

**King and Queen County
Board of Supervisors Meeting
Monday, March 9, 2020**

7:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
General District Courtroom**

Minute of the Meeting

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Chairman Simpkins called the regular meeting to order noting that Mr. Bailey was not present. He provided the invocation followed by the Pledge of Allegiance to the Flag of the United States of America.

APPROVAL AND SIGNING OF THE JANUARY 27 2020 AND FEBRUARY 10, 2020 MINUTES OF THE BOARD

A motion was made by Mr. Burns and seconded by Ms. Alsop to approve the January 27, 2020 and February 10, 2020 minutes of the Board, as written.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

APPROVAL AND SIGNING OF THE MARCH 2020 COUNTY WARRANTS

A motion was made by Ms. Alsop and seconded by Mr. Burns to approve the County warrants as amended with correction in part-time payroll, subject to audit, for the month of March 2020

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS

NAYS: D.H. MORRIS

NOT PRESENT: R.F. BAILEY

SCHOOL REVENUE AND APPROPRIATION FOR THE MONTH OF JANUARY 2020

A motion was made by Ms. Alsop and seconded by Mr. Burns to approve School revenue and appropriation in the amount of \$539,624.04 for revenue received in the month of January 2020.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

APPROPRIATION OF \$95,000 TO SCHOOL FUND FOR HEALTH INSURANCE

A motion was made by Ms. Morris and seconded by Mr. Burns to approve the request from the Superintendent to amend the School Budget in the amount of \$95,000 to cover the increased cost of employee health insurance.

AYES: J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: S.C. ALSOP

NOT PRESENT: R.F. BAILEY

PUBLIC COMMENT PERIOD

Ann Marie Voight, Stevensville District advised that she received a letter from Walnut Solar regarding the proposed project. After having read the letter she distrusts the company and is opposed to the project. Ms. Voight also expressed concern over the removal of VDOT “No Through Truck” signs on Hockley Neck Road advising of the restrictions on Stevensville Road and Bunker Hill Road. She also asked that the Board rewrite and adopt the resolution to include Hockley Neck Road in the “No Through Trucks” restriction that was adopted in 2000.

Arlene Taliaferro, Buena Vista District advised that she did not receive the mailing from Walnut Solar but had spoken to someone who lives on Carrie Lane who said that a representative visited their home and said that they are moving forward with the project. She does not trust the company.

Mike Volpe, representative of Walnut Solar advised that representatives have been reaching out to educate the community. They did visit the residences on Carrie Lane. He also stated that there were 2 different mailings sent out. The first was a “Dear Neighbor” letter sent to adjoining property owners from the landowners in the project and the second was a community wide letter. He also provided the Board with a summary sheet containing the proposed financial benefits to the County from the project as was presented at the February Board meeting.

QUARTERLY REPORTS

- Irene Longest, Treasurer – Not present, her report was included in the Board packet.
- Kelly Lumpkin, Commissioner of the Revenue
 - 2020 Business Licenses were submitted to the Treasurer’s Office on November 9th.
 - Personal Property forms were mailed on February 24th.
 - 2020 Vehicles Licenses will be submitted to the Treasurer by March 13th.
 - Her office has been working on viewing and assessing new construction, notices will be mailed out in June.
 - Elderly & Disabled Tax Relief Applications are available and are due back by April 1st.
- Vanessa Porter, Clerk of Circuit Court
 - Hattie Robinson has received her Master Deputy Circuit Court Clerk certification. All three employees in her office are now certified.
 - Provided case load statistics for 2019 compared to 2018.
 - Advised that all deed books, will books (including indexes), and marriage licenses are now available online.

- Her office is now accepting electronic filings for recordings. They still accept hand delivered and mailed documents as well.
- John Charboneau, Sheriff
 - stated that he had provided a copy of his report to each member at their place. He also advised that he is very short staffed right now and is in need of 4 deputies. He would like to use the savings from vacant positions to move auxiliary deputies to part time and authorize overtime to the fulltime deputies. It was the consensus of the Board to allow this as long as he stays within his personnel budget.
- Meredith Adkins, Commonwealth Attorney
 - Due to a conflict Ms. Adkins was unable to attend but her written report was provided to the Board at their seats.
- Betty Dougherty, Director of Social Services
 - March is Social Workers Appreciation Month, she provided statistics on the work done by the King and Queen Family Services Team during 2019.
 - Thrive Virginia is still collecting surveys for the annual community needs assessment, if you have not done so she has provided the information. Currently King and Queen has the greatest number of completed surveys in the 10 counties served by Thrive Virginia.
- Dr. Carol Carter, School Superintendent
 - Chairman Simpkins first congratulated Dr. Carter on receiving the Superintendent of the Year award for Region 3.
 - Current ADM is 785, the budget was based on an ADM of 772. There will be adjustments in March for approximately 10 students who are receiving service outside of the district.
 - They are currently working on year end expenditure projections.
 - Invited the Board to the March school board meeting.
 - SOL testing will begin this week.
 - Spring Break is scheduled for April 6th through 13th.
 - Spring athletic schedule was provided, they have teams for baseball, softball and track and field.
 - Provided Virginia Living magazine article highlighting project at Central High School in the Environmental Sciences class.
 - Advised the Board that they are monitoring the COVID-19 outbreak and will provide updates in the event that school activities are affected.
 - Sherrin Alsop asked for an update on preparations for future events in light of the student being caught bringing a gun to the school. Dr. Carter advised that they are running drills and have reviewed plans that are in place. She also thanked the Sheriff and his staff for their assistance in handling of the situation.
- Christina Murray, Cooperative Extension
 - In 2019 there were 103 in-school presentations covering 21 topics provided at KQES and LMES.
 - There are 33 youth enrolled in 4-H Clubs in King and Queen.
 - She is currently enrolled in the VA Natural Resources Leadership Institute.
 - She will be traveling to Senegal in December 2020 and again in March 2021.

- Cooperative Extension is currently interviewing for the ANR position in Middlesex County.
- Wade Bailey, Republic Services
 - Provided a monthly tonnage report for Q4 2019 and Q1 of 2020.
 - Advised that the North Hampton contract that was lost in a prior year had been awarded back to them this time.
 - Cell #6 has been constructed.
 - The Gas Collection System Expansion project is on schedule. There will be 20 well replacements including header pipes, air and force main pipe, and vacuum lateral pipes.
 - Offsite leachate disposal for 2019 decreased from 2018.
 - 5 drivers/owner operators have been banned from the landfill for not following the designated traffic route.
 - Introduced Jeff Davison, Operations Manager at the landfill.
 - Addressed questions from the Board regarding calls they have received about the odor at the landfill.
- Joyce McGowan, VDOT
 - Her report was provided to the Board in their packet, she asked if the Board had any questions or concerns.
 - Lawrence Simpkins asked for an update on North Bank Road that he had submitted several months ago. The repairs have been made but the pipe has not been replaced yet.
 - Sherrin Alsop asked that the shoulders on Rt. 721 near the County line at Newtown be looked at. The edge of the road and the shoulder are disintegrating. This type of project will get addressed in the spring once the weather is better.
 - Doris Morris asked for clarification on the 'No Through Truck' signage issue that was raised by Ms. Voight. Ms. McGowan explained that the resolution adopted by the Board and approved by VDOT placed the restriction on Rt. 631 (Stevensville Road and Bunker Hill Road) from the two intersections with Rt. 14. The sign on Rt. 632 (Hockley Neck Road) was removed because VDOT has changed their regulations and do not post 'warning' signs letting drivers know that the restriction is ahead. The only way to 'fix' the trucks entering there, would be to expand the restriction to include Rt. 632. After discussion, the Board directed the County Administrator to research the action taken and let the Board know what is needed in order to address the concerns raised.

VDOT SECONDARY SIX YEAR PLAN PUBLIC HEARING

Joyce McGowan provided information on the status of the plan. This plan will cover 2021 to 2026. Because projections keep changing in the information from the state, the plan that was provided to the Board in their packet does not have the correct funding figures in it. The plan has \$646,697. Most of the funds are allocated to unpaved road priorities. Roads on the plan that have been completed are Chatham Hill Road, Travelers Road and Martintown Road. Preliminary engineering has begun on both sections of Lilly Pond Road. Remaining roads on the plan include Page Lane, Greenbriar Road, Green Chambers Road, Dewsville Road and Holmestown Road. Once these roads are complete there will still be approximately 46 miles of unpaved road in the

County. Currently, King and Queen does not have any unpaved roads that meet the VDOT requirement of 50 trips per day in order to qualify to be added. All of the roads that are already on the plan will be completed within this six-year cycle. Tastine Road and Exol Road are the next roads with traffic counts over 45 per day. She suggested that the Board set aside the 2025 and 2026 funds in the event that there is a paved or unpaved need that arises the funds are available to be utilized.

Chairman Simpkins opened the public hearing for comment.

Hearing no comments, the public hearing was closed.

A motion was made by Ms. Alsop and seconded by Mr. Burns to adopt the following resolution for the VDOT Secondary Six Year Plan.

WHEREAS, Sections 33.2-331 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2021 through 2026) as well as the Construction Priority List (2021) on March 9, 2020 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List.

WHEREAS, the Residency Administrator of the Virginia Department of Transportation, appeared before the board and recommended approval of the Six-Year Plan and budget for Secondary Roads (2021 through 2026) and the Construction Priority List (2021) for King and Queen County,

NOW, THEREFORE, BE IT RESOLVED that since said Plan and budget appears to be in the best interests of the Secondary Road System in King and Queen County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2021 through 2026) and Construction Priority List (2021) are hereby approved as presented at the public hearing.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

BUDGET AMENDMENT/RESCUE SERVICES

A budget amendment is requested in the amount of \$50,000 for items related to the purchase of equipment and facility in Shacklefords. This request is for items not related to staffing which is covered by the contingency funds within the FY2020 budget (\$20,000) and the purchase of SCBA equipment for Lower King and Queen Fire as part of the exchange of equipment for use at the Shacklefords Station (\$30,000).

A motion was made by Ms. Alsop and seconded by Mr. Burns to approve the budget amendment in the amount of \$50,000 for the purchase of items relating to the purchase of the Shacklefords Station.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

SET DATE FOR PUBLIC HEARINGS ZA20-01 AND ZA20-02

The Planning Commission held public hearings at their regular meeting on March 2, 2020. They recommended approval of both text amendments and are requesting the Board to set public hearing dates for both items.

A motion was made by Mr. Burns and seconded by Ms. Alsop to set the regular Board meeting on April 13, 2020 as the date for ZA20-01 and ZA20-02.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Wetlands Board/Alternate member – Table.

Planning Commission/Buena Vista District – A motion was made by Mr. Burns and seconded by Ms. Alsop to appoint Ryan Burroughs to replace Mr. Burns as a representative on the Planning Commission.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

Arts Alive – Mr. Swartzwelder advised that we have been notified that Mr. Bailey's term on this board is up for reappointment. A motion was made by Ms. Morris and seconded by Ms. Alsop to reappoint Mr. Bailey to the Arts Alive Board.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

Social Services Advisory Board/Newtown District – Table.

COUNTY ADMINISTRATOR'S COMMENTS

Thomas Swartzwelder, County Administrator, provided the following comments:

- Greg Hunter, Emergency Services Coordinator has advised that cooperative procurements for the NG911 state mandate have come in at all approximately the same rate. However, he recommends using the Fairfax contract which he feels better outlines the services to be available. In addition, if the Board takes action prior to March 16th the 'Text to 911' feature will be included at no cost.

A motion was made by Mr. Burns and seconded by Ms. Alsop to authorize the County Administrator to execute the contract with AT&T utilizing the Fairfax Contract.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

- Advised that all of the “solar bills” passed in the General Assembly. Based on this, the Board may want to consider postponing the public hearing from May until possibly July.

A motion was made by Ms. Alsop and seconded by Ms. Morris to rescind previous action to set the regular May Board meeting as the date for the public hearing on the Walnut Solar project and to postpone until a date to be determined later.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

He further advised that representatives will continue to be out in the community in coming months.

- He noted that there are currently three cases of COVID-19 in Virginia. Staff has been focusing on continuity of operations in the event that it becomes necessary as well as getting supplies that are available, although the most common supplies such as hand sanitizer have already been unavailable for a couple weeks. He will continue to monitor this and provide updates to the Board as they come about.

BOARD OF SUPERVISOR’S COMMENTS

Ms. Morris had the following comments:

- Thanked everyone for coming and for their reports.
- Congratulated Dr. Carter on Superintendent of the Year award/
- Expressed concern with how the Sheriff’s office will handle traffic stops of out of state travelers and court during the virus outbreak.

Mr. Burns had the following comments:

- Thanked everyone for their reports.
- Advised that he does a lot of travel in his work, he has been screened for the virus. Others can be scared if they want, but he guesses that he lives life dangerously.

Ms. Alsop had the following comments:

- Thanked everyone who came out and for their comments and reports.
- Due to her compromised immune system she is being careful but mostly everyone needs to do the things that we should be doing anyway.
- She is still planning to speak at the Chairman’s Institute.
- Asked citizens to remember the volunteer Rescue Squads. With the agency at the lower end of the county no longer running it makes the others in the county

worried. The number of volunteers is dwindling. The cost to expand coverage to the entire county are staggering and would require significant tax increases.

Mr. Simpkins had the following comments:

- Thanked everyone for the reports, they really help keep the Board up to date on what is going on in the departments.
- Relating to the virus, everyone do the hygiene things that we should be doing. He has had the same problem as staff with getting supplies.
- Thanked everyone for coming and listening, have a safe trip home.

Mr. Simpkins had the following comments:

- Thanked everyone for coming.
- Stated that at the last meeting he advised that he had not done much looking into the solar process, that he was waiting for the Planning Commission to make their recommendation but now that it has been sent to the Board he has spent a significant amount of time looking at the information that has been provided. He added that the Planning Commission and staff have done an amazing job. They have worked very hard and looked at every 'nut and bolt' and anticipate any issue that could come along. However, there is still work to be done by the Board and wanted to ensure that all knew that the Board is going to do that work, whether the project is approved or not. They will be open minded and listen to the citizens as well.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Mr. Burns and seconded by Ms. Alsop to adjourn the meeting.

J. Lawrence Simpkins, Chairman

Clerk of the Board