

**King and Queen County
Board of Supervisors Regular Meeting
Monday, August 12, 2019**

7:00 P.M.

**King and Queen County Courts and Administration Building
General District Courtroom**

“Minutes of the Meeting”

INVOCATION AND PLEDGE OF ALLEGINACE TO THE FLAG OF THE UNITED STATES

Chairman Burns called the regular meeting to order. Mr. Bailey provided the invocation followed by the Pledge of Allegiance to the Flag of the United States.

APPROVAL AND SIGNING OF THE JUNE 24, 2019 AND JULY 8, 2019 MINUTES OF THE BOARD

A motion was made by Mr. Simpkins and seconded by Ms. Alsop to approve the June 24th and July 8, 2019 minutes of the Board, as presented.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY

NAYS: NONE

APPROVAL /RATIFICATION OF RECURRING WARRANTS AND APPROPRIATIONS FOR THE MONTH OF JULY 2019

A motion was made by Ms. Alsop and seconded by Mr. Simpkins to approve and ratify the recurring warrants and appropriation for the month of July 2019.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, R. F. BAILEY

NAYS: D. H. MORRIS

SCHOOLS – JUNE 2019 SCHOOL FUND RESERVE

A motion was made by Ms. Alsop and seconded by Mrs. Morris to approve the retroactive appropriation for the month of June 2019, subject to audit.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY

NAYS: NONE

PUBLIC COMMENT PERIOD

Chairman Burns opened the Public Comment Period. After hearing no comments, the public comment period was closed.

SUPERINTENDENT OF SCHOOLS AND DIRECTOR OF SOCIAL SERVICES REPORTS

Betty Dougherty, Director of Social Services provided the following information to the Board:

- Update on Youth and Family Services – New Model
- Update on Cooling Assistance Program and advising that 218 applications have been received

Superintendent of Schools, Carol Carter provided an update on the following:

- Advised of upcoming events and invited the Board to attend Convocation of which will be held on August 23rd at 8:00 a.m. Dr. Adolph Brown will be the key speaker
- Advised that included within their packets was a copy of the fall sports schedule/subject to change
- Reported of back to school nights
- Advised that Community Pride day would be held on October 19th and the football game will begin at 2:00 P.M. against West Point.
- Advised that all three (3) schools for 2018/2019 are fully accredited.
- Reported that the Gym has been painted and the basketball markings on the outside have been done.
- Thanked the Sheriff for providing assistance in Summer painting projects
- Advised that Mr. Cobbsmith has submitted another safety grant application for automatic door shut down system and if they receive the grant there is a 25% match for the County
- Requested 36 radios for use within the schools

APPOINTMENTS/REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Wetlands Board – 5 year term (vacancy for Alternate Member to fill Mr. Gibsons unexpired term 12.14.20)

TABLED

CPMT – Community Policy and Management Team – Private Provider Representative

The Community Policy and Management Team is requesting that the Board appoint Sarah Finley, M.S. Ed QMHP-C, Private Provider Representative Special Education and Admissions Coordinator or another provider representative of the Boards choice to their team.

A motion was made by Ms. Alsop and seconded by Mrs. Morris to appoint Sarah Finley as the CPMT Private Provider to their team.

Director of Social Services Betty Dougherty advised that she would advise Ms. Finely of the appointment.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY

NAYS: NONE

KING AND QUEEN COUNTY LANDFILL

PROPOSAL FOR SERVICES – TRAINING AND SITE VISITS

DISCUSSION OF REPUBLIC SERVICES APPLICATION FOR NEW CELL

County Administrator Thomas Swartzwelder commented that years ago the landfill proposed changing the liner for a new cell and the County opposed it. About two years ago a new cell design was proposed and a year ago a new design was sent to eh County Consultants and they suggested changes, no response was received by the landfill.

Mr. Swartzwelder advised that there are two issues: The Consultants are recommending two county staff to be trained to inspect the vaults and Republic Services wants to submit an application for a new cell.

The first question is if the Board is happy with the proposal plans and has no objections, and second, the approval of training services in the amount of \$7,500 to train one day - two employees and periodic site visits.

Mr. Swartzwelder recommended that the cost come out of the landfill contingency fund.

After discussion, a motion was made by Mrs. Morris and seconded by Ms. Alsop to approve and appropriate \$7,500.00 and authorize the County Administrator to spend.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY
NAYS: NONE

Mrs. Morris commented that as long as the Consultants approve, then she was in agreement with them.

It was also noted that it is the Consensus of the Board that they are not going to object to the new plan to be submitted.

**REVIEW/APPROVAL OF HUDSON AND ASSOCIATES ENGINEERING/ARCHITECTURAL SERVICES
KING AND QUEEN ELEMENTARY SCHOOL STUDY PHASE FEE PROPOSAL**

County Administrator Thomas Swartzwelder provided information on a proposal submitted by Hudson and Associates Architects pertaining to Engineering/Architectural Services for King and Queen Elementary School Study Fee proposal along with their statement of the scope of work and associated professional fees to undertake a study of the existing King and Queen Elementary School to include major objectives.

After discussion, a motion was made by Mr. Bailey and seconded by Mrs. Morris to approve/appropriate the scope of work with a maximum fee of \$100,000.00, to come from the general fund to the School Capital Fund, approving a budget amendment and authorizing the County Administrator to execute documents for approval.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY
NAYS: NONE

**KING AND QUEEN COUNTY PLANNING COMMISSION
-REQUEST TO SET DATE FOR PUBLIC HEARING ON ZONING TEXT AMENDMENTS ZA19-01 (Home Occupations) and ZA 19-03 (NON-CONFORMING USES)**

The Planning Commission at a public hearing held on August 5, 2019 recommends approval of ZA19-01, Article 4 Table 4.1 to allow for home occupations in the rural residential zoning districts and ZA19-03 Article 1, Non-Conforming Uses amending Article 17 in its entirety for clarity and is requesting the Board of Supervisors to set a public hearing and to accept their recommendation for approval.

A motion was made by Ms. Alsop and seconded by Mr. Bailey to hold a public hearing at the September 9, 2019 regular meeting of the Board at 7:00 P.M.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY

NAYS: NONE

COUNTY ADMINISTRATORS COMMENTS

Thomas Swartzwelder, County Administrator, had the following comments:

- Advised that Walnut Solar did defer again for 60 days (hearing should be sometime in Nov.)
- Provided an update on new code section where effective July 1, 2019 elected officials will need have online training under COIA. The deadline for doing this is December 31, 2019 and once the training has been completed to contact Diane Gaber, Deputy Clerk.
- Advised that he attended the Rural Coastal Summit in Gloucester of which a lot of State and Local Officials were present, and that Delegate Hodges continues to build tools.

BOARD OF SUPERVISORS COMMENTS

Ms. Alsop had the following comments:

- Thanked everyone for coming
- Advised that the Local Government Officials Summit was well attended
- Advised that she had received an email from the Department of Tourism and that possibly they would be putting into a data base information in which to receive help of getting tourism.
- Expressed that she was sorry that she missed Walkerton Day.

Mrs. Morris had the following comments:

- Thanked everyone for coming and for the reports that were provided
- Hopes to see everyone next month

Mr. Bailey had the following comments:

- Expressed that he had the same comments that Mrs. Morris had but wanted to add for everyone to be safe going home and watch out for the deer.

Mr. Simpkins had the following comments:

- Advised that he attended the Rural Coastal Summit and was very well attended and further advised that Mr. Swartzwelder spoke on several topics and made King and Queen County proud, he was the man of the hour.
- Advised that he will be attending the County Officials/Summit and also will be attending the VACO Budget Committee meeting
- Advised that he has been meeting monthly with MPA
- Advised that they are putting together an advisory committee of which would be volunteers and if anyone is interested they will be eligible
- Advised that there was a lot of activity with Atlantic Broadband.
Mr. Swartzwelder advised that there is a building on Rt. 360 and they are still talking about a fall date to turn on.
- Wished everyone a safe trip home and be aware that in a couple of weeks school buses will be on the roads and then harvest time is coming.

Mr. Burns had the following comments:

- Thanked everyone for coming and for the reports that were given
- Thanked Social Services for the work that they do and their involvement in the Yoots and Coots event to be held at Tuckers Beach. They have 65 people that will be participating in event and commended the community for their support.
- Wished everyone a safe trip home.

CLOSED SESSION PURSUANT TO SECTION 2.2-3711 (A) 1 OF THE CODE OF VIRGINIA FOR THE PURPOSE OF DISCUSSING PERSONNEL ISSUES REGARDING THE COUNTY ADMINISTRATOR

A motion was made by Mrs. Morris and seconded by Mr. Simpkins to enter into closed session pursuant to Section 2.2-3711 (A) 1 of the Code of Virginia for the purpose of discussing personnel issues pertaining to the County Administrator.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY
NAYS: NONE

A motion was made by Ms. Alsop and seconded by Mr. Bailey to come out of closed session with each member of the Board certifying by individual vote that only those public business matters lawfully exempt from the open meeting requirements of the Virginia Freedom of Information Act were heard, discussed and considered in closed session.

AYES: J. M. BURNS, J. L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY
NAYS: NONE

IT IS ORDERED THAT THIS BOARD BE ADJOURNED:

A motion was made by Ms. Alsop and seconded by Mr. Bailey to adjourn the meeting.

James M. Burns, Jr., Chairman

K. Diane Gaber, Deputy Clerk, CMC