



King and Queen County
Founded 1691 in Virginia

County Administrator's Office
242 Allen's Circle, P. O. Box 177
King and Queen Court House, Virginia 23085
Phone: (804) 785-5975 Fax: (804) 785-5999

King and Queen County
Board of Supervisors Meeting

Monday, March 9, 2020
7:00 P.M.

AGENDA

1. Invocation and Pledge of Allegiance to the Flag of the United States
2. Approval and Signing of the January 27, 2020 and February 10, 2020 minutes
3. Approval and Signing of the March 2020 warrants and appropriations
4. Public Comment Period
5. Quarterly Reports (Constitutional Officers, School Superintendent, Director of Social Services, Republic Services, 4H, and VDOT)
6. VDOT Secondary Six Year Plan
7. Budget Amendment – Rescue Services
8. Set Date for public hearings/ZA20-01 and ZA20-02
9. Appointments/Reappointments to various Boards and Commissions
10. County Administrator's Comments
11. Board of Supervisors Comments
12. Closed Session (If Needed)

King & Queen Wireless Authority Meeting Held Immediately Following Board of Supervisors Meeting

AGENDA: *March 9, 2020 Regular Meeting*

ITEM #1:

Invocation and Pledge of Allegiance to the Flag of the United States
of America

ACTION REQUESTED:

None Required

ATTACHMENTS:

None

AGENDA: *March 9, 2020 Regular Meeting*

ITEM #2:

Approval and signing of January 27, 2020 and February 10, 2020 minutes.

ACTION REQUESTED:

Need a motion and second to approve the January 27, 2020 minutes and February 10, 2020.

ATTACHMENTS:

- January 27, 2020 minutes
- February 10, 2020 minutes

King and Queen County
Board of Supervisors Meeting

Monday, January 27, 2020
7:00 P.M.

King and Queen County Courts and Administration Building
2nd Floor Conference Room

“MINUTES OF THE MEETING”

OPENING OF THE MEETING

Chairman of the Board Lawrence Simpkins called the meeting to order.

APPROVAL OF RECURRING WARRANTS

A motion was made by Mr. Burns and seconded by Ms. Alsop to approve the recurring warrants for the month of January 2020.

AYES: J. M. BURNS, J.L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR
NAYS: NONE

PRESENTATION ON STATUS OF EMS SERVICE (LAST 12 MONTHS), DISCUSSION OF HOLIDAY EMS STAFFING AND DISCUSSION OF STATUS OF EMS 4

Emergency Services Coordinator gave a presentation of the service provided by County staff and volunteer agencies. This was followed by discussion by the Board of the following items:

- Letter from EMS 4 dated 01/23/2020
- FEMA issue
- Discussion of staffing needs
- Discussion of infrastructure needs
 - Ambulances and equipment
 - Physical Location of station

A motion was made by Mr. Burns and seconded by Ms. Morris to authorize the Emergency Services Coordinator to use the \$200,000 set aside in the FY2020 budget Contingency Fund for Rescue Services expansion to provide EMS staffing on holidays and to begin the process of hiring staff to cover EMS 4 area. He is to report back to the Board when half of the funds are expended.

AYES: J. M. BURNS, J.L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR
NAYS: NONE

A motion was made by Mr. Burns and seconded by Ms. Morris authorizing a \$2/hour pay rate increase for part time paid EMS staff.

AYES: J. M. BURNS, J.L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR

NAYS: NONE

CLOSED SESSION PURSUANT TO 2.2-3711 A (3)

A motion was made by Mr. Burns and seconded by Ms. Alsop to enter into closed session pursuant to 2.2-3711 A (3) for the discussion of the acquisition of real property for a public use when discussion in open session would adversely affect the bargaining position/negotiating strategy of the Board.

AYES: J. M. BURNS, J.L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR
NAYS: NONE

A motion was made by Mr. Burns and seconded by Ms. Alsop to enter into open session with all members certifying that only those public business matters lawfully exempted from the Freedom of Information Act were hear, discussed and considered in closed session.

AYES: J. M. BURNS, J.L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR
NAYS: NONE

Upon entering into open session, the Board authorized the County Attorney to prepare an offer to purchase the Shacklefords EMS station and the ambulances owned by EMS 4.

ITEMS BROUGHT UP BY BOARD MEMBERS

An update on the Fiber to the Home project was provided by the County Administrator.

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Mr. Burns and seconded by Ms. Morris to adjourn the meeting.

AYES: J. M. BURNS, J.L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.
NAYS: NONE

James M. Burns, Chairman

Thomas J. Swartzwelder, Clerk

**King and Queen County
Board of Supervisors Meeting
Monday, February 10, 2020**

7:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
General District Courtroom**

Minute of the Meeting

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Chairman Simpkins called the regular meeting to order with all members present. Mr. Bailey provided the invocation followed by the Pledge of Allegiance to the Flag of the United States of America.

APPROVAL AND SIGNING OF THE JANUARY 13, 2020 MINUTES OF THE BOARD

A motion was made by Ms. Alsop and seconded by Mr. Burns to approve the January 13, 2020 minutes of the Board, as written.

**AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY
NAYS: NONE**

APPROVAL AND SIGNING OF THE FEBRUARY 2020 COUNTY WARRANTS

A motion was made by Mr. Bailey and seconded by Ms. Alsop to approve the County warrants, subject to audit, for the month of January 2020

**AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, R.F. BAILEY
NAYS: NONE
ABSTAIN: D.H. MORRIS**

SCHOOL REVENUE AND APPROPRIATION FOR THE MONTH OF DECEMBER 2019

A motion was made by Mr. Burns and seconded by Ms. Alsop to approve School revenue and appropriation in the amount of \$518,850.44 for revenue received in the month of December 2019.

**AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY
NAYS: NONE**

SCHOOL FOOD SERVICES 3RD QUARTER LUMP SUM APPROPRIATION

A motion was made by Ms. Alsop and seconded by Ms. Morris to approve the quarterly appropriation to the School Food Services Fund in the amount of \$89,841.00.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY
NAYS: NONE

PUBLIC COMMENT PERIOD

Rosalyn Trent, Stevensville District, spoke in favor of the Middle Peninsula Northern Neck Community Services Board (CSB) FY2021 budget request. Ms. Trent is the county's representative on this board and she feels that they provide many great services in the community and hopes the Board will support their request as well as an increase in funding if possible.

SOCIAL SERVICES AND SCHOOL MONTHLY REPORTS

Dr. Carol Carter, School Superintendent provided the following report:

- The School Division is celebrating Black History month with many events throughout the month of February. The current ADM is 788, the FY20 budget is based on an ADM of 772. She advised the Board that the School Board will be holding their FY21 budget public hearing on Wednesday. Dr. Carter then shared a story with the Board titled "A World Without African Americans".

Betty Dougherty, Director of Social Services provided the following report:

- February celebrates Benefits Specialists Appreciation. King & Queen DSS has 4 Benefits Specialists and 1 Supervisor in their Benefits Team. Ms. Dougherty provided 2019 statistics on the services provided to clients by the King and Queen Benefits team.

FY2021 BUDGET PRESENTATIONS/OUTSIDE AGENCIES

The following agencies made presentations on behalf of their funding requests that were previously provided to the Board:

- Pamunkey Regional Library, Tom Shepley
- Legal Aid Works, Ann Kloeckner
- Rappahannock Community College, Bill Doyle
- Quin Rivers, Gillian Barney
- Arts Alive, Brenda Thompson and Patricia Hylton
- Bay Aging/Bay Transit, Cathy Vesley and Ken Pollack

- MPNN Community Services Board, Chuck Walsh
- JDR Court, Judge Holly Smith
- Bridges of Change, Vanessa Carter-West

WALNUT SOLAR LLC PRESENTATION

Representatives from Walnut Solar LLC were present to provide a draft of their proposed financial agreement. Some of the financial highlights from the proposal included payment of approximately \$6 million in taxes over the next 40 years and a commitment to an additional \$4 million. Other benefits highlighted included community benefits such as enhanced emergency resources, local job opportunities, improved erosion controls on the site, prevent residential development and local spending during construction.

As part of the presentation they reviewed the process up to this point as the project has worked its way through County land use approvals. In continuation of this process, it was asked that the Board agree to a date to set their public hearing for this project. The request is for the public hearing to be set for the May 11, 2020 regular board meeting and that there be at least one more informational meeting either with members individually or as a group prior to that meeting.

A motion was made by Ms. Alsop and seconded by Ms. Morris to set the May 11, 2020 regular board meeting as the date for the public hearing for the Walnut Solar project.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

Chairman Simpkins clarified that this is still subject to change if something comes up prior to that the Board feels they need more time.

BUDGET AMENDMENT/SCHOOL CAPITAL PROJECTS

Pursuant to the FY2019 adopted budget resolution a request has been made to transfer any unspent local funds provided to the School Fund to the School Capital Projects Fund. There was \$21,921 remaining at the end of FY2019.

A motion was made by Mr. Bailey and seconded by Mr. Burns to transfer \$21,921 from the General Fund to the School Capital Projects Fund.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Wetlands Board/Alternate member – Table.

Wetlands Board/Reappointment of Kirk Havens – A motion was made by Mr. Burns and seconded by Ms. Morris to reappoint Kirk Havens to the Wetlands Board for a five-year term ending on March 9, 2025.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

Social Services Advisory Board/Shanghai District – Mr. Bailey made a motion to appoint Aletta Hall to the Social Services Advisory Board for a four-year term ending March 12, 2024.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

Social Services Advisory Board/Newtown District – Table.

COUNTY ADMINISTRATOR'S COMMENTS

Thomas Swartzwelder, County Administrator, had no comments.

BOARD OF SUPERVISOR'S COMMENTS

Ms. Alsop had the following comments:

- She has been very busy at the General Assembly. She attended VACo Legislative Day and the Rural Caucus.
- She taught a class at the VACo Chairman's Institute.
- She has been elected to the Virginia Leadership Institute.
- Be careful going home.

Mr. Bailey had the following comments:

- Thanked everyone for coming.
- Thanked those who made reports for the good information.
- Thanked those who spoke on their budget requests.
- Thanked the Walnut Solar representatives for the informative presentation.
- Wished everyone a safe trip home and hoped to see everyone next month.

Ms. Morris had the following comments:

- Thanked everyone who came out and for their comments and hoped to see everyone next month.

Mr. Burns had the following comments:

- Thanked everyone for coming.

- Advised fellow Board members that they are in for 'a real treat' with all of the solar project information coming their way. He also advised that they be careful believing what you read and consider the sources. He has listened to the citizens and will represent what they have expressed to him.
- Thanked everyone for coming and listening, have a safe trip home.

Mr. Simpkins had the following comments:

- Thanked everyone for coming.
- Stated that at the last meeting he advised that he had not done much looking into the solar process, that he was waiting for the Planning Commission to make their recommendation but now that it has been sent to the Board he has spent a significant amount of time looking at the information that has been provided. He added that the Planning Commission and staff have done an amazing job. They have worked very hard and looked at every 'nut and bolt' and anticipate any issue that could come along. However, there is still work to be done by the Board and wanted to ensure that all knew that the Board is going to do that work, whether the project is approved or not. They will be open minded and listen to the citizens as well.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Ms. Alsop and seconded by Mr. Bailey to adjourn the meeting.

James M. Burns, Sr., Chairman

Clerk of the Board

AGENDA: March 9, 2020 Regular Meeting

ITEM #3:

Approval and signing of March 2020 warrants and appropriations.

ACTION REQUESTED:

1. Approval of County warrants
2. Appropriation of School Revenue for the month of January 2020 in the amount of \$539,624.04
3. Appropriation of \$95,000 to School Fund for Health Insurance

ATTACHMENTS:

- County Warrants (Payroll and Accounts Payable)
- School Revenue for the month of January
- School Fund appropriation request
- School AP report and financial reports for February (Informational Only)

Fulltime Payroll - February 2020

Board of Supervisors

James Burns	\$416.67
R.F. Bailey	\$416.67
Doris Morris	\$416.67
Lawrence Simpkins	\$416.67
Sherrin Alsop	\$416.67

County Administrator/County Attorney

Tom Swartzwelder	\$20,471.25
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Commissioner of the Revenue

Kelly Lumpkin	\$5,366.56
Brenda Robinson	\$3,121.84
Shelby Dufour	\$2,478.01

Finance

Tina Ammons	\$4,611.78
Vacant	?

Treasurer

Irene Longest	\$5,986.53
Stephanie Sears	\$3,765.68
Cheryl Jessie	\$2,478.01

Registrar

Diane Klausen	\$4,104.67
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Clerk of Circuit Court

Vanessa Porter	\$6,742.47
Patricia Reed	\$3,121.84
Hattie Robinson	\$2,478.01

Commonwealth Attorney

Meredith Adkins	\$10,463.58
Eddy, Rachel	\$3,750.00

Sheriff

John Charboneau	\$6,173.75
Rob Balderson	\$5,266.08
James Simmons	\$4,298.08
Vacant/Deputy	?
Ernie Schefflien	\$4,022.58

William Moore	\$3,224.67
Brian Russell	\$3,224.67
Mitchell Wilson	\$3,500.00
Brian Burr	\$3,224.67
Matthew Kline	\$3,224.67
Jon-Eric Clark	\$3,224.67
Wright, Brian	\$3,224.67
Joshua Shipman	\$3,125.00
Sciscente, Andrew	\$2,833.33
Sandra Davis	\$3,437.50
Cathy Brooks	\$3,201.50
Shirley Hill	\$3,201.50
Megan Greenwood	\$2,333.33
Crystal Gibson	\$2,504.58
Shannon Bristow	\$2,333.33
Cassidy Holt	\$2,333.33
Vickie Draine	\$3,445.42

Rescue Services

David Lankford	\$4,440.23
Kevin Mounts	\$4,111.17
Josh Schrum	\$3,150.94
Robert Coggsdale	\$3,937.69
Kevin Harris	\$3,762.25
Phillip Jewell	\$3,342.78
Gary Breen	\$3,150.94
Christopher Bennett	\$3,150.94
Austin Hedrick	\$3,150.94
Ryan Miller	\$3,342.78
Christopher Field	\$3,150.94
Cameron Mitchell	\$3,150.94

Building Inspections

Mike Eutsey	\$5,071.03
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General Properties/Buildings & Grounds

Charles Thornton	\$1,982.06
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Zoning/Community Development

Donna Sprouse	\$4,505.35
David McIntire	\$2,937.90

\$208,719.79

Part-time Employee Payroll Run

Payroll: Wednesday, March 11, 2020

County		
	Cavenaugh, Wyatt	\$1,400.00
	Hunter, Greg	\$2,744.00
	Miller, Ed	\$566.66
	Smith, Nicole	\$1,392.00
Registrar		
	Nickelson, Robert W.	\$125.00
	Prom, Patricia	\$861.00
Sheriff's Department		
	Burton, Melvin	\$930.00
	Copeland-Blake, Denise	\$660.00
	Cox, Robert	\$867.00
	Ducey, Edward	\$392.00
	Hinson, Elizabeth	\$1,154.25
	Jorgenson, Craig	\$965.25
	Laufer, Sandra	\$624.00
	Sciscente, Andrew	\$114.75
	Shackleford, Donald	\$1,015.00
	Trent, Darryl	\$504.00
	Williams, Zachary	\$340.00
	Wilson, Megan	\$569.25
Overtime/Sheriff's Department		
	Balderson, Rob	\$180.00
	Clark, Jon-Eric	\$240.00
	Kline, Matthew	\$150.00
	Russell, Brian	\$300.00
	Schefflien, Harvey	\$1,100.00
	Williams, Zachary	\$840.00
	Wilson, Mitchell	\$180.00
Rescue Services		
	Barill, Kelly	\$1,809.00
	Beasley, Michael	\$826.00
	Bennett, Christopher	\$336.00
	Boutchyard, Shaun	\$938.00
	Chenault, Trevor	\$1,732.50
	Evans, Norwood	\$1,827.00
	Floyd, David	\$325.50
	Hart, Eric	\$827.88
	Shahan, Philip	\$608.40
	Torrence, Allen	\$666.00
	TOTAL	\$28,110.44

2/29/2020 FROM DATE- 3/09/2020
 AP375 TO DATE- 3/09/2020
 FUND # - 100 GENERAL FUND

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 000200 LIABILITIES

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	LIABILITIES				
DMV	DMV Stop Fee Payable	DMV STOP FEES	202003100749	1/31/2020	1,975.00 1,975.00 *
TAXING AUTHORITY	Delinquent Tax/Legal Fees	DELINQUENT TAX FEES	6379	1/16/2020	1,050.00
TAXING AUTHORITY	Delinquent Tax/Legal Fees	DELINQUENT TAX FEES	6431	1/29/2020	324.00
				TOTAL	1,374.00 * 3,349.00

2/29/2020
AP375
FUND # - 100

FROM DATE- 3/09/2020
TO DATE- 3/09/2020

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 011010 *** Board of Supervisors ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
MUNICIPAL CODE CORP.	*** Board of Supervisors *** Codification	COUNTY CODE UPDATES	00339951	2/26/2020	1,513.00
VIRGINIA MEDIA	Advertising	PUBLIC HEARING AD	015791180000	3/01/2020	307.20 *
ELAN CORPORATE PAYMENT SYS	Convention & Education	HOTEL/VACO EVENT/ALS	02/14/2020	2/14/2020	210.55 *
				TOTAL	2,030.75

2/29/2020
AP375
FUND # - 100

FROM DATE- 3/09/2020
TO DATE- 3/09/2020

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012100 *** County Administrator ***

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
VIRGINIA MEDIA	*** County Administrator *** Advertising	PUBLIC HEARING AD	015791180000	3/01/2020	162.65
RICOH USA, INC.	Lease of Equipment - Copier	COPIER LEASE	9028142716	2/15/2020	162.65 *
TINA R AMMONS	Seminars - Meals & Lodging	REIMBURSEMENTS	02/14/20	2/14/2020	147.82 *
COECO OFFICE SYSTEMS	Office Supplies	INK CARTRIDGE	675403	1/27/2020	15.00 *
				TOTAL	20.00 *
					345.47

2/29/2020
AP375
FUND # - 100

FROM DATE- 3/09/2020
TO DATE- 3/09/2020

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012210 *** County Attorney ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
LOCAL GOVERNMENT ATTORNEYS	*** County Attorney *** Convention & Education	CONF. REGISTRATION	1748	2/20/2020	425.00
				TOTAL	425.00 *

2/29/2020
 AP375
 FUND # - 100

FROM DATE- 3/09/2020
 TO DATE- 3/09/2020

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012310 *** Commissioner of Revenue ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Commissioner of Revenue ***				
RAPPAHANNOCK TIMES	Advertising	ELDERLY&DISABLED AD	3222	2/19/2020	88.80
COUNTRY COURIER	Advertising	ELDERLY&DISABLED AD	14246	2/17/2020	140.00
					228.80 *
LUMPKIN, KELLY N.	Convention & Education	PARKING/LEGIS. DAY	1/27/2020	1/27/2020	25.00
LUMPKIN, KELLY N.	Convention & Education	LUNCH/BLDG PERMITS	2/3/2020	2/03/2020	18.54
LUMPKIN, KELLY N.	Convention & Education	LUNCH/BLDG PERMITS	2/4/2020	2/04/2020	14.42
					57.96 *
TIDEWATER COMMISSIONER	Dues & Association Membership	MEMBER DUES	2/28/2020	2/28/2020	45.00
					45.00 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	426019434001	1/09/2020	211.77
OFFICE DEPOT	Office Supplies	CALCULATOR & PAPER	426684259001	1/09/2020	142.56
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	443388977001	2/14/2020	39.89
					394.22 *
J.D. POWER	Books and Subscriptions	RV GUIDE	P-1-20-504173	1/24/2020	55.00
J.D. POWER	Books and Subscriptions	MOTORCYCLE GUIDE	R-1-18-504173	2/05/2020	45.00
					100.00 *
J.D. POWER	DMV Valuations	VEHICLE REOCRDS	000762965	2/18/2020	1,300.00
VESSEL VALUATION SERVICES	DMV Valuations	BOAT VALUES	202025	2/07/2020	538.15
					1,838.15 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9028142716	2/15/2020	120.39
					120.39 *
				TOTAL	2,784.52

2/29/2020
 AP375
 FUND # - 100

FROM DATE- 3/09/2020
 TO DATE- 3/09/2020

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012400 *** Finance ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Finance ***				
OFFICE DEPOT	Office Supplies	BATTERIES & FOLDERS	424357512001	1/07/2020	16.77
OFFICE DEPOT	Office Supplies	BATTERIES & FOLDERS	424357512001	1/07/2020	1.02
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	433360533001	1/24/2020	7.26
ELAN CORPORATE PAYMENT SYS	Office Supplies	1099 FORMS	02/14/2020	2/14/2020	.00
ELAN CORPORATE PAYMENT SYS	Office Supplies	1099 FORMS	02/14/2020	2/14/2020	35.79
TINA R AMMONS	Office Supplies	REIMBURSEMENTS	02/14/20	2/14/2020	37.91
				TOTAL	98.75 *
					98.75

2/29/2020
 AP375
 FUND # - 100

FROM DATE- 3/09/2020
 TO DATE- 3/09/2020

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012410 *** Treasurer ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Treasurer ***				
LONGEST, IRENE	Mileage - Allowances	MILEAGE	2/24/2020	2/24/2020	207.00
SEARS, STEPHANIE	Mileage - Allowances	MILEAGE	2/24/2020	2/24/2020	10.93
					217.93 *
OFFICE DEPOT	Office Supplies	COPY PAPER	424357512001	1/07/2020	59.98
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	436520390001	1/30/2020	84.78
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	440861126001	2/10/2020	4.62
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	440862183001	2/10/2020	582.27
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	440862184001	2/08/2020	16.79
SHRED-IT USA, LLC	Office Supplies	SHREDDING	8129122339	1/31/2020	48.60
					797.04 *
BMS DIRECT, INC.	Tax Billing Service	POSTAGE/VL BILLS	142574P	2/19/2020	2,063.30
RICOH USA, INC.	Copier Lease	COPIER LEASE	9028142716	2/15/2020	2,063.30 *
					120.39
					120.39 *
				TOTAL	3,198.66

2/29/2020
 AP375
 FUND # - 100

FROM DATE- 3/09/2020
 TO DATE- 3/09/2020

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012510 *** Information Technology ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
SUMMIT BUSINESS ASSOCIATE	*** Information Technology *** Professional Services	AS400 SERVICE	2020062	2/24/2020	1,125.00
AMAZON CAPITAL SERVICES	Office Supplies/Software Upgra	HRD DRV/UNIFI/ROUTER	1WVF-FC3K-YXD6	12/22/2019	1,125.00 *
COECO FINANCIAL	Office Supplies/Software Upgra	COPIER LEASES	402845309	12/20/2019	635.19
COECO FINANCIAL	Office Supplies/Software Upgra	COPIER LEASES	405269044	1/21/2020	1,256.41
DELL MARKETING L. P.	EDP Equipment	DOCK STATION/ADAPTER	10373137393	2/07/2020	1,256.41 *
BAI MUNICIPAL SOFTWARE	Website	TECH SUPPORT FEE	WATS20201-5170	2/18/2020	3,148.01 *
ELAN CORPORATE PAYMENT SYS	IT Supplies/Sheriff	IT SUPPLIES	02/14/2020	2/14/2020	1,603.00
ELAN CORPORATE PAYMENT SYS	IT Supplies/Sheriff	WEBSITE RENEWLAS	02/14/2020	2/14/2020	1,603.00 *
ELAN CORPORATE PAYMENT SYS	IT Supplies/Sheriff	WEBSITE RENEWAL	02/14/2020	2/14/2020	11,196.00
					11,196.00 *
					78.68
					239.88
					34.99
					353.55 *
				TOTAL	17,425.56

2/29/2020
AP375
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ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 013100 *** Electoral Board ***

<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
LEVERE, MARY ANN	*** Electoral Board *** Convention & Education	POLLWORKER TRAINING	2/18/2020	2/18/2020	295.50 295.50 *
HART INTERCIVIC	Election Coding/Hart	PAPER BALLOTS	078461	1/31/2020	2,119.71 2,119.71 *
				TOTAL	2,415.21

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ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 013200 *** Registrar ***

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
	*** Registrar ***				
VRAV	Dues & Associations Membership	MEMBER DUES	2/28/2020	2/28/2020	200.00
					200.00 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	428698851001	1/15/2020	69.62
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	433360533001	1/24/2020	9.23
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	433374578001	1/26/2020	41.98
					120.83 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9028142716	2/15/2020	78.49
					78.49 *
				TOTAL	399.32

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ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021100 *** Circuit Court ***

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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
	*** Circuit Court ***				
HARVEY, RONALD V.	Compensation of Jurors	JURY DUTY	2/11/2020	2/11/2020	30.00
SEARS, MICHAEL D.	Compensation of Jurors	JURY DUTY	2/11/2020	2/11/2020	30.00
GREEN-BYRD, LINDA T.	Compensation of Jurors	JURY DUTY	2/11/2020	2/11/2020	30.00
VOIGHT, III, FOREST B.	Compensation of Jurors	JURY DUTY	2/11/2020	2/11/2020	30.00
SOUTH, MYRON C.	Compensation of Jurors	JURY DUTY	2/11/2020	2/11/2020	30.00
JOHNSON, ROBERT Q.	Compensation of Jurors	JURY DUTY	2/11/2020	2/11/2020	30.00
PIERCE, DIANE L.	Compensation of Jurors	JURY DUTY	2/11/2020	2/11/2020	30.00
					210.00 *
				TOTAL	210.00

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ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021200 *** General District Court ***

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
RICOH USA, INC.	*** General District Court *** Lease/Rent of Equipment	COPIER LEASE	33094157	2/14/2020	108.58 108.58 *
OSBORNE, J. TERRY	Court Appointed Attorney	GC1900457800	8921992	1/24/2020	120.00
GIANNASI, KATHERINE	Court Appointed Attorney	GC1822223400	9055512	1/24/2020	120.00
DUSEWICZ & SOBERICK	Court Appointed Attorney	GC1900479100	9233216	2/13/2020	120.00
DUSEWICZ & SOBERICK	Court Appointed Attorney	GC1900469300	9233221	2/21/2020	120.00
				TOTAL	480.00 * 588.58

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ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 021600 *** Clerk of Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Clerk of Circuit Court ***					
ELAVON	Telecommunications	CREDIT CARD FEES	K0031101674	1/31/2020	18.63
ELAVON	Telecommunications	CREDIT CARD FEES	K0031101908	1/31/2020	17.07
					35.70 *
RICOH USA, INC.	Lease of Equipment - Copier	COPIER LEASE	9028142716	2/15/2020	119.46
					119.46 *
REED, PATRICIA	Mileage	MILEAGE	2/24/2020	2/24/2020	39.10
ROBINSON, HATTIE	Mileage	MILEAGE	2/24/2020	2/24/2020	58.65
					97.75 *
PORTER, VANESSA	Convention & Education	CLERKS COURSE	2/28/2020	2/28/2020	265.00
					265.00 *
OFFICE DEPOT	Office Supplies	COPY PAPER	424357512001	1/07/2020	29.99
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	435277723001	1/29/2020	90.95
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	435277723002	2/04/2020	3.49
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	435280948001	1/29/2020	14.37
					138.80 *
C. W. WARTHEN COMPANY	Microfilming & Indexing	DIGITIZE PLATS	54362	2/25/2020	5,000.00
					5,000.00 *
KOFILE TECHNOLOGIES	Grant/Records Preservation	RECORDS PRESERVATION	232148	2/11/2020	13,032.00
					13,032.00 *
TOTAL					18,688.71

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ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 022100 *** Commonwealth Attorney ***

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
OFFICE DEPOT	*** Commonwealth Attorney *** Office Supplies	COPY PAPER	424357512001	1/07/2020	29.99 29.99 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9028142716	2/15/2020	87.12 87.12 *
				TOTAL	117.11

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ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200 *** Sheriff ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Sheriff ***					
KUSTOM SIGNALS, INC.	Repairs & Maintenance	RPR BODY CAMERA	570663	1/10/2020	361.00
ATLANTIC COMMUNICATIONS	Repairs & Maintenance	REPAIR SPOTLIGHT	201710	2/06/2020	142.50
ELAN CORPORATE PAYMENT SYS	Repairs & Maintenance	KEYS FOR FILE CABINE	02/14/2020	2/14/2020	9.65
ELAN CORPORATE PAYMENT SYS	Repairs & Maintenance	FIX LOCKS/FILE CABIN	02/14/2020	2/14/2020	13.50
COUNTRY COURIER	Advertising	HELP WANTED AD	14245	2/17/2020	526.65 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9028142716	2/15/2020	110.00 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9028142716	2/15/2020	134.78
ELAN CORPORATE PAYMENT SYS	Convention & Education	CONFERENCE REGISTRAT	02/14/2020	2/14/2020	50.22
ELAN CORPORATE PAYMENT SYS	Convention & Education	TRAVEL/CAD TRAINING	02/14/2020	2/14/2020	185.00 *
VDOT	Meals & Lodging	TOLL VIOLATION	VN1901106662	1/01/2020	150.00
FBI - LEEDA	Dues & Association Membership	MEMBER DUES	42383164-20	2/14/2020	1,047.42
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	437651353001	2/03/2020	1,197.42 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	437670533001	2/01/2020	12.75
COECO OFFICE SYSTEMS	Office Supplies	TONER	676974	2/03/2020	12.75 *
TAPPAHANNOCK CHEVROLET	Vehicle Maintenance & Repair	CHECK/TIMING CHAIN	08369	1/21/2020	50.00
TAPPAHANNOCK CHEVROLET	Vehicle Maintenance & Repair	CHECK/BATTERY DRAIN	08485	1/28/2020	50.00 *
WEST POINT FORD	Vehicle Maintenance & Repair	REPLACE BATTERY	23745	2/13/2020	241.22
WHITMORE CHEVROLET	Vehicle Maintenance & Repair	RPLC TIE RODS	CVCS83954	1/24/2020	3.69
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	WIPER BLADES	2/18/2020	2/18/2020	10.00
ADVANCE AUTO PARTS	Vehicle Maintenance & Repair	WIPER BLADES	2135003736531	2/06/2020	254.91 *
SHEEHY FORD OF RICHMOND	Vehicle Maintenance & Repair	RPLC BRUSH GUARDS	519110	10/30/2019	169.00
PARKER TOWING	Vehicle Maintenance & Repair	TOW TRAVERSE	13738	1/28/2020	134.89
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OIL CHANGE	11739	1/29/2020	273.30
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	CHNG TIRES/BATTERY	11741	1/29/2020	383.89
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OIL CHANGE	11750	1/30/2020	31.92
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	TIRE REPAIR	11760	1/31/2020	39.98
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OFL/ROTATE TIRES	11767	1/31/2020	678.56
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	REPLACE BATTERY	11769	1/27/2020	85.00
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	INSPECTIONS	4793	2/05/2020	15.00
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	INSPECTION/RPL WIPER	4800	2/06/2020	185.50
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	579261	2/04/2020	17.99
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	580785	2/17/2020	16.00
SEREDNI TIRE & AUTO CENTE	Vehicle & Equipment Supplies	TIRES	271738	2/20/2020	39.46
ADVANCE AUTO PARTS	Vehicle & Equipment Supplies	CAR WASH SUPPLIES	2135004953577	2/18/2020	1,594.08
AMAZON CAPITAL SERVICES	Police Supplies	CANON BATTERIES	1P3H-9N1Y-GF7H	2/14/2020	39.46
ELAN CORPORATE PAYMENT SYS	Police Supplies	WINDOW TINT TESTER	02/14/2020	2/14/2020	1,633.54 *
					49.50
					318.00
					367.50 *

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KING & QUEEN
DEPT # - 031200 *** Sheriff ***

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
GALL'S LLC	Uniforms & Wearing Apparel	UNIFORMS	014608891	12/26/2019	54.08
GALL'S LLC	Uniforms & Wearing Apparel	UNIFORMS	014680692	1/06/2020	106.63
GALL'S LLC	Uniforms & Wearing Apparel	UNIFORM PATCHES	014740898	1/13/2020	300.00
GALL'S LLC	Uniforms & Wearing Apparel	UNIFORMS	014846668	1/24/2020	104.92
COMPLIANCE SIGNS, LLC	Furniture & Fixtures	OFFICE SIGNS	89521	1/22/2020	565.63 *
					78.50
					78.50 *
LABORATORY CORPORATION	Payment for Medical Expenses	DRUG TESTING	65065205	2/01/2020	252.00
TREASURER OF VIRGINIA	VCIN Access	VCIN ACCESS	T430508	2/26/2020	252.00 *
					142.19
					142.19 *
				TOTAL	11,675.68

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ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031400 *** E911 ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
AMAZON CAPITAL SERVICES	*** E911 *** REPAIRS & MAINTENANCE	REPLACEMENT BATTERY	1VX6-4JC9-3R4V	4/16/2020	459.99
KORMAN SIGNS INC.	911 ROAD SIGNS	911 SIGN NUMBERS	338828	1/21/2020	459.99 *
ELAN CORPORATE PAYMENT SYS	911 ROAD SIGNS	911 SIGN POLES	02/14/2020	2/14/2020	85.91
ELAN CORPORATE PAYMENT SYS	OFFICE SUPPLIES	DISPATCH HEADSET BAT	02/14/2020	2/14/2020	84.56
					170.47 *
DUNCAN PARNELL, INC.	Annual Maintenance - Geocomm	GPS OFFICE UPDATE	908971	1/09/2020	312.65
					312.65 *
				TOTAL	850.00
					850.00 *
					1,793.11

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ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 032302 *** Rescue Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Rescue Services ***					
ELAN CORPORATE PAYMENT SYS	Training	HOTEL/SCHRUM/FIRE CO	02/14/2020	2/14/2020	443.64
ELAN CORPORATE PAYMENT SYS	Training	SCHRUM/CONF REGISTRA	02/14/2020	2/14/2020	370.00
					813.64 *
BOUND TREE MEDICAL, LLC	Medical Supplies	MEDICAL SUPPLIES	83499941	2/06/2020	207.18
AIRGAS, INC.	Medical Supplies	OXYGEN COURTHOUSE	9098177107	2/11/2020	114.09
AIRGAS, INC.	Medical Supplies	OXYGEN COURTHOUSE	9098177108	2/11/2020	45.93
					367.20 *
WEST POINT FORD	Vehicle Maintenance	OIL CHG/ALIGNMENT	23590	2/04/2020	269.33
WHITMORE CHEVROLET	Vehicle Maintenance	RPLC THERMOSTATS	CTCS84190	2/19/2020	694.02
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	CABLE TIE/-25WWS	328417	1/16/2020	29.06
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	FAN	329057	1/24/2020	162.13
ADVANCE AUTO PARTS	Vehicle Maintenance	HEADLIGHT	7815003221851	2/01/2020	13.99
ADVANCE AUTO PARTS	Vehicle Maintenance	WHEEL NUT & HD LIGHT	7815004823008	2/17/2020	24.98
ADVANCE AUTO PARTS	Vehicle Maintenance	CREDIT/RETURN	7815004831430	2/17/2020	2.99-
PHILIPS HEALTHCARE	Vehicle Maintenance	SERVICE MONITORS	943354104	11/22/2019	1,560.00
ROBERT G. ALLEY, INC.	Vehicle Maintenance	RPLC TIRES	11786	2/04/2020	813.00
ROBERT G. ALLEY, INC.	Vehicle Maintenance	ROTATE/BAL TIRES	11815	2/10/2020	35.00
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	REPLACE BELT	02/14/2020	2/14/2020	68.55
					3,667.07 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	580445	2/17/2020	817.49
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	02/14/2020	2/14/2020	38.60
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	02/14/2020	2/14/2020	39.10
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	02/14/2020	2/14/2020	35.78
					930.97 *
INNOVATIVE IMAGES CUSTOM	Uniforms	UNIFORM SHIRTS	6323	5/06/2019	178.20
INNOVATIVE IMAGES CUSTOM	Uniforms	UNIFORM SHIRTS	6590	2/11/2020	760.44
TINA R AMMONS	Uniforms	REIMBURSEMENTS	02/14/20	2/14/2020	15.00
TINA R AMMONS	Uniforms	REIMBURSEMENTS	02/14/20	2/14/2020	16.00
					969.64 *
TOTAL					6,748.52

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ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 032400 *** Radio Communications ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Radio Communications ***					
DOMINION ENERGY VIRGINIA	Electrical Services	COURTHOUSE TOWER	7646266440	2/07/2020	376.79
RAPPAHANNOCK ELECTRIC	Electrical Services	224 LAKE POND ROAD	114292001	2/13/2020	347.02
RAPPAHANNOCK ELECTRIC	Electrical Services	490 CANTERBURY ROAD	114292002	2/18/2020	249.90
RAPPAHANNOCK ELECTRIC	Electrical Services	8786 NEWTOWN ROAD	114292003	2/14/2020	400.57
QUARLES PETROLEUM, INC	Generator Fuel	PROPANE/SHACKLEFORDS	97997	2/03/2020	1,374.28 *
					186.67
HARRIS CORPORATION	Radio Equipment	RADIOS	93338125	2/12/2020	186.67 *
					9,200.00
					9,200.00 *
CARTER MACHINERY CO, INC	Maintenance Contracts - Genera	SERVICE GENERATOR	0675637	1/20/2020	318.71
CARTER MACHINERY CO, INC	Maintenance Contracts - Genera	SERVICE GENERATOR	0675936	1/20/2020	318.71
CARTER MACHINERY CO, INC	Maintenance Contracts - Genera	SERVICE GENERATOR	0675938	1/20/2020	318.71
CARTER MACHINERY CO, INC	Maintenance Contracts - Genera	SERVICE GENERATOR	0675939	1/20/2020	318.71
CARTER MACHINERY CO, INC	Maintenance Contracts - Genera	SERVICE GENERATOR	0675940	1/20/2020	361.24
CARTER MACHINERY CO, INC	Maintenance Contracts - Genera	SERVICE GENERATOR	0675941	1/20/2020	318.71
CARTER MACHINERY CO, INC	Maintenance Contracts - Genera	SERVICE GENERATOR	0675942	1/20/2020	318.71
					2,273.50 *
JAMES RIVER AIR	Maint Contract - Shelter HVAC	SERVICE MAINT/HVAC	C217187	3/01/2020	546.00
SBA TOWERS, INC.	Tower Rent - Shacklefords Site	TOWER RENT	IN30503755	3/01/2020	546.00 *
					5,478.81
					5,478.81 *
					19,059.26
				TOTAL	

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ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 034500 *** Building Inspections ***

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Building Inspections ***				
RICOH USA, INC.	Lease of Equipment - Copier	COPIER LEASE	9028142716	2/15/2020	147.81
					147.81 *
ELAN CORPORATE PAYMENT SYS	Convention & Education	HOTEL/VBCOA EVENT	02/14/2020	2/14/2020	145.23
					145.23 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	435277723001	1/29/2020	37.99
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	436520390001	1/30/2020	26.24
AMAZON CAPITAL SERVICES	Office Supplies	UPRIGHT ROLL FILE	1XMP-PJQ4-GXFK	1/24/2020	88.90
					153.13 *
				TOTAL	446.17

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ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035100 *** Animal Control ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
ATLANTIC COMMUNICATIONS	*** Animal Control *** Vehicle Maintenance	REPAIR BODY CAMERA	201608	1/31/2020	95.00
GALL'S LLC	Uniforms & Wearing Apparel	BALLISTIC VEST	014726338	1/10/2020	95.00 *
GALL'S LLC	Uniforms & Wearing Apparel	UNIFORMS	014863159	1/27/2020	662.00
					88.06
					750.06 *
				TOTAL	845.06

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ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035300 *** Medical Examiner ***

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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
TREASURER OF VIRGINIA	Medical Examiner Fee	MEDICAL EXAMINER	01/08/20	1/08/2020	20.00
				TOTAL	20.00 *

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ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035500 *** Emergency Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
ELAN CORPORATE PAYMENT SYS	*** Emergency Services *** Postage	RETURN ITEM/RESCUE S	02/14/2020	2/14/2020	19.05
OFFICE DEPOT	Office Supplies	BATTERIES & FOLDERS	424357512001	1/07/2020	19.05 *
ELAN CORPORATE PAYMENT SYS	Office Supplies	EMS SUPPLIES	02/14/2020	2/14/2020	7.61
					46.37
					53.98 *
ELAN CORPORATE PAYMENT SYS	Recruitment and Retention	EMS PENS	02/14/2020	2/14/2020	193.18
					193.18 *
				TOTAL	266.21

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ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 042600 *** Refuse Control/VPPSA ***

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
VIRGINIA PENINSULA PUBLIC	Administrative Services	LANDFILL ADMIN FEE	26964	2/14/2020	526.00
				TOTAL	526.00 *
					526.00

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ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043200 *** General Properties ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** General Properties ***					
JAMES RIVER AIR	Repairs & Maintenance	RPLC MINI-SPLIT	J48912	2/13/2020	2,925.00
JAMES RIVER AIR	Repairs & Maintenance	REPAIR LINE LEAK	S154539	1/31/2020	1,096.00
BFPE INTERNATIONAL	Repairs & Maintenance	NEW EXT & BATTERIES	2440667	1/31/2020	979.16
DOMINION ENERGY VIRGINIA	Electrical Services	CIRCUIT COURT	1803982501 2/20	2/07/2020	5,000.16 *
RUTHERFORD SUPPLY	Janitorial Supplies	CLEANING SUPPLIES	1141023	2/06/2020	501.67 *
TINA R AMMONS	Janitorial Supplies	REIMBURSEMENTS	02/14/20	2/14/2020	434.67
ELAN CORPORATE PAYMENT SYS	Vehicle & Equipment Supplies	PARTS/GROUNDS TRUCK	02/14/2020	2/14/2020	56.86
ELAN CORPORATE PAYMENT SYS	Vehicle & Equipment Supplies	PARTS/GROUNDS TRUCK	02/14/2020	2/14/2020	491.53 *
ELAN CORPORATE PAYMENT SYS	Vehicle & Equipment Supplies	FUEL PUMP/GROUNDS TR	02/14/2020	2/14/2020	390.62
360 HARDWARE	Building Supplies	SUPPLIES	11001 01/20	1/31/2020	62.12
360 HARDWARE	Building Supplies	SUPPLIES	11001 01/20	1/31/2020	58.31
HORNS MIDDLESEX ACE HARDWA	Building Supplies	LIGHTBULBS	25530/2	2/21/2020	511.05 *
ELAN CORPORATE PAYMENT SYS	Building Supplies	CONCRETE DRILL BIT	02/14/2020	2/14/2020	26.30
JAMES RIVER AIR	HVAC System - Admin Building	SERVICE MAINT/HVAC	C217187	3/01/2020	208.53 *
LAMB EXTERMINATING	Pest Control	PEST CONTROL	53843	1/31/2020	2,766.00
SOUTH BAY COMMUNICATIONS	Phone System	PHONE SYSTEM MAINT	33233	2/24/2020	2,766.00 *
TOTAL					315.00 *
					3,492.01
					3,492.01 *
					13,285.95

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ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043300 *** Marriott School Facility ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
JAMES RIVER AIR	*** Marriott School Facility ***	SERVICE MAINT/HVAC	C217187	3/01/2020	455.00
LAMB EXTERMINATING	Repairs & Maintenance	PEST CONTROL	53843	1/31/2020	65.00
	Repairs & Maintenance			TOTAL	520.00 *

2/29/2020
AP375
FUND # - 100

FROM DATE- 3/09/2020
TO DATE- 3/09/2020

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 071500 *** Mattaponi Pier ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DOMINION ENERGY VIRGINIA	*** Mattaponi Pier *** Electrical Service	PIER	3013039916 2/20	2/06/2020	73.85
CHURCH VIEW SEPTIC	Operating Expenses	TOILET/PIER	39536	2/10/2020	70.00 *
				TOTAL	143.85

2/29/2020
AP375
FUND # - 100

FROM DATE- 3/09/2020
TO DATE- 3/09/2020

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 073200 *** Public Library ***

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
JAMES RIVER AIR	*** Public Library *** Repairs & Maintenance	SERVICE MAINT/HVAC	C217187	3/01/2020	364.00
				TOTAL	364.00 * 364.00

2/29/2020
AP375
FUND # - 100

FROM DATE- 3/09/2020
TO DATE- 3/09/2020

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081100 *** Planning Commission ***

PAGE 29

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
VIRGINIA MEDIA	*** Planning Commission *** Advertising	PUBLIC HEARING ADS	014598185000	1/30/2020	116.70 116.70 * 116.70
				TOTAL	

2/29/2020
AP375
FUND # - 100

FROM DATE- 3/09/2020
TO DATE- 3/09/2020

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081402 *** Zoning Administrator ***

PAGE 30

<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
RICOH USA, INC.	*** Zoning Administrator *** Lease of Equipment - Copier	COPIER LEASE	9028142716	2/15/2020	147.81
				TOTAL	147.81 *

2/29/2020
AP375
FUND # - 100

FROM DATE- 3/09/2020
TO DATE- 3/09/2020

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 082700 *** Wetlands Board ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VIRGINIA MEDIA	*** Wetlands Board *** Advertising	PUBLIC HEARING ADS	014598185000	1/30/2020		360.68	
				TOTAL		360.68	*

2/29/2020
 AP375
 FUND # - 100

FROM DATE- 3/09/2020
 TO DATE- 3/09/2020

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 091400 *** Contingency Fund ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Contingency Fund ***				
KING & QUEEN COUNTY	Miscellaneous Contingencies	MENTAL HLTH TRAINING	2/3/20	2/03/2020	379.84
AMAZON CAPITAL SERVICES	Miscellaneous Contingencies	OIL SPILL PADS	1GTP-HD7-KL44	2/16/2020	86.47
SHRED-IT USA, LLC	Miscellaneous Contingencies	SHRED/RECORDS PURGE	8129238604	2/22/2020	1,117.32
				TOTAL	1,583.63 *
				FUND TOTAL	109,979.27

2/29/2020 FROM DATE- 3/09/2020
 AP375 TO DATE- 3/09/2020
 FUND # - 210 EXPENDITURES - COURT SECURITY FUND

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
GALL'S LLC	UNIFORMS COURT SECURITY	UNIFORMS	014514602	12/13/2019	58.00
GALL'S LLC	UNIFORMS COURT SECURITY	BALLISTIC VEST	014621031	12/27/2019	662.00
GALL'S LLC	UNIFORMS COURT SECURITY	UNIFORM PATCHES	014740898	1/13/2020	300.00
				TOTAL	1,020.00 *
				FUND TOTAL	1,020.00

2/29/2020
AP375
FUND # - 221 Expenditures

FROM DATE- 3/09/2020
TO DATE- 3/09/2020

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031800

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
CDW-GOVERNMENT, INC	E-Summons Software	E-TICKET PRINTERS	WNT2870	1/24/2020	1,215.90
				TOTAL	1,215.90 *
				FUND TOTAL	1,215.90

2/29/2020 FROM DATE- 3/09/2020
 AP375 TO DATE- 3/09/2020
 FUND # - 224 Expenditures

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031800

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
JOHN DEERE FINANCIAL	Supplies	DOG FOOD & BEDDING	G198732	2/01/2020	161.52
AYLETT ANIMAL HOSPITAL	Supplies	TYSON MEDICATION	188001	2/01/2020	197.80
				TOTAL	359.32 *
				FUND TOTAL	359.32

2/29/2020
AP375
FUND # - 301

FROM DATE- 3/09/2020
TO DATE- 3/09/2020

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 094100

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
DOMINION LOCK & SECURITY	Radio System Project	REPLACE TOWER LOCKS	190905-006	10/28/2019	4,845.87 4,845.87 *
HARRIS CORPORATION	Sheriff's Dept. Vehicles	RADIOS	93338125	2/12/2020	13,800.00 13,800.00 *
				TOTAL	18,645.87
				FUND TOTAL	18,645.87

2/29/2020
 AP375
 FUND # - 513

FROM DATE- 3/09/2020
 TO DATE- 3/09/2020

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043400

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
RIVERSTREET NETWORKS	Other Operating Supplies	RADIOS & CABLE	INV-1223	1/14/2020	1,085.00
				TOTAL	1,085.00 *
				FUND TOTAL	1,085.00
				TOTAL DUE	132,305.36

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____

January 2020 School Fund Revenue

REVENUE DETAIL:

School Operating (Fund 231)	1/15/2020	1/31/2020	Total
Miscellaneous/Local:			
Refunds			\$0.00
Erate			\$0.00
Insurance Adjustments			\$0.00 3-231-18990-0010
Sale of Buses			\$0.00
Sale of Equipment			\$0.00
Tuition - Day School			\$0.00 3-231-16120-0001
Donations			\$0.00
Other Funds		\$25.00	\$25.00 3-231-18990-0012
Student Fees			\$0.00 3-231-18990-0014
Local/Miscellaneous	\$0.00	\$25.00	\$25.00

State

Grants:

Homebound/Special Education			\$0.00 3-231-24020-0046
At-Risk 4-Year Olds (Pre-School Initiative)		\$4,468.81	\$4,468.81 3-231-24020-0081
Subtotal - State Grants	\$0.00	\$4,468.81	\$4,468.81

Non-Grants:

At-Risk			\$0.00 3-231-24020-0065
At-Risk	\$4,189.54	\$9,506.90	\$13,696.44 3-231-24020-0065
Basic State Aid	\$100,972.84	\$100,972.83	\$201,945.67 3-231-24020-0002
ISAEP		\$762.44	
Compensation Supplements	\$6,952.08	\$6,952.09	\$13,904.17 3-231-24020-0011
Early Reading Intervention		\$2,037.56	\$2,037.56 3-231-24020-0028
English as a Second Language-SOQ	\$288.54	\$288.54	\$577.08 3-231-24030-0009
Foster Care			\$0.00
Gifted Education	\$916.71	\$916.71	\$1,833.42 3-231-24020-0007
Group Life	\$458.38	\$458.37	\$916.75 3-231-24020-0041
Instructional Retirement	\$15,126.00	\$15,126.00	\$30,252.00 3-231-24020-0023
Instructional Social Security	\$6,856.34	\$6,856.33	\$13,712.67 3-231-24020-0021
K-3 Class-Size Reduction		\$13,611.09	\$13,611.09 3-231-24020-0075
Lottery Per Pupil		\$15,540.80	\$15,540.80 3-231-24020-0033
Mentor Teachers			\$0.00 3-231-24020-0091
Industry Certification			\$0.00
Remediation, Prevention, Intervention	\$3,857.88	\$3,857.87	\$7,715.75 3-231-24020-0008
Project Graduation		\$317.09	\$317.09 3-231-24040-0045
Remedial Summer School			\$0.00 3-231-24020-0004
SOL Algebra		\$539.31	\$539.31 3-231-24040-0005
Special Education	\$25,840.25	\$25,840.25	\$51,680.50 3-231-24020-0012
State Sales Tax	\$45,646.79	\$45,646.79	\$91,293.58 3-231-24030-0008
Technology			\$0.00 3-231-24020-0088
Textbook-funded by Lottery/SOQ	\$1,923.04	\$1,923.04	\$3,846.08 3-231-24020-0014
CTE Certification funds			\$0.00
Vocational Education	\$3,838.79	\$3,838.79	\$7,677.58 3-231-24020-0017

Vocational Education (CAT)			\$0.00
Enrollment Loss			\$0.00 3-231-24020-0010
Regional Special Education	\$1,211.08	\$1,211.08	\$2,422.16 3-231-24020-0038
School Security Grant			
	\$218,078.26	\$256,203.88	\$474,282.14

Federal

Grants:

21st Century			\$0.00 3-231-33084-0395
Gear Up		\$3,233.86	\$3,233.86 3-231-33084-0334
Miscellaneous			\$0.00
Perkins III			\$0.00
Title I, Part A	\$16,542.59		\$16,542.59 3-231-33084-0010
Title II - A	\$6,522.69		\$6,522.69 3-231-33084-0067
Title III			\$0.00
Title IV	\$861.00		\$861.00 3-231-33084-0086
Title VI,Part B:Six-B Flow Special Ed	\$22,173.55		\$22,173.55 3-231-33084-0027
Title VI,Part B:Six-B Flow Special Ed PreSchool	\$524.50		\$524.50 3-231-33084-0173
			\$0.00
Subtotal - Federal Grants	\$46,624.33	\$3,233.86	\$49,858.19

Federal Non-Grants:

Medicaid	\$2,654.88	\$2,917.90	\$5,572.78 3-231-33099-0005
ROTC		\$5,417.12	\$5,417.12 3-231-33099-0001
Subtotal - Federal Non Grants	\$2,654.88	\$8,335.02	\$10,989.90

Total School Operating	\$267,357.47	\$272,266.57	\$539,624.04
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King and Queen County Public Schools

Dr. Carol B. Carter, Ed.D, Division Superintendent
P.O. Box 97 · King and Queen Courthouse, Virginia 23085
Phone: (804) 785-5981
Fax: (804) 785-5686

To: King and Queen County Board of Supervisors
Tom Swartzwelder, County Administrator

From: Carol B. Carter, Ed.D., Division Superintendent
Emma L. Hundley, Director of Budget and Finance

Date: February 28, 2020

Re: Budget Amendments

The Board of Supervisors were gracious to appropriate an additional \$95,000 in July 2019 to the schools to help cover the cost of health insurance.

The School Board respectfully requests an amendment to the FY 2020 budget as follows:

Local Revenue increase	
Health Insurance	\$95,000
Expenditure Offset	
61000 Instruction	\$49,934
62000 Admin./Attend./Health	\$7,912
63000 Transportation	\$6,504
64000 Operations & Maint.	\$20,650
67000 Fund Transfer	\$5,000 (for Food Service)
68000 Technology	\$5,000

We will be available at the meeting or in advance to answer any questions you may have.
Thank you in advance for your support of our school division.

**King and Queen County Public Schools
FY 2020 Requested Operating Fund Budget Amendment**

Revenue	Approved FY 2020 Budget	Health Insurance	Requested Amended FY 2020 Budget
Misc. Local	74,000	-	74,000
County Contribution	4,202,176	95,000	4,297,176
State	5,871,136	-	5,871,136
Federal	612,932	-	612,932
	<u>10,760,244</u>	<u>95,000</u>	<u>10,855,244</u>

Expenditures

61000 - Instruction	7,477,428	49,934	7,527,362
62000 - Admin./Attend./Health	731,762	7,912	739,674
63000 - Transportation	1,007,484	6,504	1,013,988
64000 - Operations & Maint.	968,128	20,650	988,778
67000 - Fund Transfer	-	5,000	5,000
68000 - Technology	575,442	5,000	580,442
	<u>10,760,244</u>	<u>95,000</u>	<u>10,855,244</u>

Revenue Account	Description	
3-231-041050-0100	Transfer from General Fund	95,000
Expense Accounts	Description	
4-231-061100-2300-200-100	KQES Reg Instr. HMP Benefits	11,210
4-231-061100-2300-250-100	LMES Reg Instr. HMP Benefits	14,546
4-231-061100-2300-300-100	CHS Reg Instr. HMP Benefits	12,649
4-231-061100-2300-250-200	LMES SPED Instr. HMP Benefits	5,380
4-231-061410-2300-300-100	CHS Office Principal HMP Benefits	6,149
		<u>49,934</u>
4-231-062120-2300-900	Superintendent HMP Benefits	1,000
4-231-062160-2300-900	Fiscal Services HMP Benefits	5,912
4-231-062210-2300-900	Attendance HMP Benefits	1,000
		<u>7,912</u>
4-231-063200-2300-900	Transporation HMP Benefits	6,504
4-231-064200-2300-900	Building Services HMP Benefits	13,800
4-231-064300-2300-900	Ground Services HMP Benefits	6,850
		<u>20,650</u>
4-231-067200-9302-900	Fund Transfer (for Food Service)	5,000
4-231-068100-2300-900	Technology HMP Benefits	5,000
		<u>95,000</u>

**King and Queen County Public Schools
January 31, 2020 Cash Financial Report**

Operating Fund

REVENUE

	BUDGET	ACTUAL YTD	ENCUMBERED	BALANCE	
Revenue:					
County Contribution	\$ 4,202,176	\$ 3,797,176.00	\$	\$ 500,000.00	90.4%
Miscellaneous Local	74,000	27,696.54		46,303.46	37.4%
State Funds	5,871,136	2,959,123.60		2,912,012.40	50.4%
Federal Funds	<u>612,932</u>	<u>267,329.15</u>		<u>345,602.85</u>	43.6%
TOTAL	\$ <u>10,760,244</u>	\$ <u>7,051,325.29</u>	\$	\$ <u>3,803,918.71</u>	65.5%

EXPENDITURE

Category:	BUDGET	ACTUAL YTD	ENCUMBERED	BALANCE	
Instruction	\$ 7,477,428	\$ 3,569,560.46	18,059.82	\$ 3,889,807.72	47.7%
Admin./Attend./Health	743,362	453,377.33	1,414.13	288,570.54	61.0%
Transportation	995,884	505,659.60	304.65	489,919.75	50.8%
Operation and Maintenance	968,128	563,232.81	9,711.15	395,184.04	58.2%
Debt Service/Fund Transfer					
Technology	<u>575,442</u>	<u>276,251.46</u>	<u>9,611.40</u>	<u>289,579.14</u>	48.0%
TOTAL	\$ 10,760,244	\$ 5,368,081.66	\$ 39,101.15	\$ 5,353,061.19	49.9%
Grand Total Operating Fund	\$ <u>10,760,244</u>	\$ <u>5,368,081.66</u>	\$ <u>39,101.15</u>	\$ <u>5,353,061.19</u>	

Food Service Fund

	BUDGET	ACTUAL YTD	ENCUMBERED	BALANCE	
Revenue:					
Miscellaneous local	\$ 85,000	40,550.23	\$	\$ 44,449.77	47.7%
State Funds	3,133	3,143.70		(10.70)	100.3%
Federal Funds	271,230	108,893.48		8.25	40.1%
Interest		16.85			
Transfer from School Fund				<u>0.00</u>	
TOTAL	\$ <u>359,363</u>	\$ <u>152,604.26</u>	\$	\$ <u>44,447.32</u>	42.5%

Food Services	\$ <u>359,363</u>	\$ <u>165,065.76</u>	\$	\$ <u>194,297.24</u>	45.9%
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December School Food Federal Reimbursement	29771.76
December School Food Deposits posted to January	<u>257.10</u>
	30028.86

AP Batch
February 2020

2/14/2020
 AP375
 FUND # - 232

FROM DATE- 2/14/2020
 TO DATE- 2/14/2020

ACCOUNTS PAYABLE LIST
 KING & QUEEN SCHOOLS
 DEPT # - 016120

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
TASHIANNA GARLICK	School Food Sales	MEAL ACCOUNT REFUND	REFUND20-001	1/23/2020	36.70
				TOTAL	36.70 *
			FUND TOTAL		36.70

2/14/2020
 AP375
 FUND # - 231

FROM DATE- 2/14/2020
 TO DATE- 2/14/2020

ACCOUNTS PAYABLE LIST
 KING & QUEEN SCHOOLS
 DEPT # - 061100 ** Classroom Instruction **

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DEPT # - 061100 ** Classroom Instruction **					
K12 MANAGEMENT	** Elementary KQES ** Purchased Services	CUST VAVA K&Q	200053195	1/22/2020	28,996.80
COMDATA	Travel - Title I	PAYPAL VSRA	Z00082225AS	1/08/2020	28,996.80 *
COMDATA	Instructional Materials	AMAZON	84882SBO	1/29/2020	270.00-
WALMART COMMUNITY/RFCSLLC	Materials & Supplies		002900071676	1/29/2020	138.45
WALMART COMMUNITY/RFCSLLC	Materials & Supplies		002900315531	1/29/2020	138.45 *
COMDATA	Instructional Materials	WISCONSIN CENTER	383304AS	1/09/2020	9.20
THERAPY RESOURCES, INC.	Therapy Services	THERAPY SERVICES	0631	1/31/2020	48.68
THERAPY RESOURCES, INC.		THERAPY SERVICES	0631	1/31/2020	57.88 *
THERAPY RESOURCES, INC.	Purchased Services	THERAPY SERVICES	0631	1/31/2020	34.33
ALLIED INSTRUCTIONAL	Purchased Services	VISION/HEARING	DB085945	1/31/2020	34.33 *
SCHOOL FOOD SERVICE		ECSE SNACKS	JAN20-ECSE	2/04/2020	4,776.61
JUDY SOUTH	Travel	REIMBURSEMENT	JSOU-11520	1/31/2020	4,776.61 *
COMDATA		MARRIOTT NORFOLK	224387SBO	1/19/2020	652.74
COMDATA		EB VCASE SPRING CONF	56900SBO	1/16/2020	652.74 *
COMDATA		WALMART	250744SBO	1/30/2020	6,509.77
K12 MANAGEMENT	** Elementary LMES ** Purchased Services	CUST VAVA K&Q	200053195	1/22/2020	112.50
WOMEN EDUCATION LEADERS	Travel	KQES REGISTRATION	252	1/21/2020	6,622.27 *
COMDATA	Instructional Materials	WISCONSIN CENTER	383304AS	1/09/2020	30.08
COMDATA	Instructional Materials	AMAZON	188897SBO	1/28/2020	30.08 *
COMDATA	Instructional Materials	AMAZON	562123SBO	1/29/2020	24.18
LAKESHORE LEARNING	Instructional Materials	CUST 150849	1933630120	1/14/2020	24.18 *
REALLY GOOD STUFF, LLC	Instructional Materials	ACCT 9199350	7181605	2/04/2020	110.02
SCHOOL SPECIALTY, INC.	Instructional Materials	CUST 446531	308103489393	1/24/2020	175.00
LEARNING A-Z	Instructional Materials	CUST 1510731	2227043	2/03/2020	285.02 *
TEACHER SYNERGY, LLC	Instructional Materials	QUOTE ID 166432	109871760	1/28/2020	80.54
THERAPY RESOURCES, INC.	Therapy Services	THERAPY SERVICES	0631	1/31/2020	80.54 *

2/14/2020
 AP375
 FUND # - 231

FROM DATE- 2/14/2020
 TO DATE- 2/14/2020

ACCOUNTS PAYABLE LIST
 KING & QUEEN SCHOOLS
 DEPT # - 061100 ** Classroom Instruction **

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
THERAPY RESOURCES, INC.		THERAPY SERVICES	0631	1/31/2020	652.73		
THERAPY RESOURCES, INC.	Purchased Services	THERAPY SERVICES	0631	1/31/2020	6,509.77	*	
SCHOOL FOOD SERVICE		ECSE SNACKS	JAN20-ECSE	2/04/2020	14.10		
COMDATA		MARRIOTT NORFOLK	224387SBO	1/19/2020	110.02		
COMDATA		EB VCASE SPRING CONF	56900SBO	1/16/2020	175.00		
COMDATA		WPY VA ASSOC.	85093SBO	1/28/2020	285.02	*	
COMDATA		WALMART	102166SBO	1/06/2020	430.00	*	
					38.64	*	
	** Secondary CHS **						
YOUNG AUDIENCES OF VIRGINIA	Purchased Services	CENTRAL HIGH SCH	15783	1/15/2020	252.42		
THE COLLEGE BOARD	Purchased Services	CUST 36507	ES92234642	1/13/2020	252.42	*	
K12 MANAGEMENT	Purchased Services	CUST VAVA K&Q	200053195	1/22/2020	1,089.00	*	
COMDATA	Instructional Materials	AMAZON	194316SBO	1/30/2020	302.05	*	
COMDATA	Instructional Materials	AMAZON	194666SBO	1/30/2020	22.84		
COMDATA	Instructional Materials	AMAZON	20372SBO	1/02/2020	56.64		
COMDATA	Instructional Materials	EAI EDUCATION	227862SBO	1/03/2020	42.57		
COMDATA	Instructional Materials	WISCONSIN CENTER	383304AS	1/09/2020	179.95		
COMDATA	Instructional Materials	AMAZON	398175SBO	1/31/2020	34.34		
COMDATA	Instructional Materials	AMAZON	69456SBO	1/03/2020	32.99		
COMDATA	Instructional Materials	AMAZON	85304SBO	1/30/2020	16.22		
COMDATA	Instructional Materials	AMAZON	85770SBO	1/30/2020	19.95		
COMDATA	Instructional Materials	AMAZON	85955SBO	1/30/2020	44.25		
LOWE'S	Instructional Materials	AMAZON	985881	1/21/2020	10.38		
POSITIVE PROMOTIONS	Instructional Materials	CUST 00255141-20	06483321	2/04/2020	220.33		
B.W. WILSON	Instructional Materials	CUST 51156400	2442444	1/08/2020	260.69		
					1,219.80	*	
THERAPY RESOURCES, INC.	Therapy Services	THERAPY SERVICES	0631	1/31/2020	2,160.95	*	
THERAPY RESOURCES, INC.	Purchased Services	THERAPY SERVICES	0631	1/31/2020	2,388.31	*	
COMDATA	Materials and Supplies	AMAZON	87166SBO	1/09/2020	3,254.88	*	
CAREER AND TECHNICAL	Purchased Services - ISAEP	CONTRACT 1698	3252	1/27/2020	289.00	*	
RAPPAHANNOCK COMMUNITY	Purchased Services - ISAEP	ID 17924	403	2/04/2020	7.00		
HAIR FASHIONS SALON AND	Purchased Services - ISAEP	COSMETOLOGY CLASS	030	1/31/2020	333.00		
COMDATA		TRACTOR SUPPLY	475514SBO	1/20/2020	2,512.50	*	
COMDATA		TRACTOR SUPPLY	501074SBO	1/21/2020	62.86		
CDI COMPUTERS DEALERS, INC		CUST KINDIS06	790765	1/20/2020	45.50		
					4,578.00	*	
					4,686.36	*	

2/14/2020
 AP375
 FUND # - 231

FROM DATE- 2/14/2020
 TO DATE- 2/14/2020

ACCOUNTS PAYABLE LIST
 KING & QUEEN SCHOOLS
 DEPT # - 061100 ** Classroom Instruction **

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
COMDATA	Instructional Materials	TRACTOR SUPPLY	475512SBO	1/20/2020	104.50
RICHMOND PUBLIC SCHOOLS	Gifted and Talented PYMNT to J	LUNCH PROGRAM	DEC2019	1/25/2020	104.50 *
RICHMOND PUBLIC SCHOOLS	Gifted and Talented PYMNT to J	LUNCH PROGRAM	JAN2020	1/25/2020	72.25
					102.45
					174.70 *
SCHOOL FOOD SERVICE		VPI SNACKS	JAN20-VPI	2/04/2020	434.28
					434.28 *
				TOTAL	102,943.03
DEPT # - 061210					
COMDATA	Travel	VA SCH COUNSELOR	387974SBO	1/14/2020	80.00
COMDATA	Travel	PESI, INC.	399944SBO	1/14/2020	219.99
					299.99 *
COMDATA	Travel	PESI, INC.	441009SBO	1/23/2020	219.99
					219.99 *
				TOTAL	519.98
DEPT # - 061310					
WOMEN EDUCATION LEADERS	Travel	KQES REGISTRATION	252	1/21/2020	98.33
					98.33 *
SCHOOL LEADERSHIP	Travel	ORDER 53886 (4)	366	6/14/2019	200.00
					200.00 *
BEST PROMOTIONAL PRODUCTS	Materials and Supplies	EST 3274	3935	2/10/2020	180.01
					180.01 *
COMDATA	Travel	MARRIOTT NORFOLK	224387SBO	1/19/2020	120.98
WOMEN EDUCATION LEADERS	Travel	KQES REGISTRATION	252	1/21/2020	98.33
					219.31 *
WOMEN EDUCATION LEADERS	Travel	KQES REGISTRATION	252	1/21/2020	98.33
					98.33 *
SCHOOL LEADERSHIP	Travel	ORDER 53886 (4)	366	6/14/2019	200.00
					200.00 *
BEST PROMOTIONAL PRODUCTS	Materials and Supplies	EST 3274	3935	2/10/2020	180.01
					180.01 *
COMDATA	Travel	MARRIOTT NORFOLK	224387SBO	1/19/2020	120.98
WOMEN EDUCATION LEADERS	Travel	KQES REGISTRATION	252	1/21/2020	98.33
					219.31 *
WOMEN EDUCATION LEADERS	Travel	KQES REGISTRATION	252	1/21/2020	98.34
					98.34 *
SCHOOL LEADERSHIP	Travel	ORDER 53886 (4)	366	6/14/2019	400.00

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 KING & QUEEN SCHOOLS
 DEPT # - 061310

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
VASS	Travel	REGISTRATION (3)	5485	10/25/2019	630.00
POQUOSON CITY PUBLIC SCHOO	Travel	REGISTRATION	104	1/27/2020	10.00
BEST PROMOTIONAL PRODUCTS	Materials and Supplies	EST 3274	3935	2/10/2020	1,040.00 *
WOMEN EDUCATION LEADERS	Travel	KQES REGISTRATION	252	1/21/2020	179.98 *
					98.34 *
				TOTAL	2,811.96
DEPT # - 061320					
SPORTS CENTRE	Materials and Supplies	ACCT 2011-32	045440	1/30/2020	12.49
					12.49 *
FOLLETT SCHOOL SOLUTIONS	Materials and Supplies	CUST 43983	570373F	1/06/2020	15.98
FOLLETT SCHOOL SOLUTIONS	Materials and Supplies	CUST 43983	638461	1/28/2020	192.92
SPORTS CENTRE	Materials and Supplies	ACCT 2011-32	045440	1/30/2020	12.50
DEMCO, INC.	Materials and Supplies	CUST 450423999	6756508	1/22/2020	283.51
					504.91 *
COMDATA	Materials and Supplies	WALMART	443903SBO	1/17/2020	235.46
DEMCO, INC.	Materials and Supplies	CUST 811702911	6735654CR	12/09/2019	14.59-
DEMCO, INC.	Materials and Supplies	CUST 811702911	6749604	1/10/2020	33.94
				TOTAL	254.81 *
					772.21
DEPT # - 061410					
PAMELA PATE	Travel	REIMBURSEMENT	PPAT-012020	1/31/2020	5.20
WOMEN EDUCATION LEADERS	Travel	KQES REGISTRATION	252	1/21/2020	295.00
					300.20 *
WOMEN EDUCATION LEADERS	Travel	KQES REGISTRATION	252	1/21/2020	295.00
					295.00 *
BERNITA FAJARDO	Travel	REIMBURSEMENT	BFAJ-012020	1/31/2020	38.67
WOMEN EDUCATION LEADERS	Travel	KQES REGISTRATION	252	1/21/2020	295.00
					333.67 *
				TOTAL	928.87
DEPT # - 062110					
COUNTRY COURIER	** Board Services **	PUBLIC NOTICE	14193	1/22/2020	110.00
RAPPAHANNOCK TIMES	Advertising	CUST KQC005	2258	1/31/2020	48.00
	Advertising				158.00 *

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ACCOUNTS PAYABLE LIST
 KING & QUEEN SCHOOLS
 DEPT # - 062110

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
COMDATA	Travel	CHICK-FIL-A	245053CC	1/13/2020		17.04	
COMDATA	Miscellaneous	FOOD LION	434653AK	1/07/2020		17.04	*
COMDATA	Miscellaneous	EXXON-MOBIL/SCOTTS	556467AK	1/08/2020		10.00	
COMDATA	Miscellaneous	EXXON-MOBIL/SCOTTS	563168AK	1/14/2020		5.51	
D&K EMBROIDERY	Miscellaneous	ACCT 1472	6391	2/13/2020		17.52	
OFFICE DEPOT	Materials and Supplies	ACCT 37375211	433327896001	1/28/2020		178.36	
						211.39	*
						24.99	
						24.99	*
						411.42	
				TOTAL			

DEPT # - 062120

** Executive Administration **

COMDATA	Purchased Services	AMAZON PRIME	54469SBO	1/11/2020		79.00	
U.S. POSTAL SERVICE	Purchased Services	YEARLY BOX FEE	BOX 97 - 2020	2/01/2020		120.00	
DIAMOND SPRINGS	Purchased Services	ACCT 15250600-RVA	106152225	1/07/2020		29.40	
DIAMOND SPRINGS	Purchased Services	ACCT 15250600-RVA	3310231	1/10/2020		19.00	
SHRED-IT USA	Purchased Services	SITE 0013647364	ORDER8056940871	1/27/2020		62.34	
						309.74	*
MCGUIREWOODS LLP	Legal Services	LEGAL FEES	92263368-A	11/19/2020		8,216.00	
MCGUIREWOODS LLP	Legal Services	LEGAL FEES	92320683	1/21/2020		294.75	
MCGUIREWOODS LLP	Legal Services	LEGAL FEES	92320685	1/21/2020		163.80	
						8,674.55	*
PITNEY BOWES	Leases and Rentals	ACCT 0011482327	3310553808	1/29/2020		333.00	
COMDATA	Travel	JULEPS NEW SOUTHERN	127732CC	1/06/2020		42.54	
COMDATA	Travel	CHICK-FIL-A	245053CC	1/13/2020		8.52	
COMDATA	Travel	ALLIANZ TRAVEL INS.	35253SBO	1/13/2020		72.42	
COMDATA	Travel	DELTA	420977SBO	1/13/2020		536.40	
COMDATA	Travel	PARKING FEE RICH.	455796CC	1/13/2020		9.00	
WOMEN EDUCATION LEADERS	Travel	KQES REGISTRATION	252	1/21/2020		295.00	
						963.88	*
COMDATA	Miscellaneous	AMAZON	Z00173948SBO	1/17/2020		28.99	
COMDATA	Miscellaneous	AMAZON	100071SBO	1/18/2020		12.99	
COMDATA	Miscellaneous	VINNY'S	247046CC	1/28/2020		19.34	
COMDATA	Miscellaneous	DOLLAR TREE	494592AK	1/14/2020		13.00	
COMDATA	Miscellaneous	AMAZON	501213SBO	1/13/2020		12.63	
COMDATA	Miscellaneous	AMAZON	50748SBO	1/13/2020		58.92	
COMDATA	Miscellaneous	AMAZON	50921SBO	1/13/2020		79.93	
COMDATA	Miscellaneous	AMAZON	51014SBO	1/13/2020		14.29	
COMDATA	Miscellaneous	AMAZON	80763SBO	1/14/2020		28.99	
COMDATA	Miscellaneous	AMAZON	80913SBO	1/10/2020		38.27	
COMDATA	Miscellaneous	AMAZON	85011SBO	1/15/2020		13.99	
						263.36	*
COMDATA	Materials and Supplies	ADOBE SYSTEMS	131719SBO	1/14/2020		16.99	
BMS DIRECT, INC.	Materials and Supplies	CUST MW29	141810	1/15/2020		333.65	
						350.64	*
						10,895.17	
				TOTAL			

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ACCOUNTS PAYABLE LIST
 KING & QUEEN SCHOOLS
 DEPT # - 062120

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
DEPT # - 062140					
ADMIN PARTNERS, LLC	** Human Resources **	COMPLIANCE MONITOR	24111	1/31/2020	44.00
ADP, INC.	Purchased Services	CLIENT 716646	549214306	1/10/2020	211.35
ADP, INC.	Purchased Services	CLIENT 716646	551474003	2/07/2020	211.95
					467.30 *
COMDATA	Personnel Travel	PERC ED. FAIR	162234SBO	1/17/2020	450.00
COMDATA	Personnel Travel	WWW.LONGWOOD ED.	227369AS	1/17/2020	200.00
COMDATA	Personnel Travel	SYMPPLICITY CORP	55360AS	1/21/2020	175.00
					825.00 *
STAPLES BUSINESS CREDIT	Supplies	ACCT 10056227DC	7303488930-0-1	1/25/2020	29.98
					29.98 *
				TOTAL	1,322.28
DEPT # - 062160					
COMDATA	** Fiscal Services **	JULEPS NEW SOUTHERN	127732CC	1/06/2020	42.53
COMDATA	Travel	HILTON RICH.	87881SBO	1/07/2020	27.00
WOMEN EDUCATION LEADERS	Travel	KQES REGISTRATION	252	1/21/2020	295.00
					364.53 *
STAPLES BUSINESS CREDIT	Materials and Supplies	ACCT 10056227DC	7303488930-0-1	1/25/2020	29.98
					29.98 *
				TOTAL	394.51
DEPT # - 062230					
COMDATA	** Psychological **	NASP	504569SBO	1/28/2020	679.00
	Mileage				679.00 *
				TOTAL	679.00
DEPT # - 063200					
COUNTY WASTE LLC	** Vehicle Operation **	ACCT 01-0028881 0	3129586	2/02/2020	148.06
	Purchased Services				148.06 *
COMDATA	Miscellaneous	DMV WEST POINT	399511AK	1/22/2020	5.00
					5.00 *
				TOTAL	153.06
DEPT # - 063400					
AYLETT TIRE	** Vehicle Maintenance **	INSPECTION	0138022	1/17/2020	51.00
AYLETT TIRE	Purchased Services	INSPECTION	0138023	1/17/2020	20.00

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 KING & QUEEN SCHOOLS
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DEPT # - 064200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Building Services **					
COMDATA	Purchased Services	SCHEIDER LAB.	127923DC	1/08/2020	42.00
UNIFIRST CORPORATION	Purchased Services	ACCT 342028	288 1945403	1/14/2020	172.87
UNIFIRST CORPORATION	Purchased Services	ACCT 342026	288 1946744	1/17/2020	79.56
UNIFIRST CORPORATION	Purchased Services	ACCT 342028	288 1947536	1/21/2020	172.87
UNIFIRST CORPORATION	Purchased Services	ACCT 342028	288 1951785	2/04/2020	426.93
JAMES RIVER AIR	Purchased Services	ACCT 190786	A151759	1/31/2020	481.50
WATER PRO INC.	Purchased Services	WATER TESTING CHS	1052977	1/30/2020	125.00
WATER PRO INC.	Purchased Services	WATER TESTING KQES	1052990	1/30/2020	174.50
WATER PRO INC.	Purchased Services	WATER TESTING LMES	1052991	1/30/2020	174.50
STANLEY PEST CONTROL, INC.	Purchased Services	PEST TREATMENT CHS	9989768-799	2/03/2020	225.00
STANLEY PEST CONTROL, INC.	Purchased Services	PEST TREATMENT KQES	9989768-800	2/03/2020	185.00
STANLEY PEST CONTROL, INC.	Purchased Services	PEST TREATMENT LMES	9989768-801	2/03/2020	185.00
					2,444.73 *
DOMINION ENERGY VIRGINIA	Utilities		1866310004JA20	1/31/2020	7,231.70
DOMINION ENERGY VIRGINIA	Utilities		2867245454JA20	2/07/2020	8.90
DOMINION ENERGY VIRGINIA	Utilities		3045950007JA20	1/23/2020	3,845.06
DOMINION ENERGY VIRGINIA	Utilities		3564070005JA20	1/31/2020	98.18
DOMINION ENERGY VIRGINIA	Utilities		3584020006JA20	1/31/2020	336.92
DOMINION ENERGY VIRGINIA	Utilities		4094420009JA20	1/31/2020	1,279.80
DOMINION ENERGY VIRGINIA	Utilities		4104395001JA20	1/31/2020	332.98
DOMINION ENERGY VIRGINIA	Utilities		5123687104JA20	2/05/2020	85.85
DOMINION ENERGY VIRGINIA	Utilities		5784087503JA20	1/31/2020	487.03
DOMINION ENERGY VIRGINIA	Utilities		6078619084JA20	1/29/2020	21.05
DOMINION ENERGY VIRGINIA	Utilities		7274330005JA20	2/06/2020	70.81
DOMINION ENERGY VIRGINIA	Utilities		7724042507JA20	1/31/2020	16.63
DOMINION ENERGY VIRGINIA	Utilities		7784292505JA20	1/31/2020	316.10
QUARLES PETROLEUM, INC.	Utilities		335491	1/22/2020	953.86
QUARLES PETROLEUM, INC.	Utilities		3872	2/05/2020	1,970.31
QUARLES PETROLEUM, INC.	Utilities	ACCT 1051648	57362	1/20/2020	134.18
QUARLES PETROLEUM, INC.	Utilities		85966	1/30/2020	1,876.77
QUARLES PETROLEUM, INC.	Utilities		9637	2/07/2020	452.55
QUARLES PETROLEUM, INC.	Utilities	ACCT 1197278	9748	2/07/2020	254.46
QUARLES PETROLEUM, INC.	Utilities		97999	2/03/2020	168.43
					19,941.57 *
COMDATA	Communications	USPS	363129SBO	1/02/2020	7.60
COMDATA	Communications	THE UPS STORE	368803DC	1/22/2020	16.20
VERIZON	Communications	LMES	351-679-987JA20	1/21/2020	322.75
VERIZON	Communications	CHS	351-681-199JA20	1/12/2020	79.79
VERIZON	Communications	KQES	351-681-208FE20	2/03/2020	329.02
VERIZON	Communications	KQES	351-687-742JA20	1/31/2020	21.05
VERIZON	Communications	GARAGE	551-681-208FE20	1/31/2020	97.80
VERIZON	Communications	CHS	951-687-219JA20	1/31/2020	21.05
VERIZON WIRELESS	Communications	ACCT 305236197-00001	9847969265	2/09/2020	579.67
VERIZON BUSINESS	Communications	BILL PAYOR Y2777064	62804536	1/10/2020	70.76
					1,545.69 *

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ACCOUNTS PAYABLE LIST
 KING & QUEEN SCHOOLS
 DEPT # - 064200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
BANC OF AMERICA LEASING	Building Services - Rentals	ACCT 3039600	R09860	1/20/2020	109,742.32
					109,742.32 *
360 HARDWARE	Materials and Supplies	CUST 11003	100704703	1/10/2020	15.97
COMDATA	Materials and Supplies	WALMART	Z00151751SBO	1/15/2020	29.98-
COMDATA	Materials and Supplies	WALMART	Z00291161SBO	1/29/2020	14.99-
COMDATA	Materials and Supplies	WALMART	Z00291162SBO	1/29/2020	14.99-
COMDATA	Materials and Supplies	WALMART	228710SBO	1/14/2020	35.97
COMDATA	Materials and Supplies	AYLETT HOSE & FIT	234294DC	1/21/2020	193.43
COMDATA	Materials and Supplies	AMAZON	356899SBO	1/09/2020	259.90
COMDATA	Materials and Supplies	AMAZON	398265SBO	1/31/2020	106.44
COMDATA	Materials and Supplies	STEEL ENTERPRISES	491416SBO	1/14/2020	983.28
COMDATA	Materials and Supplies	STEEL ENTERPRISES	491418SBO	1/14/2020	983.28
FERGUSON ENTERPRISES, INC	Materials and Supplies	CUST 567953	6156671	1/21/2020	11.17
LOWE'S	Materials and Supplies		901709	1/14/2020	232.90
LOWE'S	Materials and Supplies		901872	1/16/2020	74.54
LOWE'S	Materials and Supplies	ACCT 9900637728 9	902109	1/03/2020	24.65
LOWE'S	Materials and Supplies		902691	1/27/2020	72.93
LOWE'S	Materials and Supplies		902694	1/21/2020	35.93
LOWE'S	Materials and Supplies		906430	1/29/2020	70.02
LOWE'S	Materials and Supplies		907161	1/14/2020	267.40
LOWE'S	Materials and Supplies		911338	1/29/2020	9.30-
LOWE'S	Materials and Supplies		916856	1/13/2020	13.76-
LOWE'S	Materials and Supplies		923942	1/10/2020	13.76
VIRGINIA AIR DISTRIBUTORS	Materials and Supplies	CUST 5945	11594483-FRT	12/18/2019	125.00
GRAINGER	Materials and Supplies	ACCT 830706156	9418891942	1/22/2020	152.12
ALWAYS BATTERIES, INC.	Materials and Supplies	8047855981	P23053969	1/09/2020	43.90
ALWAYS BATTERIES, INC.	Materials and Supplies	CENTRAL	P23543160	1/24/2020	117.80
ALWAYS BATTERIES, INC.	Materials and Supplies	CENTRAL	P23671955	1/28/2020	72.00
WEST POINT ACE HARDWARE	Materials and Supplies	CUST 5981	24925/2	1/21/2020	34.97
WEST POINT ACE HARDWARE	Materials and Supplies		24975/2	1/23/2020	102.07
WEST POINT ACE HARDWARE	Materials and Supplies		25032/2	1/27/2020	77.98
WEST POINT ACE HARDWARE	Materials and Supplies		25252/2	2/06/2020	126.93
WEST POINT ACE HARDWARE	Materials and Supplies		25334/2	2/11/2020	28.54
HOME DEPOT CREDIT SERVICE	Materials and Supplies	ACCT -4886	9060714	1/29/2020	41.81
AYLETT HOSE AND FITTINGS L	Materials and Supplies		2327	2/06/2020	291.25
CAPITAL ELECTRIC	Materials and Supplies	ACCT 231627	S039565254.001	1/29/2020	126.07
					4,638.99 *
				TOTAL	138,313.30

DEPT # - 064300

	** Grounds Services **				
CARNELL HENCE	Purchased Services	LAWN CARE	HENCE-FEB20	2/01/2020	1,300.00
CARNELL HENCE	Purchased Services	SPECIAL PROJECT	HENCE-01EX	1/23/2020	210.00
COUNTY WASTE LLC	Purchased Services	ACCT 01-0029129 3	3143116	2/10/2020	487.15
					1,997.15 *
LOWE'S	Materials and Supplies		923969	1/16/2020	36.31
					36.31 *
				TOTAL	2,033.46

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 KING & QUEEN SCHOOLS
 DEPT # - 064300

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DEPT # - 068100 Technology					
SESTITO TECHNOLOGY	Network & Internet Services	ERATE	20150088	2/08/2020	1,200.00
INW SOLUTIONS	Network & Internet Services	K&Q COUNTY SCHOOLS	CW2204	1/27/2020	28,597.56
FRONTLINE TECHNOLOGIES GRO	Network & Internet Services	ACCT 9024772	INVUS112011	1/31/2020	4,512.50
CDW GOVERNMENT	Repairs & Maintenance	CUST 1467771	WRK4314	2/03/2020	34,310.06 *
RICOH USA, INC.		ACCT 1249045	103298122	2/10/2020	1,790.00 *
COMDATA	Technology Supplies	AMAZON	81844SBO	1/28/2020	2,555.44 *
COMDATA	Software/Online Content (Non VP	ADOBE SYSTEMS	131719SBO	1/14/2020	33.99 *
COMDATA	Software/Online Content (Non VP	WEB NETWORK SOL.	319615SBO	1/05/2020	16.99
EXPLORE LEARNING	Software/Online Content (Non VP	CUST 1692719	2221822	1/21/2020	39.99
CDI COMPUTERS DEALERS, INC	Software/Online Content (Non VP	CUST KINDIS06	791404	1/22/2020	1,225.00
SHI INTERNATIONAL CORP.	VPSA Training/Match	CUST 1110915	B11318617	2/12/2020	5,796.40
					7,078.38 *
					22,775.20
					22,775.20 *
					68,543.07
				TOTAL	
				FUND TOTAL	347,612.49

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ACCOUNTS PAYABLE LIST
 KING & QUEEN SCHOOLS
 DEPT # - 065100 School Food

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DEPT # - 065100 School Food					
VIRGINIA EMPLOYMENT	** Other Non-Instruction ** Unemployment Insurance	ACCT 9080570	4Q-2019VEC-2	1/31/2020	92.94
DORI FOODS	Purchased Services	STORAGE	506870	1/10/2020	92.94 *
DORI FOODS	Purchased Services		507179	1/13/2020	2.06
DORI FOODS	Purchased Services		507201	1/13/2020	12.36
DORI FOODS	Purchased Services		508458	1/17/2020	12.36
DORI FOODS	Purchased Services		508462	1/17/2020	6.18
DORI FOODS	Purchased Services		508522	1/21/2020	6.18
DORI FOODS	Purchased Services		508546	1/21/2020	6.18
DORI FOODS	Purchased Services		509081	1/22/2020	24.72
DORI FOODS	Purchased Services		509704	1/24/2020	6.18
DORI FOODS	Purchased Services		509706	1/24/2020	6.18
FRANCES ANDERSON	Travel	REIMBURSEMENT	FAND-1320	1/27/2020	94.76 *
RIVERSIDE PAPER SUPPLY	Materials & Supplies	CUST 109557	678299	1/14/2020	10.14
RIVERSIDE PAPER SUPPLY	Materials & Supplies		678300	1/14/2020	10.14 *
RIVERSIDE PAPER SUPPLY	Materials & Supplies		678301	1/14/2020	169.13
RIVERSIDE PAPER SUPPLY	Materials & Supplies		678999	1/17/2020	98.68
RIVERSIDE PAPER SUPPLY	Materials & Supplies		679147	1/21/2020	168.76
RIVERSIDE PAPER SUPPLY	Materials & Supplies		679936	1/28/2020	7.06
RIVERSIDE PAPER SUPPLY	Materials & Supplies		679937	1/28/2020	157.43
RIVERSIDE PAPER SUPPLY	Materials & Supplies		680898	2/04/2020	98.93
RIVERSIDE PAPER SUPPLY	Materials & Supplies		681860	2/11/2020	86.54
RIVERSIDE PAPER SUPPLY	Materials & Supplies		681862	2/11/2020	133.36
RICHMOND RESTAURANT	Materials & Supplies	CUST 117633	2114099	1/13/2020	86.06
RICHMOND RESTAURANT	Materials & Supplies	CUST 117633	2114470	1/14/2020	96.90
RICHMOND RESTAURANT	Materials & Supplies	CUST 117633	2116885	1/27/2020	79.93
DORI FOODS	Food Supplies	CUST UKQLAWSON	509650	1/27/2020	79.93-
DORI FOODS	Food Supplies	UKQUEENHIG	509651	1/27/2020	88.12
DORI FOODS	Food Supplies	CUST UKQUEENELE	509652	1/27/2020	1,190.97 *
PET DAIRY	Food Supplies	BILL TO 1116841	618541293	1/07/2020	57.00
PET DAIRY	Food Supplies	BILL TO 1116841	618541352	1/10/2020	57.00
PET DAIRY	Food Supplies		618541366	1/10/2020	57.00
PET DAIRY	Food Supplies		618541368	1/10/2020	.61
PET DAIRY	Food Supplies		618541370	1/10/2020	300.21
PET DAIRY	Food Supplies		618541420	1/14/2020	228.56
PET DAIRY	Food Supplies		618541430	1/14/2020	215.61
PET DAIRY	Food Supplies		618541471	1/17/2020	165.38
PET DAIRY	Food Supplies		618541481	1/17/2020	102.58
PET DAIRY	Food Supplies		618541520	1/21/2020	283.79
PET DAIRY	Food Supplies		618541538	1/22/2020	126.36
PET DAIRY	Food Supplies		618541573	1/24/2020	126.38
					140.70
					90.62
					253.98

2/14/2020
 AP375
 FUND # - 232

FROM DATE- 2/14/2020
 TO DATE- 2/14/2020

ACCOUNTS PAYABLE LIST
 KING & QUEEN SCHOOLS
 DEPT # - 065100 School Food

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
PET DAIRY	Food Supplies		618541583	1/24/2020	126.20
PET DAIRY	Food Supplies		618541585	1/24/2020	190.61
PET DAIRY	Food Supplies		618541624	1/28/2020	62.58
PET DAIRY	Food Supplies		618541634	1/28/2020	237.47
PET DAIRY	Food Supplies		618541673	1/31/2020	163.96
PET DAIRY	Food Supplies		618541683	1/31/2020	152.40
PET DAIRY	Food Supplies		618541685	1/31/2020	100.34
PET DAIRY	Food Supplies		618541716	2/04/2020	101.69
RICHMOND RESTAURANT	Food Supplies	CUST 117633	2113103	1/07/2020	10.08-
RICHMOND RESTAURANT	Food Supplies	CUST 117634	2114097	1/13/2020	1,384.07
RICHMOND RESTAURANT	Food Supplies	CUST 117632	2114098	1/13/2020	1,201.27
RICHMOND RESTAURANT	Food Supplies	CUST 117633	2114099	1/13/2020	1,642.42
RICHMOND RESTAURANT	Food Supplies	CUST 117632	2114469	1/14/2020	9.76-
RICHMOND RESTAURANT	Food Supplies	CUST 117633	2114470	1/14/2020	46.48-
RICHMOND RESTAURANT	Food Supplies	CUST 117632	2115794	1/21/2020	1,105.90
RICHMOND RESTAURANT	Food Supplies	CUST 117633	2115795	1/21/2020	891.34
RICHMOND RESTAURANT	Food Supplies	CUST 117634	2115796	1/21/2020	1,609.39
RICHMOND RESTAURANT	Food Supplies	CUST 117632	2116110	1/22/2020	46.54-
RICHMOND RESTAURANT	Food Supplies	CUST 117633	2116111	1/22/2020	24.22-
RICHMOND RESTAURANT	Food Supplies	CUST 117634	2116112	1/22/2020	130.94-
RICHMOND RESTAURANT	Food Supplies	CUST 117634	2116883	1/27/2020	1,719.16
RICHMOND RESTAURANT	Food Supplies	CUST 117632	2116884	1/27/2020	1,596.87
RICHMOND RESTAURANT	Food Supplies	CUST 117633	2116885	1/27/2020	1,187.42
RICHMOND RESTAURANT	Food Supplies	CUST 117633	2117186	1/28/2020	51.45-
RICHMOND RESTAURANT	Food Supplies	CUST 117634	2118229	2/03/2020	930.10
RICHMOND RESTAURANT	Food Supplies	CUST 117633	2118231	2/03/2020	689.49
RICHMOND RESTAURANT	Food Supplies	CUST 117632	2118646	2/04/2020	22.30-
HERSHEY'S ICE CREAM	Food Supplies	CUST LAWNEWSAI0580	INVE0015043637	1/21/2020	220.56
HERSHEY'S ICE CREAM	Food Supplies	CUST KINTHEMAT0580	INVE0015043638	1/21/2020	143.04
TOTAL					17,320.29 *
FUND TOTAL					18,709.10
TOTAL DUE					366,358.29

Approved at meeting of _____ on _____.

Signed _____ Title _____ Date _____

2/20/2020
AP375
FUND # - 231

FROM DATE- 2/19/2020
TO DATE- 2/19/2020

ACCOUNTS PAYABLE LIST
KING & QUEEN SCHOOLS
DEPT # - 061100 ** Classroom Instruction **

PAGE 1

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
		DEPT # - 061100 ** Classroom Instruction **			
CASEY MARIE BALLARD	** Elementary KQES ** Purchased Services - Title I P	REIMBURSEMENT	CBAL-02052020	2/11/2020	488.80
				TOTAL	488.80 *
				FUND TOTAL	488.80
				TOTAL DUE	488.80

Approved at meeting of _____ on _____.

Signed _____ Title _____ Date _____

AGENDA: March 9, 2020 Regular Meeting

ITEM #4:

Public Comment Period.

ACTION REQUESTED:

The Board will receive comments from the public related to items not on the agenda. Have citizens state their name, the district they are from and request that they limit their comments to 3 minutes.

ATTACHMENTS:

None

AGENDA: *March 9, 2020 Regular Meeting*

ITEM #5:

Quarterly Reports.

ACTION REQUESTED:

The Board will receive quarterly reports from the following:

- Treasurer
- Commissioner of the Revenue
- Clerk of Circuit Court
- Sheriff
- Commonwealth Attorney
- Director of Social Services
- School Superintendent
- Cooperative Extension
- Republic Services
- VDOT

ATTACHMENTS:

- School Report
- VDOT Report

Board of Supervisors–School Update



March, 2020

March 2020 – ONE TEAM, ONE MISSION!!

School Calendar: I have attached our approved School Calendar for 2020-2021.

School Calendar – Summary of Missed Days of School to Inclement Weather

As of today, King and Queen County Public Schools have missed 2 full days of school and 2 hours from delay and early dismissals due to inclement weather. The summary of days missed include:

February 7, 2020 – Flooding, heavy rain

February 20, 2020 – Early Release – possible snow (1:00 P.M.)

February 21, 2020 – Snow, black ice – lower end of county

KQCPS Hiring and Vacancies

- Vacancies to date are as follows:

Job Title	Location
Science Teacher	CHS
Math Teacher (2)	CHS
CTE Teacher	CHS
Substitutes (Bus & Car Drivers, Cafeteria, Clerical & in Building)	County-wide

Enrollment Reporting

Enrollment, Average Daily Membership (ADM), Average Daily Attendance (ADA) –Jan. 2020

Average Daily Membership and Average Daily Attendance as of January 31, 2020 for King and Queen County Public Schools are as follows:

School	Without PK	PK	With PK
CHS	197	NA	197
KQES	289	17	306
<i>District</i>	194	17	211
<i>VAVA</i>	95	NA	95
LMES	289	23	312
<i>District</i>	191	23	214
<i>VAVA</i>	98	NA	98
TOTAL	775	40	815

KQCPS

Average Daily Attendance (ADA) & Average Daily Membership (ADM) January 31, 2020		
School	ADA	ADM
CHS	199	185
KQES	271	288
LMES	279	287
TOTAL	749	788



Fredericksburg

King & Queen County Board of Supervisors March 2020 VDOT Transportation Briefing

Construction Projects Underway

Upcoming Unpaved Road Projects on Secondary Six Year Plan:

As a reminder the board prioritized ten roads on the six-year plan, they are listed in priority order below.

Route 612 Lily Pond Road – UPC 113938 Phase II – April 2020

Route 645 Page Lane – UPC 111933 – September 2021

Route 651 Dewsville Road – UPC 111935 – August 2022

Route 662 Greenbriar Road– UPC 111934 – July 2023

Route 642 Green Chambers Road – UPC 111954 – August 2023

Route 672 Holmestown Road – UPC 115619 – January 2025

Bridge Projects next 24 Months

Route 660 over Mill Stream – State Forces Replacement – underway – this will be done as a detour; routes are as listed Routes 619, 623, 640 and 721

Route 617 over Exol Swamp – SGR Replacement – Awarded

Route 619 over Rickenaw Creek – State Forces Replacement – Planned start May 2020

Route 14 over Poropotank Creek – SGR Replacement – October 13, 2020 ad date

Traffic Engineering Requests

Completed:

Route 631 No Thru Truck signage posting review, Traffic Engineering determined the most recent posting in 2017 meets the current standards for No Thru trucks on 631 from Rt. 14 to Rt. 14.

Under review:

Route 613 Dabney's Road; curve warning signage

Maintenance Operation Highlights

Completed Projects

- Route 14, 602, 611, 625 and 721 Tree Removal
- Route 633 Brush Cutting
- Route 14, 617 and 631 Pipe Washing
- Routes 609 and 611 Gravel Road Maintenance
- Route 14 and 631 Intersection Sweeping
- Gravel Road maintenance countywide
- Patch potholes countywide

Upcoming Projects

- Route 360 Slope Repair
- Route 14 cross pipe repair near Corbin Mill Pond
- Unpaved Road maintenance throughout the county
- Continue to patch potholes Countywide

Land Use Highlights

- Site Plan reviews completed: 0
- Subdivision reviews completed: 0
- Average number of days per review: 0
- Number of permits issued: 1
- Number of permits completed: 4

Contact for questions or concerns:

Joyce M. McGowan

Residency Administrator

(804) 286-3115

joyce.mcgowan@vdot.virginia.gov

Ron Peaks

Assistant Residency Administrator

(804) 286-3118

ronald.peaks@vdot.virginia.gov

AGENDA: March 9, 2020 Regular Meeting

ITEM #6:

VDOT Secondary Six Year Plan Public Hearing

ACTION REQUESTED:

Joyce McGowan, Residency Engineer will provide background information on the plan.

The Board will now hold a public hearing on the Secondary Six Year Plan. After hearing comments from the public, close the hearing.

The Board will need to adopt the resolution approving the Secondary Six Year Plan.

ATTACHMENTS:

- Information from VDOT regarding the public hearing



PUBLIC HEARING NOTICE

The Virginia Department of Transportation and the Board of Supervisors of King and Queen County, in accordance with Section 33.2-331 of the Code of Virginia, will conduct a joint public hearing at the Board Room of the King and Queen Courts and Administration Building, 242 Allens Circle, King and Queen Courthouse, Virginia 23085 at 7:00 p.m. or as soon thereafter as possible on Monday, March 9, 2020. The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2021 through 2026 in King and Queen County and on the Secondary System Construction Budget for Fiscal Year 2021. Copies of the proposed plan and budget may be reviewed at the Saluda Residency Office of the Virginia Department of Transportation, located at 1027 General Puller Highway, Saluda, VA 223149 or at the King and Queen County Administrator's office located at 242 Allens Circle, King and Queen Courthouse, Virginia 23085.

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds.

Persons requiring special assistance to attend and participate in this hearing should contact the Virginia Department of Transportation at 804-758-2321. Persons wishing to speak at this public hearing should contact the King and Queen County Board of Supervisors at 804-785-5975.

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

WORKIN
G 3/2/2020

District: Fredricksburg
County: King & Queen County
Board Approval Date: 2020-21 through 2025-26

Route	Road Name	Estimated Cost	Previous Funding	Additional Funding Required	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	Balance to complete	Traffic Count
PMS ID	Project #	Ad Date	SSYP Funding									Scope of Work
Completion	Description		Other Funding									FHWA #
Type of Funds	FROM		Total									Comments
Type of Project	TO											
Priority #	Length											
113938	Lily Pond	PE	\$0									
	0612049600	RW	\$302,987		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	ROUTE 612 - LILY POND RD /PHASE II - RURAL RUSTIC	CON	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	Resurfacing
	ROUTE 630	Total	\$302,987	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	17005
	ROUTE 617											
	2.8	1/2/2019										
111929	Chatham Hill Road	PE	\$0									
	0637049P91	RW	\$54,625		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	ROUTE 637 - PAVE UNPAVED CHATHAM HILL ROAD	CON	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	Reconstruction w/o Added Capacity
	0.9 Mi. West Route 634	Total	\$54,625	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	17004
	ESM											
	0.5	8/29/2018										
111930	Travellers Road	PE	\$0									
	0658049P93	RW	\$307,148		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	ROUTE 658 - PAVE UNPAVED TRAVELLERS ROAD	CON	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	Reconstruction w/o Added Capacity
	Route 601	Total	\$307,148	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	17004
	1.68 mile East of Route 605											
	1.5	5/30/2018										
	Martins Town Road	PE	\$0									

11931	0673048P94	RTE 673 - PAVED UNPAVED MARTIN TOWN ROAD	RW	\$0	\$86,307	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Reconstruction w/o Added Capacity
TATE	ORCESHIRED	EQUIPMENT	CON	\$86,307	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	17004
late forces/hired	quip CN Only	004.00	Total	\$86,307	\$86,307	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Complete per MSK. Exps = \$63,183. Last Exp 11/01/2019. Surplus = \$23,124
1.0607		Crouches Road	PE	\$0												
11932	0607049P95	RTE 607 - PAVE UNPAVED CROUCHES ROAD	RW	\$0	\$120,174	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Reconstruction w/o Added Capacity
TATE	ORCESHIRED	EQUIPMENT	CON	\$120,174	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	17004
late forces/hired	quip CN Only	305.00	Total	\$120,174	\$120,174	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Is this complete? Exps = \$86,093.. Last Exp 12/04/2019.
1.0645		Page Lane	PE	\$0												
11933	0645049P96	RTE 645 - PAVE UNPAVED PAGE LANE	RW	\$0	\$21,880	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Reconstruction w/o Added Capacity
TATE	ORCESHIRED	EQUIPMENT	CON	\$51,047	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	17004
late forces/hired	quip CN Only	306.00	Total	\$51,047	\$21,880	\$28,167	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1.0651		Dewsville Road	PE	\$0												
11935	0651049P99	RTE 651 - PAVE UNPAVED DEWVILLE ROAD	RW	\$0	\$0	\$34,126	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Reconstruction w/o Added Capacity
TATE	ORCESHIRED	EQUIPMENT	CON	\$107,528	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	17004
late forces/hired	quip CN Only	307.00	Total	\$107,528	\$0	\$34,126	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1.0642		GREEN CHAMBERS ROAD	PE	\$0												
11954	0642049598	RTE 642 - PAVE UNPAVED GREEN CHAMBERS ROAD	RW	\$0	\$0	\$18,813	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Reconstruction w/o Added Capacity
TATE	ORCESHIRED	EQUIPMENT	CON	\$32,775	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
late forces/hired	quip CN Only	307.00	Total	\$32,775	\$0	\$18,813	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1.0642		GREEN CHAMBERS ROAD	PE	\$0												

EQUIPMENT

late forces/hired
quip CN Only

308.00

11934

TATE
ORCES-HIRED
EQUIPMENT

late forces/hired
quip CN Only

308.00

115619

TATE
ORCES-HIRED
EQUIPMENT

late forces/hired
quip CN Only

310.00

19949

OT APPLICABLE

311.00

1-4007

19735

OT APPLICABLE

Route 360	Total	\$32,775	\$0	\$32,775	\$0	\$18,813	\$13,962	\$0	\$0	\$0	17004
Route 628											
0.3	8/12/2020										
GREENBRIAR ROAD	PE	\$0	\$0	\$0	\$0	\$10,409	\$39,846	\$0	\$0	\$0	Reconstruction w/o Added Capacity
0662049F97	R/W	\$0	\$0	\$0	\$0	\$10,409	\$39,846	\$0	\$0	\$0	17004
RT 662 - PAVE UNPAVED GREENBRIAR ROAD	CON	\$50,255	\$0	\$50,255	\$0	\$0	\$0	\$0	\$0	\$0	
Route 634	Total	\$50,255	\$0	\$50,255	\$0	\$10,409	\$39,846	\$0	\$0	\$0	
ESM											
0.5	7/28/2020										
HOLMESTOWN ROAD	PE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$91,769	\$0	Reconstruction w/o Added Capacity
0672049601	R/W	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	17004
RT 672 - PAVE UNPAVED HOLMESTOWN ROAD	CON	\$91,769	\$0	\$91,769	\$0	\$0	\$0	\$0	\$0	\$0	
Route 631	Total	\$91,769	\$0	\$91,769	\$0	\$0	\$0	\$0	\$0	\$0	
ESM											
0.8	1/21/2025										
1204005	PE	\$0	\$1,702	\$1,702	\$0	\$0	\$22,557	\$22,878	\$22,878	\$0	Expenditures \$2,240.00
COUNTYWIDE ENGINEERING & SURVEY	R/W	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Preliminary Engineering
VARIOUS LOCATIONS IN COUNTY	CON	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	17015
VARIOUS LOCATIONS IN COUNTY	Total	\$0	\$1,702	\$1,702	\$0	\$0	\$22,557	\$22,878	\$22,878	\$179,985	MINOR SURVEY & PRELIMINARY ENGINEERING FOR BUDGET ITEMS AND INCIDENTAL TYPE WORK.
	PE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Expenditures \$426.00
1204007	R/W	\$0	\$426	\$426	\$0	\$0	\$0	\$0	\$0	\$0	Safety
COUNTYWIDE TRAFFIC SERVICES	CON	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	17021
VARIOUS LOCATIONS IN COUNTY	Total	\$0	\$426	\$426	\$0	\$0	\$0	\$0	\$0	\$249,574	TRAFFIC SERVICES INCLUDE SECONDRARY SPEED ZONES, SPEED

012.00 1.8888	VARIOUS LOCATIONS IN COUNTY	3/1/2011												STUDIES, OTHER NEW SECONDARY SIGNS
	PE	\$0												\$0
2752	888888P88	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,901
	FUTURE UNPAVED FUNDS: YR4-YR6	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	VARIOUS LOCATIONS IN COUNTY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$140,342)
013.00														

At a regular meeting of the Board of Supervisors of the County of King and Queen, held at the King and Queen County Administration Building on March 9, 2020, at 7:00 pm

Present were:

On motion by _____, seconded by _____ and carried:

WHEREAS, Sections 33.2-331 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2021 through 2026) as well as the Construction Priority List (2021) on May 9, 2020 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List.

WHEREAS, the Residency Administrator of the Virginia Department of Transportation, appeared before the board and recommended approval of the Six-Year Plan and budget for Secondary Roads (2021 through 2026) and the Construction Priority List (2021) for King and Queen County,

NOW, THEREFORE, BE IT RESOLVED that since said Plan and budget appears to be in the best interests of the Secondary Road System in King and Queen County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2021 through 2026) and Construction Priority List (2021) are hereby approved as presented at the public hearing.

A COPY,

TESTE:

County Administrator

§ 33.2-331. Annual meeting with county officers; six-year plan for secondary state highways; certain reimbursements required

For purposes of this section, "cancellation" means complete elimination of a highway construction or improvement project from the six-year plan.

The governing body of each county in the secondary state highway system may, jointly with the representatives of the Department as designated by the Commissioner of Highways, prepare a six-year plan for the improvements to the secondary state highway system in that county. Each such six-year plan shall be based upon the best estimate of funds to be available to the county for expenditure in the six-year period on the secondary state highway system. Each such plan shall list the proposed improvements, together with an estimated cost of each project so listed. Following the preparation of the plan, the board of supervisors or other local governing body shall conduct a public hearing after publishing notice in a newspaper published in or having general circulation in the county once a week for two successive weeks and posting notice of the proposed hearing at the front door of the courthouse of such county 10 days before the meeting. At the public hearings, which shall be conducted jointly by the board of supervisors and the representative of the Department, the entire six-year plan shall be discussed with the citizens of the county and their views considered. Following the discussion, the local governing body, together with the representative of the Department, shall finalize and officially adopt the six-year plan, which shall then be considered the official plan of the county.

At least once in each calendar year, representatives of the Department in charge of the secondary state highway system in each county, or some representative of the Department designated by the Commissioner of Highways, shall meet with the governing body of each county in a regular or special meeting of the local governing body for the purpose of preparing a budget for the expenditure of improvement funds for the next fiscal year. The representative of the Department shall furnish the local governing body with an updated estimate of funds, and the board and the representative of the Department shall jointly prepare the list of projects to be carried out in that fiscal year taken from the six-year plan by order of priority and following generally the policies of the Board in regard to the statewide improvements to the secondary state highway system. Such list of priorities shall then be presented at a public hearing duly advertised in accordance with the procedure outlined in this section, and comments of citizens shall be obtained and considered. Following this public hearing, the board, with the concurrence of the representative of the Department, shall adopt, as official, a priority program for the ensuing year, and the Department shall include such listed projects in its secondary highways budget for the county for that year.

At least once every two years following the adoption of the original six-year plan, the governing body of each county, together with the representative of the Department, shall update the six-year plan of the county by adding to it and extending it as necessary so as to maintain it as a plan encompassing six years. Whenever additional funds for secondary highway purposes become available, the local governing body may request a revision in its six-year plan in order that such plan be amended to provide for the expenditure of the additional funds. Such additions and extensions to each six-year plan shall be prepared in the same manner and following the same

procedures as outlined herein for its initial preparation. Where the local governing body and the representative of the Department fail to agree upon a priority program, the local governing body may appeal to the Commissioner of Highways. The Commissioner of Highways shall consider all proposed priorities and render a decision establishing a priority program based upon a consideration by the Commissioner of Highways of the welfare and safety of county citizens. Such decision shall be binding.

Nothing in this section shall preclude a local governing body, with the concurrence of the representative of the Department, from combining the public hearing required for revision of a six-year plan with the public hearing required for review of the list of priorities, provided that notice of such combined hearing is published in accordance with procedures provided in this section.

All such six-year plans shall consider all existing highways in the secondary state highway system, including those in the towns located in the county that are maintained as a part of the secondary state highway system, and shall be made a public document.

If any county cancels any highway construction or improvement project included in its six-year plan after the location and design for the project has been approved, such county shall reimburse the Department the net amount of all funds expended by the Department for planning, engineering, right-of-way acquisition, demolition, relocation, and construction between the date on which project development was initiated and the date of cancellation. To the extent that funds from secondary highway allocations have been expended to pay for a highway construction or improvement project, all revenues generated from a reimbursement by the county shall be deposited into that same county's secondary highway allocation. The Commissioner of Highways may waive all or any portion of such reimbursement at his discretion.

The provisions of this section shall not apply in instances where less than 100 percent of the right-of-way is available for donation for unpaved highway improvements.

Code 1950; 1970, c. 322, § 33.1-70.01; 1977, c. 578; 1979, c. 64; 1981, c. 240; 1993, c. 802; 2001, cc. 105, 130; 2005, c. 645; 2011, cc. 434, 493; 2014, c. 805; 2015, c. 684.

Secondary System
King & Queen County
Construction Program
Estimated Allocations

Fund	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	Total
CTB Formula - Unpaved State	\$56,757	\$0	\$0	\$0	\$0	\$0	\$56,757
TeleFee	\$22,878	\$22,878	\$22,878	\$22,878	\$22,878	\$22,878	\$137,268
District Grant - Unpaved	\$0	\$79,691	\$51,728	\$67,000	\$103,670	\$103,670	\$405,759
Total	\$79,635	\$102,569	\$74,606	\$89,878	\$126,548	\$126,548	\$599,784

Board Approval Date:

Residency Administrator _____ Date

County Administrator _____ Date

Tina Ammons

From: McGowan, Joyce <joyce.mcgowan@vdot.virginia.gov>
Sent: Thursday, February 6, 2020 1:28 PM
To: Tina Ammons
Subject: Re: Secondary Six Year Plan Meeting
Attachments: FINAL FOR RESOLUTION king and Queen 5_15_19.xls; SSYP King and Queen FY21 Resolution.doc; Public Hearing Notice King and Queen 2020.doc; 33.2-331 Annual Meeting Code Reference.pdf

Tina,

Here is the information for the secondary transportation plan meeting we are holding jointly on March 9, 2020. I have included last year's budget as a reference with the projects listed on sheet 2 as well as the unpaved road listing, the resolution verbiage and the public hearing notice.

I will put an advertisement in the paper for you that will run in the local papers the week of February 24th and March 2nd. If you would post the public hearing notice at the courthouse 10 days before the meeting I'd appreciate it.

At this time based on our current counts there are no roads eligible for addition to the plan because roads have to have at least 50 vehicles per day to qualify. All of the roads left that have over 50 cars per day are on the secondary plan with Holmestown being the last with funding in the 2025 year on the approved plan. This year I would recommend adding the funds from the available 2026 allocation to the engineering cost center to hold for future priorities. We will be able to solicit ideas from the hearing on future requests and I will be presenting this to the Board at the meeting unless there is another scenario the county would like to pursue.

I have included the latest six year plan since the final numbers are not available and will send it as soon as I have it for our public meeting requirements. I thought it may be helpful to send it earlier than the 28th so that you had time to review it etc.

If you have any questions please let me know.

Thanks

Joyce McGowan
VDOT

On Tue, Jan 7, 2020 at 2:29 PM McGowan, Joyce <joyce.mcgowan@vdot.virginia.gov> wrote:
No problem. I will send it before then for review and approval.

Joyce

On Tue, Jan 7, 2020 at 2:06 PM Tina Ammons <tammons@kingandqueenco.net> wrote:

Joyce,

I am helping Tom out with putting together Board items since Diane retired. I have put it down for you to be on the March 9th agenda. If you could send the documentation for the packet to both me and Tom by February 28th I will make sure it gets into the packet that goes out to the Board in advance.

-
Thanks,

-
Tina

From: Diane Gaber <dgaber@kingandqueenco.net>
Sent: Monday, January 6, 2020 7:06 PM
To: Tina Ammons <tammons@kingandqueenco.net>
Subject: FW: Secondary Six Year Plan Meeting

-
-
-
K. Diane Gaber, CMC

Deputy Clerk of the Board
King and Queen County
dgaber@kingandqueenco.net
(804) 785-5975

-
From: McGowan, Joyce <joyce.mcgowan@vdot.virginia.gov>
Sent: Monday, January 06, 2020 4:14 PM
To: Diane Gaber <dgaber@kingandqueenco.net>
Subject: Re: Secondary Six Year Plan Meeting

-
Please note the date requested is March 9, 2020, not the 3rd. Sorry about that.

-
-
Joyce

-
On Mon, Jan 6, 2020 at 4:13 PM McGowan, Joyce <joyce.mcgowan@vdot.virginia.gov> wrote:

Happy New Year..

-

I can't believe 2020 is here. I am working on my calendar for the first part of the year and would like to schedule the secondary six year plan joint public meeting with the board on March 3, 2020. Please let me know if this date works for the county's schedule. I will follow up with the details for the six year plan funding as soon as I receive it so we can work on programming the funding.

-

Thanks,

-

Joyce

AGENDA: *March 9, 2020 Regular Meeting*

ITEM #7:

Budget Amendment – Rescue Services

ACTION REQUESTED:

Request approval of a budget amendment for Rescue Services items related to the purchase of equipment and facility in Shacklefords. This request is for items that are not related to staffing which is covered by the contingency funds within the FY2020 budget.

The amendment also includes funding for the purchase of SCBA equipment for Lower Fire Department as part of the exchange of equipment for use at the Shacklefords station.

ATTACHMENTS:

- Budget Amendment Form
- Cost estimates from Emergency Services Coordinator

**KING AND QUEEN COUNTY FY 2020-2021
BUDGET AMENDMENT/TRANSFER FORM**

Budget Amendment: X

Budget Supplement:

Budget Transfer:

DEPARTMENT: Rescue Services Facility

DATE: March 9, 2020

A. BUDGET AMENDMENT/SUPPLEMENT

FUND	DEPT. CODE	ACCT. CODE	OBJ. CODE	PROJ. NO.*	PHASE*	REQUESTED AMENDMENT
100	43400					\$20,000.00
100	323002	8000				\$30,000.00
3-100-10000-0001				Sub-Total This Page		\$50,000.00
Fund Balance				GRAND TOTAL		\$50,000.00

REASON FOR AMENDMENT/SUPPLEMENT: Moving forward with staffing the station in Shacklefords, items are needed in order to accommodate personnel being there 24 hours/day. The attached list is an estimate for a starting point, there will be other items once it is fully staffed and completely turned over to the County. There is also \$30,000 for the purchase of SCBA equipment for Lower Fire.

B. BUDGET TRANSFER

TRANSFER FROM:

FUND	DEPT. CODE	ACCT. CODE	OBJ. CODE	PROJ. NO.*	PHASE*	REQUESTED AMENDMENT

TRANSFER TO:

FUND	DEPT. CODE	ACCT. CODE	OBJ. CODE	PROJ. NO.*	PHASE*	REQUESTED AMENDMENT

REASON FOR TRANSFER:

APPROVED **DENIED**

DATE

KQES Station 8 Requisition List

Bedrooms

Source	Item #	Item	QTY	Unit Price	Cost
W-O F	100-4030	H & H Desk	2	\$ 441.00	\$ 882.00
W-O F	100-1040	H & H Desk Chair	2	\$ 203.15	\$ 406.30
W-O F	100-5089MTXL	Deluxe Open End Bunk Bed XL	2	\$ 594.15	\$ 1,188.30
AllABoard	311	Nightstand	2	\$ 183.00	\$ 366.00
W-O F		TXL Mattress/Platform (2-sided)	4	\$ 679.15	\$ 2,716.60
W-O F		TXL Zippered Mattress Encasement	4	\$ 58.65	\$ 234.60
W-O F		TXL Single Bed- Captain	1	\$ 381.65	\$ 381.65
W-O F		Lamp- Nightstand	2	\$ 84.15	\$ 168.30
W-O F		Lamp- Desk	2	\$ 84.15	\$ 168.30
Subtotal:					\$ 6,512.05

Living Quarters

Source	Item #	Item	QTY	Unit Price	Cost
W-O F		Recliner- Fabric	3	\$ 339.15	\$ 1,017.45
W-O F		Add: Larger Size Recliner	0	\$ 85.00	\$ -
W-O F		End Table	1	\$ 126.65	\$ 126.65
W-O F		TV Stand- up to 42"	1	\$ 466.65	\$ 466.65
Amazon	B07BS9W2DR	Vizio D-Series 60" 4K Ultra HD Smart TV	3	\$ 733.82	\$ 2,201.46
Amazon	B073QX1ZMS	Echogear Full Motion TV Wall Bracket	1	\$ 99.99	\$ 99.99
Amazon	B014EKQ5AA	AmazonBasics 6-Outlet Surge Protector (2-Pack)	3	\$ 12.99	\$ 38.97
Amazon	B07HMKBVBL	Homemaxs Broom and Dustpan Set	2	\$ 26.99	\$ 53.98
Amazon	B005KD4R3I	Commercial Products Gate Wet Mop Handle	2	\$ 18.00	\$ 36.00
Amazon	B072KKJTYH	AmazonBasics Loop-End Synthetic Commercial String Mop Head (6-Pack)	1	\$ 24.99	\$ 24.99
Amazon	B07B2TNKL3	Eureka PowerSpeed Bagless Upright Vacuum	1	\$ 69.99	\$ 69.99
Amazon	B072VBNT17	AmazonBasics Side Press Wringer Combo Commercial Mop Bucket	1	\$ 49.99	\$ 49.99
Amazon	B009VRKEEK	Salsbury Industries Double-Tier Metal Locker	0	\$352.95	\$ -
Subtotal:					\$ 4,186.12

Kitchen/Laundry

Source	Item #	Item	QTY	Unit Price	Cost
W-O F		Speed Queen Commercial Washer	0	\$ 899.10	\$ -
W-O F		Speed Queen Commercial Dryer	0	\$ 854.10	\$ -
W-O F		Frigidaire 5-Burner Gas Range	0	\$ 850.00	\$ -
Amazon	B081TN9XRN	BE 14-Piece Stainless Steel Cookware Set	1	\$ 69.95	\$ 69.95
Amazon	B004LLHEEO	Umbra Small Garbage Can	6	\$ 4.99	\$ 29.94
Amazon	B00MZSHX6Y	Rubbermaid 13-Gallon Trash Can	2	\$ 19.97	\$ 39.94

Amazon	B07D4MR2GS	Rubbermaid 55-Gallon Brute Combo Trash Can	2	\$ 125.00	\$ 250.00
Amazon	B00R3Z4CWC	Basic 8-Piece Steak Knife Set	1	\$ 19.99	\$ 19.99
Amazon	B06XK6PXX8	Lianyu 20-Piece Silverware Set	2	\$ 18.99	\$ 37.98
Amazon	B075MDQ977	Home Hero Kitchen Utensil Set	1	\$ 24.99	\$ 24.99
Amazon	B000J6BZDQ	AH Oven Basics 15-Piece Glass Bakeware	1	\$ 34.77	\$ 34.77
Amazon	B07F7SP7PY	AmazonBasics 18-Piece Kitchen Dinnerware Set	1	\$ 41.49	\$ 41.49
Amazon	B01N0KL7PQ	Rubbermaid No-Slip Large Silverware Tray Organizer	1	\$ 7.98	\$ 7.98
Amazon	B01F45UZUO	Café 32-Ounce Plastic Restaurant-Style Tumblers (12-Count)	1	\$ 18.99	\$ 18.99
Amazon	B07RTH8LM7	McCook MC29 Knife Sets 14-Piece German High Carbon Stainless Steel	1	\$ 49.99	\$ 49.99
Amazon	B07WFF17BQ	Organic Bamboo Cutting Board (3-Count)	1	\$ 24.97	\$ 24.97
Amazon	B076P93X7V	Kenmore 50049 Side-by-Side Refrigerator, 25 cu. Feet	0	\$ 799.99	\$ -
Amazon	B082X75NGV	Nutrichef 10-Piece Carbon Steel Nonstick Bakeware (NCSBS10S)	1	\$ 72.99	\$ 72.99
Amazon	B00E17DPPI	Hamilton Beach 2-Way Brewer Coffee Maker	1	\$ 59.99	\$ 59.99
Amazon	B072JML2GZ	Toshiba Microwave Oven (EM925A5A-BS)	1	\$ 83.40	\$ 83.40
AlliABoard	271	Six Seater Dining Table	1	\$ 448.00	\$ 448.00
AlliABoard	115	Dining Chairs with Arms (Wood Seat & Back)	2	\$ 127.00	\$ 254.00
AlliABoard	116	Dining Chairs/Side (Wood Seat & Back)	4	\$ 119.00	\$ 476.00
Subtotal:					\$ 2,045.36
"NEEDS" Total:				\$ 12,743.53	
Optional					
Source	Item #	Item	QTY	Unit Price	Cost
Amazon	B07VM1FT8W	Instant Pot Vortex 4-in-1 Air Fryer	1	\$ 79.95	\$ 79.95
Amazon	B07DKXNW2M	Hamilton Beach Extra-Large Stay or Go 10-Quart Slow Cooker	1	\$ 59.99	\$ 59.99
Amazon	B07RP2S2R9	EdgeStar Built-in Dishwasher (BIDW1802SS)	0	\$ 429.00	\$ -
Amazon	B0727NRQ7Q	Manitowoc Undercounter Ice Machine (UD-0190A)	0	\$ 1,949.00	\$ -
Amazon	B0020YHX0E	US Wire and Cable Extension Cord, 50'	5	\$ 32.45	\$ 162.25
Amazon	B002P2ZVQ4	Husqvarna Handheld Blower (952711925-125B)	1	\$ 148.00	\$ 148.00
Amazon	B01GZ3QVW6	SereneLife Electric Pressure Washer	0	\$ 109.97	\$ -
Amazon	B01GFU9VZI	KingKong Grill Cover (7106)	1	\$ 35.99	\$ 35.99
Amazon	B016M5A2SQ	Weber Spirit E330 Grill	1	\$ 629.00	\$ 629.00
AlliABoard	221	Coffee Table	1	\$ 166.00	\$ 166.00
AlliABoard	430	Hutch	0	\$ 239.00	\$ -

AllABoard	831	Utility Cart	0	\$ 235.00	\$ -
Amazon	B0090OKEB2	Marcy 150-lb Home Gym	0	\$ 399.99	\$ -
					Subtotal: \$ 1,281.18
TOTAL:				\$ 14,024.71	

AGENDA: March 9, 2020 Regular Meeting

ITEM #8:

Set Date for Public Hearings/ZA20-01 and ZA20-02

ACTION REQUESTED:

The Planning Commission held public hearings on ZA20-01 and ZA20-02 at their regular meeting on March 2, 2020. They have recommended approval of both text amendments and are requesting the Board to set public hearing dates.

ATTACHMENTS:

- Memo and attachments from Donna Sprouse, Director of Community Development



King and Queen County

Founded 1691 in Virginia

Office of the Zoning Administrator
P.O. Box 177 • King and Queen Court House, Virginia 23085
Phone: (804) 785-5985 • Fax: (804) 785-5999

MEMORANDUM

TO: King & Queen County Board of Supervisors
Thomas J. Swartzwelder, County Administrator

FROM: Donna Sprouse, Director of Community Development

DATE: March 3, 2020

RE: Public Hearings – ZA20-01 – Zoning Text Amendment – Mobile Food Vending Vehicles
ZA20-02 – Zoning Text Amendment – Tiered Water Quantity Control

During the March 2, 2020, Planning Commission meeting, the Planning Commission held a public hearing during their regular scheduled monthly meeting to consider the following...

- **ZA20-01 – Zoning Text Amendment – Mobile Food Vending Vehicles**

A zoning text amendment requested by the Board of Supervisors asking the Planning Commission to draft a Mobile Food Vending Vehicles ordinance in light of the new trend and requests from citizens.

A motion was made by Mr. Herrin to approve Zoning Text Amendment ZA20-01 as submitted, seconded by Mrs. Morton.

Voting For: Herrin, Campbell, Guess, Morton, Watkins, Coleman, Richardson, Harvey

Voting Against: None

Abstain: None

- **ZA20-02 – Zoning Text Amendment –Tiered Water Quantity Control**

A new Article establishing the “Tiered Water Quantity Control Ordinance for King & Queen County”, pursuant to the Code of Virginia, § 62.1-44.15:27.2.

A motion was made by Mr. Herrin to approve Zoning Text Amendment ZA20-02 as submitted, seconded by Mr. Coleman.

Voting For: Herrin, Campbell, Guess, Morton, Watkins, Coleman, Richardson, Harvey

Voting Against: None

Abstain: None

The Commission requests that the Board of Supervisors set a public hearing and accept their recommendations for approval.

ZAZO-01

KING & QUEEN COUNTY
Land Development Application
Planning & Zoning Department

(804) 785-5985
(804) 769-0511
Fax: (804) 785-5999

(Please print in ink or use a typewriter)

Applicant: King and Queen County Zoning & Planning Department

Applicant's Address: P.O. Box 177, King and Queen Courthouse, VA 23085

Agent (Contact Person): Donna E. Sprouse, Community Dev. Dir. Phone: 785-5975

Agent's Company: King and Queen County Zoning & Planning Department

Agent's Address: P.O. Box 177, King and Queen Courthouse, VA 23085

Current Property Owner: N/A

Owner's Address: N/A

Correspondence to be sent to: Applicant Owner Agent Other

Tax Map/Parcel Number: N/A Magisterial District: N/A

General Project Location: N/A

Size of request site: N/A

Are Proffer's Being offered along with this Application: YES or NO

If so please Attach.

Check Appropriate Request:

Zoning Administrator

- :Site Plan (Level 1)
- :1-2 Lot Subdivision Approval
- :Estate Subdivision Review

Planning Commission

- :Site Plan (Level 2)
- :Section 15.1-455
- :Other

Planning Commission & Board of Supervisors

- :Rezoning
- :Conditional Use Permit
- :Zoning Ordinance Text Amendment
- :Subdivision Ordinance Text Amendment
- :Site Plan (Level 3)
- :Other

Board of Zoning Appeals

- :Administrative Appeal
- :Variance
- :Special Exception
- :Other

Complete As Applicable:

Name of Subd'n, Development, or Proposal: Zoning Text Amendment

Proposal/Request: Mobile Food Vending Vehicles

Reason for request: Requested by the Board of Supervisors

during their January 13, 2020 meeting

Applicant: The information provided is accurate to the best of my knowledge. I acknowledge that any percolation tests, topographic studies, or other requirements of the Health Official or the Zoning Administrator will be carried out at my expense. I understand that the County may deny, approve, or conditionally approve that for which I am applying. I certify that all property corners have been clearly staked and flagged.

Applicant's Signature: _____ Date: _____

Owner: I have read this completed application, understand its content, and freely consent to it's filing. If this application is for the purpose of subdivision, further subdivision of this property will require a new application and approval by the Board of Supervisors. Furthermore, I grant permission to the zoning administrator and the other County Officials to enter the property and make such investigations and tests as they deem necessary.

Owner's Signature: _____ Date: _____

3-530 Mobile Food Vending Vehicles (Food Trucks/Carts)

In order to protect the health, safety and welfare of the citizens of the county, the following regulations shall apply to the permitting and operation of mobile food vending vehicles ("food trucks or food carts") on public and private property within commercial or industrial zoning districts of the county. When not in conjunction with a special annual/one-time event (such as a festival, concert, grand-opening, anniversary, or school event where food vending is allowed as accessory and incidental to the event) the operation of mobile food vending vehicles on property zoned and developed for commercial or industrial use may be permitted subject to the following provisions:

3-531 Administration

A. The applicant shall provide the following to the Zoning Administrator:

- (1) A copy of a valid health permit from the Virginia Department of Health stating that the mobile food vending operation meets all applicable standards. A valid health permit must be maintained for the duration of the permit.
- (2) Written documentation of the consent of the owner(s) of the property or properties on which the food truck/cart will be operated.
- (3) Provide the physical location on a site sketch illustrating the set-up location of the mobile food vending vehicle/cart on the property or properties with setback dimensions provided.
- (4) A completed King & Queen County mobile food vending permit application.

B. The mobile food vending permit shall be issued for a period not to exceed one (1) year but may be renewed upon written request by the operator on an annual basis, provided that the permit holder is compliant with all requirements of this ordinance.

C. In addition to the commercial and industrial districts listed under Chapter 3, Article 3, mobile food vending shall be allowed to operate in the commercial areas of any approved and developed planned unit development mixed use district (PUD).

3-532 General Operational Requirements

A. The following standards and conditions shall apply to all mobile food vending vehicle/cart operations:

- (1) The operator must have written documentation of the consent of the owner(s) of the property or properties on which the mobile food vending vehicle/cart will be operated;
- (2) Mobile food vending vehicles/carts shall operate only on developed and occupied property and only during the hours when the business/industrial establishment on the

premises is open for business;

- (3) Unless otherwise approved by the Zoning Administrator, mobile food vending vehicles/carts shall be removed from any site when the on-premises establishment closes for the day. Prior to leaving the site, the vehicle operator shall pick up, remove, and dispose of all trash or refuse within at least twenty-five feet (25') of the vehicle that consists of materials originally dispensed from the vehicle, including any packages or containers or parts thereof used with or for dispensing the menu items sold from the vehicle.
- (4) Only food products and beverages shall be permissible for sale or offered from any mobile food vending vehicle/cart;
- (5) No music or loud noise shall be played or made from the vehicle/cart in any manner so that the music or noise can be heard from outside of the vehicle/cart;
- (6) Any lighting attached to the exterior of the vehicle/cart or used to illuminate the menu boards or the customer waiting areas adjacent to the vehicle/cart shall be provided in accordance with King & Queen County's Outdoor Lighting Ordinance and shall be provided with fixtures that do not produce light spill onto adjacent properties or into the night sky;
- (7) Receptacles, either those already available on a site or temporary/portable ones provided by the mobile food vehicle/cart operator, shall be placed within (10) feet of their own food truck/cart for disposal of all trash, refuse, compost, and garbage generated by the use;
- (8) Any greywater, fats, oils, grease, or hazardous liquids generated in the mobile food vending operation shall be contained within the vehicle/cart and transported off the property for proper disposal as permitted by law;
- (9) Mobile food vending vehicles/carts shall be parked at least one hundred (100) feet from any residential dwelling or the main entrance of any existing off-site restaurant establishment. Mobile food vending vehicles/carts shall be placed a minimum of 50' from the front property line and shall be located in a manner in which the vehicle meets the required side and rear yard setbacks as prescribed for the zoning district as set forth in Article 5;
- (10) Mobile food vending vehicles shall not obstruct pedestrian or bicycle access or passage, impede traffic or parking lot circulation, or create safety or visibility problems for vehicles and pedestrians. Such vehicles may be parked in an existing parking lot provided that any required parking spaces are not obstructed and made unavailable;
- (11) Mobile food vending vehicles shall not be parked in or operated from a public street right-of-way;
- (12) Signage that is permanently affixed to the vehicle/cart shall be permitted; however, flags, banners, or other decorative appurtenances, whether attached or detached, shall

not be allowed. Any other signage that is not permanently affixed to the vehicle/cart shall not be permitted.

(13) No tables, chairs, stools, benches or the like shall be permitted. Portable toilets “porta potty’s” are not permitted.

B. The zoning administrator may revoke the permit at any time for failure of the permit holder to comply with any requirement of this ordinance and to correct such noncompliance within the timeframe specified in a notice of violation. Notice of revocation shall be made in writing to the permit holder. Any person aggrieved by such notice may appeal the revocation to the board of zoning appeals.

...through 3-537 Reserved

Abbreviated Description of Uses	A	RS	RR	RG	LB	GB1	GB2	L1	I	Comments / Footnotes
Mobile Food Vending (Vehicle/Cart)					R	R	R	R	R	MUST ADHERE TO REQUIREMENTS WITHIN ARTICLE 25
Personal service and hygiene establishment						R	R			SEE CHAPTER 6, DEFINITIONS FOR PERSONAL SERVICE. THIS SHALL NOT INCLUDE ADULT ESTABLISHMENTS. NO STORAGE OR DISPLAY OF ANY KIND MAY BE WITHIN THE FRONT 50', MEASURED FROM THE EDGE OF THE ROAD OR WITHIN 50' TO A RESIDENTIAL USE LOT WITH AN APPROVED FENCE OR VEGETATIVE BUFFER AND 15' TO A COMMERCIAL USE LOT.
Photography, dance, art, music studio						R	R			MUST ADHERE TO COUNTY NOISE ORDINANCE. NO STORAGE OR DISPLAY OF ANY KIND MAY BE WITHIN THE FRONT 50', MEASURED FROM THE EDGE OF THE ROAD OR WITHIN 50' TO A RESIDENTIAL USE LOT WITH AN APPROVED FENCE OR VEGETATIVE BUFFER AND 15' TO A COMMERCIAL USE LOT.
Plumbing and electrical supply outlet							R			EXTERIOR STORAGE MUST BE FENCED BY AN APPROVED FENCE AND LANDSCAPED SO STORED ITEMS ARE SCREENED FROM VIEW BY ADJOINING PROPERTY OWNERS. NO STORAGE OR DISPLAY OF ANY KIND MAY BE WITHIN THE FRONT 50', MEASURED FROM THE EDGE OF THE ROAD OR WITHIN 50' TO A RESIDENTIAL USE LOT WITH AN APPROVED FENCE OR VEGETATIVE BUFFER AND 15' TO A COMMERCIAL USE LOT.
Professional office					R	R	R			NO STORAGE OR DISPLAY OF ANY KIND MAY BE WITHIN THE FRONT 50', MEASURED FROM THE EDGE OF THE ROAD OR WITHIN 50' TO A RESIDENTIAL USE LOT WITH AN APPROVED FENCE OR VEGETATIVE BUFFER AND 15' TO A COMMERCIAL USE LOT.

King & Queen County Mobile Food Vending Application

Planning & Zoning Department
P.O. Box 177
King & Queen Courthouse, VA 23085
Phone: (804) 785-5975
Fax: (804) 785-5999

**Please print in ink or use a typewriter*

Mobile Food Vending Business Name: _____

Applicant's Name: _____

Applicant's Mailing Address: _____

Applicant's Physical Address: _____

Applicant's Phone: _____

Property Owner's Business Name: _____

Property Owner's Name: _____

Property Owner's Mailing Address: _____

Property Owner's Phone: _____

Tax Map Number: _____ Magisterial District: _____

Vending Location/Physical Address: _____

Days/Hours of Property Owner's Operation:

- | | | | | | |
|------------------------------------|-------------|---------------|-----------------------------------|-------------|---------------|
| <input type="checkbox"/> Sunday | Open: _____ | Closed: _____ | <input type="checkbox"/> Thursday | Open: _____ | Closed: _____ |
| <input type="checkbox"/> Monday | Open: _____ | Closed: _____ | <input type="checkbox"/> Friday | Open: _____ | Closed: _____ |
| <input type="checkbox"/> Tuesday | Open: _____ | Closed: _____ | <input type="checkbox"/> Saturday | Open: _____ | Closed: _____ |
| <input type="checkbox"/> Wednesday | Open: _____ | Closed: _____ | | | |

Comments: _____

King & Queen County Mobile Food Vending Application

PLEASE CHECK EACH BOX SO THAT IT IS CLEAR THAT YOU HAVE READ AND UNDERSTAND THE REQUIREMENTS FOR MOBILE FOOD VENDORS:

For additional details and contact information, please contact the King & Queen County Zoning and Planning Department at (804) 785-5975

Health Department Approval. Each mobile food vendor shall provide a copy of a valid Mobile Food Establishment Permit issued by the Virginia Department of Health. No zoning approval will be issued without prior approval from the health department.

Permit Expiration Date: _____

Owner's Permission. Operation of a mobile vending unit on private property for any length of time requires written permission from the property owner(s).

Verification of Site Plan Compliance. Provide the physical location(s) on a site sketch illustrating the set-up location of the mobile food vending vehicle/cart on the property or properties with setback dimensions provided.

Commissary Facility. State regulations require that food sold from a mobile unit must be prepared and stored either onboard the unit or in a health department permitted commissary facility. Food may not be prepared or stored in a home kitchen.

Ordinance Compliance. You have received, read and fully understand all requirements outlined within the Mobile Food Vending Vehicles Ordinance of King & Queen County, Virginia.

Valid Business License. Mobile food vendors who operate in King & Queen County are required to provide a business license. Registration with the Commissioner of the Revenue is required per §58.1-3715.1 of the Code of Virginia.

Applicant: I hereby apply for approval to operate as a Mobile Food Vendor in King & Queen County, and certify that all information provided on this application is correct. I also certify that I have read, understand, and will abide by the Mobile Food Vending Vehicles ordinance.

Applicant's Signature: _____

Date: _____

Printed Name: _____

Phone: _____

For Office Use Only:

ZAZO-02

**KING & QUEEN COUNTY
Land Development Application
Planning & Zoning Department**

(804) 785-5985
(804) 769-0511
Fax: (804) 785-5999

(Please print in ink or use a typewriter)

Applicant: King and Queen County Zoning & Planning Department

Applicant's Address: P.O. Box 177, King and Queen Courthouse, VA 23085

Agent (Contact Person): Donna E. Sprouse, Community Dev. Dir. Phone: 785-5975

Agent's Company: King and Queen County Zoning & Planning Department

Agent's Address: P.O. Box 177, King and Queen Courthouse, VA 23085

Current Property Owner: N/A

Owner's Address: N/A

Correspondence to be sent to: Applicant Owner Agent Other

Tax Map/Parcel Number: N/A Magisterial District: N/A

General Project Location: N/A

Size of request site: N/A

Are Proffer's Being offered along with this Application: YES or NO

If so please Attach.

Check Appropriate Request:

Zoning Administrator

- : Site Plan (Level 1)
- : 1-2 Lot Subdivision Approval
- : Estate Subdivision Review

Planning Commission

- : Site Plan (Level 2)
- : Section 15.1-455
- : Other

Planning Commission & Board of Supervisors

- : Rezoning
- : Conditional Use Permit
- : Zoning Ordinance Text Amendment
- : Subdivision Ordinance Text Amendment
- : Site Plan (Level 3)
- : Other

Board of Zoning Appeals

- : Administrative Appeal
- : Variance
- : Special Exception
- : Other

Complete As Applicable:

Name of Subd'n, Development, or Proposal: Zoning Text Amendment

Proposal/Request: Rural Tidewater Tiered Water Quantity Control

Reason for request: Pursuant to the Code of Virginia 62.1-44.15:27.2

Applicant: The information provided is accurate to the best of my knowledge. I acknowledge that any percolation tests, topographic studies, or other requirements of the Health Official or the Zoning Administrator will be carried out at my expense. I understand that the County may deny, approve, or conditionally approve that for which I am applying. I certify that all property corners have been clearly staked and flagged.

Applicant's Signature: _____ **Date:** _____

Owner: I have read this completed application, understand its content, and freely consent to it's filing. If this application is for the purpose of subdivision, further subdivision of this property will require a new application and approval by the Board of Supervisors. Furthermore, I grant permission to the zoning administrator and the other County Officials to enter the property and make such investigations and tests as they deem necessary.

Owner's Signature: _____ **Date:** _____

3-280 Title

This Article establishes the "Tiered Water Quantity Control Ordinance" of King and Queen County, Virginia, pursuant to the purpose and intent set forth in the Code of Virginia, §62.1-44.15:27.2.

3-281 Purpose

A. For determining the water quantity technical criteria applicable to a land disturbance equal to or greater than 2,500 square feet (in the RMA/RPA), 10,000 square feet outside of the RMA/RPA but less than one acre, King & Queen County elects to use certain tiered water quantity control standards based on the percentage of impervious cover in the watershed. The establishment and conduct of the tiered approach pursuant to this section shall be subject to review by the Department of Environmental Quality (DEQ).

3-282 Creation and Adoption of the Official Watershed Map

A. King & Queen County hereby adopts a watershed map (dated XXX). The watershed map illustrates the county boundaries, the boundaries of each watershed located partially or wholly within the county boundary, the percentage of impervious cover within each watershed, within the county boundary, and locations where development is expected or proposed to occur. A copy of the watershed map shall be filed in the office of the clerk of the circuit court.

3-283 Updates/Changes to the Official Watershed Map

A. At least once each calendar year, the County shall make additions to or modifications to the official watershed map to reflect actual development projects. The County shall keep current its impervious cover percentage for each watershed located within the county boundary, as reflected in the official watershed map, and shall make the map and such percentages available to the public.

B. The County shall notify the Department of Environmental Quality and update the official map within 1 year of the approval of the development plan for any project that exceeds the impervious cover percentage of the watershed in which it is located and causes the percentage for that watershed to rise such that the watershed steps up to the next higher tier pursuant to subsection 3-284.

3-284 Tiered Approach Classifications

A. When the County evaluates any development project in a watershed that is depicted on the official watershed map as having an impervious cover percentage of:

1. Less than five percent, the County shall apply the regulatory minimum standards and criteria adopted pursuant to Article 2.4 (§ 62.1-44.15:51 et seq.) [and in effect prior to July 1,

2014,] for the protection of downstream properties and waterways from sediment deposition, erosion, and damage due to increases in volume, velocity, and peak flow rate of stormwater runoff for the stated frequency storm of 24-hour duration.

2. Five percent or more but less than 7.5 percent, the County shall require practices designed to detain and release over a 24-hour period the expected rainfall resulting from the one year, 24-hour storm, which practices shall be exempt from any flow rate capacity and velocity requirements for natural or man-made channels.

3. Seven and one-half percent or more, the County shall apply the energy balance method as set forth in regulations adopted by the State Water Control Board.

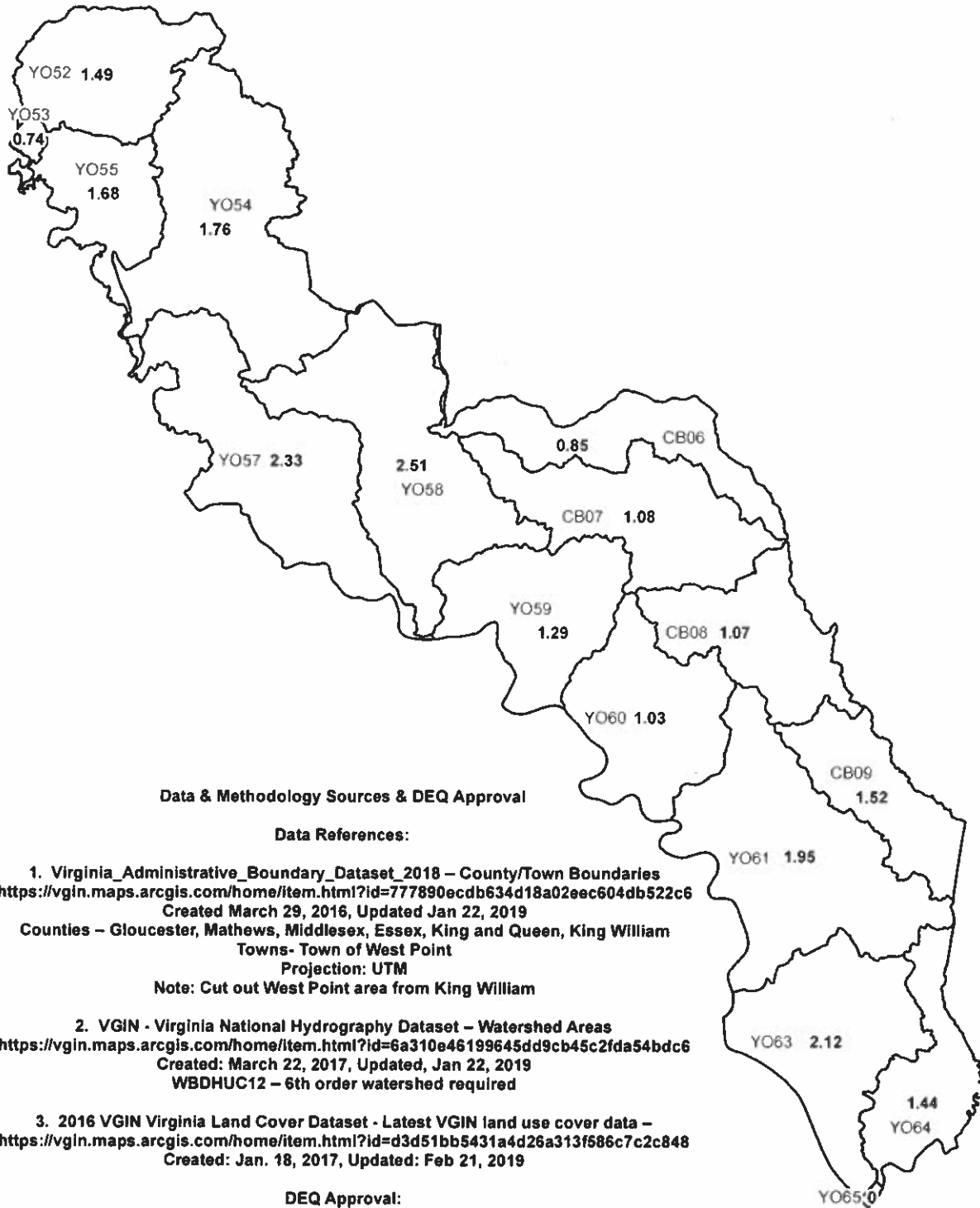
B. The County shall require that any project whose construction would cause the impervious cover percentage of the watershed in which it is located to rise, such that the watershed steps up to the next higher tier, to meet the current water quantity technical criteria using the energy balance method or a more stringent alternative/tier.

3-285 Acceptance of Sealed Plan In Lieu of Local Plan Review

A. For any land-disturbing activity equal to or greater than 2,500 square feet (in the RMA/RPA), 10,000 square feet outside of the RMA/RPA but less than one acre, the applicant may submit a set of plans and supporting calculations prepared by a licensed professional retained by the applicant. Such plans and supporting calculations shall be appropriately signed and sealed by the professional with a certification that states: "This plan is designed in accordance with applicable state law and regulations."

... through 3-289 Reserved

King & Queen County Watershed Map



Data & Methodology Sources & DEQ Approval

Data References:

1. Virginia_Administrative_Boundary_Dataset_2018 – County/Town Boundaries
<https://vgin.maps.arcgis.com/home/item.html?id=777890ecdb634d18a02eec604db522c6>
 Created March 29, 2016, Updated Jan 22, 2019
 Counties – Gloucester, Mathews, Middlesex, Essex, King and Queen, King William
 Towns- Town of West Point
 Projection: UTM
 Note: Cut out West Point area from King William
2. VGIN - Virginia National Hydrography Dataset – Watershed Areas
<https://vgin.maps.arcgis.com/home/item.html?id=6a310e46199645dd9cb45c2fda54bdc6>
 Created: March 22, 2017, Updated, Jan 22, 2019
 WBDHUC12 – 6th order watershed required
3. 2016 VGIN Virginia Land Cover Dataset - Latest VGIN land use cover data –
<https://vgin.maps.arcgis.com/home/item.html?id=d3d51bb5431a4d26a313f586c7c2c848>
 Created: Jan. 18, 2017, Updated: Feb 21, 2019

DEQ Approval:

On June 26, 2019, DEQ found “that it appeared the following preliminary watershed GIS map/files met the requirements outlined within the code § 62.1-44.15:27.2.B.1 and the following files [datasets] can be used to fulfill the process outlined in § 62.1-44.15:27.2.B. Rural Tidewater localities; water quantity technical criteria; tiered approach.”

Map Adoption Date: XXXX



AGENDA: February 10, 2020 Regular Meeting

ITEM #9:

Appointments/Reappointments to various Boards and Commissions

ACTION REQUESTED:

- 1) Wetlands Board – Alternate member to fill the unexpired term of Robert Gibson.
- 2) Planning Commission/Buena Vista District – Mr. Burns was appointed in December 2019 with the caveat that he would serve until he found a replacement.

ATTACHMENTS:

- Email from Mr. Burns

Tina Ammons

From: Tom Swartzwelder
Sent: Friday, February 28, 2020 10:16 AM
To: Tina Ammons
Subject: FW: King and Queen Boards

Thomas J. Swartzwelder
County Administrator
County Attorney
PO Box 177
King & Queen VA, 23085
PH: 804 785 5975
FX: 804 785 5999
tswartzwelder@kingandqueenco.net

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From: Jim Burns
Sent: Thursday, February 27, 2020 11:15 PM
To: Tom Swartzwelder <tswartzwelder@kingandqueenco.net>
Subject: Fwd: King and Queen Boards

Tom, I would like to put Ryan's name forward to take my place of the planing commission.

James M. Burns Sr.
(757)876-3114

Begin forwarded message:

From: Ryan Burroughs <rcb842002@gmail.com>
Date: February 13, 2020 at 7:40:39 AM EST
To: Jim Burns <jburns@kingandqueenco.net>
Subject: Re: King and Queen Boards

Good morning

I'm sorry for the delayed response I was sick and the email kind of got shuffled down through the mix and just saw it again but I would love to meet with you and discuss this if you want you can call me at 804-824-5923

Thank you again
Ryan Burroughs

On Tue, Feb 4, 2020, 9:25 PM Jim Burns <jburns@kingandqueenco.net> wrote:

Ryan, I was wondering if we could get together tomorrow and talk about you serving on the planning commission. Around 4:30 -5:00.

James M. Burns Sr.
(757)876-3114

> On Jan 23, 2020, at 9:35 PM, Jim Burns <jburns@kingandqueenco.net> wrote:

>

> Ryan, I thank you for your interest in serving as a Planing Commissioner for the Buenavista District..

> 1. You must live in the Buenavista district.

> 2. You would meet once a month (first Monday) @6 pm.

> 3. Attend Classes (normally in Richmond) a Friday and Saturday, followed with 5-6 weeks of homework via e-mail. With a closing class.

> 4. Terms are for three years... and you can serve repeatedly..

> 5. Training and travel is all paid for by county. Including travel to monthly meetings.

> 6. Typically you should anticipate giving about three to five hours a month to this job.

>

> James M. Burns Sr.

> (757)876-3114

>

>> On Jan 22, 2020, at 9:08 PM, Ryan Burroughs <reb842002@gmail.com> wrote:

>>

>> Hello Mr. Burns

>> My name is Ryan Burroughs and I live in Shacklefords area in King and Queen. I know that you sit on two boards and at the last Board of Supervisors meeting I was at you mentioned stepping down from one and you were looking for someone to fill your seat. I would love to sit down with you and discuss what it initials so I can see if it is something that I can handle.

>>

>> Ryan Burroughs

>> R & R Comfort

>> 804-824-5923

AGENDA: March 9, 2020 Regular Meeting

ITEM #10:

County Administrator's Comments

ACTION REQUESTED:

None

ATTACHMENTS:

None

AGENDA: March 9, 2020 Regular Meeting

ITEM #11:

Board of Supervisors Comments

ACTION REQUESTED:

None

ATTACHMENTS:

None

AGENDA: March 9, 2020 Regular Meeting

ITEM #12:

Closed Session (If Needed)

ACTION REQUESTED:

None

ATTACHMENTS:

None

King and Queen County
Wireless Services Authority Meeting
Monday, March 9, 2020
(Immediately following Board of Supervisors Meeting)

King and Queen County Courts & Administration Building
General District Courtroom

AGENDA

1. Approval and signing of February 10, 2020 minutes
2. Updates
3. Adjourn

King and Queen County
Wireless Services Authority Meeting

Monday, February 10, 2020

King and Queen County Courts and Administration Building
General District Courtroom

(immediately following the Board of Supervisors Meeting)
9:05 P.M.

“Minutes of the Meeting”

The meeting was opened at 9:05 p.m. by Lawrence Simpkins, Chairman of the Board.

APPROVAL AND SIGNING OF THE JANUARY 2020 MINUTES

A motion was made by Mr. Burns and seconded by Ms. Alsop to approve the minutes for the January 13, 2020 meeting.

AYES: S.C ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

UPDATE

Mr. Swartzwelder advised that we have received notification of award on the VATI grant. The request was for \$6 million, we were awarded \$2 million. He has not received the contract from the state yet.

Mr. Burns asked if Verizon has started on the new tower sites to be located in the County. Mr. Swartzwelder advised that they have not yet pulled their permits.

IT IS ORDERED THAT THE BOARD BE ADJOURNED

A motion was made by Mr. Bailey and seconded by Ms. Alsop to adjourn the meeting.

Lawrence Simpkins, Chairman

Thomas J. Swartzwelder, Secretary