

**King and Queen County  
Board of Supervisors Meeting  
Monday, July 27, 2020**

**6:00 P.M.**

**Regular Meeting  
King and Queen County Courts and Administration Building  
General District Courtroom**

**Minutes of the Meeting**

**CALL TO ORDER AND ROLL CALL**

Chairman Simpkins called the meeting to order. Roll call was taken with three members being present and Supervisor Sherrin Alsop in attendance using remote access. Member Jim Burns was absent.

Chairman Simpkins announced that the meeting was also using GoToMeeting to allow the public to participate via telephone.

**APPROVAL AND SIGNING OF JULY RECURRING WARRANTS**

A motion was made by Mr. Bailey and seconded by Ms. Morris to approve the July recurring warrants subject to audit.

AYES: S.C. ALSOP, J.L. SIMPKINS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

NOT PRESENT: J.M. BURNS

**REVIEW OF FUND BALANCE POLICY FOR 2020 - 2021**

Tina Ammons, Director of Finance reviewed the policy as updated to include beginning balances from the FY2019 audit, expenditures included during the FY20 budget year and staff recommendations for FY2021. She explained that staff has included slight changes in the format to include more detail on the amounts that have been included for projects that are in the 'County Capital Projects' category.

It was the consensus to have this added to the August regular meeting agenda for additional review and approval.

**HEALTH INSURANCE – NEW HIRES**

Mr. Swartzwelder advised that as part of the budget adoption process for FY2020 the Board decided not to make any changes to the current health insurance options but decided to address it again at the next open enrollment. Based on concerns expressed by the Board regarding the negative impact on current enrollees in the 'core plan' (Optima Vantage HMO) it has been suggested that rather than change the basic options for current employees, to only offer the lower premium high deductible plan to new hires. This would phase out the core plan over time. It was

decided to place this item on the agenda for the regular August meeting in order to allow the Board time to review and consider this option.

### **NEW DOLI REGULATIONS AND CARES EXEMPTION OPTION**

Mr. Swartzwelder advised that the new regulations that have been put in place by DOLI regarding expanded FMLA leave related to COVID-19 allow for exemption of certain classifications of employees for specific items. He has spoken to the Emergency Services Coordinator and the Sheriff because the exemptions apply to first responders only. Both of them have requested that the Board exclude the employees in their departments from the items that are allowable under the exemption. They advised that the impact of not excluding the allowable items could create a situation where their departments are unable to function.

The Board was provided a copy of the DOLI poster that shows the qualifying reasons for leave related to COVID-19 as listed below:

1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;
2. has been advised by a health care provider to self-quarantine related to COVID-19;
3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
4. is caring for an individual subject to an order described in (1) or self-quarantine as described in (2);
5. is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons;
6. or is experiencing any other substantially-similar condition specified by the U.S. Department of Health and Human Services.

The regulations allow for employees classified as first responders to be exempted from items 4,5 and 6. There was discussion of concerns over item 4 and the possible negative affect on employees who could need this consideration. It was the consensus to place this item on the agenda for the regular August meeting in order to allow the Board to consider the options.

### **TELEWORK/BUSINESS DEVELOPMENT CENTER UPDATE**

Mr. Swartzwelder provided the Board with preliminary site plan and interior design models as have been agreed upon by the review committee. He advised that additional grants are being applied for that will help with funding the items that have been added to the project since its inception. The addition of the MPPDC and the possible addition of a telehealth center have the potential to expand the project far beyond the original scope and budget. He will continue to keep the Board updated as the project moves forward.

### **15.2-1512.5 ISSUANCE OF SUBPOENAS BY COUNTY STAFF**

Mr. Swartzwelder advised that new legislation passed during the last General Assembly session allows for certain County staff to be authorized to issue subpoenas themselves rather than having to go through the process of meeting with a magistrate to have them issued. The process of obtaining subpoenas through the magistrate requires a great deal of staff time on the part of the Zoning office as well as the Sheriff's office. Staff is requesting that the Zoning Administrator be authorized to issue subpoenas for Zoning and E & S violations.

The Board asked that this item be placed on the August regular meeting agenda and that staff provide a copy of the policy and procedures for the issuance of subpoenas by the Zoning office.

### **ROOF REPLACEMENTS – DISCUSS BID**

Mr. Swartzwelder provide the bid tabulation received from Garland on the replacement of roofs on three buildings within the court house complex (Administration Building, Health Department and Registrar’s office). The bids are for complete re-roof of all three buildings with the health Department being changed from metal to shingle. Replacement of the roof on the Administration Building was included in the FY2020 budget as a spring project but was delayed due to COVID restrictions. It was the consensus of the board to place this item on the agenda for the regular August meeting.

### **WALNUT SOLAR LLC, REQUEST FOR SITING AGREEMENT**

Mr. Chip Dicks was present to provide the Board an update on the site flagging done to represent the visual impact of the project to the community. Most of the Board advised that they have been to the area to view the flagging. Mr. Bailey suggested that an earth berm around certain areas of the project may help with the view shed. It was the consensus to place this item on the August agenda as a closed session item.

### **ITEMS BROUGHT FORTH BY BOARD MEMBERS**

Ms. Morris expressed concern over the power outage in her area after the last storm. The power was out for 24 hours and that there are many older citizens who were without air conditioning and it was very hot that day. She further expressed that since this was just a small storm, what does VA Power plan to do in the event of a larger storm.

Mr. Simpkins advised that VDOT has repaved Rt. 360 near Ball Lumber Company. The paving is much needed and they did a good job.

### **IT IS ORDERED THAT THIS BOARD BE ADJOURNED**

A motion was made by Ms. Morris and seconded by Mr. Bailey to adjourn the meeting.

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J. Lawrence Simpkins, Chairman

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Clerk of the Board