.26
RICHMOND RESTAURANT	Food Supplies	CUST 117632	2099193	10/21/2019	1,064.01
RICHMOND RESTAURANT	Food Supplies	CUST 117633	2100677	10/28/2019	1,704.88
RICHMOND RESTAURANT	Food Supplies	CUST 117634	2100678	10/28/2019	1,472.86
RICHMOND RESTAURANT	Food Supplies	CUST 117632	2100679	10/28/2019	1,311.19
RICHMOND RESTAURANT	Food Supplies	CUST 117633	2101027	10/29/2019	10.36-
RICHMOND RESTAURANT	Food Supplies	CUST 117634	2101028	10/29/2019	55.72-
RICHMOND RESTAURANT	Food Supplies	LAWNSAI0580	INVE0014716333	10/15/2019	207.60
HERSHEY'S ICE CREAM	Food Supplies	CENTHEKIN0580	INVE0014745714	10/22/2019	173.88
HERSHEY'S ICE CREAM	Food Supplies	KINTHEMAT0580	INVE0014761092	10/29/2019	155.28
HERSHEY'S ICE CREAM	Food Supplies	LAWNSAI0580	INVE0014761102	10/29/2019	200.40
HERSHEY'S ICE CREAM	Food Supplies				18,543.52 *
					20,001.70
					20,001.70
					240,007.13

Approved at meeting of _____ on _____
Signed _____ Title _____ Date _____

**Irene B. Longest
Treasurer, King and Queen County
November 30, 2019**

Balance as of November 30, 2019

C&F - CDBG	\$	100,048.09
C&F - Checking	\$	1,309,150.00
C&F - Overnight Sweep Account	\$	3,773,236.88
C&F - CD	\$	5,026,465.75
LGIP - Republic	\$	8,849,431.74
LGIP - County	\$	60,914.93
LGIP - Landfill Contingency Reserve	\$	810,285.71
LGIP - Rescue Squads	\$	188,437.84
LGIP - Reserve	\$	2,395,457.30
LGIP - Schools	\$	977,298.57
VIP 1-3 Year - Landfill	\$	1,047,535.58
VIP 1-3 Year - Landfill Contingency	\$	1,047,535.58
VIP NAV Liquidity - Landfill	\$	1,035,016.27
VIP NAV Liquidity - Landfill Contingency	\$	1,033,341.07
Total	\$	<u>27,654,155.31</u>

NOTES:

<u>Abatements</u> - October 2019		ABA	PTR	Total
Commissioner of Revenue	\$	-	-	-
Treasurer	\$	25.00	-	25.00
<u>Supplements</u> - October 2019		Supplement	PTR	
Commissioner of Revenue	\$	-	-	

Notes:

Payment of \$ 259,189.00 was wired to the County from Republic Services Inc. on 11-13-2019

* Waiting on Report from Commissioner of Revenue

12/03/2019

ABATEMENT EOM REPORT

11/01/2019 -- 11/30/2019

PAGE 1
TX311

DATE	TYPE	YEAR	CLAS	TRN	TICKET#
11/25/2019	PP	2018	AF	ABA	00079790001

NAME
HORTON STEVEN HOWARD

PP VALUE
8580
8580

ABA AMOUNT
25.00-
25.00-

PTR AMOUNT
.00
.00

TOTAL ABATEMENT
25.00-
25.00-

TYPE TOTALS

YEAR TOTALS

TOTALS

ABATEMENT COUNT = 1

AGENDA: Monday, December 9, 2019 Regular Meeting

ITEM #6:

Resolution – Regarding 2nd Amendment Sanctuary

ACTION REQUESTED:

County Administrator to provide background information.

Need a motion and a second to approve or not approve Resolution as presented.

SUMMARY OF INFORMATION:

ATTACHMENTS:

- **Copies of resolution**

**A RESOLUTION DECLARING KING AND QUEEN COUNTY A SECOND AMENDMENT
SANCTUARY COUNTY**

WHEREAS, the Second Amendment to the United States Constitution reads: “A well-regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed”; and

WHEREAS, Article I, § 13 of the Virginia Constitution reads: “A well-regulated militia, composed of the body of the people, trained to arms, is the proper, natural, and safe defense of a free state, therefore, the right of the people to keep and bear arms shall not be infringed”; and

WHEREAS, Article I, § 1 of the Virginia Constitution reads: “That all men are by nature equally free and independent and have certain inherent rights, of which, when they enter into the state of society, they cannot, by any compact, deprive or divest their posterity; namely, the enjoyment of life and liberty, with the means of acquiring and possessing property, and pursuing and obtaining happiness and safety”; and

WHEREAS, Article 1, § 2 of the Virginia Constitution reads: “That all power is vested in, and consequently to be derived from, the people, that magistrates are their trustees and servants, and at all times amenable to them”; and

WHEREAS there is concern that unconstitutional or unlawful legislation, which infringes upon the rights of citizens to keep and bear arms under the Constitutions of the Commonwealth of Virginia and the United States, may be introduced in the legislative sessions of the General Assembly of the Commonwealth of Virginia and/or the United States Congress; and

WHEREAS, the Board is concerned that passage of these bills, imposing unnecessary burdens on law-abiding citizens and inviting further regulations and burdens, and if to be enforced by local officials, will impose on the County unfunded mandates, whether as a formal mandate or as a practical requirement of enforcing the law; and

WHEREAS, the Board has no legislative, regulatory, or enforcement authority related to “the purchase, possession, transfer, ownership, carrying, storage or transporting of firearms, ammunition, or components or combination thereof,” as provided by Section 15.2-915 of the Code of Virginia, 1950, as amended, and has no authority over the independent execution of the duties of the constitutional officers involved in law enforcement, and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF KING AND QUEEN COUNTY, VIRGINIA, that:

1. King and Queen County is hereby declared a Second Amendment Sanctuary County, wherein the rights of law-abiding citizens to keep and bear arms for the purposes of lawful self-defense, community defense, and hunting, as protected by the United States and Virginia Constitutions, is part of the fabric of the community since before the foundation of the Republic, and is and must be respected, celebrated, and upheld; and
2. King and Queen County urges the General Assembly, the United States Congress, and other agencies of State and Federal government not to adopt, accept, or enact any provision, law, or regulation that may infringe, have the tendency to infringe, or place any additional burdens on the right of law-abiding citizens to bear arms; and
3. King and Queen County expresses its commitment to oppose unconstitutional and unlawful legislation that infringes upon the right of its citizens to keep and bear arms and in particular, opposes any provision, law, or regulation that may impose additional regulatory burdens on its citizens or

result in mandates, whether mandatory or practical, to expend additional local public funds on enforcement or administration of such laws; and

4. The County Administrator is directed to cause true copies of this resolution to be forwarded to the County's representatives in the General Assembly and the United States Congress and the Governor of Virginia.

AGENDA: Monday, December 9, 2019 REGULAR MEETING

ITEM #7:

Public Comment Period

ACTION REQUESTED:

None required

SUMMARY OF INFORMATION:

ATTACHMENTS:

AGENDA: Monday, December 9, 2019 Regular Meeting

ITEM #8: Appointments/reappointments to various Boards and Commissions

ACTION REQUESTED:

(Please advise if Board wishes for staff to contact those that their terms are about to expire or have expired)

Wetlands Board – 5 year term

(1)(Vacancy for Alternate Member (to fill Mr. Gibsons unexpired term)(12.14.20)

Planning Commission (Buena Vista District)

FYI – Term of Jim Burns, representative on the Planning Commission representing the Buena Vista District expires January 11, 2020.

ATTACHMENTS:

- **Memo from Donna Sprouse**

AGENDA: *Monday, December 9, 2019* Regular Meeting

ITEM #9:

Planning Commission - Request for Board to hold the following public hearings:

- **ZA19-05 Zoning Text Amendment – Article 21, Section 3-496, Fees**
- **ZA19-06 – Zoning Text Amendment – Article 4, Table 4.1, Permitted Use Table**
- **RZ19-01 – Rezoning – 1623-165X-783 – Walter C. Via Enterprises, Inc., C/o Walter & Judy Via**

ACTION REQUESTED:

The Planning Commission at their December 2, 2019 meeting held a public hearing on the above referenced zoning applications.

They are now asking that the Board hold a public hearing and accept their recommendation for approval.

.....

SUMMARY OF INFORMATION:

ATTACHMENTS:

- Copy of memos from Donna Sprouse



King and Queen County

Founded 1691 in Virginia

Office of the Zoning Administrator
P.O. Box 177 • King and Queen Court House, Virginia 23085
Phone: (804) 785-5985 • Fax: (804) 785-5999

MEMORANDUM

TO: King & Queen County Board of Supervisors
Thomas J. Swartzwelder, County Administrator

FROM: Donna Sprouse, Director of Community Development

DATE: December 3, 2019

RE: Public Hearing – ZA19-05, Zoning Text Amendment Article 21, Section 3-496, Fees

During the December 2, 2019 Planning Commission meeting, the Planning Commission held a public hearing to consider the following...

- **ZA19-05 – Zoning Text Amendment – Article 21, Section 3-496, Fees**
Requesting to amend Article 21, Section 3-496, Fees, to include an after the fact erosion and sediment control fee, an erosion and sediment control re-inspection fee and to establish a monthly land disturbance permit fee for large scale projects. *This does not apply to projects exempt by law such as mining, timber harvesting/silviculture and farming.*

A motion was made by Mrs. Morton recommending approval of ZA19-05, seconded by Mr. Harvey.

Voting For: Herrin, Campbell, Burns, Guess, Morton, Coleman, Hudgins, Watkins, Harvey

Voting Against: None

Abstain: None

The Commission requests that the Board of Supervisors set a public hearing and accept their recommendation for approval.

ZA19-05

**KING & QUEEN COUNTY
Land Development Application
Planning & Zoning Department**

(804) 785-5985
(804) 769-0511
Fax: (804) 785-5999

(Please print in ink or use a typewriter)

Applicant: King and Queen County Zoning & Planning Department

Applicant's Address: P.O. Box 177, King and Queen Courthouse, VA 23085

Agent (Contact Person): Thomas J. Swartzwelder, Zoning Administrator Phone: 785-5975

Agent's Company: King and Queen County Zoning & Planning Department

Agent's Address: P.O. Box 177, King and Queen Courthouse, VA 23085

Current Property Owner: N/A

Owner's Address: N/A

Correspondence to be sent to: Applicant Owner Agent Other

Tax Map/Parcel Number: N/A Magisterial District: N/A

General Project Location: N/A

Size of request site: N/A

Are Proffer's Being offered along with this Application: YES or NO

If so please Attach.

Check Appropriate Request:

Zoning Administrator

- :Site Plan (Level 1)
- :1-2 Lot Subdivision Approval
- :Estate Subdivision Review

Planning Commission

- :Site Plan (Level 2)
- :Section 15.1-455
- :Other

Planning Commission & Board of Supervisors

- :Rezoning
- :Conditional Use Permit
- :Zoning Ordinance Text Amendment
- :Subdivision Ordinance Text Amendment
- :Site Plan (Level 3)
- :Other

Board of Zoning Appeals

- :Administrative Appeal
- :Variance
- :Special Exception
- :Other

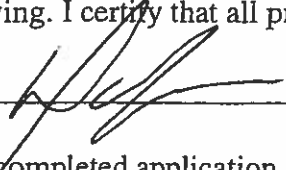
Complete As Applicable:

Name of Subd'n, Development, or Proposal: N/A

Proposal/Request: Zoning Text Amendment

Reason for request: Add/Adjust E&S Permit Fees for Large Scale Projects & include "After the Fact" and Re-inspection Fees for such

Applicant: The information provided is accurate to the best of my knowledge. I acknowledge that any percolation tests, topographic studies, or other requirements of the Health Official or the Zoning Administrator will be carried out at my expense. I understand that the County may deny, approve, or conditionally approve that for which I am applying. I certify that all property corners have been clearly staked and flagged.

Applicant's Signature:  Date: 9/24/19

Owner: I have read this completed application, understand its content, and freely consent to it's filing. If this application is for the purpose of subdivision, further subdivision of this property will require a new application and approval by the Board of Supervisors. Furthermore, I grant permission to the zoning administrator and the other County Officials to enter the property and make such investigations and tests as they deem necessary.

Owner's Signature: _____ Date: _____

ARTICLE 21 ADMINISTRATION AND ENFORCEMENT

3-490 Zoning Administrator's Duties

- A. This Zoning Ordinance shall be administered and enforced by an officer to be known as the Zoning Administrator, who shall be appointed by the Board of Supervisors and who may hold other appointed office in the County. The Zoning Administrator shall have all necessary authority on behalf of the Board of Supervisors and shall receive the necessary assistance and cooperation of other appropriate county officials to carry out the duties prescribed in this Article and elsewhere in this Zoning Ordinance.
- B. The Zoning Administrator shall review all applications for building permits and certificates of occupancy as required herein and shall approve or disapprove same based on compliance or noncompliance, as the case may be, with the provisions of this Zoning Ordinance.
- C. The Zoning Administrator shall use his or her best endeavors to prevent violations of the provisions of this Zoning Ordinance and to detect and secure the correction of same. The Zoning Administrator shall be vested with all necessary authority on behalf of the Board of Supervisors to administer and enforce the provisions of this Zoning Ordinance, including without limitation, any conditions attached to a rezoning or amendment to the zoning district map. Such authority shall include (i) the ordering, in writing, of the remedy of any noncompliance with any such conditions of this Zoning Ordinance, (ii) the bringing of legal action to ensure compliance with such conditions or this Zoning Ordinance, including injunction, abatement or other appropriate action or proceeding, and (iii) the requiring of a guarantee, satisfactory to the Board of Supervisors, in an amount sufficient for and conditioned upon the construction of any physical improvements required by such conditions, or a contract for the construction of any physical improvements required by such conditions, or a contract for the construction of such improvements and the contractor's guarantee, in like amount and so conditioned, which guarantee shall be reduced or released by the Board of Supervisors, or agent thereof, upon the submission of satisfaction evidence that construction of such improvements has been completed in whole or in part. Such guarantee shall be furnished before final site plan, plan of development, or subdivision plat approval. Failure to meet all such conditions shall constitute cause to deny the issuance of any of the required use, occupancy or building permits, as may be appropriate.
- D. The Zoning Administrator shall maintain records of all official actions taken with respect to the administration and enforcement of this Zoning Ordinance.

3-491 Building Permits

No building permit as required by the provisions of the county building code shall be issued by the building official until the Zoning Administrator has approved the application for such building permit by certifying thereon after verifying that the construction proposed by such application and the use to be made of the building comply with all applicable provisions of this Zoning Ordinance.

3-492 Plans to Accompany Building Permit Applications

In addition to such plans as required by the county building code, all applications for building permits shall be accompanied by plans drawn to scale and in such number as required by the Zoning Administrator showing, with dimensions, lot lines, yards, buildings, the location of buildings on the lot, and such other information as may be necessary to provide for the enforcement of the provisions of this Zoning Ordinance, including, if deemed necessary by the Zoning Administrator, a boundary survey and staking of the lot by a competent surveyor. Plans shall contain suitable notations indicating the proposed use of all buildings and land, including the number of families and dwelling units. A copy of the building permit application and all accompanying plans and information shall be kept by the building official or the Zoning Administrator as a permanent record. The Zoning Administrator may waive any of the plan requirements set forth herein when the particular information is clearly unnecessary to determine compliance with the provisions of this Zoning Ordinance and to establish sufficient record of the application.

3-493 Certificates of Occupancy

No building or land shall be used or occupied nor shall any newly constructed or structurally altered building be occupied nor shall the use of any building or land be changed to a different use unless a certificate of occupancy for such has been issued by the building official. No certificate of occupancy shall be issued by the building official until the Zoning Administrator has approved the certificate of occupancy by certifying thereon after verifying that the building, land and the intended use thereof comply with all applicable provisions of this Zoning Ordinance.

3-494 Compliance with Approved Applications and Plans

Building permits and certificates of occupancy issued on the basis of applications and plans approved by the Zoning Administrator and building official authorize only the construction, arrangement and use set forth in such approved applications and plans, and any construction, arrangement or use not in compliance with that authorized shall be deemed a violation of this Zoning Ordinance.

3-495 Violations and Penalties

It shall be unlawful for any owner of any land, building or premises, or the agent thereof having possession or control of such property, or for any lessee, tenant, architect, engineer, builder, contractor or any other person to violate any of the provisions of this Zoning Ordinance or of any special exception, variance or conditional use permit granted under the provisions of this Zoning Ordinance. It shall be unlawful for any such owner, agent, lessee, tenant, architect, engineer, builder, contractor or other person to take part in or to assist in any such violation.

Violation of the provisions of this Zoning Ordinance shall, upon conviction, be a misdemeanor punishable as provided in Section 15.2-2286, 15.2-2287, 15.2-2288, and 15.2-2303 of the Code of Virginia, 1950, as amended.

3-496 Fees

Associated fees for applications for building permits and other building related fees are found in Chapter 10 of the County Code.

Zoning & Planning fees shall be assessed as follows:

LAND USE PERMIT FEES

Erosion and Sediment Control	\$100.00 per acre or a portion thereof
Erosion and Sediment Control Agreement	\$100.00 per acre or a portion thereof
- Non Profit Organizations & Churches	Exempt
Erosion and Sediment Control – After the Fact	Double Original Fee
Erosion and Sediment Control Re-inspection	\$50.00
Large Scale Land Disturbance Inspections	
100 to <150 Acres	\$5,000 per month (In addition to the E&S Permit)
150 to <400 Acres	\$6,000 per month (In addition to the E&S Permit)
400 to <600 Acres	\$7,000 per month (In addition to the E&S Permit)
600 to <800 Acres	\$10,000 per month (In addition to the E&S Permit)
800 to <1,000 Acres	\$13,000 per month (In addition to the E&S Permit)
1,000 to <2,000 Acres	\$16,000 per month (In addition to the E&S Permit)
2,000 Acres and greater	\$20,000 per month (In addition to the E&S Permit)
Site Plan (Level 1)	\$250.00
(Level 2)	\$500.00+ \$10.00/acre
(Level 3)	\$750.00+ \$10.00/acre
Environmental Site Assessment	\$25.00
Stormwater Management Plan	\$100.00
Water Quality Impact Assessment (Major)	\$150.00
Water Quality Impact Assessment (Minor)	\$100.00
Special Exception	\$700.00
Variance	\$700.00
Zoning Permit Residential - Under 256 sq. ft. (accessory structures only)	\$25.00 per structure
Zoning Permit Residential	\$50.00 per structure
Zoning Permit Non-Residential	\$100.00
Zoning Permit - Non Profit Organizations & Churches	Exempt
Zoning Permit - After the Fact	Double Original Fee Per Structure
Rezoning to Agricultural	\$750.00 + \$10.00/acre
Rezoning to Residential Single-Family	\$1,000.00 + \$10.00/acre
Rezoning to Rural Residential	\$1,000.00 + \$10.00/acre
Rezoning to Commercial or Industrial	\$1,500.00 + \$10.00/acre
Conditional Use Permit (Except PUD)	\$1,000.00 + \$10.00/acre
PUD Conditional Use Permit	\$2,000.00 per phase + \$10.00/lot
Zoning Ordinance Amendment (per article/section)	\$1,750.00
Chesapeake Bay Regulations Exception	\$900.00
RPA Modification (tree clearing, etc. in buffer)	\$200.00

Appeal of Zoning Administrator's Decision	\$600.00
Sign Deposit (Refundable upon undamaged return)	\$50.00

SUBDIVISION FEES

Minor Subdivision	\$750.00 + \$25.00/lot
Major Subdivision	\$1,000.00 + \$25.00/lot
Plat Approvals (One & Two lot divisions, Family divisions)	\$100.00 + 25.00/lot
Boundary Line Adjustment, Lot Line Vacations	\$50.00
Boundary Survey	Exempt

WETLAND FEES

Residential Application	\$300.00
Commercial Application	\$400.00
After-the-fact Applications	Double the original amount
JPA Review Fee (piers, etc.)	\$25.00

MISCELLANEOUS

Comprehensive Plan
Hardcopy or CD: \$25.00

Zoning Ordinance: \$25.00
Subdivision Ordinance: \$15.00
Erosion & Sediment Control Ordinance: \$15.00

911 Atlas: \$50.00

Individual Copies: \$.50 per page

Plotter Print: \$25.00 per page

New Street Address Markers & Replacements: \$10.00

REFUNDS OF APPLICATION FEES

An applicant may request that an application be withdrawn and request that the King & Queen County Board of Supervisors refund ninety percent (90%) of any excess over \$50.00 (fifty dollars) of the application fee which has been paid to the County. All such requests must be made in writing,

prior to any advertising occurring in any newspaper. If any advertising in any newspaper has occurred, an applicant shall not be entitled to a refund of the fee paid under any circumstances.

EFFECTIVE DATE

This Ordinance shall be in effect upon its adoption: ~~July 10, 2018~~ Date TBD

KING AND QUEEN COUNTY ZONING FEE SCHEDULE

242 Allen Circle, Suite L
P.O. Box 177
King & Queen C.H., VA 23085
(804) 785-5975 or (804) 769-5000
Fax: (804) 785-5999
www.kingandqueenco.net

At the time of submitting an application, and prior to any requisite consideration or action by the King & Queen County Planning Commission or King & Queen County Board of Supervisors, an applicant shall pay the appropriate fee in full as follows:

LAND USE PERMIT FEES

Erosion and Sediment Control ¹	\$100.00 per acre or a portion thereof ^{4*}
Erosion and Sediment Control Agreement ¹	\$100.00 per acre or a portion thereof ^{4*}
- Non Profit Organizations & Churches ⁴	Exempt ⁴
Erosion and Sediment Control – After the Fact	Double Original Fee
Erosion and Sediment Control Reinspection	\$50.00
Large Scale Land Disturbance Inspections	
100 to <150 Acres	\$5,000 per month (In addition to the E&S Permit)
150 to <400 Acres	\$6,000 per month (In addition to the E&S Permit)
400 to <600 Acres	\$7,000 per month (In addition to the E&S Permit)
600 to <800 Acres	\$10,000 per month (In addition to the E&S Permit)
800 to <1,000 Acres	\$13,000 per month (In addition to the E&S Permit)
1,000 to <2,000 Acres	\$16,000 per month (In addition to the E&S Permit)
2,000 Acres and greater	\$20,000 per month (In addition to the E&S Permit)
Site Plan ¹ (Level 1)	\$250.00*
(Level 2)	\$500.00+ \$10.00/acre ^{3*}
(Level 3)	\$750.00+ \$10.00/acre ^{3*}
Environmental Site Assessment ¹	\$25.00
Stormwater Management Plan ¹	\$100.00
Water Quality Impact Assessment (Major) ¹	\$150.00*
Water Quality Impact Assessment (Minor) ¹	\$100.00*
Special Exception ¹	\$700.00
Variance ¹	\$700.00
Zoning Permit ¹ Residential- Under 256 sq. ft. (accessory structures only)	\$25.00 per structure
Zoning Permit ¹ Residential	\$50.00 per structure*
Zoning Permit Non-Residential	\$100.00*
Zoning Permit - Non Profit Organizations & Churches	Exempt
Zoning Permit - After the Fact ³	Double Original Fee Per Structure*
Rezoning to Agricultural	\$750.00 + \$10.00/acre*
Rezoning to Residential Single-Family	\$1,000.00 + \$10.00/acre*
Rezoning to Rural Residential	\$1,000.00 + \$10.00/acre*
Rezoning to Commercial or Industrial	\$1,500.00 + \$10.00/acre*
Conditional Use Permit (Except PUD) ¹	\$1,000.00 + \$10.00/acre*
PUD Conditional User Permit ¹	\$2,000.00 per phase + \$10.00/lot*
Zoning Ordinance Amendment ¹ (per article/section)	\$1,750.00
Chesapeake Bay Regulations ¹ Exception	\$900.00
RPA Modification (tree clearing, etc. in buffer) ³	\$200.00*
Appeal of Zoning Administrator's Decision ¹	\$600.00*
Sign Deposit ¹	\$50.00
(Refundable upon undamaged return)	

SUBDIVISION FEES

Minor Subdivision ¹	\$750.00 + \$25.00/lot*
Major Subdivision ¹	\$1,000.00 + \$25.00/lot*
Plat Approvals (One & Two lot divisions, Family divisions)	\$100.00 + 25.00/lot ³ *
Boundary Line Adjustment, Lot Line Vacations	\$50.00*
Boundary Survey ³	Exempt

WETLAND FEES

Residential Application ¹	\$300.00 ³
Commercial Application ¹	\$400.00 ³
After-the-fact Applications ¹	Double the original amount ²
JPA Review Fee (piers, etc.) ³	\$25.00 ³

MISCELLANEOUS

Comprehensive Plan
Hardcopy or CD: \$25.00³

Zoning Ordinance: \$25.00³
Subdivision Ordinance: \$15.00³
Erosion & Sediment Control Ordinance: \$15.00³

911 Atlas: \$50.00*
Individual Copies: \$.50 per page³*
Plotter Print: \$25.00 per page³*
New Street Address Markers & Replacements: \$10.00*

REFUNDS OF APPLICATION FEES

An applicant may request that an application be withdrawn and request that the King & Queen County Board of Supervisors refund ninety percent (90%) of any excess over \$50.00 (fifty dollars) of the application fee which has been paid to the County. All such requests must be made in writing, prior to any advertising occurring in any newspaper. If any advertising in any newspaper has occurred, an applicant shall not be entitled to a refund of the fee paid under any circumstances.

EFFECTIVE DATE

This Ordinance shall be in effect upon its adoption:

Public Hearing: January 12, 2009
Adoption: January 12, 2009

¹ Amended 1/12/98
² Amended 4/10/2000
³ Amended 5/8/2006
⁴ Amended 8/13/2007
*Amended 1/12/2009
Amended 7/10/2018

Donna Sprouse

From: Tina Ammons
Sent: Thursday, July 11, 2019 2:32 PM
To: Donna Sprouse
Subject: McIntire

Monthly salary and benefits as of July 1, 2019

Salary \$2937.90
FICA \$224.75
VRS \$222.69
GL \$38.49
Insurance \$1,280.05

Total \$4,703.88

Tina R. Ammons
Finance Officer
King & Queen County
P.O. Box 177
King & Queen C.H., VA 23085
(804) 785-5975
tammons@kingandqueenco.net

Donna Sprouse

From: Cummings, Loretta <loretta.cummings@stantec.com>
Sent: Monday, July 22, 2019 12:00 PM
To: Donna Sprouse
Cc: Paige, Jon; Proctor, Daniel; Roadley, Chuck
Subject: RE: Quote Needed for E&S Services

Hi Donna,

Based on our conversation, you anticipate the following:

- Only allowing 200 acres open at a time
- Having frequent visits when new areas are opened, less once they are nearing completion
- These inspections are for County E&S, incorporating the state handbook
- Inspections are required every 2 weeks at a minimum
- Inspections after rain events
- SWPPP/VSMP is not included in the County inspections

I have made the following assumptions:

- There will be at least one inspection a week; assume 5 per month
- There will be at least one event a month that requires some follow-up
- There will be a violation/release every 4 months that requires major follow-up
- An inspection, including drive time and finishing a report would require 1 person/8 hours
- If sites exceed 200 acres, costs increase
- Mileage is included

Large Scale Land Disturbance Inspections

200 to <400 Acres	\$ 5500 per month (In addition to the E&S Permit)
400 to <600 Acres	\$ 6500 per month (In addition to the E&S Permit)
600 to <800 Acres	\$ 9500 per month (In addition to the E&S Permit)
800 to <1,000 Acres	\$ 13,000 per month (In addition to the E&S Permit)
1,000 to <2,000 Acres	\$ 15,000 per month (In addition to the E&S Permit)
2,000 Acres and greater	\$ 19,000 per month (In addition to the E&S Permit)

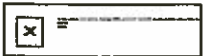
In addition, every major violation will cost ~\$3500 in staff time.

I hope this helps.

Loretta Cummings PhD
Senior Regulatory Analyst

Direct: 540 785-5544
Mobile: 703 517-9182
Fax: 540 785-1742
loretta.cummings@stantec.com

Stantec
150 Riverside Parkway
Fredericksburg, Virginia 22406



From: Donna Sprouse <dsprouse@kingandqueenco.net>
Sent: Wednesday, July 10, 2019 10:34 AM
To: Roadley, Chuck <chuck.roadley@stantec.com>
Cc: Paige, Jon <jon.paige@stantec.com>; Cummings, Loretta <loretta.cummings@stantec.com>; Proctor, Daniel <daniel.proctor@stantec.com>
Subject: RE: Quote Needed for E&S Services

Thanks Chuck! I should also note that we are an opt out locality, therefore we are not the Authority for stormwater, DEQ is.

From: Roadley, Chuck [<mailto:chuck.roadley@stantec.com>]
Sent: Wednesday, July 10, 2019 10:32 AM
To: Donna Sprouse <dsprouse@kingandqueenco.net>
Cc: Paige, Jon <jon.paige@stantec.com>; Cummings, Loretta <loretta.cummings@stantec.com>; Proctor, Daniel <daniel.proctor@stantec.com>
Subject: RE: Quote Needed for E&S Services

Donna:

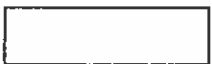
Thanks for reaching out. Yes we are doing well and having a very busy year so far. We do have an inspection team and I appreciate the opportunity to provide you feedback. I noted that Richard quoted the every 2 weeks or rain event schedule. I will ask our folks to make sure that schedule meets the requirements of the new construction general permit. If it differs, I will ask them to reach out to you to make sure you get the data you need.

We will be in touch.

Thanks,
Chuck

Chuck Roadley
Senior Principal

Stantec Consulting Services Inc
5209 Center Street, Williamsburg, VA 23188
Office: (757)220-6869
Direct: (757) 476-6939
Cell: (757) 870-3832



Celebrating 60 years of community, creativity, and client relationships.

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 Please consider the environment before printing this email.

From: Donna Sprouse <dsprouse@kingandqueenco.net>
Sent: Wednesday, July 10, 2019 9:48 AM
To: Roadley, Chuck <chuck.roadley@stantec.com>
Subject: Quote Needed for E&S Services

Hi Chuck!

I hope you are doing well. I am hoping that you are able to assist me with a quote for Erosion & Sediment Control Inspections for large scale projects, assuming that is a service your company provides. We are looking at amending our fee schedule for

large scale projects that may involve hundreds of acres of land disturbance and charging a monthly fee in addition to the base fee to cover the cost associated with such large projects in regards to their land disturbance permit.

We are looking at the following acreage breakdown...

Large Scale Land Disturbance Inspections

200 to <400 Acres	\$__000 per month (In addition to the E&S Permit)
400 to <600 Acres	\$__000 per month (In addition to the E&S Permit)
600 to <800 Acres	\$__000 per month (In addition to the E&S Permit)
800 to <1,000 Acres	\$__000 per month (In addition to the E&S Permit)
1,000 to <2,000 Acres	\$__000 per month (In addition to the E&S Permit)
2,000 Acres and greater	\$__000 per month (In addition to the E&S Permit)

Other things to be considered is the cost of inspections every 2 weeks and during storm events. Correspondences, inspection reports, etc. should be considered in the rate. With that said, if we adopt such a fee schedule and should need assistance in E&S inspections either from a 3rd party or hire additional staff, we will have the money coming in each month to cover the associated expense rather than out of the general budget (tax payers).

Any information you can provide on your letter head would be most helpful! Please feel free to call me should you have any questions.

I have included below, the information from Spotsylvania County and how they came up with their fee based on their 3rd party quote.

Thanks,

Donna Elliott Sprouse, CZA, CFM
Director of Community Development / GIS Coordinator
242 Allen's Circle, Suite L
P.O. Box 177
King & Queen C.H., VA 23085
(804) 785-5975 x2, option 1

From: Richard Street [mailto:RStreet@spotsylvania.va.us]

Sent: Monday, July 08, 2019 9:41 AM

To: Donna Sprouse <dsprouse@kingandqueenco.net>

Subject: RE: VACo Utility Scale Solar Seminar

Donna,

I have tried to send this email to you many times but was delayed by calls, emails and walk-ins.

Sorry!

Okay it was actually simple. Our Director at that time contacted our 3rd party inspectors and asked how much it would cost per hour to inspect the(?) size project. They came back with

400 to <1000 acs./lda Current Fee: None Proposed Fee: \$7,000 per Month, 3rd party inspections

1000 to 2000 party inspections	acs./lda	Current Fee: None	Proposed Fee: \$11,000 per Month, 3rd
2000 to 3000 party inspections	acs./lda	Current Fee: None	Proposed Fee: \$22,000 per Month, 3rd
3000 to 4000 party inspections	acs./lda	Current Fee: None	Proposed Fee: \$44,000 per Month, 3rd

Which equals an inspection every 2 weeks \$3500.00 that equals about 21 hours which is about 3 people every inspection.

The figures were based on 2 projects that the 3rd party engineers have been inspecting for us these 4 years.

Our current land disturbance fee is 10 + acres \$7355 + \$80 per acre > 10 acres so for the 400 acres for 400 acres is \$38,555.00 for an entire year.

The \$7,000.00 x 12 months = \$84,000.00/year

Have a great week!

Respectfully,

Richard A. Street, DCA0122

Deputy Director of Environmental Codes
 CBA, ESC & SWM Program Administrator
 Floodplain Administrator
 Environmental Engineer
 Spotsylvania County, Virginia
 9019 Old Battlefield BLVD. Suite 300
 Spotsylvania VA 22553
 (540) 507-7426
rstreet@spotsylvania.va.us



Note: This email does not constitute an official zoning determination pursuant to Virginia Code, Title 15.2.

From: Donna Sprouse [<mailto:dsprouse@kingandqueenco.net>]
Sent: Tuesday, July 2, 2019 2:40 PM
To: Richard Street <RStreet@spotsylvania.va.us>
Subject: VACo Utility Scale Solar Seminar

Hello Mr. Street,

Our County Administrator, Newtown Board of Supervisor member and Newtown Planning Commission member attended the VACo Utility Scale Solar Seminar last week and they had mentioned to me that you had provided a very informative presentation. I would like to get some additional information from you, if you wouldn't mind sharing it with us. I am particularly interested in knowing more about your monthly land disturbance fee and what formula you or your office used in determining the acreage breakdown and cost for such? Would you mind sharing this information with me? If it is easier to call me rather than email, please feel free at your convenience.

Thank you for your time and I hope to speak with you soon!

Donna Elliott Sprouse, CZA, CFM
Director of Community Development / GIS Coordinator
242 Allen's Circle, Suite L
P.O. Box 177
King & Queen C.H., VA 23085
(804) 785-5975 x2, option 1



King and Queen County

Founded 1691 in Virginia

Office of the Zoning Administrator
P.O. Box 177 • King and Queen Court House, Virginia 23085
Phone: (804) 785-5985 • Fax: (804) 785-5999

MEMORANDUM

TO: King & Queen County Board of Supervisors
Thomas J. Swartzwelder, County Administrator

FROM: Donna Sprouse, Director of Community Development

DATE: December 3, 2019

RE: Public Hearing – ZA19-06, Zoning Text Amendment Article 4, Table 4.1, Permitted Use Table

During the December 2, 2019 Planning Commission meeting, the Planning Commission held a public hearing to consider the following...

- **ZA19-06 – Zoning Text Amendment – Article 4, Table 4.1, Permitted Use Table**
Zoning Text Amendment amending Article 4, Table 4.1 Permitted Use Table by removing Energy Generation Facility (by Natural Resources) in the Agricultural zoning district by approved Conditional Use Permit and later setting additional restrictions on such proposals.
Note this does not apply to single-family residences as allowed by state code.

A motion was made by Mr. Burns recommending approval of ZA19-06, seconded by Mrs. Morton.

Voting For: Herrin, Campbell, Burns, Guess, Morton, Coleman, Hudgins, Watkins, Harvey

Voting Against: None

Abstain: None

The Commission requests that the Board of Supervisors set a public hearing and accept their recommendation for approval.

ZA19-06

**KING & QUEEN COUNTY
Land Development Application
Planning & Zoning Department**

(804) 785-5985
(804) 769-0511
Fax: (804) 785-5999

(Please print in ink or use a typewriter)

Applicant: King and Queen County Zoning & Planning Department

Applicant's Address: P.O. Box 177, King and Queen Courthouse, VA 23085

Agent (Contact Person): Thomas J. Swartzwelder, Zoning Administrator Phone: 785-5975

Agent's Company: King and Queen County Zoning & Planning Department

Agent's Address: P.O. Box 177, King and Queen Courthouse, VA 23085

Current Property Owner: N/A

Owner's Address: N/A

Correspondence to be sent to: Applicant Owner Agent Other

Tax Map/Parcel Number: N/A Magisterial District: N/A

General Project Location: N/A

Size of request site: N/A

Are Proffer's Being offered along with this Application: YES or NO
If so please Attach.

Check Appropriate Request:

Zoning Administrator

- :Site Plan (Level 1)
- :1-2 Lot Subdivision Approval
- :Estate Subdivision Review

Planning Commission

- :Site Plan (Level 2)
- :Section 15.1-455
- :Other

Planning Commission & Board of Supervisors

- :Rezoning
- :Conditional Use Permit
- :Zoning Ordinance Text Amendment
- :Subdivision Ordinance Text Amendment
- :Site Plan (Level 3)
- :Other

Board of Zoning Appeals

- :Administrative Appeal
- :Variance
- :Special Exception
- :Other

Complete As Applicable:

Name of Subd'n, Development, or Proposal: N/A

Proposal/Request: Zoning Text Amendment

Reason for request: Zoning Ordinance, Article 4, Table 4.1, remove non-

residential energy generating facilities by natural resource from the permitted use table to draft a new ordinance for such facilities.

Applicant: The information provided is accurate to the best of my knowledge. I acknowledge that any percolation tests, topographic studies, or other requirements of the Health Official or the Zoning Administrator will be carried out at my expense. I understand that the County may deny, approve, or conditionally approve that for which I am applying. I certify that all property corners have been clearly staked and flagged.

Applicant's Signature: _____ **Date:** _____

Owner: I have read this completed application, understand its content, and freely consent to it's filing. If this application is for the purpose of subdivision, further subdivision of this property will require a new application and approval by the Board of Supervisors. Furthermore, I grant permission to the zoning administrator and the other County Officials to enter the property and make such investigations and tests as they deem necessary.

Owner's Signature: _____ **Date:** _____

Note: This amendment is under the request / direction of the Board of Supervisors per their October 2019 meeting.

<u>Abbreviated Description of Uses</u>	<u>A</u>	<u>RS</u>	<u>RR</u>	<u>RG</u>	<u>LB</u>	<u>GB1</u>	<u>GB2</u>	<u>LJ</u>	<u>I</u>	<u>Comments / Footnotes</u>
Energy Generation Facility (By Natural Resources Only)	E								C	NATURAL RESOURCES FOR THE PURPOSE OF THIS SECTION INCLUDE ONLY WIND, WATER AND SUN. NOTE- DOES NOT APPLY TO SINGLE-FAMILY RESIDENTIAL ROOF TOP SOLAR PANELS. "REMOVED AS A PERMITTED USE IN THE AGRICULTURAL ZONING DISTRICT, TO ALLOW TIME TO DRAFT A SEPARATE ENERGY GENERATION FACILITY BY NATURAL RESOURCES ORDINANCE AS WE CONTINUE TO LEARN MORE FROM OTHER LOCALITIES AND AGENCIES. NOTE THIS DOES NOT APPLY TO SINGLE-FAMILY RESIDENTIAL ENERGY GENERATION FACILITIES AS PERMITTED BY LAW."
Energy Generation Facility									C	
Fiberglass Molding & Construction						C	R	R		
Laboratory (testing, medical, scientific, pharmaceutical)							C	C	C	
Manufacturing									C	
Machine and welding shop						C	R	R		
Mineral Resource Processing									C	MINERAL RESOURCE PROCESSING IS DEFINED AS ACTION TO CHANGE THE MATERIAL FROM THE FORM FROM WHICH IT WAS EXTRACTED FROM THE EARTH SUCH AS CRUSHING, DYEING, OR IN ANY WAY CHEMICALLY



King and Queen County

Founded 1691 in Virginia

Office of the Zoning Administrator
P.O. Box 177 • King and Queen Court House, Virginia 23085
Phone: (804) 785-5985 • Fax: (804) 785-5999

MEMORANDUM

TO: King & Queen County Board of Supervisors
Thomas J. Swartzwelder, County Administrator

FROM: Donna Sprouse, Director of Community Development

DATE: December 3, 2019

RE: Public Hearing – Rezoning RZ19-01 – Walter C. Via Enterprises, Inc. C/o Walter & Judy Via

During the December 2, 2019 Planning Commission meeting, the Planning Commission held a public hearing to consider the following...

- **RZ19-01 – Rezoning – 1623-165X-783 - Walter C. Via Enterprises, Inc., C/o Walter & Judy Via**
Rezoning a 4.526 acre parcel from Agricultural/Residential Single-Family to General Business
2. The parcel is located adjacent to 6574 Lewis B Puller Memorial Highway, in the Buena Vista Magisterial District, in the Economic Development Corridor.

A motion was made by Mr. Burns recommending approval of RZ19-01, seconded by Mr. Coleman.

Voting For: Herrin, Campbell, Burns, Guess, Morton, Coleman, Hudgins, Watkins, Harvey

Voting Against: None

Abstain: None

The Commission requests that the Board of Supervisors set a public hearing and accept their recommendation for approval.

RZ19-01

King & Queen County Land Development Application

Planning & Zoning Department
P.O. Box 177
King & Queen Courthouse, VA 23085
Phone: (804) 785-5975 or (804) 769-5000
Fax: (804) 785-5999 or (804) 769-5070

**Please print in ink or use a typewriter*

Applicant: WALTER + Judy VIA

Applicant's Address: P.O. Box 592, West Point, VA 23181

Applicant's Phone: 804-785-2288 cell 804-824-1023

Agent (Contact Person): _____

Agent's Address: _____

Current Property Owner: WALTER + Judy VIA

Owner's Address: P.O. Box 592, West Point, VA 23181

Owner's Phone: Same

Correspondence to be sent to: Applicant Owner _____ Agent _____ Other _____

Tax Map Number: 1623-165X-783 Magisterial District: B.V.

General Project Location: Next door to 6574 Lewis B. Pullen Mem. Hwy. Via Center

Size of Request: 4.526 Acres

*Are Proffer's being offered along with this Application: YES _____ or NO . If so please attach.

Check Appropriate Request:

Zoning Administrator

- _____ : Site Plan (Level 1)
- _____ : 1-2 Lot Subdivision Request
- _____ : Family Subdivision Review
- _____ : Boundary Line Adjustment
- _____ : Plat Approval

Planning Commission

- _____ : Site Plan (Level 2)
- _____ : Chesapeake Bay Exception
- _____ : Other
- _____ : Final Plat Review for Minor & Major Subdivision

Planning Commission & Board of Supervisors

- : Rezoning
- _____ : Conditional Use Permit
- _____ : Zoning Ordinance Text Amendment
- _____ : Subdivision Ordinance Text Amendment
- _____ : Site Plan (Level 3)
- _____ : Other
- _____ : Preliminary Plat Review for Minor & Major Subdivision

Board of Zoning Appeals

- _____ : Administrative Appeal
- _____ : Variance
- _____ : Special Exception
- _____ : Other

King & Queen County Land Development Application

Complete As Applicable:

Name of Subdivision, Development, or Proposal: _____

Proposal/Request: REZONING

Reason for Request: WANT to REZONE to GB 2

Applicant: The information provided is accurate to the best of my knowledge. I acknowledge that any percolation tests, topographic studies, or other requirements of the Health Official or the Zoning Administrator will be carried out at my expense. I understand that the County may deny, approve, or conditionally approve that for which I am applying. I certify that all property corners have been clearly staked and flagged.

Applicant's Signature: Juday C Trai Date: 10/18/19

Owner: I have read this completed application, understand its content, and freely consent to it's filing. If this application is for the purpose of subdivision, further subdivision of this property will require a new application and approval by the Board of Supervisors. Furthermore, I grant permission to the Zoning Administrator and the other County Officials to enter the property and make such investigations and tests as they deem necessary.

Owner's Signature: Juday C Trai Date: 10/18/19



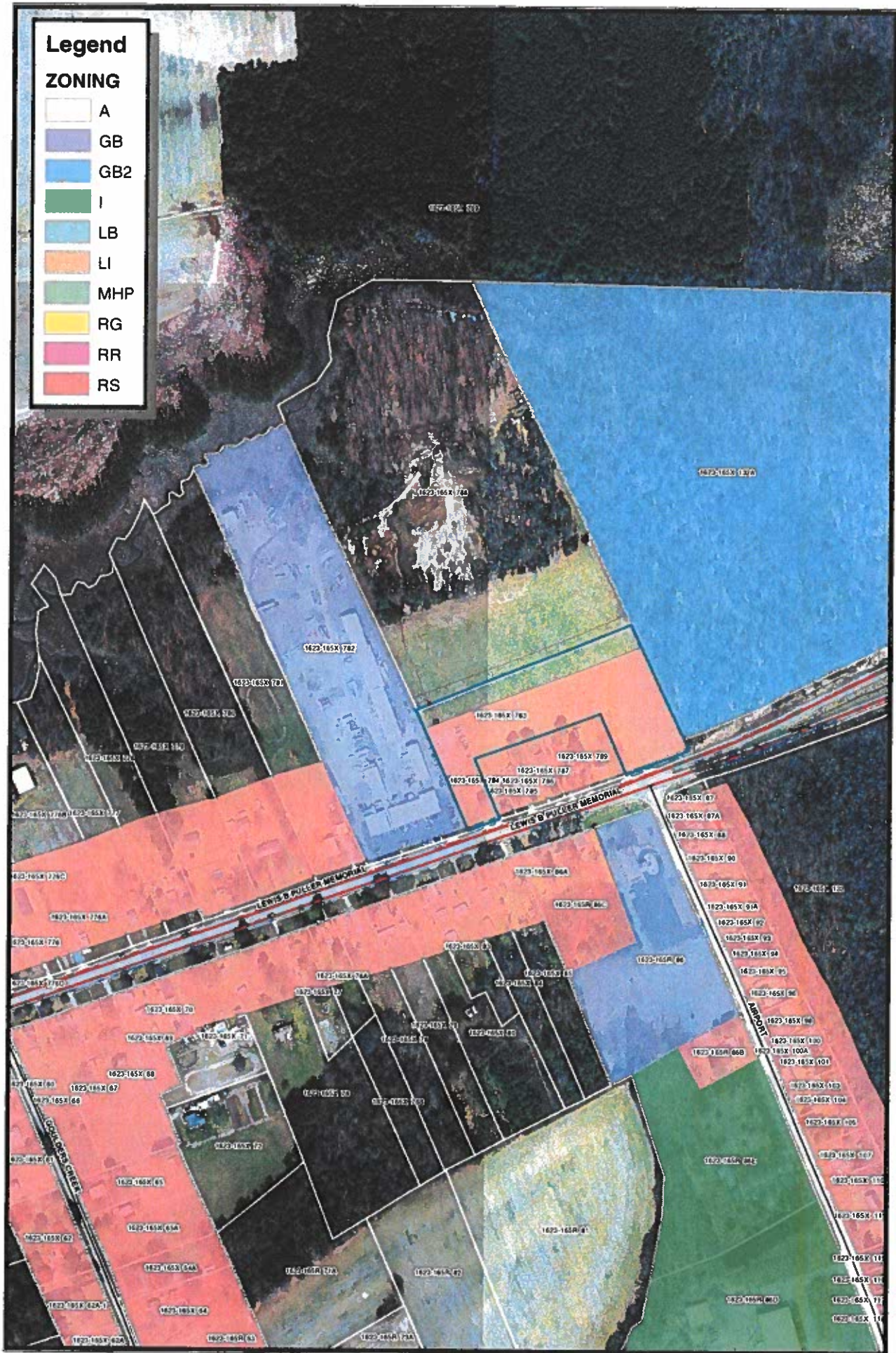
Disclaimer: This information is provided for convenience purposes only. No representation whatsoever is made as to accuracy and this information is not a replacement for a site examination and/or consultation with the Town Office and

Prepared by King & Queen County GIS Department
212 Allen Circle, Suite 1
PO Box 177

Legend

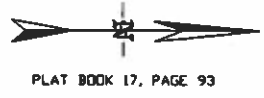
ZONING

- A
- GB
- GB2
- I
- LB
- LI
- MHP
- RG
- RR
- RS



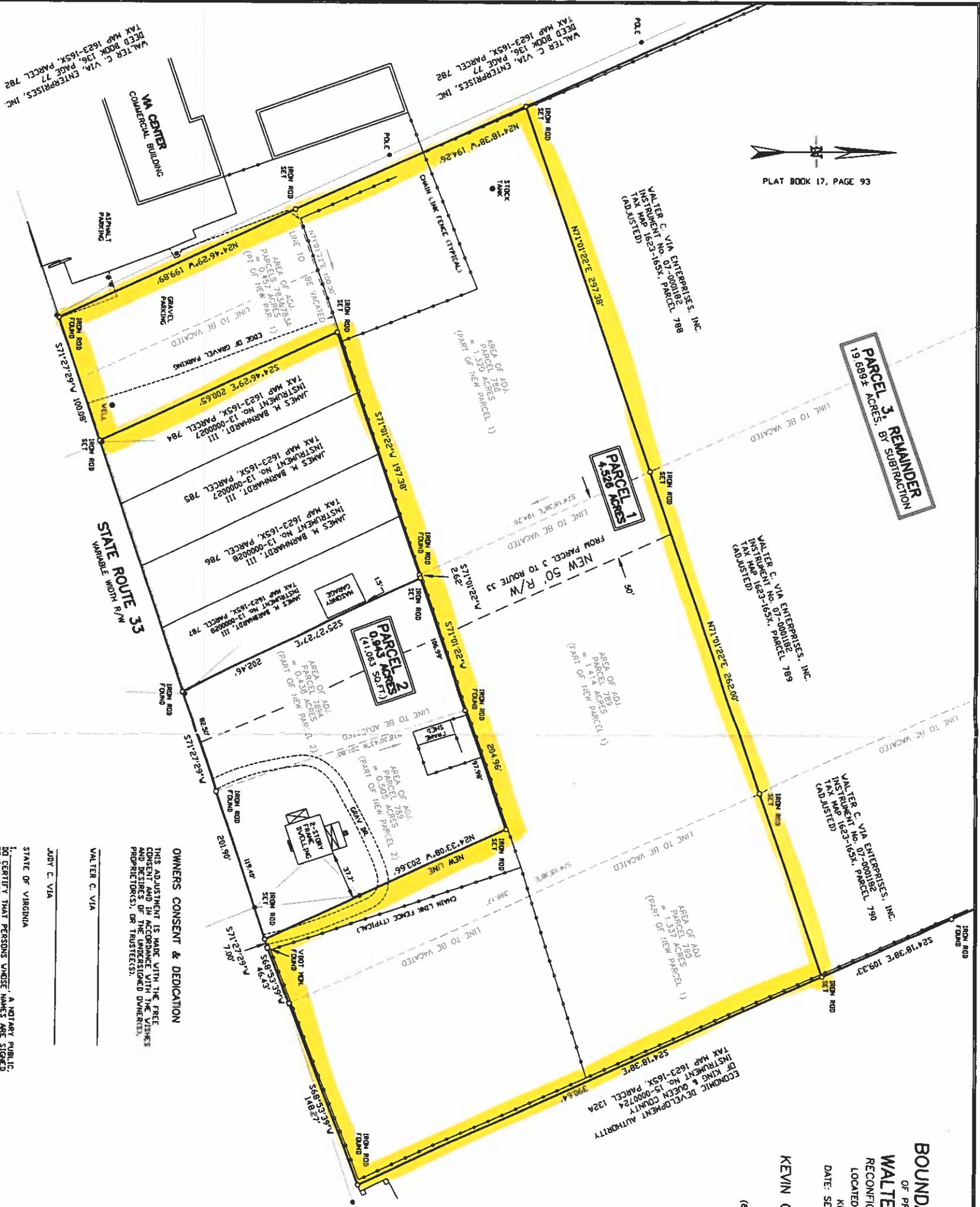
Disclaimer: This information is provided for convenience purposes only. No representation whatsoever is made as to accuracy and this information is not a replacement for a title examination and/or consultation with the Zoning Office and should not be relied upon for any other purpose. © 2021 City of St. Louis

Prepared by: City of St. Louis, Office of Planning & Development
 2424 Main Street, Suite 100
 St. Louis, MO 63103
 314.481.1234



PLAT BOOK 17, PAGE 93

PARCEL 3 REMINDER
19.6892 ACRES BY SUBTRACTION



BOUNDARY LINE ADJUSTMENT
OF PROPERTY STANDING IN THE NAME OF
WALTER C. & JUDY C. VIA
RECONFIGURING 6 PARCELS ON ROUTE 33
LOCATED: BUENA VISTA MAGISTERIAL DISTRICT,
KING & QUEEN COUNTY, VIRGINIA
DATE: SEPTEMBER 4, 2019 SCALE: 1" = 50'
REVISED OCTOBER 01, 2019

KEVIN C. JENNINGS & ASSOCIATES
SURVEYING & MAPPING
P.O. BOX 212
MATTAPONI, VIRGINIA 23110
(804) 785-9411, kjennings222@comcast.net

SURVEYOR'S CERTIFICATE:
I HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL OF THE REQUIREMENTS, REGULATIONS AND ORDINANCES OF KING AND QUEEN COUNTY, VIRGINIA HAVE BEEN COMPLIED WITH.

CERTIFICATE OF APPROVAL
THIS PLAT IS APPROVED BY THE UNDESIGNED IN ACCORDANCE WITH THE REGULATIONS AND MAY BE COMMITTED TO RECORD.

OWNERS CONSENT & DEDICATION
THIS ADJUSTMENT IS MADE WITH THE FREE AND VOLUNTARY CONSENT OF THE OWNERS AND DESIRES OF THE UNDERSIGNED OWNERS, PREDECESSORS, OR TRUSTEES:

WALTER C. VIA _____
JUDY C. VIA _____
STATE OF VIRGINIA _____
A NOTARY PUBLIC DO CERTIFY THAT PERSONS WHOSE NAMES ARE SIGNED TO THE FOREGOING WRITING HAVE ACKNOWLEDGED THE SAME BEFORE ME IN THE COUNTY OF _____
GIVEN UNDER MY HAND THIS _____ DAY OF _____, 20____.
MY COMMISSION EXPIRES _____.

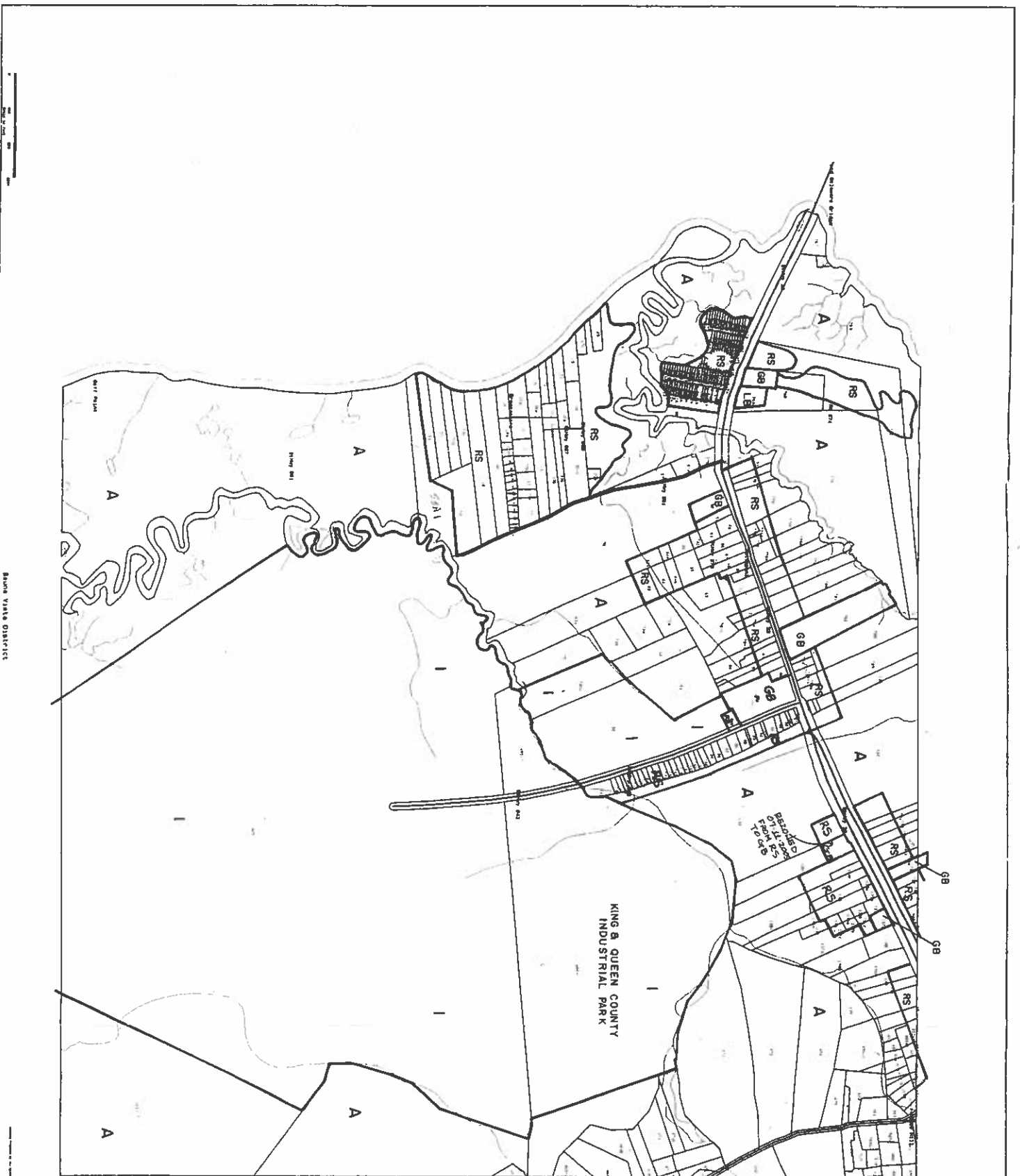
1. PARCELS 788, 789 AND 790 SHOWN HEREON IS NOW IN THE NAME OF WALTER C. VIA ENTERPRISES, INC. AS RECORDED IN INSTRUMENT NO. 07-0001182 ANDING THE LAND RECORDS OF KING & QUEEN COUNTY, VIRGINIA. PARCELS 783 AND 783A ARE IN THE NAME OF WALTER C. VIA ENTERPRISES, INC. PER INSTRUMENT NO. 19-0000359. PARCEL 789A IS IN THE NAME OF WALTER C. VIA ENTERPRISES, INC. PER INSTRUMENT NO. 19-0000360.
2. THE PROPERTY DELINEATED HEREON IS LOCATED ON TAX MAP 1623-165X, PARCELS 783, 783A, 788, 789, 789A AND 790.
3. THE INFORMATION SHOWN ON THIS PLAT RELATIVE TO PARCELS 1 AND 2 WAS BASED ON A CURRENT FIELD SURVEY AND PREVIOUS SURVEYS OF RECORD BY JENNINGS AND ASSOCIATES. THE INFORMATION ON PARCEL 3 WAS BASED ON RECORD DATA FOUND IN PLAT BOOK 17, PAGE 93 AND WAS NOT FIELD RUN.
4. THIS SURVEY HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT NECESSARILY INDICATE ALL ENCUMBRANCES ON THE PROPERTY.
5. NO WETLANDS OR RPA FEATURES EXIST ON PARCEL 1 OR PARCEL 2 SHOWN HEREON.

KEVIN C. JENNINGS, LAND SURVEYOR

BY: ZONING ADMINISTRATOR

DATE

NOTARY NO.



KING & QUEEN
COUNTY, VA.

ZONING
DISTRICT MAP

SHEET 103 of 114



AGENDA: *Monday, December 9, 2019* **REGULAR MEETING**

ITEM #10:

County Administrator's Comments

ACTION REQUESTED:

SUMMARY OF INFORMATION:

ATTACHMENTS:

- **Revised FY2021 Budget Schedule**

FY2021 Proposed Budget Schedule

December 2019

20th – Send out budget packets to departments and agencies

January 2020

3rd – Budget requests due back from all departments, offices and agencies

27th 7:00 p.m. Regular Workshop County Administrator provides 1st draft to Board of Supervisors

February 2020

10th 7:00 p.m. Regular Meeting Presentations from Outside Agencies

18th 6:00 p.m. Special Meeting (Tuesday) Board Budget Work Session

24th 7:00 p.m. Regular Workshop Meet with County Departments & Schools

March 2020

16th 6:00 p.m. Special Meeting Board Budget Work Session

23rd 7:00 p.m. Regular Workshop Board Budget Work Session
(Will need consensus for advertising of synopsis at this meeting)

March 27th - Deadline for submission of Budget Synopsis to newspapers.

April 1st - Budget Synopsis and proposed tax rates advertised in Tidewater Review, Rappahannock Times and County Courier.

April 2020

13th 7:00 p.m. Regular Meeting Public Hearing

20th 6:00 or 7:00 p.m. Special Meeting **(Optional)** Board Budget Work Session

27th 7:00 p.m. Regular Workshop Adopt FY2021 Budget and 2020 Tax Rates

**Adopted Board of Supervisors November 4, 2019

**Revised December 9, 2019

AGENDA: Monday, December 9, 2019 Regular Meeting

ITEM #11:

Board of Supervisors Comments

ACTION REQUESTED:

SUMMARY OF INFORMATION:

None

ATTACHMENTS:

AGENDA: Monday, December 9, 2019 Regular Meeting

ITEM #12:

Closed Session : Pursuant to :
(If Needed)

ACTION REQUESTED:

(See County Administrator)

- (1) Motion to enter into closed session pursuant to: Section _____ where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. _____

AFTER COMING OUT OF CLOSED SESSION

- (2) Need a motion and a second to come out of closed session with each member of the Board certifying by individual vote that only those public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act were heard, discussed and considered in the closed session.

Any action:

SUMMARY OF INFORMATION:

ATTACHMENTS:

Wireless

Services

Authority

King and Queen County
Wireless Services Authority Meeting
Monday, December 9, 2019

(immediately following the Board of Supervisors
Meeting)

King and Queen County Courts and Administration
Building

General District Courtroom

AGENDA

1. Approval and Signing of the November 4, 2019 minutes of the Wireless Services Authority
2. Update

King and Queen County
Wireless Services Authority Meeting

Monday, November 4, 2019

8:30 P.M.

King and Queen County Courts and Administration Building
General District Courtroom

(immediately following the Board of Supervisors meeting)

“Minutes of the Meeting”

Chairman Burns called the Wireless Services Authority Meeting to order.

**APPROVAL AND SIGNING OF THE OCTOBER 15, 2019
MINUTES OF THE WIRELESS SERVICES AUTHORITY**

A motion was made by Mr. Bailey and seconded by Ms. Alsop to approve the October 15, 2019 minutes.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY

NAYS: NONE

UPDATE

No Updates

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Ms. Alsop, seconded by Mrs. Morris to adjourn the meeting.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY

NAYS: NONE

James M. Burns, Chairman

Thomas J. Swartzwelder, Secretary