

**King and Queen County
Board of Supervisors Meeting
Monday, November 16, 2020**

7:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
General District Courtroom**

Minutes of the Meeting

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

Chairman Simpkins called the regular meeting to order. Attendance at the meeting by the Board was recorded as follows:

Members in attendance at the Court House: Jim Burns, Lawrence Simpkins, Rusty Bailey and Doris Morris.

Member Sherrin Alsop in attendance via video due to health concerns related to the COVID19 virus.

Lawrence Simpkins provided the Invocation and led the Pledge of Allegiance to the Flag of the United States.

APPROVAL AND SIGNING OF THE SEPTEMBER 28, 2020 MINUTES OF THE BOARD

A motion was made by Mr. Burns and seconded by Ms. Alsop to approve the September 28, 2020 minutes of the Board.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS

NAYS: NONE

ABSTAIN: R.F. BAILEY, D.H. MORRIS

It was noted that the October regular meeting was cancelled so there were no minutes to approve for that meeting.

APPROVAL AND SIGNING OF THE NOVEMBER 2020 WARRANTS AND APPROPRIATIONS

APPROVAL OF COUNTY WARRANTS FOR THE MONTH OF NOVEMBER

A motion was made by Mr. Bailey and seconded by Ms. Alsop to approve, subject to audit, the County warrants for the month of November.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, R.F. BAILEY

NAYS: D.H. MORRIS

APPROPRIATION OF FY21 REVENUE TO THE SCHOOL FUND IN THE AMOUNT OF \$471,151.32.

A motion was made by Ms. Alsop and seconded by Mr. Bailey to approve the appropriations to the School Fund in the amount of \$471,151.32, subject to audit.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

PUBLIC COMMENT PERIOD

Michael Cook, Buena Vista District – Mr. Cook spoke expressing his concern for a violation on his neighbors' property. His first concern being that when he spoke with Mr. Swartzwelder regarding the concern that he laughed at him and that he did not appreciate this. He claims that his neighbor has installed illegal groins on their property and that the violation has caused the sand on his beach to be gone. He stated that multiple county staff have been out to the site and that they all either claim they don't see an issue or they try to find something that has been done wrong on his property. He also stated that there is a building on his neighbor's property that is too close to the property line. Most recently someone went out but it was at mid tide and so they claimed they could not see the problem. He feels that there is a cover up going on. He stated that he prayed a lot over things before coming to speak.

PRESENTATION/NEW PRESIDENT AND CEO OF RAPPAHANNOCK ELECTRIC

Mr. John Hewa came before the Board to introduce himself and to give an update on things REC have been doing.

Ms. Alsop questioned the new transmission lines and poles in the Newtown area that are in Caroline County but not in King and Queen County as well as the potential for broadband access on the REC equipment in the same area of the County. Mr. Hewa advised that he will look into the matter and respond once he has more information.

Ms. Morris commented on the better service provided in her area by REC over Dominion Energy and whether or not they could expand their service to more people in her area. Mr. Hewa advised that the service areas are set by the SCC and unfortunately, he cannot control whether or not service areas are changed.

QUARTERLY REPORTS

The Board received reports from the following:

- The Sheriff had provided his report in advance but was available for any questions. Chairman Simpkins questioned the decrease in calls during August and September. The Sheriff advised that things has slowed down recently and also during several previous months there was grant funding available for special enforcement and these funds are not currently available.

- Vanessa Porter, Clerk of Circuit Court had also provided her report in advance but was available for questions. Chairman Simpkins acknowledged and commended her office for the recent clean audit report.
- Betty Dougherty provided the following report on the CSA Program:

We had a good year with the Children's Services Act Program in FY 20. That budget year closed out September 30, 2020. The 2021 budget year began on July 1, 2020. This is our only program that has budget years crossing over each other for 3 months of the year. We have a very active Family Assessment and Planning Team "FAPT" and Community Policy and Management Team "CPMT." We have turned our focus to increase prevention efforts and have experienced some success in our work in partnership with the schools regarding truancy. Our teams have not missed a beat in providing services to children and families during the pandemic. In FY 20, we began the year with a budget of \$750,000. Our total expenditures were \$388,407. We served a total of 17 children, 6 males and 11 females. The majority were in the range of 13-17 years of age, followed closely by the age range of 7-12. Two of our mandate types, foster care and special education consumed the majority of the budget, which is consistent with previous years in King and Queen, and is a common trend across the state of Virginia. We served 10 special education students with \$321,608 and 6 prevention/foster care children with \$57,362. The remainder of the funds was for children in need of other services. Our Program Coordinator, Brittany Lawson, developed a presentation on the Children's Services Act for professionals and the community. She would be honored to share that with you at a workshop upon your request.

- Dr. Carol Carter provided the following report:
 - She first thanked the Board for providing the school division with some of their CARES funds to support their COVID programs.
 - Their current ADM is 849, the FY21 budget is based on an ADM of 776 and as of October 31st the total enrollment including VAVA, Pre-k and K through 12 students is 888.
 - Delegate Keith Hodges visited KQES and CHS recently.
 - Thanked Broaddus Baptist Church for new playground equipment at LMES.
 - The school division is continuing with the hybrid as well as virtual models. They are granting transitioning from virtual to hybrid as long as they are still able to meet social distancing requirements.
 - Hot spots and Chromebooks have been issued to all students and staff that have requested them.
 - Conditioning for winter sports has begun. Sports schedules have not been set yet.
- Jeff Davison of Republic Services advised that he had provided a report in advance but he also provided an update on tonnages for the 3rd quarter stating that totals are up and the next is trending to be the same. Host fees for the year are just over \$1.2 million. Annual donation to volunteer fire and rescue agencies are scheduled to go out in December. All state and federal agency inspections this year have gone without any deficiencies noted. The gas expansion project is approximately 75% complete and should be finished in December. There are several other projects going on being cleaning out of sediment basins, winter seeding and leachate leaving the site has been 14.3 million gallons so far this year and is expected to be 17 million by the end of the year. He advised that he has not had any reports of truck traffic using the wrong routes for some time and hopes it will continue to be this way.

Chairman Simpkins questioned if the rainfall this year has affected them, yes with 35 inches of rain this year it has been quite a challenge.

Ms. Morris asked if they could try to remind the independent haulers that the speed limit on Route 614 is 35 mph. and that she has been receiving complaints about trucks speeding.

- Joyce McGowan advised that her report was provided in advance but she would be glad to address the resolution for the rural rustic road that is also on the agenda.

The Board moved to the next item on the agenda.

VDOT RESOLUTION – DEWSVILLE ROAD/RURAL RUSTIC ROAD DESIGNATION

In response to Ms. Morris' question regarding why this road was being chosen, Ms. McGowan advised that as part of the six-year road plan this road was added to the plan as the next one eligible based on traffic counts. The funding is available and VDOT is ready to begin improvements to the road, they just need the resolution as documentation that the road does qualify for this program.

A motion was made by Ms. Alsop and seconded by Mr. Burns to approve the resolution as presented.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

BUDGET AMENDMENT – SHERIFF'S DEPARTMENT/\$500 BONUS FOR LAW ENFORCEMENT OFFICERS

The county has been notified by the State Compensation Board that a one-time bonus in the amount of \$500/officer has been approved for all Compensation Board funded officers. The Sheriff is requesting that the same bonus be provided to County and grant funded positions as well. The total cost will be \$7,535.50 with \$3,767.75 being local funds if the County and grant positions are included. The County Administrator advised that regardless of whether or not the County and grant funded positions are included a public hearing is required in order to provide bonuses to any County employees however the Board needs to provide direction on whether or not they want to include those positions in order to run the ads for the public hearing.

A motion was made by Ms. Morris and seconded by Mr. Bailey to set the December meeting as the date for the public hearing and to include the County and grant funded positions as well.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

MIDDLE PENINSULA REGIONAL SECURITY CENTER REQEUST FOR CARES FUNDS

Tim Doss, Superintendent at the Middle Peninsula Regional Security Center (the jail) is requesting CARES funds to help cover the significant expenses incurred due to increased health and safety precautions put in place to protect staff and inmates at the jail during the COVID 19 pandemic. Mr. Doss had provided a letter detailing the costs to date and is requesting \$15,000 from each member jurisdiction.

Ms. Morris questioned if the other member jurisdictions have pledged their amounts yet. Mr. Swartzwelder advised that he is not sure whether they all have but that at least two have pledged more than requested since they have the extra funds available from their allocations.

A motion was made by Mr. Burns and seconded by Ms. Alsop to approve the request for \$15,000 in CARES funds to be allocated to the jail.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

SET DATE FOR PUBLIC HEARING/PURCHASE OF FIRE TRUCK FOR LOWER KING AND QUEEN VOLUNTEER FIRE DEPARTMENT

Mr. Swartzwelder reminded the Board that this purchase is part of the negotiated deal for the purchase of the fire station in Shackelfords. The department is in the process of finalizing the details of the fire truck that they wish to purchase. Since the total cost, which will include the loan to the department for the difference between the cost of the property and the cost of the truck, will be approximately \$500,000 the budget amendment will require a public hearing.

A motion was made by Mr. Burns and seconded by Ms. Morris to set the December 14, 2020 regular board meeting as the date for this public hearing.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Economic Development Authority/Stevensville District – Table

VPPSA Board – A motion was made by Ms. Alsop and seconded by Mr. Burns to reappoint Tom Swartzwelder to the VPPSA Board for a two-year term.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

CPMT – Betty Dougherty provided documentation requesting the appointment of Melissa South to the CPMT to fill the vacant private provider position. A motion was made by Mr. Burns and seconded by Mr. Bailey to appoint Melissa South to the CPMT as a private provider.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

Planning Commission/Stevensville District – Ms. Morris advised that she had been contacted by Robbie Coleman regarding his appointment to the Planning Commission. His appointment is set to expire in January and he is willing to serve another term. A motion was made by Ms. Morris and seconded by Mr. Bailey to reappoint Robbie Coleman to the Planning Commission for a four-year term expiring November 16, 2024.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

COUNTY ADMINISTRATOR'S COMMENTS

Thomas Swartzwelder, County Administrator, provided the following comments:

- The Pamunkey Regional Library has advised that Joy Harvey has resigned. They are willing to make recommendations of replacements for her but the Board will need to appoint someone.
- MPNNCSB has advised that Rosalyn Trent's term is expiring soon. The Board will need to decide if they want to reappoint her or consider a new appointment.
- The telework center project is slowly moving forward. It is expected that the project will be ready to go out for bid in either December or January depending on the results of the telehealth study component.
- Dominion Energy needs to replace the transformer located on the pier property and has asked for an easement for the new utility area.

A motion was made by Mr. Burns and seconded by Ms. Morris authorizing the County Administrator to sign the easement documents.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

- Advised that it is time again to update the All Hazards Mitigation Plan. This update has historically been handled by the MPPDC and he has been advised that the cost for this would be \$972.

A motion was made by Ms. Alsop and seconded by Mr. Bailey to approve having the MPPDC prepare this document again and to appoint Donna Sprouse and Greg Hunter as the review committee and authorize Tom Swartzwelder to execute the contract with the MPPDC.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

- Provided an update on the recent purchases made on behalf of the school division using CARES funds. Most of the items have been for bathroom upgrades.
- Advised that the broadband crews will be breaking ground tomorrow. They are running 32 miles of fiber on Routes 14 and 721. There will be 10 crews working in the County to meet the December 30 deadline for the portion to be paid using CARES funds. Riverstreet has leased a site in the Bohannon Business Park for a staging area.
- Advised that there have been two new hires within the Admin office filling the vacant positions in Finance and Zoning.
- Asked for guidance on the processing of the December payroll. This has historically been done on the last working day before Christmas. It was the consensus of the Board to move it to the last working day of the month to be in line with all other months in the year.
- Advised that since the regular meeting in November was moved to the third Monday he does not have items for the work shop agenda. It was the consensus of the board to cancel the November work shop meeting and to authorize the payment of the recurring warrants and to ratify them at the December meeting.

BOARD OF SUPERVISOR'S COMMENTS

Ms. Alsop had the following comments:

- Thanked everyone for coming and also thanked the Board for continuing to allow her to attend remotely. She has been staying involved by attending webinars and she recently attended the VACO conference which was virtual this year as well.
- Thanked everyone for comments after her recent surgery.
- Wished everyone a safe trip home.

Ms. Morris had the following comments:

- Thanked everyone for coming and thanked Dr. Carter for the report on the schools.
- Asked for an update on when the Board members would get their new iPad.
- Wished everyone a safe trip home and see all next month.

Mr. Burns had the following comments:

- Thanked everyone for the reports and for those who have stepped up to serve on boards and committees.
- Asked that now that the Board has the update on the KQES project that this keep moving forward.
- Expressed that with the fiber project moving forward that it is going to make the County grow. It will increase residential growth and the County needs to be prepared for it.
- Thanked everyone for coming and commented to Mr. Cook that he will look into the concerns that he raised.

Mr. Bailey had the following comments:

- Thanked everyone for the reports, everyone be safe going home and see them in December.

Mr. Simpkins has the following comments:

- Thanked everyone for the reports and complimented the Commissioner and Clerk of Circuit Court on the clean audit reports for their offices.
- Commented that the school division had offered an extra hot spot to him and he took it to use for County business to see what the students are having to deal with using for virtual learning.
- Read a thank you note received from the family of Shirley Boyer.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Mr. Bailey and seconded by Mr. Burns to adjourn the meeting.

J. Lawrence Simpkins, Chairman

Clerk of the Board