

**King and Queen County
Industrial Development Authority/
Economic Development Authority
Minutes
November 5, 2020**

A regular meeting of the King and Queen County Industrial Development Authority/Economic Development Authority was held November 5, 2020 at 8:30 a.m. in the Hearing Room in the Courts and Administration Building.

Members Present: Robert Fraser, Jesse Holmes, Paul Bennett, Pamela Ashley

CALL TO ORDER

Vice Chairman Fraser opened the meeting at 8:30.

APPROVAL OF MINUTES

A motion was made by Ms. Ashley and seconded by Mr. Bennett to approve the October 1, 2020 minutes. Motion was approved unanimously.

FINANCIAL REPORT

Ms. Ammons advised that she has not received the November bank statement yet so she does not have updated financial reports.

As directed at the last meeting, staff had the remaining repairs done at the farmer's market building to replace the remaining rotten timbers. The final invoice was in the amount of \$1,500. A motion was made by Ms. Ashley and seconded by Mr. Holmes to ratify the payment of this invoice. Motion was approved unanimously.

OLD BUSINESS

- A. Telework Center** – Ms. Ammons advised that this project is continuing to move slowly forward. At this point, the feasibility study on the telehealth component is underway. Once this is complete, final designs for the building can be chosen.
- B. Thurston Project** – No update.
- C. Solar Project** – Ms. Ammons advised that the Board of Supervisors approved the CUP and preliminary site plan at their October 26th meeting. They also approved the siting agreement and voluntary payment schedule.
- D. Premier Tech COF Reporting** – Mr. Miller advised that no reporting has been completed yet but the state is working with Premier Tech to get the necessary reporting done.
- E. Rappahannock Tribe Projects** – Mr. Miller advised that the tribe has received grants for several projects and may request additional letters of support. Mr. Holmes voiced his concern again regarding the potential for mutual aid requests if they are able to start up their own emergency services station. Staff also advised that Mr. Swartzwelder has been working with the tribe on the broadband project as well.

NEW BUSINESS

- A. Canterbury Road Property** – Mr. Miller advised that he has been contacted by a business owner who is interested in purchasing this property. There was brief discussion relating to the type of business and business data provided. It was the consensus to have Mr. Miller continue to work with the business owner and to have a presentation made at the December meeting.
- B. Lease Examples for Telework Center** – Mr. Miller has been in contact with the state to get examples to have in place once the center is complete.
- C. Fulcrum/Stan Wood – American Cancer Society Donation Request** – Fulcrum had a ‘Planking’ competition to raise money for the American Cancer Society in memory of the daughter of one of the company owners who passed away recently of breast cancer. It was the consensus to have Mr. Miller pass along the request to members and they could decide whether or not to donate individually.
- D. Farmer’s Market Use Request** – Ms. Ammons advised that staff has received a request from a citizen to allow them to hold a Christmas shopping event at the market. After discussion a motion was made by Mr. Bennett and seconded by Ms. Ashley in favor of the request as long as the organizer obtains event insurance and meets the guidelines of the County and whatever the current COVID regulation are at the time of the event. Motion was approved unanimously.
- E. Farmer’s Market Use Request** – Ms. Ammons advised that Mr. Swartzwelder has been working with an organization called Helping the Homeless that is interested in holding monthly food distributions at the farmer’s market. They are currently doing distributions at Central High School.

OTHER BUSINESS

There being no further business brought forth, the meeting was adjourned at 9:45 a.m.

Jesse Holmes, Secretary