

**King and Queen County
Board of Supervisors Meeting
Monday, May 11, 2020**

7:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
General District Courtroom**

Minutes of the Meeting

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

Chairman Simpkins called the regular meeting to order. Attendance at the meeting by the Board was recorded as follows:

Members in attendance at the Court House: Jim Burns, Doris Morris and Rusty Bailey

Members attending via video due to health concerns related to the COVID19 virus: Sherrin Alsop and Lawrence Simpkins

Supervisor Rusty Bailey provided the Invocation and led the Pledge of Allegiance to the Flag of the United States.

APPROVAL AND SIGNING OF THE MARCH 16, 2020 AND APRIL 13, 2020 MINUTES OF THE BOARD

A motion was made by Mr. Bailey and seconded by Ms. Alsop to approve the March 16, 2020, and April 13, 2020 minutes of the Board.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

At this point Dr. Richard Williams, Director of the Three Rivers Health Department, was recognized to speak and provide an update to the Board on the status of COVID19 in the Middle Peninsula and Northern Neck region.

APPROVAL AND SIGNING OF THE MAY 2020 WARRANTS AND APPROPRIATIONS

APPROVAL OF COUNTY WARRANTS FOR THE MONTH OF MAY

A motion was made by Mr. Burns and seconded by Mr. Bailey to approve, subject to audit, the County warrants for the month of May.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, R.F. BAILEY

NAYS: D.H. MORRIS

APPROPRIATION OF 4TH QUARTER LUMP SUM APPROPRIATION TO THE SCHOOL FUND SERVICES FUND IN THE AMOUNT OF \$89,840

A motion was made by Mr. Bailey and seconded by Ms. Alsop to approve the appropriation to the School Food Fund in the amount of \$89,840, subject to audit.

Mr. Burns questioned what happens to funds that were not used in the prior quarter and this quarter if they are not expended. Staff advised that the School Food Services Fund is allowed to carry a fund balance and funds are not returned to the General Fund.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

PUBLIC COMMENT PERIOD

Hearing no comments from the public, comment period was closed.

SCHOOL SUPERINTENDENT AND DIRECTOR OF SOCIAL SERVICES REPORTS

Reports were provided in the Board's packet.

ADOPTION OF CALENDAR YEAR 2020 TAX RATES

Chairman Simpkins advised that the Board held a public hearing at the April 27, 2020 meeting. A draft resolution was provided that included setting all current tax rates with no increase. It also includes the setting of a new tax rate for aircraft at \$1.58/\$100 value.

A motion was made by Mr. Burns and seconded by Ms. Morris to adopt the following resolution as presented.

KING AND QUEEN COUNTY BOARD OF SUPERVISORS' RESOLUTION SETTING THE TAX RATES FOR CALENDAR YEAR 2020

WHEREAS, the King and Queen County Board of Supervisors held a public hearing on April 27, 2020 to consider the appropriate tax levy on real estate, personal property, machinery and tools, merchant's capital, manufactured homes, farm machinery, and public service corporations for calendar year 2020; and

WHEREAS, the Board of Supervisors received comments from the citizens of King and Queen County.

NOW, THEREFORE, IT IS RESOLVED THIS 11th DAY OF MAY 2020, that the King and Queen County Board of Supervisors does approve the following tax rates for the calendar year 2020:

	Per \$100 of Assessed Value
Real Estate:	\$0.53
Personal Property:	\$3.94
Aircraft	\$1.58

Machinery and Tools:	\$1.10
Merchant's Capital:	\$0.65
Manufactured Homes:	\$0.53
Farm Machinery:	\$1.10
Public Service Corporations:	\$0.53.

BE IT FURTHER RESOLVED that the PPTRA rate for calendar year 2020 is set at 48% that will be applied as a credit for qualifying vehicles.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

FY2021 BUDGET DISCUSSION

Chairman Simpkins advised that a memo and updated spreadsheets from the Director of Finance were provided in the Board's packet. He asked the County Administrator to provide further information at this time. The County Administrator asked the Director of Finance be recognized to speak on current recommendations within the draft budget.

Ms. Ammons provided a spreadsheet to the Board detailing the intended use of fund balance in the FY2021 budget as reflected by anticipated revenue loss and the removal of the originally recommended tax increase. The current draft reflects a use of fund balance in the amount of \$860,258. Ms. Ammons referred to the memo and spreadsheets to show that base on projected revenue and expenditure in the current fiscal year there may be approximately \$771,804 that can be used to offset the budgeted use of fund balance for FY2020. Based on this, the funds that were intended to be used in FY2020 would be available to cover a significant portion of the use of fund balance for operating expenses during FY2021. The most significant change in the proposed budget at this point are the removal of \$500,000 for further expansion of Rescue Services. By removing this, the Board would have to hold a public hearing if and when the need arises to do so. These funds are allocated within the Board's adopted fund balance policy. The current draft also includes moving \$108,487 to the Contingency Fund from each of the departments for the proposed 3% (general staff) and 5% (LEOS & EMT staff). This allows the Board to do a budget supplement at a later date if it is determined that revenues are stable enough to allow for it. The Board will be provided a full updated budget prior to their work session in May. She also asked that if the Board if there was any additional information that they would like to have please let her know and she will get it out as well.

Mr. Swartzwelder also provided an update on the potential revenue changes from the state and federal governments related to the revenue loss due to COVID19. Since the information on this is still changing on a daily basis, we do not know what changes may come over the coming weeks and months.

BUDGET AMENDMENT/MIDDLE PENINSULA REGIONAL SECURITY CENTER (MPRSC)

Staff is requesting a budget amendment in the amount of \$164,062 to cover the 4th quarter payment to the MPRSC. The current budget included \$600,000 which was \$17,638 higher than

was requested by MPRSC. However, the MPRSC has seen a revenue reduction due to the loss of housing of inmates from other localities.

A motion was made by Mr. Bailey and seconded by Mr. Burns to approve the budget amendment to the MPRSC in the amount of \$164,062.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Wetlands Board/Alternate member – Table.

Social Services Advisory Board/Newtown District – Table.

COUNTY ADMINISTRATOR’S COMMENTS

Thomas Swartzwelder, County Administrator, provided the following comments:

- The public hearings for the Food Truck Ordinance and the Stormwater Ordinance that had originally been set for the April board meeting were placed on hold due to the COVID19 restrictions, staff is prepared for rescheduling these to the June regular meeting.
- Advised that the Governor has issued a new order to allow the state to move into ‘Phase 1’ reopening. This allows for restaurants to reopen with certain restrictions in place relating to outdoor seating as well as other things that may conflict with approved zoning regulations. It was the consensus of the Board to allow restaurants to reopen as long as they are in compliance with the Phase 1 requirements to be enforced by the Health Department.
- Requested the Board to allow restaurants to utilize the provisions within the proposed Food Truck ordinance to assist with reopening in “Phase 1” during the current emergency situation until the situation is passed and the ordinance is adopted. It was the consensus to allow this provision.
- Expressed thanks to the School Division for providing custodians to the court house complex to assist during the scenario that is happening within the complex.

BOARD OF SUPERVISOR’S COMMENTS

Mr. Bailey had the following comments:

- Feels sorry for many folks during this crazy world we are living in at this time.
- Hopes citizens will avail themselves of all of the services through DSS.

Mr. Burns had the following comments:

- Thanked everyone for coming and showing their interest.
- Expressed concerns for people in the County who are unemployed.
- Expressed concern for the crime in the County and that the costs are going through the roof and will be a great cost and could break the county if it goes on

for much longer. He does not understand the actions that are being taken across the country compared to the cost to everyone.

- Everyone stay safe and healthy.

Ms. Morris had the following comments:

- In regards to the scenarios that are proposed on the upcoming budget she would encourage everyone to take this situation to heart. Does not see COVID as a long term not a short-term thing to deal with. We cannot be sure of anything and need to be mindful of how it is affecting us financially at the local, state and federal levels. The Board needs to take a harsh look at the budget and needs to do the most we can for as little as possible from our citizens.
- Unemployment is on the rise in the County. She is thankful to the local churches and organization that are providing food and other things to citizens in the community and reminded everyone to help their neighbors.

Ms. Alsop had the following comments:

- Thanked everyone for coming and listening. She especially thanked everyone for their consideration of her situation as a transplant patient being on a stay home order from her doctor.
- She agreed with Ms. Morris and expressed concern that we do not know how long all of this will be around. She knows that the state and federal governments will 'pass the buck' to localities as much as they can and that we all need to be very mindful financially moving forward.
- She attended the VACO Region 2 virtual meeting. This Friday will be the Spring VACO meeting which will also be held virtually.
- Everyone stay safe, stay well and wear a mask.

Mr. Simpkins had the following comments:

- He agrees with the sentiments already expressed by other members. He feels that we need to be prepared to deal with the affects of the virus for the long haul. It has felt like watching a bad movie until things hit home recently when a co-worker got sick. He urges everyone to be persistent in doing the things that are needed to stay safe.
- Thanked the schools for helping out with providing the custodians at court house complex.
- Thanked all of the staff at the courthouse for doing an excellent job of accommodating the public and each other to keep the complex as safe as possible.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Mr. Bailey and seconded by Mr. Burns to adjourn the meeting.

J. Lawrence Simpkins, Chairman

Clerk of the Board