



**King and Queen County**  
*Founded 1691 in Virginia*

**County Administrator's Office**  
**242 Allen's Circle, P. O. Box 177**  
**King and Queen Court House, Virginia 23085**  
**Phone: (804) 785-5975 Fax: (804) 785-5999**

**King and Queen County**  
**Board of Supervisors Meeting**

**Monday, September 14, 2020**  
**7:00 P.M.**

**AGENDA**

1. Invocation and Pledge of Allegiance to the Flag of the United States
2. Approval and Signing of the July 27, 2020 and August 10, 2020 minutes
3. Approval and Signing of September 2020 warrants and appropriations
4. Public Comment Period
5. Public Hearings
  - a) Budget Amendment – CARES Funds
  - b) Budget Amendment – Roof Replacements
6. Director of Social Services and School Superintendent Reports
7. Budget Amendment – General Registrar/CARES Funds
8. Presidential Executive Order – Deferral of Payroll Tax Obligations
9. Health Insurance Coverage – New Hires
10. Appointments/Reappointments to Various Boards and Commissions
11. County Administrator's Comments
12. Board of Supervisors Comments
13. Closed Session

**King & Queen Wireless Authority Meeting Held Immediately Following Board of Supervisors Meeting**

***AGENDA: September 14, 2020 Regular Meeting***

**ITEM #1:**

Invocation and Pledge of Allegiance to the Flag of the United States of America

**ACTION REQUESTED:**

None Required

**ATTACHMENTS:**

None



**AGENDA:**      *September 14, 2020 Regular Meeting*

**ITEM #2:**

Approval and signing of July 27, 2020 and August 10, 2020 minutes.

**ACTION REQUESTED:**

Need a motion and second to approve the July 27, 2020 and August 10, 2020 minutes.

**ATTACHMENTS:**

- July 27, 2020 minutes
- August 10, 2020 minutes

**King and Queen County  
Board of Supervisors Meeting  
Monday, July 27, 2020**

**6:00 P.M.**

**Regular Meeting  
King and Queen County Courts and Administration Building  
General District Courtroom**

**Minutes of the Meeting**

**CALL TO ORDER AND ROLL CALL**

Chairman Simpkins called the meeting to order. Roll call was taken with three members being present and Supervisor Sherrin Alsop in attendance using remote access. Member Jim Burns was absent.

Chairman Simpkins announced that the meeting was also using GoToMeeting to allow the public to participate via telephone.

**APPROVAL AND SIGNING OF JULY RECURRING WARRANTS**

A motion was made by Mr. Bailey and seconded by Ms. Morris to approve the July recurring warrants subject to audit.

AYES: S.C. ALSOP, J.L. SIMPKINS, D.H. MORRIS, R.F. BAILEY

NAYS: NONE

NOT PRESENT: J.M. BURNS

**REVIEW OF FUND BALANCE POLICY FOR 2020 - 2021**

Tina Ammons, Director of Finance reviewed the policy as updated to include beginning balances from the FY2019 audit, expenditures included during the FY20 budget year and staff recommendations for FY2021. She explained that staff has included slight changes in the format to include more detail on the amounts that have been included for projects that are in the 'County Capital Projects' category.

It was the consensus to have this added to the August regular meeting agenda for additional review and approval.

**HEALTH INSURANCE – NEW HIRES**

Mr. Swartzwelder advised that as part of the budget adoption process for FY2020 the Board decided not to make any changes to the current health insurance options but decided to address it again at the next open enrollment. Based on concerns expressed by the Board regarding the negative impact on current enrollees in the 'core plan' (Optima Vantage HMO) it has been suggested that rather than change the basic options for current employees, to only offer the lower premium high deductible plan to new hires. This would phase out the core plan over time. It was

decided to place this item on the agenda for the regular August meeting in order to allow the Board time to review and consider this option.

### **NEW DOLI REGULATIONS AND CARES EXEMPTION OPTION**

Mr. Swartzwelder advised that the new regulations that have been put in place by DOLI regarding expanded FMLA leave related to COVID-19 allow for exemption of certain classifications of employees for specific items. He has spoken to the Emergency Services Coordinator and the Sheriff because the exemptions apply to first responders only. Both of them have requested that the Board exclude the employees in their departments from the items that are allowable under the exemption. They advised that the impact of not excluding the allowable items could create a situation where their departments are unable to function.

The Board was provided a copy of the DOLI poster that shows the qualifying reasons for leave related to COVID-19 as listed below:

1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;
2. has been advised by a health care provider to self-quarantine related to COVID-19;
3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
4. is caring for an individual subject to an order described in (1) or self-quarantine as described in (2);
5. is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons;
6. or is experiencing any other substantially-similar condition specified by the U.S. Department of Health and Human Services.

The regulations allow for employees classified as first responders to be exempted from items 4,5 and 6. There was discussion of concerns over item 4 and the possible negative affect on employees who could need this consideration. It was the consensus to place this item on the agenda for the regular August meeting in order to allow the Board to consider the options.

### **TELEWORK/BUSINESS DEVELOPMENT CENTER UPDATE**

Mr. Swartzwelder provided the Board with preliminary site plan and interior design models as have been agreed upon by the review committee. He advised that additional grants are being applied for that will help with funding the items that have been added to the project since its inception. The addition of the MPPDC and the possible addition of a telehealth center have the potential to expand the project far beyond the original scope and budget. He will continue to keep the Board updated as the project moves forward.

### **15.2-1512.5 ISSUANCE OF SUBPOENAS BY COUNTY STAFF**

Mr. Swartzwelder advised that new legislation passed during the last General Assembly session allows for certain County staff to be authorized to issue subpoenas themselves rather than having to go through the process of meeting with a magistrate to have them issued. The process of obtaining subpoenas through the magistrate requires a great deal of staff time on the part of the Zoning office as well as the Sheriff's office. Staff is requesting that the Zoning Administrator be authorized to issue subpoenas for Zoning and E & S violations.

The Board asked that this item be placed on the August regular meeting agenda and that staff provide a copy of the policy and procedures for the issuance of subpoenas by the Zoning office.

### **ROOF REPLACEMENTS – DISCUSS BID**

Mr. Swartzwelder provide the bid tabulation received from Garland on the replacement of roofs on three buildings within the court house complex (Administration Building, Health Department and Registrar’s office). The bids are for complete re-roof of all three buildings with the health Department being changed from metal to shingle. Replacement of the roof on the Administration Building was included in the FY2020 budget as a spring project but was delayed due to COVID restrictions. It was the consensus of the board to place this item on the agenda for the regular August meeting.

### **WALNUT SOLAR LLC, REQUEST FOR SITING AGREEMENT**

Mr. Chip Dicks was present to provide the Board an update on the site flagging done to represent the visual impact of the project to the community. Most of the Board advised that they have been to the area to view the flagging. Mr. Bailey suggested that an earth berm around certain areas of the project may help with the view shed. It was the consensus to place this item on the August agenda as a closed session item.

### **ITEMS BROUGHT FORTH BY BOARD MEMBERS**

Ms. Morris expressed concern over the power outage in her area after the last storm. The power was out for 24 hours and that there are many older citizens who were without air conditioning and it was very hot that day. She further expressed that since this was just a small storm, what does VA Power plan to do in the event of a larger storm.

Mr. Simpkins advised that VDOT has repaved Rt. 360 near Ball Lumber Company. The paving is much needed and they did a good job.

### **IT IS ORDERED THAT THIS BOARD BE ADJOURNED**

A motion was made by Ms. Morris and seconded by Mr. Bailey to adjourn the meeting.

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J. Lawrence Simpkins, Chairman

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Clerk of the Board





**King and Queen County  
Board of Supervisors Meeting  
Monday, August 10, 2020**

**7:00 P.M.**

**Regular Meeting  
King and Queen County Courts and Administration Building  
General District Courtroom**

**Minutes of the Meeting**

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES**

Chairman Simpkins called the regular meeting to order. Attendance at the meeting by the Board was recorded as follows:

Members in attendance at the Court House: Jim Burns, Lawrence Simpkins and Doris Morris. Member Sherrin Alsop in attendance via video due to health concerns related to the COVID19 virus.

Lawrence Simpkins provided the Invocation and led the Pledge of Allegiance to the Flag of the United States.

**APPROVAL AND SIGNING OF THE JULY 13, 2020 MINUTES OF THE BOARD**

A motion was made by Ms. Morris and seconded by Mr. Burns to approve the July 13, 2020 minutes of the Board.

**AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS**

**NAYS: NONE**

**NOT PRESENT: R.F. BAILEY**

Chairman Simpkins noted that there were no minutes from the June work session due to lack of a quorum.

**APPROVAL AND SIGNING OF THE JULY 2020 WARRANTS AND APPROPRIATIONS**

**APPROVAL OF COUNTY WARRANTS FOR THE MONTH OF AUGUST**

A motion was made by Ms. Alsop and seconded by Mr. Burns to approve, subject to audit, the County warrants for the month of August.

**AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS**

**NAYS: D.H. MORRIS**

**NOT PRESENT: R.F. BAILEY**

**APPROPRIATION OF FY21 LOCAL FUND TO THE SCHOOL DIVISION IN THE AMOUNT OF \$3,797,176**

A motion was made by Mr. Burns and seconded by Ms. Morris to approve the appropriation to the School Food Fund in the amount of \$3,797,176, subject to audit.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

**APPROPRIATION OF 1<sup>ST</sup> QUARTER LUMP SUM APPROPRIATION TO THE SCHOOL FOOD SERVICES FUND IN THE AMOUNT OF \$87,654.25**

A motion was made by Ms. Alsop and seconded by Ms. Morris to approve the appropriation to the School Food Fund in the amount of \$87,654.25, subject to audit.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

**APPROPRIATION OF ACCRUED REVENUE TO THE SCHOOL FUND IN THE AMOUNT OF \$126,802.42 AND FY21 JULY REVENUE IN THE AMOUNT OF \$364,591.87.**

A motion was made by Mr. Burns and seconded by Ms. Morris to approve the appropriations to the School Fund in the amount of \$126,802.42 and \$364,591.87, subject to audit.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

**PUBLIC COMMENT PERIOD**

No comments from the public both in person and via telephone were received.

**PUBLIC HEARINGS**

**Amend Courthouse Security Ordinance – Changing established court cost in each criminal and traffic case from \$10 to \$20**

Chairman Simpkins asked the County Administrator to provide proof of publication and background on the proposed amendment.

Mr. Swartzwelder advised that the public hearing was advertised in the Rappahannock Times and Tidewater Review for two consecutive weeks beginning June 22<sup>nd</sup> and a courtesy ad was placed in the most recent issue of the Country Courier. During its last session the General Assembly amended the state code allowing for localities to increase the court cost for court security for both General District and Circuit courts. These fees are used to cover the cost of

providing officers on court days as well as equipment needed to provide security in the court room such as the metal detectors that are located at the court room entrance.

Chairman Simpkins opened the public hearing asking those who speak to provide their name, the district they are from and to limit comments to 3 minutes.

Hearing no comments, the public hearing was closed.

A motion was made by Mr. Burns and seconded by Ms. Alsop amend the court security ordinance to change the established court cost from \$10 to \$20 for each court case.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS  
NAYS: NONE  
NOT PRESENT: R.F. BAILEY

**AMEND ELECTIONS ORDINANCE/DISTRICTS & POLLING PLACES – AMEND THE ELECTIONS ORDINANCE TO EXPLAIN THE CENTRAL ABSENTEE VOTING PRECINCT AND T OESTABLISH ITS PURPOSE, LOCATION AND AVAILABILITY**

Chairman Simpkins asked the County Administrator to provide proof of publication and background on the proposed amendment.

Mr. Swartzwelder advised that the public hearing was advertised in the Rappahannock Times and Tidewater Review for two consecutive weeks beginning June 22<sup>nd</sup> and a courtesy ad was placed in the most recent issue of the Country Courier. Many years ago the Board had to establish a Central Absentee Voting Precinct (CAP) to allow a specific place for voters to come and vote by absentee. This year the General Assembly expanded the CAP to allow for early voting as well. The change allows for early voting at the CAP, at the Registrar's office or both. It is the intention of the Registrar to allow both and she is here to answer any question the Board may have. The CAP is located in the Hearing Room in the Courts and Administration Building and early voting will be available for seven days prior to the November election.

Chairman Simpkins opened the public hearing asking those who speak to provide their name, the district they are from and to limit comments to 3 minutes.

Hearing no comments, the public hearing was closed.

A motion was made by Ms. Alsop and seconded by Mr. Burns amend Section 18-31.1 of the County Code to further explain the already existing Central Voting Precinct and sets forth the seven days of early voting prior to each November election.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS  
NAYS: NONE  
NOT PRESENT: R.F. BAILEY

Ms. Alsop asked the Registrar for clarification of the seven days of early voting. Diane Klausen, General Registrar, explained that absentee voting will still be available for 45 days prior to the election. The seven days is just the addition of a second location were early voting can take place. Currently early voting only takes place in her office and since her office is quite small

there are concerns with folks having to wait outside due to social distancing requirements. There will be a voting machine set up in the hearing room and in the Registrar's Office and it will be handled just like voting at any other precinct on election day.

## **SCHOOL SUPERINTENDENT AND DIRECTOR OF SOCIAL SERVICES REPORTS**

Dr. Carter was present and provided the following report:

- Graduation was held on July 31<sup>st</sup> in the auditorium due to inclement weather.
- There will be no "Back to School" nights, teacher will be contacting each student and their family by phone
- Convocation 'caravan' will be held on August 28<sup>th</sup> Dr. Carter, members of central office staff and several school board members will be visiting each school to meet with staff. She invited the Board to participate, they need to contact her so she can let them know the times they will be at each school.
- The School Division has applied for the Safety and Security grant once again. The application was submitted for approximately \$80,000 and requires a 25% match if approved. They have applied for additional surveillance cameras and voice and video internal communications systems.
- Provided an update on the sports schedule that has been approved by the VSHL.
- The School Board decided at their July meeting to move the first day of school back to September 8<sup>th</sup>. New teachers will report on August 24<sup>th</sup> and staff will report on August 25<sup>th</sup>.
- Due to the COVID restrictions in place they sent out 2 options to parents for next school year. The first being 100% virtual and the second being a hybrid option with 2 days in person and 2 days virtual each week. The deadline to sign up for the virtual option was last week. They have had 185 students signed up Virtual Virginia. Approximately 30% chose all virtual and approximately 70% chose face to face learning. The 'ABC' schedule limits the number of students and staff in each school each day. King and Queen is fortunate that the estimated numbers of students that would be in school each day using this schedule. She feels that the small number of students that will be in the schools will allow them to safely meet the social distancing requirements.
- The School Division received from the VA School Board Association a Wellness and Physical Activity Award. The first year PE teacher at LMES, Andrew Balderson, along with Principal Jennifer Perry received the award for a "Virtual Field Day" that was submitted in the spring.
- They were informed today that KQPS will be participating in the Community Eligibility Provision program as part of the Healthy Hunger Free Students Program. Enrolled students will receive a healthy and nutritious breakfast and lunch each day at no charge. Meals will be delivered to each student enrolled in the program regardless of whether they chose the virtual or blended model of attendance.

Sherrin Alsop asked how many teachers had opted not to return to in person learning due to the COVID risk. Dr. Carter responded that there have been two teachers both at KQES. They are working with both teachers to assign them to duties with the Virtual Virginia students.

Report from the Director of Social Services was provided to the Board at their seats.

## **BUDGET AMENDMENT – CLERK OF CIRCUIT COURT SALARY**

The Compensation Board approved a 9% Career Development salary increase for the Clerk of Circuit Court for FY21. The salary of the Clerk is covered 100% by the Compensation Board so this amendment is pass through state funds only, no local funds. The amendment is in the amount of \$8,851.32.

A motion was made by Mr. Burns and seconded by Ms. Alsop to approve the budget amendment for the salary of the Clerk of Circuit Court in the amount of \$8,851.32.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

### **HEALTH INSURANCE COVERAGE – NEW HIRES**

Mr. Swartzwelder advised that this item was tabled from the July work session to allow the Board time to consider the options available. He reminded the Board that as part of the budget adoption process for FY2020 the Board decided not to make any changes to the current health insurance options but decided to address it again at the next open enrollment. Based on concerns expressed by the Board regarding the negative impact on current enrollees in the 'core plan' (Optima Vantage HMO) it has been suggested that rather than change the basic options for current employees, to only offer the lower premium high deductible plan to new hires. This would phase out the core plan over time.

Mr. Simpkins suggested that rather than limiting the offering to new hires to only one plan that the Board consider changing the funding method. He stated that by funding the high premium plan at approximately 89% it would match the amount paid by the County toward the lower premium high deductible plan plus the contribution to the Health Savings Account. It was also suggested to set the rate at whatever the lower premium was. This would allow for an employee to have the option to 'buy up' if they wanted to opt for the higher premium plan.

Mr. Burns felt that there should only be one plan offered. The Board needs to be frugal with tax payer dollars.

Ms. Morris stated that she liked the ideas that Mr. Simpkins had suggested but would like more time to consider the new options.

It was the consensus of the Board to table until the August work session.

### **NEW DOLI REGULATIONS AND CARES EXEMPTION OPTIONS**

As discussed at the July work session, the Board can opt to exempt employees classified as first responders from several of the categories as provided in the FFCRA documents. The Emergency Services and Sheriff offices have raised concern over their ability to function if this exemption is not taken.

A motion was made by Ms. Alsop and seconded by Mr. Burns to approve exemptions 4, 5 and 6 as designated on the FFCRA poster from DOLI for first responders only effective immediately.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE  
NOT PRESENT: R.F. BAILEY

### **ISSUANCE OF SUBPOENAS BY COUNTY STAFF**

As discussed at the July work session, staff has provided a draft policy and procedure for the issuance of subpoenas as allowed by state code effective in July 2020.

A motion was made by Mr. Burns and seconded by Ms. Alsop to approve the policy and procedures and authorize the Zoning Administrator to issue subpoenas for Zoning and E & S violations in accordance with the policy.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS  
NAYS: NONE  
NOT PRESENT: R.F. BAILEY

### **ADOPTION OF FY2021 FUND BALANCE POLICY RECOMMENDATIONS**

An overview of the draft recommendations was provided at the July work session. The Board tabled for review and consideration at that time.

Mr. Burns questioned whether or not the Board should raise the minimum unassigned balance from \$3 million. After brief discussion it was decided to have this issue addressed as part of the FY2022 budget process.

A motion was made by Ms. Alsop and seconded by Mr. Burns to adopt the FY2021 Fund Balance Policy recommendations as presented.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS  
NAYS: NONE  
NOT PRESENT: R.F. BAILEY

### **ROOF REPLACEMENT BIDS/COURTHOUSE COMPLEX BUILDINGS**

Mr. Swartzwelder provided the bid tabulation received from Garland on the replacement of roofs on three buildings within the court house complex (Administration Building, Health Department and Registrar's office). The bids are for complete re-roof of all three buildings with the health Department being changed from metal to shingle. Replacement of the roof on the Administration Building was included in the FY2020 budget as a spring project but was delayed due to COVID restrictions. The total for all three buildings is \$304,848 which will require a public hearing since it is greater than 1% of the total adopted budget for FY2021.

A motion was made by Mr. Burns and seconded by Ms. Alsop to advertise the public hearing for the September meeting.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS  
NAYS: NONE  
NOT PRESENT: R.F. BAILEY

### **APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

**Wetlands Board/Alternate member – Table  
Economic Development Authority/Stevensville District – Table**

**UPDATE ON WALNUT SOLAR**

Chip Dicks was present and provided additional highlights surrounding some of the discussion points that have been brought up so far. He hopes that by further discussion on these items that there can be a balance made between the conditions of the CUP and the economic and fiscal impact that will be beneficial to the County. These items being:

- The possible change in megawatt capacity from 110 megawatts to 149.9 megawatts
- The change in revenue sharing based on the above from approximately \$6 million to approximately \$8 million.
- The conditions listed in the proposed CUP that are still of concern being project phasing, stabilization and landscaping and decommissioning.
- Additional items from the CUP that are considered 'non-controversial'.

Mr. Dicks advised that on behalf of the applicant he would ask that the Board consider providing direction to the County Administrator to begin negotiations on the siting agreement. The project has been ongoing for some time and since many of the new regulations just came into place in July it has been good that the Board has taken the time to review and consider the possible benefits. However, Dominion Energy has an RFP going out in September for power generation facilities that they would be able to respond to if there was direction in place. In addition, if the project was approved then the fiscal benefits to the County could be in place before the beginning of the FY2022 budget as well as be available for the ongoing financial obligations of the broadband project.

**COUNTY ADMINISTRATOR'S COMMENTS**

Thomas Swartzwelder, County Administrator, provided the following comments:

- He will have the new COVID policies out next week for action at the August work session.
- Code and Compliance Officer David McIntire has turned in his resignation. He is moving on to a new career outside of government. He has done a very good job and been an asset to the department. The Building Official and Director of Community Development will be sharing duties until a replacement is found.
- There will be a budget amendment on the September agenda for acceptance of the CARES funding.
- Asked for direction on the policy to allow remote participation by the public at the Board's meetings. After brief discussion, it was the consensus to continue allowing the public to participate remotely for now. This discussion led to concerns about citizens not knowing about the programs that are being offered using the CARES funding. The Board directed that an ad be placed in all of the local papers showing the CARES programs that are being done through DSS and the B2B program.
- Advised that Riverstreet has provided a plan that if approved would extend the fiber connections along Rt. 14 from King and Queen Elementary School to Lawson Marriott Elementary School by December 31<sup>st</sup>. He would like to be given direction on whether or not the Board would be willing to authorize him to use the CARES

funding to undertake this project. The cost would be approximately \$682,000 and if it ended up not being allowable as a CARES expenditure it is funds that would be spent anyway, it just moves this part of the project to the forefront. It would not slow down the connections already underway for Phase 1, Riverstreet is going to have additional crews here to complete. There was discussion regarding the fact that even though this would get high speed internet to the schools, it does not get it directly to the students.

A motion was made by Mr. Burns and seconded by Ms. Morris to move forward with the proposal from Riverstreet to add the additional areas along Route 14 as part of Phase 1.

AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

### **BOARD OF SUPERVISOR'S COMMENTS**

Ms. Alsop had the following comments:

- Thanked the Board for allowing her to continue to participate remotely. She is staying involved through virtual appointments, Zoom meetings and audio meetings.
- The December 31<sup>st</sup> deadline to use the CARES funding is making it very difficult for many folks to spend the money. She is proud of the programs that King and Queen is doing and feels that getting the word out is very important because people just don't know about all of the good things that are being offered.
- She has had 10 friends and family who have passed away and 15 who have been sick. The COVID virus is serious and need to be cognizant of it.
- Asked everyone to wear their masks, wash their hands and stay safe.

Ms. Morris had the following comments:

- Thanked everyone for coming.
- Expressed thanks to Donna Sprouse for the letter that she received regarding the response to a large brush fire across the road from her home. She agrees with the letter that we have a very good group of first responders both County staff and volunteers.
- Voiced concern over the recent power outages in her area of the County. Feels that VA Power is not being responsive enough in getting power restored quickly.
- Asked everyone to practice social distancing and stay safe.

Mr. Burns had the following comments:

- Thanked everyone for the reports as well as those who came out and called in to participate.
- Expressed his feeling that the fiber project will be the saving grace to the county. The service in the County is terrible and the County is stepping up to fix it.
- He is very concerned about the schools, the students and the parents. What is happening to the education process bothers him terribly.
- Everyone have a safe trip home.



Mr. Simpkins had the following comments:

- Thanked everyone for coming and phoning in.
- In regards to the schools, people are really struggling with the situation. Right now doing everything has become more difficult and there does not seem to be changes coming soon.
- Everyone be careful going home.

## **CLOSED SESSION**

A motion was made by Mr. Burns and seconded by Ms. Morris to enter into closed session pursuant to section 2.2-3711A8 for consultation with legal counsel for the purposes of obtaining legal advice as it relates to the solar farm siting agreement and zoning related issues.

**AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS**

**NAYS: NONE**

**NOT PRESENT: R.F. BAILEY**

A motion was made by Mr. Burns and seconded by Ms. Morris to enter into open session with each member certifying by individual vote that only matters lawfully exempt from the open meeting requirements of the Freedom of Information Act were heard, discussed or considered in the closed session.

**AYES: S.C. ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS**

**NAYS: NONE**

**NOT PRESENT: R.F. BAILEY**

## **IT IS ORDERED THAT THIS BOARD BE ADJOURNED**

A motion was made by Mr. Burns and seconded by Ms. Morris to adjourn the meeting.

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J. Lawrence Simpkins, Chairman

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Clerk of the Board



**AGENDA:**      *September 14, 2020 Regular Meeting*

**ITEM #3:**

Approval and signing of September 2020 warrants and appropriations.

**ACTION REQUESTED:**

1. Approval of County warrants
2. Appropriation of FY20 Accrued Revenue for the month of August to the School Division in the amount of \$117,842.56
3. Appropriation of FY21 August revenue to the School Division in the amount of \$384,261.51.

**ATTACHMENTS:**

- County Warrants (Payroll and Accounts Payable)
- FY20 Accrued August Revenue/School Division
- FY21 August Revenue/School Division
- School AP reports for August (Informational Only)

**Part-time Employee Payroll Run**  
**Payroll: Wednesday, September 16, 2020**

<b>County</b>		
	Cavanaugh, Wyatt	\$1,484.00
	Hunter, Greg	\$3,080.00
	Miller, Ed	
	Smith, Nicole	\$1,380.00
<b>Registrar</b>		
	Prom, Patricia	\$1,248.00
	Creech, Kristy	\$192.00
<b>Sheriff's Department</b>		
	Burton, Melvin	\$387.50
	Cox, Robert	\$720.00
	Holt, Cassidy	\$196.00
	Jorgenson, Craig	\$849.75
	Laufer, Sandra	\$1,235.00
	Shackleford, Donald	\$743.75
	Trent, Darryl	\$536.00
	Williams, Zachary	\$34.00
	Wilson, Megan	\$561.00
<b>Overtime/Sheriff's Department</b>		
	Burr, Brian	\$180.00
	Sciscente, Andrew	\$207.90
	Schefflien, Ernie	\$720.00
	Simmons, James	\$180.00
	Wirght, Brian	\$300.00
	Wilson, Mitchell	\$240.00
<b>Rescue Services</b>		
	Barill, Kelly	\$1,619.50
	Beasley, Michael	\$1,680.00
	Boutchyard, Shaun	\$880.00
	Buchanan, Jennifer	\$396.00
	Chenault, Trevor	\$1,498.50
	Chisholm, Steven	\$2,032.00
	Coggsdale, Travis	\$925.00
	Day, Robert	\$676.50
	Floyd, David	\$540.00
	Heller, John	\$610.50
	Hoffmaster, Jacob	\$576.00
	Jewell, James	\$744.00
	Marable, Adam	\$601.25
	Morris, Austin	\$1,728.00
	Shahan, Philip	

**TOTAL**

**\$28,982.15**

## Fulltime Payroll - September 2020

### Board of Supervisors

James Burns	\$416.67
R.F. Bailey	\$416.67
Doris Morris	\$416.67
Lawrence Simpkins	\$416.67
Sherrin Alsop	\$416.67

### County Administrator/County Attorney

Tom Swartzwelder	\$20,471.25
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### Commissioner of the Revenue

Kelly Lumpkin	\$5,366.56
Brenda Robinson	\$3,121.84
Shelby Dufour	\$2,478.01

### Finance

Tina Ammons	\$4,611.78
Fiscal/Purchasing Assistant	Vacant

### Treasurer

Irene Longest	\$5,986.53
Stephanie Sears	\$3,765.68
Cheryl Jessie	\$2,478.01

### Registrar

Diane Klausen	\$4,104.67
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### Clerk of Circuit Court

Vanessa Porter	\$7,369.58
Patricia Reed	\$3,121.84
Hattie Robinson	\$2,478.01

### Commonwealth Attorney

Meredith Adkins	\$10,463.58
Eddy, Rachel	\$3,750.00

### Sheriff

John Charboneau	\$6,173.75
Rob Balderson	\$5,266.08
James Simmons	\$4,298.08
Barry Radden	\$3,224.67
Ernie Schefflien	\$4,022.58
Deputy	Vacant
Brian Russell	\$3,224.67
Mitchell Wilson	\$3,500.00
Brian Burr	\$3,224.67
Michael Andrews	\$3,224.67

Deputy	Vacant
Brian Wright	\$3,224.67
Joshua Shipman	\$3,125.00
Andrew Sciscente	\$2,833.33
Sandra Davis	\$3,437.50
Cathy Brooks	\$3,201.50
Shirley Hill	\$3,201.50
Megan Greenwood	\$2,333.33
Crystal Gibson	\$2,504.58
Shannon Bristow	\$2,333.33
Dispatcher	Vacant
Vickie Draine	\$3,445.42

**Rescue Services**

David Lankford	\$4,440.23
Kevin Mounts	\$4,111.17
Josh Schrum	\$3,150.94
Robert Coggsdale	\$3,937.69
Kevin Harris	\$3,762.25
Phillip Jewell	\$3,342.78
Gary Breen	\$3,150.94
Christopher Bennett	\$3,150.94
Austin Hedrick	\$3,150.94
Ryan Miller	\$3,342.78
Christopher Field	\$3,150.94
Cameron Mitchell	\$3,150.94
Curtis Pate	\$3,652.72
Laura Bachrach	\$3,150.94
Austin Morris	\$3,150.94
Callie Evans	\$3,150.94

**Building Inspections**

Randy Cash	\$4,583.33
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**General Properties/Buildings & Grounds**

Charles Thornton	\$1,982.06
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**Zoning/Community Development**

Donna Sprouse	\$4,505.35
Codes & Compliance Officer	Vacant

**\$213,468.84**



9/08/2020  
AP375  
FUND # - 100 GENERAL FUND

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 000200 LIABILITIES

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
DMV	LIABILITIES DMV Stop Fee Payable	DMV STOP FEES	202018201259	6/30/2020	2,675.00 2,675.00 *
TAXING AUTHORITY	Delinquent Tax/Legal Fees	DELINQUENT TAX COLL. 6726		7/27/2020	501.00
TAXING AUTHORITY	Delinquent Tax/Legal Fees	DELINQUENT TAX COLL. 6768		8/17/2020	150.00 651.00 *
				TOTAL	3,326.00



9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 011010 \*\*\* Board of Supervisors \*\*\*

PAGE 2

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
	*** Board of Supervisors ***				
MUNICIPAL CODE CORP.	Codification	CODE UPDATES	00347074	8/20/2020	1,093.00
RAPPAHANNOCK TIMES	Advertising	PUBLIC HEARINGS	KQC001 7/20	7/31/2020	1,093.00 *
COUNTRY COURIER	Advertising	PUBLIC HEARINGS	14570	8/05/2020	600.00
VIRGINIA MEDIA	Advertising	PUBLIC HEARINGS	023189035000	7/31/2020	280.00
BB & T BANKCARD CORP	Convention & Education	CANCEL HOTEL RESERVA	08/10/2020	8/10/2020	1,222.92
BB & T BANKCARD CORP	Miscellaneous Expense	FLOWERS/HICKMAN	08/10/2020	8/10/2020	2,102.92 *
					193.58-
					193.58-*
					71.24
					71.24 *
				TOTAL	3,073.58

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012100 \*\*\* County Administrator \*\*\*

PAGE 3

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** County Administrator ***				
PORT RICHMOND AUTO PARTS	Automotive/Motor Pool	BATTERY	350100	8/25/2020	113.63
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE SYSTEM	003280 9/20	9/06/2020	113.63 *
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	422182758	8/21/2020	34.54 *
BB & T BANKCARD CORP	Miscellaneous	FINANCE CHARGE	08/10/2020	8/10/2020	304.82 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	115739093001	8/12/2020	5.72
SHRED-IT USA, LLC	Office Supplies	SHREDDING	8180318861	8/22/2020	5.72 *
					45.48
					103.07
					148.55 *
				TOTAL	607.26

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012210 \*\*\* County Attorney \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** County Attorney ***				
LOCAL GOVERNMENT ATTORNEYS	Convention & Education	CONFERENCE REGISTR.	2333	9/01/2020	375.00
					375.00 *
				TOTAL	375.00

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012310 \*\*\* Commissioner of Revenue \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Commissioner of Revenue ***				
RESERVE ACCOUNT	Postal Services	POSTAGE	8/24/2020	8/24/2020	300.00
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE SYSTEM	003280 9/20	9/06/2020	300.00 *
					33.65
					33.65 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	33913636	8/15/2020	120.39
					120.39 *
				TOTAL	454.04

9/08/2020  
 AP375  
 FUND # - 100

FROM DATE- 9/14/2020  
 TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012400 \*\*\* Finance \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	---	-----
	*** Finance ***				
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE SYSTEM	003280 9/20	9/06/2020	29.23
					29.23 *
GOVERNMENT FINANCE	Education & Training	COURSE REGISTRATION	2977052	8/26/2020	160.00
CONTINUING & PROFESSIONAL	Education & Training	FINANCE COURSES	71645	8/27/2020	150.00
					310.00 *
BB & T BANKCARD CORP	Office Supplies	COPY PAPER	08/10/2020	8/10/2020	.00
BB & T BANKCARD CORP	Office Supplies	COPY PAPER	08/10/2020	8/10/2020	33.83
					33.83 *
				TOTAL	373.06

9/08/2020  
 AP375  
 FUND # - 100

FROM DATE- 9/14/2020  
 TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012410 \*\*\* Treasurer \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Treasurer ***				
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE SYSTEM	003280 9/20	9/06/2020	35.43
					35.43 *
LONGEST, IRENE	Mileage - Allowances	MILEAGE	8/24/2020	8/24/2020	149.50
SEARS, STEPHANIE	Mileage - Allowances	MILEAGE	8/31/20	8/31/2020	43.70
					193.20 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	112078701001	8/04/2020	259.38
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	112127208001	8/01/2020	474.52
BARBOUR PRINTING SERVICES	Office Supplies	ENVELOPES	1179-20	8/11/2020	354.50
SHRED-IT USA, LLC	Office Supplies	SHREDDING	8180217422	7/31/2020	150.04
					1,238.44 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	33913636	8/15/2020	120.39
					120.39 *
				TOTAL	1,587.46

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012510 \*\*\* Information Technology \*\*\*

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
COECO FINANCIAL	*** Information Technology *** Office Supplies/Software Upgra	COPIER LEASE	422182758	8/21/2020	222.62 222.62 * 222.62
				TOTAL	222.62

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 013200 \*\*\* Registrar \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Registrar ***					
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE SYSTEM	003280 9/20	9/06/2020	30.09
					30.09 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	112078701001	8/04/2020	30.80
BB & T BANKCARD CORP	Office Supplies	COPY PAPER, FOLDERS	08/10/2020	8/10/2020	42.49
AMAZON CAPITAL SERVICES	Office Supplies	ELECTION SUPPLIES	1C96-M3MF-1YP4	8/05/2020	38.17
AMAZON CAPITAL SERVICES	Office Supplies	ELECTION SUPPLIES	1C96-M3MF-1YP4	8/05/2020	9.06
					120.52 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	33912230	8/15/2020	78.49
RICOH USA, INC.	Copier Lease	COPY OVERAGES	9028475414	6/24/2020	89.49
RICOH USA, INC.	Copier Lease	COPY OVERAGES	9028559670	8/24/2020	12.88
					180.86 *
				TOTAL	331.47



9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021100 \*\*\* Circuit Court \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Circuit Court ***					
NASH, LISA S.	Compensation of Jurors	JURY DUTY	8/11/2020	8/11/2020	30.00
CARTER, MARIA TAYLOR	Compensation of Jurors	JURY DUTY	8/11/2020	8/11/2020	30.00
REDMOND, JAMES EARL	Compensation of Jurors	JURY DUTY	8/11/2020	8/11/2020	30.00
WILLIAMS, KAREN	Compensation of Jurors	JURY DUTY	8/11/2020	8/11/2020	30.00
CRAMER, JR., JAMES R.	Compensation of Jurors	JURY DUTY	8/11/2020	8/11/2020	30.00
HADEN, SUSAN H.	Compensation of Jurors	JURY DUTY	8/11/2020	8/11/2020	30.00
SCOTT, DAVID	Compensation of Jurors	JURY DUTY	8/11/2020	8/11/2020	30.00
AMMONS, JACLYN S.	Compensation of Jurors	JURY DUTY	8/11/2020	8/11/2020	30.00
TOTAL					240.00 *
					240.00

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021200 \*\*\* General District Court \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** General District Court ***				
PITNEY BOWES	Postal Services	POSTAGE METER LEASE	3311729755	8/02/2020	150.00
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE SYSTEM	003280 9/20	9/06/2020	150.00 *
RICOH USA, INC.	Lease/Rent of Equipment	COPIER LEASE	33901095	8/15/2020	32.76 *
ASSOCIATION OF CLERKS OF	Dues & Association Memberships	MEMBER DUES	7/7/2020	7/07/2020	108.58 *
OSBORNE, J. TERRY	Court Appointed Attorney	GC2000192400	8857077	8/07/2020	25.00
VANFOSSEN, AMY	Court Appointed Attorney	GC2000040900	9229250	8/13/2020	25.00 *
				TOTAL	240.00 *
					556.34

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021500 \*\*\* JDR District Court \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
KING WILLIAM COUNTY	*** JDR District Court *** Professional Services	COURT EXPENSES	8/10/2020	8/10/2020	210.00 210.00 *
KING WILLIAM COUNTY	Telecommunications	COURT EXPENSES	8/10/2020	8/10/2020	493.15 493.15 *
KING WILLIAM COUNTY	Lease/Rent of Buildings	COURT EXPENSES	8/10/2020	8/10/2020	55.65 55.65 *
KING WILLIAM COUNTY	Office Supplies	COURT EXPENSES	8/10/2020	8/10/2020	1,439.51 1,439.51 *
				TOTAL	2,198.31

9/08/2020  
 AP375  
 FUND # - 100

FROM DATE- 9/14/2020  
 TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 021600 \*\*\* Clerk of Circuit Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
*** Clerk of Circuit Court ***					
TREASURER OF VIRGINIA	Accounting & Auditing Services	ANNUAL AUDIT	20970	8/05/2020	2,406.76
					2,406.76 *
ELAVON	Telecommunications	CREDIT CARD FEE	K0213101630	7/31/2020	39.10
ELAVON	Telecommunications	CREDIT CARD FEE	K0213101859	7/31/2020	13.91
ELAVON	Telecommunications	CREDIT CARD FEE	K9304101591	10/31/2019	129.57
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE SYSTEM	003280 9/20	9/06/2020	30.09
					212.67 *
RICOH USA, INC.	Lease of Equipment - Copier	COPIER LEASE	33913215	8/15/2020	119.46
					119.46 *
REED, PATRICIA	Mileage	MILEAGE	8/24/2020	8/24/2020	97.75
ROBINSON, HATTIE	Mileage	MILEAGE	8/24/2020	8/24/2020	58.65
					156.40 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	115739093001	8/12/2020	6.58
BB & T BANKCARD CORP	Office Supplies	ENCRYPTED FLASH DRIV	08/10/2020	8/10/2020	67.95
ABC CHECK PRINTING	Office Supplies	CHECKS	25176	8/03/2020	98.14
					172.67 *
				TOTAL	3,067.96

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 022100 \*\*\* Commonwealth Attorney \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Commonwealth Attorney ***				
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE SYSTEM	003280 9/20	9/06/2020	31.87
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	112078701001	8/04/2020	31.87 *
					21.20
					21.20 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	33912363	8/15/2020	87.12
RICOH USA, INC.	Copier Lease	COPY OVERAGES	9028475414	6/24/2020	5.39
RICOH USA, INC.	Copier Lease	COPY OVERAGES	9028559670	8/24/2020	5.86
					98.37 *
				TOTAL	151.44

9/08/2020  
 AP375  
 FUND # - 100

FROM DATE- 9/14/2020  
 TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 031200 \*\*\* Sheriff \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Sheriff ***				
COUNTRY COURIER	Advertising	HELP WANTED AD	14567	8/05/2020	140.00
					140.00 *
ELAN CORPORATE PAYMENT SYS	Postal Services	POSTAGE	08/14/2020	8/14/2020	220.00
					220.00 *
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9861093829	8/19/2020	919.82
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9890083369	8/04/2020	27.25
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE SYSTEM	003280 9/20	9/06/2020	37.21
					984.28 *
COECO FINANCIAL	Copier Lease	COPIER LEASE	422182758	8/21/2020	331.08
					331.08 *
ELAN CORPORATE PAYMENT SYS	Convention & Education	REFUND CONF. REGISTR	08/14/2020	8/14/2020	.00
ELAN CORPORATE PAYMENT SYS	Convention & Education	REFUND CONF. REGISTR	08/14/2020	8/14/2020	250.00-
					250.00-*
TAPPAHANNOCK CHEVROLET	Vehicle Maintenance & Repair	INSPECTION	12453	8/18/2020	20.00
WEST POINT FORD	Vehicle Maintenance & Repair	CUT & PROGRAM KEYS	27220	8/12/2020	138.15
WHITMORE CHEVROLET	Vehicle Maintenance & Repair	SERVICE A/C & ABS	CVCS85772	7/28/2020	530.69
IMAGES IN ART SIGNS	Vehicle Maintenance & Repair	RESTRIPE VEHICLE	6736	8/03/2020	490.00
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OFL/TIRES/TPMS	12928	7/28/2020	50.00
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OIL CHANGE	12939	7/31/2020	15.00
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	INSPECTION	5327	7/31/2020	20.00
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	INSPECTION	5363	8/12/2020	20.00
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	INSPECTION	5364	8/12/2020	20.00
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	INSPECTION	5378	8/14/2020	20.00
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	SERVICE CHARGER	5388	8/19/2020	497.97
					1,821.81 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	617584	8/04/2020	1,815.13
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	621632	8/21/2020	1,741.82
					3,556.95 *
TAPPAHANNOCK CHEVROLET	Vehicle & Equipment Supplies	WHEEL COVER	156549	7/30/2020	45.06
TAPPAHANNOCK CHEVROLET	Vehicle & Equipment Supplies	WHEEL COVER	156550	7/30/2020	45.06
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	WASHER FLUID	330627	2/12/2020	13.20
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	BRAKES AND ROTORS	331883	2/27/2020	420.36
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	BRAKES AND ROTORS	332563	3/05/2020	266.42
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	BATTERY CHARGER	339464	5/15/2020	39.99
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	WIPER BLADES	348779	8/12/2020	28.94
					859.03 *
SIRCHIE FINGER PRINT	Police Supplies	MASKS AND GLOVES	0453247-IN	7/24/2020	399.90
SIRCHIE FINGER PRINT	Police Supplies	GLOVES	0453857-IN	7/29/2020	76.00
TOWN POLICE SUPPLY	Police Supplies	AMMUNITION	R83221	7/23/2020	953.44
TOWN POLICE SUPPLY	Police Supplies	AMMUNITION	R83250	8/14/2020	1,237.60
AMAZON CAPITAL SERVICES	Police Supplies	BATTERY STICKS	1MCN-PYRV-TT17	8/02/2020	37.78
					2,704.72 *
GALL'S LLC	Uniforms & Wearing Apparel	BODYSHIELD SHIRT	016093373	7/20/2020	90.43
GALL'S LLC	Uniforms & Wearing Apparel	BELT/CUFF CASE/POUCH	016120377	7/23/2020	357.07
GALL'S LLC	Uniforms & Wearing Apparel	UNIFORM HAT	016139694	7/27/2020	122.55
GALL'S LLC	Uniforms & Wearing Apparel	UNIFORM SHOES	016224680	8/07/2020	68.41

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 031200 \*\*\* Sheriff \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
GALL'S LLC	Uniforms & Wearing Apparel	SHOES AND PANTS	016251550	8/12/2020	148.38
DEPT OF MOTOR VEHICLES	Uniforms & Wearing Apparel	DEPUTY SPECIAL ID	202021300587	7/31/2020	10.00
					796.84 *
ELAN CORPORATE PAYMENT SYS	Furniture & Fixtures	GUN SAFE	08/14/2020	8/14/2020	859.98
					859.98 *
LABORATORY CORPORATION	Payment for Medical Expenses	DRUG TESTING	66516075	6/27/2020	37.00
					37.00 *
PROJECT LIFESAVER, INC.	TRIAD Program	TRANSMITTERS	Q200003899	8/04/2020	905.14
					905.14 *
				TOTAL	12,966.83

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 031400 \*\*\* E911 \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	---	-----
	*** E911 ***				
ELAN CORPORATE PAYMENT SYS	911 ROAD SIGNS	911 ROAD SIGNS	08/14/2020	8/14/2020	88.11
ELAN CORPORATE PAYMENT SYS	911 ROAD SIGNS	911 ROAD SIGNS	08/14/2020	8/14/2020	78.70
					166.81 *
OFFICE DEPOT	OFFICE SUPPLIES	OFFICE SUPPLIES	112078701001	8/04/2020	157.53
					157.53 *
				TOTAL	324.34



9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 032200 \*\*\* Volunteer Fire Departments \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
LOWER K & Q FIRE DEPT	Lower King & Queen Fire/Gressi	FY21 CONTRIBUTION	8/21/2020	8/21/2020	22,000.00
				TOTAL	22,000.00 *
					22,000.00

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 032300 \*\*\* Ambulance & Rescue Services \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	-----	-----
VERIZON WIRELESS	Four For Life Funds	BLUETOOTH/MONITORS	9861388994	8/23/2020	56.16 56.16 *
CHESTERFIELD COUNTY	Chesterfield Med Flight	FY21 MED FLIGHT	8/10/2020	8/10/2020	200.00 200.00 *
				TOTAL	256.16

9/08/2020  
 AP375  
 FUND # - 100

FROM DATE- 9/14/2020  
 TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 032302 \*\*\* Rescue Services \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Rescue Services ***				
AMAZON CAPITAL SERVICES	Training	HEMOSTATIC GAUZE	1PFJ-Q9FX-YLMC	7/23/2020	389.90
					389.90 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	112078701001	8/04/2020	13.87
AMAZON CAPITAL SERVICES	Office Supplies	KITCHEN WARES	1NKX-N6C1-FKGM	7/31/2020	40.99
ELAN CORPORATE PAYMENT SYS	Office Supplies	BATTERIES	08/14/2020	8/14/2020	3.14
					58.00 *
BOUND TREE MEDICAL, LLC	Medical Supplies	MEDICAL SUPPLIES	83707308	7/22/2020	2,367.62
BOUND TREE MEDICAL, LLC	Medical Supplies	MEDICAL SUPPLIES	83708780	7/23/2020	192.87
TELEFLEX MEDICAL	Medical Supplies	EZ-IO NEEDLES	9502850635	7/24/2020	673.62
TELEFLEX MEDICAL	Medical Supplies	EZ-IO NEEDLES	9502850637	7/24/2020	302.88
ARC3 GASES	Medical Supplies	MEDICAL OXYGEN	07323960	8/07/2020	140.90
CODE BLUE RESOURCES	Medical Supplies	HEART START PADS	1172	7/23/2020	628.00
					4,305.89 *
WEST POINT FORD	Vehicle Maintenance	OFL/ROTATE TIRES	27071	8/06/2020	60.18
HORNS MIDDLESEX ACE HARDWA	Vehicle Maintenance	THREAD SEAL TAPE	28862/2	8/11/2020	3.58
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	DEF FOR AMBULANCES	08/14/2020	8/14/2020	68.45
					132.21 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	617311	8/04/2020	689.83
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	621350	8/21/2020	990.02
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	625071	9/04/2020	843.51
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	08/14/2020	8/14/2020	34.95
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	08/14/2020	8/14/2020	32.01
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	08/14/2020	8/14/2020	34.40
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	08/14/2020	8/14/2020	31.04
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	08/14/2020	8/14/2020	34.65
					2,690.41 *
AIR-CARE, INC.	Uniforms	MASK FIT TESTING	14682	8/03/2020	2,072.00
WITMER PUBLIC SAFETY	Uniforms	UNIFORMS	2034525	7/23/2020	1,817.36
CABIN CREATIONS	Uniforms	UNIFORM LOGOS	//0847	8/11/2020	80.00
ELAN CORPORATE PAYMENT SYS	Uniforms	UNIFORMS	08/14/2020	8/14/2020	163.20
VA SHOE CLINIC	Uniforms	COMPOSITE TOE BOOTS	22	8/12/2020	144.00
					4,276.56 *
ELAN CORPORATE PAYMENT SYS	Equipment	JOB BOX	08/14/2020	8/14/2020	346.44
					346.44 *
				TOTAL	12,199.41

9/08/2020  
 AP375  
 FUND # - 100

FROM DATE- 9/14/2020  
 TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 032400 \*\*\* Radio Communications \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
*** Radio Communications ***					
CARTER MACHINERY CO, INC	Repair & Maint Generators	REPAIR GENERATOR	0758564	8/11/2020	1,365.60
CARTER MACHINERY CO, INC	Repair & Maint Generators	ASSESS GENERATOR	0762939	8/21/2020	846.76
JAMES RIVER AIR	Repair & Maint Generators	RPR HVAC/TOWER	S178481	8/25/2020	1,327.97
					3,540.33 *
DOMINION ENERGY VIRGINIA	Electrical Services	COURTHOUSE TOWER	7646266440 8/20	8/06/2020	401.46
RAPPAHANNOCK ELECTRIC	Electrical Services	244 LAKE POND ROAD	114292001 8/20	8/13/2020	479.63
RAPPAHANNOCK ELECTRIC	Electrical Services	490 CANTERBURY ROAD	114292002 8/20	8/18/2020	350.12
RAPPAHANNOCK ELECTRIC	Electrical Services	8786 NEWTOWN ROAD	114292003 8/20	8/14/2020	403.30
					1,634.51 *
JAMES RIVER AIR	Maint Contract - Shelter HVAC	SERVICE MAINTENANCE	C225268	9/01/2020	546.00
					546.00 *
SBA TOWERS, INC.	Tower Rent - Canterbury Site	TOWER RENT	IN30516718	9/01/2020	5,478.81
					5,478.81 *
				TOTAL	11,199.65

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 034500 \*\*\* Building Inspections \*\*\*

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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
	*** Building Inspections ***				
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	422182758	8/21/2020	152.41
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	112078701001	8/04/2020	152.41 *
					26.36
					26.36 *
				TOTAL	178.77

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 035100 \*\*\* Animal Control \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Animal Control ***				
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9861093829	8/19/2020	50.08
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE SYSTEM	003280 9/20	9/06/2020	29.20
					79.28 *
IMAGES IN ART SIGNS	Vehicle Supplies	MARK ACO VEHICLE	6735	8/03/2020	375.00
					375.00 *
				TOTAL	454.28

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 035300 \*\*\* Medical Examiner \*\*\*

PAGE 24

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
TREASURER OF VIRGINIA	Medical Examiner Fee	MEDICAL EXAMINER FEE 8/11/2020		8/11/2020	20.00
				TOTAL	20.00 *
					20.00

9/08/2020  
 AP375  
 FUND # - 100

FROM DATE- 9/14/2020  
 TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 035500 \*\*\* Emergency Services \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Emergency Services ***				
ESI HOSTED SERVICES, LLC	Communication Equipment	VOIP PHONE SYSTEM	003280 9/20	9/06/2020	30.09
					30.09 *
MSC INDUSTRIAL SUPPLY CO.	Equipment Grants	N95 MASK FITLERS	79271842	8/18/2020	385.06
MSC INDUSTRIAL SUPPLY CO.	Equipment Grants	N95 MASK CARTRIDGES	80384352	8/20/2020	799.74
					1,184.80 *
NI GOVERNMENT SERVICES	Grant - Satellite Phones	SATELITE PHONE	20073053451	8/01/2020	73.73
					73.73 *
JAMES RIVER EQUIPMENT -	Emergency Event - General Supp	CHAIN SAW CHAINS	060542	8/03/2020	171.74
HORNS MIDDLESEX ACE HARDWA	Emergency Event - General Supp	SERVICE CHAIN SAWS	28659/2	8/03/2020	347.86
					519.60 *
				TOTAL	1,808.22



9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 042600 \*\*\* Refuse Control/VPPSA \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Refuse Control/VPPSA ***				
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance Facility	MAINTENANCE FACILITY	27542	8/26/2020	12,099.00 12,099.00 *
DEPT OF ENVIRONMENTAL	DEQ Permits - Closed Landfills	PERMIT/MASCOT	905579	9/01/2020	1,172.00
DEPT OF ENVIRONMENTAL	DEQ Permits - Closed Landfills	PERMIT/DAHLGREN	905590	9/01/2020	1,172.00 2,344.00 *
				TOTAL	14,443.00

9/08/2020  
 AP375  
 FUND # - 100

FROM DATE- 9/14/2020  
 TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 043200 \*\*\* General Properties \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** General Properties ***					
SOUTHERN ELEVATOR	Repairs & Maintenance	REPAIR ELEVATOR	482270	7/24/2020	7,638.85 7,638.85 *
DOMINION ENERGY VIRGINIA	Electrical Services	CIRCUIT COURT	1803982501 8/20	8/06/2020	259.99
DOMINION ENERGY VIRGINIA	Electrical Services	LIGHTING ACCOUNT	2539892311 8/20	8/26/2020	115.96
DOMINION ENERGY VIRGINIA	Electrical Services	LIGHTING ACCOUNT	6106939421 8/20	8/26/2020	46.51
DOMINION ENERGY VIRGINIA	Electrical Services	5-B	8305983002 8/20	8/21/2020	95.63
PAPCO/MASSEY OIL CO.	Heating Services	HEAT OIL/ADMIN BLDG	1231956855	8/25/2020	518.09 * 166.57
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE SYSTEM	003280 9/20	9/06/2020	166.57 * 35.43
OFFICE DEPOT	Janitorial Supplies	HAND TOWELS	114166668001	8/07/2020	35.43 * 200.76
RUTHERFORD SUPPLY	Janitorial Supplies	DISINFECTANT	1169301	8/10/2020	34.36 235.12 *
BFPE INTERNATIONAL	Building Supplies	NEW EXTINGUISHERS	2514919	8/21/2020	57.00
HORNS MIDDLESEX ACE HARDWA	Building Supplies	PADLOCK/MARKET	29279/2	9/01/2020	23.99 80.99 *
JAMES RIVER AIR	HVAC System - Admin Building	SERVICE MAINTENANCE	C225268	9/01/2020	2,766.00 2,766.00 *
LAMB EXTERMINATING	Pest Control	PEST CONTROL	44976	7/31/2020	315.00 315.00 *
TOTAL					11,756.05

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 043300 \*\*\* Marriott School Facility \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Marriott School Facility ***				
LAMB EXTERMINATING	Repairs & Maintenance	PEST CONTROL	44976	7/31/2020	65.00
					65.00 *
DOMINION ENERGY VIRGINIA	Electrical Service	MARRIOTT	4314102924 8/20	8/21/2020	54.51
DOMINION ENERGY VIRGINIA	Electrical Service	MARRIOTT	7823700310 8/20	8/21/2020	234.21
					288.72 *
JAMES RIVER AIR	Maint. Contract - HVAC	SERVICE MAINTENANCE	C225268	9/01/2020	455.00
					455.00 *
				TOTAL	808.72

9/08/2020  
 AP375  
 FUND # - 100

FROM DATE- 9/14/2020  
 TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 043400 \*\*\* Shacklefords EMS Station \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Shacklefords EMS Station ***					
PAISLEY KERR, LLC	Maintenance	ROOF LEAK/STATION 8	200819E	8/19/2020	3,852.00
					3,852.00 *
OFFICE DEPOT	Janitorial Supplies	DISINFECTANT	114167054001	8/07/2020	61.98
RUTHERFORD SUPPLY	Janitorial Supplies	CLEANING SUPPLIES	1166047	7/20/2020	38.16
HORNS MIDDLESEX ACE HARDWA	Janitorial Supplies	CLEANING SUPPLIES	28727/2	8/05/2020	9.98
ELAN CORPORATE PAYMENT SYS	Janitorial Supplies	CLEANING SUPPLIES	08/14/2020	8/14/2020	12.64
					122.76 *
AMAZON CAPITAL SERVICES	Facility Supplies	KITCHEN WARES	1NKX-N6C1-FKGM	7/31/2020	67.48
HORNS MIDDLESEX ACE HARDWA	Facility Supplies	MULTIMETER	28896/2	8/13/2020	18.99
ELAN CORPORATE PAYMENT SYS	Facility Supplies	WATER COUPLING	08/14/2020	8/14/2020	33.97
ELAN CORPORATE PAYMENT SYS	Facility Supplies	CURTAINS, CHAIR CUSHI	08/14/2020	8/14/2020	15.80
ELAN CORPORATE PAYMENT SYS	Facility Supplies	CURTAINS	08/14/2020	8/14/2020	14.74
ELAN CORPORATE PAYMENT SYS	Facility Supplies	RETURN CURTAIN	08/14/2020	8/14/2020	2.11-
ELAN CORPORATE PAYMENT SYS	Facility Supplies	RETURN CURTAINS	08/14/2020	8/14/2020	24.19-
ELAN CORPORATE PAYMENT SYS	Facility Supplies	RETURN CURTAINS	08/14/2020	8/14/2020	18.99-
ELAN CORPORATE PAYMENT SYS	Facility Supplies	TOWELS	08/14/2020	8/14/2020	17.89
					123.58 *
LAMB EXTERMINATING	Pest Control	PEST CONTROL	44976	7/31/2020	55.00
					55.00 *
				TOTAL	4,153.34

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 051200 \*\*\* Local Health Department \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	-----	-----
VIRGINIA STATE	*** Local Health Department *** Payment to State Health Depart	FY21 FIRST QUARTER	8/24/2020	8/24/2020	15,401.25 15,401.25 * TOTAL 15,401.25

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 053600 \*\*\* Contributions \*\*\*

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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
FEED MORE, INC.	Feed More, Inc.	FY21 CONTRIBUTION	08/25/2020	8/25/2020	2,000.00 2,000.00 *
				TOTAL	2,000.00

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 071500 \*\*\* Mattaponi Pier \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
DOMINION ENERGY VIRGINIA	*** Mattaponi Pier *** Electrical Service	PIER	3013039916 8/20	8/06/2020	113.68 113.68 * 113.68
				TOTAL	113.68

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 073200 \*\*\* Public Library \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Public Library ***				
JAMES RIVER AIR	Repairs & Maintenance	SERVICE MAINTENANCE	C225268	9/01/2020	364.00
ELAN CORPORATE PAYMENT SYS	Repairs & Maintenance	HANDICAP PARKING SIG	08/14/2020	8/14/2020	34.77
					398.77 *
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2571861216 8/20	8/21/2020	202.36
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2967503158 8/20	8/21/2020	311.38
					513.74 *
				TOTAL	912.51



9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 081402 \*\*\* Zoning Administrator \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Zoning Administrator ***				
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE SYSTEM	003280 9/20	9/06/2020	30.98 30.98 *
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	422182758	8/21/2020	152.41 152.41 *
				TOTAL	183.39

9/08/2020  
AP375  
FUND # - 100

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 083000 \*\*\* Cooperative Extension Prog. \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
ESI HOSTED SERVICES, LLC	*** Cooperative Extension Prog. *** Telecommunications	VOIP PHONE SYSTEM	003280 9/20	9/06/2020	32.76 32.76 * 32.76
				TOTAL	

9/08/2020  
 AP375  
 FUND # - 100

FROM DATE- 9/14/2020  
 TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 091400 \*\*\* Contingency Fund \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Contingency Fund ***					
BEN. FRANKLIN PRINTING CO	Miscellaneous Contingencies	ENVELOPES	42519	8/21/2020	807.35
BAY AGING	Miscellaneous Contingencies	SENIOR MEALS	08/31/2020	8/31/2020	9,648.00
BAY AGING	Miscellaneous Contingencies	SENIOR MEALS PROGRAM	1	7/31/2020	8,100.00
THE HOME DEPOT PRO	Miscellaneous Contingencies	BACKPACK SANTIZERS	564078681	7/29/2020	5,399.97
AMAZON CAPITAL SERVICES	Miscellaneous Contingencies	ELECTION SUPPLIES	1C96-M3MF-1YP4	8/05/2020	11.20
AMAZON CAPITAL SERVICES	Miscellaneous Contingencies	FACE MASKS	1PK3-1GFL-QCLV	8/11/2020	199.90
AMAZON CAPITAL SERVICES	Miscellaneous Contingencies	NO TOUCH DOOR ACCESS	1PYR-MVFQ-FKNR	6/29/2020	250.50
AMAZON CAPITAL SERVICES	Miscellaneous Contingencies	DROP BOX	16C3-49LT-RL6Q	8/12/2020	259.99
AMAZON CAPITAL SERVICES	Miscellaneous Contingencies	HDMI CABLES	16GT-HQMF-VLW9	7/28/2020	67.04
MOBILE MINI, INC.	Miscellaneous Contingencies	STORAGE CONTAINER	9008971301	8/21/2020	137.15
SERVICEMASTER OF THE	Miscellaneous Contingencies	SANITIZING BUILDINGS	3941	8/01/2020	4,400.00
SERVICEMASTER OF THE	Miscellaneous Contingencies	SANITIZING BUILDINGS	3950	8/15/2020	4,400.00
RUTHERFORD SUPPLY	Miscellaneous Contingencies	CLEANING SUPPLIES	1166047	7/20/2020	128.72
CDI COMPUTER DEALERS	Miscellaneous Contingencies	FLASH DRIVES	833870	7/27/2020	4,800.00
				TOTAL	38,609.82 *
				FUND TOTAL	166,386.72

9/08/2020  
AP375  
FUND # - 105

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 053100 Welfare Administration

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
ESI HOSTED SERVICES, LLC	Welfare Administration Telephone	VOIP PHONE SYSTEM	003280 9/20	9/06/2020	38.99
				TOTAL	38.99 *
			FUND TOTAL		38.99

9/08/2020  
AP375  
FUND # - 221 Expenditures

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 031800

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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
DANA SAFETY SUPPLY, INC.	E-Summons Software	PRINTER MOUNTS	655665	7/23/2020	239.39
				TOTAL	239.39 *
				FUND TOTAL	239.39

9/08/2020  
AP375  
FUND # - 231

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 064200

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
ESI HOSTED SERVICES, LLC	*** Building Services ** Communications	VOIP PHONE SYSTEM	003280 9/20	9/06/2020	46.11
				TOTAL	46.11 *
				FUND TOTAL	46.11

9/08/2020  
AP375  
FUND # - 301

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 094100

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
KUSTOM SIGNALS, INC.	Sheriff's Dept. Vehicles	3 NEW RADAR UNITS	576536	8/06/2020	8,076.00
CDW-GOVERNMENT, INC	Sheriff's Dept. Vehicles	WIRELESS ROUTERS	ZSR4626	8/14/2020	2,696.73
AMAZON CAPITAL SERVICES	Sheriff's Dept. Vehicles	WIRELESS ANTENNAS	1CWC-HX37-37DW	8/10/2020	448.96
				TOTAL	11,221.69 *
				FUND TOTAL	11,221.69

9/08/2020  
AP375  
FUND # - 513

FROM DATE- 9/14/2020  
TO DATE- 9/14/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 043400

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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
J & D CARLTON FARMS	Lease/Rent of Property	ANNUAL RENT	9/7/2020	9/07/2020	300.00 300.00 *
				TOTAL	300.00
				FUND TOTAL	300.00
				TOTAL DUE	178,232.90

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_  
Title \_\_\_\_\_ Date \_\_\_\_\_





**FY2020 August 2020 Accrued School Fund Revenue**

**REVENUE DETAIL:**

<b>School Operating (Fund 231)</b>	<b>8/15/2020</b>	<b>8/31/2020</b>	<b>Total</b>
<b>Miscellaneous/Local:</b>			
Refunds			\$0.00
Erate			\$0.00
Insurance Adjustments			\$0.00 3-231-18990-0010
Sale of Buses			\$0.00
Sale of Equipment			\$0.00
Tuition - Day School			\$0.00 3-231-16120-0001
Donations			\$0.00
Other Funds			\$0.00 3-231-18990-0012
Student Fees			\$0.00 3-231-18990-0014
<b>Local/Miscellaneous</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**State**

<b>Grants:</b>			
Homebound/Special Education			\$0.00 3-231-24020-0046
At-Risk 4-Year Olds (Pre-School Initiative)			\$0.00 3-231-24020-0081
<b>Subtotal - State Grants</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>Non-Grants:</b>			
At-Risk			\$0.00 3-231-24020-0065
Basic State Aid			\$0.00 3-231-24020-0002
ISAEF			\$0.00 3-231-24020-0003
Compensation Supplements			\$0.00 3-231-24020-0011
Early Reading Intervention			\$0.00 3-231-24020-0028
English as a Second Language-SOQ			\$0.00 3-231-24030-0009
Foster Care			\$0.00 3-231-24020-0059
Gifted Education			\$0.00 3-231-24020-0007
Group Life			\$0.00 3-231-24020-0041
Instructional Retirement			\$0.00 3-231-24020-0023
Instructional Social Security			\$0.00 3-231-24020-0021
K-3 Class-Size Reduction			\$0.00 3-231-24020-0075
Lottery Per Pupil			\$0.00 3-231-24020-0033
Mentor Teachers			\$0.00 3-231-24020-0091
Industry Certification			\$0.00 3-231-24030-0049
Remediation, Prevention, Intervention			\$0.00 3-231-24020-0008
Project Graduation			\$0.00 3-231-24040-0045
Remedial Summer School			\$0.00 3-231-24020-0004
SOL Algebra			\$0.00 3-231-24040-0005
Special Education			\$0.00 3-231-24020-0012
State Sales Tax	\$26,672.36	\$26,672.36	\$53,344.72 3-231-24030-0008
Technology			\$0.00 3-231-24020-0088
Textbook-funded by Lottery/SOQ			\$0.00 3-231-24020-0014
CTE Certification funds			\$0.00
Vocational Education			\$0.00 3-231-24020-0017
Vocational Education (CAT)			\$0.00 3-231-24020-0052

Enrollment Loss			\$0.00 3-231-24020-0010
Medicaid	\$1,677.25		\$1,677.25 3-231-33099-0005
Regional Special Education			\$0.00 3-231-24020-0038
School Security Grant			
	<b>\$28,349.61</b>	<b>\$26,672.36</b>	<b>\$55,021.97</b>

## Federal

### Grants:

21st Century			\$0.00 3-231-33084-0395
Gear Up			\$0.00 3-231-33084-0334
Miscellaneous			\$0.00
Perkins III	\$4,621.17	\$2,587.06	\$7,208.23 3-231-33084-0048
Title I, Part A	\$13,593.22	\$12,138.22	\$25,731.44 3-231-33084-0010
Title II - A			\$0.00 3-231-33084-0067
Title III			\$0.00
Title IV			\$0.00 3-231-33084-0086
Title VI,Part B:Six-B Flow Special Ed	\$15,141.74	\$14,739.18	\$29,880.92 3-231-33084-0027
Title VI,Part B:Six-B Flow Special Ed PreSchool			\$0.00 3-231-33084-0173
			\$0.00
<b>Subtotal - Federal Grants</b>	<b>\$33,356.13</b>	<b>\$29,464.46</b>	<b>\$62,820.59</b>

### Federal Non-Grants:

ROTC			\$0.00 3-231-33099-0001
<b>Subtotal - Federal Non Grants</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>Total School Operating</b>	<b>\$61,705.74</b>	<b>\$56,136.82</b>	<b>\$117,842.56</b>
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**FY2021 August 2020 School Fund Revenue**

**REVENUE DETAIL:**

School Operating (Fund 231)	8/15/2020	8/31/2020	Total
<b>Miscellaneous/Local:</b>			
Refunds			\$0.00
Erate			\$0.00
Insurance Adjustments			\$0.00 3-231-18990-0010
Sale of Buses			\$0.00
Sale of Equipment			\$0.00
Tuition - Day School			\$0.00 3-231-16120-0001
Donations			\$0.00
Other Funds			\$0.00 3-231-18990-0012
Student Fees			\$0.00 3-231-18990-0014
<b>Local/Miscellaneous</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**State**

**Grants:**

Homebound/Special Education			\$0.00 3-231-24020-0046
At-Risk 4-Year Olds (Pre-School Initiative)			\$0.00 3-231-24020-0081
<b>Subtotal - State Grants</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Non-Grants:**

At-Risk	\$12,615.13	\$12,615.13	\$25,230.26 3-231-24020-0065
Basic State Aid	\$119,028.25	\$119,028.25	\$238,056.50 3-231-24020-0002
ISAEP			\$0.00 3-231-24020-0003
Compensation Supplements			\$0.00 3-231-24020-0011
Early Reading Intervention			\$0.00 3-231-24020-0028
English as a Second Language-SOQ	\$332.96	\$332.96	\$665.92 3-231-24030-0009
Foster Care			\$0.00 3-231-24020-0059
Gifted Education	\$976.50	\$976.50	\$1,953.00 3-231-24020-0007
Group Life			\$0.00 3-231-24020-0041
Instructional Retirement	\$16,370.83	\$16,370.83	\$32,741.66 3-231-24020-0023
Instructional Social Security	\$7,027.00	\$7,027.00	\$14,054.00 3-231-24020-0021
K-3 Class-Size Reduction			\$0.00 3-231-24020-0075
Lottery Per Pupil			\$0.00 3-231-24020-0033
Mentor Teachers			\$0.00 3-231-24020-0091
Industry Certification			\$0.00 3-231-24030-0049
Remediation, Prevention, Intervention	\$4,212.38	\$4,212.37	\$8,424.75 3-231-24020-0008
Project Graduation			\$0.00 3-231-24040-0045
Remedial Summer School			\$0.00 3-231-24020-0004
SOL Algebra			\$0.00 3-231-24040-0005
Special Education	\$19,798.17	\$19,798.17	\$39,596.34 3-231-24020-0012
State Sales Tax			\$0.00 3-231-24030-0008
Technology			\$0.00 3-231-24020-0088
Textbook-funded by Lottery/SOQ	\$2,057.75	\$2,057.75	\$4,115.50 3-231-24020-0014
CTE Certification funds			\$0.00
Vocational Education	\$5,686.71	\$5,686.71	\$11,373.42 3-231-24020-0017
Vocational Education (CAT)	\$497.83	\$497.83	\$995.66 3-231-24020-0052

Enrollment Loss			\$0.00 3-231-24020-0010
Medicaid		\$179.85	\$179.85 3-231-33099-0005
Regional Special Education			\$0.00 3-231-24020-0038
School Security Grant			
	<b>\$188,603.51</b>	<b>\$188,783.35</b>	<b>\$377,386.86</b>

## Federal

### Grants:

21st Century			\$0.00 3-231-33084-0395
Gear Up			\$0.00 3-231-33084-0334
Miscellaneous			\$0.00
Perkins III			\$0.00 3-231-33084-0048
Title I, Part A	\$3,773.66		\$3,773.66 3-231-33084-0010
Title II - A	\$3,100.99		\$3,100.99 3-231-33084-0067
Title III			\$0.00
Title IV			\$0.00 3-231-33084-0086
Title VI,Part B:Six-B Flow Special Ed			\$0.00 3-231-33084-0027
Title VI,Part B:Six-B Flow Special Ed PreSchool			\$0.00 3-231-33084-0173
			\$0.00
<b>Subtotal - Federal Grants</b>	<b>\$6,874.65</b>	<b>\$0.00</b>	<b>\$6,874.65</b>

### Federal Non-Grants:

ROTC			\$0.00 3-231-33099-0001
<b>Subtotal - Federal Non Grants</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>Total School Operating</b>	<b>\$195,478.16</b>	<b>\$188,783.35</b>	<b>\$384,261.51</b>
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# August 2020, AP Batch 1

8/13/2020  
AP375  
FUND # - 231

FROM DATE- 8/13/2020  
TO DATE- 8/13/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 061100 \*\* Classroom Instruction \*\*

PAGE 1

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
** Elementary KOES **					
PIERCE GROUP BENEFITS	Purchased Services		2K&Q	7/01/2020	2,500.00
HEATHER WALSH		PRAXIS	HWALSH-AUG20	8/10/2020	2,500.00 *
HEATHER WALSH			HWALSH-AUG20-2	8/10/2020	300.00
JOHN HENRY PRINTING, INC.	Printing Services		20-3772	8/10/2020	29.95
CHOICE PRINTING SERVICES,	Printing Services		9098	8/06/2020	329.95 *
COMDATA	Travel - Title I	VSRA	116159AS	7/27/2020	700.00
RIVAH BOUNCE LLC	Materials and Supplies	BOUNCE HOUSE	148	8/11/2020	87.34 *
AMAZON CAPITAL SERVICES	Materials and Supplies		1VHY-HVL4-V3T6	8/04/2020	75.00
GALLOPADE INTERNATIONAL	Instructional Materials	CUST ID 10709	191416	7/23/2020	75.00 *
GALLOPADE INTERNATIONAL	Instructional Materials	CUST ID 10709	191416	7/23/2020	500.00
AMAZON CAPITAL SERVICES	Instructional Materials		1RHC-GN9D-LTRN	7/31/2020	299.90
SCHOLASTIC, INC.	Instructional Materials		M6898283	7/21/2020	799.90 *
CENTRAL VIRGINIA	Therapy Services	INTERPRETER SERVICES	41276	6/18/2020	2,910.00
CENTRAL VIRGINIA	Therapy Services	INTERPRETER SERVICES	41277	7/17/2020	174.60
** Elementary LMES **					169.99
PIERCE GROUP BENEFITS	Purchased Services		2K&Q	7/01/2020	1,543.54
JOHN HENRY PRINTING, INC.	Printing Services		20-3772	8/10/2020	4,798.13 *
CHOICE PRINTING SERVICES,	Printing Services		9098	8/06/2020	266.66
COMDATA	Travel - Title I	VSRA	452169AS	7/30/2020	166.66
COMDATA	Travel	VSRA	452169AS	7/30/2020	433.32 *
COMDATA	Travel	VSRA	452169AS	7/30/2020	75.00
RIVAH BOUNCE LLC	Materials and Supplies	BOUNCE HOUSE	148	8/11/2020	75.00 *
AMAZON CAPITAL SERVICES	Materials and Supplies		1C9H-KXQC-9LWK	8/04/2020	150.00 *
SCHOOL SPECIALTY, INC.	Instructional Materials	CUST NO 446531	308103560459	7/28/2020	500.00
SCHOOL DATEBOOKS, INC.	Instructional Materials		S20-183670	8/01/2020	299.90
CENTRAL VIRGINIA	Therapy Services	INTERPRETER SERVICES	41276	6/18/2020	799.90 *
CENTRAL VIRGINIA	Therapy Services	INTERPRETER SERVICES	41277	7/17/2020	76.30
SCHOOL SPECIALTY, INC.	Instructional Materials	CUST NO 446531	208125557634	7/23/2020	192.01
SCHOOL SPECIALTY, INC.	Instructional Materials	CUST NO 446531	308103558872	7/27/2020	268.31 *
** Secondary CHS **					166.66
PIERCE GROUP BENEFITS	Purchased Services		2K&Q	7/01/2020	433.32 *
					84.84
					118.30
					203.14 *
					2,500.00
					2,500.00 *



8/13/2020  
 AP375  
 FUND # - 231

FROM DATE- 8/13/2020  
 TO DATE- 8/13/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 061100 \*\* Classroom Instruction \*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
JOHN HENRY PRINTING, INC.	Printing Services		20-3772	8/10/2020	700.00
CHOICE PRINTING SERVICES,	Printing Services		9098	8/06/2020	87.33
					787.33 *
COMDATA	Materials and Supplies	HOBBY LOBBY	203210DC	7/18/2020	41.43
COMDATA	Materials and Supplies	HOBBY LOBBY	289712DC	7/18/2020	17.05
COMDATA	Materials and Supplies	HOBBY LOBBY	298709DC	7/18/2020	15.78
COMDATA	Materials and Supplies	HOBBY LOBBY	298715DC	7/18/2020	240.98
					315.24 *
CENTRAL VIRGINIA	Therapy Services	INTERPRETER SERVICES	41276	6/18/2020	266.68
CENTRAL VIRGINIA	Therapy Services	INTERPRETER SERVICES	41277	7/17/2020	166.68
					433.36 *
HAIR FASHIONS SALON AND	Purchased Services - ISAEF	COSMETOLOGY CLASS	036	7/29/2020	2,512.50
					2,512.50 *
ED CLUB INC	Instructional Materials	TYPING CLUB	168901	7/27/2020	369.24
					369.24 *
				TOTAL	21,858.31

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 AP375  
 FUND # - 231

FROM DATE- 8/13/2020  
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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 061210

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
NATIONAL CENTER FOR YOUTH	Travel		VSCA-P. HOLMES	7/23/2020	200.00 200.00 *
COMDATA	Materials and Supplies	AMAZON	Z0190219SBO	7/08/2020	129.80-
COMDATA	Materials and Supplies	AMAZON	1007SBO	7/06/2020	129.80
AMAZON CAPITAL SERVICES	Materials and Supplies		1GJT-13LQ-R666	7/31/2020	502.08 502.08 *
			TOTAL		702.08

8/13/2020  
 AP375  
 FUND # - 231

FROM DATE- 8/13/2020  
 TO DATE- 8/13/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 061310

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
COMDATA	Travel	VASCD	213470SBO	7/23/2020	116.67
PUBLIC CONSULTING GROUP	Purchased Services-Teacher Tra	IEP ONLINE	210179	7/22/2020	116.67 *
					1,666.67
					1,666.67 *
LAVERA HAMILTON	Purchased Services	TUITION REIMBURSEMNT	HAMILTON-JUL20	7/27/2020	500.00
LAKAZIA DAVIS	Purchased Services	PRAXIS	LDAVIS-AUG20	8/03/2020	60.00
					560.00 *
COMDATA	Travel	VASCD	213470SBO	7/23/2020	116.66
PUBLIC CONSULTING GROUP	Purchased Services-Teacher Tra	IEP ONLINE	210179	7/22/2020	116.66 *
					1,666.67
					1,666.67 *
ASHLEY REYNOLDS	Purchased Services	TUITION REIMBURSEMNT	REYNOLDS-AUG20	8/11/2020	3,676.00
COMDATA	Travel	VASCD	213470SBO	7/23/2020	3,676.00 *
PUBLIC CONSULTING GROUP	Purchased Services-Teacher Tra	IEP ONLINE	210179	7/22/2020	116.67
					116.67 *
					1,666.66
					1,666.66 *
				TOTAL	9,586.00

8/13/2020  
AP375  
FUND # - 231

FROM DATE- 8/13/2020  
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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 061320

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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
DEMCO, INC.	Materials and Supplies		6821519	7/28/2020	118.03
				TOTAL	118.03 *

8/13/2020  
 AP375  
 FUND # - 231

FROM DATE- 8/13/2020  
 TO DATE- 8/13/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 061410

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
ESS SOUTH CENTRAL, LLC	Support/Student Attend Softwar	SUBSTITUTE STAFFING	INV185965	7/04/2020	47.60
ESS SOUTH CENTRAL, LLC	Support/Student Attend Softwar	SUBSTITUTE STAFFING	INV186268	7/18/2020	380.80
ESS SOUTH CENTRAL, LLC	Support/Student Attend Softwar	SUBSTITUTE STAFFING	INV186398	7/25/2020	95.20
					523.60 *
PAMELA PATE	Travel	REIMBURSEMENT	PPATE - JULY20	7/09/2020	2.60
					2.60 *
AMAZON CAPITAL SERVICES	Materials and Supplies		1K6W-7MTW-413Q	7/07/2020	195.87
					195.87 *
ESS SOUTH CENTRAL, LLC	Support/Student Attend Softwar	SUBSTITUTE STAFFING	INV186525	7/31/2020	95.20
					95.20 *
JILL TRUDEAU	Travel	REIMBURSEMENT	TRUDEAU-JUL20	7/09/2020	5.33
					5.33 *
SCHOOL SPECIALTY, INC.	Materials and Supplies	CUST NO 446531	308103560460	7/28/2020	168.79
					168.79 *
RIVAH BOUNCE LLC	Materials and Supplies		147	6/24/2020	1,000.00
AMAZON CAPITAL SERVICES	Materials and Supplies	PLASTIC ID HOLDERS	1G4J-RNR1-PNGL	7/24/2020	27.70
					1,027.70 *
				TOTAL	2,019.09

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FROM DATE- 8/13/2020  
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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 062110

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
COMDATA	** Board Services ** Travel	NICK'S SPAGHETTI	198333CC	6/29/2020	52.17 52.17 * 52.17
				TOTAL	

8/13/2020  
 AP375  
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FROM DATE- 8/13/2020  
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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 062120

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	** Executive Administration **				
DIAMOND SPRINGS	Purchased Services	COOLER RENTAL	210290	7/10/2020	19.00
SHRED-IT USA	Purchased Services	CUST NO 13650767	8180128407	7/22/2020	150.94
					169.94 *
MCGUIREWOODS LLP	Legal Services	LEGAL SERVICES	92383089	7/13/2020	211.95
					211.95 *
PITNEY BOWES	Leases and Rentals	METER LEASE	3311696376	7/29/2020	333.00
					333.00 *
COMDATA	Travel	TROJAN GRILL	260860CC	7/21/2020	37.75
					37.75 *
COMDATA	Miscellaneous	ALBARO PIZZARIA	156722AK	7/27/2020	126.05
					126.05 *
COMDATA	Materials and Supplies	ADOBE SYSTEMS	109435SBO	7/14/2020	16.99
SCHOOL SPECIALTY, INC.	Materials and Supplies	CUST NO 446531	208125587680	7/27/2020	42.76
AMAZON CAPITAL SERVICES	Materials and Supplies		1NFV-N76T-CRK4	8/05/2020	28.48
					88.23 *
				TOTAL	966.92

8/13/2020  
AP375  
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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 062140

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VIRGINIA STATE POLICE ADP, LLC	** Human Resources ** Purchased Services Purchased Services	ACCT NUMBER A1500 E-Z LABOR MANAGEMENT	A1500-AUG20 562133102	8/01/2020 8/07/2020		216.00 211.95 427.95	* 427.95
				TOTAL			427.95



8/13/2020  
AP375  
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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 062160

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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
PIERCE GROUP BENEFITS	** Fiscal Services ** Purchased Services		2K&Q	7/01/2020	11,100.00 11,100.00 * 11,100.00
				TOTAL	

8/13/2020  
 AP375  
 FUND # - 231

FROM DATE- 8/13/2020  
 TO DATE- 8/13/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 062220

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	** Health **				
MACGILL SCHOOL NURSE SUPPL	Materials and Supplies	CUST 23085-100	IN0726996	7/28/2020	288.27
MACGILL SCHOOL NURSE SUPPL	Materials and Supplies	CUST 23085-100	IN0727081	7/29/2020	668.15
MACGILL SCHOOL NURSE SUPPL	Materials and Supplies	CUST 23085-100	IN0727180	7/30/2020	165.54
MACGILL SCHOOL NURSE SUPPL	Materials and Supplies		IN0727925	7/31/2020	74.71
MACGILL SCHOOL NURSE SUPPL	MATERIALS & SUPPLIES-CARES ACT		IN0727925	7/31/2020	1,196.67 *
					119.97
					119.97 *
				TOTAL	1,316.64

8/13/2020  
AP375  
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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 062230

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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE</u> <u>DATE</u>	<u>\$\$</u> <u>PAY</u> <u>\$\$</u>
COMDATA	** Psychological ** MATERIALS & SUPPLIES-CARES ACT	WALMART	104472SBO	7/13/2020	59.91 59.91 * 59.91
				TOTAL	

8/13/2020  
AP375  
FUND # - 231

FROM DATE- 8/13/2020  
TO DATE- 8/13/2020

ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 063200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
COUNTY WASTE LLC	** Vehicle Operation **	WASTE PICK UP	3377662	8/02/2020	148.06
COUNTY WASTE LLC	Purchased Services	WASTE PICK UP	3392169	8/07/2020	95.00
	Purchased Services				243.06 *
				TOTAL	243.06

8/13/2020  
 AP375  
 FUND # - 231

FROM DATE- 8/13/2020  
 TO DATE- 8/13/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 063400

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
** Vehicle Maintenance **					
AYLETT TIRE	Purchased Services	INSPECTION	0139915	7/01/2020	20.00
AYLETT TIRE	Purchased Services	INSPECTION	0139977	7/07/2020	20.00
AYLETT TIRE	Purchased Services	INSPECTION	0139978	7/07/2020	51.00
AYLETT TIRE	Purchased Services	INSPECTION	0140046	7/13/2020	51.00
AYLETT TIRE	Purchased Services	INSPECTION	0140047	7/13/2020	20.00
AYLETT TIRE	Purchased Services	INSPECTION	0140076	7/16/2020	51.00
AYLETT TIRE	Purchased Services	INSPECTION	0140079	7/16/2020	51.00
AYLETT TIRE	Purchased Services	INSPECTION	0140170	7/22/2020	51.00
AYLETT TIRE	Purchased Services	INSPECTION	0140183	7/23/2020	51.00
AYLETT TIRE	Purchased Services	INSPECTION	0140262	7/30/2020	20.00
AYLETT TIRE	Purchased Services	INSPECTION	0140266	7/30/2020	51.00
AYLETT TIRE	Purchased Services	INSPECTION	0140269	7/30/2020	51.00
AYLETT TIRE	Purchased Services	INSPECTION	298891SBO	7/12/2020	179.00
COMDATA	Purchased Services	IDENTIFIX	1331	7/09/2020	127.50
MODR'S SERVICENTER	Purchased Services		07295651	7/31/2020	17.98
ARC3 GASES	Purchased Services	CUST K6975	19053	7/14/2020	270.00
BULLZEYE GLASS	Purchased Services				1,082.48 *
PORT RICHMOND AUTO PARTS	Test		345601	7/13/2020	60.28
AMAZON CAPITAL SERVICES	Test		14CW-J17Q-Q74K	7/28/2020	124.98
					185.26 *
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel		CL07394	8/10/2020	64.24 *
					64.24 *
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	ACCT 245591	164610N	7/08/2020	372.26
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	ACCT 245591	75504	7/02/2020	44.76
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	ACCT 245591	9191R	7/02/2020	99.98
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	ACCT 245591	9192R	7/02/2020	99.98
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	ACCT 245591	9193R	7/02/2020	54.50
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	ACCT 245591	9194R	7/02/2020	77.11
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	ACCT NO 10319	825416	7/07/2020	153.00
KINGMOR SUPPLY, INC.	Vehicle and Powered Equipment	ACCT 10319	825417	7/07/2020	153.00
KINGMOR SUPPLY, INC.	Vehicle and Powered Equipment	ACCT 10319	825418	7/07/2020	153.00
KINGMOR SUPPLY, INC.	Vehicle and Powered Equipment	ACCT 10319	825419	7/07/2020	246.70
KINGMOR SUPPLY, INC.	Vehicle and Powered Equipment		345028	7/07/2020	264.91
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		345109	7/08/2020	17.50
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		345254	7/09/2020	23.94
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		345255	7/09/2020	93.86
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		345256	7/09/2020	387.00
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		346304	7/20/2020	293.39
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		346436	7/21/2020	431.87
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		346442	7/21/2020	8.20
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		346723	7/23/2020	45.76
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		347296	7/29/2020	17.18
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		71575915	7/30/2020	287.80
TIFCO INDUSTRIES, INC.	Vehicle and Powered Equipment				2,551.70 *
TOTAL					3,883.68

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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
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VENDOR NAME  
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CHARGE TO  
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DESCRIPTION  
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INVOICE#  
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INVOICE  
DATE  
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\$\$ PAY \$\$  
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8/13/2020  
 AP375  
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FROM DATE- 8/13/2020  
 TO DATE- 8/13/2020

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 064200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Building Services **					
VDH-WATERWORKS TECH. ASST	Purchased Services	2020 INVOICE	21010580	7/01/2020	270.00
WATER PRO INC.	Purchased Services	WATER TESTING	1057916	8/06/2020	274.50
WATER PRO INC.	Purchased Services	WATER TESTING	1057917	8/06/2020	325.00
WATER PRO INC.	Purchased Services	WATER TESTING	1057919	8/06/2020	324.50
STANLEY PEST CONTROL, INC.	Purchased Services		9989768-111	8/05/2020	225.00
STANLEY PEST CONTROL, INC.	Purchased Services		9989768-112	8/05/2020	185.00
STANLEY PEST CONTROL, INC.	Purchased Services		9989768-113	8/05/2020	185.00
					1,789.00 *
DOMINION ENERGY VIRGINIA	Utilities		1866310004JUL20	7/30/2020	7,232.53
DOMINION ENERGY VIRGINIA	Utilities		2867245454JUN20	7/06/2020	14.70
DOMINION ENERGY VIRGINIA	Utilities	2890.09	3045950007JUL20	7/22/2020	2,890.09
DOMINION ENERGY VIRGINIA	Utilities		3564070005JUL20	7/30/2020	70.11
DOMINION ENERGY VIRGINIA	Utilities		3584020006JUL20	7/30/2020	25.20
DOMINION ENERGY VIRGINIA	Utilities		4094420009JUL20	7/30/2020	1,576.81
DOMINION ENERGY VIRGINIA	Utilities		4104395001JUL20	7/30/2020	701.03
DOMINION ENERGY VIRGINIA	Utilities		5784087503JUL20	7/30/2020	376.49
DOMINION ENERGY VIRGINIA	Utilities		6078619084JUL20	7/28/2020	20.81
DOMINION ENERGY VIRGINIA	Utilities		7274330005JUL20	8/05/2020	47.51
DOMINION ENERGY VIRGINIA	Utilities		7724042507JUL20	7/30/2020	55.59
DOMINION ENERGY VIRGINIA	Utilities		7784292505JUL20	7/30/2020	272.14
					13,283.01 *
VERIZON	Communications		351-679-987AU20	7/21/2020	278.23
VERIZON	Communications		351-681-199AU20	7/12/2020	80.35
VERIZON	Communications		551-681-208AU20	7/31/2020	98.72
VERIZON	Communications		551-681-210AU20	7/31/2020	522.84
PITNEY BOWES	Communications	DEPOSIT FOR POSTAGE	20086047-AUG20	8/01/2020	316.00
VERIZON BUSINESS	Communications		67662547	7/10/2020	55.07
					1,351.21 *
360 HARDWARE	Materials and Supplies		100730248	7/07/2020	52.99
COMDATA	Materials and Supplies	NASH BUILDING SYST	327748DC	6/30/2020	209.51
COMDATA	Materials and Supplies	NASH BUILDING SYST	362045DC	6/30/2020	239.25
COMDATA	Materials and Supplies	USA-CLEAN	414589SBO	7/14/2020	434.83
COMDATA	Materials and Supplies	USA-CLEAN	427606SBO	7/01/2020	151.34
LOWE'S	Materials and Supplies		901758	7/16/2020	286.27
LOWE'S	Materials and Supplies		902225	7/07/2020	230.81
LOWE'S	Materials and Supplies		902372	7/08/2020	426.92
LOWE'S	Materials and Supplies		902374	7/08/2020	37.96
LOWE'S	Materials and Supplies		902550	7/20/2020	256.72
LOWE'S	Materials and Supplies		910299-2	7/08/2020	59.84
LOWE'S	Materials and Supplies		911547	7/31/2020	79.23
LOWE'S	Materials and Supplies		923606	7/14/2020	10.16
GRAINGER	Materials and Supplies	ACCT NO 830706156	9599408425	7/23/2020	151.52
AMAZON CAPITAL SERVICES	Materials and Supplies	PRIVACY FENCE SCREEN	17FY-WFNQ-174R	7/13/2020	111.98
WEST POINT ACE HARDWARE	Materials and Supplies	CUST NO 5981	28279/2	7/15/2020	159.70
WEST POINT ACE HARDWARE	Materials and Supplies	CUST 5981	28291/2	7/15/2020	9.90
WEST POINT ACE HARDWARE	Materials and Supplies	CUST 5981	28551/2	7/28/2020	35.97

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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 064200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
WEST POINT ACE HARDWARE	Materials and Supplies	CUST 5981	28575/2	7/29/2020	20.00
WEST POINT ACE HARDWARE	Materials and Supplies	CUST 5981	28594/2	7/30/2020	136.93
WEST POINT ACE HARDWARE	Materials and Supplies		28837/2	8/11/2020	65.35
S. FREEDMAN & SONS, INC.	Materials and Supplies	CUST ID 966507	3727984	7/13/2020	6,414.44
S. FREEDMAN & SONS, INC.	Materials and Supplies	CUST ID 966507	3728859	7/15/2020	228.95
S. FREEDMAN & SONS, INC.	Materials and Supplies	CUST ID 966507	3732097	7/27/2020	204.00
S. FREEDMAN & SONS, INC.	Materials and Supplies		3735239	8/05/2020	300.64
HOME DEPOT CREDIT SERVICE	Materials and Supplies		2523191	6/24/2020	484.47
HOME DEPOT CREDIT SERVICE	Materials and Supplies		6022261	6/30/2020	536.43
AMAZON CAPITAL SERVICES	MATERIALS & SUPPLIES-CARES ACT		1Q1C-JQKQ-GT4Y	8/03/2020	11,336.11 *
				TOTAL	1,645.78
					1,645.78 *
					29,405.11



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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 064300

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
CARNELL HENCE	** Grounds Services **	LAWN CARE	HENCE-AUGUST20	8/01/2020	1,300.00
CARNELL HENCE	Purchased Services	LAWN CARE	HENCE-AUGUST20	8/01/2020	500.00
	Purchased Services				1,800.00 *
AYLETT TIRE	Materials and Supplies	2 TRACTOR TIRES	0140057	7/14/2020	313.69
AYLETT TIRE	Materials and Supplies	TRAILER TIRE	0140184	7/23/2020	81.18
COMDATA	Materials and Supplies	AGRI-SUPPLY	130754SBO	7/03/2020	87.45
LOWE'S	Materials and Supplies		901606	7/14/2020	260.02
GRAINGER	Materials and Supplies	ACCT NO 830706156	9598738863	7/23/2020	6.25
					748.59 *
				TOTAL	2,548.59

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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 068100 Technology

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
COMDATA	Network & Internet Services	APPLE.COM	68977SBO	7/04/2020	.99
COMBINED COMPUTER	Network & Internet Services	WINOCULAR	7182	7/30/2020	2,600.00
SESTITO TECHNOLOGY	Network & Internet Services	E-RATE	20150108	8/03/2020	1,170.00
RIVERSTREET NETWORKS	Communications	ACCT 00106068-4	20276149	8/07/2020	3,770.99 *
RICOH USA, INC.		LEASE	103897012	7/10/2020	1,000.00
AMAZON CAPITAL SERVICES	Technology Supplies	16GB MEMORY KIT	1MTF-WV97-49NM	7/26/2020	1,000.00 *
AMAZON CAPITAL SERVICES	Technology Supplies	USB HUBS	1QQT-P4WQ-H7GF	7/27/2020	2,555.44
COMDATA	Software/Online Content(Non VP	ADOBE SYSTEMS	109435SBO	7/14/2020	76.97
FOLLETT SCHOOL SOLUTIONS	Software/Online Content(Non VP	CUST 4543983	1404727	7/02/2020	856.20
IXL LEARNING	Software/Online Content(Non VP	1 YEAR LICENSE	S374982	7/07/2020	933.17 *
DATA BUSINESS SYSTEMS	Software/Online Content(Non VP	CUST 111914	445029	7/16/2020	16.99
ATTRONICA	VPSA Training/Match	VGA ADAPTERS	CG754-1	7/31/2020	2,234.49
ATTRONICA	VPSA Training/Match		CH601-1	7/23/2020	2,175.00
					7,130.00
					11,556.48 *
					159,000.00
					5,535.00 *
					164,535.00 *
					184,351.08
				TOTAL	
				FUND TOTAL	268,638.62

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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 065100 School Food

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	** Other Non-Instruction **				
DORI FOODS	Purchased Services	VAKINGQUEE	527847	7/01/2020	18.54
DORI FOODS	Purchased Services	VAKINGQUEE	528192	7/08/2020	6.18
DORI FOODS	Purchased Services	VAKINGQUEE	528198	7/08/2020	23.69
DORI FOODS	Purchased Services	VAKINGQUEE	528396	7/13/2020	24.72
DORI FOODS	Purchased Services	VAKINGQUEE	528421	7/13/2020	6.18
DORI FOODS	Purchased Services	VAKINGQUEE	528600	7/17/2020	12.36
DORI FOODS	Purchased Services	VAKINGQUEE	528602	7/17/2020	12.36
DORI FOODS	Purchased Services	VAKINGQUEE	528689	7/20/2020	12.36
DORI FOODS	Purchased Services	VAKINGQUEE	528794	7/22/2020	12.36
DORI FOODS	Purchased Services	VAKINGQUEE	528856	7/23/2020	18.54
DORI FOODS	Purchased Services	VAKINGQUEE	528874	7/24/2020	24.72
DORI FOODS	Purchased Services	VAKINGQUEE	528875	7/24/2020	12.36
				TOTAL	184.37 *
				FUND TOTAL	184.37
				TOTAL DUE	268,822.99

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

# August 2020, AP Batch 2

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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 061100 \*\* Classroom Instruction \*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
AMAZON CAPITAL SERVICES	** Elementary KQES ** Materials and Supplies	SPANISH POSTER	1PC9-JQPQ-M6WT	8/15/2020	10.99
ALL ABOUT LEARNING PRESS	Instructional Materials		903054	7/23/2020	10.99 * 915.60 915.60 *
AMAZON CAPITAL SERVICES	** Elementary LMES ** Materials and Supplies		1WJX-HMQ6-KGH3	8/17/2020	196.13 196.13 *
SCHOOL SPECIALTY, INC.	Instructional Materials		208125741128	8/07/2020	193.79
SCHOOL DATEBOOKS, INC.	Instructional Materials		S20-0187028	8/12/2020	463.21
SCHOLASTIC, INC.	Instructional Materials		M6981799	8/03/2020	493.47
SCHOLASTIC, INC.	Instructional Materials		M6981799	8/03/2020	49.35 1,199.82 *
SCHOOL SPECIALTY, INC.	Instructional Materials		208125741635	8/07/2020	27.93
SCHOOL SPECIALTY, INC.	Instructional Materials		308103579259	8/11/2020	129.34 157.27 *
ESSENTIAL EDUCATION	** Secondary CHS ** Purchased Services - ISAEP	GED ACADEMY	25293	8/06/2020	700.00 700.00 *
SCHOOL SPECIALTY, INC.	Instructional Materials		208125757750	8/10/2020	151.80
SCHOOL SPECIALTY, INC.	Instructional Materials		308103574902	8/10/2020	517.55 669.35 *
				TOTAL	3,849.16

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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
SCENARIO LEARNING, LLC	Purchased Services		INV11699	8/13/2020	453.50 453.50 *
SCENARIO LEARNING, LLC STEFANIE KREADY	Purchased Services Purchased Services	PRAXIS	INV11699 SKREADY-AUG20	8/13/2020 8/13/2020	453.50 120.00 573.50 *
SCENARIO LEARNING, LLC	Purchased Services		INV11699	8/13/2020	453.50 453.50 *
				TOTAL	1,480.50

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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
SCHOOL SPECIALTY, INC.	Materials and Supplies		208125741672	8/07/2020	129.90 129.90 *
ESS SOUTH CENTRAL, LLC	Support/Student Attend Softwar	SUBSTITUTE STAFFING	INV186794	8/08/2020	95.20 95.20 *
				TOTAL	225.10

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ACCOUNTS PAYABLE LIST  
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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
AMAZON CAPITAL SERVICES	** Board Services ** Materials and Supplies	BOARD ITEMS	1PYV-6YJ6-NP64	8/13/2020	59.36
				TOTAL	59.36 *

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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 063400

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	** Vehicle Maintenance **				
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel		CL07639	8/17/2020	19.01
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel		S035655-IN	7/21/2020	1,279.90
					1,298.91 *
KINGMOR SUPPLY, INC.	Vehicle and Powered Equipment		825457	8/27/2020	61.23
KINGMOR SUPPLY, INC.	Vehicle and Powered Equipment		825458	7/28/2020	167.10
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		341448	6/04/2020	751.44
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		341574	6/05/2020	11.98-
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		341833	6/08/2020	44.86
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		342577	6/15/2020	751.44-
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		342686	6/16/2020	1,252.40
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		342687	6/16/2020	1,154.10-
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		342848	6/17/2020	44.86-
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		348916	8/13/2020	96.00
					410.65 *
				TOTAL	1,709.56



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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
CARSON FLOORING INC.	*** Building Services **	CHS GYM FOYER	9263	8/11/2020	3,105.50
VSC FIRE & SECURITY, INC.	Purchased Services	INSPECTION	02ST19374473	8/17/2020	165.00
	Purchased Services				3,270.50 *
DOMINION ENERGY VIRGINIA	Utilities		2867245454JU20	8/06/2020	9.23
DOMINION ENERGY VIRGINIA	Utilities		5123687104JU20	8/04/2020	7.29
					16.52 *
VERIZON WIRELESS	Communications	CELL PHONE SERVICE	9860355935	8/09/2020	665.47
VERIZON BUSINESS	Communications		68131581	8/10/2020	53.88
					719.35 *
WEST POINT ACE HARDWARE	Materials and Supplies		28970/2	8/17/2020	65.94
WEST POINT ACE HARDWARE	Materials and Supplies		28995/2	8/18/2020	32.09
					98.03 *
				TOTAL	4,104.40

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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
GRAINGER	** Grounds Services **	ACCT 830706156	9622052885	8/14/2020	56.25
WEST POINT ACE HARDWARE	Materials and Supplies		28970/2	8/17/2020	51.98
	Materials and Supplies			TOTAL	108.23 *
					108.23

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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 068100 Technology

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
CODE BLUE TECHNOLOGY	Network & Internet Services	E-RATE PROJECT	104018	7/17/2020	7,110.41
					7,110.41 *
RICOH USA, INC.		LEASE	104008091	8/10/2020	2,683.19
					2,683.19 *
CODE BLUE TECHNOLOGY	Technology Supplies	PATCH CABLES	104444	8/13/2020	88.00
					88.00 *
				TOTAL	9,881.60
				FUND TOTAL	21,417.91
				TOTAL DUE	21,417.91

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



***AGENDA: September 14, 2020 Regular Meeting***

**ITEM #4:**

Public Comment Period.

**ACTION REQUESTED:**

The Board will receive comments from the public related to items not on the agenda. Have citizens state their name, the district they are from and request that they limit their comments to 3 minutes.

**ATTACHMENTS:**

None



**AGENDA:        *September 14, 2020 Regular Meeting***

**ITEM #5:**

Public Hearings

- Budget Amendment – CARES Funding
- Budget Amendment – Roof Replacements

**ACTION REQUESTED:**

**1) Public Hearing – Budget Amendment/CARES Funds**

The Commonwealth of Virginia allocated Coronavirus Relief Funds (CRF) to local governments as authorized by the Coronavirus Aid, Relief and Economic Security Act (CARES). King and Queen County received a total of \$1,225,808 of which \$1,169,868 has been deferred to FY21 for use between July 1, 2020 and December 30, 2020. This amount is greater than 1% of the total of the FY2021 adopted budget for King and Queen County requiring a public hearing prior to appropriation of these funds.

I now ask the County Administrator to provide proof of publication and background information.

Open the public hearing and ask citizens wishing to make comments on the proposed amendment, please come forward, state your name and the district you reside in. Once comments are received from those present, time will be allotted for anyone attending by telephone.

**2) Public Hearing – Budget Amendment/Roof Replacements**

Bids have been received to replace roofs on three buildings within the Courthouse complex. These buildings being the Courts & Administration Building, Health Department and Registrar's office. The lowest responsive bid is \$304,848. This amount exceeds 1% of

the total of the FY2021 adopted budget for King and Queen Count requiring a public hearing prior to appropriation of these funds.

I now ask the County Administrator to provide proof of publication and background information.

Open the public hearing and ask citizens wishing to make comments on the proposed ordinance amendment, please come forward, state your name and the district you reside in. Once comments are received from those present, time will be allotted for anyone attending by telephone.

### **ATTACHMENTS:**

- Notice of public hearings
- CARES Funds Allocations
- Roof Replacement Bid Tabulation



**Notice of Public Hearing  
King and Queen County  
Board of Supervisors**

Pursuant to Section 15.2-2507 of the Code of Virginia the King and Queen County Board of Supervisors will hold a public hearing at their regular monthly meeting scheduled for Monday, September 14, 2020 at 7:00 p.m. in the King and Queen County Courts and Administration Building, General District Courtroom, King and Queen Court House, Virginia for the purpose of the following amendments to the FY2020-2021 adopted Budget:

- **Budget Amendment – King and Queen County Allocation of CARES Act funding –** The Commonwealth of Virginia allocated Coronavirus Relief Funds (CRF) to local governments as authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES). King and Queen County’s allocation for fiscal year 2021 is \$1,169,868.
- **Budget Amendment – County Capital Project/Roof Replacement –** To amend the County Capital Project Budget in the amount of \$304,848 for roof replacements on three buildings within the Court House Complex.

All citizens of the County have the right to attend and share their views thereon, subject to reasonable time limits as shall be determined by the Board of Supervisors. Information pertaining to the proposed budget amendment is available in the County Administrator’s Office in the King and Queen County Courts and Administration Building, Monday through Friday from 9:00 a.m. to 5:00 P.M.

The social distancing and assembly restrictions established by the Governor in his Executive Orders will be followed.

Because of the health risks presented by the Covid 19 virus and the aforementioned restrictions the public may participate remotely.

If you wish to participate remotely, you may do so from any telephone by dialing:

1 (872) 240-3212

Access Code: 687-619-869

Thomas J. Swartzwelder  
County Administrator

.Frederick County, Virginia	89,313	1.0464%	\$7,792,215
.Giles County, Virginia	16,720	0.1959%	\$1,458,756
.Gloucester County, Virginia	37,348	0.4376%	\$3,258,469
.Goochland County, Virginia	23,753	0.2783%	\$2,072,358
.Grayson County, Virginia	15,550	0.1822%	\$1,356,678
.Greene County, Virginia	19,819	0.2322%	\$1,729,131
.Greensville County, Virginia	11,336	0.1328%	\$989,022
.Halifax County, Virginia	33,911	0.3973%	\$2,958,604
.Hanover County, Virginia	107,766	1.2626%	\$9,402,168
.Henrico County, Virginia	330,818	3.8758%	\$28,862,595
.Henry County, Virginia	50,557	0.5923%	\$4,410,903
.Highland County, Virginia	2,190	0.0257%	\$191,069
.Isle of Wight County, Virginia	37,109	0.4348%	\$3,237,617
.James City County, Virginia	76,523	0.8965%	\$6,676,337
.King and Queen County, Virginia	7,025	0.0823%	\$612,904
.King George County, Virginia	26,836	0.3144%	\$2,341,338
.King William County, Virginia	17,148	0.2009%	\$1,496,097
.Lancaster County, Virginia	10,603	0.1242%	\$925,071
.Lee County, Virginia	23,423	0.2744%	\$2,043,566
.Loudoun County, Virginia	413,538	4.8449%	\$36,079,596
.Louisa County, Virginia	37,591	0.4404%	\$3,279,670
.Lunenburg County, Virginia	12,196	0.1429%	\$1,064,054
.Madison County, Virginia	13,261	0.1554%	\$1,156,971
.Mathews County, Virginia	8,834	0.1035%	\$770,732
.Mecklenburg County, Virginia	30,587	0.3583%	\$2,668,598
.Middlesex County, Virginia	10,582	0.1240%	\$923,239
.Montgomery County, Virginia	98,535	1.1544%	\$8,596,799
.Nelson County, Virginia	14,930	0.1749%	\$1,302,585
.New Kent County, Virginia	23,091	0.2705%	\$2,014,601
.Northampton County, Virginia	11,710	0.1372%	\$1,021,652
.Northumberland County, Virginia	12,095	0.1417%	\$1,055,242
.Nottoway County, Virginia	15,232	0.1785%	\$1,328,933
.Orange County, Virginia	37,051	0.4341%	\$3,232,557
.Page County, Virginia	23,902	0.2800%	\$2,085,357
.Patrick County, Virginia	17,608	0.2063%	\$1,536,230
.Pittsylvania County, Virginia	60,354	0.7071%	\$5,265,654
.Powhatan County, Virginia	29,652	0.3474%	\$2,587,023
.Prince Edward County, Virginia	22,802	0.2671%	\$1,989,387
.Prince George County, Virginia	38,353	0.4493%	\$3,346,151
.Prince William County, Virginia	470,335	5.5103%	\$41,034,915
.Pulaski County, Virginia	34,027	0.3987%	\$2,968,725
.Rappahannock County, Virginia	7,370	0.0863%	\$643,004
.Richmond County, Virginia	9,023	0.1057%	\$787,222
.Roanoke County, Virginia	94,186	1.1035%	\$8,217,365

## Appendix A – Local Allocations

.Gloucester County, Virginia	37,348	0.4376%	\$3,258,469
.Goochland County, Virginia	23,753	0.2783%	\$2,072,358
.Grayson County, Virginia	15,550	0.1822%	\$1,356,678
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.Pulaski County, Virginia	34,027	0.3987%	\$2,968,725
.Rappahannock County, Virginia	7,370	0.0863%	\$643,004
.Richmond County, Virginia	9,023	0.1057%	\$787,222





Garland/DBS, Inc.  
3800 East 91<sup>st</sup> Street  
Cleveland, OH 44105  
Phone: (800) 762-8225  
Fax: (216) 883-2055



## **ROOFING MATERIAL AND SERVICES PROPOSAL**

King & Queen County  
Health Department, Registrar and Administration Buildings  
242 Allens Cir  
King and Queen Court House, VA 23085

Date Submitted: 07/26/2020  
Proposal #: 25-VA-200531  
MICPA # PW1925  
Virginia General Contractor License #: 2705134748

Purchase orders to be made out to: Garland/DBS, Inc.

**Please Note:** The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Racine County, WI and OMNIA Partners, Public Sector (U.S. Communities). The line item pricing breakdown from Attachment C: Bid Form should be viewed as the maximum price an agency will be charged under the agreement. Garland/DBS, Inc. administered an informal competitive process for obtaining quotes for the project with the hopes of providing a lower market-adjusted price whenever possible.

### **Scope of Work: Roofing Work - Base Bid** **REGISTRAR BUILDING**

1. Remove existing metal tins roof down to wood deck. All decking to be examined and replaced on a per sheet basis. To be provided on bid form.
2. Install RMER Seal ice and water shield ovetop wood deck.
3. Install RMER Loc 18" 24-gauge panels and accessories per specifications/wind uplift calculations and drawings. Color will be standard emerald green.
4. Install new gutters and downspouts around entire perimeter of building with 24-gauge sheet metal. Must be ANSI-SPRI ES1.
5. Install S5! Snow rail fence around entire perimeter of metal roof sections. See snow load design document attached.
6. Ensure all areas are clean and free of debris and nails while removing existing metal tin roof. Parking lot and lawn areas to be patrolled daily with a metal roller to ensure to nails are left on the ground.
7. Contractor to provide own port-a-john onsite in designed area.
8. Upon completion of work, manufacturer will provide a 30 year warranty roof system and contractor will provide a 5-year workmanship warranty.
9. Manufacturer's representative will be onsite for inspections a minimum of 3 days per week.

### **ADMINISTRATION BUILDING – FLAT ROOF SECTION**

1. Clean existing EPDM roof with simple green with use of power washer.
2. Reseal all previous repairs patch and any new punctures found in membrane. Any blisters should be cut and replaced with new cured EPDM material.
3. Any wet insulation found in system during IR scan, are to be removed and replaced with in like kind insulation and new cured EPDM membrane. IR scan will be performed a 3rd party company and not the contractors' responsibility. Include 200 sq.ft. of insulation in base bid.
4. Install LiquiTec base coat at a rate of 3 gallons per square over entire EPDM area.
5. Immediately installed reinforced fabric in shingle fashion starting from the low point out.
6. No more than 36 hours after installation of base coat and fabric, install LiquiTec topcoat over entire area at a rate of 2 gallons per square.
7. Ensure all coping joints are sealed and secured around perimeter.
8. Removed all caulking overtop thru wall flashing to ensure weep holes are not closed.
9. Upon completion of work, manufacturer will provide a 20-year warranty roof system and contractor will provide a 2-year workmanship warranty.
10. Manufacturer's representative will be onsite for inspections a minimum of 3 days per week.

### **HEALTH DEPT. AND ADMINISTRATION BUILDING – SHINGLE SECTION**

1. Remove existing shingles down to wood deck. All decking to be examined and replaced on a per sheet basis. Cost to be provided in bid form.
2. Install RMER Seal ice and water shield overtop wood deck.
3. Install new architectural 40-year Timberline HD shingles to match existing color.
4. Install snow rail guards/diverters over any entrances. Existing diverters can be reused.
5. All perimeter copper fascia metal to remain in place.
6. Install new pvc/metal vents to help prevent water from entering under the barrel roofs. Replace any bad sheathing in these areas, noted during walk-through. In base bid, include 2 areas of sheathing to be replaced.
7. All new step flashing will be installed around chimneys.
8. New pipe vents to be installed at all existing locations.
9. Ensure all areas are clean and free of debris and nails while removing existing shingles. Parking lot and lawn areas to be patrolled daily with a metal roller to ensure to nails are left on the ground.
10. Contractor to provide own port-a-john onsite in designed area.
11. Upon completion of work, manufacturer will provide a 40-year warranty roof system and contractor will provide a 5-year workmanship warranty.
12. Manufacturer's representative will be onsite for inspections a minimum of 3 days per week.

### **LOUVERS**

1. Clean the existing copper drip pans at the base of the existing louvers and caulk the end caps to prevent water from getting under the shingles and felt paper.

**Attachment C: Bid Form - Line Item Pricing Breakdown**

Item #	Item Description	Unit Price	Quantity	Unit	Extended Price
<b>Registrar Building - Metal Roof Replacement</b>					
2.26	Tear-off & Dispose of Debris: SYSTEM TYPE Metal Roofing System - Wood / Tectum Deck	\$ 2.28	1,800	SF	\$ 4,104
14.01.02	METAL ROOFING SYSTEMS - LOW SLOPE & STEEP SLOPE (2): INSULATION OPTIONS FOR ARCHITECTURAL STANDING SEAM ROOF INSTALLATION OVER SUBSTRATE: INSULATION OPTION: Architectural Application - No Insulation - WOOD DECK: Class A Fire-Retardant Underlayment	\$ 3.53	1,800	SF	\$ 6,354
14.03.05	METAL ROOFING SYSTEMS - LOW SLOPE & STEEP SLOPE (2): ROOF CONFIGURATION Architectural or Structural Standing Seam Roof System; Seam Height At or Above 1" Below 2"; Aluminum Panels: THICKNESS OPTION: Bare Galvalume Coated Steel or Equal Panel Price - 24 Ga, 18" Wide Panels	\$ 4.15	1,800	SF	\$ 7,470
14.03.09	METAL ROOFING SYSTEMS - LOW SLOPE & STEEP SLOPE (2): ROOF CONFIGURATION Architectural or Structural Standing Seam Roof System; Seam Height At or Above 1" Below 2"; Aluminum Panels: COLOR OPTION: Add for Standard Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	\$ 0.95	1,800	SF	\$ 1,710
14.03.24	METAL ROOFING SYSTEMS - LOW SLOPE & STEEP SLOPE (2): ROOF CONFIGURATION Architectural or Structural Standing Seam Roof System; Seam Height At or Above 1" Below 2"; Aluminum Panels: PANEL INSTALLATION OPTION: Architectural Application - Installed Over Substrate At or Above 3:12 Slope	\$ 5.97	1,800	SF	\$ 10,746
<b>Administration Building - Flat Roof Section</b>					
15.17	RESTORATIONS - RECOATING OF EXISTING ROOF SYSTEMS : RESTORATION OF A SINGLE-PLY ROOF OR SMOOTH-SURFACE BUR/MODIFIED BUR SYSTEMS WITH FULLY-REINFORCED, TWO-COMPONENT, LOW-ODER URETHANE Prepare Roof Surface by Cleaning with TSP or Simple Green, Use Portable Blowers to Clear the Roof Surface of Moisture; Reinforce Entire Roof Surface by Applying a Two-Component, Low-Oder Urethane 2 Gallons per Square / Reinforcement / 1 Gallon per Square (3 Gallons per Square Total Prior to Top Coat), Wait 24-48 Hours, Apply Two-Component, Low-Oder Urethane as a Top Coat at a Rate of 2 Gallons per Square Over the Entire Roof According to Manufacturer's Specifications.	\$ 10.16	3,300	SF	\$ 33,528

Health Dept. Building and Administration Building - Shingle Roof Section					
2.29	Tear-off & Dispose of Debris: SYSTEM TYPE Dimensional/Architectural Shingle Roof - Wood Deck	\$ 0.92	29,359	SF	\$ 27,010
16.02	INSTALLATION OF SHAKE, TILE, OR SHINGLE ROOF SYSTEMS: REPLACING ARCHITECTURAL SHINGLE ROOF SYSTEM - New Dimensional Shingle Roof System with Base Sheet as an Underlayment, Install Self-Adhering Underlayment on All Eaves, Peaks & Valleys	\$ 5.93	29,359	SF	\$ 174,099
16.07	INSTALLATION OF SHAKE, TILE, OR SHINGLE ROOF SYSTEMS: ADD/DEDUCT TO INSTALL SELF-ADHERING UNDERLAYMENT OVER ENTIRE ROOF - Install Self-Adhering Underlayment on Entire Roof Deck	\$ 1.78	29,359	SF	\$ 52,259
<b>Sub Total Prior to Multipliers</b>					<b>\$ 317,280</b>
22.03	MULTIPLIER - MULTIPLE MATERIAL STAGINGS Multiplier is applied when labor production is effected by the time it takes to stage a roof multiple times. Situations include, but are not limited to staging materials to perform work on multiple roof levels, planned shutdowns and restarts, portion of the job is over sensitive work areas requiring staging from more than one point, etc.		20	\$ 317,280 %	\$ 63,456
22.08	MULTIPLIER - ROOF HEIGHT IS GREATER THAN 20 FT, BUT LESS THAN OR EQUAL TO 50 FT STORIES Multiplier is applied when labor production is effected by the roof height. This multiplier applies to roof heights that exceed an estimated 2 stories, but are less than or equal to an estimated 5 stories. Additional roof height can require increased safety requirements, larger lift equipment, tie-offs, etc.		18	\$ 317,280 %	\$ 57,110
22.13	MULTIPLIER - ROOF HAS GREATER THAN 4/12 SLOPE Multiplier is applied when Roof Area has a Greater than 4/12 Slope, Steeper slope reduces overall labor production and requires additional safety precautions.		22	\$ 317,280 %	\$ 69,802
<b>Total After Multipliers</b>					<b>\$ 507,648</b>

**Roofing Work - Base Bid:**

**Total Maximum Price of Line Items under the MICPA: \$ 507,648**

**Proposal Price Based Upon Market Experience: \$ 304,848**

**Garland/DBS Price Based Upon Local Market Competition:**

**Phoenix Roofing \$ 304,848**

**~ Old Dominion Roofing & Construction, Inc. \$ 422,593**

**Roof Systems of Virginia Inc. \$ 518,386**

**Unforeseen Site Conditions**

**Wood Deck Replacement (per Square Foot) \$ 2.85**



Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers. Proposal pricing valid 60 days from proposal date listed above.

**Clarifications/Exclusions:**

1. Sales and use taxes are excluded. Please issue a Tax Exempt Certificate.
2. Permits are excluded.
3. Bonds are included.
4. Plumbing, Mechanical, Electrical work is excluded.
5. Masonry work is excluded.
6. Interior Temporary protection is excluded.
7. Prevailing Wages are excluded.
8. Any work not exclusively described in the above proposal scope of work is excluded.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

*Matt Egan*

Matt Egan  
Garland/DBS, Inc.  
(216) 430-3662



***AGENDA: September 14, 2020 Regular Meeting***

**ITEM #6:**

School Superintendent and Director of Social Services Reports.

**ACTION REQUESTED:**

The Board will receive monthly reports from Dr. Carter, School Superintendent and Betty Dougherty, Director of Social Services.

**ATTACHMENTS:**

- Social Services Report

# **Social Services Report for Board of Supervisors**

---

## **Child Protective Services “CPS” Training for Mandated Reporters**

During the month of August, our agency provided Child Protective Services training for mandated reporters to all three of the schools in our County. There is a statewide anticipation of an increased need for services for families with children, as a result, of COVID-19. The lock down, the fear, adapting to changes, job loss, and economic impacts create additional stress on families. Many times this also leads to increased substance use and domestic violence. We wanted to equip our teachers with the knowledge to recognize the signs of child abuse and neglect, ensure that they understand the importance of reporting, and to increase their comfort level in reporting concerns to us.

## **Energy Assistance**

The cooling program began on June 15 and ended on August 15. We received and processed 149 applications. We were only able to approve 77 households out of the 149 applications because many households were receiving the extra unemployment benefits. An additional 35 households were on a pre-approved list and did not need to submit an application to receive their benefits.

The heating program will begin on October 13 and run through November 12.

## **Restaurant Supplemental Nutrition Assistance Program “SNAP”**

Coming in December 2020, older adults, adults with disabilities and the homeless will be able to use their SNAP benefits on the EBT card at participating restaurants to purchase prepared foods. There will be additional information coming soon.

## **Emergency SNAP Benefits**

The emergency SNAP benefits were approved to continue through the month of September. This allows each household to continue to receive the maximum benefit.

## **Virginia Department of Social Services “VDSS” Offices and Training**

The regional offices and the home office of VDSS will remain closed to the public for the remainder of 2020. This means that all training will continue to be

## **Social Services Report for Board of Supervisors**

---

delivered virtually. The department has also launched a train the trainer program to train local staff to conduct classroom hands on training within their departments and have it credentialed by VDSS. Our Benefit Programs Supervisor was one of the first five Supervisors in the entire state to step up and become a trainer for benefit programs. She conducted her first training the week of September 7. She provided a class on VACMS Basics, a 4 day mandated class to 3 of our employees.

### **CARES Programs 2020**

There has not been a substantial increase in the utilization of the Cares programs. There are some applications currently in process and I will provide another progress report for the October meeting.



***AGENDA: September 14, 2020 Regular Meeting***

**ITEM #7:**

Budget Amendment – CARES Funds General Registrar

**ACTION REQUESTED:**

Request approval of a budget amendment for the office of the General Registrar. The Department of Elections has approved 48,891 to offset the cost related to COVID-19 associated with the 2020 Presidential Election.

**ATTACHMENTS:**

- Email from Diane Klausen, General Registrar
- CARES funds certification

## Tina Ammons

---

**From:** Diane Klausen  
**Sent:** Wednesday, June 17, 2020 9:10 AM  
**To:** Tina Ammons  
**Cc:** Tom Swartzwelder  
**Subject:** FW: 2020 CARES ACT Certification and Award  
**Attachments:** Grant Award Cert-KingandQueen.xlsx

Pleasantly surprised at the amount! Please complete address info & certification and send back to me. Thanks.

Diane C. Klausen, VREO  
Director of Elections & General Registrar  
King and Queen County  
804-785-5980  
Fax: 804-785-5792  
P O Box 56. 232 Allens Circle  
King & Queen CH, VA 23085  
[dklausen@kingandqueenco.net](mailto:dklausen@kingandqueenco.net)



**From:** Mitchell, Kierra [mailto:[kierra.mitchell@elections.virginia.gov](mailto:kierra.mitchell@elections.virginia.gov)]  
**Sent:** Tuesday, June 16, 2020 3:23 PM  
**To:** Diane Klausen <[dklausen@kingandqueenco.net](mailto:dklausen@kingandqueenco.net)>  
**Subject:** 2020 CARES ACT Certification and Award

Attached is the Certification and award amount for the 2020 CARES ACT. The certification is being sent to the GR as the primary contact. The form shows the amount that you will be receiving in July/August that can be used to help offset the cost associated with the 2020 Presidential Election. The money must be used for costs related to the CORONAVIRUS for items such as mailings, equipment to handle increase in voting preferences, personnel etc. The additional expense must be related to the CORONAVIRUS. Please return the certification by July 31 with both of the requested signatories. If there are any questions please let me know.

--  
**Kierra Mitchell**  
**Administrative Assistant**  
**Department of Elections**  
[kierra.mitchell@elections.virginia.gov](mailto:kierra.mitchell@elections.virginia.gov)  
**(804) 593-2277**



**Department of Elections Email Disclaimer:**

This message, including any attachments, may summarize laws, regulations and policies of the Virginia Department of Elections or the Commonwealth of Virginia. Furthermore, this message and any responses sent to this email address may be subject to public disclosure under FOIA. For more information, please call the Virginia Department of Elections at 1-800-552-9745 or visit <https://www.elections.virginia.gov/e-mail-disclaimer/index.html>.

2020

CARES ACT - (COVID-19)

Enter Contact Information

Email completed certification as an attachment to:

County or City Name **King & Queen County**

Locality Code 097

ID (internal use only) 0000100893

Mailing Address:

Street 1

Street 2

City

Zip Code

[fiscal@elections.virginia.gov](mailto:fiscal@elections.virginia.gov)

For questions, contact  
Kevin Hill at: 804-864-8950

**INSTRUCTIONS:**  
**See Instructions Tab . Fill in the *shaded areas* .**  
**When finished, SAVE this workbook .**

Email the completed certification to  
[fiscal@elections.virginia.gov](mailto:fiscal@elections.virginia.gov) Enter the subject like this:  
 Name of Locality - CARES ACT Certification.

Please Provide all signatures (as applicable)

Total Award amount of CARES ACT (COVID-19) Funding

\$	48,891
----	--------

Chief Administrative Officer (City Manager, County Administrator or authorized designee)

I certify that the amount awarded is to be used for Elections allowable expenses. Any funding from CARES ACT that is not an eligible expense must be paid back to ELECT with interest. We also agree to maintain all records for a period of 4 years or audited. All funds must be encumbered by November 30, 2020 and paid out by December 31, 2020.

Name \_\_\_\_\_

Work Title \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

General Register (Primary Contact)

I certify that the amount awarded is to be used for Elections allowable expenses for the 2020 Presidential Elections. We also agree to maintain all records for a period of 4 years or audited. All funds must be encumbered by November 30, 2020 and paid out by December 31, 2020.

Name \_\_\_\_\_

Work Title \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_



***AGENDA: September 14, 2020 Regular Meeting***

**ITEM #8:**

Presidential Executive Order – Deferral of Payroll Tax Obligations

**ACTION REQUESTED:**

County Administrator will provide background information and staff recommendation.

**ATTACHMENTS:**

- Q & A document prepared by Sands Anderson

# Top Five Questions from Employers Regarding the Executive Order's Payroll Tax Deferral

Written by

[David J. Gundlach](#)

Published September 04, 2020 @ 10:26 am

[Business and Corporate Law](#)

[View All News](#)

On August 8, 2020, President Trump issued the [Memorandum on Deferring Payroll Tax Obligations in Light of the Ongoing COVID-19 Disaster](#) (the "Executive Order") allowing for the deferral of employee social security payroll tax obligations that are normally withheld from employees and paid to the IRS by employers. The Executive Order grants a deferral, not a tax cut or waiver of the employee social security payroll tax obligations. An act of Congress is required to forgive or waive such taxes. On August 28, 2020, the IRS released guidance on implementation of the Executive Order in the form of [IRS Notice 2020-65](#). Here are the top 5 questions from employers, followed by answers regarding the deferral of payroll taxes pursuant to the Executive Order as of today:

## **1. Is the deferral of the payroll taxes pursuant to the Executive Order optional?**

Yes, based on the Executive Order and the IRS Notice 2020-65 the deferral of the payroll taxes pursuant to the Executive Order is optional or voluntary for employers.

The language in both the Executive Order and IRS Notice 2020-65 does not directly state whether the deferral is optional. The authority referenced in the Executive Order for the deferral of payroll taxes is IRC § 7508A, which amongst other powers, gives the Secretary of the Treasury the ability to defer the deadline for filing of a return or payment of tax for up to one year because of a federally declared disaster. This IRC section does not prohibit the employer from the filing of its returns or payment of its taxes.

This is the same code section (IRC § 7508A) used for delaying tax filing deadlines for areas affected by hurricanes. In such cases, even if your area is affected by a hurricane, you can still file your tax return, but you have the option of using the delayed deadlines. In line with IRC § 7508A, the IRS and Treasury press releases for IRS Notice 2020-65 use permissive language

such as: “The guidance allows employers” and “makes relief available for employers.” Additionally, neither the Executive Order nor IRS Notice 2020-65 provide penalties for electing not to defer.

There is no prohibition in the Executive Order nor IRS Notice 2020-65 on an employer providing the option to defer or not defer to the employee. As discussed below, this approach would expose the employer to risks and may not be administratively feasible.

For employers that withhold the applicable payroll taxes, IRS Notice 2020-65 does not defer the deposit obligation, observing that such relief is unnecessary because the deposit obligation arises at withholding. Continuing withholding but not depositing the tax is not a viable option. IRS Notice 2020-65 does not defer the obligation to deposit taxes once withholding has occurred. As a result, a wait-and-see approach of withholding and retaining the amounts may result in penalties for failure to deposit.

## **2. Does the employee have the right to choose whether to opt into or out of the deferral of the payroll taxes pursuant to the Executive Order?**

The answer is no, unless the employer gives the employee the option.

Pursuant to IRS Notice 2020-65 the “employers that are required to withhold and pay the employee share of social security tax under section 3102(a) or the railroad retirement tax equivalent under section 3202(a) are affected by the COVID-19 emergency for purposes of the relief described in the Presidential Memorandum and this notice (Affected Taxpayers)”. According to the IRS Notice 2020-65, the due date for the Affected Taxpayers’ withholding and payment of the payroll taxes is postponed. The employee is not the Affected Taxpayer. Furthermore, the employer, who is the Affected Taxpayer, is responsible for the payment of the deferred payroll taxes between January 1, 2021 and April 30, 2021 with penalties, interest, and additions to tax beginning to accrue on May 1, 2021 for taxes outstanding. The employer may make arrangements to otherwise collect the total deferred payroll taxes from the employee. To summarize, the employer is on the hook when the deferred payroll taxes come due.

The applicable deferred payroll taxes are a portion of FICA taxes. Pursuant to IRC § 3102(b): “Every employer required so to deduct the [FICA taxes] shall be liable for the payment of such tax, and shall be indemnified against the claims and demands of any person for the amount of any such payment made by such employer.” The caselaw<sup>[1]</sup> supports that the employee would have

no private right of action under IRC § 3102(b). Neither the Executive Order nor IRS Notice 2020-65 creates a private right of action.

To further bolster this conclusion, there are reports that federal employee labor unions are upset that their members (federal government employees) have no say in whether the deferral is made or not. The federal agencies in question elected to defer the payroll taxes pursuant to the Executive Order.

### **3. Who is liable for the payment of the deferred payroll taxes when they must be paid from January 1, 2021 through April 30, 2021?**

Employers are liable to the IRS for the deferred payroll taxes when they come due. Unless Congress acts, the deferred payroll taxes must be paid. According to IRS Notice 2020-65, the employer as the Affected Taxpayer is responsible for the withholding and payment of the deferred payroll taxes and would face the penalties, interest, and additions to tax beginning to accrue on May 1, 2021 for taxes outstanding.

One further item of concern is that these deferred payroll taxes, if not paid, can give rise to personal, individual liability for the individuals at the employer responsible for the withholding and payment of the deferred payroll taxes.

### **4. Are there guidelines for arrangements that employers can make with their employees regarding the repayment of the deferred payroll taxes?**

No. IRS Notice 2020-65 is three pages long and leaves much to be desired for guidance. On the subject, IRS Notice 2020-65 states “If necessary, the Affected Taxpayer may make arrangements to otherwise collect the total Applicable Taxes from the employee.” If an employee is terminated or quits prior to or is not paid sufficiently (e.g. is furloughed or has limited hours) for the full repayment of the deferred payroll taxes during the January 1, 2021 through April 30, 2021 period, then the employer is liable for the unpaid balance.

Employers can implement arrangements (“Arrangements”) with employees to collect the deferred payroll taxes such as by collecting the taxes from a final paycheck or by separate check from the employee. Such Arrangements may give rise to issues such as conflicts with employment contracts or limitations imposed by other laws or agreements.

### **5. What are potential risks and pitfalls related to electing to opt into the deferral of the payroll taxes?**

They are numerous. The Executive Order and the IRS Notice 2020-65 put employers between a rock and a hard place. On the one hand, if the employer does not opt into the deferral or allow employees to elect to defer, then the employer could be seen as denying a benefit (even if short-term) to its employees. On the other hand, if the employer opts into the deferral or allows employees to elect to defer, then the employer faces the following risks and problems:

- The deferred payroll taxes must be withheld and paid from January 1, 2021 through April 30, 2021, unless Congress acts, which doubles the employee's applicable withheld payroll taxes right after the holiday season;
- The employer would be on the hook for any unpaid deferred payroll taxes plus potential penalties, interest, and additional tax;
- The unpaid deferred payroll taxes can lead to individual liability for the individuals at the employer responsible for the withholding and payment of said taxes;
- Setting up the Arrangements should be done when the employer elects the blanket deferral for all its employees or when the employer grants the employee the option to defer to defer or not, which could take some time; and
- The administration of a blanket deferral or deferral at the election of each employee may not be administratively feasible for the employer's payroll systems.

Note that this deferral only runs to December 31, 2020 and payroll systems may take time to reprogram. The potential benefits to the employees may be low once the reprogramming is live and the Arrangements are finalized.

Any decision by an employer to elect to defer or not defer pursuant to the Executive Order should be made after consultation with the employer's accounting, tax, and legal advisers. Each employer and its employees have their own unique circumstances that should be considered when reaching a final decision on this topic.

If you would like to discuss this matter or any of your other legal needs, please reach out to a member of the [Tax Team](#) or your Sands Anderson attorney contact.



[1] See, e.g., McDonald v. Southern Farm Bureau Life Insurance Co., 291 F.3d 718 (11th Cir. 2002).

Disclaimer: The information contained herein is not intended to be “written advice concerning one or more Federal tax matters” subject to the requirements of section 10.37(a)(2) of Treasury Department Circular 230. The information contained herein is of a general nature and based on authorities that are subject to change. Applicability of the information to specific situations should be determined through consultation with your tax, legal, and financial advisers. This summary is not intended, and should not be construed, as accounting, business, financial, investment, legal, tax, or other professional advice, services, or opinion provided by Sands Anderson PC. Sands Anderson PC shall not be responsible for any loss incurred by any person who relies on this summary.



***AGENDA: September 14, 2020 Regular Meeting***

**ITEM #9:**

Health Insurance Coverage – New Hires

**ACTION REQUESTED:**

County Administrator will provide background information.

**ATTACHMENTS:**

- None



***AGENDA: September 14, 2020 Regular Meeting***

**ITEM #10:**

Appointments/Reappointments to various Boards and Commissions

**ACTION REQUESTED:**

- 1) Wetlands Board – Alternate member to fill the unexpired term of Robert Gibson. Mr. Kerry Baseshore has agreed to serve as the alternate member.
- 2) EDA/Stevensville District

**ATTACHMENTS:**

- Email exchange regarding appointment

## Tina Ammons

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**From:** Tom Swartzwelder  
**Sent:** Wednesday, August 19, 2020 1:04 AM  
**To:** Tina Ammons; Donna Sprouse  
**Subject:** Fwd: Wetlands Board

Tom Swartzwelder  
County Attorney  
Sent from my iPhone

Begin forwarded message:

**From:** Jim Burns <jburns@kingandqueenco.net>  
**Date:** August 18, 2020 at 10:09:42 PM EDT  
**To:** Tom Swartzwelder <tswartzwelder@kingandqueenco.net>  
**Subject:** Fwd: **Wetlands Board**

Tom, I would like to submit Mr Basehore for the vacant wetlands board position....

James M. Burns Sr.  
(757)876-3114

Begin forwarded message:

**From:** Kerry Basehore <kerrybasehore@gmail.com>  
**Date:** August 17, 2020 at 4:39:22 PM EDT  
**To:** jburns@kingandqueenco.net  
**Subject:** **Wetlands Board**

Jim,

It was good talking to you today. Here is the information requested for the K&Q Wetlands Board:

Name: Kerry Basehore Spouse: Betsy Basehore  
Address: 251 Blands Folly Road  
Shacklefords, VA 23156  
Phone (Cell): 804 814-8554

About us:

We purchased the property in 2007, while we lived in West Point (my wife, Betsy, was the pastor at West Point United Methodist) We moved here permanently in early 2012 when she retired.

I retired from Dominion in 2016, where I worked in engineering management for 30+ years+. (I had a PE license but dropped it in 2017)

I am now doing management consulting only part time, so am generally available.

We have been the recipient of wetlands permits from K&Q so I have some idea how the process works.

Kerry Basehore

--

Kerry Basehore

Cell: (804) 814-8554





***AGENDA: September 14, 2020 Regular Meeting***

**ITEM #11:**

County Administrator's Comments

**ACTION REQUESTED:**

None

**ATTACHMENTS:**

None



***AGENDA: September 14, 2020 Regular Meeting***

**ITEM #12:**

Board of Supervisors Comments

**ACTION REQUESTED:**

None

**ATTACHMENTS:**

None



***AGENDA: September 14, 2020 Regular Meeting***

**ITEM #13:**

Closed Session

**ACTION REQUESTED:**

None

**ATTACHMENTS:**

None



King and Queen County  
Wireless Services Authority Meeting  
Monday, September 14, 2020  
(Immediately following Board of Supervisors Meeting)

King and Queen County Courts & Administration Building  
General District Courtroom

**AGENDA**

1. Approval and signing of August 10, 2020 minutes
2. Updates
3. Adjourn

King and Queen County  
Wireless Services Authority Meeting

Monday, August 10, 2020

King and Queen County Courts and Administration Building  
General District Courtroom

(immediately following the Board of Supervisors Meeting)  
10:15 P.M.

“Minutes of the Meeting”

The meeting was opened at 10:15 p.m. by Lawrence Simpkins, Chairman of the Board.

**APPROVAL AND SIGNING OF THE JULY 2020 MINUTES**

A motion was made by Mr. Burns and seconded by Ms. Alsop to approve the minutes for the July 13, 2020 meeting.

AYES: S.C ALSOP, J.L. SIMPKINS, J.M. BURNS, D.H. MORRIS

NAYS: NONE

NOT PRESENT: R.F. BAILEY

**UPDATES**

Mr. Swartzwelder advised that did not have any updates at this time.

**IT IS ORDERED THAT THE BOARD BE ADJOURNED**

A motion was made by Mr. Burns and seconded by Ms. Alsop to adjourn the meeting.

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**Lawrence Simpkins, Chairman**

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**Thomas J. Swartzwelder, Secretary**