*King and Queen County*
*Founded 1691 in Virginia*

*County Administrator's Office*
*242 Allen's Circle, P. O. Box 177*
*King and Queen Court House, Virginia 23085*
*Phone: (804) 785-5975 Fax: (804) 785-5999*

King and Queen County
Board of Supervisors Meeting

Monday, May 11, 2020
7:00 P.M.

AGENDA

1. Invocation and Pledge of Allegiance to the Flag of the United States
2. Approval and Signing of the March 16, 2020 and April 13, 2020 minutes
3. Approval and Signing of May 2020 warrants and appropriations
4. Public Comment Period
5. School Superintendent and Director of Social Services Reports
6. Adoption of Calendar Year 2020 Tax Rates
7. FY2021 Budget Discussion
8. Budget Amendment – MP Regional Security Center
9. Appointment/Reappointments to various Board and Commissions
10. County Administrator's Comments
11. Board of Supervisors Comments
12. Closed Session (If needed)

King & Queen Wireless Authority Meeting Held Immediately Following Board of Supervisors Meeting

***AGENDA: May 11, 2020 Regular Meeting***

**ITEM #1:**

Invocation and Pledge of Allegiance to the Flag of the United States of America

## ACTION REQUESTED:

None Required

## ATTACHMENTS:

None

*AGENDA: May 11, 2020 Regular Meeting*

**ITEM #2:**

Approval and signing of March 16, 2020 and April 13, 2020 minutes.

## ACTION REQUESTED:

Need a motion and second to approve the March 16, 2020 minutes and April 13, 2020.

## ATTACHMENTS:

- March 16, 2020 minutes
- April 13, 2020 minutes

King and Queen County
Board of Supervisors Meeting

Monday, March 16, 2020
6:00 P.M.

King and Queen County Courts and Administration Building
2nd Floor Conference Room

"MINUTES OF THE MEETING"

**OPENING OF THE MEETING**

Chairman of the Board Lawrence Simpkins called the meeting to order.

**DISCUSSION/ADOPTION OF REMOTE PARTICIPATION POLICY**

County Administrator Tom Swartzwelder advised that supervisor Sherrin Alsop has been advised by her doctor to self-quarantine until further notice due to the health risks related to the COVID-19 virus. In order for Ms. Alsop to participate in meetings during the pandemic the board would have to adopt a policy allowing remote participation. Since it would be a board policy it would also allow other members to participate in the same manner in the future, so long as the criteria set forth in the policy were met.

A motion was made by Mr. Burns and seconded by Mr. Bailey to adopt the following Remote Participation Policy for the Board of Supervisors as presented. (Signed copy attached to the minutes)

**KING AND QUEEN COUNTY**

**Remote Participation Policy**

A Subject to the approval by the Chairperson of the Board of Supervisors (the "Board"), a member of the Board may participate in an open meeting from a remote location through electronic communications means, even though the remote location is not open to the public. Such participation shall be strictly conditioned upon a satisfactory showing of the following:

1. A quorum of the public body is physically assembled at the open meeting; and

2. prior to 2:00 pm on the day of the open meeting, the member (a) has notified the Chairperson that the member is unable to attend the meeting due to a personal matter, (b) has described the nature of such personal matter with specificity; and (c) the member has not participated in more than two meetings from a remote location in any given calendar year; or

3. prior to 2:00 pm on the day of the open meeting, the member has notified the Chairperson that the member is unable to attend the meeting due to a medical condition or a temporary or permanent disability that prevents such attendance.

B In *all* cases in which attendance by remote location is approved, the Chairperson shall cause the Clerk to record in the minutes of the meeting the identification of the remote location from which a member participates, and the specific nature of the personal matter causing the member to request remote location, or, where applicable (and with less specificity), a reference that the member is unable to attend the meeting due to a medical condition or a temporary or permanent disability.

C This policy shall be applied strictly and uniformly without exception to the entire membership without regard to the identity of the member requesting remote participation or the matter that will be considered or voted on at the open meeting. The Chairperson shall disapprove the member's request to participate from a remote location if such participation violates the policy set forth herein. The Chairperson shall state the reason(s) for his or her disapproval with specificity, in the presence of the Council and shall have the same recorded in the minutes of the meeting.

D The Board shall make arrangements for the voice of the remote member to be heard by those persons assembled at the open meeting location.

AYES: J. M. BURNS, J.L. SIMPKINS, R. F. BAILEY, JR, D.H. MORRIS
NAYS: NONE
NOT PRESENT: S.C. ALSOP

At this point Chairman Simpkins recognized Supervisor Sherrin Alsop as being in attendance using remote access.

**DISCUSSION OF COVID-19 ISSUES**

County Administrator Tom Swartzwelder provided information that has been received from the federal government's 15-day guidelines to help slow the spread of the virus. The recommendation is to close the court house to the general public for two weeks. It is anticipated that the governor will make more specific soon.

After discussion relating to whether the need is significant enough at this time to warrant the action of closing the building, a motion was made by Mr. Bailey and seconded by Ms. Morris to close the court house complex to the general public for 2 week but to have staff report to work as usual. The County Administrator will work with department heads to make sure that procedures are put in place to accommodate the need to continue to serve the public and protect staff.

AYES: J.L. SIMPKINS, R. F. BAILEY, JR, D.H. MORRIS, S.C. ALSOP
NAYS: J.M. BURNS

**BUDGET REVIEW/CONSENSUS FOR TAX RATE AND BUDGET SYNOPSIS ADS**

Staff provided a list of items needing consensus in order to advertise the proposed tax rates and budget. The Board reviewed the items listed and directed staff to advertise the tax rates as proposed and the budget synopsis to include the recommended changes.

**ITEMS BROUGHT UP BY BOARD MEMBERS**

Mr. Burns asked for the amount of revenue generated by each penny added to the levy. Staff responded that approximately $90,000 is generated by each .01 added to the real estate rate.

**IT IS ORDERED THAT THE BOARD BE ADJOURNED:**

A motion was made by Mr. Bailey and seconded by Mr. Burns to adjourn the meeting.

AYES: J. M. BURNS, J.L. SIMPKINS, R. F. BAILEY, JR, D.H. MORRIS, S.C. ALSOP
NAYS: NONE

J. Lawrence Simpkins, Chairman

Thomas J. Swartzwelder, Clerk

**King and Queen County**
**Board of Supervisors Meeting**
**Monday, April 13. 2020**

**7:00 P.M.**

**Regular Meeting**
**King and Queen County Courts and Administration Building**
**General District Courtroom**

**Minutes of the Meeting**

## CALL TO ORDER AND ROLL CALL

Chairman Simpkins called the regular meeting to order. Roll call was taken with all five members being present.
Chairman Simpkins announced that the meeting is being conducted using GoToMeeting and the public has been provided a means to participate via telephone. Notice of this process was posted on the front door of the court house and on the County website on April 6, 2020. He asked that the public attending mute their phones until asked to unmute them during public comment period.
Attendance at the meeting by the Board was recorded as follows:
Members attending via telephone: Jim Burns, Doris Morris and Rusty Bailey
Members attending via video: Sherrin Alsop and Lawrence Simpkins

## PUBLIC HEARING TO ADOPT EMERGENCY ORDINANCE FOR THE CONTINUITY OF OPERATIONS DURING THE PANDEMIC

County Administrator Tom Swartzwelder advised once the Governor declared a state of emergency counties throughout the Commonwealth have the need to come up with a way to conduct meetings and still meet the requirements of Executive Order #55 which does not allow more than ten people to gather in any one place other than an essential business which government was not designated as. Based on this VACO and the Local Government Attorneys Association provided a model ordinance with input from jurisdictions from all over the state. This model ordinance has been disseminated to and widely adopted all over the Commonwealth but most significantly along the eastern portion of the state along the I95 corridor and the peninsula. The draft provided is essentially the model ordinance with several small changes for purpose of clarity. The first being in Section 4, the model ordinance would give the Director of Emergency Management authority to expend funds without consulting with the Board, he changed it to be that authority would be given in consultation with the Chair or Vice Chair due to illness of the Chair. This would require approval by the Chair or Vice Chair for any expenses related to the state of emergency. The second change is in Section 5, the model ordinance very broadly states that all timelines are waived. The change gives clarification by listing some of the timelines such as Freedom of Information Act, Zoning statues, and timelines for the County and School budget. This was the intention of the model ordinance but it wasn't specifically set forth. The draft provided can be adopted in whole or in part with sections changed or removed. However, the Board will not be able to hold electronic meetings without adopting some sort of

continuity ordinance that allows for them. Additionally, neither will other governing bodies be able to do so either (examples: School Board, Planning Commission, EDA and BZA).
Ms. Swartzwelder further advised that the Governor released 144 amendments to the state budget. Amendment 128 of HB 29 included the language of the model ordinance and is asking the General Assembly to adopt in order to allow local governments to meet electronically whenever a state of emergency is declared that lasts more than 30 days within the Commonwealth. If approved, this ordinance will become codified into the emergency declaration of the Governor.

Chairman Simpkins opened the public hearing on the draft ordinance. He recognized the 3 callers on the line and asked them if they wished to speak.

Ann Marie Voight, Stevensville District – Ms. Voight spoke in favor of the ordinance. She greatly appreciates the Board being willing to hold meetings electronically allowing the citizens to still be a part of the meetings and stay safe. She encouraged them to adopt it and to stay safe and healthy.

Arlene Taliaferro, Buena Vista District – Ms. Taliaferro is in favor of the ordinance and hopes the Board will approve it.

Michael Volpe, Walnut Solar – No comment other than support of the ordinance and appreciate all that the Board is doing.

The public hearing was closed. Chairman Simpkins asked for action from the Board.

A motion was made by Mr. Bailey and seconded by Ms. Alsop to adopt the ordinance as presented.

Ms. Morris advised that she is in complete support of the ordinance if this is what is needed in order to hold electronic meetings. However, she has been unable to find any one else who has had to draft such an ordinance. This ordinance contains much more than just holding electronic meetings. The Board declared the local state of emergency back on March 27th that stated all the buildings would be closed, this ordinance puts a lot of pressure on the Emergency Services Coordinator to police the buildings. She has full faith in Greg Hunter (Emergency Services Coordinator) that he will do what he needs to do on the health side, however, there are a lot of things in the ordinance that are 'way out there'. She agrees with the electronic meeting part but she thinks the ordinance, whoever drew it up, she cannot find any larger localities that have had to adopt anything like this other than saying that they were going to do the electronic meetings, all the other stuff was not in theirs.

Chairman Simpkins noted her comments and asked for any other comments from the Board.

A roll call vote was taken as follows:

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, R.F. BAILEY
NAYS: D.H. MORRIS

## APPROVAL AND SIGNING OF THE FEBRUARY 18, 2020, FEBRUARY 24, 2020 AND MARCH 9, 2020 MINUTES OF THE BOARD

A motion was made by Mr. Burns and seconded by Ms. Alsop to approve the February 18, 2020, February 24, 2020 and March 9, 2020 minutes with the correction to Ms. Alsop's vote on the school insurance request in the March 9, 2020 minutes and the typographical error of Chairman listed on all three sets of minutes.

A roll call vote was taken as follows:

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY
NAYS: NONE

## APPROVAL AND SIGNING OF THE APRIL 2020 WARRANTS AND APPROPRIATIONS

### RATIFICATION OF MARCH 23, 2020 RECURRING WARRANTS

A motion was made by Mr. Bailey and seconded by Mr. Burns to ratify the approval, subject to audit, the recurring warrants from the March 23rd meeting that was cancelled.

A roll call vote was taken as follows:

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, R.F. BAILEY
NAYS: D.H. MORRIS

### APPROVAL OF COUNTY WARRANTS FOR THE MONTH OF APRIL

A motion was made by Ms. Alsop and seconded by Mr. Bailey to approve, subject to audit, the County warrants for the month of April.

A roll call vote was taken as follows:

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, R.F. BAILEY
NAYS: D.H. MORRIS

### APPROPRIATION OF SCHOOL REVENUE FOR THE MONTHS OF FEBRUARY AND MARCH

A motion was made by Mr. Bailey and seconded by Ms. Alsop to approve the appropriation to the School fund of $552,292.32 in February revenue and $623,611.89 in March revenue.

Mr. Bailey questioned the school food services funds. Since schools are closed, what are they asking for and what are they doing with the extra funds?
Staff advised that there is not a request for food services and any funds that are in the school food services fund are not turned back in, they are allowed to be carried over as a fund balance within that fund. No local funds go to school food services, it is federal, state and cafeteria sales. Staff also advised that no financial reports were received from the school division this month.
Mr. Simpkins asked and Mr. Swartzwelder confirmed that the funds may be used to fund the take home meals that the schools are providing.

A roll call vote was taken as follows:

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS D.H. MORRIS, R.F. BAILEY
NAYS: NONE

**APPROPRIATION OF REMAINING $500,000 LOCAL FUNDS TO THE SCHOOL FUND**

Chairman Simpkins advised that these are the local funds that are set aside until the end of the year to make sure that there are no adjustments needed.
Ms. Morris asked if this is money that would normally be appropriated to them at this time. Mr. Swartzwelder advised that yes, it is set aside at the beginning of the year as part of the budget resolution. The board can adjust it if they wish to but have never restricted it in the past.
Ms. Alsop questioned the need for the funds since schools have not been in session since the middle of March. Do they really need the full $500,000?
Chairman Simpkins stated that he has spoken with Howard Hill, the St. Stephens Church member on the School Board, it is his feeling at this time that they anticipate that there may be some savings due to the schools being closed but they will not know until later. The teachers are still working and being paid as well as other staff. They are also concerned about what the Governor may do to funding. He was afraid that without knowing yet what will happen that if they do not get the funding that they may not be able to pay teacher salaries to the end of the year.
Ms. Burns stated that since they are not using educational materials, doing maintenance on buildings, using fuel in the school buses as well as other things that there should be significant savings, but since they have not provided any financial reports, we cannot see what the current status is of their funds.
Mr. Bailey agreed that he had a similar conversation with the School Board member from his district as Mr. Simpkins.
Mr. Swartzwelder advised that he had spoken to the School Superintendent earlier today regarding this issue. She asked that he convey that they have some unknowns at this time that they are concerned about. The first being the Governor's delay of sales tax disbursements, that they may not get the funds in this fiscal year. The second being that with the 144 amendments recommended by the Governor there is a lot of uncertainty in what will be changing for next year. Lastly, they are approximately $100,000 over budget in legal fees due to law suits this year. She assured him that they will do everything possible, not undertake any capital expenses or other projects just maintain payroll and necessary operating expenses in order to turn in as much money as possible. She is aware that those funds may not go to the school capital fund as usual but be turned over to the general fund.

**At this point in the meeting the court house internet connection dropped for several minutes. Discussion during this time was not recorded nor heard by county staff and cannot be included as part of the minutes. Minutes continue from the point of county staff returning to the meeting electronically.**

A motion was made by Mr. Burns and seconded by Ms. Alsop to not appropriate the final local funds to the School Board until the Board has received further reporting on their expenditures throughout the year.

Ms. Morris commented that we have always appropriated these funds in the past and that since they have assured us that they are not going to spend any more than they need to.

A roll call vote was taken as follows:

AYES: J.M. BURNS, S.C. ALSOP
NAYS: D.H. MORRIS, R.F. BAILEY, J.L. SIMPKINS

Motion failed.

A motion was made by Ms. Morris and seconded by Mr. Bailey to appropriate the remaining $500,000 in local funds.

Mr. Burns commented that he felt is was very bad form appropriating all the funds to them without knowing what they have and what they need.
Mr. Simpkins suggested the option of appropriating part of the funds until we know what they need.
Ms. Alsop expressed concern that if they do not need $180,000 of the funds that we may not need to raise taxes for next year's budget.
Ms. Morris commented that the Board would not need to raise taxes .02 either if the Board just didn't give the 3% raise to county employees, that maybe the Board needs to look at that as well, especially when there are people who are without jobs completely.

A roll call vote was taken as follows:

AYES: D.H. MORRIS, R.F. BAILEY, J.L. SIMPKINS
NAYS: J.M. BURNS, S.C. ALSOP

## PUBLIC COMMENT PERIOD

Arlene Taliaferro, Buena Vista District just wanted to let the Board know that she wished them well and hoped they stayed safe during this unusual time.

## RATIFY LOCAL STATE OF EMERGENCY DECLARATION

Chairman Simpkins advised that on March 17th the Board declared a local state of emergency in response to the COVID-19 outbreak. The Board needs to ratify this declaration at a public meeting.

A motion was made by Ms. Alsop and seconded by Mr. Bailey to ratify the following declaration made on March 17, 2020:

As of 12:00 a.m. today, King and Queen County declared a local emergency in response to COVID-19 (coronavirus) pursuant to Virginia Code section 44- 146.21, as amended. COVID-19, a communicable disease that threatens public health is of sufficient severity and magnitude to warrant coordinated local government action to prevent or alleviate potential hardship or suffering. The Declaration is issued as a precautionary security measure to allow for the full powers of government to deal effectively with the emergency.

Public access to King and Queen County offices and buildings is suspended effective immediately until at least Tuesday, March 31st.

The public will have access to the Circuit and General District Courts. The Courts will issue their own notices.

Closed offices include County Administration, Building Official, Planning and Zoning, finance, Registrar, Social Services, and the offices of the Treasurer, Commissioner of the Revenue. The Department of Social Services will continue to respond to child and adult protective services reports. Documents for Social Services may be left in the drop box in the front hallway of the Administrative building. Tax payments to the Treasurer's office can be made on-line or left in the drop-box in the front hallway of the Administrative building.

All public meetings scheduled during this time may be canceled and rescheduled later.

All County Staff will report to work as usual or as directed by their supervisor. County staff will be available to conduct business and assist the public over the phone or by email. Additional updates, notices, information and announcements will be posted on the County website, www.kingandqueenco.net.

Ms. Morris commented that she felt that the Board should have stuck with this declaration and just added the electronic meeting component rather than adopting the ordinance.

A roll call vote was taken as follows:

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS D.H. MORRIS, R.F. BAILEY
NAYS: NONE

## COUNTY ADMINISTRATOR'S COMMENTS

Thomas Swartzwelder, County Administrator, provided the following comments:

- The contract for the Shacklefords Station has been completed and sent to Lower for approval, the Board needs to authorize someone to execute.
  A motion was made by Mr. Burns and seconded by Mr. Bailey authorizing the County Administrator to execute the contract and closing documents on that acquisition.
  A roll call vote was taken as follows:
  AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS D.H. MORRIS, R.F. BAILEY
  NAYS: NONE
- Advised that the state budget is now 'in flux' again. The Governor sent back 144 amendments that will affect schools, Sheriff's Department and other local programs. The General Assembly will reconvene on April 22nd to approve.
- He has been working with the architect on finalizing the contract on the telework center and received the contract from Riverstreet for the Broadband project, he will be working on those over the next few days to have for the next meeting.

## BOARD OF SUPERVISOR'S COMMENTS

Ms. Alsop had the following comments:

- Thanked the citizens who participated and apologized for talking over people due to the lag in her service.
- Everyone stay safe, wear masks and take precautions so none of them get sick.

Ms. Morris had the following comments:

- She felt that adopting the ordinance was unnecessary and contradictive. That Mr. Swartzwelder has that the Board needs to adopt an ordinance for the continuity of operations during the pandemic yet in the code it says that you may adopt it, that it wasn't something we had to do.
- Wished everyone well.
- Asked Mr. Swartzwelder how the workers are going in and out of the building and how does he expect Greg to police the buildings and still attend to the medical aspects. That he had advised that everything was going great prior to sending out the ordinance.
  Mr. Swartzwelder stated that the buildings are locked except for the vestibule in front of the Sheriff's office. If a person needs to speak with someone specifically, they are connected through the intercom in dispatch. The custodian is wiping down common areas several times a day and staff has been directed to limit contact between offices as much as possible. Employees enter the Administration Building through the rear doors.
  Mr. Swartzwelder clarified that the ordinance sites the Emergency Service Director as being responsible for this. Greg is the Emergency Services Coordinator, that by code the Emergency Services Director is the County Administrator.
  Ms. Morris asked for clarification on whether or not other governing bodies can still hold meetings based on the ordinance.
  Mr. Swartzwelder advised that they could still hold public meetings as long as they complied with Executive Order #55, for example courts are still in session and are making accommodations, the ordinance allows bodies to meet electronically if they do not want to meet in person.

Mr. Burns had the following comments:

- Hopes everyone stays safe.
- He feels that it sets a bad precedent giving money to anyone, for any reason, without knowing how much they need. That if we had financial reports we would have a better idea of what they have and what they need.
- Hopes everyone enjoys the rest of their day, he is going to enjoy the rest of his 35th anniversary.

Mr. Bailey had the following comments:

- Happy Anniversary to Mr. and Mrs. Burns
- He felt that we have given the funds to the schools in the past without knowing where the money is going. That this is the first time in a long time that we have known where the money was going since Ms. Alsop has asked for the information.
- Everyone stay safe, stay well and stay away from sick people. See everyone at the next meeting.

Mr. Simpkins had the following comments:

- Wished Mr. and Mrs. Burns a Happy Anniversary.
- Thanked the citizens for participating.
- Felt that the meeting format went well and hoped everyone thought it has not been too painful, that this has been a learning experience. He commended Mr. Swartzwelder and his team on job they have done at the court house during this time maintaining social distancing in the offices and accommodating the public. He has done a good job with the regulations in place to keep everyone safe, that is was important and something we had to do. It is his understanding that everyone has been a team player.
- Advised that he has had several issues with MPA. He has written a letter to the directors basically giving an ultimatum that if things don't change that King and Queen would be considering pulling out of the Alliance. He will send the Board all of the documents between himself, the other directors and Mr. Swartzwelder. He just wanted to let the other members know what has been going on with this organization, that it will be up to the Board whether or not to continue to be a part of the Alliance.

**IT IS ORDERED THAT THIS BOARD BE ADJOURNED**

A motion was made by Mr. Bailey and seconded by Ms. Alsop to adjourn the meeting.

_____
J. Lawrence Simpkins, Chairman

_____
Clerk of the Board

*AGENDA: May 11, 2020 Regular Meeting*

**ITEM #3:**

Approval and signing of May 2020 warrants and appropriations.

## ACTION REQUESTED:

1. Approval of County warrants
2. Appropriation of 4th Quarter Lump Sum appropriation to School Food Services Fund

## ATTACHMENTS:

- County Warrants (Payroll and Accounts Payable)
- School Food Services Fund appropriation request
- School AP report (April) and financial reports (March) (Informational Only)

# Part-time Employee Payroll Run

## Payroll: Wednesday, May 13, 2020

| | | |
|---|---|---|
| **County** | | |
| | Cavenaugh, Wyatt | $1,414.00 |
| | Hunter, Greg | $3,024.00 |
| | Miller, Ed | $1,129.05 |
| | Smith, Nicole | $1,488.00 |
| **Registrar** | | |
| | Prom, Patricia | $960.00 |
| **Circuit Court** | | |
| | Prom, Patricia | $240.00 |
| **Sheriff's Department** | | |
| | Andrews, Michael | $1,122.00 |
| | Burton, Melvin | $116.25 |
| | Copeland-Blake, Denise | $173.25 |
| | Cox, Robert | $870.00 |
| | Laufer, Sandra | $1,040.00 |
| | Wilson, Megan | $429.00 |
| **Overtime/Sheriff's Deparment** | | |
| | Balderson, William | $546.84 |
| | Bristow, Shannon | $170.16 |
| | Clark, Jon-Eric | $334.80 |
| | Moore, William | $306.90 |
| | Shipman, Joshua | $223.20 |
| | Wilson, Mitchell | $380.40 |
| | Wright, Brian | $320.85 |
| **Rescue Services** | | |
| | Barill, Kelly | $4,192.25 |
| | Beasley, Michael | $2,608.00 |
| | Boutchyard, Shaun | $1,584.00 |
| | Buchannan, Jennifer | $1,386.00 |
| | Chenault, Trevor | $1,998.00 |
| | Chisholm, Steven | $144.00 |
| | Coggsdale, Travis | $666.00 |
| | Hallman, Amber | $246.00 |
| | Heller, John | $851.00 |
| | Marable, Adam | $610.50 |
| | Morris, Austin | $368.00 |
| | Torrence, Allen | $1,554.00 |
| | Wolkowich, Chris | $2,664.00 |
| | **TOTAL** | **$33,160.45** |

# Fulltime Payroll - May 2020

| | |
|---|---|
| **Board of Supervisors** | |
| James Burns | $416.67 |
| R.F. Bailey | $416.67 |
| Doris Morris | $416.67 |
| Lawrence Simpkins | $416.67 |
| Sherrin Alsop | $416.67 |
| **County Administrator/County Attorney** | |
| Tom Swartzwelder | $20,471.25 |
| **Commissioner of the Revenue** | |
| Kelly Lumpkin | $5,366.56 |
| Brenda Robinson | $3,121.84 |
| Shelby Dufour | $2,478.01 |
| **Finance** | |
| Tina Ammons | $4,611.78 |
| Vacant/Purchasing Assistant | ? |
| **Treasurer** | |
| Irene Longest | $5,986.53 |
| Stephanie Sears | $3,765.68 |
| Cheryl Jessie | $2,478.01 |
| **Registrar** | |
| Diane Klausen | $4,104.67 |
| **Clerk of Circuit Court** | |
| Vanessa Porter | $6,742.47 |
| Patricia Reed | $3,121.84 |
| Hattie Robinson | $2,478.01 |
| **Commonwealth Attorney** | |
| Meredith Adkins | $10,463.58 |
| Eddy, Rachel | $3,750.00 |
| **Sheriff** | |
| John Charboneau | $6,173.75 |
| Rob Balderson | $5,266.08 |
| James Simmons | $4,298.08 |
| Vacant/Deputy | ? |
| Ernie Schefflien | $4,022.58 |
| William Moore | $3,224.67 |
| Brian Russell | $3,224.67 |
| Mitchell Wilson | $3,500.00 |

| | |
|---|---|
| Brian Burr | $3,224.67 |
| Vacant/Deputy | ? |
| Jon-Eric Clark | $3,224.67 |
| Wright, Brian | $3,224.67 |
| Joshua Shipman | $3,125.00 |
| Sciscente, Andrew | $2,833.33 |
| Sandra Davis | $3,437.50 |
| Cathy Brooks | $3,201.50 |
| Shirley Hill | $3,201.50 |
| Megan Greenwood | $2,333.33 |
| Crystal Gibson | $2,504.58 |
| Shannon Bristow | $2,333.33 |
| Vacant/Dispatcher | ? |
| Vickie Draine | $3,445.42 |
| **Rescue Services** | |
| David Lankford | $4,440.23 |
| Kevin Mounts | $4,111.17 |
| Josh Schrum | $3,150.94 |
| Robert Coggsdale | $3,937.69 |
| Kevin Harris | $3,762.25 |
| Phillip Jewell | $3,342.78 |
| Gary Breen | $3,150.94 |
| Christopher Bennett | $3,150.94 |
| Austin Hedrick | $3,150.94 |
| Ryan Miller | $3,342.78 |
| Christopher Field | $3,150.94 |
| Cameron Mitchell | $3,150.94 |
| Curtis Pate | $3,652.72 |
| Laura Bachrach | $3,150.94 |
| Devin Quatro | $3,342.78 |
| Callie Evans | $3,150.94 |
| **Building Inspections** | |
| Randy Cash | $4,583.33 |
| **General Properties/Buildings & Grounds** | |
| Charles Thornton | $1,982.06 |
| **Zoning/Community Development** | |
| Donna Sprouse | $4,505.35 |
| David McIntire | $2,937.90 |
| | **$215,971.47** |

FUND # - 100 GENERAL FUND
DEPT # - 000200 LIABILITIES

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | LIABILITIES | | | | |
| DMV | DMV Stop Fee Payable | DMV STOP FEES | 202006001472 | 2/29/2020 | 4,600.00 |
| | | | | | 4,600.00 * |
| TAXING AUTHORITY | Delinquent Tax/Legal Fees | DEL TAX/LEGAL FEES | 6588 | 4/06/2020 | 525.00 |
| | | | | | 525.00 * |
| | | | | TOTAL | 5,125.00 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| COUNTRY COURIER | *** Board of Supervisors *** Advertising | BUDGET & TAX HRG ADS 14349 | | 4/15/2020 | 585.00 |
| | | | | | 585.00 * |
| | | | TOTAL | | 585.00 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** County Administrator *** | | | | |
| BB & T BANKCARD CORP | Miscellaneous | FINANCE CHARGE | 04/09/2020 | 4/09/2020 | 21.70 |
| | | | | | 21.70 * |
| OFFICE DEPOT | Office Supplies | OFFICE SUPPLIES | 469686632001 | 4/02/2020 | 32.52 |
| OFFICE DEPOT | Office Supplies | OFFICE SUPPLIES | 473838137001 | 4/09/2020 | 47.39 |
| SHRED-IT USA, LLC | Office Supplies | SHREDDING | 8129634535 | 4/22/2020 | 101.82 |
| COECO OFFICE SYSTEMS | Office Supplies | TONER | 701558 | 4/22/2020 | 20.00 |
| | | | | | 201.73 * |
| SOUTHSIDE SENTINEL | Books & Subscriptions | SUBSCRIPTION | 3/31/2020 | 3/31/2020 | 28.00 |
| | | | | | 28.00 * |
| | | | | TOTAL | 251.43 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Commissioner of Revenue *** | | | | |
| LUMPKIN, KELLY N. | Convention & Education | NOTARY FEE | 3/26/2020 | 3/26/2020 | 45.00 |
| | | | | | 45.00 * |
| BB & T BANKCARD CORP | Books and Subscriptions | AIRCRAFT VALUES BOOK | 04/09/2020 | 4/09/2020 | 149.95 |
| | | | | | 149.95 * |
| | | | | TOTAL | 194.95 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Treasurer *** | | | | |
| RESERVE ACCOUNT | Postal Services | POSTAGE | 4/16/2020 | 4/16/2020 | 3,000.00 |
| | | | | | 3,000.00 * |
| THRIFT INSURANCE COMPANY | Surety Bonds | SURETY BOND | 1230 | 2/17/2020 | 500.00 |
| | | | | | 500.00 * |
| LONGEST, IRENE | Mileage - Allowances | MILEAGE | 4/27/2020 | 4/27/2020 | 149.50 |
| SEARS, STEPHANIE | Mileage - Allowances | MILEAGE | 4/22/2020 | 4/22/2020 | 65.55 |
| | | | | | 215.05 * |
| SHRED-IT USA, LLC | Office Supplies | SHREDDING | 8129544187 | 3/31/2020 | 48.60 |
| | | | | | 48.60 * |
| BMS DIRECT, INC. | Tax Billing Service | VEHICLE LIC. BILLS | 142574 | 3/25/2020 | 798.78 |
| | | | | | 798.78 * |
| | | | | TOTAL | 4,562.43 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Information Technology *** | | | | |
| AMAZON CAPITAL SERVICES | Office Supplies/Software Upgra | OTTERBOX CASE/IPAD | 1WH9-4NC9-93XC | 4/07/2020 | 62.29 |
| | | | | | 62.29 * |
| | | | | TOTAL | 62.29 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Electoral Board *** | | | | |
| BEN. FRANKLIN PRINTING CO | Printing & Binding | ENVELOPES | 42160 | 4/07/2020 | 142.00 |
| | | | | | 142.00 * |
| POSTMASTER | Postal Services | 50 $1.00 STAMPS | 04/27/2020 | 4/27/2020 | 50.00 |
| POSTMASTER | Postal Services | 100 .70 STAMPS | 4/27/2020 | 4/27/2020 | 70.00 |
| | | | | | 120.00 * |
| GOVERNMENT FORMS AND SUPPL | Office Supplies | 'I VOTED' STICKERS | 0320303 | 3/23/2020 | 51.24 |
| | | | | | 51.24 * |
| | | | | TOTAL | 313.24 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Registrar *** | | | | |
| BB & T BANKCARD CORP | Postal Services | RETURN ITEMS | 04/09/2020 | 4/09/2020 | 28.79 |
| | | | | | 28.79 * |
| OFFICE DEPOT | Office Supplies | OFFICE SUPPLIES | 469686632001 | 4/02/2020 | 29.99 |
| | | | | | 29.99 * |
| | | | | TOTAL | 58.78 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Circuit Court *** | | | | |
| JESSIE, CHERYL L. | Compensation of Jurors | JURY DUTY | 4/14/2020 | 4/14/2020 | 30.00 |
| MORRIS, MARCEY O. | Compensation of Jurors | JURY DUTY | 4/14/2020 | 4/14/2020 | 30.00 |
| BILLUPS, MARILYN C. | Compensation of Jurors | JURY DUTY | 4/14/2020 | 4/14/2020 | 30.00 |
| RITTENHOUSE, JOSHUA M. | Compensation of Jurors | JURY DUTY | 4/14/2020 | 4/14/2020 | 30.00 |
| DUFOUR, SHELBY | Compensation of Jurors | JURY DUTY | 4/14/2020 | 4/14/2020 | 30.00 |
| | | | | | 150.00 * |
| | | | | TOTAL | 150.00 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Clerk of Circuit Court *** | | | | |
| BB & T BANKCARD CORP | Postal Services | postage | 04/09/2020 | 4/09/2020 | .00 |
| BB & T BANKCARD CORP | Postal Services | postage | 04/09/2020 | 4/09/2020 | 330.00 |
| | | | | | 330.00 * |
| ELAVON | Telecommunications | CREDIT CARD FEES | K0091101675 | 3/31/2020 | 22.05 |
| ELAVON | Telecommunications | CREDIT CARD FEES | K0091101905 | 3/31/2020 | 21.22 |
| REED, PATRICIA | Telecommunications | COVID SUPPLIES | 4/21/2020 | 4/21/2020 | 28.53 |
| | | | | | 71.80 * |
| REED, PATRICIA | Mileage | MILEAGE | 4/27/2020 | 4/27/2020 | 97.75 |
| ROBINSON, HATTIE | Mileage | MILEAGE | 4/24/2020 | 4/24/2020 | 39.10 |
| | | | | | 136.85 * |
| OFFICE DEPOT | Office Supplies | OFFICE SUPPLIES | 469686632001 | 4/02/2020 | 68.02 |
| TREASURER OF VIRGINIA | Office Supplies | JURY SYSTEM | 20-097C-VJS | 3/30/2020 | 650.00 |
| | | | | | 718.02 * |
| | | | | TOTAL | 1,256.67 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Sheriff *** | | | | |
| KUSTOM SIGNALS, INC. | Repairs & Maintenance | RPR BODY CAMERA | 573326 | 4/02/2020 | 117.00 |
| KUSTOM SIGNALS, INC. | Repairs & Maintenance | RPR BODY CAMERA | 573327 | 4/02/2020 | 189.00 |
| | | | | | 306.00 * |
| COUNTRY COURIER | Advertising | EMPLOYMENT ADS | 14331 | 4/01/2020 | 195.00 |
| SOUTHSIDE SENTINEL | Advertising | EMPLOYMENT ADS | 2642 3/2020 | 3/31/2020 | 125.00 |
| | | | | | 320.00 * |
| VERIZON WIRELESS | Telecommunications | WIRELESS DEVICE | 9851876061 | 4/04/2020 | 26.65 |
| | | | | | 26.65 * |
| WHITMORE CHEVROLET | Vehicle Maintenance & Repair | ALIGNMENT | CVCA84575 | 3/27/2020 | 123.05 |
| TIG'S AUTOMOTIVE REFINISH | Vehicle Maintenance & Repair | RPLC MIRROR & PANEL | 11767 | 8/19/2019 | 231.60 |
| ATLANTIC COMMUNICATIONS | Vehicle Maintenance & Repair | INSTALL LIGHTS | 202027 | 4/14/2020 | 95.00 |
| ROBERT G. ALLEY, INC. | Vehicle Maintenance & Repair | OIL CHANGE | 12037 | 3/18/2020 | 26.99 |
| ROBERT G. ALLEY, INC. | Vehicle Maintenance & Repair | RPLC HUB/OFL/HEADLGH | 12120 | 3/24/2020 | 548.95 |
| ROBERT G. ALLEY, INC. | Vehicle Maintenance & Repair | OIL CHANGE | 12218 | 4/15/2020 | 30.98 |
| | | | | | 1,056.57 * |
| MANSFIELD OIL COMPANY | Vehicle & Equipment Fuel | FUEL | 592530 | 4/15/2020 | 1,216.23 |
| MANSFIELD OIL COMPANY | Vehicle & Equipment Fuel | FUEL | 594956 | 4/22/2020 | 1,331.51 |
| | | | | | 2,547.74 * |
| PORT RICHMOND AUTO PARTS | Vehicle & Equipment Supplies | BATTERY/WIPER BLADES | 334546 | 3/27/2020 | 149.26 |
| PORT RICHMOND AUTO PARTS | Vehicle & Equipment Supplies | WIPER BLADES | 337116 | 4/23/2020 | 20.17 |
| | | | | | 169.43 * |
| KUSTOM SIGNALS, INC. | Police Supplies | 2 BODY CAMERAS | 573033 | 3/25/2020 | 1,512.00 |
| ALCOPRO | Police Supplies | ALCO SENSOR SCRWDRVR | 0229610-IN | 10/11/2019 | 68.00 |
| | | | | | 1,580.00 * |
| DEPT OF MOTOR VEHICLES | Uniforms & Wearing Apparel | SPECIAL IDS | 202009100446 | 3/31/2020 | 60.00 |
| | | | | | 60.00 * |
| | | | | TOTAL | 6,066.39 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Rescue Services *** | | | | |
| ARC3 GASES | Oxygen Tank Leases | MEDICAL OXYGEN | 07064137 | 4/23/2020 | 1,260.00 |
| ARC3 GASES | Oxygen Tank Leases | MEDICAL OXYGEN | 07064138 | 4/23/2020 | 1,080.00 |
| ARC3 GASES | Oxygen Tank Leases | MEDICAL OXYGEN | 07064140 | 4/23/2020 | 1,080.00 |
| | | | | | 3,420.00 * |
| HORNS MIDDLESEX ACE HARDWA | Office Supplies | PAINT & SCRAPER | 26583/2 | 4/19/2020 | 29.35 |
| | | | | | 29.35 * |
| QUADMED, INC. | Medical Supplies | MEDICAL SUPPLIES | 164080 | 3/10/2020 | 1,124.40 |
| QUADMED, INC. | Medical Supplies | MEDICAL SUPPLIES | 165847 | 3/30/2020 | 1,201.35 |
| ARC3 GASES | Medical Supplies | MEDICAL OXYGEN | 07063765 | 4/23/2020 | 267.90 |
| ARC3 GASES | Medical Supplies | MEDICAL OXYGEN | 07064137 | 4/23/2020 | 123.95 |
| ARC3 GASES | Medical Supplies | MEDICAL OXYGEN | 07064138 | 4/23/2020 | 368.90 |
| ARC3 GASES | Medical Supplies | MEDICAL OXYGEN | 07064140 | 4/23/2020 | 368.90 |
| | | | | | 3,455.40 * |
| PORT RICHMOND AUTO PARTS | Vehicle Maintenance | ANTIFREEZE | 337027 | 4/22/2020 | 67.92 |
| | | | | | 67.92 * |
| MANSFIELD OIL COMPANY | Vehicle Fuel | FUEL | 592265 | 4/15/2020 | 478.95 |
| MANSFIELD OIL COMPANY | Vehicle Fuel | FUEL | 594710 | 4/22/2020 | 713.44 |
| | | | | | 1,192.39 * |
| AMAZON CAPITAL SERVICES | Uniforms | UNIFORM SHIRTS | 1QHVH-L3KD-RRDT | 3/13/2020 | 259.92 |
| INNOVATIVE IMAGES CUSTOM | Uniforms | UNIFORM SHIRTS | 6644 | 4/09/2020 | 221.60 |
| FIRE RESCUE TACTICAL, INC | Uniforms | UNIFORMS | 3642 | 3/17/2020 | 1,420.74 |
| | | | | | 1,902.26 * |
| | | | | TOTAL | 10,067.32 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Radio Communications *** | | | | |
| CARTER MACHINERY CO, INC | Repair & Maint Generators | REPAIR GENERATOR | 0710506 | 4/21/2020 | 224.85 |
| CARTER MACHINERY CO, INC | Repair & Maint Generators | REPAIR GENERATOR | 0710507 | 4/21/2020 | 2,721.70 |
| CARTER MACHINERY CO, INC | Repair & Maint Generators | REPAIR GENERATOR | 0710508 | 4/21/2020 | 746.21 |
| CARTER MACHINERY CO, INC | Repair & Maint Generators | REPAIR GENERATOR | 0710509 | 4/21/2020 | 910.46 |
| CARTER MACHINERY CO, INC | Repair & Maint Generators | REPAIR GENERATOR | 0711079 | 4/22/2020 | 528.97 |
| | | | | | 5,132.19 * |
| RAPPAHANNOCK ELECTRIC | Electrical Services | 490 CANTERBURY ROAD | 114292002 4/20 | 4/18/2020 | 259.31 |
| | | | | | 259.31 * |
| ID NETWORKS | Radio Equipment | MOBILE CAD LICENSING | 276016 | 4/03/2020 | 5,969.00 |
| HARRIS CORPORATION | Radio Equipment | SPEAKER MICS | 93342316 | 4/14/2020 | 773.30 |
| | | | | | 6,742.30 * |
| CARTER MACHINERY CO, INC | Maintenance Contracts - Genera | SERVICE GENERATOR | 0710510 | 4/21/2020 | 318.71 |
| CARTER MACHINERY CO, INC | Maintenance Contracts - Genera | SERVICE GENERATOR | 0710512 | 4/21/2020 | 318.70 |
| CARTER MACHINERY CO, INC | Maintenance Contracts - Genera | SERVICE GENERATOR | 0710513 | 4/21/2020 | 318.71 |
| CARTER MACHINERY CO, INC | Maintenance Contracts - Genera | SERVICE GENERATOR | 0710514 | 4/21/2020 | 318.71 |
| CARTER MACHINERY CO, INC | Maintenance Contracts - Genera | SERVICE GENERATOR | 0710515 | 4/21/2020 | 361.24 |
| CARTER MACHINERY CO, INC | Maintenance Contracts - Genera | SERVICE GENERATOR | 0710516 | 4/21/2020 | 318.71 |
| | | | | | 1,954.78 * |
| SBA TOWERS, INC. | Tower Rent - Shacklefords Site | TOWER RENT | IN30508070 | 5/01/2020 | 5,478.81 |
| | | | | | 5,478.81 * |
| | | | | TOTAL | 19,567.39 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Building Inspections *** | | | | |
| INTERNATIONAL CODE | Books & Subscriptions | CODE BOOKS | 1001184232 | 4/15/2020 | 382.13 |
| | | | | | 382.13 * |
| | | | | TOTAL | 382.13 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Animal Control *** | | | | |
| WHITMORE CHEVROLET | Vehicle Maintenance | ALIGNMENT | CTCS84546 | 3/24/2020 | 123.05 |
| ROBERT G. ALLEY, INC. | Vehicle Maintenance | RPLC TIRES/OFL | 12087 | 3/23/2020 | 99.00 |
| | | | | | 222.05 * |
| | | | | TOTAL | 222.05 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| TREASURER OF VIRGINIA | Medical Examiner Fee | MEDICAL EXAMINER | 4/15/2020 | 4/15/2020 | 20.00 |
| | | | | | 20.00 * |
| | | | | TOTAL | 20.00 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Emergency Services *** | | | | |
| BB & T BANKCARD CORP | Dues & Memberships | MEMBER DUES | 04/09/2020 | 4/09/2020 | 225.00 |
| | | | | | 225.00 * |
| | | | | TOTAL | 225.00 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| VIRGINIA PENINSULA PUBLIC | Administrative Services | LANDFILL ADMIN FEE | 27084 | 4/13/2020 | 349.50 |
| VIRGINIA PENINSULA PUBLIC | Administrative Services | ADMIN FEE | 27104 | 4/13/2020 | 2,687.50 |
| | | | | | 3,037.00 * |
| VIRGINIA PENINSULA PUBLIC | Transfer System Operations | TRANSFER SYSTEM FEE | 27088 | 4/13/2020 | 29,271.50 |
| | | | | | 29,271.50 * |
| VIRGINIA PENINSULA PUBLIC | Convenience Center Operations | CONV CENTER FEE | 27078 | 4/13/2020 | 62,706.75 |
| | | | | | 62,706.75 * |
| VIRGINIA PENINSULA PUBLIC | MP Household Chemical Collecti | HHC COLLECTION FEE | 27069 | 4/13/2020 | 100.00 |
| | | | | | 100.00 * |
| | | | | TOTAL | 95,115.25 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** General Properties *** | | | | |
| SOUTH BAY COMMUNICATIONS | Repairs & Maintenance | PHONES/SHACKLEFORDS | 33764 | 3/11/2020 | 1,669.50 |
| JAMES RIVER AIR | Repairs & Maintenance | REPLACE FAN MOTOR | S161679 | 4/20/2020 | 2,239.37 |
| DOMINION LOCK & SECURITY | Repairs & Maintenance | REKEY EMS OFFICE | 200316-029 | 4/01/2020 | 109.75 |
| BFPE INTERNATIONAL | Repairs & Maintenance | RPLC DUCT DETECTOR | 2459104 | 3/25/2020 | 356.25 |
| | | | | | 4,374.87 * |
| RUTHERFORD SUPPLY | Janitorial Supplies | CLEANING SUPPLIES | 1154691 | 4/27/2020 | 166.86 |
| | | | | | 166.86 * |
| | | | | TOTAL | 4,541.73 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Local Health Department *** | | | | |
| VIRGINIA STATE | Payment to State Health Depart | 4TH QTR PAYMENT | 4/24/2020 | 4/24/2020 | 15,401.25 |
| | | | | | 15,401.25 * |
| | | | | TOTAL | 15,401.25 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| MIDDLE PENINSULA - | *** Community Services Board *** Community Services Board | 4TH QTR PAYMENT | CPTRX-335 | 4/01/2020 | 7,500.00 |
| | | | | | 7,500.00 * |
| | | | | TOTAL | 7,500.00 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Economic Development *** | | | | |
| MILLER, ED | Mileage | MILEAGE | 3/10/2020 | 3/10/2020 | 55.77 |
| MILLER, ED | Mileage | MILEAGE | 3/10/2020 | 3/10/2020 | 55.77 |
| | | | | | 111.54 * |
| | | | | TOTAL | 111.54 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Zoning Administrator *** | | | | |
| BB & T BANKCARD CORP | Convention & Education | E&S CERTIFICATION | 04/09/2020 | 4/09/2020 | 80.00 |
| | | | | | 80.00 * |
| AMERICAN PLANNING ASSOC. | Dues & Association Memberships | MEMBER DUES | 266435-2045 | 4/21/2020 | 305.00 |
| | | | | | 305.00 * |
| | | | | TOTAL | 385.00 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | *** Contingency Fund *** | | | | |
| OFFICE DEPOT | Miscellaneous Contingencies | TOILET TISSUE | 464954813001 | 3/25/2020 | 59.68 |
| BOUND TREE MEDICAL, LLC | Miscellaneous Contingencies | MEDICAL SUPPLIES | 83539166 | 3/11/2020 | 4,825.26 |
| BOUND TREE MEDICAL, LLC | Miscellaneous Contingencies | MEDICAL SUPPLIES | 83544877 | 3/16/2020 | 248.97 |
| BOUND TREE MEDICAL, LLC | Miscellaneous Contingencies | MEDICAL SUPPLIES | 83558573 | 3/24/2020 | 27.10 |
| BOUND TREE MEDICAL, LLC | Miscellaneous Contingencies | MEDICAL SUPPLIES | 83569433 | 3/30/2020 | 393.16 |
| BOUND TREE MEDICAL, LLC | Miscellaneous Contingencies | MEDICAL SUPPLIES | 83575701 | 4/02/2020 | 422.00 |
| KLAUSEN, DIANE | Miscellaneous Contingencies | GLOVES FOR PRIMARY | 2068215 | 4/07/2020 | 68.40 |
| KLAUSEN, DIANE | Miscellaneous Contingencies | HAND SANITIZER/PRIM | 3202081883 | 4/15/2020 | 37.17 |
| AMAZON CAPITAL SERVICES | Miscellaneous Contingencies | SANITIZER & GLOVES | 1CYX-MCQ6-K76G | 4/14/2020 | 281.82 |
| AMAZON CAPITAL SERVICES | Miscellaneous Contingencies | DROP BOX | 1HYH-P33D-3QGX | 4/15/2020 | 249.99 |
| AMAZON CAPITAL SERVICES | Miscellaneous Contingencies | WEB CAMERA | 13J1-WL9W-KTKL | 4/17/2020 | 234.99 |
| MALLORY SAFETY AND SUPPLY | Miscellaneous Contingencies | GLOVES | 4823880 | 4/09/2020 | 824.00 |
| | | | | | 7,672.54 * |
| | | | | TOTAL | 7,672.54 |
| | | | | FUND TOTAL | 179,837.38 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| TESSCO | EMS Response Vehicles | WIRING SUPPLIES | 910833 | 4/01/2020 | 320.40 |
| TESSCO | EMS Response Vehicles | WIRING SUPPLIES | 929901 | 4/14/2020 | 23.18 |
| AMAZON CAPITAL SERVICES | EMS Response Vehicles | 250 FT CABLE WIRE | 13G4-4RY7-3LP4 | 4/02/2020 | 56.56 |
| ROK BROTHERS, INC. | EMS Response Vehicles | ANTENNA & ADAPTOR | 76225 | 4/01/2020 | 596.19 |
| | | | | | 996.33 * |
| | | | | TOTAL | 996.33 |
| | | | | FUND TOTAL | 996.33 |
| | | | | TOTAL DUE | 180,833.71 |

Approved at meeting of _____ on _____.

Signed _____ Title _____ Date _____

**Lump Sum Appropriation**

King and Queen County Food Services
P.O. Box 97
King and Queen C.H., VA 23085

BE IT RESOLVED BY THE SCHOOL BOARD OF KING AND QUEEN COUNTY that the BOARD OF SUPERVISORS appropriate funds in the amount of $89,840 to meet SCHOOL FOOD SERVICE expenses through June 2020.

Budgeted Funds:

65100 School Food Services:

| | |
|---|---|
| FEDERAL AND STATE REIMBURSEMENTS, SALES AND MISCELLANEOUS INCOME | $89,840 |

Celeste Gaines
Signature of Chairman

Carol B. Carter, Ed.D.
Signature of Superintendent

Anne T. Kennedy 4/15/2020
Signature of Clerk Date

King and Queen County Public Schools
March 31, 2020 Cash Financial Report

## Operating Fund

### REVENUE

| | BUDGET | ACTUAL YTD | ENCUMBERED | BALANCE | |
|---|---|---|---|---|---|
| Revenue: | | | | | |
| County Contribution | $ 4,297,176 | $ 3,797,176.00 | $ | $ 500,000.00 | 88.4% |
| Miscellaneous Local | 74,000 | 28,865.06 | | 45,134.94 | 39.0% |
| State Funds | 5,871,136 | 3,501,385.84 | | 2,369,750.16 | 59.6% |
| Federal Funds | 612,932 | 267,165.71 | | 345,766.29 | 43.6% |
| TOTAL | $ 10,855,244 | $ 7,594,592.61 | $ | $ 3,260,651.39 | 70.0% |

### EXPENDITURE

| Category: | BUDGET | ACTUAL YTD | | BALANCE | |
|---|---|---|---|---|---|
| Instruction | $ 7,527,362 | $ 4,763,957.71 | 4,546.41 | $ 2,758,857.88 | 63.3% |
| Admin./Attend./Health | 751,274 | 588,549.54 | 449.93 | 162,274.53 | 78.3% |
| Transportation | 1,002,388 | 653,201.45 | 25.00 | 349,161.55 | 65.2% |
| Operation and Maintenance | 988,778 | 843,857.18 | 17,911.71 | 127,009.11 | 85.3% |
| Debt Service/Fund Transfer | 5,000 | 0.00 | | | |
| Technology | 580,442 | 403,111.73 | 11,467.64 | 165,862.63 | 69.4% |
| TOTAL | $ 10,855,244 | $ 7,252,677.61 | $ 34,400.69 | $ 3,563,165.70 | 66.8% |
| Grand Total Operating Fund | $ 10,855,244 | $ 7,252,677.61 | $ 34,400.69 | $ 3,563,165.70 | |

## Food Service Fund

| | BUDGET | ACTUAL YTD | | BALANCE | |
|---|---|---|---|---|---|
| Revenue: | | | | | |
| Miscellaneous local | $ 85,000 | 57,569.37 | $ | $ 27,430.63 | 67.7% |
| State Funds | 3,133 | 3,143.70 | | (10.70) | 100.3% |
| Federal Funds | 271,230 | 162,331.37 | | 108,898.63 | 59.9% |
| Interest | - | 16.85 | | (16.85) | |
| Transfer from School Fund | 5,000 | | | 5,000.00 | 0.0% |
| TOTAL | $ 364,363 | 223,061.29 | $ | $ 141,301.71 | 61.2% |
| Food Services | $ 359,363 | 234,526.94 | $ | $ 124,836.06 | 65.3% |

| | |
|---|---|
| March School Food Federal Reimbursement | 0.00 |
| March School Food Deposits posted to April | 0.00 |
| | 0.00 |

# AP Batch #1
April 2020

4/14/2020
AP375
FUND # - 231

FROM DATE- 4/09/2020
TO DATE- 4/09/2020

ACCOUNTS PAYABLE LIST
KING & QUEEN SCHOOLS
DEPT # - 061100 ** Classroom Instruction **



| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | | DEPT # - 061100 ** Classroom Instruction ** | | | |
| | ** Elementary KQES ** | | | | |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 906.78 |
| | | | | | 906.78 * |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 55.20 |
| | | | | | 55.20 * |
| K12 MANAGEMENT | Purchased Services | VAVA K&Q | 200053399 | 3/18/2020 | 28,694.75 |
| | | | | | 28,694.75 * |
| COMDATA | Instructional Materials | WALMART | 413391DC | 3/17/2020 | 5.22 |
| COMDATA | Instructional Materials | WALMART | 413603DC | 3/17/2020 | 21.63 |
| COMDATA | Instructional Materials | WALMART | 429194DC | 3/17/2020 | 2.57 |
| | | | | | 29.42 * |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 133.18 |
| | | | | | 133.18 * |
| VIRGINIA EMPLOYMENT | | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 154.88 |
| | | | | | 154.88 * |
| THERAPY RESOURCES, INC. | Therapy Services | THERAPY SERVICES | 0633 | 3/31/2020 | 5,598.80 |
| CENTRAL VIRGINIA | Therapy Services | KQES & CHS | 41270 | 3/08/2020 | 75.00 |
| | | | | | 5,673.80 * |
| THERAPY RESOURCES, INC. | Purchased Services | THERAPY SERVICES | 0633 | 3/31/2020 | 7,547.37 |
| ALLIED INSTRUCTIONAL | Purchased Services | VISION/HEARING | DB086349 | 3/31/2020 | 112.50 |
| | | | | | 7,659.87 * |
| COMDATA | | VCASE SPRING | Z00873591SBO | 3/27/2020 | 175.00- |
| | | | | | 175.00-* |
| COMDATA | | WALMART | 229304SBO | 3/12/2020 | 64.50 |
| NCS PEARSON | | CUST 38492497 | 9159276 | 3/16/2020 | 90.00 |
| | | | | | 154.50 * |
| NCS PEARSON | Instructional Materials | CUST 3905634 | 8983870 | 2/19/2020 | 40.50 |
| | | | | | 40.50 * |
| VIRGINIA EMPLOYMENT | | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 55.20 |
| | | | | | 55.20 * |
| | ** Elementary LMES ** | | | | |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 782.46 |
| | | | | | 782.46 * |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 55.20 |
| | | | | | 55.20 * |
| K12 MANAGEMENT | Purchased Services | VAVA K&Q | 200053399 | 3/18/2020 | 28,392.70 |
| | | | | | 28,392.70 * |
| COMDATA | Instructional Materials | WALMART | 413391DC | 3/17/2020 | 5.22 |
| COMDATA | Instructional Materials | WALMART | 413603DC | 3/17/2020 | 21.63 |
| COMDATA | Instructional Materials | WALMART | 429194DC | 3/17/2020 | 2.57 |
| | | | | | 29.42 * |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 271.97 |
| | | | | | 271.97 * |
| THERAPY RESOURCES, INC. | Therapy Services | THERAPY SERVICES | 0633 | 3/31/2020 | 5,598.80 |
| | | | | | 5,598.80 * |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| THERAPY RESOURCES, INC. | Purchased Services | THERAPY SERVICES | 0633 | 3/31/2020 | 7,399.61 |
| | | | | | 7,399.61 * |
| COMDATA | | VCASE SPRING | Z00873591SBO | 3/27/2020 | 175.00- |
| | | | | | 175.00-* |
| NCS PEARSON | | CUST 38492497 | 9159276 | 3/16/2020 | 90.20 |
| | | | | | 90.20 * |
| COMDATA | | AMAZON | Z00881711SBO | 3/28/2020 | 151.12- |
| COMDATA | | AMAZON | 423336SBO | 3/16/2020 | 151.12 |
| NCS PEARSON | Instructional Materials | CUST 3905634 | 8983870 | 2/19/2020 | 40.50 |
| | | | | | 40.50 * |
| VIRGINIA EMPLOYMENT | | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 79.96 |
| | | | | | 79.96 * |
| | ** Secondary CHS ** | | | | |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 808.22 |
| | | | | | 808.22 * |
| K12 MANAGEMENT | Purchased Services | VAVA K&Q | 200053399 | 3/18/2020 | 302.05 |
| | | | | | 302.05 * |
| COMDATA | Travel | TNWM SCH OF ED | Z00742154AS | 3/14/2020 | 150.00- |
| COMDATA | Travel | TNWM SCH OF ED | 125612AS | 3/04/2020 | 150.00 |
| COMDATA | Instructional Materials | AMAZON | 377257SBO | 3/16/2020 | 283.84 |
| COMDATA | Instructional Materials | WALMART | 413391DC | 3/17/2020 | 5.22 |
| COMDATA | Instructional Materials | WALMART | 413603DC | 3/17/2020 | 21.63 |
| COMDATA | Instructional Materials | WALMART | 429194DC | 3/17/2020 | 2.57 |
| | | | | | 313.26 * |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 258.34 |
| | | | | | 258.34 * |
| THERAPY RESOURCES, INC. | Therapy Services | THERAPY SERVICES | 0633 | 3/31/2020 | 2,049.40 |
| CENTRAL VIRGINIA | Therapy Services | KQES & CHS | 41270 | 3/08/2020 | 75.00 |
| | | | | | 2,124.40 * |
| THERAPY RESOURCES, INC. | Purchased Services | THERAPY SERVICES | 0633 | 3/31/2020 | 1,327.44 |
| | | | | | 1,327.44 * |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 276.00 |
| | | | | | 276.00 * |
| CAREER AND TECHNICAL | Purchased Services - ISAEP | | 3449 | 3/18/2020 | 10.00 |
| HAIR FASHIONS SALON AND | Purchased Services - ISAEP | COSMETOLOGY CLASS | 032 | 3/31/2020 | 2,512.50 |
| | | | | | 2,522.50 * |
| COMDATA | | AMAZON | Z00862388SBO | 3/26/2020 | 82.99- |
| COMDATA | | AMAZON | Z00862389SBO | 3/26/2020 | 82.99- |
| COMDATA | | AMAZON | Z00863136SBO | 3/26/2020 | 82.99- |
| COMDATA | | AMAZON | Z00863137SBO | 3/26/2020 | 82.99- |
| COMDATA | | AMAZON | Z00863324SBO | 3/26/2020 | 82.99- |
| COMDATA | | AMAZON | Z00863325SBO | 3/26/2020 | 82.99- |
| COMDATA | | AMAZON | Z00863326SBO | 3/27/2020 | 82.99- |
| COMDATA | | AMAZON | Z00872270SBO | 3/27/2020 | 82.99- |
| COMDATA | | AMAZON | Z00872271SBO | 3/27/2020 | 82.99- |
| COMDATA | | AMAZON | Z00872272SBO | 3/27/2020 | 82.99- |
| COMDATA | | AMAZON | Z00872274SBO | 3/27/2020 | 82.99- |

DEPT # - 061100 ** Classroom Instruction **

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| COMDATA | | AMAZON | Z00873005SBO | 3/27/2020 | 82.99- |
| COMDATA | | AMAZON | Z00873007SBO | 3/27/2020 | 82.99- |
| COMDATA | | AMAZON | Z00873011SBO | 3/27/2020 | 82.99- |
| COMDATA | | AMAZON | Z00873013SBO | 3/27/2020 | 82.99- |
| COMDATA | | AMAZON | Z00873014SBO | 3/27/2020 | 82.99- |
| COMDATA | | AMAZON | Z00873680SBO | 3/27/2020 | 82.99- |
| COMDATA | | AMAZON | Z00873681SBO | 3/27/2020 | 82.99- |
| COMDATA | | AMAZON | Z00881709SBO | 3/28/2020 | 82.99- |
| COMDATA | | AMAZON | 100118SBO | 3/16/2020 | 2,074.75 |
| COMDATA | | AMAZON | 378458SBO | 3/01/2020 | 529.90 |
| COMDATA | | AMAZON | 430665SBO | 3/01/2020 | 409.13 |
| | | | | | 1,436.97 * |
| COMDATA | Instructional Materials | AMAZON | Z00870557SBO | 3/27/2020 | 85.00- |
| COMDATA | Instructional Materials | AMAZON | 317211SBO | 3/13/2020 | 104.95 |
| COMDATA | Instructional Materials | AMAZON | 76595SBO | 3/13/2020 | 85.00 |
| | | | | | 104.95 * |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 183.63 |
| | | | | | 183.63 * |
| | | | | TOTAL | 95,606.66 |

DEPT # - 061210

| | | | | | |
|---|---|---|---|---|---|
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 55.20 |
| | | | | | 55.20 * |
| COMDATA | Travel | PESI | Z00641700SBO | 3/04/2020 | 189.99- |
| | | | | | 189.99-* |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 55.20 |
| | | | | | 55.20 * |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 101.54 |
| | | | | | 101.54 * |
| | | | | TOTAL | 21.95 |

DEPT # - 061310

| | | | | | |
|---|---|---|---|---|---|
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 55.20 |
| | | | | | 55.20 * |
| COMDATA | Travel | MILLERS | 157990AS | 3/05/2020 | 6.29 |
| COMDATA | Travel | MILLERS | 157990AS | 3/05/2020 | 6.29 |
| COMDATA | Travel | MILLERS | 157990AS | 3/05/2020 | 6.29 |
| COMDATA | Travel | THE WHISKEY JAR | 214635CC | 3/04/2020 | 6.87 |
| COMDATA | Travel | OMNI | 580430AK | 3/06/2020 | 99.71 |
| COMDATA | Travel | OMNI | 580431AK | 3/06/2020 | 49.85 |
| | | | | | 175.30 * |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| COMDATA | Travel | ACT LEWIS GINTER | Z00732283SBO | 3/13/2020 | 45.00- |
| COMDATA | Travel | ACT LEWIS GINTER | Z00732284SBO | 3/13/2020 | 45.00- |
| COMDATA | Travel | HAMPTON INN | 124723AS | 3/03/2020 | 141.63 |
| COMDATA | Travel | HAMPTON INN | 124819AS | 3/03/2020 | 47.21 |
| COMDATA | Travel | PANDA EXPRESS | 251969AS | 3/02/2020 | 3.44 |
| | | | | | 102.28 * |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 41.40 |
| | | | | | 41.40 * |
| COMDATA | Travel | OMNI | 580427AK | 3/06/2020 | 49.85 |
| | | | | | 49.85 * |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 55.20 |
| | | | | | 55.20 * |
| COMDATA | Travel | MILLERS | 157990AS | 3/05/2020 | 6.29 |
| COMDATA | Travel | MILLERS | 157990AS | 3/05/2020 | 6.29 |
| COMDATA | Travel | MILLERS | 157990AS | 3/05/2020 | 6.29 |
| COMDATA | Travel | THE WHISKEY JAR | 214635CC | 3/04/2020 | 6.86 |
| COMDATA | Travel | OMNI | 580430AK | 3/06/2020 | 99.71 |
| COMDATA | Travel | OMNI | 580431AK | 3/06/2020 | 49.85 |
| | | | | | 175.29 * |
| COMDATA | Travel | HAMPTON INN | 124819AS | 3/03/2020 | 47.21 |
| COMDATA | Travel | PANDA EXPRESS | 251969AS | 3/02/2020 | 3.44 |
| COMDATA | Travel | ACT LEWIS GINTER | 88494SBO | 3/04/2020 | 45.00 |
| | | | | | 95.65 * |
| COMDATA | Travel | OMNI | 580427AK | 3/06/2020 | 49.85 |
| | | | | | 49.85 * |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 55.20 |
| | | | | | 55.20 * |
| COMDATA | Travel | MILLERS | 157990AS | 3/05/2020 | 6.29 |
| COMDATA | Travel | MILLERS | 157990AS | 3/05/2020 | 6.29 |
| COMDATA | Travel | MILLERS | 157990AS | 3/05/2020 | 6.29 |
| COMDATA | Travel | THE WHISKEY JAR | 214635CC | 3/04/2020 | 6.86 |
| COMDATA | Travel | OMNI | 580430AK | 3/06/2020 | 99.70 |
| COMDATA | Travel | OMNI | 580431AK | 3/06/2020 | 49.86 |
| | | | | | 175.29 * |
| COMDATA | Travel | PANDA EXPRESS | Z00663191SBO | 3/06/2020 | .41- |
| COMDATA | Travel | HAMPTON INN | 124819AS | 3/03/2020 | 47.21 |
| COMDATA | Travel | PANDA EXPRESS | 251969AS | 3/02/2020 | 3.44 |
| | | | | | 50.24 * |
| COMDATA | Travel | OMNI | 580427AK | 3/06/2020 | 49.86 |
| | | | | | 49.86 * |
| | | | | TOTAL | 1,130.61 |

DEPT # - 061320

| | | | | | |
|---|---|---|---|---|---|
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 40.19 |
| | | | | | 40.19 * |

DEPT # - 061320

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 55.20 |
| | | | | | 55.20 * |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 44.08 |
| | | | | | 44.08 * |
| COMDATA | Materials and Supplies | AMAZON | 408567SBO | 3/09/2020 | 7.49 |
| COMDATA | Materials and Supplies | AMAZON | 81014SBO | 3/06/2020 | 31.48 |
| | | | | | 38.97 * |
| | | | | TOTAL | 178.44 |

DEPT # - 061410

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 110.40 |
| | | | | | 110.40 * |
| COMDATA | Travel | THE WHISKEY JAR | 214635CC | 3/04/2020 | 20.59 |
| COMDATA | Travel | OMNI | 580429AK | 3/04/2020 | 299.12 |
| PAMELA PATE | Travel | REIMBURSEMENT | PPAT-032020 | 3/31/2020 | 20.80 |
| | | | | | 340.51 * |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 100.27 |
| | | | | | 100.27 * |
| COMDATA | Travel | THE WHISKEY JAR | 214635CC | 3/04/2020 | 20.52 |
| COMDATA | Travel | OMNI | 580428AK | 3/04/2020 | 299.12 |
| | | | | | 319.64 * |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 165.60 |
| | | | | | 165.60 * |
| COMDATA | Travel | THE WHISKEY JAR | 214635CC | 3/04/2020 | 20.52 |
| COMDATA | Travel | OMNI | 580425AK | 3/04/2020 | 299.12 |
| | | | | | 319.64 * |
| | | | | TOTAL | 1,356.06 |

DEPT # - 062110

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | ** Board Services ** | | | | |
| COMDATA | Materials and Supplies | MATBOARD PLUS | 272394SBO | 3/20/2020 | 19.13 |
| COMDATA | Materials and Supplies | AMAZON | 311920SBO | 3/15/2020 | 21.95 |
| COMDATA | Materials and Supplies | AMAZON | 42334SBO | 3/16/2020 | 27.98 |
| | | | | | 69.06 * |
| | | | | TOTAL | 69.06 |

DEPT # - 062120

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | ** Executive Administration ** | | | | |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 80.89 |
| | | | | | 80.89 * |

DEPT # - 062120

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| DIAMOND SPRINGS | Purchased Services | | 203152220 | 3/02/2020 | 29.40 |
| DIAMOND SPRINGS | Purchased Services | ACCT 15250600-RVA | 3327950 | 3/13/2020 | 19.00 |
| SHRED-IT USA | Purchased Services | SITE 0013647364 | ORDER8058249236 | 3/23/2020 | 62.34 |
| | | | | | 110.74 * |
| MCGUIREWOODS LLP | Legal Services | LEGAL FEES | 92263368-B | 11/19/2020 | 8,216.00 |
| MCGUIREWOODS LLP | Legal Services | LEGAL FEES | 92349622 | 4/09/2020 | 635.85 |
| | | | | | 8,851.85 * |
| COMDATA | Travel | NICK'S | 211474CC | 3/11/2020 | 18.22 |
| COMDATA | Travel | OMNI CHARLOTTESVILLE | 580426CC | 3/06/2020 | 299.12 |
| | | | | | 317.34 * |
| COMDATA | Miscellaneous | DOLLAR GENERAL | 87573AK | 3/10/2020 | 26.80 |
| | | | | | 26.80 * |
| COMDATA | Materials and Supplies | ADOBE SYSTEMS | 234282SBO | 3/14/2020 | 16.99 |
| | | | | | 16.99 * |
| | | | | TOTAL | 9,404.61 |

DEPT # - 062140

** Human Resources **

| | | | | | |
|---|---|---|---|---|---|
| VIRGINIA EMPLOYMENT | VA Unemployment Personnel Cler | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 55.20 |
| | | | | | 55.20 * |
| VIRGINIA STATE POLICE | Purchased Services | BILLING ACCT 48064 | A1500-032020 | 4/01/2020 | 54.00 |
| ADMIN PARTNERS, LLC | Purchased Services | AD001032 | 24706 | 3/13/2020 | 44.00 |
| ADMIN PARTNERS, LLC | Purchased Services | HYBRID PLAN SERVICE | 24707 | 3/31/2020 | 526.22 |
| ADP, INC. | Purchased Services | CLIENT 716646 | 555346427 | 4/10/2020 | 211.35 |
| | | | | | 835.57 * |
| | | | | TOTAL | 890.77 |

DEPT # - 062160

** Fiscal Services **

| | | | | | |
|---|---|---|---|---|---|
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 110.40 |
| | | | | | 110.40 * |
| COMDATA | Travel | MILLERS | 157990AS | 3/05/2020 | 18.82 |
| COMDATA | Travel | OMNI | 580433AK | 3/06/2020 | 299.12 |
| | | | | | 317.94 * |
| | | | | TOTAL | 428.34 |

DEPT # - 062210

** Attendance **

| | | | | | |
|---|---|---|---|---|---|
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 110.40 |
| | | | | | 110.40 * |
| | | | | TOTAL | 110.40 |

DEPT # - 062220

** Health **

| | | | | | |
|---|---|---|---|---|---|
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 148.80 |
| | | | | | 148.80 * |

DEPT # - 062220

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| MIDDLESEX HEALTH DEPT. | Purchased Services | ORG ID 133264838 | 134814586 | 2/24/2020 | 16.01 |
| MIDDLESEX HEALTH DEPT. | Purchased Services | ORG ID 133264838 | 134814586 | 2/24/2020 | 7.00 |
| | | | | | 23.01 * |
| | | | | TOTAL | 171.81 |

DEPT # - 062230

** Psychological **

| | | | | | |
|---|---|---|---|---|---|
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 55.20 |
| | | | | | 55.20 * |
| COMDATA | Mileage | HILTON BALTIMORE | 557895SBO | 3/05/2020 | 669.75 |
| | | | | | 669.75 * |
| | | | | TOTAL | 724.95 |

DEPT # - 063200

** Vehicle Operation **

| | | | | | |
|---|---|---|---|---|---|
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 728.17 |
| | | | | | 728.17 * |
| COUNTY WASTE LLC | Purchased Services | ACCT 01-0028881 0 | 3207644 | 4/02/2020 | 148.06 |
| | | | | | 148.06 * |
| COMDATA | Miscellaneous | VA DMV WEST POINT | 457218AK | 3/06/2020 | 5.00 |
| | | | | | 5.00 * |
| | | | | TOTAL | 881.23 |

DEPT # - 063400

** Vehicle Maintenance **

| | | | | | |
|---|---|---|---|---|---|
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 55.20 |
| | | | | | 55.20 * |
| COMDATA | Purchased Services | IDENTIFIX | 191961SBO | 3/12/2020 | 159.00 |
| MODR'S SERVICENTER | Purchased Services | BUS 7 TOWING | 2417 | 3/18/2020 | 495.00 |
| WESTERN BRANCH DIESEL,INC | Purchased Services | BUS 7 | R105003469:01 | 3/20/2020 | 489.84 |
| ARC3 GASES | Purchased Services | CUST K6975 | 07011589 | 3/31/2020 | 17.36 |
| | | | | | 1,161.20 * |
| JAMES RIVER SOLUTIONS | Vehicle/Equipment Fuel | ACCT 0076530 | CL02616 | 3/23/2020 | 102.61 |
| | | | | | 102.61 * |
| PORT RICHMOND AUTO PARTS | Vehicle and Powered Equipment | ACCT 144 | 332135 | 3/02/2020 | 62.28 |
| PORT RICHMOND AUTO PARTS | Vehicle and Powered Equipment | | 332214 | 3/03/2020 | 67.35 |
| PORT RICHMOND AUTO PARTS | Vehicle and Powered Equipment | | 332227 | 3/03/2020 | 13.20 |
| PORT RICHMOND AUTO PARTS | Vehicle and Powered Equipment | | 332344 | 3/04/2020 | 18.59 |
| PORT RICHMOND AUTO PARTS | Vehicle and Powered Equipment | | 332368 | 3/04/2020 | 13.31 |
| PORT RICHMOND AUTO PARTS | Vehicle and Powered Equipment | | 332486 | 3/05/2020 | 19.84 |
| PORT RICHMOND AUTO PARTS | Vehicle and Powered Equipment | | 332487 | 3/05/2020 | 23.99 |
| PORT RICHMOND AUTO PARTS | Vehicle and Powered Equipment | | 332528 | 3/05/2020 | 26.29 |
| PORT RICHMOND AUTO PARTS | Vehicle and Powered Equipment | | 332530 | 3/05/2020 | 14.40 |
| PORT RICHMOND AUTO PARTS | Vehicle and Powered Equipment | | 332608 | 3/06/2020 | 95.81 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| PORT RICHMOND AUTO PARTS | Vehicle and Powered Equipment | | 333071 | 3/11/2020 | 52.21 |
| | | | | | 407.27 * |
| | | | | TOTAL | 1,726.28 |

DEPT # - 064200

*** Building Services **

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 395.50 |
| | | | | | 395.50 * |
| TREASURER OF VIRGINIA | Purchased Services | ORDER 58372 | DW016937 | 4/06/2020 | 60.75 |
| TREASURER OF VIRGINIA | Purchased Services | ORDER 58373 | DW016938 | 4/06/2020 | 60.75 |
| TREASURER OF VIRGINIA | Purchased Services | ORDER 58370 | DW016939 | 4/06/2020 | 60.75 |
| WATER PRO INC. | Purchased Services | WATER TESTING CHS | 1055591 | 3/19/2020 | 125.00 |
| WATER PRO INC. | Purchased Services | WATER TESTING KQES | 1055638 | 3/20/2020 | 174.50 |
| WATER PRO INC. | Purchased Services | WATER TESTING LMES | 1055639 | 3/20/2020 | 174.50 |
| WATER PRO INC. | Purchased Services | WATER TESTING CHS | 1055909 | 4/07/2020 | 125.00 |
| | | | | | 781.25 * |
| ATKINS PETROLEUM | Utilities | ACCT KINQU2 | 65688 | 3/12/2020 | 16.50 |
| DOMINION ENERGY VIRGINIA | Utilities | | 1866310004MR20 | 3/13/2020 | 6,568.29 |
| DOMINION ENERGY VIRGINIA | Utilities | | 3045950007MR20 | 3/23/2020 | 2,427.97 |
| DOMINION ENERGY VIRGINIA | Utilities | | 3564070005MR20 | 3/31/2020 | 80.36 |
| DOMINION ENERGY VIRGINIA | Utilities | | 3584020006MR20 | 3/31/2020 | 396.95 |
| DOMINION ENERGY VIRGINIA | Utilities | | 4094420009MR20 | 3/31/2020 | 855.01 |
| DOMINION ENERGY VIRGINIA | Utilities | | 4104395001MR20 | 3/31/2020 | 299.50 |
| DOMINION ENERGY VIRGINIA | Utilities | | 5123687104MR20 | 4/03/2020 | 130.50 |
| DOMINION ENERGY VIRGINIA | Utilities | | 5784087503MR20 | 3/31/2020 | 457.03 |
| DOMINION ENERGY VIRGINIA | Utilities | | 6078619084MR20 | 3/27/2020 | 21.05 |
| DOMINION ENERGY VIRGINIA | Utilities | | 7274330005MR20 | 4/06/2020 | 51.67 |
| DOMINION ENERGY VIRGINIA | Utilities | | 7724042507MR20 | 4/01/2020 | 86.93 |
| DOMINION ENERGY VIRGINIA | Utilities | | 7784292505MR20 | 3/31/2020 | 408.28 |
| QUARLES PETROLEUM, INC. | Utilities | ACCT 1051648 | 49377 | 3/13/2020 | 816.49 |
| QUARLES PETROLEUM, INC. | Utilities | ACCT 1051648 | 9427 | 3/16/2020 | 1,138.84 |
| | | | | | 13,755.37 * |
| COMDATA | Communications | USPS | 386272SBO | 3/26/2020 | 152.25 |
| COMDATA | Communications | USPS | 427350SBO | 3/19/2020 | 8.95 |
| VERIZON | Communications | LMES | 351-679-987MR20 | 3/21/2020 | 255.36 |
| VERIZON | Communications | CHS | 351-681-199MR20 | 3/12/2020 | 79.79 |
| VERIZON | Communications | GARAGE | 551-681-208AP20 | 3/31/2020 | 97.55 |
| VERIZON | Communications | CHS | 551-681-210AP20 | 3/31/2020 | 513.81 |
| VERIZON | Communications | CHS | 951-687-219MR20 | 3/31/2020 | 21.03 |
| VERIZON WIRELESS | Communications | ACCT 305236197 | 9852145427 | 4/09/2020 | 578.17 |
| VERIZON BUSINESS | Communications | BILL PAYOR Y2777064 | 64207807 | 4/10/2020 | 55.84 |
| | | | | | 1,762.75 * |
| COMDATA | Materials and Supplies | ZORO TOOLS | Z00811514SBO | 3/21/2020 | 30.09- |
| COMDATA | Materials and Supplies | WALMART | 177324SBO | 3/18/2020 | 136.00 |
| COMDATA | Materials and Supplies | NASH BUILDING | 404977DC | 3/10/2020 | 631.28 |
| COMDATA | Materials and Supplies | HARBOR FREIGHT | 432678DC | 3/12/2020 | 45.85 |

DEPT # - 064200

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| COMDATA | Materials and Supplies | ZORO TOOLS | 75555SBO | 2/29/2020 | 597.77 |
| LOWE'S | Materials and Supplies | ACCT 9900 637728 9 | 902044 | 3/04/2020 | 80.96 |
| LOWE'S | Materials and Supplies | | 902149 | 3/24/2020 | 335.69 |
| LOWE'S | Materials and Supplies | | 902237 | 3/10/2020 | 153.55 |
| GRAINGER | Materials and Supplies | ACCT 830706156 | 9467352416 | 3/06/2020 | 135.15 |
| WEST POINT ACE HARDWARE | Materials and Supplies | CUST 5981 | 26123/2 | 3/23/2020 | 11.96- |
| WEST POINT ACE HARDWARE | Materials and Supplies | | 26477/2 | 4/14/2020 | 66.98 |
| | | | | | 2,141.18 * |
| MID-ATLANTIC INSTALLERS | Capital Outlay-Additions | PROJECT 007971 | 20082 | 3/31/2020 | 7,200.00 |
| MID-ATLANTIC INSTALLERS | Capital Outlay-Additions | PROJECT 007970 | 20083 | 3/31/2020 | 2,160.00 |
| | | | | | 9,360.00 * |
| | | | | TOTAL | 28,196.05 |

DEPT # - 064300

** Grounds Services **

| | | | | | |
|---|---|---|---|---|---|
| CHURCHVIEW SEPTIC SERVICE | Purchased Services | | 38954 | 1/08/2020 | 1,160.00 |
| CHURCHVIEW SEPTIC SERVICE | Purchased Services | | 39353 | 1/31/2020 | 580.00 |
| CHURCHVIEW SEPTIC SERVICE | Purchased Services | | 39968 | 2/28/2020 | 580.00 |
| CHURCHVIEW SEPTIC SERVICE | Purchased Services | | 40273 | 3/30/2020 | 580.00 |
| CARNELL HENCE | Purchased Services | LAWN CARE | HENCE-APR20 | 4/01/2020 | 1,300.00 |
| | | | | | 4,200.00 * |
| | | | | TOTAL | 4,200.00 |

DEPT # - 064600

** Security Services **

| | | | | | |
|---|---|---|---|---|---|
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 22.10 |
| | | | | | 22.10 * |
| | | | | TOTAL | 22.10 |

DEPT # - 068100 Technology

| | | | | | |
|---|---|---|---|---|---|
| VIRGINIA EMPLOYMENT | Unemployment Ins | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 165.24 |
| | | | | | 165.24 * |
| RICOH USA, INC. | | ACCT 1249045 | 103540982 | 4/10/2020 | 2,555.44 |
| | | | | | 2,555.44 * |
| COMDATA | Technology Supplies | AMAZON | 364648SBO | 3/23/2020 | 7.64 |
| | | | | | 7.64 * |
| COMDATA | Software/Online Content(Non VP | ADOBE SYSTEMS | 234282SBO | 3/14/2020 | 16.99 |
| | | | | | 16.99 * |
| | | | | TOTAL | 2,745.31 |
| | | | | FUND TOTAL | 147,864.63 |

| VENDOR NAME | CHARGE TO | DESCRIPTION | INVOICE# | INVOICE DATE | $$ PAY $$ |
|---|---|---|---|---|---|
| | | DEPT # - 065100 School Food | | | |
| | ** Other Non-Instruction ** | | | | |
| VIRGINIA EMPLOYMENT | Unemployment Insurance | ACCT 9080570 | 1Q-2020VEC | 3/31/2020 | 180.30 |
| | | | | | 180.30 * |
| DORI FOODS | Purchased Services | CUST VAKINGQUEE | 517927 | 3/02/2020 | 9.27 |
| DORI FOODS | Purchased Services | | 519204 | 3/08/2020 | 3.09 |
| DORI FOODS | Purchased Services | | 520583 | 3/12/2020 | 24.72 |
| DORI FOODS | Purchased Services | | 521077 | 3/17/2020 | 12.36 |
| DORI FOODS | Purchased Services | | 521080 | 3/17/2020 | 12.36 |
| DORI FOODS | Purchased Services | | 521224 | 3/19/2020 | 6.18 |
| DORI FOODS | Purchased Services | | 521275 | 3/20/2020 | 12.36 |
| DORI FOODS | Purchased Services | | 521402 | 3/23/2020 | 9.27 |
| DORI FOODS | Purchased Services | | 521420 | 3/23/2020 | 12.36 |
| DORI FOODS | Purchased Services | | 521493 | 3/24/2020 | 24.72 |
| DORI FOODS | Purchased Services | | 521494 | 3/24/2020 | 12.36 |
| | | | | | 139.05 * |
| PET DAIRY | Food Supplies | BILL TO 1116841 | 618542213 | 3/06/2020 | 177.91 |
| PET DAIRY | Food Supplies | | 618542225 | 3/06/2020 | 116.51 |
| PET DAIRY | Food Supplies | | 618542282 | 3/10/2020 | 200.95 |
| PET DAIRY | Food Supplies | | 618542324 | 3/13/2020 | 187.86 |
| PET DAIRY | Food Supplies | | 618542337 | 3/13/2020 | 120.60 |
| RICHMOND RESTAURANT | Food Supplies | CUST 117634 | 2125263 | 3/09/2020 | 1,673.34 |
| RICHMOND RESTAURANT | Food Supplies | CUST 117633 | 2125265 | 3/09/2020 | 1,125.38 |
| RICHMOND RESTAURANT | Food Supplies | CUST 117634 | 2126816 | 3/17/2020 | 1,896.64 |
| RICHMOND RESTAURANT | Food Supplies | CUST 117633 | 2127462 | 3/23/2020 | 691.59 |
| RICHMOND RESTAURANT | Food Supplies | CUST 117634 | 2127463 | 3/23/2020 | 909.02 |
| HERSHEY'S ICE CREAM | Food Supplies | CUST LAWNEWSAI0580 | INVE0015217532 | 3/10/2020 | 179.64 |
| | | | | | 7,279.44 * |
| | | | | TOTAL | 7,598.79 |
| | | | | FUND TOTAL | 7,598.79 |
| | | | | TOTAL DUE | 155,463.42 |

Approved at meeting of _____ on _____.

Signed _____ Title _____ Date _____

*AGENDA: May 11, 2020 Regular Meeting*

**ITEM #4:**

Public Comment Period.

## ACTION REQUESTED:

The Board will receive comments from the public related to items not on the agenda. Have citizens state their name, the district they are from and request that they limit their comments to 3 minutes.

## ATTACHMENTS:

None

*AGENDA:* *May 11, 2020 Regular Meeting*

**ITEM #5:**

School Superintendent and Director of Social Services Reports.

## ACTION REQUESTED:

The Board will receive monthly reports from Dr. Carter, School Superintendent and Betty Dougherty, Director of Social Services.

## ATTACHMENTS:

- School Report
- Social Services Report
- Treasurer Report
- VDOT Report

# *King and Queen County Public Schools*

## Monthly Membership Report

## *March 2020*

| Grade | KQES | | LMES | | CHS | | TOTAL | |
|---|---|---|---|---|---|---|---|---|
| | Physical | Actual | Physcial | Actual | Physical | Actual | Physical | Actual |
| K | 31 | 31 | 24 | 24 | 0 | 0 | 55 | 55 |
| 1 | 16 | 73 | 28 | 31 | 0 | 0 | 44 | 104 |
| 2 | 20 | 56 | 33 | 127 | 0 | 0 | 53 | 183 |
| 3 | 23 | 23 | 21 | 21 | 0 | 0 | 44 | 44 |
| 4 | 22 | 22 | 25 | 25 | 0 | 0 | 47 | 47 |
| 5 | 20 | 20 | 21 | 21 | 0 | 0 | 41 | 41 |
| 6 | 27 | 27 | 26 | 26 | 0 | 0 | 53 | 53 |
| 7 | 33 | 33 | 25 | 25 | 0 | 0 | 58 | 58 |
| 8 | 0 | 0 | 0 | 0 | 30 | 30 | 30 | 30 |
| 9 | 0 | 0 | 0 | 0 | 47 | 47 | 47 | 47 |
| 10 | 0 | 0 | 0 | 0 | 47 | 47 | 47 | 47 |
| 11 | 0 | 0 | 0 | 0 | 38 | 38 | 38 | 38 |
| 12 | 0 | 0 | 0 | 0 | 37 | 37 | 37 | 37 |
| **Total K-12** | **192** | **285** | **203** | **300** | **199** | **199** | **594** | **784** |
| Early Childhood Special Education | 7 | 7 | 5 | 5 | 0 | 0 | 12 | 12 |
| Virginia Preschool Initiative | 12 | 12 | 18 | 18 | 0 | 0 | 30 | 30 |
| Total PreK | 19 | 19 | 23 | 23 | 0 | 0 | 42 | 42 |
| **GRAND TOTAL** | **211** | **304** | **226** | **323** | **199** | **199** | **636** | **826** |

| | | | | |
|---|---|---|---|---|
| Enrollment to Date | 312 | 313 | 217 | 842 |
| Average Daily Membership | 285.9 | 298.6 | 199 | 783.5 |
| Average Daily Attendance | 270 | 286.9 | 181.3 | 738.2 |
| YTD ADM | 292.217 | 291.35 | 201.066 | 784.633 |
| | | | | |
| **Virtual Students** | 93 | 97 | 0 | 190 |

**Notes:** Physical = Number of students physically in school
Actual = Number of students in school plus virtual students

*Chesapeake Bay Governor's School for Marine and Environmental Science*

202 South Church Lane; Mailing Address: P.O. Box 1410
Tappahannock, Virginia 22560
Telephone: (804) 443-0267; Fax: (804) 443-4039

Dr. Rachel P. Ball Director
Email: rball@cbgs.k12.va.us
www.cbgs.k12.va.us

**CBGS Science Symposium**

The Chesapeake Bay Governor's School hosted its 17th Annual Science Symposium at Virginia Commonwealth University on Saturday, March 7, 2020. During the morning sessions, seventy-six seniors presented their senior research projects, which were judged by visiting members of the scientific community. During the afternoon session, the keynote address, "Gazing Into a (Muddy) Crystal Ball: An Uncertain Future for Tidal Marshes" was given by Dr. Scott Neubauer, an associate professor in the Department of Biology at Virginia Commonwealth University. An awards ceremony followed, and ribbons were presented to those seniors whose projects were judged to be exemplary.

**CBGS seniors receiving ribbons for exemplary projects were:**

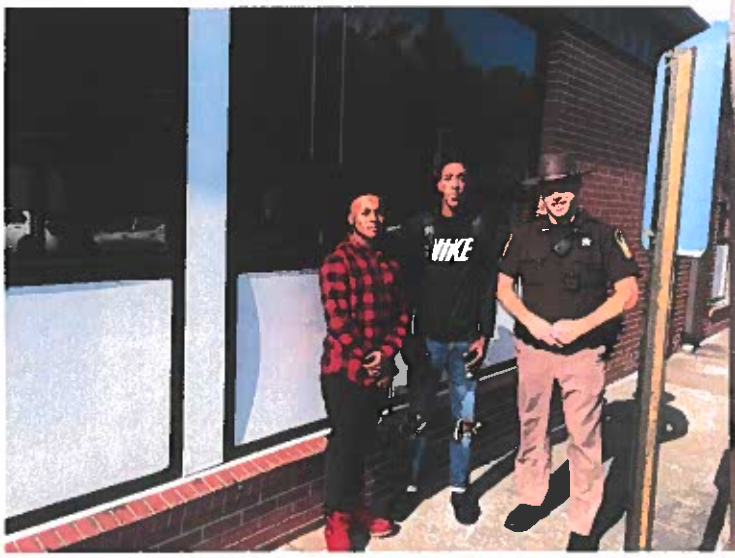
*Cassidy Cooper (Caroline), Daysianna Green (Caroline), Alyrica Kelley (Caroline), Helen Laguerta (Caroline), Josie Worrell (Caroline), Beverly Arbogast (King George), Kathleen Carter (King George), Meghan Gilmer (King William), Rhianna Hurson (King William), Joshua Ibanez (King William), Channing Pitts (King William), Briana Pollard (Gloucester), Patrick Stone (Gloucester), Elissa Smith (King and Queen), Sydney Funk (Middlesex), Jaden Reed (Middlesex), Annabelle Brame (New Kent), Samuel Robinson (New Kent), Madilyn Newlon (Colonial Beach), Matthew Reid (Colonial Beach), Caroline Andrews (Essex), Brian Balderson (Essex), Karrie Hensley (Essex), Jordan Yocum (Essex), Sydney Price (Lancaster), Rebecca Baker (Northumberland), Alicia Johnson (Richmond Co.), and Madison Fraenckel (Westmoreland)*

## VSBA Showcase for Success- Adoption of new Big Day Pre-K Curriculum

Last Spring 2019, Lawson-Marriott Elementary School (King and Queen County) adopted the Houghton Mifflin Harcourt Big Day Pre-K Curriculum with the intent of full implementation for the 2019-2020 school year. Teachers received professional development from the publishing company this summer, and were provided time to explore all components of the program prior to the beginning of the year. The program is organized into eight themes, and introduces an integrated learning experience that includes literacy, math, science, and the arts. The students in our VPI and ECSE classes are developing not only academically, but socially and emotionally as well, using the materials/resources from this curriculum. Students are motivated by the colorful and relevant books, as well as the interactive components. The data gathered this year shows our preschool students' academic performance is far surpassing expectation, and feel confident this curriculum and its' thorough implementation is responsible for this amazing growth.


The King and Queen Middle School MakerSpace is about teaching and learning that is focused on student centered inquiry. This is not the project done at the *end* of a unit of learning, but the actual vehicle and purpose of the learning. Students practice their skills of collaboration and creativity in purely authentic ways. The instructional week is organized by themes: make a game or play a game, construct or destruct, and opportunities to make a difference. Our SCA uses this time to discuss and organize events that impact the school community. This time and space has provided students with a voice and choice in their learning. Although they do have access to technology in the MakerSpace, students' more often choose creating with their hands. There is a lot to be said about the benefits of bringing your imagination to life!

This year at Central High School (CHS) is our Career Education class. This course is a non-paid internship focused on allowing students to gain work skills and experiences to help them transition from high school to career. Students benefit from this course regardless of their chosen career path, as throughout the school year, they rotate to four different experiences. This course is geared towards career readiness, soft skills, and the 5 C's of collaboration, critical thinking, communication, creative thinking, and citizenship. Students work with a local agency or community organization to practice work skills. This year our students have worked with the King and Queen Museum Tavern by doing research and setting up/arranging displays, King and Queen Elementary School as teaching assistants, and around CHS with the Athletic Director, School Resource Officer, nurse, school counselor, AJROTC instructors, and in the library.



**News Release April 20, 2020**

**For immediate release**

Contact: Dawn Shank, Mattaponi & Pamunkey Rivers Association
matpamrivers@gmail.com
P.O. Box 115, Walkerton, VA 23177
804) 769-2968, cell (804)305-0427

**50th anniversary of Earth Day celebrated by MPRA**

By Dawn Shank, MPRA president

On April 22, 1970, the first Earth Day was organized nationwide to bring awareness to pollution and environmental causes. The summer before, astronauts took a picture of the earth from space. That photo changed a lot of people's perspectives. In my hometown of Martinsville, VA, dyes from textile mills were dumped into the Smith River. When our art class drew outside, we blew soot from the furniture factories off our sketchbooks. A river caught fire in Ohio. People were reading Rachael Carson's book, ***Silent Spring***. The environmental movement was born.

I was a freshman in college that first Earth Day. I was deeply concerned about what was happening to the earth. I spent that day with other students at the University of North Carolina at Greensboro picking up trash from a stream and measuring oxygen in the water. I joined the Ecology Club.

Here I am now, celebrating the 50th anniversary of Earth Day as president of the Mattaponi & Pamunkey Rivers Association. For more than 25 years, MPRA has coordinated River Stewardship Day to collect trash from local rivers and streams and educate citizens about the value of the rivers to the environment. In celebration of the 50th Earth Day, the organization invited citizens to pick up and re-use recyclable items and other litter and re-purpose it into fun, engaging art in the Trash to Art project. Winners were to be displayed at libraries and art festivals in May. Like most other plans, the COVID-19 pandemic altered that.

MPRA was working with local school art teachers on the project. We provided funds to schools for Trash to Art classroom activities. Many teachers had activities underway when schools were closed. We plan to renew the contest when schools reopen. But, some of the art teachers proposed that students create art at home and sent us photos of what students were working on before schools closed and some that were completed at home.

Alice Sheley, art teacher at Aylett Country Day School, sent photos of paper animal collages. "We have made a major effort at school to reuse and recycle this year. Amanda Brooks' first-grade class collected dried up markers and sorted them by color. The art classes took them apart and soaked the sponges inside to create useful watercolors. We send the outside plastic marker parts to Crayola to be reused." Several interesting entries were created as an art homework assignment, including a toilet paper roll mermaid, painted rocks and elephants made from milk jugs.

"The students were very excited about the Trash to Art project," said Julie Carter, art teacher for the elementary schools in King & Queen County. Fifth graders made masks made from recycled cardboard." said King & Queen art teacher Julie Carter.

Ms. Hysong's graphic arts classes at Hamilton-Holmes Middle School in King William participated in the contest as homework after schools were closed. Most students didn't have access to the computer graphics software at home, so they created posters instead with a theme of keeping our rivers clean and emailed them to their teacher.

In celebration of the 50th anniversary of Earth Day, we are posting a virtual art show of student work on our Mattaponi & Pamunkey Rivers Association Facebook page and at www.mpra.org. We will resume the Trash to Art project when school starts, but we wanted to recognize the students and schools on Earth Day for helping us celebrate.

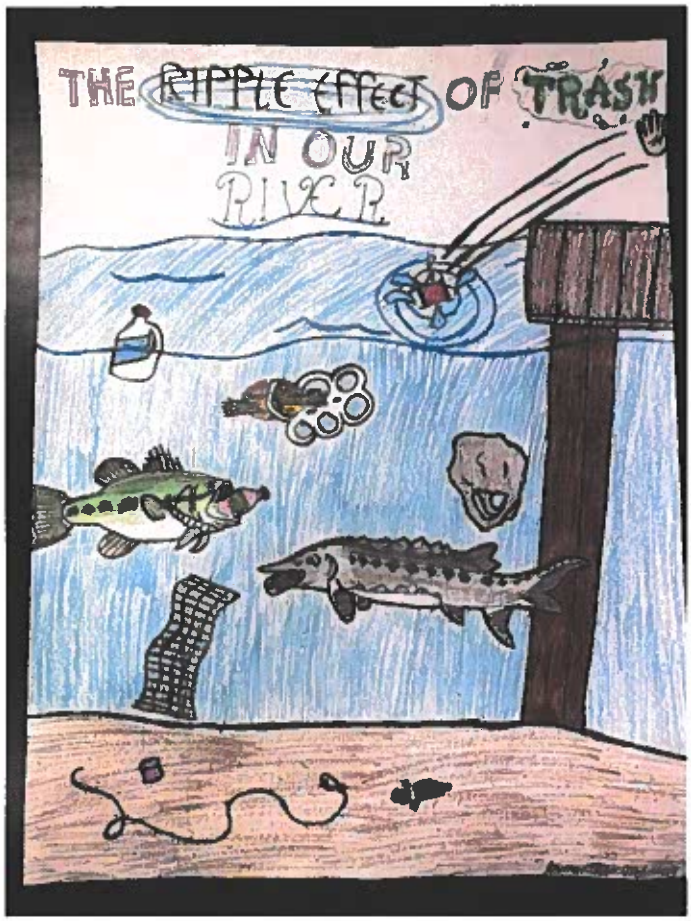
The Mattaponi and Pamunkey Rivers Association is an all-volunteer, non-profit organization that strives to protect and educate people about the natural and cultural resources of the Mattaponi and Pamunkey Rivers. For more information about MPRA's activities, visit www.mpra.org or email us at matpamrivers@gmail.com.

Attached are photos of students and artwork.

-30-

Brothers Weston and Wade Parker, students at Aylett Country Day School created elephants from used milk jugs as a homework assignment.

Amanda Brooks' first graders at Aylett Country Day School sort Crayola markers for reuse and recycling.




Poster created by Samantha McInteer, 8th grade graphics art student at Hamilton-Holmes Middle School.


Students at King and Queen Elementary School reused cardboard to make masks.

# King and Queen County Public Schools

## Meal Distribution, Instructional Packets and Personal Belongings Distributed at each school

Principal Jordan, Principal and Pam Pate, Secretary/Bookkeeper

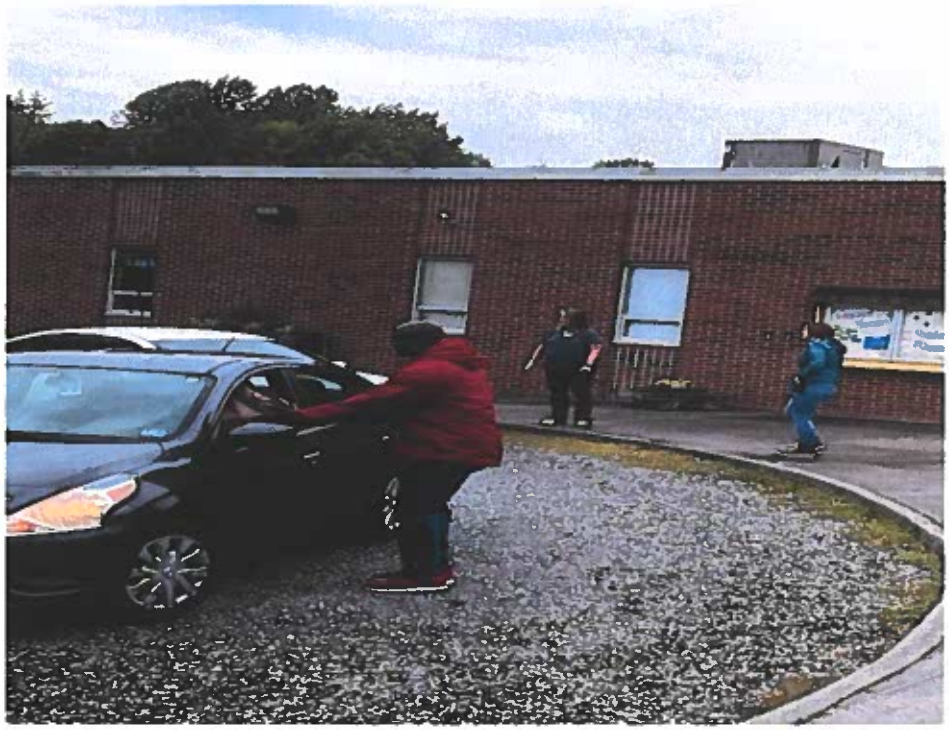
KQES Student Belongings, Gayle Green, Custodian and Mrs. Herring, 2nd Grade Teacher

Mrs. Corleone, KQES Library Aide

CHS Student getting packet from Ms. Reynolds, Interim Principal

CHS Student with mom returning packets and getting new instructional material

CHS student with Mr. Copsmith, Asst. Superintendent of Operations



Mr. McKellar, Coordinator of Student Support with LMES teachers

Mrs. Perry, LMES principal with teachers passing out belongings, meals and packets

# Social Services Report
# for
# Board of Supervisors

## State of Social Services

Business at Social Services is beginning to feel more like Pre-COVID conditions with the exception of traveling to Richmond for trainings and meetings on a regular basis. We are continuing to provide 100% of our mandated services to our citizens. The number of CPS referrals has declined likely due to children having less contact with the outside world. APS reports have remained steady with a few spikes in numbers. New benefit applications are continuing to come in. Court work has been about the same with the exception of some postponed hearings.

Now that everyone has figured out how to host meetings and trainings virtually, all employees are participating in just as many meetings and trainings as we did before the pandemic. In some ways, perhaps more, because as new information is coming out, we must attend additional trainings and meetings to stay abreast of the new waivers and a new way of doing business.

## Supplemental Nutrition Assistance Program "SNAP"

Citizens across the state will continue to receive additional emergency SNAP benefits through the month of May. The intent is to bring each citizen that was not currently receiving the maximum SNAP benefit up to the maximum benefit.

Virginia applied for a USDA waiver to provide additional assistance to households that have school- aged children that receive free and reduced breakfast and lunch at school. This benefit will be for both SNAP and Non-SNAP households. Through a collaborative effort between the Virginia Department of Social Services and the Virginia Department of Education, each child will be identified and will receive a P-EBT card. The card will contain food benefits of $5.70 per day for approximately 65 days to cover from the time school closed until the end of the school year. Each child will receive the entire amount at one time.

Overall, we have experienced about a 37% increase in new SNAP applications since February 2020.

# Social Services Report
# for
# Board of Supervisors

## COVID-19 Virginia Resources

The Virginia Department of Social Services has launched COVID-19 Virginia Resources, a new mobile app and website designed to operate as a one-stop resource to access benefits, services and critical COVID-19-related programs Virginians need most right now.

Though spearheaded by VDSS, this tool serves as an important "connection" to resources and pathways gathered from a myriad of state and federal agencies.

Visit COVID.Virginia.gov and download the user-friendly app from the App Store today *(Google Play forthcoming)*. Do not forget to share the news with others.

## Grant Funding and Donations

King and Queen Social Services applied for and was awarded a grant of $8,500 from the Jesse Ball DuPont Foundation to assist our residents with rent, mortgage, and utilities. We predict a surge in requests for assistance with these items as we emerge from the pandemic and the security from evictions, foreclosure, and utility cut-off is lifted. Many citizens may be several months behind on their bills.

Betty A. Dougherty

May 11, 2020

**Irene B. Longest**
**Treasurer, King and Queen County**
**April 30, 2020**

**Balance as of April 30, 2020**

| | | |
|---|---|---|
| **C&F - CDBG** | $ | 101,027.09 |
| **C&F - Checking** | $ | 2,350,025.00 |
| **C&F - Overnight Sweep Account** | $ | 3,658,452.40 |
| **C&F - CD** | $ | 5,053,071.59 |
| **LGIP - Republic** | $ | 8,086,999.98 |
| **LGIP - County** | $ | 6,256.16 |
| **LGIP - Landfill Contingency Reserve** | $ | 965,693.81 |
| **LGIP - Rescue Squads** | $ | 189,623.52 |
| **LGIP - Reserve** | $ | 2,410,529.28 |
| **LGIP - Schools** | $ | 1,065,930.62 |
| **VIP 1-3 Year - Landfill** | $ | 1,077,029.45 |
| **VIP 1-3 Year - Landfill Contigency** | $ | 1,077,029.45 |
| **VIP NAV Liquidity - Landfill** | $ | 1,041,689.83 |
| **VIP NAV Liquidity - Landfill Contigency** | $ | 1,040,003.78 |
| **Total** | **$** | **28,123,361.96** |

**NOTES:**

| Abatements - April 2020 | | ABA | | PTR | | Total |
|---|---|---|---|---|---|---|
| Commissioner of Revenue | $ | 2,677.21 | $ | 534.79 | $ | 2,142.42 |
| Treasurer | $ | 245.00 | $ | - | $ | 245.00 |

| Supplements - April 2020 | | Supplement | | PTR |
|---|---|---|---|---|
| Commissoner of Revenue | $ | 250.00 | $ | - |

Prepared by: Irene B. Longest

5/1/2020

COR



| DATE | TYPE | YEAR | CLAS | TRN | TICKET# | NAME | PP VALUE | ABA AMOUNT | PTR AMOUNT | TOTAL ABATEMENT |
|---|---|---|---|---|---|---|---|---|---|---|
| 4/20/2020 | PP | 2018 | TP | ABA | 00032220001 | KELLY TAMMY ROXANNE | 2275 | 89.64- | | |
| 4/20/2020 | PP | 2018 | TP | PTR | 00032220001 | KELLY TAMMY ROXANNE | | | 45.72 | 43.92- |
| 4/24/2020 | PP | 2018 | MT | ABA | 00039400018 | MID ATLANTIC TREE HARVESTORS INC | 80535 | 159.12- | | |
| | | | | | | TYPE TOTALS 1 | 82810 | 248.76- | 45.72 | 203.04- |

| DATE | TYPE | YEAR | CLAS | TRN | TICKET# | NAME | | PP VALUE | ABA AMOUNT | PTR AMOUNT | TOTAL ABATEMENT |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 4/20/2020 | VL | 2018 | | ABA | 00025510001 | KELLY TAMMY ROXANNE | | | 25.00- | | |
| | | | | | | TYPE TOTALS | | | 25.00- | .00 | 25.00- |
| | | | | | | YEAR TOTALS | 1 | 82810 | 273.76- | 45.72 | 228.04- |

| DATE | TYPE | YEAR | CLAS | TRN | TICKET# | NAME | PP VALUE | ABA AMOUNT | PTR AMOUNT | TOTAL ABATEMENT |
|---|---|---|---|---|---|---|---|---|---|---|
| 4/16/2020 | PP | 2019 | TP | ABA | 00007670001 | BROWN CHELSEA LYNELL | 7150 | 281.71- | | |
| 4/16/2020 | PP | 2019 | TP | PTR | 00007670001 | BROWN CHELSEA LYNELL | | | 140.86 | 140.85- |
| 4/14/2020 | PP | 2019 | TP | ABA | 00007870001 | BROWN PAMELA PHILLIPS | 7425 | 292.55- | | |
| 4/14/2020 | PP | 2019 | TP | PTR | 00007870001 | BROWN PAMELA PHILLIPS | | | 146.28 | 146.27- |
| 4/09/2020 | PP | 2019 | TP | ABA | 00028210002 | HOLMES STEVE C | 500 | 19.70- | | |
| 4/20/2020 | PP | 2019 | TP | ABA | 00032950001 | KELLY TAMMY ROXANNE | 2100 | 82.74- | | |
| 4/20/2020 | PP | 2019 | TP | PTR | 00032950001 | KELLY TAMMY ROXANNE | | | 41.37 | 41.37- |
| 4/09/2020 | PP | 2019 | TP | ABA | 00038540001 | MARTIN-YOUNG GERTRUDE I | 5975 | 235.42- | | |
| 4/09/2020 | PP | 2019 | TP | PTR | 00038540001 | MARTIN-YOUNG GERTRUDE I | | | 117.71 | 117.71- |
| 4/24/2020 | PP | 2019 | MT | ABA | 00040260017 | MID ATLANTIC TREE HARVESTORS INC | 72480 | 143.22- | | |
| 4/15/2020 | PP | 2019 | TP | ABA | 00041620001 | MORRIS DONALD SYLVESTER | 500 | 19.70- | | |
| 4/15/2020 | PP | 2019 | TP | PTR | 00041620001 | MORRIS DONALD SYLVESTER | | | 9.85 | 9.85- |
| 4/15/2020 | PP | 2019 | TP | ABA | 00041620002 | MORRIS DONALD SYLVESTER | 500 | 19.70- | | |
| 4/15/2020 | PP | 2019 | TP | PTR | 00041620002 | MORRIS DONALD SYLVESTER | | | 9.85 | 9.85- |
| 4/15/2020 | PP | 2019 | TP | ABA | 00041620003 | MORRIS DONALD SYLVESTER | 1175 | 46.30- | | |
| 4/15/2020 | PP | 2019 | TP | PTR | 00041620003 | MORRIS DONALD SYLVESTER | | | 23.15 | 23.15- |
| 4/29/2020 | PP | 2019 | TP | ABA | 00064230001 | YEARY JOHN DARRELL | 11990 | 472.41- | | |
| | | | | | | TYPE TOTALS 7 | 109795 | 1613.45- | 489.07 | 1124.38- |

| DATE | TYPE | YEAR | CLAS | TRN | TICKET# | NAME | PP VALUE | ABA AMOUNT | PTR AMOUNT | TOTAL ABATEMENT |
|---|---|---|---|---|---|---|---|---|---|---|
| 4/16/2020 | VL | 2019 | | ABA | 00006040001 | BROWN CHELSEA LYNELL | | 25.00- | | |
| 4/14/2020 | VL | 2019 | | ABA | 00006240001 | BROWN PAMELA PHILLIPS | | 25.00- | | |
| 4/20/2020 | VL | 2019 | | ABA | 00025490001 | KELLY TAMMY ROXANNE | | 25.00- | | |
| 4/09/2020 | VL | 2019 | | ABA | 00029980001 | MARTIN-YOUNG GERTRUDE I | | 25.00- | | |
| | | | | | | TYPE TOTALS | | 100.00- | .00 | 100.00- |
| | | | | | | YEAR TOTALS 7 | 109795 | 1713.45- | 489.07 | 1224.38- |

| DATE | TYPE | YEAR | CLAS | TRN | TICKET# | NAME | PP VALUE | ABA AMOUNT | PTR AMOUNT | TOTAL ABATEMENT |
|---|---|---|---|---|---|---|---|---|---|---|
| 4/07/2020 | BL | 2020 | | ABA | 00000650001 | CAKES ABOUND | | 50.00- | | |
| 4/16/2020 | BL | 2020 | | ABA | 00001220001 | DETAILING & MOORE BY JB LLC | | 50.00- | | |
| 4/14/2020 | BL | 2020 | | ABA | 00001520001 | F3 TECHNOLOGIES LLC | | 50.00- | | |
| 4/24/2020 | BL | 2020 | | ABA | 00002350001 | LEMUEL E THURSTON | | 50.00- | | |
| | | | | | | TYPE TOTALS | | 200.00- | .00 | 200.00- |

| DATE | TYPE | YEAR | CLAS | TRN | TICKET# | NAME | PP VALUE | ABA AMOUNT | PTR AMOUNT | TOTAL ABATEMENT |
|---|---|---|---|---|---|---|---|---|---|---|
| 4/07/2020 | VL | 2020 | | ABA | 00000050005 | ACKIES WILBERT HENRY | | 25.00- | | |
| 4/29/2020 | VL | 2020 | | ABA | 00000060002 | YEARY JOHN DARRELL | | 25.00- | | |
| 4/01/2020 | VL | 2020 | | ABA | 00001320002 | ANGELES ALICE FAY | | 25.00- | | |
| 4/20/2020 | VL | 2020 | | ABA | 00005810001 | BROOKS LAURISTON L | | 25.00- | | |
| 4/16/2020 | VL | 2020 | | ABA | 00006130001 | BROWN CHELSEA LYNELL | | 25.00- | | |
| 4/21/2020 | VL | 2020 | | ABA | 00013140001 | EGGER BONNIE BLUE | | 25.00- | | |
| 4/24/2020 | VL | 2020 | | ABA | 00013170001 | ELEMENT FLEET CORPORATION | | 25.00- | | |
| 4/22/2020 | VL | 2020 | | ABA | 00013360004 | ELLIOTT ROXANNE WRIGHT | | 15.00- | | |
| 4/17/2020 | VL | 2020 | | ABA | 00016650001 | GOODMAN AMBER ELIZABETH | | 25.00- | | |
| 4/20/2020 | VL | 2020 | | ABA | 00020220001 | HENLEY CYDNEY JORDYN MARI JAN | | 25.00- | | |
| 4/20/2020 | VL | 2020 | | ABA | 00020240001 | HENLEY PHILIP JOSEPH | | 25.00- | | |
| 4/09/2020 | VL | 2020 | | ABA | 00029790001 | MARTIN-YOUNG GERTRUDE I | | 25.00- | | |
| 4/10/2020 | VL | 2020 | | ABA | 00033900003 | OCAMPO REYNALDA | | 25.00- | | |
| 4/08/2020 | VL | 2020 | | ABA | 00041100001 | SMITH FLOYD TEMPLE | | 25.00- | | |
| 4/03/2020 | VL | 2020 | | ABA | 00048610001 | WILLIAMS JON W JR | | 25.00- | | |
| 4/22/2020 | VL | 2020 | | ABA | 00050190001 | YEARY JOHN DARRELL | | 25.00- | | |
| 4/22/2020 | VL | 2020 | | ABA | 00050190002 | YEARY JOHN DARRELL | | 25.00- | | |
| 4/22/2020 | VL | 2020 | | ABA | 00050190003 | YEARY JOHN DARRELL | | 25.00- | | |
| 4/22/2020 | VL | 2020 | | ABA | 00050200001 | YEARY KIMBERLY ANNE | | 25.00- | | |
| 4/22/2020 | VL | 2020 | | ABA | 00050200002 | YEARY KIMBERLY ANNE | | 25.00- | | |
| | | | | | | TYPE TOTALS | | 490.00- | .00 | 490.00- |
| | | | | | | YEAR TOTALS | | 690.00- | .00 | 690.00- |
| ABATEMENT COUNT = | | 41 | | | | TOTALS 8 | 192605 | 2677.21- | 534.79 | 2142.42- |

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| DATE | TYPE | YEAR | CLAS | TRN | TICKET# | NAME | PP VALUE | AMOUNT | PTR AMOUNT |
|---|---|---|---|---|---|---|---|---|---|

| DATE | TYPE | YEAR | CLAS | TRN | TICKET# | NAME | PP VALUE | AMOUNT | PTR AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | TYPE TOTALS | | .00 | .00 |
| | | | | | | YEAR TOTALS | | .00 | .00 |

| DATE | TYPE | YEAR | CLAS | TRN | TICKET# | NAME | PP VALUE | AMOUNT | PTR AMOUNT |
|---|---|---|---|---|---|---|---|---|---|

| DATE | TYPE | YEAR | CLAS | TRN | TICKET# | NAME | PP VALUE | AMOUNT | PTR AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | TYPE TOTALS | | .00 | .00 |
| | | | | | | YEAR TOTALS | | .00 | .00 |

| DATE | TYPE | YEAR | CLAS | TRN | TICKET# | NAME | PP VALUE | AMOUNT | PTR AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 4/01/2020 | BL | 2020 | | SUP | 00004740001 | ASCENDTEX LLC | | 50.00 | |
| 4/01/2020 | BL | 2020 | | SUP | 00004750001 | KENWOOD BUILDERS INC | | 50.00 | |
| 4/07/2020 | BL | 2020 | | SUP | 00004760001 | SBA NETWORK SERVICES LLC | | 50.00 | |
| 4/09/2020 | BL | 2020 | | SUP | 00004770001 | SOUTHERN STATES COOPERATIVE | | 50.00 | |
| 4/13/2020 | BL | 2020 | | SUP | 00004780001 | STONE CROFT CANE CORSO | | 50.00 | |
| | | | | | | TYPE TOTALS | | 250.00 | .00 |
| | | | | | | YEAR TOTALS | | 250.00 | .00 |
| SUPPLEMENT COUNT = 5 | | | | | | TOTALS | | 250.00 | .00 |

Treas



| DATE | TYPE | YEAR | CLAS | TRN | TICKET# | NAME | PP VALUE | ABA AMOUNT | PTR AMOUNT | TOTAL ABATEMENT |
|---|---|---|---|---|---|---|---|---|---|---|
| 4/17/2020 | PP | 2019 | AF | ABA | 00070050001 | BROWN CHELSEA LYNELL | 7150 | 30.00- | | |
| 4/28/2020 | PP | 2019 | AF | ABA | 00071370001 | MARTIN BRITTANY AKERS | 5850 | 30.00- | | |
| 4/14/2020 | PP | 2019 | AF | ABA | 00077660001 | BROWN PAMELA PHILLIPS | 7425 | 30.00- | | |
| 4/10/2020 | PP | 2019 | AF | ABA | 00078160001 | MARTIN-YOUNG GERTRUDE I | 5975 | 30.00- | | |
| 4/17/2020 | PP | 2019 | AF | ABA | 00090720001 | BROWN CHELSEA LYNELL | | 25.00- | | |
| 4/28/2020 | PP | 2019 | AF | ABA | 00091770001 | MARTIN BRITTANY AKERS | | 25.00- | | |
| 4/14/2020 | PP | 2019 | AF | ABA | 00096730001 | BROWN PAMELA PHILLIPS | | 25.00- | | |
| 4/10/2020 | PP | 2019 | AF | ABA | 00097130001 | MARTIN-YOUNG GERTRUDE I | | 25.00- | | |
| | | | | | | TYPE TOTALS | 26400 | 220.00- | .00 | 220.00- |

| DATE | TYPE | YEAR | CLAS | TRN | TICKET# | NAME | PP VALUE | ABA AMOUNT | PTR AMOUNT | TOTAL ABATEMENT |
|---|---|---|---|---|---|---|---|---|---|---|
| 4/10/2020 | VL | 2019 | | ABA | 00029980001 | MARTIN-YOUNG GERTRUDE I | | 25.00- | | |
| | | | | | | TYPE TOTALS | | 25.00- | .00 | 25.00- |
| | | | | | | YEAR TOTALS | 26400 | 245.00- | .00 | 245.00- |
| ABATEMENT COUNT = 9 | | | | | | TOTALS | 26400 | 245.00- | .00 | 245.00- |

**Fredericksburg**

**King & Queen County Board of Supervisors**
**May 2020 VDOT Transportation Briefing**

**Construction Projects Underway**

**Upcoming Unpaved Road Projects on Secondary Six Year Plan:**

As a reminder the board prioritized ten roads on the six-year plan, they are listed in priority order below.

Route 612 Lily Pond Road – UPC 113938 Phase II – May 2020
Route 645 Page Lane – UPC 111933 – September 2021
Route 651 Dewsville Road – UPC 111935 – August 2022
Route 662 Greenbriar Road– UPC 111934 – July 2023
Route 642 Green Chambers Road – UPC 111954 – August 2023
Route 672 Holmestown Road – UPC 115619 – January 2025

**Asphalt Paving Routes 2020**

Route 14 EB – From Route 14/33 (The Trail) to Route 14/33 (Buena Vista Road) 1.66 miles
Route 14 WB – From Route 14/33 (The Trail) to Route 14/33 (Buena Vista Road) 1.66 miles
Route 360 WB – From 0.01 mile west of Route 622 (Minor Road) to King and Queen/Essex County Line 2.57 miles
Route 360 WB – From 0.01 mile east of Route 631 (Fleets Mill Road) to 0.01 mile west of Route 622 (Minor Road) 1.86 miles

**Surface Treatment Routes**

**Resurfacing Routes 2020**

Route 617 – Carltons Corner Road
Route 636 – Minter Road
Route 607 – Crouches Road

**Bridge Projects next 24 Months**

Route 660 over Mill Stream – State Forces Replacement – underway – this will be done as a detour; routes are as listed Routes 619, 623, 640 and 721

Route 617 over Exol Swamp – SGR Replacement – completion November 2020

Route 619 over Rickenaw Creek – State Forces Replacement – Planned start May 2020

Route 14 over Poropotank Creek – SGR Replacement – October 13, 2020 ad date

**Traffic Engineering Requests**

Completed: Route 613 Dabney's Road; curve warning signage, review depicted adequate 25 mph S-turn signage existing in both directions, hidden driveway signage for private entrances not a VDOT function.

Under review:

Route 33 School Bus Stop Ahead @ 2334 General Puller Highway

**Maintenance Operation Highlights**

**Completed Projects**

- Route 14 and 605 Boom Axe Guardrails
- Route 602/614, 610/614 and 14/605 Boom Axe sight Distance
- Route 602, 610, 631, 614, 360 and 613 Dead Tree Removal
- Route 360 Shoulder Repair
- Route 14 and 360 Washout Repair
- Gravel Road maintenance countywide
- Patch potholes countywide

**Upcoming Projects**

- Route 360 Slope Repair
- Route 14 cross pipe repair near Corbin Mill Pond
- Unpaved Road maintenance throughout the county
- Continue to patch potholes Countywide

**Land Use Highlights**

- Site Plan reviews completed: 0
- Subdivision reviews completed: 0
- Average number of days per review: 0
- Number of permits issued: 4
- Number of permits completed: 3

**Contact for questions or concerns:**

Joyce M. McGowan
Residency Administrator
(804) 286-3115
joyce.mcgowan@vdot.virginia.gov

Ron Peaks
Assistant Residency Administrator
(804) 286-3118
ronald.peaks@vdot.virginia.gov

*AGENDA:* *May 11, 2020 Regular Meeting*

**ITEM #6:**

Adoption of Calendar Year 2020 Tax Rates

## ACTION REQUESTED:

The Board held a public hearing at their April 27, 2020 meeting. The Board needs to adopt a resolution setting the tax rates for Calendar Year 2020. The attached resolution includes all current tax rates being set with no increase. It also includes that addition of the new tax rate being set for aircraft at $1.58/$100 value.

## ATTACHMENTS:

- Draft resolution

*King and Queen County*
*Founded 1691 in Virginia*

Office of the County Administrator
P.O. Box 177 • King and Queen Court House, Virginia 23085
Phone: (804) 785-5975 • Fax: (804) 785-5999

KING AND QUEEN COUNTY BOARD OF SUPERVISORS' RESOLUTION SETTING THE TAX RATES FOR CALENDAR YEAR 2020

WHEREAS, the King and Queen County Board of Supervisors held a public hearing on April 27, 2020 to consider the appropriate tax levy on real estate, personal property, machinery and tools, merchant's capital, manufactured homes, farm machinery, and public service corporations for calendar year 2020; and

WHEREAS, the Board of Supervisors received comments from the citizens of King and Queen County.

NOW, THEREFORE, IT IS RESOLVED THIS 11th DAY OF MAY 2020, that the King and Queen County Board of Supervisors does approve the following tax rates for the calendar year 2020:

| Per $100 of Assessed Value | |
|---|---|
| Real Estate: | $0.53 |
| Personal Property: | $3.94 |
| Aircraft | $1.58 |
| Machinery and Tools: | $1.10 |
| Merchant's Capital: | $0.65 |
| Manufactured Homes: | $0.53 |
| Farm Machinery: | $1.10 |
| Public Service Corporations: | $0.53. |

BE IT FURTHER RESOLVED that the PPTRA rate for calendar year 2020 is set at 48% that will be applied as a credit for qualifying vehicles.

AYES:
NAYS:

_____
Thomas J. Swartzwelder, Clerk

***AGENDA:*** ***May 11, 2020 Regular Meeting***

**ITEM #7:**

FY2021 Budget Discussion

## ACTION REQUESTED:

Discussion of recommendations and changes to prepare for adoption at the May workshop.

## ATTACHMENTS:

- Memo and spreadsheets from Director of Finance

King & Queen County
Finance Office

# Memo

**To:** **Tom Swartzwelder, County Administrator**

**From:** **Tina Ammons, Director of Finance**

**Date:** **4/17/2020**

**Re:** **FY2020 Year End Projections**

---

In light of the recent budget discussions, I have been reviewing our current year projections in an effort to see if there will be funds available to alleviate the fiscal stress that is anticipated during FY2021.

The current year budget anticipated utilizing $765,285 of the General Fund balance to cover expenses. I have attached a spreadsheet which includes estimates of savings projections throughout the General Fund. Most of the expenditure savings come from position vacancies, restrictions in place due to COVID that have cancelled education opportunities and the fact that last year we did not receive our health insurance renewal prior to budget adoption and our estimates were higher than the actual renewal rates.

Also included in the spreadsheet is actual revenue that has been collected that either exceeded budgeted estimates or was not anticipated. The largest areas are related to the collection of delinquent taxes that we do not budget for and the proceeds from delinquent tax sales that we also do not budget for.

When the projected expenditure savings and the 'extra' revenue are combined the total is $771,804. This offsets the amount that was anticipated to be needed from the General Fund balance for the current year. Since the County will not need to expend those funds in the current year to cover operations, they will still be available in the unassigned General Fund balance to be utilized to assist in the expected but currently unknown revenue shortfalls that may occur in FY2021.

The draft budget that was advertised after the Board's workshop included a use of fund balance in the amount of $732,711. After making two minor adjustments to include grant funds received by the Clerk of Circuit Court and fixing a formula error this amount changed to $706,442. Using the information from the estimates in the paragraph above, the use of fund balance as advertised in the FY2021 budget would be offset by remaining funds at the end of FY2020.

Now on to information relating to the potential reduction in revenue from the landfill and the Board's wish to not overburden taxpayers with the proposed tax increase due to the current economic climate that exists surrounding COVID19.

I have attached a second spreadsheet that shows the proposed reduction in revenue from the landfill and the removal of the additional revenue that would have been generated by the tax increase. Below this shows expenditure reductions to assist in offsetting the revenue loss. I feel this shows a 'worst case scenario' of the use of fund balance for FY2021. Further, the spreadsheet shows what the impact would be if the Board decided to not appropriate two of the larger items included in the budget for a decision at a later date. For example, if the landfill revenue improves or doesn't drop to the level that is being predicted right now.

In summary, using year end projections for FY2020 to offset initial FY2021 use of fund balance and deferring appropriation of the two largest non-capital expenditures until more information is available on the fiscal impact of COVID19 the projected use of fund balance for operating expenses in FY2021 would be $78,093.

Provided below is a comparison of some additional options to the original proposal that is included in the budget for 3% increase for most fulltime employees and 5% increase for LEOS and EMTS.

| | |
|---|---|
| 3% and 5% | $108,487 |
| 3% - everyone | $69,541 |
| 2% - everyone | $46,885 |
| $1,000 bonus | $55,978 |
| $500 bonus | $27,989 |

County Administrator, Constitutional Officers and General Registrar are excluded from these estimates.

Estimated Year End Savings - FY2020

| Department | Line Item | Estimated Savings |
|---|---|---|
| Board | professional services | $3,000 |
| Board | mileage | $3,000 |
| Board | education | $8,000 |
| Board | health insurance | $2,700 |
| County Admin | payroll clerk | $23,490 |
| County Admin | health insurance | $5,600 |
| County Admin | professional services | $3,000 |
| County Admin | education | $3,000 |
| County Admin | fuel | $500 |
| County Attorney | education | $500 |
| Commissioner | health insurance | $2,900 |
| Finance | purchasing assistant salary | $5,000 |
| Finance | health insurance | $3,800 |
| IT | professional services | $10,000 |
| IT | training | $8,000 |
| Risk Management | unemployment insurance | $4,000 |
| Risk Management | vehicle insurance | $4,000 |
| Registrar | health insurance | $13,000 |
| 9th District Court | Merrimac Center | $10,000 |
| 9th District Court | Electronic Monitoring | $8,000 |
| Circuit Court Clerk | health insurance | $5,200 |
| Commonwealth Attorney | secretary salary | $8,000 |
| Sheriff | health insurance | $30,000 |
| E911 | salary | $18,000 |
| E911 | health insurance | $11,500 |
| E911 | education | $3,500 |
| Radio Communications | system maintenance | $95,000 |
| Board of Building Appeals | all funds | $535 |
| Building Inspections | salary | $1,500 |
| Building Inspections | part time salary | $5,000 |
| Building Inspections | education | $2,200 |
| Animal Control | various operating line items | $2,000 |
| Emergency Services | education | $2,200 |
| Emergency Services | equipment | $1,000 |
| VPPSA | landfill monitoring | $40,000 |
| General Properties | health insurance | $16,000 |
| General Properties | heating oil | $8,000 |
| Marriott School | maintenance | $10,000 |
| Contributions | Comm Pride Day | $1,000 |

| | | |
|---|---|---|
| Economic Development | salary | $13,000 |
| Economic Development | printing | $2,500 |
| BZA | all funds | $4,038 |
| Zoning Administrator | health insurance | $5,000 |
| Cooperative Extension | contribution | $10,000 |
| Contingency Fund | contingency SRO grants | $49,141 |
| Contingency Fund | salary CA secretary & Paralegal | $30,000 |
| | | $495,804 |

| Revenue | Line Item | Over Budgeted Estimate |
|---|---|---|
| Local Taxes | Real Estate | $90,000 |
| Local Taxes | Farm Machinery | $12,000 |
| Penalties & Interest | All taxes | $25,000 |
| Unclaimed Tax Sale Proceeds | Delinquent Tax Sales | $92,000 |
| Sale of Property | | $25,000 |
| EMS Billing Revenue | | $12,000 |
| Miscellaneous Revenue | | $13,000 |
| Constitutional Office Reimbursements | Various Offices | $7,000 |
| | | $276,000 |
| | Expected Savings/Additional Revenue | $771,804 |
| | FY2020 Budget Use of Fund Balance | $765,285 |
| | | $6,519 |

Revenue Reductions

| | |
|---|---|
| Landfill Revenue | $700,000 |
| .02 tax increase | $180,000 |
| | $880,000 |

Expenditure Reductions

| | |
|---|---|
| Remove part time positions | $27,420 |
| (County Admin office & EDA) | |
| website upgrade | $10,000 |
| Regional Jail | $70,000 |
| (Removes staff recommended "cushion") | |
| Board travel | $6,000 |
| ($5,000 still included in budget) | |
| Health Insurance (5% renewal) | $80,000 |
| | $193,420 |
| Use of Fund Balance | $686,580 |

Withhold Appropriation Items

| | |
|---|---|
| Rescue Services Contingency | $500,000 |
| salary increases as proposed | $108,487 |
| | $608,487 |
| Additional Appropriated Use of Fund Balance | $78,093 |
| Use of Fund Balance already in Budget | $706,442 |
| Total proposed use of fund balance | $784,535 |

*AGENDA: May 11, 2020 Regular Meeting*

**ITEM #8:**

Budget Amendment – MP Regional Security Center

## ACTION REQUESTED:

Request approval of a budget amendment for the Middle Peninsula Regional Security Center (MPRSC). The current budget was adopted including $600,000. This was $17,638 more than was requested by MPRSC at the recommendation of the County Administrator and the Sheriff. Based on usage this year, the cost for the County exceeds the budgeted amount by $164,062.

## ATTACHMENTS:

- Budget Amendment Form
- Copy of 4th quarter invoice and General Ledger sheet showing current balance in the budget.

# KING AND QUEEN COUNTY FY 2019-2020
# BUDGET AMENDMENT/TRANSFER FORM

**Budget Amendment:** _____

**Budget Supplement:** X

**Budget Transfer:** _____

**DEPARTMENT: Regional Jail** **DATE: May 11, 2020**

## A. BUDGET AMENDMENT/SUPPLEMENT

| FUND | DEPT. CODE | ACCT. CODE | OBJ. CODE | PROJ. NO.* | PHASE* | REQUESTED AMENDMENT |
|---|---|---|---|---|---|---|
| 100 | 33400 | 7000 | | | | 164,062.00 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Fund Balance 3-100-10000-0001 | | | | Sub-Total This Page | | 164,062.00 |
| | | | | GRAND TOTAL | | 164,062.00 |

**REASON FOR AMENDMENT/SUPPLEMENT**: The overall inmate count at the jail has declined over the course of the year which increases the per day cost for all localities in order to maintain operations. In addition, King and Queen's inmate count is up for the year which raises our individual contribution as well.

## B. BUDGET TRANSFER

**TRANSFER FROM:**

| FUND | DEPT. CODE | ACCT. CODE | OBJ. CODE | PROJ. NO.* | PHASE* | REQUESTED AMENDMENT |
|---|---|---|---|---|---|---|
| | | | | | | |
| | | | | | | |

**TRANSFER TO:**

| FUND | DEPT. CODE | ACCT. CODE | OBJ. CODE | PROJ. NO.* | PHASE* | REQUESTED AMENDMENT |
|---|---|---|---|---|---|---|
| | | | | | | |
| | | | | | | |
| | | | | | | |

**REASON FOR TRANSFER:**

**APPROVED** _____ **DENIED** _____ **DATE** _____

Middle Peninsula Regional Security Center

Post Office Box 403

# Invoice

| Date | Invoice # |
|---|---|
| 4/30/2020 | 617 |

| Bill To |
|---|
| County of King and Queen, Virginia<br>County Administrator<br>P.O. Box 177<br>King and Queen, VA 23085 |

| Phone # | 804-758-2139 |
|---|---|

| Description | Amount |
|---|---|
| Quarterly per diem Billing<br>FY20 4th Quarter | 189,082.42 |
| Due On Receipt | |
| **Total** | $189,082.42 |

## Middle Peninsula Regional Security Center

### Member Locality Billing Worksheet

### FY 2020

| | January 2019 Population Report | February 2019 Population Report | March 2019 Population Report | Quarter Totals | Quarter Perdiem | 07/01/2019 Quarter Billing | Actual Billed |
|---|---|---|---|---|---|---|---|
| Essex | 979 | 876 | 943 | 2,798 | $ 87.07 | $ 243,610.06 | 248,156.05 |
| King & Queen | 571 | 484 | 623 | 1,678 | 87.07 | $ 146,096.38 | 148,822.68 |
| King William | 881 | 710 | 725 | 2,316 | 87.07 | $ 201,644.34 | 205,407.22 |
| Mathews | 430 | 367 | 415 | 1,212 | 87.07 | $ 105,523.72 | 107,492.90 |
| Middlesex | 735 | 671 | 844 | 2,250 | 87.07 | $ 195,898.00 | 199,553.65 |
| | 3,596 | 3,108 | 3,550 | 10,254 | | $ 892,772.50 | $ 909,432.50 |

| | April 2019 Population Report | May 2019 Population Report | June 2019 Population Report | Quarter Totals | Quarter Perdiem | 10/01/2019 Quarter Billing | Actual Billed |
|---|---|---|---|---|---|---|---|
| Essex | 821 | 751 | 612 | 2,184 | $ 82.54 | $ 180,271.37 | 183,635.41 |
| King & Queen | 743 | 882 | 872 | 2,497 | 82.54 | $ 206,106.97 | 209,953.12 |
| King William | 783 | 855 | 798 | 2,436 | 82.54 | $ 201,071.91 | 204,824.11 |
| Mathews | 478 | 432 | 353 | 1,263 | 82.54 | $ 104,250.34 | 106,195.75 |
| Middlesex | 759 | 790 | 887 | 2,436 | 82.54 | $ 201,071.91 | 204,824.11 |
| | 3,584 | 3,710 | 3,522 | 10,816 | | $ 892,772.50 | $ 909,432.50 |

| | July 2019 Population Report | August 2019 Population Report | September 2019 Population Report | Quarter Totals | Quarter Perdiem | 01/01/2020 Quarter Billing | Actual Billed |
|---|---|---|---|---|---|---|---|
| Essex | 690 | 765 | 700 | 2,155 | $ 79.49 | $ 171,304.84 | 174,501.56 |
| King & Queen | 785 | 951 | 934 | 2,670 | 79.49 | $ 212,243.13 | 216,203.79 |
| King William | 809 | 769 | 667 | 2,245 | 79.49 | $ 178,459.11 | 181,789.33 |
| Mathews | 500 | 594 | 364 | 1,458 | 79.49 | $ 115,899.06 | 118,061.85 |
| Middlesex | 924 | 889 | 890 | 2,703 | 79.49 | $ 214,866.36 | 218,875.97 |
| | 3,708 | 3,968 | 3,555 | 11,231 | | $ 892,772.50 | $ 909,432.50 |

| | October 2019 Population Report | November 2019 Population Report | December 2019 Population Report | Quarter Totals | Quarter Perdiem | 04/01/2020 Quarter Billing | Actual Billed |
|---|---|---|---|---|---|---|---|
| Essex | 853 | 789 | 702 | 2,344 | $ 81.44 | $ 190,901.18 | 179,794.43 |
| King & Queen | 875 | 805 | 771 | 2,451 | 81.44 | $ 199,615.53 | 189,082.42 |
| King William | 714 | 773 | 771 | 2,258 | 81.44 | $ 183,897.13 | 173,051.83 |
| Mathews | 316 | 316 | 374 | 1,006 | 81.44 | $ 81,931.14 | 75,853.76 |
| Middlesex | 1,059 | 953 | 891 | 2,903 | 81.44 | $ 236,427.52 | 225,010.06 |
| | 3,817 | 3,636 | 3,509 | 10,962 | | $ 892,772.50 | $ 842,792.50 |

The total number of inmate days are tracked per locality and recorded monthly.
The annual member locality budget is billed quaterly in equal installments.
The perdiem is set each quarter based on the total number of member inmate days and the set quarterly locality budget.

Date: 5/05/20 Year to Date G/L Inquiry Time: 10:36:37

**Limit Search** N **From/To Date:** 00000000 / 99999999

**Company No:** 001 **Account Number:** 4100 33400 7000 **Period:**
Payment to Joint Operation

| Budget Amount | Year To Date | Encumbrances | Balance |
|---|---|---|---|
| $600,000.00 | $574,979.59 | $.00 | $25,020.41 |

| Date | Source | Reference Number | PO# | Amount | Period |
|---|---|---|---|---|---|
| 08012019 | AP 1 | 555 | | $148,822.68 | 201908 |
| 10242019 | AP 1 | 582 | | $209,953.12 | 201911 |
| 02202020 | AP 1 | 600 | | $216,203.79 | 202002 |
| ******** | | G/L Year-To-Date- | | $574,979.59 | |
| ******** | | Encumbrance- | | | |
| ******** | | A/P Holding File- | | | |

More...

F3=Exit F5=Print F19=Page Left F20=Page Right

*AGENDA: May 11, 2020 Regular Meeting*

**ITEM #9:**

Appointments/Reappointments to various Boards and Commissions

## ACTION REQUESTED:

1) Wetlands Board – Alternate member to fill the unexpired term of Robert Gibson.
2) Social Services Advisory Board – Newtown District – Celestine Gaines' term expires in June 2020 and she is not eligible to serve another term.

## ATTACHMENTS:

None

*AGENDA: May 11, 2020 Regular Meeting*

**ITEM #10:**

County Administrator's Comments

## ACTION REQUESTED:

None

## ATTACHMENTS:

None

*AGENDA: May 11, 2020 Regular Meeting*

**ITEM #11:**

Board of Supervisors Comments

## ACTION REQUESTED:

None

## ATTACHMENTS:

None

*AGENDA: May 11, 2020 Regular Meeting*

**ITEM #12:**

Closed Session (If Needed)

## ACTION REQUESTED:

None

## ATTACHMENTS:

None

King and Queen County

Wireless Services Authority Meeting

Monday, May 11, 2020

(Immediately following Board of Supervisors Meeting)

King and Queen County Courts & Administration Building

General District Courtroom

# AGENDA

1. Approval and signing of March 9, 2020 minutes
2. Updates
3. Adjourn

King and Queen County
Wireless Services Authority Meeting

Monday, March 9, 2020

King and Queen County Courts and Administration Building
General District Courtroom

(immediately following the Board of Supervisors Meeting)
8:38 P.M.

"Minutes of the Meeting"

The meeting was opened at 8:38 p.m. by Lawrence Simpkins, Chairman of the Board.

**APPROVAL AND SIGNING OF THE FEBRUARY 2020 MINUTES**

A motion was made by Mr. Burns and seconded by Ms. Alsop to approve the minutes for the February 10, 2020 meeting.

AYES: S.C ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS
NAYS: NONE
NOT PRESENT: R. F. BAILEY

**UPDATES**

Mr. Swartzwelder advised that he has not received the reengineered plans yet. Riverstreet is working on how to rework the engineering based on the VATI grant requirements. They have not met with VDOT yet regarding work to be done within their right of way.

He also advised that in response to Ms. Morris' question at a previous meeting, that they are indeed not hooking up any new customers at this time.

Further, he advised that he has been asked by Kyle Rosner from the Governor's office to serve on a broadband panel.

**IT IS ORDERED THAT THE BOARD BE ADJOURNED**

A motion was made by Ms. Alsop and seconded by Ms. Morris to adjourn the meeting.

_____
**Lawrence Simpkins, Chairman**

_____
**Thomas J. Swartzwelder, Secretary**