



***King and Queen County***  
***Founded 1691 in Virginia***

***County Administrator's Office***  
***242 Allen's Circle, P. O. Box 177***  
***King and Queen Court House, Virginia 23085***  
***Phone: (804) 785-5975 Fax: (804) 785-5999***

**King and Queen County**  
**Board of Supervisors Meeting**

**Monday, April 13, 2020**  
**7:00 P.M.**

**AGENDA**

- 1. Call to Order and Roll Call**
- 2. Public Hearing to Adopt Emergency Ordinance for the Continuity of Operations During the Pandemic**
- 3. Approval and Signing of the February 18, 2020, February 24, 2020 and March 9, 2020 minutes**
- 4. Approval and Signing of warrants and appropriations**
- 5. Public Comment Period**
- 6. Ratify Local State of Emergency Declaration**
- 7. County Administrator's Comments**
- 8. Board of Supervisors Comments**



**AGENDA:**      *April 13, 2020 Regular Meeting*

**ITEM #1:**

Call to order and Roll Call

**ACTION REQUESTED:**

Chairman will need to call the meeting to order and do a roll call of members present.

**ATTACHMENTS:**

None



**AGENDA:**      *April 13, 2020 Regular Meeting*

**ITEM #2:**

Public Hearing – Ordinance for the Continuity of Operations During the Pandemic

**ACTION REQUESTED:**

County Administrator will provide background information on the Emergency Ordinance

The Board will now hold a public hearing on the Emergency Ordinance. After hearing comments from the public, close the hearing.

The Board will need to adopt the resolution approving the Ordinance for the Continuity of Operations During the Pandemic.

**ATTACHMENTS:**

- Emergency Ordinance

**Emergency Ordinance to Allow for the Continuity of Government Operations During the Pandemic, including Altering the Process for Conducting Public Meetings; Restricting the Use of Public Buildings or Facilities; Providing Additional Powers to the Director of Emergency Management to Incur Costs, Waive Procedures, and Take Other Temporary Actions; and Suspending Deadlines and Procedures**

**WHEREAS**, on January 31, 2020, the U.S. Secretary of Health and Human Services declared a public health emergency in response to the spread of the novel coronavirus (COVID-19); and

**WHEREAS**, on March 12, 2020, the Governor, in Executive Order 51, declared a state of emergency in the Commonwealth of Virginia, acknowledging the spread of COVID-19 as a disaster as defined in Virginia Code § 44-146.16; and

**WHEREAS**, Executive Order 51 authorized local governments to render appropriate assistance and to alleviate conditions, as appropriate, to prepare for and mitigate the effects of the virus; and

**WHEREAS**, on March 13, 2020, the President of the United States found and declared the outbreak of COVID-19 to constitute a national emergency, beginning March 1, 2020; and

**WHEREAS**, on March 17, 2020, in accordance with Virginia Code § 44-146.21, the King and Queen County Director of Emergency Management declared a local state of emergency in King and Queen County; and

**WHEREAS**, on March 17 and 23, the Governor requested and then directed Virginians to avoid non-essential gatherings of more than 10 people; and

**WHEREAS**, on March 30, 2020, the Governor in Executive Order 55 issued a “stay at home Order” commanding all Virginians to “remain at their place of residence” subject to certain exceptions and prohibiting “all public and private in-person gatherings of more than ten individuals”; and

**WHEREAS**, the King and Queen County Board of Supervisors convened a meeting using electronic participation, at 7:00 p.m. on April 13, 2020, and confirmed, pursuant to Virginia Code § 44-146.21, the declaration of emergency in King and Queen County; and

**WHEREAS**, the Board of Supervisors has determined that COVID-19 constitutes a communicable disease of public health threat which has caused a disaster as those terms are defined in Virginia Code § 44-146.16; and

**WHEREAS**, while the Board of Supervisors values transparency in government and public engagement, it also finds that emergency measures are necessary to mitigate the spread of COVID-19 and to protect the health, safety, and welfare of residents and employees, while still providing for government operations to continue during this state of emergency; and

**WHEREAS**, Virginia Code § 15.2-1413 provides that the Board of Supervisors, notwithstanding any contrary provision of law, may adopt an ordinance to assure the continuity of government operations during this disaster and for up to six months; and

**WHEREAS**, Virginia Code § 44-146.21 further provides that the locality, during a declared local emergency, may proceed without regard to time-consuming procedures and formalities prescribed by law, except for mandatory constitutional requirements; and

**WHEREAS**, Virginia Code § 15.2-1200 provides the county with authority to adopt necessary regulations to prevent the spread of contagious diseases among its residents; and

**WHEREAS**, the Board of Supervisors also has the inherent authority to vary the county's policies, procedures, and practices to assure the continuity of government operations; and

**WHEREAS**, government operations include the work of the Board of Supervisors and other local public bodies, and the personnel who work for or on behalf of local public bodies; and

**WHEREAS**, this emergency ordinance in response to the disaster caused by the COVID-19 pandemic promotes the public health, safety, and welfare, and its adoption is consistent with the law of the Commonwealth of Virginia, the Virginia Constitution and the United States Constitution.

**NOW, THEREFORE, BE IT ORDAINED**, that this uncodified ordinance is hereby enacted as follows:

**An Emergency Ordinance Allowing for the Continuity of Government Operations During the Pandemic**

**Sec. 1. Purpose; Effective Date; Expiration**

This ordinance allows for variances from state laws and county ordinances in order to protect the health, safety, and welfare of residents and employees from the spread of COVID-19 while still providing for government operations to continue during this state of emergency.

The operation of government includes management of all county facilities, management of the school system, and the work of all local boards, including the board of supervisors, the school board, the planning commission, the board of equalization, the board of zoning appeals, and any other local or regional board, commission, committee, or authority created by the board of supervisors or to which the board of supervisors appoints or recommends for appointment all or a portion of its members (collectively "Public Bodies" and individually "Public Body"), including employees who work for or on behalf of any Public Body.

At this time, public health experts recommend against assembling groups of people in confined spaces and Executive Order 55 precludes gatherings of 10 or more people. Accordingly, this ordinance contains modifications for public meetings which should be followed while it is deemed unwise or unsafe to gather in one location a quorum for any Public Bodies, or to invite members of the public to physically gather together for public meetings.

Moreover, the spread of COVID-19 may make it impossible or impractical for government operations to meet all normally imposed deadlines, regulations, and time frames, or to comport, in some

instances, with lengthy procedures and processes such as procurement or employment processes.

This emergency ordinance is effective immediately and will remain in effect for 60 days unless amended, rescinded, or readopted in conformity with the notice provisions of Virginia Code § 15.2-1427; however, in no event will the ordinance be effective for more than six months from the conclusion of the declared disaster. Upon repeal or expiration of this ordinance, normal government operations will resume.

## **Sec. 2. Public Meetings and Public Hearings**

A. Any regularly scheduled or regular meeting of any Public Body may be canceled by the chair if there is no essential business that needs to occur or if conditions otherwise make it impractical to meet. Notice of the cancellation must be provided to the Public Body members and the public as soon as practicable.

B. In the alternative, any regularly scheduled or regular meeting of any Public Body may be held by solely electronic or telephonic means without a quorum of members physically present and without members of the public physically present, provided the following occurs:

1) The meeting is accessible to the public through live audio or video, a dial-in telephone number, or a social media platform.

2) The agenda and public notice for the meeting should:

- a) include a statement that the meeting is being held using electronic means under this ordinance;
- b) contain specific information about how members of the public can access the meeting; and
- c) if there are any public hearing or public comment items, specifically identify how members of the public can provide comment, including one or more of the following: by e-mail, in writing, by telephone, through a social media platform, or via other electronic means.
- d) The failure to state these items on the agenda does not invalidate or make illegal the electronic meeting.

3) The agenda is posted on the County's or Public Body's website at least six days prior to the meeting, except that the agenda of any previously scheduled meeting occurring within seven days of the adoption of this ordinance must be posted by two working days after adoption of this ordinance. Materials associated with the meeting, if any, will be made available to the public upon request.

4) For public hearings and any items for which public comment is permitted, the following rules apply:

- a) Normal rules of order apply with respect to requiring the name and home address of the commenter, that comments relate to the hearing or comment topic, that appropriate limits on the number of comments per person per item apply, and that comments be of reasonable length.
- b) Public Bodies may allow public comments to be submitted via phone call, e-mail, or in



writing, up until a reasonable time before the start of the meeting so long as those comments are provided to the Public Body members prior to any decision on an item.

- c) If available, members of the public may provide comments through leaving a voicemail on a dedicated phone number up until a reasonable time before the start of the meeting so long as those comments are then provided to the Public Body members prior to any decision on an item.
- d) If available, members of the public may provide comments through telephonic or interactive electronic means (call-in meeting access, social media platform) during the meeting so long as those comments are received by or provided to the Public Body members prior to any decision on an item.
- e) The Public Body may choose to receive additional comments through any means for a period of time after the public hearing or public meeting, so long as it announces and publicizes that opportunity and those comments are provided to the Public Body members prior to any decision on an item.
- f) All public comments must be made a part of the record of the Public Body either by being summarized in or included with the meeting minutes.

5) Any votes taken during the meeting must be taken by roll call, individually recording each member's name and vote.

6) The minutes of any meeting under this ordinance must conform to the requirements of law, including identifying the forms of electronic communication used, the members participating and the means by which they participated, the opportunities for public access or participation, a summary of the public comments, if any, and the actions taken at the meeting.

C. Public Bodies may hold special meetings consistent with the provisions in (B) except that notice of the special meeting need only be provided at least three working days prior to the meeting, and the agenda made available to the public at the same time as they are made available to the Public Body members.

D. Public Bodies may hold emergency meetings consistent with Virginia Code § 2.2-3708.

E. Any item on an agenda for a regularly scheduled, regular, special, or emergency meeting held hereunder may be continued to a later date or time for the purpose of reviewing and considering comments from the public.

### **Sec. 3. Public Buildings, Facilities, Real Property and Events**

The director of emergency management is empowered to restrict members of the public from entering or congregating around county-owned buildings, facilities, and real property as is reasonably necessary to ensure the health, safety, and welfare of the public or county staff. Moreover, the director of emergency management may cancel, postpone, or reschedule any events scheduled for any county-owned building, facility or property as necessary to ensure the health, safety, and welfare of the public or county staff.

#### **Sec. 4. Additional powers of director of emergency management**

A. *Funding and Contracts.* To the extent of unobligated funds available in excess of appropriations in the approved budget, the director of emergency management, in consultation with the Chair or if necessary due to illness, the Vice Chair of the Board of Supervisors, may enter into contracts and incur obligations necessary to protect the health and safety of persons and property, and to provide emergency assistance to persons affected by this disaster.

B. *Procedures.* The director of emergency management may proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements) pertaining to the performance of public work, entering into contracts, incurring obligations, employing workers, renting equipment, purchasing supplies and materials, and other expenditures of public funds.

C. *Other Temporary Actions.* The director of emergency management may temporarily take any of the following actions: waive or reduce fees imposed by county ordinance; waive enforcement, in whole or in part, of any county ordinance; and modify, limit, waive, suspend, or amend any county program, service, function, process, or procedure. The director must apply the action uniformly for similar situations and not on a case-by-case basis. The director's actions will only be effective until the next regular meeting of the board of supervisors. The board of supervisors may ratify and extend the time for which the director's action remains in effect.

#### **Sec. 5. Suspension of Deadlines, Time Frames, and Procedures**

County personnel are encouraged to take action as is practical and appropriate to meet deadlines or time frames established under state law or county ordinances, however, notwithstanding any provision of law, regulation, or policy to the contrary, any deadlines requiring action by the county, any Public Body, or county employees specifically including but not limited to the Virginia Freedom of Information Act, State and local land use/zoning statutes and ordinances and the statutory deadlines for the approval of the school and County budgets are suspended. Time frames for review or expedited reviews are also suspended. Failure to meet any deadline or time frame will not constitute a default, violation, approval, ratification, or recommendation. Any policies or procedures inconsistent with this ordinance are hereby suspended.

2. **This ordinance shall be effective upon adoption.**
3. **This ordinance shall expire after 60 days unless re-adopted by the Board of Supervisors after public notice.**



**AGENDA:**      *April 13, 2020 Regular Meeting*

**ITEM #3:**

Approval and signing of February 18, 2020, February 24, 2020 and March 9, 2020 minutes.

**ACTION REQUESTED:**

Need a motion and second to approve the February 18, 2020, February 24, 2020 and March 9, 2020 minutes.

**ATTACHMENTS:**

- February 18, 2020 minutes
- February 24, 2020 minutes
- March 9, 2020 minutes



King and Queen County  
Board of Supervisors Meeting

Tuesday, February 18, 2020  
6:00 P.M.

King and Queen County Courts and Administration Building  
2<sup>nd</sup> Floor Conference Room

“MINUTES OF THE MEETING”

**OPENING OF THE MEETING**

Chairman of the Board Lawrence Simpkins called the meeting to order.

**UPDATES/INQUIRES BY THE COUNTY ADMINISTRATOR**

- **SCHOOL BUDGET PRESENTATION** – Mr. Swartzwelder stated that the Superintendent has advised that she will be requesting level funding for the School Operating Fund but will be proposing approximately \$1 million in Capital improvements. He is asking if the Board would prefer a short presentation regarding those requests or a full budget presentation. It was the consensus to notify the Superintendent that a short presentation would be sufficient.
- **KQES** – Mr. Swartzwelder asked if it is still the preference of the Board to still handle the process until a direction of the project is selected. It was agreed this is still the case. Mr. Swartzwelder advised that the Superintendent has confirmed that there is sufficient space to relocate fifth and sixth grade classes from both elementary schools to the high school. The consultant has presented several ideas and will have a final presentation of the best options soon.
- **Solar Update** – Mr. Swartzwelder advised that he had been in Richmond today as the proposed ‘Solar bills’ moved through the General Assembly. Many look like they will be approved but with some changes. He also provided the Board with copies of proposed mailings that will be sent to citizens by Walnut Solar.
- **Early Voting and Security Issue Funding** – Mr. Swartzwelder advised that the General Assembly is not providing funding for either of these items.
- **Lower Fire** – They have accepted the County’s offer to purchase the Shacklefords station. He is going to contact Jim Hudson for the real estate closing.
- **ITI property. Town of West Point interest in Purchase and Amending CUP** – Mr. Swartzwelder asked for direction regarding the Town’s request. It was the consensus to hear the Town’s proposal before making a decision.

**BUDGET REVIEW**

The County Administrator and Director of Finance provided a summary sheet containing budget increases, highlights and changes. Discussion included review of these items and questions regarding proposed tax increase, salary increases, contingency for emergency services expansion and capital projects.

**ITEMS BROUGHT UP BY BOARD MEMBERS**

Mr. Simpkins asked if there was any information on the vehicle accident fatality that occurred this morning. He also inquired when the litter pick up was scheduled to begin.

**IT IS ORDERED THAT THE BOARD BE ADJOURNED:**

A motion was made by Ms. Alsop and seconded by Mr. Burns to adjourn the meeting.

AYES: J. M. BURNS, J.L. SIMPKINS, S. C. ALSOP, D. H. MORRIS, R. F. BAILEY, JR.  
NAYS: NONE

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James M. Burns, Chairman

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Thomas J. Swartzwelder, Clerk





King and Queen County  
Board of Supervisors Meeting

Monday, February 24, 2020  
6:00 P.M.

King and Queen County Courts and Administration Building  
2<sup>nd</sup> Floor Conference Room

**“MINUTES OF THE MEETING”**

**OPENING OF THE MEETING**

Chairman of the Board Lawrence Simpkins called the meeting to order.

**APPROVAL OF RECURRING WARRANTS**

A motion was made by Mr. Burns and seconded by Mr. Bailey to approve the recurring warrants for the month of February 2020.

AYES: J. M. BURNS, J.L. SIMPKINS, R. F. BAILEY, JR

NAYS: NONE

NOT PRESENT: D.H. MORRIS, S.C. ALSOP

**FY2021 BUDGET WORKSHOP: PRESENTATIONS BY COUNTY DEPARTMENTS**

The following department heads made presentations regarding their FY2021 budget request.

- Dr. Carol Carter, School Superintendent
- Kelly Lumpkin, Commissioner of the Revenue
- Vanessa Porter, Clerk of Circuit Court
- Meredith Adkins, Commonwealth Attorney
- Diane Klausen, Registrar
- Rob Balderson, Chief Deputy (spoke on behalf of the Sheriff who was unable to attend)

**BUDGET REVIEW**

It was the consensus of the Board not to have further discussion at this time.

**ITEMS BROUGHT UP BY BOARD MEMBERS**

Mr. Burns asked that grants be looked into for several items brought up tonight. Specifically, if School Security Grants could be used to offset costs of School Resource Officers and if Department of Health grants for fitness could be used to pay for the track at the high school.

Mr. Burns also asked the County Administrator to make sure that when the Building Official and the Emergency Services Coordinator do the walk through of the Shacklefords Station building that they confirm whether or not the well on the property serves the water tank.

**IT IS ORDERED THAT THE BOARD BE ADJOURNED:**

A motion was made by Mr. Burns and seconded by Mr. Bailey to adjourn the meeting.

AYES: J. M. BURNS, J.L. SIMPKINS, R. F. BAILEY, JR

NAYS: NONE

NOT PRESENT: D.H. MORRIS, S.C. ALSOP

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James M. Burns, Chairman

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Thomas J. Swartzwelder, Clerk



**King and Queen County  
Board of Supervisors Meeting  
Monday, March 9, 2020**

**7:00 P.M.**

**Regular Meeting  
King and Queen County Courts and Administration Building  
General District Courtroom**

**Minute of the Meeting**

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Chairman Simpkins called the regular meeting to order noting that Mr. Bailey was not present. He provided the invocation followed by the Pledge of Allegiance to the Flag of the United States of America.

**APPROVAL AND SIGNING OF THE JANUARY 27 2020 AND FEBRUARY 10, 2020 MINUTES OF THE BOARD**

A motion was made by Mr. Burns and seconded by Ms. Alsop to approve the January 27, 2020 and February 10, 2020 minutes of the Board, as written.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS  
NAYS: NONE  
NOT PRESENT: R.F. BAILEY

**APPROVAL AND SIGNING OF THE MARCH 2020 COUNTY WARRANTS**

A motion was made by Ms. Alsop and seconded by Mr. Burns to approve the County warrants as amended with correction in part-time payroll, subject to audit, for the month of March 2020

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS  
NAYS: D.H. MORRIS  
NOT PRESENT: R.F. BAILEY

**SCHOOL REVENUE AND APPROPRIATION FOR THE MONTH OF JANUARY 2020**

A motion was made by Ms. Alsop and seconded by Mr. Burns to approve School revenue and appropriation in the amount of \$539,624.04 for revenue received in the month of January 2020.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS  
NAYS: NONE  
NOT PRESENT: R.F. BAILEY

**APPROPRIATION OF \$95,000 TO SCHOOL FUND FOR HEALTH INSURANCE**

A motion was made by Ms. Morris and seconded by Mr. Burns to approve the request from the Superintendent to amend the School Budget in the amount of \$95,000 to cover the increased cost of employee health insurance.

**AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS**

**NAYS: NONE**

**NOT PRESENT: R.F. BAILEY**

## **PUBLIC COMMENT PERIOD**

Ann Marie Voight, Stevensville District advised that she received a letter from Walnut Solar regarding the proposed project. After having read the letter she distrusts the company and is opposed to the project. Ms. Voight also expressed concern over the removal of VDOT “No Through Truck” signs on Hockley Neck Road advising of the restrictions on Stevensville Road and Bunker Hill Road. She also asked that the Board rewrite and adopt the resolution to include Hockley Neck Road in the “No Through Trucks” restriction that was adopted in 2000.

Arlene Taliaferro, Buena Vista District advised that she did not receive the mailing from Walnut Solar but had spoken to someone who lives on Carrie Lane who said that a representative visited their home and said that they are moving forward with the project. She does not trust the company.

Mike Volpe, representative of Walnut Solar advised that representatives have been reaching out to educate the community. They did visit the residences on Carrie Lane. He also stated that there were 2 different mailings sent out. The first was a “Dear Neighbor” letter sent to adjoining property owners from the landowners in the project and the second was a community wide letter. He also provided the Board with a summary sheet containing the proposed financial benefits to the County from the project as was presented at the February Board meeting.

## **QUARTERLY REPORTS**

- Irene Longest, Treasurer – Not present, her report was included in the Board packet.
- Kelly Lumpkin, Commissioner of the Revenue
  - 2020 Business Licenses were submitted to the Treasurer’s Office on November 9<sup>th</sup>.
  - Personal Property forms were mailed on February 24<sup>th</sup>.
  - 2020 Vehicles Licenses will be submitted to the Treasurer by March 13<sup>th</sup>.
  - Her office has been working on viewing and assessing new construction, notices will be mailed out in June.
  - Elderly & Disabled Tax Relief Applications are available and are due back by April 1<sup>st</sup>.
- Vanessa Porter, Clerk of Circuit Court
  - Hattie Robinson has received her Master Deputy Circuit Court Clerk certification. All three employees in her office are now certified.
  - Provided case load statistics for 2019 compared to 2018.
  - Advised that all deed books, will books (including indexes), and marriage licenses are now available online.

- Her office is now accepting electronic filings for recordings. They still accept hand delivered and mailed documents as well.
- John Charboneau, Sheriff
  - stated that he had provided a copy of his report to each member at their place. He also advised that he is very short staffed right now and is in need of 4 deputies. He would like to use the savings from vacant positions to move auxiliary deputies to part time and authorize overtime to the fulltime deputies. It was the consensus of the Board to allow this as long as he stays within his personnel budget.
- Meredith Adkins, Commonwealth Attorney
  - Due to a conflict Ms. Adkins was unable to attend but her written report was provided to the Board at their seats.
- Betty Dougherty, Director of Social Services
  - March is Social Workers Appreciation Month, she provided statistics on the work done by the King and Queen Family Services Team during 2019.
  - Thrive Virginia is still collecting surveys for the annual community needs assessment, if you have not done so she has provided the information. Currently King and Queen has the greatest number of completed surveys in the 10 counties served by Thrive Virginia.
- Dr. Carol Carter, School Superintendent
  - Chairman Simpkins first congratulated Dr. Carter on receiving the Superintendent of the Year award for Region 3.
  - Current ADM is 785, the budget was based on an ADM of 772. There will be adjustments in March for approximately 10 students who are receiving service outside of the district.
  - They are currently working on year end expenditure projections.
  - Invited the Board to the March school board meeting.
  - SOL testing will begin this week.
  - Spring Break is scheduled for April 6<sup>th</sup> through 13<sup>th</sup>.
  - Spring athletic schedule was provided, they have teams for baseball, softball and track and field.
  - Provided Virginia Living magazine article highlighting project at Central High School in the Environmental Sciences class.
  - Advised the Board that they are monitoring the COVID-19 outbreak and will provide updates in the event that school activities are affected.
  - Sherrin Alsop asked for an update on preparations for future events in light of the student being caught bringing a gun to the school. Dr. Carter advised that they are running drills and have reviewed plans that are in place. She also thanked the Sheriff and his staff for their assistance in handling of the situation.
- Christina Murray, Cooperative Extension
  - In 2019 there were 103 in-school presentations covering 21 topics provided at KQES and LMES.
  - There are 33 youth enrolled in 4-H Clubs in King and Queen.
  - She is currently enrolled in the VA Natural Resources Leadership Institute.
  - She will be traveling to Senegal in December 2020 and again in March 2021.

- Cooperative Extension is currently interviewing for the ANR position in Middlesex County.
- Wade Bailey, Republic Services
  - Provided a monthly tonnage report for Q4 2019 and Q1 of 2020.
  - Advised that the North Hampton contract that was lost in a prior year had been awarded back to them this time.
  - Cell #6 has been constructed.
  - The Gas Collection System Expansion project is on schedule. There will be 20 well replacements including header pipes, air and force main pipe, and vacuum lateral pipes.
  - Offsite leachate disposal for 2019 decreased from 2018.
  - 5 drivers/owner operators have been banned from the landfill for not following the designated traffic route.
  - Introduced Jeff Davison, Operations Manager at the landfill.
  - Addressed questions from the Board regarding calls they have received about the odor at the landfill.
- Joyce McGowan, VDOT
  - Her report was provided to the Board in their packet, she asked if the Board had any questions or concerns.
  - Lawrence Simpkins asked for an update on North Bank Road that he had submitted several months ago. The repairs have been made but the pipe has not been replaced yet.
  - Sherrin Alsop asked that the shoulders on Rt. 721 near the County line at Newtown be looked at. The edge of the road and the shoulder are disintegrating. This type of project will get addressed in the spring once the weather is better.
  - Doris Morris asked for clarification on the 'No Through Truck' signage issue that was raised by Ms. Voight. Ms. McGowan explained that the resolution adopted by the Board and approved by VDOT placed the restriction on Rt. 631 (Stevensville Road and Bunker Hill Road) from the two intersections with Rt. 14. The sign on Rt. 632 (Hockley Neck Road) was removed because VDOT has changed their regulations and do not post 'warning' signs letting drivers know that the restriction is ahead. The only way to 'fix' the trucks entering there, would be to expand the restriction to include Rt. 632. After discussion, the Board directed the County Administrator to research the action taken and let the Board know what is needed in order to address the concerns raised.

## **VDOT SECONDARY SIX YEAR PLAN PUBLIC HEARING**

Joyce McGowan provided information on the status of the plan. This plan will cover 2021 to 2026. Because projections keep changing in the information from the state, the plan that was provided to the Board in their packet does not have the correct funding figures in it. The plan has \$646,697. Most of the funds are allocated to unpaved road priorities. Roads on the plan that have been completed are Chatham Hill Road, Travelers Road and Martintown Road. Preliminary engineering has begun on both sections of Lilly Pond Road. Remaining roads on the plan include Page Lane, Greenbriar Road, Green Chambers Road, Dewsville Road and Holmestown Road. Once these roads are complete there will still be approximately 46 miles of unpaved road in the

County. Currently, King and Queen does not have any unpaved roads that meet the VDOT requirement of 50 trips per day in order to qualify to be added. All of the roads that are already on the plan will be completed within this six-year cycle. Tastine Road and Exol Road are the next roads with traffic counts over 45 per day. She suggested that the Board set aside the 2025 and 2026 funds in the event that there is a paved or unpaved need that arises the funds are available to be utilized.

Chairman Simpkins opened the public hearing for comment.

Hearing no comments, the public hearing was closed.

A motion was made by Ms. Alsop and seconded by Mr. Burns to adopt the following resolution for the VDOT Secondary Six Year Plan.

WHEREAS, Sections 33.2-331 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2021 through 2026) as well as the Construction Priority List (2021) on March 9, 2020 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List.

WHEREAS, the Residency Administrator of the Virginia Department of Transportation, appeared before the board and recommended approval of the Six-Year Plan and budget for Secondary Roads (2021 through 2026) and the Construction Priority List (2021) for King and Queen County,

NOW, THEREFORE, BE IT RESOLVED that since said Plan and budget appears to be in the best interests of the Secondary Road System in King and Queen County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2021 through 2026) and Construction Priority List (2021) are hereby approved as presented at the public hearing.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

### **BUDGET AMENDMENT/RESCUE SERVICES**

A budget amendment is requested in the amount of \$50,000 for items related to the purchase of equipment and facility in Shackelfords. This request is for items not related to staffing which is covered by the contingency funds within the FY2020 budget (\$20,000) and the purchase of SCBA equipment for Lower King and Queen Fire as part of the exchange of equipment for use at the Shackelfords Station (\$30,000).



A motion was made by Ms. Alsop and seconded by Mr. Burns to approve the budget amendment in the amount of \$50,000 for the purchase of items relating to the purchase of the Shacklefords Station.

**AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS**

**NAYS: NONE**

**NOT PRESENT: R.F. BAILEY**

### **SET DATE FOR PUBLIC HEARINGS ZA20-01 AND ZA20-02**

The Planning Commission held public hearings at their regular meeting on March 2, 2020. They recommended approval of both text amendments and are requesting the Board to set public hearing dates for both items.

A motion was made by Mr. Burns and seconded by Ms. Alsop to set the regular Board meeting on April 13, 2020 as the date for ZA20-01 and ZA20-02.

**AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS**

**NAYS: NONE**

**NOT PRESENT: R.F. BAILEY**

### **APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

**Wetlands Board/Alternate member – Table.**

**Planning Commission/Buena Vista District –** A motion was made by Mr. Burns and seconded by Ms. Alsop to appoint Ryan Burroughs to replace Mr. Burns as a representative on the Planning Commission.

**AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS**

**NAYS: NONE**

**NOT PRESENT: R.F. BAILEY**

**Arts Alive –** Mr. Swartzwelder advised that we have been notified that Mr. Bailey's term on this board is up for reappointment. A motion was made by Ms. Morris and seconded by Ms. Alsop to reappoint Mr. Bailey to the Arts Alive Board.

**AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS**

**NAYS: NONE**

**NOT PRESENT: R.F. BAILEY**

**Social Services Advisory Board/Newtown District – Table.**

### **COUNTY ADMINISTRATOR'S COMMENTS**

Thomas Swartzwelder, County Administrator, provided the following comments:

- Greg Hunter, Emergency Services Coordinator has advised that cooperative procurements for the NG911 state mandate have come in at all approximately the same rate. However, he recommends using the Fairfax contract which he feels better outlines the services to be available. In addition, if the Board takes action prior to March 16<sup>th</sup> the "Text to 911" feature will be included at no cost.

A motion was made by Mr. Burns and seconded by Ms. Alsop to authorize the County Administrator to execute the contract with AT&T utilizing the Fairfax Contract.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

- Advised that all of the “solar bills” passed in the General Assembly. Based on this, the Board may want to consider postponing the public hearing from May until possibly July.

A motion was made by Ms. Alsop and seconded by Ms. Morris to rescind previous action to set the regular May Board meeting as the date for the public hearing on the Walnut Solar project and to postpone until a date to be determined later.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

He further advised that representatives will continue to be out in the community in coming months.

- He noted that there are currently three cases of COVID-19 in Virginia. Staff has been focusing on continuity of operations in the event that it becomes necessary as well as getting supplies that are available, although the most common supplies such as hand sanitizer have already been unavailable for a couple weeks. He will continue to monitor this and provide updates to the Board as they come about.

## **BOARD OF SUPERVISOR’S COMMENTS**

Ms. Morris had the following comments:

- Thanked everyone for coming and for their reports.
- Congratulated Dr. Carter on Superintendent of the Year award/
- Expressed concern with how the Sheriff’s office will handle traffic stops of out of state travelers and court during the virus outbreak.

Mr. Burns had the following comments:

- Thanked everyone for their reports.
- Advised that he does a lot of travel in his work, he has been screened for the virus. Others can be scared if they want, but he guesses that he lives life dangerously.

Ms. Alsop had the following comments:

- Thanked everyone who came out and for their comments and reports.
- Due to her compromised immune system she is being careful but mostly everyone needs to do the things that we should be doing anyway.
- She is still planning to speak at the Chairman’s Institute.
- Asked citizens to remember the volunteer Rescue Squads. With the agency at the lower end of the county no longer running it makes the others in the county

worried. The number of volunteers is dwindling. The cost to expand coverage to the entire county are staggering and would require significant tax increases.

Mr. Simpkins had the following comments:

- Thanked everyone for the reports, they really help keep the Board up to date on what is going on in the departments.
- Relating to the virus, everyone do the hygiene things that we should be doing. He has had the same problem as staff with getting supplies.
- Thanked everyone for coming and listening, have a safe trip home.

Mr. Simpkins had the following comments:

- Thanked everyone for coming.
- Stated that at the last meeting he advised that he had not done much looking into the solar process, that he was waiting for the Planning Commission to make their recommendation but now that it has been sent to the Board he has spent a significant amount of time looking at the information that has been provided. He added that the Planning Commission and staff have done an amazing job. They have worked very hard and looked at every 'nut and bolt' and anticipate any issue that could come along. However, there is still work to be done by the Board and wanted to ensure that all knew that the Board is going to do that work, whether the project is approved or not. They will be open minded and listen to the citizens as well.

**IT IS ORDERED THAT THIS BOARD BE ADJOURNED**

A motion was made by Mr. Burns and seconded by Ms. Alsop to adjourn the meeting.

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James M. Burns, Sr., Chairman

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Clerk of the Board



**AGENDA:**      *April 13, 2020 Regular Meeting*

**ITEM #4:**

Approval and signing of warrants and appropriations.

**ACTION REQUESTED:**

1. Ratification of approval of March 23, 2020 recurring warrants
2. Approval of April County warrants
3. Appropriation of School Revenue for the month of February 2020 in the amount of \$552,292.32 and Revenue for the month of March in the amount of \$623,611.89
4. Appropriation of remaining \$500,000 local funds to School Fund

**ATTACHMENTS:**

- County Warrants (Payroll and Accounts Payable)
- School Revenue for the months of February and March
- FY2020 Budget Resolution highlighting action on remaining local funds

## Fulltime Payroll - March 2020

### Board of Supervisors

James Burns	\$416.67
R.F. Bailey	\$416.67
Doris Morris	\$416.67
Lawrence Simpkins	\$416.67
Sherrin Alsop	\$416.67

### County Administrator/County Attorney

Tom Swartzwelder	\$20,471.25
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### Commissioner of the Revenue

Kelly Lumpkin	\$5,366.56
Brenda Robinson	\$3,121.84
Shelby Dufour	\$2,478.01

### Finance

Tina Ammons	\$4,611.78
Vacant/Purchasing Assistant	?

### Treasurer

Irene Longest	\$5,986.53
Stephanie Sears	\$3,765.68
Cheryl Jessie	\$2,478.01

### Registrar

Diane Klausen	\$4,104.67
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### Clerk of Circuit Court

Vanessa Porter	\$6,742.47
Patricia Reed	\$3,121.84
Hattie Robinson	\$2,478.01

### Commonwealth Attorney

Meredith Adkins	\$10,463.58
Eddy, Rachel	\$3,750.00

### Sheriff

John Charboneau	\$6,173.75
Rob Balderson	\$5,266.08
James Simmons	\$4,298.08
Vacant/Deputy	?
Ernie Schefflien	\$4,022.58
William Moore	\$3,224.67
Brian Russell	\$3,224.67
Mitchell Wilson	\$3,500.00

Brian Burr	\$3,224.67
Vacant/Deputy	?
Jon-Eric Clark	\$3,224.67
Wright, Brian	\$3,224.67
Joshua Shipman	\$3,125.00
Sciscente, Andrew	\$2,833.33
Sandra Davis	\$3,437.50
Cathy Brooks	\$3,201.50
Shirley Hill	\$3,201.50
Megan Greenwood	\$2,333.33
Crystal Gibson	\$2,504.58
Shannon Bristow	\$2,333.33
Vacant/Dispatcher	?
Vickie Draine	\$3,445.42

### **Rescue Services**

David Lankford	\$4,440.23
Kevin Mounts	\$4,111.17
Josh Schrum	\$3,150.94
Robert Coggsdale	\$3,937.69
Kevin Harris	\$3,762.25
Phillip Jewell	\$3,342.78
Gary Breen	\$3,150.94
Christopher Bennett	\$3,150.94
Austin Hedrick	\$3,150.94
Ryan Miller	\$3,342.78
Christopher Field	\$3,150.94
Cameron Mitchell	\$3,150.94
Curtis Pate	\$3,652.72
Laura Bachrach	\$3,150.94
Devin Quatro	\$3,342.78
Vacant/EMT	?

### **Building Inspections**

Randy Cash	\$4,583.33
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### **General Properties/Buildings & Grounds**

Charles Thornton	\$1,982.06
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### **Zoning/Community Development**

Donna Sprouse	\$4,505.35
David McIntire	\$2,937.90

**\$212,820.53**





# Part-time Employee Payroll Run

Payroll: Wednesday, April 15, 2020

## County

Cavanaugh, Wyatt	\$1,456.00
Hunter, Greg	\$2,940.00
Miller, Ed	
Smith, Nicole	\$1,584.00

## Election Workers/Democratic Primary

Harvey, Joy	\$170.00
Pleasants, Linda	\$185.00
Mundie, Mary	\$145.00
Taylor, William	\$145.00
Kendall, Pamela	\$145.00
Shamwell, Alice	\$145.00
Thompson, John	\$145.00
Carter, Maria	\$160.00
Wyatt, Sherri	\$245.00
Webb, Shirley	\$145.00
Smith, Jessica	\$145.00
Banks, Nadine	\$145.00
Hazzard, Nancy	\$185.00
Longest, Debbie	\$195.00
Robinson, Plunard	\$145.00
Giddings, Steven	\$25.00
Harris, Cherie	\$145.00
McDuff, Elaine	\$145.00
Roane, Vickie	\$145.00
Hart, Martha	\$205.00
Mercer, Dorinda	\$160.00
Porter, Ann	\$205.00
Gilbert, Dobbyn	\$205.00
Ammons, Kimberly	\$235.00
Button, Bill	\$145.00
Carter-West, Vanessa	\$145.00
Edwards, Martha	\$145.00
Nickelson, Robert	\$125.00
Stewart, David	\$100.00
Smith, Vivian	\$100.00
Jorgenson, Craig	\$225.00
Muse, Nikki	\$75.00
Green, Gayle	\$75.00

## Registrar

Nickelson, Robert W.	\$110.00
Prom, Patricia	\$1,284.00

**Sheriff's Department**

Andrews, Michael	\$726.00
Burton, Melvin	\$1,325.25
Copeland-Blake, Denise	\$866.25
Cox, Robert	\$1,140.00
Ducey, Edward	\$294.00
Jorgenson, Craig	\$1,427.25
Laufer, Sandra	\$1,283.75
Shackleford, Donald	\$1,303.75
Trent, Darryl	\$648.00
Williams, Zachary	\$340.00
Wilson, Megan	\$643.50

**Overtime/Sheriff's Department**

Shipman, Joshua	\$223.00
Williams, Zachary	\$360.00

**Rescue Services**

Barill, Kelly	\$2,388.25
Beasley, Michael	\$2,264.00
Boutchyard, Shaun	\$1,424.00
Buchanan, Jennifer	\$486.75
Chenault, Trevor	\$2,395.75
Coggsdale, Travis	\$203.50
Floyd, David	\$368.00
Hart, Eric	\$1,584.00
Heller, John	\$1,221.00
Jewell, James	\$2,112.00
Moore, Jeanne	\$222.00
Torrence, Allen	\$2,220.00
Wolkowich, Chris	\$1,998.00

**TOTAL****\$41,892.00**



4/06/2020  
 AP375  
 FUND # - 100 GENERAL FUND

FROM DATE- 4/13/2020  
 TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 000200 LIABILITIES

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	<b>LIABILITIES</b>				
DMV	DMV Stop Fee Payable	DMV STOP FEES	002003100749	1/31/2020	3,975.00 3,975.00 *
TAXING AUTHORITY	Delinquent Tax/Legal Fees	DEL TAX LEGAL FEES	6476	2/25/2020	600.00
TAXING AUTHORITY	Delinquent Tax/Legal Fees	DEL TAX LEGAL FEES	6504	3/06/2020	450.00
TAXING AUTHORITY	Delinquent Tax/Legal Fees	DEL TAX LEGAL FEES	6537	3/18/2020	600.00 1,650.00 *
TAXING AUTHORITY	Delinquent Tax/Advertising	DEL TAX ADVERTISING	6476	2/25/2020	2,469.88 2,469.88 *
				<b>TOTAL</b>	<b>8,094.88</b>

4/06/2020 FROM DATE- 4/13/2020  
 AP375 TO DATE- 4/13/2020  
 FUND # - 100 Revenue - General Fund

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012040 Franchise License Taxes

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
TRUIST BANK	Franchise License Taxes Bank Franchise Taxes	BANK FRANCHISE TAX	3/18/2020	3/18/2020	9,329.00
				TOTAL	9,329.00 *

4/06/2020  
AP375  
FUND # - 100

FROM DATE- 4/13/2020  
TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 011010 \*\*\* Board of Supervisors \*\*\*

PAGE 3

<u>VENDOR NAME</u> -----	<u>CHARGE TO</u> -----	<u>DESCRIPTION</u> -----	<u>INVOICE#</u> -----	<u>INVOICE</u> <u>DATE</u> -----	<u>\$\$</u>	<u>PAY</u>	<u>\$\$</u> -----
VERIZON WIRELESS	*** Board of Supervisors *** Telecommunications	WIRELESS DEVICES	9851238228	3/25/2020		50.45	
				TOTAL		50.45 *	50.45

4/06/2020  
 AP375  
 FUND # - 100

FROM DATE- 4/13/2020  
 TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012100 \*\*\* County Administrator \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** County Administrator ***					
TAPPAHANNOCK CHEVROLET	Automotive/Motor Pool	REPAIR TRUCK	09178	3/03/2020	2,262.21
TAPPAHANNOCK CHEVROLET	Automotive/Motor Pool	RPR TRUCK	09353	3/13/2020	1,886.16
CHILDRESS AUTOMOTIVE	Automotive/Motor Pool	TOW TRUCK	2/28/2020	2/28/2020	125.00
ROBERT G. ALLEY, INC.	Automotive/Motor Pool	REPAIR TRAILER	11925	2/24/2020	174.41
ROBERT G. ALLEY, INC.	Automotive/Motor Pool	REPAIR TRAILER	11972	3/03/2020	119.95
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9851238228	3/25/2020	4,567.73 *
CENTURYLINK BUSINESS	Telecommunications	LONG DISTANCE	1488683595	3/23/2020	40.01
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP SYSTEM	003280 4/20	4/06/2020	1.22
RICOH USA, INC.	Lease of Equipment - Copier	COLOR OVERAGES	9028247482	3/24/2020	33.26
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	410958839	3/31/2020	74.49 *
BB & T BANKCARD CORP	Miscellaneous	FEES & FINANCE CHARG	03/09/2020	3/09/2020	7.78-
BB & T BANKCARD CORP	Miscellaneous	FEES & FINANCE CHARG	03/09/2020	3/09/2020	147.61
HORNS MIDDLESEX ACE HARDWA	Miscellaneous	FINANCE CHARGE	5975 2/2020	2/29/2020	139.83 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	462034833001	3/20/2020	.00
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	462040175001	3/19/2020	36.28
AMAZON CAPITAL SERVICES	Office Supplies	BATTERIES, INK CART.	1KKC-VJ77-QLQ4	3/29/2020	1.00
SHRED-IT USA, LLC	Office Supplies	SHREDDING	8129449295	3/22/2020	37.28 *
				TOTAL	14.24
					3.69
					41.64
					50.91
					110.48 *
					4,929.81

4/06/2020  
AP375  
FUND # - 100

FROM DATE- 4/13/2020  
TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012310 \*\*\* Commissioner of Revenue \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Commissioner of Revenue ***				
CENTURYLINK BUSINESS ESI HOSTED SERVICES, LLC	Telecommunications	LONG DISTANCE VOIP SYSTEM	1488683595 003280 4/20	3/23/2020 4/06/2020	1.29 32.37 33.66 *
RICOH AMERICAS CORP.	Copier Lease	COPIER LEASE	80328224456	3/16/2020	120.39
				TOTAL	120.39 * 154.05



4/06/2020  
 AP375  
 FUND # - 100

FROM DATE- 4/13/2020  
 TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012400 \*\*\* Finance \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Finance ***				
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9851238228	3/25/2020	40.01
CENTURYLINK BUSINESS	Telecommunications	LONG DISTANCE	1488683595	3/23/2020	1.22
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP SYSTEM	003280 4/20	4/06/2020	27.92
					69.15 *
ELAN CORPORATE PAYMENT SYS	Meals & Lodging	CANCEL CONF. REGISTR	03/15/2020	3/15/2020	349.00-
ELAN CORPORATE PAYMENT SYS	Meals & Lodging	CANCEL HOTEL/CONFERE	03/15/2020	3/15/2020	118.28-
ELAN CORPORATE PAYMENT SYS	Meals & Lodging	HOTEL/VGFOA CONFEREN	03/15/2020	3/15/2020	175.10
					292.18-*
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	450154659001	3/02/2020	4.62
					4.62 *
				TOTAL	218.41-

4/06/2020  
 AP375  
 FUND # - 100

FROM DATE- 4/13/2020  
 TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012410 \*\*\* Treasurer \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Treasurer ***				
PITNEY BOWES	Maintenance Service Contracts	POSTAGE METER LEASE	3310721035	2/29/2020	273.00
					273.00 *
CENTURYLINK BUSINESS	Telecommunications	LONG DISTANCE	1488683595	3/23/2020	1.29
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP SYSTEM	003280 4/20	4/06/2020	34.15
					35.44 *
LONGEST, IRENE	Mileage - Allowances	MILEAGE	3/20/2020	3/20/2020	195.50
SEARS, STEPHANIE	Mileage - Allowances	MILEAGE	3/20/2020	3/20/2020	32.78
					228.28 *
RICOH AMERICAS CORP.	Copier Lease	COPIER LEASE	80328224456	3/16/2020	120.39
					120.39 *
				TOTAL	657.11

4/06/2020  
 AP375  
 FUND # - 100

FROM DATE- 4/13/2020  
 TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012510 \*\*\* Information Technology \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Information Technology ***				
AMAZON CAPITAL SERVICES	Office Supplies/Software Upgra	CROSS CONNECT WIRES	1MXV-X3QN-T131	3/03/2020	39.73
COECO FINANCIAL	Office Supplies/Software Upgra	COPIER LEASE	410958839	3/31/2020	222.62
					262.35 *
DELL MARKETING L. P.	EDP Equipment	2 TOUGHBOOKS	10379696836	3/11/2020	2,200.02
					2,200.02 *
DELL MARKETING L. P.	EDP Equipment - Sheriff	2 TOUGHBOOKS	10379696836	3/11/2020	2,200.02
					2,200.02 *
				TOTAL	4,662.39

4/06/2020  
AP375  
FUND # - 100

FROM DATE- 4/13/2020  
TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012550 \*\*\* Risk Management \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
VACORP	*** Risk Management *** Worker Compensation Insurance	WORKERS COMP INS	64680F	3/02/2020	13,564.50 13,564.50 *
VACORP	Line of Duty Insurance	LODA INSURANCE	64680F	3/02/2020	5,959.25 5,959.25 *
				TOTAL	19,523.75

4/06/2020  
 AP375  
 FUND # - 100

FROM DATE- 4/13/2020  
 TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 013100 \*\*\* Electoral Board \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
POSTMASTER	*** Electoral Board *** Postal Services	3 ROLLS OF STAMPS	3/23/2020	3/23/2020	165.00
LOWER K & Q FIRE DEPT	Lease/Rent of Buildings	RENT/ELECTION DAY	3/3/2020	3/03/2020	165.00 *
KING & QUEEN EDA/IDA	Lease/Rent of Buildings	RENT/ELECTION DAY	3/3/2020	3/03/2020	100.00
UPPER K & Q FIRE DEPT.	Lease/Rent of Buildings	RENT/ELECTION DAY	3/3/2020	3/03/2020	100.00
LEVERE, MARY ANN	Mileage-Allowances	MILEAGE	3/4/2020	3/04/2020	300.00 *
RANSONE, J. ARMISTEAD	Mileage-Allowances	MILEAGE	3/4/2020	3/04/2020	191.48
BROADDUS, DAVID L.	Mileage-Allowances	MILEAGE	3/4/2020	3/04/2020	184.58
					194.38
					570.44 *
BB & T BANKCARD CORP	Office Supplies	BARCODE SCANNERS	03/09/2020	3/09/2020	103.04
					103.04 *
				TOTAL	1,138.48

4/06/2020  
 AP375  
 FUND # - 100

FROM DATE- 4/13/2020  
 TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 013200 \*\*\* Registrar \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
RAPPAHANNOCK TIMES	*** Registrar *** Advertising	AD/PRIMARY	KQC006 2/20	2/29/2020	184.80
CENTURYLINK BUSINESS ESI HOSTED SERVICES, LLC	Telecommunications Telecommunications	LONG DISTANCE VOIP SYSTEM	1488683595 003280 4/20	3/23/2020 4/06/2020	184.80 * 1.22 28.81
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	462034833001	3/20/2020	30.03 * 7.99 7.99 *
RICOH AMERICAS CORP. RICOH USA, INC.	Copier Lease Copier Lease	COPIER LEASE COLOR OVERAGES	80328224456 9028247482	3/16/2020 3/24/2020	78.49 55.04 133.53 *
				TOTAL	356.35

4/06/2020  
AP375  
FUND # - 100

FROM DATE- 4/13/2020  
TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021100 \*\*\* Circuit Court \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
STEWART, JOHN L. ALBA, LUIS OSANA	*** Circuit Court *** Compensation of Jurors Compensation of Jurors	JURY DUTY JURY DUTY	2/27/2020 2/27/2020	2/27/2020 2/27/2020	30.00 30.00 60.00 * 60.00
				TOTAL	60.00

4/06/2020  
AP375  
FUND # - 100

FROM DATE- 4/13/2020  
TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021101 \*\*\* 9th Dist Circuit Court \*\*\*

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
NEW KENT COUNTY	*** 9th Dist Circuit Court *** Purchased Services	COURT EXPENSES	1283	12/31/2019	5,312.27
				TOTAL	5,312.27 *



4/06/2020  
AP375  
FUND # - 100

FROM DATE- 4/13/2020  
TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021200 \*\*\* General District Court \*\*\*

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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
	*** General District Court ***				
CENTURYLINK BUSINESS ESI HOSTED SERVICES, LLC	Telecommunications Telecommunications	LONG DISTANCE VOIP SYSTEM	1488683595 003280 4/20	3/23/2020 4/06/2020	1.80 31.48
RICOH AMERICAS CORP.	Lease/Rent of Equipment	COPIER LEASE	33223269	3/14/2020	33.28 * 108.58 108.58 *
DUSEWICZ & SOBERICK	Court Appointed Attorney	GC1900342500	9233223	3/06/2020	120.00 120.00 *
				TOTAL	261.86

4/06/2020  
AP375  
FUND # - 100

FROM DATE- 4/13/2020  
TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021501 \*\*\* 9th Dist Court Service Unit \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
MIDDLE PENINSULA JUVENILE	Merrimac Center	QTRLY PAYMENT	20023819	4/03/2020	6,859.00
				TOTAL	6,859.00 *

4/06/2020  
 AP375  
 FUND # - 100

FROM DATE- 4/13/2020  
 TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 021600 \*\*\* Clerk of Circuit Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
PORTER, VANESSA	*** Clerk of Circuit Court *** Postal Services	FED EX PACKAGE	3/6/2020	3/06/2020	18.90
CENTURYLINK BUSINESS	Telecommunications	LONG DISTANCE	1488683595	3/23/2020	18.90 *
ELAVON	Telecommunications	CREDIT CARD FEES	K0060101629	2/29/2020	1.79
ELAVON	Telecommunications	CREDIT CARD FEES	K0060101860	2/29/2020	39.60
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP SYSTEM	003280 4/20	4/06/2020	22.08
RICOH AMERICAS CORP.	Lease of Equipment - Copier	COPIER LEASE	80328224456	3/16/2020	28.81
REED, PATRICIA	Mileage	MILEAGE	3/23/2020	3/23/2020	92.28 *
ROBINSON, HATTIE	Mileage	MILEAGE	3/23/2020	3/23/2020	119.46 *
TREASURER OF VIRGINIA	Office Supplies	JURY QUESIONNAIRES	20-097C-JMS	3/11/2020	86.25
PORTER, VANESSA	Office Supplies	OFFICE SUPPLIES	3/20/2020	3/20/2020	230.00
TREASURER OF VIRGINIA	Microfilming & Indexing	RECORDS MANAGEMENT	20-097C-RMS-2	3/11/2020	316.25 *
					330.30
					147.42
					477.72 *
					5,256.00
					5,256.00 *
				TOTAL	6,280.61

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DEPT # - 022100 \*\*\* Commonwealth Attorney \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
CENTURYLINK BUSINESS ESI HOSTED SERVICES, LLC	*** Commonwealth Attorney *** Telecommunications Telecommunications	LONG DISTANCE VOIP SYSTEM	1488683595 003280 4/20	3/23/2020 4/06/2020	1.22 30.59 31.81 *
RICOH AMERICAS CORP. RICOH USA, INC.	Copier Lease Copier Lease	COPIER LEASE COLOR OVERAGES	80328224456 9028247482	3/16/2020 3/24/2020	87.12 1.33 88.45 *
				TOTAL	120.26

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 KING & QUEEN  
 DEPT # - 031200 \*\*\* Sheriff \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Sheriff ***				
KUSTOM SIGNALS, INC.	Repairs & Maintenance	RPR CAMERA	572153	2/26/2020	572.65
KUSTOM SIGNALS, INC.	Repairs & Maintenance	REPAIR CAMERA	572158	2/26/2020	189.00
KUSTOM SIGNALS, INC.	Repairs & Maintenance	LAPEL MIC	572418	3/06/2020	112.00
ATLANTIC COMMUNICATIONS	Repairs & Maintenance	REPAIR CAMERA	201241	1/08/2020	694.76
RAPPAHANNOCK TIMES	Advertising	EMPLOYMENT AD	KQC008 2/20	2/29/2020	91.20
SOUTHSIDE SENTINEL	Advertising	EMPLOYMENT AD	71227	2/29/2020	125.00
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICE	9849780099	3/04/2020	27.27
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9850813819	3/19/2020	912.31
CENTURYLINK BUSINESS	Telecommunications	LONG DISTANCE	1488683595	3/23/2020	13.99
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP SYSTEM	003280 4/20	4/06/2020	35.93
RICOH USA, INC.	Copier Lease	COPIER LEASE	33256276	3/16/2020	989.50
COECO FINANCIAL	Copier Lease	COPIER LEASE	410958839	3/31/2020	134.78
ELAN CORPORATE PAYMENT SYS	Meals & Lodging	PARKING	03/15/2020	3/15/2020	590.96
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	455575012001	3/10/2020	725.74
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	455591676001	3/10/2020	35.00
COECO OFFICE SYSTEMS	Office Supplies	TONER	694783	3/24/2020	294.30
WHITMORE CHEVROLET	Vehicle Maintenance & Repair	ALIGNMENT	CVCS84336	3/03/2020	20.00
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OFL, ROTATE TIRES	11851	2/13/2020	317.99
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OFL & WHEEL SENSOR	11860	2/14/2020	90.95
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OFL & HUB ASSEMBLY	11879	2/18/2020	101.99
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	BRAKES	11883	2/19/2020	395.48
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	TIRES	11887	2/20/2020	297.46
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	BRAKES, ROTORS, TIRES	11929	2/27/2020	116.99
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OFL AND TIRES	11948	2/28/2020	80.00
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OFL/BRAKES/EXHAUST	11949	3/02/2020	141.99
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OIL CHANGE	11985	3/06/2020	55.00
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OFL AND BRAKES	11988	3/06/2020	182.48
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	TOW VEHICLE	12011	3/10/2020	18.99
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	INSEPCION	4840	2/29/2020	76.99
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	INSPECTION	4845	3/04/2020	211.25
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	583270	3/03/2020	20.00
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	586486	3/17/2020	1,809.57
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	BRAKE PADS	331136	2/19/2020	1,812.29
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	WIPER BLADES	332629	3/06/2020	1,678.78
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	OIL	332630	3/06/2020	3,491.07
KUSTOM SIGNALS, INC.	Police Supplies	CERT RADAR	572449	3/06/2020	126.64
GALL'S LLC	Police Supplies	SPOTLIGHT HANDLE	015045944	2/18/2020	21.29
					57.36
					205.29
					687.00
					70.95
					757.95

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 DEPT # - 031200 \*\*\* Sheriff \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
GALL'S LLC	Uniforms & Wearing Apparel	SHOES	015011407	2/13/2020	67.02
GALL'S LLC	Uniforms & Wearing Apparel	SHIRTS, PANTS, SHOES	015051848	2/18/2020	264.13
GALL'S LLC	Uniforms & Wearing Apparel	UNIFORM SHIRT	015058514	2/19/2020	90.51
GALL'S LLC	Uniforms & Wearing Apparel	UNIFORMA SHIRTS	015188526	3/05/2020	361.72
DEPT OF MOTOR VEHICLES	Uniforms & Wearing Apparel	SPECIAL ID'S	202006001271	2/29/2020	150.00
EAST COAST EMERGENCY	Motor Vehicle Equipment	EQUIPMENT/NEW CARS	16310	3/12/2020	933.38 *
					474.75 *
TREASURER OF VIRGINIA	VCIN Access	VCIN ACCESS	T431189	4/01/2020	142.19
				TOTAL	142.19 *
					11,667.04

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ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 032300 \*\*\* Ambulance & Rescue Services \*\*\*

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
VERIZON WIRELESS AIR-CARE, INC.	Four For Life Funds Four For Life Funds	BLUETOOTH/MONITORS MASK FIT TEST	9851112793 11397	3/23/2020 2/26/2020	56.18 140.00 196.18 * 196.18
				TOTAL	

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ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 032302 \*\*\* Rescue Services \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
	*** Rescue Services ***				
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9851238228	3/25/2020	581.59
					581.59 *
AMAZON CAPITAL SERVICES	Office Supplies	BATTERIES, INK CART.	1KKC-VJ77-QLQ4	3/29/2020	10.86
HORNS MIDDLESEX ACE HARDWA	Office Supplies	WRENCH, SCREWDRIVERS	25690/2	3/14/2020	30.16
HORNS MIDDLESEX ACE HARDWA	Office Supplies	HOSE CLAMP/MARKERS	25976/2	3/16/2020	15.54
					56.56 *
PHILIPS HEALTHCARE	Medical Supplies	HEART START PADS	943867747	3/03/2020	441.70
AIRGAS, INC.	Medical Supplies	MEDICAL OXYGEN	9098483907	2/19/2020	460.88
ELAN CORPORATE PAYMENT SYS	Medical Supplies	ANNUAL MEDICARE FEE	03/15/2020	3/15/2020	595.00
					1,497.58 *
WEST POINT FORD	Vehicle Maintenance	SERVICE EXPLORER	24051	2/27/2020	87.24
WEST POINT FORD	Vehicle Maintenance	SERVICE EXPLORER	24140	3/02/2020	817.63
WEST POINT FORD	Vehicle Maintenance	SERVICE EXPLORER	24202	3/04/2020	989.57
WEST POINT FORD	Vehicle Maintenance	SERVICE AMBULANCE	24456	3/17/2020	4,278.30
WEST POINT FORD	Vehicle Maintenance	SERVICE EXPLORER	24564	3/23/2020	62.27
WEST POINT FORD	Vehicle Maintenance	SERVICE AMBULANCE	24669	3/30/2020	164.14
WEST POINT FORD	Vehicle Maintenance	SERVICE EXPLORER	24678	3/30/2020	81.22
					6,480.37 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	583071	3/03/2020	77.40
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	586144	3/17/2020	765.21
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	586282	3/17/2020	48.02
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	03/15/2020	3/15/2020	36.28
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	03/15/2020	3/15/2020	33.78
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	03/15/2020	3/15/2020	35.13
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	03/15/2020	3/15/2020	35.67
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	03/15/2020	3/15/2020	31.40
					1,062.89 *
AMAZON CAPITAL SERVICES	Uniforms	RETURNED ITEM	1VD1-W1Q4-97LL	3/25/2020	14.99-
AMAZON CAPITAL SERVICES	Uniforms	STATION SHIRTS	177P-HJX3-FVHD	3/07/2020	809.60
INNOVATIVE IMAGES CUSTOM	Uniforms	UNIFORM SHIRTS	6623	3/18/2020	543.60
					1,338.21 *
NNPDC	NNPDC Ambulance Billing Fee	EMS BILLING FEE	3/31/020	3/31/2020	635.68
					635.68 *
				TOTAL	11,652.88



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ACCOUNTS PAYABLE LIST  
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 DEPT # - 032400 \*\*\* Radio Communications \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Radio Communications ***				
RAPPAHANNOCK ELECTRIC	Electrical Services	490 CANTERBURY ROAD	114292002 3/20	3/18/2020	232.97
RAPPAHANNOCK ELECTRIC	Electrical Services	8786 NEWTOWN ROAD	114292003 3/20	3/14/2020	344.14
					577.11 *
HARRIS CORPORATION	Radio Equipment	EARPIECES	93340707	3/19/2020	799.20
					799.20 *
SBA TOWERS, INC.	Tower Rent - Shacklefords Site	TOWER RENT	IN30505922	4/01/2020	5,478.81
				TOTAL	5,478.81 *
					6,855.12

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ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 034500 \*\*\* Building Inspections \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Building Inspections ***				
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9851238228	3/25/2020	60.45
CENTURYLINK BUSINESS	Telecommunications	LONG DISTANCE	1488683595	3/23/2020	1.22
					61.67 *
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	410958839	3/31/2020	147.61
					147.61 *
ELAN CORPORATE PAYMENT SYS	Convention & Education	PARKING	03/15/2020	3/15/2020	4.00
					4.00 *
DEPT OF HOUSING & COMM	2% Surcharge	2% SURCHARGE	3/31/2020	3/31/2020	130.59
					130.59 *
OFFICE DEPOT	Office Supplies	RETURNED ITEM	443451099001	2/19/2020	37.99-
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	450143291001	3/02/2020	61.28
					23.29 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	583071	3/03/2020	107.21
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	586282	3/17/2020	87.21
					194.42 *
				TOTAL	561.58

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ACCOUNTS PAYABLE LIST  
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DEPT # - 035100 \*\*\* Animal Control \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VERIZON WIRELESS	*** Animal Control *** Telecommunications	WIRELESS DEVICES	9850813819	3/19/2020		60.45	
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP SYSTEM	003280 4/20	4/06/2020		27.92	
VA ANIMAL CONTROL ASSOC.	Dues & Association Memberships	MEMBER DUES	191009-03	10/09/2019		88.37	*
						45.00	
						45.00	*
						133.37	
				TOTAL			

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Emergency Services ***				
VERIZON WIRELESS	Communication Equipment	WIRELESS DEVICES	9851238228	3/25/2020	60.45
CENTURYLINK BUSINESS	Communication Equipment	LONG DISTANCE	1488683595	3/23/2020	1.22
ESI HOSTED SERVICES, LLC	Communication Equipment	VOIP SYSTEM	003280 4/20	4/06/2020	28.81
					90.48 *
ELAN CORPORATE PAYMENT SYS	Training/Coordinator	HOTEL/CHEIFS CONFERE	03/15/2020	3/15/2020	537.32
					537.32 *
VEMA	Dues & Memberships	MEMBER DUES	3460	3/01/2020	75.00
					75.00 *
				TOTAL	702.80

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ACCOUNTS PAYABLE LIST  
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 DEPT # - 043200 \*\*\* General Properties \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** General Properties ***					
RICHMOND ALARM CO.	Repairs & Maintenance	SERVICE ALARM	422553	3/03/2020	395.74
JAMES RIVER AIR	Repairs & Maintenance	RPLC FUEL SOLENOID	S155662	2/28/2020	2,117.86
JAMES RIVER AIR	Repairs & Maintenance	REPLACE BURNER	S157834	3/16/2020	4,215.00
JAMES RIVER AIR	Repairs & Maintenance	RPR UNIT #3	S158363	3/06/2020	336.00
JAMES RIVER AIR	Repairs & Maintenance	FUEL LEAK/BOILER #1	S158605	3/13/2020	689.48
JAMES RIVER AIR	Repairs & Maintenance	RPR UNIT #2	S159744	3/20/2020	480.00
BFPE INTERNATIONAL	Repairs & Maintenance	RPR FIRE ALARM	2454129	3/09/2020	475.00
					8,709.08 *
DOMINION ENERGY VIRGINIA	Electrical Services	LIGHTING ACCOUNT	2539892311 3/20	3/27/2020	68.66
DOMINION ENERGY VIRGINIA	Electrical Services	LIGHTING ACCOUNT	6106939421 3/20	3/27/2020	197.12
DOMINION ENERGY VIRGINIA	Electrical Services	5-B	8305983002 3/20	3/23/2020	59.10
					324.88 *
PAPCO/MASSEY OIL CO.	Heating Services	HEAT OIL/ADMIN BLDG	1231932356	2/19/2020	1,368.43
PAPCO/MASSEY OIL CO.	Heating Services	HEAT OIL/ADMIN BLDG	1231935374	3/13/2020	794.06
					2,162.49 *
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9851238228	3/25/2020	28.10
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP SYSTEM	003280 4/20	4/06/2020	34.15
					62.25 *
OFFICE DEPOT	Janitorial Supplies	LYSOL	450757370001	3/03/2020	40.20
OFFICE DEPOT	Janitorial Supplies	CLOROX WIPES	450770117001	3/03/2020	90.24
AMAZON CAPITAL SERVICES	Janitorial Supplies	TRASH CANS/BOTTLES	1K6N-YL1Q-G4GV	3/11/2020	29.26
AMAZON CAPITAL SERVICES	Janitorial Supplies	CLEANING SUPPLIES	1YQT-9FT4-X7RR	2/27/2020	110.92
RUTHERFORD SUPPLY	Janitorial Supplies	CLEANING SUPPLIES	1147331	3/12/2020	477.59
					748.21 *
SCOTT'S STORE	MEALS - INMATES	INMATE LUNCHES	5210	2/29/2020	21.30
SCOTT'S STORE	MEALS - INMATES	INMATE LUNCHES	9685	3/16/2020	20.87
					42.17 *
360 HARDWARE	Building Supplies	BUILDING SUPPLIES	11001 2/20	2/29/2020	41.13
360 HARDWARE	Building Supplies	BUILDIGN SUPPLIES	11001 3/2020	3/31/2020	167.57
AMAZON CAPITAL SERVICES	Building Supplies	BATTERIES, INK CART.	1KKC-VJ77-QLQ4	3/29/2020	19.99
AMAZON CAPITAL SERVICES	Building Supplies	TRASH CANS/BOTTLES	1K6N-YL1Q-G4GV	3/11/2020	70.00
AMAZON CAPITAL SERVICES	Building Supplies	LIGHTBULBS	16J4-RM9W-MJ3Q	2/21/2020	296.71
					595.40 *
DIAMOND SPRINGS WATER, INC	Water Fountain/Circuit Court	BOTTLED WATER	15250700 3/20	3/20/2020	61.20
					61.20 *
TOTAL					12,705.68

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DEPT # - 043300 \*\*\* Marriott School Facility \*\*\*

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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
	*** Marriott School Facility ***				
DOMINION ENERGY VIRGINIA	Electrical Service	MARRIOTT SCHOOL	4314102924 3/20	3/23/2020	28.11
DOMINION ENERGY VIRGINIA	Electrical Service	MARRIOTT SCHOOL	7823700310 3/20	3/24/2020	122.60
				TOTAL	150.71 *
					150.71

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DEPT # - 071500 \*\*\* Mattaponi Pier \*\*\*

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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
CHURCH VIEW SEPTIC	*** Mattaponi Pier *** Operating Expenses	TOILET AT PIER	40001	3/13/2020	70.00
CHURCH VIEW SEPTIC	Operating Expenses	TOILET AT PIER	40341	4/01/2020	70.00
				TOTAL	140.00 *
					140.00

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ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 073200 \*\*\* Public Library \*\*\*

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ---	\$\$ PAY \$\$ -----
DOMINION ENERGY VIRGINIA	*** Public Library ***	LIBRARY	2571861216	3/20	280.85
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2967503158	3/20	235.36
	Electrical Services			3/23/2020	516.21 *
				TOTAL	516.21



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ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 081200 \*\*\* Economic Development \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VERIZON WIRELESS	*** Economic Development *** Telecommunications	WIRELESS DEVICES	9851238228	3/25/2020		30.88	
				TOTAL		30.88	*

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ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 081402 \*\*\* Zoning Administrator \*\*\*

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ---	\$\$ PAY \$\$ -----
	*** Zoning Administrator ***				
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9851238228	3/25/2020	50.45
CENTURYLINK BUSINESS	Telecommunications	LONG DISTANCE	1488683595	3/23/2020	1.22
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP SYSTEM	003280 4/20	4/06/2020	29.70
					81.37 *
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	410958839	3/31/2020	147.61
PITNEY BOWES	Office Supplies	POSTAGE METER INK	1015130658	2/27/2020	147.61 *
					58.89 *
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	586282	3/17/2020	38.15
					38.15 *
				TOTAL	326.02

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ACCOUNTS PAYABLE LIST  
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DEPT # - 083000 \*\*\* Cooperative Extension Prog. \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
CENTURYLINK BUSINESS ESI HOSTED SERVICES, LLC	*** Cooperative Extension Prog. *** Telecommunications Telecommunications	LONG DISTANCE VOIP SYSTEM	1488683595 003280 4/20	3/23/2020 4/06/2020		1.22 31.48 32.70 *	
				TOTAL		32.70	

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ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 091400 \*\*\* Contingency Fund \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Contingency Fund ***				
DELL MARKETING L. P.	Miscellaneous Contingencies	3 LAPTOPS	10383092535	3/26/2020	3,387.00
AMAZON CAPITAL SERVICES	Miscellaneous Contingencies	HAND SANITIZER	1GQR-7CPM-9WLJ	3/26/2020	259.98
U-LINE	Miscellaneous Contingencies	CROWD BARRIERS	118108418	3/17/2020	596.19
ELAN CORPORATE PAYMENT SYS	Miscellaneous Contingencies	TITLE VEHICLES	03/15/2020	3/15/2020	.00
ELAN CORPORATE PAYMENT SYS	Miscellaneous Contingencies	TITLE VEHICLES	03/15/2020	3/15/2020	10.00
ELAN CORPORATE PAYMENT SYS	Miscellaneous Contingencies	MOUNTING BRACKETS	03/15/2020	3/15/2020	945.23
ELAN CORPORATE PAYMENT SYS	Miscellaneous Contingencies	LYSOL	03/15/2020	3/15/2020	20.43
ELAN CORPORATE PAYMENT SYS	Miscellaneous Contingencies	RENT CARPET CLEANER	03/15/2020	3/15/2020	47.36
				TOTAL	5,266.19 *
				FUND TOTAL	118,509.22

4/06/2020  
AP375  
FUND # - 105

FROM DATE- 4/13/2020  
TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 053100 Welfare Administration

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
CENTURYLINK BUSINESS ESI HOSTED SERVICES, LLC	Welfare Administration Telephone Telephone	LONG DISTANCE VOIP SYSTEM	1488683595 003280 4/20	3/23/2020 4/06/2020	1.33 37.71 39.04 * 39.04
				TOTAL	
				FUND TOTAL	39.04

4/06/2020  
AP375  
FUND # - 231

FROM DATE- 4/13/2020  
TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 064200

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
CENTURYLINK BUSINESS ESI HOSTED SERVICES, LLC	*** Building Services ** Communications Communications	LONG DISTANCE VOIP SYSTEM	1488683595 003280 4/20	3/23/2020 4/06/2020	2.52 44.75 47.27 * 47.27
				TOTAL	47.27
				FUND TOTAL	47.27

4/06/2020  
 AP375  
 FUND # - 301

FROM DATE- 4/13/2020  
 TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 094100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
EAST COAST EMERGENCY	Sheriff's Dept. Vehicles	EQUIPMENT/NEW CARS	16311	3/12/2020	23,359.70
EAST COAST EMERGENCY	Sheriff's Dept. Vehicles	EQUIPMENT/NEW CARS	16386	3/23/2020	11,432.78
ELAN CORPORATE PAYMENT SYS	Sheriff's Dept. Vehicles	ANTENNAS/SHERIFF CAR	03/15/2020	3/15/2020	245.10
					35,037.58 *
EAST COAST EMERGENCY	EMS Response Vehicles	LIGHTBAR	16422	3/26/2020	1,950.00
INNOVATIVE IMAGES CUSTOM	EMS Response Vehicles	STRIPE TRUCK	6627	3/19/2020	2,050.00
ELAN CORPORATE PAYMENT SYS	EMS Response Vehicles	TITLE VEHICLE	03/15/2020	3/15/2020	5.00
ELAN CORPORATE PAYMENT SYS	EMS Response Vehicles	FLASHERS/EMS TRUCK	03/15/2020	3/15/2020	63.13
TIDEWATER FLEET SUPPLY	EMS Response Vehicles	SINGLE UNIT SIREN	7IN0024953	3/10/2020	402.51
					4,470.64 *
BASIC AUTO SALES	County Vehicles	2017 FORD ESCAPE	1117709	3/30/2020	16,917.00
					16,917.00 *
				TOTAL	56,425.22
				FUND TOTAL	56,425.22

4/06/2020 FROM DATE- 4/13/2020  
 AP375 TO DATE- 4/13/2020  
 FUND # - 351 Expenditures

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 094100 Capital Projects

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	Capital Projects				
HARRIS CORPORATION	School Capital Projects	2 RADIOS	98341077	3/25/2020	9,200.00
HUDSON AND ASSOCIATES ARCH	School Capital Projects	KQES STUDY	1908.4	1/16/2020	3,125.00
HUDSON AND ASSOCIATES ARCH	School Capital Projects	KQES STUDY	1908.5	2/17/2020	18,905.00
					31,230.00 *
				TOTAL	31,230.00
				FUND TOTAL	31,230.00



4/06/2020  
 AP375  
 FUND # - 513

FROM DATE- 4/13/2020  
 TO DATE- 4/13/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 043400

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
RIVERSTREET NETWORKS	Management Services	MANAGEMENT FEE	INV-1384	4/01/2020	10,000.00
				TOTAL	10,000.00 *
				FUND TOTAL	10,000.00
				TOTAL DUE	216,250.75

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_

Signed \_\_\_\_\_  
 Title \_\_\_\_\_ Date \_\_\_\_\_



## February 2020 School Fund Revenue

### REVENUE DETAIL:

School Operating (Fund 231)	2/15/2020	2/28/2020	Total
<b>Miscellaneous/Local:</b>			
Refunds			\$0.00
Erate			\$0.00
Insurance Adjustments			\$0.00 3-231-18990-0010
Sale of Buses	\$150.00		\$150.00
Sale of Equipment	\$150.00		\$150.00
Tuition - Day School			\$0.00 3-231-16120-0001
Donations			\$0.00
Other Funds	\$116.52	\$777.00	\$893.52 3-231-18990-0012
Student Fees			\$0.00 3-231-18990-0014
<b>Local/Miscellaneous</b>	<b>\$416.52</b>	<b>\$777.00</b>	<b>\$1,193.52</b>

### State

#### Grants:

Homebound/Special Education		\$418.06	\$418.06 3-231-24020-0046
At-Risk 4-Year Olds (Pre-School Initiative)	\$10,468.80	\$4,468.81	\$14,937.61 3-231-24020-0081
<b>Subtotal - State Grants</b>	<b>\$10,468.80</b>	<b>\$4,886.87</b>	<b>\$15,355.67</b>

#### Non-Grants:

At-Risk			\$0.00 3-231-24020-0065
At-Risk	\$9,506.90	\$9,506.90	\$19,013.80 3-231-24020-0065
Basic State Aid	\$100,972.84	\$100,972.83	\$201,945.67 3-231-24020-0002
ISAEF	\$762.44	\$762.44	
Compensation Supplements	\$6,952.09	\$6,952.08	\$13,904.17 3-231-24020-0011
Early Reading Intervention	\$2,037.56	\$2,037.56	\$4,075.12 3-231-24020-0028
English as a Second Language-SOQ	\$288.54	\$288.54	\$577.08 3-231-24030-0009
Foster Care			\$0.00
Gifted Education	\$916.71	\$916.71	\$1,833.42 3-231-24020-0007
Group Life	\$458.38	\$458.37	\$916.75 3-231-24020-0041
Instructional Retirement	\$15,126.00	\$15,126.00	\$30,252.00 3-231-24020-0023
Instructional Social Security	\$6,856.34	\$6,856.33	\$13,712.67 3-231-24020-0021
K-3 Class-Size Reduction	\$13,611.09	\$13,611.09	\$27,222.18 3-231-24020-0075
Lottery Per Pupil	\$15,540.80	\$15,540.80	\$31,081.60 3-231-24020-0033
Mentor Teachers	\$42.10	\$42.10	\$84.20 3-231-24020-0091
Industry Certification			\$0.00
Remediation, Prevention, Intervention	\$3,857.88	\$3,857.87	\$7,715.75 3-231-24020-0008
Project Graduation	\$317.09	\$317.09	\$634.18 3-231-24040-0045
Remedial Summer School			\$0.00 3-231-24020-0004
SOL Algebra	\$539.31	\$539.31	\$1,078.62 3-231-24040-0005
Special Education	\$25,840.25	\$25,840.25	\$51,680.50 3-231-24020-0012
State Sales Tax	\$52,854.08	\$52,854.08	\$105,708.16 3-231-24030-0008
Technology			\$0.00 3-231-24020-0088
Textbook-funded by Lottery/SOQ	\$1,923.04	\$1,923.04	\$3,846.08 3-231-24020-0014
CTE Certification funds			\$0.00
Vocational Education	\$3,838.79	\$3,838.79	\$7,677.58 3-231-24020-0017

Vocational Education (CAT)			\$0.00
Enrollment Loss			\$0.00 3-231-24020-0010
Regional Special Education	\$1,211.08	\$1,211.08	\$2,422.16 3-231-24020-0038
School Security Grant			
	<b>\$263,453.31</b>	<b>\$263,453.26</b>	<b>\$526,906.57</b>

## Federal

### Grants:

21st Century			\$0.00 3-231-33084-0395
Gear Up			\$0.00 3-231-33084-0334
Miscellaneous			\$0.00
Perkins III			\$0.00
Title I, Part A			\$0.00 3-231-33084-0010
Title II - A			\$0.00 3-231-33084-0067
Title III			\$0.00
Title IV			\$0.00 3-231-33084-0086
Title VI,Part B:Six-B Flow Special Ed			\$0.00 3-231-33084-0027
Title VI,Part B:Six-B Flow Special Ed PreSchool		\$3,173.03	\$3,173.03 3-231-33084-0173
			\$0.00
<b>Subtotal - Federal Grants</b>	<b>\$0.00</b>	<b>\$3,173.03</b>	<b>\$3,173.03</b>

### Federal Non-Grants:

Medicaid			\$0.00 3-231-33099-0005
ROTC		\$5,663.53	\$5,663.53 3-231-33099-0001
<b>Subtotal - Federal Non Grants</b>	<b>\$0.00</b>	<b>\$5,663.53</b>	<b>\$5,663.53</b>

<b>Total School Operating</b>	<b>\$274,338.63</b>	<b>\$277,953.69</b>	<b>\$552,292.32</b>
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## March 2020 School Fund Revenue

### REVENUE DETAIL:

School Operating (Fund 231)	3/15/2020	3/31/2020	Total
<b>Miscellaneous/Local:</b>			
Refunds			\$0.00
Erate			\$0.00
Insurance Adjustments	\$11,776.14		\$11,776.14 3-231-18990-0010
Sale of Buses			\$0.00
Sale of Equipment			\$0.00
Tuition - Day School			\$0.00 3-231-16120-0001
Donations			\$0.00
Other Funds			\$0.00 3-231-18990-0012
Student Fees			\$0.00 3-231-18990-0014
<b>Local/Miscellaneous</b>	<b>\$11,776.14</b>	<b>\$0.00</b>	<b>\$11,776.14</b>

### State

#### Grants:

Homebound/Special Education	\$418.06	\$418.06	\$836.12 3-231-24020-0046
At-Risk 4-Year Olds (Pre-School Initiative)	\$4,468.80	\$4,468.81	\$8,937.61 3-231-24020-0081
<b>Subtotal - State Grants</b>	<b>\$4,886.86</b>	<b>\$4,886.87</b>	<b>\$9,773.73</b>

#### Non-Grants:

At-Risk	\$9,506.90	\$9,506.92	\$19,013.82 3-231-24020-0065
Basic State Aid	\$100,972.84	\$100,972.83	\$201,945.67 3-231-24020-0002
ISAEF	\$762.44	\$762.44	
Compensation Supplements	\$6,952.08	\$6,952.09	\$13,904.17 3-231-24020-0011
Early Reading Intervention	\$2,037.56	\$2,037.56	\$4,075.12 3-231-24020-0028
English as a Second Language-SOQ	\$288.54	\$288.55	\$577.09 3-231-24030-0009
Foster Care			\$0.00
Gifted Education	\$916.70	\$916.71	\$1,833.41 3-231-24020-0007
Group Life	\$458.38	\$458.37	\$916.75 3-231-24020-0041
Instructional Retirement	\$15,126.00	\$15,126.00	\$30,252.00 3-231-24020-0023
Instructional Social Security	\$6,856.34	\$6,856.33	\$13,712.67 3-231-24020-0021
K-3 Class-Size Reduction	\$13,611.09	\$13,611.09	\$27,222.18 3-231-24020-0075
Lottery Per Pupil	\$15,540.80	\$15,540.80	\$31,081.60 3-231-24020-0033
Mentor Teachers	\$42.10	\$42.10	\$84.20 3-231-24020-0091
Industry Certification			\$0.00
Remediation, Prevention, Intervention	\$3,857.88	\$3,857.87	\$7,715.75 3-231-24020-0008
Project Graduation	\$317.09	\$317.09	\$634.18 3-231-24040-0045
Remedial Summer School			\$0.00 3-231-24020-0004
SOL Algebra	\$539.32	\$539.31	\$1,078.63 3-231-24040-0005
Special Education	\$25,840.25	\$25,840.25	\$51,680.50 3-231-24020-0012
State Sales Tax	\$39,597.26	\$39,597.26	\$79,194.52 3-231-24030-0008
Technology			\$0.00 3-231-24020-0088
Textbook-funded by Lottery/SOQ	\$1,923.04	\$1,923.05	\$3,846.09 3-231-24020-0014
CTE Certification funds			\$0.00
Vocational Education	\$3,838.80	\$3,838.79	\$7,677.59 3-231-24020-0017
Vocational Education (CAT)			\$0.00

Enrollment Loss			\$0.00 3-231-24020-0010
Medicaid	\$4,660.93	\$679.40	\$5,340.33 3-231-33099-0005
Regional Special Education	\$1,211.08	\$1,211.08	\$2,422.16 3-231-24020-0038
School Security Grant			
	<b>\$254,857.42</b>	<b>\$250,875.89</b>	<b>\$505,733.31</b>

## Federal

### Grants:

21st Century			\$0.00 3-231-33084-0395
Gear Up	\$7,924.00		\$7,924.00 3-231-33084-0334
Miscellaneous			\$0.00
Perkins III			\$0.00
Title I, Part A		\$37,314.89	\$37,314.89 3-231-33084-0010
Title II - A	\$756.25	\$1,800.60	\$2,556.85 3-231-33084-0067
Title III	\$262.49		\$262.49
Title IV			\$0.00 3-231-33084-0086
Title VI,Part B:Six-B Flow Special Ed	\$26,426.63	\$16,097.50	\$42,524.13 3-231-33084-0027
Title VI,Part B:Six-B Flow Special Ed PreSchool		\$82.82	\$82.82 3-231-33084-0173
			\$0.00
<b>Subtotal - Federal Grants</b>	<b>\$35,369.37</b>	<b>\$55,295.81</b>	<b>\$90,665.18</b>

### Federal Non-Grants:

ROTC		\$5,663.53	\$5,663.53 3-231-33099-0001
<b>Subtotal - Federal Non Grants</b>	<b>\$0.00</b>	<b>\$5,663.53</b>	<b>\$5,663.53</b>

<b>Total School Operating</b>	<b>\$306,889.79</b>	<b>\$316,722.10</b>	<b>\$623,611.89</b>
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## *King and Queen County*

*Founded 1691 in Virginia*

Office of the County Administrator  
P.O. Box 177 • King and Queen Court House, Virginia 23085  
Phone: (804) 785-5975 • Fax: (804) 785-5999

### KING AND QUEEN COUNTY BOARD OF SUPERVISORS' RESOLUTION APPROVING AND APPROPRIATING THE FISCAL YEAR 2019-2020 ANNUAL FISCAL PLAN FOR THE COUNTY OF KING AND QUEEN

WHEREAS, the King and Queen County Board of Supervisors ("Board of Supervisors") has reviewed the General, Social Services, Comprehensive Services Act, Comprehensive Services Act Administration, School, School Cafeteria, School Capital Projects and Court Security Funds as part of the Fiscal Year 2019-2020 Annual Fiscal Plan; and

WHEREAS, the Board of Supervisors held a duly advertised public hearing on the proposed Fiscal Year 2019-2020 Annual Fiscal Plan on April 8, 2019.

NOW THEREFORE BE IT RESOLVED this 22<sup>nd</sup> day April 2019 that of this total amount, the Board of Supervisors does hereby appropriate a General Fund budget in the amount of \$13,347,960, comprised of the following categories and amounts:

Board of Supervisors	\$87,768
County Administrator	\$245,641
County Attorney	\$123,741
Independent Auditor	\$40,100
Commissioner of Revenue	\$220,751
Finance	\$76,701
Treasurer	\$253,334
Information Technology	\$116,038
Risk Management	\$222,400
Electoral Board	\$43,450
Registrar	\$114,270
Circuit Court	\$2,220
9th District Circuit Court	\$21,289
General District Court	\$9,570
Special Magistrates	\$500
JDR District Court	\$3,193
9th District Court Services Unit	\$69,670
Clerk of Circuit Court	\$268,088



Victim Witness Assistance	\$4,256
Commonwealth's Attorney	\$196,357
Sheriff	\$1,570,528
E911	\$142,977
Volunteer Fire Departments	\$111,000
Rescue Squads	\$52,200
Rescue Services	\$777,241
Radio Communications	\$387,896
EMS Other	\$902
Probation & Pretrial Services	\$14,175
Regional Jail	\$600,000
Board of Building Appeals	\$535
Building Inspections	\$105,065
Animal Control	\$22,832
Animal Shelter	\$142,394
Medical Examiner	\$200
Emergency Services Coordinator	\$58,182
Refuse Control (VPPSA)	\$424,110
Litter Control	\$500
General Properties	\$255,076
General Properties – Marriott School	\$28,600
Health Department	\$61,605
Chapter X CSB	\$30,000
Rental Assistance Program	\$3,438
State and Local Hospital Program	\$6,510
Bay Aging	\$32,115
Contributions	\$12,712
Community College	\$6,294
Mattaponi Pier	\$3,840
Public Library	\$177,424
Planning Commission	\$12,730
Community/Economic Development Director	\$31,963
MPPDC	\$27,757
Board of Zoning Appeals	\$4,038
Zoning Administrator	\$216,248
Airport Authority	\$65,000
IDA	\$2,707
Soil and Water Conservation District	\$9,674
Forestry Services	\$11,101
Wetlands Board	\$3,138
Cooperative Extension	\$34,528
Reserve for Contingencies	\$587,964
Transfer to Social Services	\$496,100
Transfer to CSA Fund	\$240,000
Transfer to CSA Administration Fund	\$5,149
Transfer to School Fund	\$4,202,176
Transfer to School Capital Project Fund	\$100,000
Transfer to Landfill Contingency Fund	\$150,000; and

BE IT FURTHER RESOLVED that the Board of Supervisors does hereby approve the Fiscal Year 2019-2020 Projected Annual Fiscal Plan for the School Fund totaling \$10,760,244, to be appropriated as follows: Local funds in the amount of \$3,702,176 will be appropriated on July 8<sup>th</sup> or as soon thereafter as the Board of Supervisors approves. The remaining budgeted amount of \$500,000 may be appropriated on or about the April 2020 regular meeting of the Board of Supervisors. All revenue actually received by the King and Queen County Treasurer from the State or Federal Government for the benefit of the School Division for use in Fiscal Year 2019-2020, will periodically be appropriated by the Board of Supervisors (both revenue and expenditures) but in no event shall any State or Federal monies be appropriated before they are actually received and deposited by the Treasurer. In the event that there is a reduction in funding from either or both the State and Federal sources used in projecting the School Fund of \$10,760,244, The Board of Supervisors is expressly not obligated to increase local funding to cover said reductions.

BE IT FURTHER RESOLVED that the Board of Supervisors in order to encourage greater frugality does hereby establish that any unspent local funds remaining in the School Fund at the end of Fiscal Year 2019-2020 shall be transferred to the Reserve Fund for School Construction.

BE IT FURTHER RESOLVED that the Board of Supervisors does hereby approve the Fiscal Year 2019-2020 Annual Fiscal Plan to include the additional fund categories:

County Capital Projects Fund	\$1,912,150
Social Services Fund	\$1,778,705
Comprehensive Services Act Fund	\$750,000
CSA Administration Fund	\$16,378
School Cafeteria Fund	\$359,363
School Capital Projects Fund	\$100,000
Court Security Fund	\$37,678
Landfill Contingency Fund	\$150,000.

AYES: ALSOP, SIMPKINS, BURNS, MORRIS, BAILEY  
NAYS: NONE

  
Thomas J. Swartzwelder, Clerk



**AGENDA:**      *April 13, 2020 Regular Meeting*

**ITEM #5:**

Public Comment Period.

**ACTION REQUESTED:**

The Board will receive comments from the public related to items not on the agenda. Have citizens state their name, the district they are from and request that they limit their comments to 3 minutes.

**ATTACHMENTS:**

None



**AGENDA:**      *April 13, 2020 Regular Meeting*

**ITEM #6:**

Ratification of Local State of Emergency Declaration

**ACTION REQUESTED:**

On March 19, 2020 the Board declared a local state of emergency in response to the COVID-19 outbreak. The Board needs to ratify this declaration at a public meeting.

**ATTACHMENTS:**

- Local Emergency Declaration



*King and Queen County*  
*Founded 1691 in Virginia*

P.O. Box 177 • King and Queen Courthouse, Virginia 23085  
Phone: (804) 785-5975 • (804) 769-5000  
Fax: (804) 785-5999 • (804) 769-5070

**KING AND QUEEN COUNTY DECLARES LOCAL EMERGENCY**

**FOR IMMEDIATE RELEASE**

**DATE: 3/17/2020**

As of 12:00 a.m. today, King and Queen County declared a local emergency in response to COVID-19 (coronavirus) pursuant to Virginia Code section 44- 146.21, as amended. COVID-19, a communicable disease that threatens public health is of sufficient severity and magnitude to warrant coordinated local government action to prevent or alleviate potential hardship or suffering. The Declaration is issued as a precautionary security measure to allow for the full powers of government to deal effectively with the emergency.

Public access to King and Queen County offices and buildings is suspended effective immediately until at least Tuesday, March 31<sup>st</sup>.

The public will have access to the Circuit and General District Courts. The Courts will issue their own notices.

Closed offices include County Administration, Building Official, Planning and Zoning, finance, Registrar, Social Services, and the offices of the Treasurer, Commissioner of the Revenue. The Department of Social Services will continue to respond to child and adult protective services reports. Documents for Social Services may be left in the drop box in the front hallway of the Administrative building. Tax payments to the Treasurer's office can be made on-line or left in the drop-box in the front hallway of the Administrative building.

All public meetings scheduled during this time may be canceled and rescheduled later.

All County Staff will report to work as usual or as directed by their supervisor. County staff will be available to conduct business and assist the public over the phone or by email. Additional updates, notices, information and announcements will be posted on the County website, [www.kingandqueenco.net](http://www.kingandqueenco.net).





**AGENDA:**      *April 13, 2020 Regular Meeting*

**ITEM #7:**

County Administrator's Comments

**ACTION REQUESTED:**

None

**ATTACHMENTS:**

None



**AGENDA:**      *April 13, 2020 Regular Meeting*

**ITEM #8:**

Board of Supervisors Comments

**ACTION REQUESTED:**

None

**ATTACHMENTS:**

None