

**King and Queen County
Industrial Development Authority/
Economic Development Authority
Minutes
July 15, 2020**

A regular meeting of the King and Queen County Industrial Development Authority/Economic Development Authority was held July 15, 2020 at 8:30 a.m. in the Hearing Room in the Courts and Administration Building.

Members Present: George Longest, Robert Fraser, Jesse Holmes, Paul Bennett, Pamela Ashley

CALL TO ORDER

Chairman Longest opened the meeting at 8:30.

APPROVAL OF MINUTES

A motion was made by Mr. Fraser and seconded by Mr. Bennett to approve the February 6, 2020 minutes. Motion was approved unanimously.

FINANCIAL REPORT

Ms. Ammons provided the financial reports prior to the meeting. Ms. Ammons advised that several payments had been made that exceeded her \$500 signing authority. Authorization was given by the Chairman provided that the payments were ratified at the next meeting due to the County offices being closed for COVID. The payments were as follows:

VACORP (annual insurance premium) \$1,728
King and Queen County (Fulcrum lease) \$3,000

A motion was made by Mr. Fraser and seconded by Mr. Holmes ratifying the above referenced payments. Motion was approved unanimously.

OLD BUSINESS

- A. Statement of Economic Interest filing** – Mr. Swartzwelder advised that the General Assembly adopted legislation requiring Economic Development Authority members and Directors to file this forms annual rather than the shorter form that has been required in the past. This went into effect July 1st and must be filed by July 15th in order for members to continue to serve.
- B. Telework Center Design/Go Virginia Funding** – Mr. Swartzwelder updated the authority on the status of this project and provided draft working drawings of the site and building.
- C. Business Visitation Program** – This program has been placed on hold until COVID restrictions are lifted.
- D. Food Truck Ordinance Status with BOS** – Mr. Swartzwelder advised that this has been approved by the Board and Dragon Run Brewing is already using it.
- E. BTB Program (CARES Funds)** – As part of the CARES funding allocations the Board has participated in the regional B2B (Back to Business) Program that is being managed by the MPPDC. It is being requested that the funding be processed through the EDA in order to get the funds to businesses in a timely manner and meet the

requirements in place for the CARES funds. A motion was made by Mr. Fraser and seconded by Ms. Ashley to establish the B2B Program for King and Queen County and authorize staff to issue the checks in accordance with the guidelines set forth. Motion was approved unanimously.

Mr. Swartzwelder provided a further update on the other programs that the County has set up to include the Department of Social Services and the School Division.

F. Potential Business of Route 360 – Mr. Swartzwelder advised that the Zoning office had been working with Dollar General for a location in the St. Stephens Church areas but this project has been placed on hold due to COVID. He will advise further once it is back on track.

G. Solar Power Project Status – Mr. Swartzwelder advised that the Planning Commission has recommended denial of the project. There is new legislation that was passed by the General Assembly that went into effect July 1st that allows for the Board of Supervisors to enter into a siting agreement for the project. The Board will consider this option as well as part of the approval process for the site plan and conditional use permit applications.

NEW BUSINESS

A. Construction of New Building in Bohannon Industrial Park – Jim Burns (member of the BOS) is relocating his business to the Industrial Park. He is working through the permitting process now for the construction of the new building.

B. Middle Peninsula Alliance Consultant Change– Mr. Swartzwelder provided an update on the status of this change in leadership at the MPA.

C. Fulcrum Expansion – Mr. Swartzwelder advised that Phase II of Fulcrum plan at the airport is working its way through approvals by the Airport Authority and they have begun submitting preliminary site plans to the Zoning office.

D. LEDO and VADO Meetings – Mr. Miller advised that he has been attending these meetings. They are currently being held virtually.

E. Rappahannock Tribe Support Letter – Mr. Miller advised that he sent a letter of support to the state for the tribe's development initiatives. He further provided an update on the projects that the tribe is hopeful they will be able to undertake.

F. Request for Use of Farmer's Market site – Mr. Swartzwelder advised that he has received a request from a citizen to use the farmer's market site for a community yard sale. She is requesting to start small with sales twice a month. It was the consensus to allow the citizen to use on a trial basis and have Mr. Swartzwelder draw up the necessary documents for the responsible party and vendors.

OTHER BUSINESS

No further business was brought forth.

The meeting was adjourned at 10:18 a.m.

Jesse Holmes, Secretary