



**King and Queen County**  
*Founded 1691 in Virginia*

**County Administrator's Office**  
**242 Allen's Circle, P. O. Box 177**  
**King and Queen Court House, Virginia 23085**  
**Phone: (804) 785-5975 Fax: (804) 785-5999**

**King and Queen County**  
**Board of Supervisors Meeting**

**Monday, April 12, 2021**  
**7:00 P.M.**

**AGENDA**

1. Invocation and Pledge of Allegiance to the Flag of the United States
2. Approval and Signing of the February 16, 2021, February 28, 2021 and March 8, 2021 minutes
3. Approval and Signing of the April 2021 warrants and appropriations
4. Public Comment Period
5. Public Hearing - 2021 Tax Rates
6. Public Hearing – FY2022 Budget
7. Set Date for Public Hearing - Building and Zoning Fee Schedules
8. Resolution – Emergency Medical Services-Rescue Squad Week
9. Republic Services - Execution of second 10-year renewal period
10. Adoption of COVID-19 Infectious Disease Permanent Standard Prevention Preparedness and Response Plan
11. Appointments/Reappointments to various Boards and Commissions
12. County Administrator's Comments
13. Board of Supervisors Comments
14. Closed Session (If Needed)

**AGENDA:**     *April 12, 2021 Regular Meeting*

**ITEM #1:**

Invocation and Pledge of Allegiance to the Flag of the United States  
of America

**ACTION REQUESTED:**

None Required

**ATTACHMENTS:**

None



**AGENDA:**      *April 12, 2021 Regular Meeting*

**ITEM #2:**

Approval of the February 16, 2021 and February 22, 2021 and March 8, 2021 minutes of the Board of Supervisors

**ACTION REQUESTED:**

Need a motion and second to approve the February 16, 2021, February 22, 2021 and March 8, 2021 minutes of the Board of Supervisors.

**ATTACHMENTS:**

- February 16, 2021 meeting minutes
- February 22, 2021 meeting minutes
- March 8, 2021 meeting minutes

King and Queen County  
Board of Supervisors Regular Meeting

Monday, March 8, 2021  
7:00 P.M.

King and Queen County Courts and Administration Building  
General District Courtroom

“Minutes of the Meeting”

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Vice Chairman Morris opened the meeting. Roll Call was taken with member Doris Morris, Jim Burns, Lawrence Simpkins and Rusty Bailey being present and member Sherrin Alsop absent.

Mr. Bailey provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

**APPROVAL AND SIGNING OF THE JANUARY 25, 2021 AND FEBRUARY 8, 2021 MINUTES**

A motion was made by Mr. Burns and seconded by Mr. Bailey approving the January 25, 2021 and February 8, 2021 minutes as presented.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, R.F. BAILEY, JR.

NAYS: NONE

ABSENT: S.C. ALSOP

**APPROVAL OF MARCH 2021 WARRANTS AND APPROPRIATIONS**

A motion was made by Mr. Bailey and seconded by Mr. Simpkins to approve the warrants and payroll for the month of March 2021, subject to audit.

AYES: J. L. SIMPKINS, J. M. BURNS, R.F. BAILEY, JR.

NAYS: D. H. MORRIS

ABSENT: S.C. ALSOP

**APPROPRIATION OF JANUARY 2021 REVENUE TO THE SCHOOL FUND IN THE AMOUNT OF \$545,142.73**

A motion was made by Mr. Simpkins and seconded by Mr. Burns to appropriate the January 2021 revenue to the School Fund in the amount of \$545,142.73, subject to audit.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, R.F. BAILEY, JR.

NAYS: NONE

ABSENT: S.C. ALSOP

### **PUBLIC COMMENT PERIOD**

No comments were received from the public.

### **BUDGET AMENDMENT – RESCUE SERVICES/HEART MONITOR GRANT**

Emergency Services has received a grant to replace the heart monitors used by the Rescue Services staff and volunteer agencies on the ambulances. The grant application was to replace all 8 units but funding received was only for 6. The current budget includes \$20,000 for local match that was anticipated based on the original grant application. However, in order to proceed with complete replacement an additional \$37,968 in local funds is needed. The budget amendment includes \$151,129.90 in grant funds as well as the additional \$37,968 in local funds.

A motion was made by Mr. Bailey and seconded by Mr. Burns to amend the FY21 budget and appropriate the requested \$189,097.90 in grant and local funds to purchase the replacement heart monitors.

AYES: D. H. MORRIS, J. L. SIMPKINS, J. M. BURNS, R.F. BAILEY, JR.

NAYS: NONE

ABSENT: S.C. ALSOP

### **RESOLUTION/PROCLAMATION OF MARCH AS MARCH FOR MEALS MONTH**

Bay Aging has requested approval of the resolution below proclaiming March 2021 as the 19<sup>th</sup> annual March for Meals Month to promote the Meals on Wheels program.

#### **PROCLAIMING MARCH 2021 AS THE 19<sup>TH</sup> ANNUAL MARCH FOR MEALS MONTH**

**WHEREAS**, on March 22, 1972, President Richard Nixon signed into law a measure that amended the Older Americans Act of 1965 and established a national nutrition program for older adults 60 years and older; and

**WHEREAS**, Meals on Wheels America established March for Meals campaign in March 2002 to recognize the historic month, the importance of the Older Americans Act Nutrition Programs – home delivered and congregate, and raise awareness about the escalating problem of hunger in older adult populations in America; and

**WHEREAS**, the 2021 observance of March for Meals celebrates 19 years of providing an opportunity to support Meals on Wheels programs that deliver vital and critical services by donating, volunteering and raising awareness about hunger and isolation in older adult populations; and

**WHEREAS**, Meals on Wheels programs – home delivered and congregate, in King and Queen County have served our older adults and people living with disabilities admirably for over 43 years; and

**WHEREAS**, volunteers for Meals on Wheels programs in King and Queen County are the backbone of the program and they not only deliver nutritious meals to older adults and people living with disabilities who are at significant risk of hunger and isolation, but also caring concern and attention to their welfare; and

**WHEREAS**, the Meals on Wheels program in King and Queen County provides nutritious meals to older adults and people living with disabilities throughout the county that help them maintain their health and independence, thereby preventing unnecessary falls, hospitalizations and/or premature institutionalization; and

**WHEREAS**, the Meals on Wheels program in King and Queen County provides a powerful opportunity for social connection for hundreds of older adults and people living with disabilities to combat the negative effects and economic consequences of loneliness and isolation; and

**WHEREAS**, the Meals on Wheels program in King and Queen County deserves recognition for the heroic contributions and essential services they have provided amid the COVID19 pandemic and will continue to provide to local communities, our Commonwealth and our Nation long after it is over.

**NOW, THEREFORE**, I Doris H. Morris, as Vice Chair of the King and Queen County Board of Supervisors do hereby proclaim March 2021 as the 19<sup>th</sup> Annual March for Meals Month and urge every citizen to take this month to honor the Bay Aging Meals on Wheels program, the older adults and people living with disabilities they serve and the volunteers who care for them. Our recognition of, and involvement in, the 2021 Bay Aging March for Meals can enrich our entire community and help combat hunger and isolation in these populations in King and Queen County, Virginia.

Dated this 8th day of March, 2021

A motion was made by Mr. Burns and seconded by Mr. Simpkins to adopt the resolution as presented.

**AYES:** J. M. BURNS, J. L. SIMPKINS, D. H. MORRIS, R.F. BAILEY, JR.

**NAYS:** NONE

**ABSENT:** S.C. ALSOP

**APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

- Economic Development Authority/Stevensville – Tabled
  - Wetlands Board – Tabled
  - Pamunkey Regional Library Board – Tabled
  - Planning Commission/ St. Stephens Church – Tabled
  - Planning Commission/Buena Vista District – A motion was made by Mr. Burns and seconded by Mr. Bailey to reappoint Hunter Richardson to a four-year term expiring on March 8, 2025.
- AYES: J. M. BURNS, J. L. SIMPKINS, D. H. MORRIS, R.F. BAILEY, JR.  
 NAYS: NONE  
 ABSENT: S.C. ALSOP

Mr. Burns advised the Board that he had originally had reservations reappointing Mr. Richardson due to concerns with some personal actions that appeared to be in conflict with his role on the Planning Commission. However, he has spoken to Mr. Richardson and Mr. Richardson has assured him that his concerns have been addressed and will not continue to be an issue.

Mr. Swartzwelder advised that the EDA has had difficulty having a quorum at their meetings due to vacancies and members who seem to not be able to attend. As there continue to be vacancies here and on other committees he asked the Board for permission to have staff place information on the County website regarding committee openings and appointments. It was agreed to have staff proceed with this.

Mr. Burns inquired to whether or not Mr. Percy Pollard would be able to continue to serve on the Workforce Investment Board. Mr. Swartzwelder advised that he was not certain but felt that Mr. Pollard’s health may preclude him from continuing but he would look into it further.

## **COUNTY ADMINISTRATOR’S COMMENTS**

**County Administrator Thomas Swartzwelder provided the following comments:**

- Fiber Project – The project is approximately 2 months behind schedule. As the weather improves, they hope to catch up moving towards summer.
- There are currently two vacant positions in the Administration Office. The Codes Compliance Officer and the Permit Tech/Receptionist. He thanked the Board for making the permit tech position fulltime, we are seeing much better response since that has been done.
- Telehealth Facility – This project is continuing to move forward. He has been working with the interested parties to work towards a final plan so that design and bidding can begin.
- KQES update – He is still in communication with the adjacent property owner on what they are willing to do and what the County will need.



## **BOARD OF SUPERVISORS COMMENTS**

### **Mr. Bailey had the following comments:**

- Commented that it was nice to have a short meeting and still accomplish things.
- Thanked the 2 citizens who attended.
- Thanked staff for working on getting COVID vaccinations for the Board and hopes that now things will start to get back to the old normal.
- Wished everyone a safe trip home.

### **Mr. Simpkins had the following comments:**

- Thanked the Sheriff for his report.
- Wished everyone a safe trip home and to be careful.

### **Mr. Burns had the following comments:**

- Thanked everyone for the reports.
- Thanked everyone who came out and to have a good evening.

### **Ms. Morris had the following comments:**

- Thanked the Sheriff for his report and for increasing his patrols on Rt. 614, it has really been a help.

## **CLOSED SESSION**

A motion was made by Mr. Burns and seconded by Mr. Bailey to enter into closed session pursuant to Section 2.2-3711A1 for a personnel matter within the County Administration office and Section 2.2-3711A5 for the discussion of a perspective business where no public announcement has been made of the business' interest in locating its facilities to the community.

AYES: J. M. BURNS, J. L. SIMPKINS, D. H. MORRIS, R.F. BAILEY, JR.

NAYS: NONE

ABSENT: S.C. ALSOP

A motion was made by Mr. Burns and seconded by Mr. Bailey to enter into open session with all members certifying by individual vote that only those public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act were heard, discussed or considered in close session.

AYES: J. M. BURNS, J. L. SIMPKINS, D. H. MORRIS, R.F. BAILEY, JR.

NAYS: NONE

ABSENT: S.C. ALSOP

Mr. Bailey asked for an update on the Opioid Litigation. Mr. Swartzwelder advised that the pharmaceutical companies are working towards settling the suit. Based on preliminary information the Counties that participated in the litigation (which King and Queen did) will get a greater portion of the settlement once it is finalized.

**IT IS ORDERED THAT THE BOARD BE ADJOURNED:**

A motion was made by Mr. Burns and seconded by Mr. Simpkins to adjourn the meeting at 8:50 p.m.

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**Sherrin C. Alsop, Chairman**

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**Thomas J. Swartzwelder, Clerk**



**King and Queen County  
Board of Supervisors Meeting  
Tuesday, February 16, 2021**

**6:00 P.M.**

**Regular Meeting  
King and Queen County Courts and Administration Building  
2<sup>nd</sup> Floor Conference Room**

**Minutes of the Meeting**

**CALL TO ORDER AND ROLL CALL**

Vice Chairman Morris called the meeting to order. Roll call was taken with members Doris Morris, R.F. Bailey and James Burns being present.

**REVIEW OF FY2022 DRAFT BUDGET**

Tina Ammons, Director of Finance, went through the draft budget providing information on proposed increases and decreases in revenues as well as expenditures. It was the consensus of members present to have a list of items at the next meeting that they feel needs input from all members.

- Increase in Animal Control stipend to Sheriff
- Fulltime permit technician position
- Increase in funding for Bridges of Change
- Purchase of tasers for the Sheriff's office
- Administrative position in Rescue Services
- The list of Capital Projects (County)

**IT IS ORDERED THAT THIS BOARD BE ADJOURNED**

A motion was made by Mr. Burns and seconded by Mr. Bailey to adjourn the meeting.

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Sherrin C. Alsop, Chairman

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Clerk of the Board



**King and Queen County  
Board of Supervisors Meeting  
Tuesday, February 22, 2021**

**6:00 P.M.**

**Regular Meeting  
King and Queen County Courts and Administration Building  
General District Courtroom**

**Minutes of the Meeting**

**CALL TO ORDER AND ROLL CALL**

Chairman Alsop called the meeting to order. Roll call was taken with members Sherrin Alsop, Lawrence Simpkins, R.F. Bailey and James Burns being present. Ms. Morris was absent.

**APPROVAL OF RECURRING WARRANTS**

A motion was made by Mr. Burns and seconded by Mr. Bailey to approve the February recurring warrants subject to audit.

**AYES: S.C. ALSOP, J.L. SIMPKINS, R.F. BAILEY, J.M. BURNS**

**NAYS: NONE**

**ABSENT: MORRIS**

**BUDGET AMENDMENT/COMMISSIONER OF THE REVENUE**

Kelly Lumpkin, Commissioner, was present requesting a budget amendment to hire Wampler and Eanes to assist her office in doing the assessment fieldwork for current building permits. One of her employees is out on maternity leave and she would not be able to provide coverage for her office while she and her other staff person are out in the field. She has some funding in her budget but will need an additional \$1,620 in order to have them complete the work.

A motion was made by Mr. Simpkins and seconded by Mr. Burns to amend the FY21 budget and appropriate the \$1,620 to the Commissioner of Revenue's budget.

**AYES: S.C. ALSOP, J.L. SIMPKINS, R.F. BAILEY, J.M. BURNS**

**NAYS: NONE**

**ABSENT: MORRIS**

**BUDGET PRESENTATIONS BY DEPARTMENT HEADS**

The following department heads made presentations on their budget requests:

- Kelly Lumpkin, Commissioner of the Revenue
- Vanessa Porter, Clerk of Circuit Court
- Meredith Adkins, Commonwealth Attorney
- Randy Cash, Building Official

- Diane Klausen, General Registrar
- Dr. Carol Carter, School Superintendent
- John Charboneau, Sheriff
- Greg Hunter, Emergency Services Coordinator

Following the presentations by departments, it was the consensus to make the following adjustments to the draft budget before the next work session:

- fund the permit technician position as fulltime, effective immediately
- reduce the admin position in Rescue Services to part time

**IT IS ORDERED THAT THIS BOARD BE ADJOURNED**

A motion was made by Mr. Burns and seconded by Mr. Bailey to adjourn the meeting.

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Sherrin C. Alsop, Chairman

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Clerk of the Board





**AGENDA:**      *April 12, 2021 Regular Meeting*

**ITEM #3:**

Approval and signing of April 2021 warrants and appropriations

**ACTION REQUESTED:**

- 1) Approval of County warrants and payroll for the month of March
- 2) Appropriation of February 2021 revenue to the School Fund in the amount of \$624,284.94
- 3) Quarterly Lump Sum Appropriation to School Food Services Fund in the amount of \$87,654.25

**ATTACHMENTS:**

- County Warrants (Payroll and Accounts Payable)
- February Revenue/School Fund
- Food Services lump sum appropriation request
- School AP reports for March (Informational only)
- School Financial Report (Informational only)



**Part-time Employee Payroll Run**  
**Payroll: Wednesday, April 14, 2021**

<b>County</b>		
	Cavenaugh, Wyatt	\$1,484.00
	Hunter, Greg	
	Miller, Ed	
<b>Registrar</b>		
	Prom, Patricia	\$728.00
	Nickelson, Robert	\$200.00
<b>Sheriff's Department</b>		
	Burton, Melvin	\$688.00
	Cox, Robert	\$2,618.75
	Jorgenson, Craig	\$1,164.50
	Laufer, Sandra	\$1,262.25
	Parker, John	\$1,056.00
	Perez, Epifanio	\$1,056.00
	Rowe, Vladimir	\$2,145.00
	Shackleford, Donald	\$1,332.00
	Trent, Darryl	\$726.00
	Wilson, Megan	\$891.00
<b>Overtime/Sheriff's Department</b>		
	Balderson, WR	\$720.00
	Burr, Brian	\$109.52
	Russell, Brian	\$578.87
	Schefflein, Harvey	\$1,535.76
	Simmons, James	\$1,527.60
	Willson, Mitchell	\$388.74
	Wright, Brian	\$172.10
<b>Rescue Services</b>		
	Barill, Kelly	\$1,578.00
	Beasley, Michael	\$1,632.00
	Boutchyard, Shaun	\$1,440.00
	Chenault, Trevor	\$999.00
	Coggsdale, Travis	\$1,332.00
	Day, Robert	\$2,398.50
	Floyd, Tyler	\$176.00
	Gormus, Patrick	\$444.00
	Hallman, Amber	\$492.00
	Heller, John	\$851.00
	Hoffmaster, Jacob	\$328.00
	Jewell, James	\$1,396.00
	Shahan, Phillip	\$235.75
	Strauss, Robert	\$176.00
	<b>Total:</b>	<b>\$33,862.34</b>

## Fulltime Payroll - April 2021

### Board of Supervisors

James Burns	\$416.67
R.F. Bailey	\$416.67
Doris Morris	\$416.67
Lawrence Simpkins	\$416.67
Sherrin Alsop	\$416.67

### County Administrator/County Attorney

Tom Swartzwelder	\$20,471.25
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### Commissioner of the Revenue

Kelly Lumpkin	\$5,366.56
Brenda Robinson	\$3,215.50
Shelby Dufour	\$2,552.35

### Finance

Tina Ammons	\$4,750.13
Fiscal/Purchasing Assistant	Vacant

### Treasurer

Irene Longest	\$5,986.53
Stephanie Sears	\$3,878.65
Cheryl Jessie	\$2,552.35

### Registrar

Diane Klausen	\$4,104.67
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### Clerk of Circuit Court

Vanessa Porter	\$7,369.58
Patricia Reed	\$3,215.50
Hattie Robinson	\$2,552.35

### Commonwealth Attorney

Meredith Adkins	\$10,463.58
Eddy, Rachel	\$3,862.50

### Sheriff

John Charboneau	\$6,174.08
Rob Balderson	\$5,529.39
James Simmons	\$4,666.67
Barry Radden	\$3,385.90
Ernie Schefflien	\$4,500.00
Deputy	Vacant
Brian Russell	\$3,615.83
Mitchell Wilson	\$4,083.33
Brian Burr	\$3,615.83
Nikki Boyington	\$3,166.67

Johnation Mills	\$3,333.33
Brian Wright	\$3,385.90
Joshua Shipman	\$3,615.83
Andrew Sciscente	\$3,250.00
Sandra Davis	\$3,609.38
Cathy Brooks	\$3,361.58
Shirley Hill	\$3,361.58
Megan Greenwood	\$2,666.67
Crystal Gibson	\$2,980.34
Shannon Bristow	\$2,668.75
Dispatcher	Vacant
Vickie Draine	\$3,548.78

### **Rescue Services**

David Lankford	\$4,624.74
Kevin Mounts	\$4,316.73
Josh Schrum	\$3,407.69
Robert Coggsdale	\$4,134.57
Kevin Harris	\$3,950.36
Phillip Jewell	\$3,509.92
Gary Breen	\$3,509.98
Christopher Bennett	\$3,308.49
Austin Hedrick	\$3,558.58
EMT	Vacant
Christopher Field	\$3,308.49
Cameron Mitchell	\$3,308.49
Curtis Pate	\$3,835.36
Laura Bachrach	\$3,308.46
Austin Morris	\$3,308.49
Callie Evans	\$3,308.46

### **Building Inspections**

Randy Cash	\$4,720.83
Permit Tech/Receptionist	Vacant

### **Zoning/Community Development**

Donna Sprouse	\$4,640.51
Josh Rellick	\$3,333.33

**\$224,338.17**



4/05/2021 FROM DATE- 4/12/2021  
 AP375 TO DATE- 4/12/2021  
 FUND # - 100 GENERAL FUND

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 000200 LIABILITIES

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
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	LIABILITIES				
DMV	DMV Stop Fee Payable	DMV STOP FEES	202103100531	1/31/2021	375.00 375.00 *
TAXING AUTHORITY	Delinquent Tax/Legal Fees	DEL TAX COLLECTION	7073	3/11/2021	555.00 555.00 *
TAXING AUTHORITY	Delinquent Tax/Advertising	DEL TAX COLLECTION	7073	3/11/2021	434.00 434.00 *
				TOTAL	1,364.00

4/05/2021  
 AP375  
 FUND # - 100

FROM DATE- 4/12/2021  
 TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012100 \*\*\* County Administrator \*\*\*

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
	*** County Administrator ***				
ADVANCE AUTO PARTS	Automotive/Motor Pool	SUPPLIES OIL CHANGE	7815106431171	3/05/2021	32.48
360 HARDWARE	Automotive/Motor Pool	SUPPLIES NUTS, BOLTS	100755944	2/26/2021	10.50
WYATT'S PRO MECHANIX	Automotive/Motor Pool	RPR FORD PICKUP	5749	1/28/2021	1,610.45
					1,653.43 *
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957 2/21	2/03/2021	42.31
					42.31 *
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	438963928	3/15/2021	118.24
					118.24 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	158652974001	3/02/2021	91.16
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	161854817001	3/17/2021	78.09
BARBOUR PRINTING SERVICES	Office Supplies	DIRECT DEP. ENVELOPE	0186-21	2/23/2021	506.00
SHRED-IT USA, LLC	Office Supplies	SHREDDING	8181672436	3/22/2021	61.01
					736.26 *
				TOTAL	2,550.24



4/05/2021  
 AP375  
 FUND # - 100

FROM DATE- 4/12/2021  
 TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012310 \*\*\* Commissioner of Revenue \*\*\*

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
	*** Commissioner of Revenue ***				
WAMPLER - EANES	Contracted Services	106 BLDG PERMITS	3/23/2021	3/23/2021	3,180.00
BMS DIRECT	Printing & Binding	PERS PROPERTY FORMS	148238	2/25/2021	3,180.00 *
RESERVE ACCOUNT LUMPKIN, KELLY N.	Postal Services	POSTAGE	3/31/2021	3/31/2021	1,741.90
	Postal Services	POSTAGE/COMP BOARD	3/9/2021	3/09/2021	1,741.90 *
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957 2/21	2/03/2021	200.00
COMMISSIONER OF REVENUE LUMPKIN, KELLY N.	Convention & Education	COR COURSE	4318	3/16/2021	17.88
	Convention & Education	CERTIFCATION/BRENDA	3/10/2021	3/10/2021	42.25 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9028812322	3/13/2021	120.00
				TOTAL	120.39
					120.39 *
					5,422.42

4/05/2021  
AP375  
FUND # - 100

FROM DATE- 4/12/2021  
TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012400 \*\*\* Finance \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
UNIVERSITY OF VIRGINIA	*** Finance ***	VIG COURSE	47675	3/24/2021	100.00
UNIVERSITY OF VIRGINIA	Education & Training	VIG COURSE	47676	3/24/2021	100.00
	Education & Training				200.00 *
				TOTAL	200.00

4/05/2021  
 AP375  
 FUND # - 100

FROM DATE- 4/12/2021  
 TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012410 \*\*\* Treasurer \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Treasurer ***				
PITNEY BOWES	Maintenance Service Contracts	POSTAGE METER LEASE	3313032985	2/23/2021	273.00
					273.00 *
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957 2/21	2/03/2021	84.50
					84.50 *
UNIVERSITY OF VIRGINIA	Convention & Education	TAV COURSE	47240	3/15/2021	25.00
UNIVERSITY OF VIRGINIA	Convention & Education	TAV COURSE	47242	3/15/2021	25.00
UNIVERSITY OF VIRGINIA	Convention & Education	TAV COURSE	47244	3/15/2021	25.00
					75.00 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	158652974001	3/02/2021	127.73
AMAZON CAPITAL SERVICES	Office Supplies	DESK CALCULATOR	16T9-DXMF-64PD	2/19/2021	57.67
SHRED-IT USA, LLC	Office Supplies	SHREDDING	8181571178	2/28/2021	48.60
					234.00 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9028812322	3/13/2021	120.39
					120.39 *
				TOTAL	786.89

4/05/2021  
AP375  
FUND # - 100

FROM DATE- 4/12/2021  
TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012510 \*\*\* Information Technology \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
COECO FINANCIAL	*** Information Technology *** Office Supplies/Software Upgra	COPIER LEASE	438963928	3/15/2021	414.26 414.26 *
DELL MARKETING L. P.	EDP Equipment - Sheriff	NEW CAD COMPUTER	10469475357	2/24/2021	1,160.00 1,160.00 *
				TOTAL	1,574.26

4/05/2021  
AP375  
FUND # - 100

FROM DATE- 4/12/2021  
TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 013100 \*\*\* Electoral Board \*\*\*

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
HART INTERCIVIC	*** Electoral Board *** Maintenance Service Contract	VERITY SCAN/TOUCH	083375	3/18/2021	1,600.00 1,600.00 *
POSTMASTER	Postal Services	POSTAGE/REGISTRAR	4/1/2021	4/01/2021	150.00 150.00 *
				TOTAL	1,750.00

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AP375  
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ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 013200 \*\*\* Registrar \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VERIZON SOUTH, INC.	*** Registrar *** Telecommunications	ANALOG LINES	777010957 2/21	2/03/2021	42.25	42.25	*
RICOH USA, INC.	Copier Lease	COPIER LEASE	9028812322	3/13/2021	78.49	2.84	
RICOH USA, INC.	Copier Lease	COLOR COPIES	9028814679	3/24/2021	81.33		*
				TOTAL	123.58		

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AP375  
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FROM DATE- 4/12/2021  
TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021200 \*\*\* General District Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VERIZON SOUTH, INC.	*** General District Court *** Telecommunications	ANALOG LINES	777010957 2/21	2/03/2021	84.50		
RICOH USA, INC.	Lease/Rent of Equipment	COPIER LEASE	34795082	3/13/2021	84.50	*	
					108.58		*
OSBORNE, J. TERRY	Court Appointed Attorney	GC2000335600	7324090	2/19/2021	120.00		
VANFOSSEN, AMY	Court Appointed Attorney	GT2000323100	9116164	3/05/2021	120.00		
VANFOSSEN, AMY	Court Appointed Attorney	GT2000408800	9239937	3/05/2021	120.00		*
					360.00		*
				TOTAL	553.08		

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AP375  
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TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021501 \*\*\* 9th Dist Court Service Unit \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
OFFICE DEPOT	*** 9th Dist Court Service Unit ***	PENS	162474405001	3/10/2021	11.27
OFFICE DEPOT	Other Operating Supplies	OFFICE SUPPLIES	162476813001	3/10/2021	221.22
OFFICE DEPOT	Other Operating Supplies	OFFICE CHAIRS	162476814001	3/11/2021	367.98
				TOTAL	600.47 *
					600.47



4/05/2021  
 AP375  
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FROM DATE- 4/12/2021  
 TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 021600 \*\*\* Clerk of Circuit Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Clerk of Circuit Court ***				
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957 2/21	2/03/2021	165.00
ELAVON	Telecommunications	CREDIT CARD FEES	K1059101712	2/28/2021	26.49
ELAVON	Telecommunications	CREDIT CARD FEES	K1059101940	2/28/2021	30.08
					221.57 *
RICOH USA, INC.	Lease of Equipment - Copier	COPIER LEASE	9028812322	3/13/2021	119.46
					119.46 *
REED, PATRICIA	Mileage	MILEAGE	4/2/2021	4/02/2021	76.16
ROBINSON, HATTIE	Mileage	MILEAGE	4/2/2021	4/02/2021	76.16
					152.32 *
LEGAL DIRECTORIES	Office Supplies	VA LEGAL DIRECTORY	0508079-IN	3/15/2021	8.75
					8.75 *
				TOTAL	502.10

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AP375  
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FROM DATE- 4/12/2021  
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ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 022100 \*\*\* Commonwealth Attorney \*\*\*

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
ADKINS, MEREDITH	*** Commonwealth Attorney *** Postal Services	1-ROLL STAMPS	12282020	12/28/2020	55.00
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957 2/21	2/03/2021	55.00 * 42.25
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	161854817001	3/17/2021	42.25 * 49.00
RICOH USA, INC.	Copier Lease	COPIER LEASE	9028812322	3/13/2021	49.00 * 87.12
RICOH USA, INC.	Copier Lease	COLOR COPIES	9028814679	3/24/2021	3.83
				TOTAL	90.95 * 237.20

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 AP375  
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FROM DATE- 4/12/2021  
 TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 031200 \*\*\* Sheriff \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
KUSTOM SIGNALS, INC.	*** Sheriff *** Repairs & Maintenance	RPR BODY CAMERA	582613	3/16/2021	139.50
SOUTHSIDE SENTINEL	Advertising	HELP WANTED AD	76210	3/31/2021	139.50 *
ELAN CORPORATE PAYMENT SYS	Postal Services	POSTAGE	03/15/2021	3/15/2021	99.00 *
ELAN CORPORATE PAYMENT SYS	Postal Services	POSTAGE	03/15/2021	3/15/2021	.00
ELAN CORPORATE PAYMENT SYS	Postal Services	POSTAGE	03/15/2021	3/15/2021	8.50
VERIZON SOUTH, INC.	Telecommunications	769 LINE/SHERIFF	130735036	2/12/2021	220.00 *
VERIZON SOUTH, INC.	Telecommunications	785 LINE/SHERIFF	130831222	2/27/2021	177.97
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957	2/03/2021	132.14
VERIZON WIRELESS	Telecommunications	VERIZON ONE TALK	9874795014	3/04/2021	84.50
COECO FINANCIAL	Copier Lease	COPIER LEASE	438963928	3/15/2021	80.97
FBI - LEEDA	Convention & Education	FBI LEEDA COURSE	200053478	3/22/2021	475.58 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	160223965001	3/08/2021	414.25
TAPPAHANNOCK CHEVROLET	Vehicle Maintenance & Repair	REPLACE BATTERY	15066	12/21/2020	414.25 *
TAPPAHANNOCK CHEVROLET	Vehicle Maintenance & Repair	SOLENOID, HUB, BRAKES	16457	2/26/2021	184.57 *
TAPPAHANNOCK CHEVROLET	Vehicle Maintenance & Repair	PLUG TIRE	16754	3/11/2021	184.57 *
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	BATTERY	360262	12/08/2020	25.70
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	BRAKES, ROTORS, WIPERS	370280	3/26/2021	1,249.68
TIG'S AUTOMOTIVE REFINISH	Vehicle Maintenance & Repair	RPR VEHICLE/CRASH	D32D9865	3/10/2021	43.13
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	ROTATE TIRES/BRAKES	14115	2/08/2021	138.32
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OIL CHANGE	14168	2/26/2021	633.18
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	RPLC TIRES/OFL	14169	2/26/2021	2,794.60
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	RMV DATA CABLING	14287	3/17/2021	116.00
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	OIL CHANGE	14300	3/19/2021	16.20
ROBERT G. ALLEY, INC.	Vehicle Maintenance & Repair	RESET TIRE MONITORS	14301	3/18/2021	16.20
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	INSPECTION	5832	3/02/2021	100.00
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	INSPECTION	5882	3/22/2021	20.00
WILLIAMSBURG FORD	Vehicle Maintenance & Repair	BRAKES AND ROTORS	131299	11/27/2020	80.98
WILLIAMSBURG FORD	Vehicle Maintenance & Repair	BRAKE KITS	131301	11/27/2020	758.47
WILLIAMSBURG FORD	Vehicle Maintenance & Repair	BRAKE KITS	131308	11/27/2020	126.28
WILLIAMSBURG FORD	Vehicle Maintenance & Repair	24 FILTERS	132424	2/26/2021	126.28
BIG MO'S AUTOMOTIVE, LLC	Vehicle Maintenance & Repair	TOW EXPLORER	0933	2/23/2021	103.20
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	667096	2/28/2021	300.00
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	668700	3/15/2021	6,803.92 *
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	WIPRE BLADES	369239	3/17/2021	1,959.02
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	WIPER BLADES	369241	3/17/2021	2,232.01
SEREDNI TIRE & AUTO CENTE	Vehicle & Equipment Supplies	TIRES	278597	3/04/2021	4,191.03 *
MILBY OIL CO., INC	Vehicle & Equipment Supplies	DRUM/MOTOR OIL	53845	3/24/2021	17.98
					25.98
					869.00
					569.02
					1,481.98 *

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ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 031200 \*\*\* Sheriff \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
KUSTOM SIGNALS, INC.	Police Supplies	RADAR RECERTIF.	582379	3/08/2021	457.00
EVIDENT CRIME	Police Supplies	MEASURING WHEELS	178287A	3/19/2021	257.21
EVIDENT CRIME	Police Supplies	MEASURING WHEELS	178287B	3/22/2021	252.00
GALL'S LLC	Uniforms & Wearing Apparel	UNIFORM SHIRTS	017661887	2/15/2021	966.21 *
GALL'S LLC	Uniforms & Wearing Apparel	UNIFORM SHIRTS	017664542	2/15/2021	95.26
GALL'S LLC	Uniforms & Wearing Apparel	SERGEANT CHEVRONS	017805475	3/04/2021	262.91
GALL'S LLC	Uniforms & Wearing Apparel	UNIFORM SHIRT	017818591	3/05/2021	34.45
DEPT OF MOTOR VEHICLES	Uniforms & Wearing Apparel	DEPUTY ID'S	202105900203	2/28/2021	52.34
					10.00
					454.96 *
PENINSULA POLYGRAPH SERVIC	General Investigation	PRE-EMPLOYMENT TEST	3/2/2021	3/02/2021	200.00
					200.00 *
				TOTAL	16,334.50

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ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 031400 \*\*\* E911 \*\*\*

<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
VERIZON SOUTH, INC.	*** E911 *** E911 PHONE LINES	911 PHONE LINES	655326835 2/21	2/04/2021	136.74 136.74 *
GEOCOMM, INC.	Annual Maintenance - Geocomm	GIS MAINT TOOLBAR	9082	2/24/2021	1,800.00 1,800.00 *
ID NETWORKS	Annual Maintenance - CAD Syste	MOBILE CAD LICENSING	277413	4/01/2021	1,109.00 1,109.00 *
				TOTAL	3,045.74

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FROM DATE- 4/12/2021  
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ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 032200 \*\*\* Volunteer Fire Departments \*\*\*

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
AIR-CARE, INC.	Fire Program Funds	GEAR WASHER & DRYER	16036	3/01/2021	7,855.04
				TOTAL	7,855.04 *
					7,855.04

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 AP375  
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FROM DATE- 4/12/2021  
 TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 032302 \*\*\* Rescue Services \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Rescue Services ***						
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957 2/21	2/03/2021	42.25		
ELAN CORPORATE PAYMENT SYS	Training	CPR INSPTRUCTOR FEES	03/15/2021	3/15/2021	80.00		*
BOUND TREE MEDICAL, LLC	Medical Supplies	AIRWAY SETS	83992114	3/17/2021	90.87		
QUADMED, INC.	Medical Supplies	GLUCOSE TEST STRIPS	65837	3/02/2021	122.65		
ARC3 GASES	Medical Supplies	OXYGEN	07843235	3/16/2021	96.90		
ARC3 GASES	Medical Supplies	OXYGEN	07849001	3/19/2021	155.90		
WEST POINT FORD	Vehicle Maintenance	OFL/INSPECTION	SO#31267	3/11/2021	98.59		
WEST POINT FORD	Vehicle Maintenance	OFL/INSPECTION	31323	3/15/2021	122.05		
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	MOTOR OIL 5W20	368256	3/09/2021	143.97		
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	OIL AND FILTERS	369012	3/15/2021	108.97		
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	OIL AND FILTERS	369015	3/15/2021	129.94		
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	OIL CHANGE	03/15/2021	3/15/2021	72.66		
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-668415	3/15/2021	676.18		*
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	03/15/2021	3/15/2021	941.82		
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	03/15/2021	3/15/2021	42.31		
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	03/15/2021	3/15/2021	40.21		
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	03/15/2021	3/15/2021	44.30		
AIR-CARE, INC.	Uniforms	FIRE GLOVES	16234	3/25/2021	1,068.64		*
					88.43		*
					88.43		*
					TOTAL		2,421.82

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FROM DATE- 4/12/2021  
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ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 032400 \*\*\* Radio Communications \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Radio Communications ***				
DOMINION ENERGY VIRGINIA	Electrical Services	COURTHOUSE TOWER	7646266440 0321	3/09/2021	387.10
RAPPAHANNOCK ELECTRIC	Electrical Services	244 LAKE POND ROAD	114292001 3/21	3/13/2021	265.87
RAPPAHANNOCK ELECTRIC	Electrical Services	490 CANTERBURY ROAD	114292002 3/21	3/18/2021	213.19
RAPPAHANNOCK ELECTRIC	Electrical Services	8786 NEWTOWN ROAD	114292003 3/21	3/16/2021	333.89
TESSCO	Radio Equipment	FUSE PANEL & MOUNTS	467278	2/24/2021	1,200.05 *
					43.07 *
ELAN CORPORATE PAYMENT SYS	Maintenance Radio Equipment	WIRE/RADIO INSTALL	03/15/2021	3/15/2021	35.46
ELAN CORPORATE PAYMENT SYS	Maintenance Radio Equipment	FASTENTER/RADIO INST	03/15/2021	3/15/2021	5.00
ELAN CORPORATE PAYMENT SYS	Maintenance Radio Equipment	ANTENNA MOUNT	03/15/2021	3/15/2021	4.04
					44.50 *
SBA TOWERS, INC.	Tower Rent - Shacklefords Site	TOWER LEASE	IN30531593	4/01/2021	5,752.75
					5,752.75 *
				TOTAL	7,040.37



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ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 034500 \*\*\* Building Inspections \*\*\*

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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$	PAY	\$\$
COECO FINANCIAL	*** Building Inspections *** Lease of Equipment - Copier	COPIER LEASE	438963928	3/15/2021		118.24	
				TOTAL		118.24 *	118.24

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 AP375  
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FROM DATE- 4/12/2021  
 TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 035100 \*\*\* Animal Control \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Animal Control ***				
ROBERT G. ALLEY, INC. WILLIAMSBURG FORD	Vehicle Maintenance Vehicle Maintenance	BRAKES & ROTORS ROTORS	14142 132424	2/23/2021 2/26/2021	81.00 120.98 201.98 *
GALL'S LLC DEPT OF MOTOR VEHICLES	Uniforms & Wearing Apparel Uniforms & Wearing Apparel	UNIFORM PANTS DEPUTY ID'S	017587626 202105900203	2/04/2021 2/28/2021	165.96 10.00 175.96 *
MIDDLESEX COUNTY	Rabies Exposure Shots	RABIES VACCINE	135773382	3/10/2021	324.99 324.99 *
				TOTAL	702.93

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AP375  
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FROM DATE- 4/12/2021  
TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 035101 \*\*\* Animal Shelter \*\*\*

<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
KING WILLIAM COUNTY	*** Animal Shelter *** KW/KQ Animal Shelter	SHELTER OPS/FEB	3/15/2021	3/15/2021	14,070.50
				TOTAL	14,070.50 *

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AP375  
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FROM DATE- 4/12/2021  
TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 035300 \*\*\* Medical Examiner \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
TREASURER OF VIRGINIA	Medical Examiner Fee	MEDICAL EXAMINER FEE 3/5/2021		3/05/2021	20.00
				TOTAL	20.00 *

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 AP375  
 FUND # - 100

FROM DATE- 4/12/2021  
 TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 043200 \*\*\* General Properties \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** General Properties ***				
JAMES RIVER AIR	Repairs & Maintenance	INSPECT & REPAIR #2	S199889	2/28/2021	1,664.91
					1,664.91 *
DOMINION ENERGY VIRGINIA	Electrical Services	CIRCUIT COURT	1803982501 0321	3/09/2021	532.83
DOMINION ENERGY VIRGINIA	Electrical Services	5-B	8305983002 3/21	3/23/2021	204.50
DOMINION ENERGY VIRGINIA	Electrical Services	TAVERN MUSEUM	9883802507 3/21	3/02/2021	2,611.26
					3,348.59 *
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957 2/21	2/03/2021	38.27
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957 2/21	2/03/2021	84.50
CENTURYLINK BUSINESS	Telecommunications	LONG DISTANCE	211562044	3/24/2021	33.90
					156.67 *
OFFICE DEPOT	Janitorial Supplies	PAPER TOWELS - 3	158655	3/02/2021	150.57
					150.57 *
SERVICEMASTER OF THE	Dumpster Service - Courthouse	CUSTODIAL SERVICE	4364	4/01/2021	4,160.00
					4,160.00 *
AMAZON CAPITAL SERVICES	Building Supplies	BULBS & BALLASTS	16T9-DXMF-64PD	2/19/2021	141.91
AMERICAN EAGLE FLAG AND	Building Supplies	2 @ US & VA FLAGS	V21039	3/09/2021	330.80
HORNS MIDDLESEX ACE HARDWA	Building Supplies	TAVERN MUS SUPPLIES	32453/2	2/24/2021	45.04
					517.75 *
LAMB EXTERMINATING	Pest Control	PEST CONTROL	75682	2/28/2021	315.00
					315.00 *
DIAMOND SPRINGS WATER, INC	Water Fountain/Circuit Court	BOTTLED WATER	006813-02-21	2/26/2021	87.80
					87.80 *
				TOTAL	10,401.29

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ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 043300 \*\*\* Marriott School Facility \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
LAMB EXTERMINATING HARRIS, KEVIN	*** Marriott School Facility *** Repairs & Maintenance Repairs & Maintenance	PEST CONTROL PARTITION SUPPLIES	75682 3/22/2021	2/28/2021 3/22/2021	65.00 179.82 244.82 *
DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA	Electrical Service Electrical Service	MARRIOTT MARRIOTT	4314102924 3/21 7823700310 3/21	3/23/2021 3/23/2021	109.04 175.33 284.37 *
				TOTAL	529.19

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FROM DATE- 4/12/2021  
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ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 043400 \*\*\* Shacklefords EMS Station \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Shacklefords EMS Station ***					
HORNS MIDDLESEX ACE HARDWA	Maintenance	BLDG SUPPLIES	32820/2	3/17/2021	53.52
HORNS MIDDLESEX ACE HARDWA	Maintenance	BLDG SUPPLIES	32825/2	3/17/2021	21.58
HORNS MIDDLESEX ACE HARDWA	Maintenance	RETURN ITEMS	32840/2	3/18/2021	5.98-
					69.12 *
HOLTZMAN PROPANE, LC	Propane	PROPANE	1172832	2/10/2021	557.98
HOLTZMAN PROPANE, LC	Propane	PROPANE	1207405	3/17/2021	607.05
					1,165.03 *
COX BUSINESS	Telecommunications	STATION 8 INTERNET	117821201 0321	3/01/2021	239.98
					239.98 *
ELAN CORPORATE PAYMENT SYS	Janitorial Supplies	STATION SUPPLIES	03/15/2021	3/15/2021	170.97
ELAN CORPORATE PAYMENT SYS	Janitorial Supplies	STATION SUPPLIES	03/15/2021	3/15/2021	48.72
					219.69 *
ELAN CORPORATE PAYMENT SYS	Facility Supplies	COFFEEMAKERS/STATION	03/15/2021	3/15/2021	104.25
					104.25 *
LAMB EXTERMINATING	Pest Control	PEST CONTROL	75682	2/28/2021	55.00
					55.00 *
				TOTAL	1,853.07

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ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 073200 \*\*\* Public Library \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DOMINION ENERGY VIRGINIA	*** Public Library ***	LIBRARY	2571861216 3/21	3/23/2021	333.80
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2967503158 3/21	3/23/2021	271.06
				TOTAL	604.86 *



4/05/2021  
AP375  
FUND # - 100

FROM DATE- 4/12/2021  
TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 081402 \*\*\* Zoning Administrator \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
COECO FINANCIAL	*** Zoning Administrator *** Lease of Equipment - Copier	COPIER LEASE	438963928	3/15/2021		118.24	
				TOTAL		118.24	*

4/05/2021  
AP375  
FUND # - 100

FROM DATE- 4/12/2021  
TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 083000 \*\*\* Cooperative Extension Prog. \*\*\*

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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
VERIZON SOUTH, INC.	*** Cooperative Extension Prog. *** Telecommunications	ANALOG LINES	777010957 2/21	2/03/2021	42.25 42.25 * 42.25
				TOTAL	

4/05/2021  
AP375  
FUND # - 100

FROM DATE- 4/12/2021  
TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 091400 \*\*\* Contingency Fund \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	-----	-----
AMAZON CAPITAL SERVICES	*** Contingency Fund *** Miscellaneous Contingencies	FILE BASKETS	16T9-DXMF-64PD	2/19/2021	56.01
				TOTAL	56.01 *
			FUND TOTAL		80,878.29

4/05/2021  
AP375  
FUND # - 105

FROM DATE- 4/12/2021  
TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 053100 Welfare Administration

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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
VERIZON SOUTH, INC.	Welfare Administration Telephone	ANALOG LINES	777010957 2/21	2/03/2021	42.25
				TOTAL	42.25 *
				FUND TOTAL	42.25

4/05/2021 FROM DATE- 4/12/2021  
 AP375 TO DATE- 4/12/2021  
 FUND # - 221 Expenditures

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 031800

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
IDSCAN.NET	E-Summons Software	ID READERS	510941	3/24/2021	10,771.00
				TOTAL	10,771.00 *
				FUND TOTAL	10,771.00

4/05/2021  
AP375  
FUND # - 231

FROM DATE- 4/12/2021  
TO DATE- 4/12/2021

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 064200

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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
VERIZON SOUTH, INC.	*** Building Services ** Communications	ANALOG LINES	777010957 2/21	2/03/2021	42.25
				TOTAL	42.25 *
				FUND TOTAL	42.25
				TOTAL DUE	91,733.79

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_  
Title \_\_\_\_\_ Date \_\_\_\_\_



**FY2021 February 2021 School Fund Revenue**

**REVENUE DETAIL:**

School Operating (Fund 231)	2/15/2021	2/26/2021	Total
<b>Miscellaneous/Local:</b>			
Refunds			\$0.00
Erate			\$0.00
Insurance Adjustments			\$0.00 3-231-18990-0010
Sale of Buses			\$0.00
Sale of Equipment			\$0.00
Tuition - Day School			\$0.00 3-231-16120-0001
Donations			\$0.00
Other Funds		\$100.00	\$100.00 3-231-18990-0012
Student Fees			\$0.00 3-231-18990-0014
<b>Local/Miscellaneous</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$100.00</b>

**State**

**Grants:**

Homebound/Special Education	\$157.02	\$157.02	\$314.04 3-231-24020-0046
At-Risk 4-Year Olds (Pre-School Initiative)	\$14,089.10	\$14,089.10	\$28,178.20 3-231-24020-0081
<b>Subtotal - State Grants</b>	<b>\$14,246.12</b>	<b>\$14,246.12</b>	<b>\$28,492.24</b>

**Non-Grants:**

At-Risk	\$12,615.13	\$12,615.13	\$25,230.26 3-231-24020-0065
Basic State Aid	\$119,028.25	\$119,028.25	\$238,056.50 3-231-24020-0002
ISAEP			\$0.00 3-231-24020-0003
Compensation Supplements			\$0.00 3-231-24020-0011
Early Reading Intervention	\$2,273.00	\$2,273.00	\$4,546.00 3-231-24020-0028
English as a Second Language-SOQ	\$332.96	\$332.96	\$665.92 3-231-24030-0009
Foster Care			\$0.00 3-231-24020-0059
Gifted Education	\$976.50	\$976.50	\$1,953.00 3-231-24020-0007
Group Life	\$497.84	\$497.84	\$995.68 3-231-24020-0041
Instructional Retirement	\$16,370.84	\$16,370.83	\$32,741.67 3-231-24020-0023
Instructional Social Security	\$7,027.00	\$7,027.00	\$14,054.00 3-231-24020-0021
K-3 Class-Size Reduction	\$8,814.91	\$8,814.91	\$17,629.82 3-231-24020-0075
Lottery Per Pupil	\$18,181.82	\$18,181.82	\$36,363.64 3-231-24020-0033
Mentor Teachers	\$122.82	\$122.82	\$245.64 3-231-24020-0091
Industry Certification			\$0.00 3-231-24030-0049
Remediation, Prevention, Intervention	\$4,212.38	\$4,212.37	\$8,424.75 3-231-24020-0008
Project Graduation	\$320.82	\$320.82	\$641.64 3-231-24040-0045
Remedial Summer School			\$0.00 3-231-24020-0004
SOL Algebra	\$1,146.65	\$1,146.65	\$2,293.30 3-231-24040-0005
Special Education	\$19,798.16	\$19,798.17	\$39,596.33 3-231-24020-0012
State Sales Tax	\$55,729.34	\$55,729.34	\$111,458.68 3-231-24030-0008
Technology			\$0.00 3-231-24020-0088
Textbook-funded by Lottery/SOQ	\$2,057.75	\$2,057.75	\$4,115.50 3-231-24020-0014
CTE Certification funds			\$0.00
Vocational Education	\$5,686.71	\$5,686.71	\$11,373.42 3-231-24020-0017
Vocational Education (CAT)			\$0.00 3-231-24020-0052



Enrollment Loss			\$0.00 3-231-24020-0010
Medicaid	\$4,644.06		\$4,644.06 3-231-33099-0005
Regional Special Education			\$0.00 3-231-24020-0038
School Security Grant			
	<b>\$279,836.94</b>	<b>\$275,192.87</b>	<b>\$555,029.81</b>

## Federal

### Grants:

21st Century			\$0.00 3-231-33084-0395
Gear Up			\$0.00 3-231-33084-0334
Miscellaneous			\$0.00
Perkins III			\$0.00 3-231-33084-0048
Title I, Part A	\$25,620.57		\$25,620.57 3-231-33084-0010
Title II - A	\$6,622.23		\$6,622.23 3-231-33084-0067
Title III			\$0.00
Title IV			\$0.00 3-231-33084-0086
Title VI,Part B:Six-B Flow Special Ed			\$0.00 3-231-33084-0027
Title VI,Part B:Six-B Flow Special Ed PreSchool	\$2,566.28		\$2,566.28 3-231-33084-0173
			\$0.00
<b>Subtotal - Federal Grants</b>	<b>\$34,809.08</b>	<b>\$0.00</b>	<b>\$34,809.08</b>

### Federal Non-Grants:

CARES CRF K-12 Funds			\$0.00
ROTC	\$5,853.81		\$5,853.81 3-231-33099-0001
<b>Subtotal - Federal Non Grants</b>	<b>\$5,853.81</b>	<b>\$0.00</b>	<b>\$5,853.81</b>

<b>Total School Operating</b>	<b>\$334,745.95</b>	<b>\$289,538.99</b>	<b>\$624,284.94</b>
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**Lump Sum Appropriation**

King and Queen County Food Services  
P.O. Box 97  
King and Queen C.H., VA 23085

BE IT RESOLVED BY THE SCHOOL BOARD OF KING AND QUEEN COUNTY that the BOARD OF SUPERVISORS appropriate funds in the amount of \$87,654.25 to meet SCHOOL FOOD SERVICE expenses through June 2021.

**Budgeted Funds:**

65100 School Food Services:

FEDERAL AND STATE REIMBURSEMENTS,  
SALES AND MISCELLANEOUS INCOME

\$87,654.25

*Celestina Gaine*  
Signature of Chairman

*Paul B. Carter, Ed.D.*  
Signature of Superintendent

*Anne J. Kennedy* *03/17/2021*  
Signature of Clerk Date



# March 2021, AP Batch 1

3/12/2021  
 AP375  
 FUND # - 232

FROM DATE- 3/12/2021  
 TO DATE- 3/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 016120

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
ANDREW SCISCENTE	School Food Sales	REFUND	SCISCENTE-MAR21	3/12/2021	17.10
				TOTAL	17.10 *
				FUND TOTAL	17.10

3/12/2021  
 AP375  
 FUND # - 231

FROM DATE- 3/12/2021  
 TO DATE- 3/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 061100 \*\* Classroom Instruction \*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
** Elementary QOES **					
ESS SOUTH CENTRAL, LLC	Purchased Services	SUBSTITUTE STAFFING	INV220774	2/13/2021	257.60
ESS SOUTH CENTRAL, LLC	Purchased Services	SUBSTITUTE STAFFING	INV224000	2/27/2021	108.00
ESS SOUTH CENTRAL, LLC	Purchased Services	SUBSTITUTE STAFFING	INV225597	3/06/2021	204.00
					569.60 *
K12 MANAGEMENT	Purchased Services		INV-003-1293	2/15/2021	40,474.70
					40,474.70 *
COMDATA	Materials and Supplies	WALMART	Z10370735SBO	2/06/2021	.10-
COMDATA	Materials and Supplies	WALMART	162677SBO	2/03/2021	42.99
					42.89 *
AMAZON CAPITAL SERVICES	Materials & Supplies CARES Act	CREDIT MEMO	1RNY-DTPV-GWJW	2/11/2021	23.98-
AMAZON CAPITAL SERVICES	Materials & Supplies CARES Act	CREDIT MEMO	11DN-MV4V-GRHH	2/11/2021	119.90-
AMAZON CAPITAL SERVICES	Materials & Supplies CARES Act	CREDIT MEMO	196R-YKJ7-K7Y1	2/02/2021	56.81-
					200.69 *
AMAZON CAPITAL SERVICES	Materials & Supplies		1GJG-YT7D-7P6Q	3/02/2021	257.97
AMAZON CAPITAL SERVICES	Materials & Supplies		1TKG-MHJR-L7NX	2/25/2021	624.98
					882.95 *
READ TO THEM	Instructional Materials		17011059	3/02/2021	197.50
					197.50 *
AMAZON CAPITAL SERVICES	Instructional Materials		1RY4-QXWR-HYDX	2/26/2021	44.87
AMAZON CAPITAL SERVICES	Instructional Materials		1X44-CG46-XK9W	2/28/2021	129.08
					173.95 *
THERAPY RESOURCES, INC. CENTRAL VIRGINIA	Therapy Services		0643	2/28/2021	5,737.26
	Therapy Services	INTERPRETER	41306	2/25/2021	220.00
					5,957.26 *
THERAPY RESOURCES, INC. ALLIED INSTRUCTIONAL	Purchased Services		0643	2/28/2021	8,138.56
	Purchased Services	PT SERVICES	DB088046	2/28/2021	27.50
					8,166.06 *
NASET MEMBERSHIP DEPARTMEN			KQS-22421-1	2/24/2021	153.50
					153.50 *
SCHOOL SPECIALTY, INC. SCHOOL SPECIALTY, INC.		CUSTOMER 446531	208126817255	2/15/2021	78.36
		CUSTOMER 446531	208126849319	2/15/2021	13.64
					92.00 *
** Elementary LMES **					
ESS SOUTH CENTRAL, LLC	Purchased Services	SUBSTITUTE STAFFING	INV220774	2/13/2021	217.60
ESS SOUTH CENTRAL, LLC	Purchased Services	SUBSTITUTE STAFFING	INV224000	2/27/2021	748.00
ESS SOUTH CENTRAL, LLC	Purchased Services	SUBSTITUTE STAFFING	INV225597	3/06/2021	734.40
					1,700.00 *
K12 MANAGEMENT	Purchased Services		INV-003-1293	2/15/2021	28,996.80
					28,996.80 *
SCHOOL SPECIALTY, INC.	Materials and Supplies	CUSTOMER 446531	208127025648	3/02/2021	57.10
					57.10 *
SCHOLASTIC, INC. TEACHER SYNERGY, LLC	Instructional Materials	ACCOUNT 23148005	M7071721	2/02/2021	50.46
	Instructional Materials		147099399	3/09/2021	78.99
					129.45 *
THERAPY RESOURCES, INC. CENTRAL VIRGINIA	Therapy Services		0643	2/28/2021	5,737.27
	Therapy Services	INTERPRETER	41306	2/25/2021	80.00
					5,817.27 *

3/12/2021  
 AP375  
 FUND # - 231

FROM DATE- 3/12/2021  
 TO DATE- 3/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 061100 \*\* Classroom Instruction \*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
THERAPY RESOURCES, INC.	Purchased Services		0643	2/28/2021	8,138.56
AMAZON CAPITAL SERVICES		CHILDPROOF DOORLOCKS	1KCG-QXVD-PFR1	3/09/2021	8,138.56 *
AMAZON CAPITAL SERVICES			KQS-22421-2	2/24/2021	16.99
AMAZON CAPITAL SERVICES					153.50
AMAZON CAPITAL SERVICES					170.49 *
AMAZON CAPITAL SERVICES		TEACHERSPAYTEACHERS	201672SBO	2/26/2021	36.05
AMAZON CAPITAL SERVICES			1HCK-H1DH-FFJV	3/04/2021	76.45
AMAZON CAPITAL SERVICES			1TY9-GG1X-T3KD	3/03/2021	325.42
AMAZON CAPITAL SERVICES			1XMY-HK9G-JPXF	2/14/2021	297.71
					735.63 *
CLAIRE HENRY	** Secondary CHS ** HMP Benefits		HENRY-APRIL2021	3/01/2021	654.80
ESS SOUTH CENTRAL, LLC	Purchased Services	SUBSTITUTE STAFFING	INV220774	2/13/2021	654.80 *
ESS SOUTH CENTRAL, LLC	Purchased Services	SUBSTITUTE STAFFING	INV222127	2/20/2021	95.20
JOHN HENRY PRINTING, INC.	Printing Services	PROGRAM OF STUDIES	21-0557	3/10/2021	108.80
COMDATA	Materials and Supplies	WALMART	170248DC	2/15/2021	204.00 *
4IMPRINT, INC	Materials and Supplies	ACCOUNT 2881944	8772728	2/26/2021	360.00 *
AMAZON CAPITAL SERVICES	Title II D - Mater.&Supplies		199C-MKMV-D6JR	3/04/2021	41.73
COMDATA	Instructional Materials	NEARPOD	26888SBO	2/22/2021	271.14
THERAPY RESOURCES, INC.	Therapy Services		0643	2/28/2021	312.87 *
CENTRAL VIRGINIA	Therapy Services	INTERPRETER	41306	2/25/2021	326.69 *
THERAPY RESOURCES, INC.	Purchased Services		0643	2/28/2021	120.00
COMDATA	Purchased Services - ISAEP	NCS PEARSON	59262DC	2/10/2021	120.00 *
HAIR FASHIONS SALON AND	Purchased Services - ISAEP	COSMETOLOGY	043	3/03/2021	1,772.91
COMDATA	Materials and Supplies	ACCENT GRAPHICS	201869SBO	2/23/2021	140.00
COMDATA	Materials and Supplies	SPORTS DECALS	78906DC	2/08/2021	1,912.91 *
BSN SPORTS, LLC	Materials and Supplies	CUSTOMER 2011722	911674856	2/12/2021	150.00
PORTAPHONE	Materials and Supplies	PORTA PHONE GS-4	21PP556	2/09/2021	1,819.30
					1,819.30 *
SCHOOL FOOD SERVICE		VPI SNACKS	MARCH2021	2/05/2021	150.00
					1,955.00
					2,105.00 *
					255.20
					207.90
					113.98
					1,839.80
					2,416.88 *
					11.28
					11.28
				TOTAL	112,498.75

3/12/2021  
AP375  
FUND # - 231

FROM DATE- 3/12/2021  
TO DATE- 3/12/2021

ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 061210

PAGE 4

<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
AMAZON CAPITAL SERVICES	Materials and Supplies		1D1V-DCFK-1X7N	2/09/2021	14.90 14.90 *
AMAZON CAPITAL SERVICES	Materials and Supplies		1D1V-DCFK-1X7N	2/09/2021	14.90 14.90 *
AMAZON CAPITAL SERVICES	Materials and Supplies		1D1V-DCFK-1X7N	2/09/2021	29.80 29.80 *
				TOTAL	59.60



3/12/2021  
 AP375  
 FUND # - 231

FROM DATE- 3/12/2021  
 TO DATE- 3/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 061310

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
PREMIERE SPEAKERS	Purchased Services	DEPOSIT - H. BREWER	126437A	1/30/2021	2,250.00
AMAZON CAPITAL SERVICES	Materials and Supplies		13KX-PP1T-GWMF	2/24/2021	2,250.00 *
					11.98
					11.98 *
PREMIERE SPEAKERS	Purchased Services	DEPOSIT - H. BREWER	126437A	1/30/2021	2,250.00
PREMIERE SPEAKERS	Purchased Services	DEPOSIT - H. BREWER	126437A	1/30/2021	2,250.00 *
					2,250.00
					2,250.00 *
				TOTAL	6,761.98

3/12/2021  
AP375  
FUND # - 231

FROM DATE- 3/12/2021  
TO DATE- 3/12/2021

ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 061320

<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
COMDATA	Materials and Supplies	POSITIVE PROMOTIONS	196409SBO	2/03/2021	127.85
				TOTAL	127.85 *

3/12/2021  
 AP375  
 FUND # - 231

FROM DATE- 3/12/2021  
 TO DATE- 3/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 061410

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
PAMELA PATE	Travel	MILEAGE REIMBURSEMENT	PPATE-032021	2/26/2021	5.20
JOHN HENRY PRINTING, INC.	Materials and Supplies		21-0558	3/10/2021	5.20 * 50.00 50.00 *
ESS SOUTH CENTRAL, LLC	Support/Student Attend Softwar	SUBSTITUTE STAFFING	INV220774	2/13/2021	380.80
ESS SOUTH CENTRAL, LLC	Support/Student Attend Softwar	SUBSTITUTE STAFFING	INV225597	3/06/2021	190.40 571.20 *
AMAZON CAPITAL SERVICES	Materials and Supplies	TIGER WALL ART	1KLQ-TQKX-GJ6X	3/03/2021	63.88 63.88 *
BERNITA FAJARDO	Travel	MILEAGE REIMBURSEMENT	FAJARDO-MAR2021	3/01/2021	55.25 55.25 *
STAPLES BUSINESS CREDIT	Materials and Supplies	ACCT 10056227DC	7323238451-0-1	1/25/2021	15.49 15.49 *
				TOTAL	761.02

3/12/2021  
AP375  
FUND # - 231

FROM DATE- 3/12/2021  
TO DATE- 3/12/2021

ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 062110

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
COMDATA	** Board Services **	DOLLAR GENERAL	Z10370737AK	2/06/2021	2.56-
COMDATA	Miscellaneous	FOOD LION	427102AK	2/26/2021	15.98
COMDATA	Miscellaneous	DOLLAR GENERAL	53905AK	2/16/2021	19.20
COMDATA	Miscellaneous	DOLLAR GENERAL	54887AK	2/02/2021	27.20
COMDATA	Miscellaneous	DOLLAR GENERAL	55572AK	2/17/2021	19.50
COMDATA	Miscellaneous	DOLLAR GENERAL	60013AK	2/25/2021	26.00
SCHOOL FOOD SERVICE	Miscellaneous	SCHOOL BOARD	MARCH2021-2	3/12/2021	305.75
				TOTAL	411.07 *
					411.07

3/12/2021  
 AP375  
 FUND # - 231

FROM DATE- 3/12/2021  
 TO DATE- 3/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 062120

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	** Executive Administration **				
DIAMOND SPRINGS	Purchased Services	ACCOUNT 006812	0000968553	2/05/2021	19.00
DIAMOND SPRINGS	Purchased Services	ACCOUNT 006812	0001012315	2/22/2021	44.10
SHRED-IT USA	Purchased Services	CUSTOMER 13650767	8181485129	2/22/2021	232.16
					295.26 *
MCGUIREWOODS LLP	Legal Services	LEGAL SERVICES	92465145	2/28/2021	423.00
HANEY PHINYOWATTANACHIP PL	Legal Services	LEGAL SERVICES	11145	2/28/2021	120.00
					543.00 *
COMDATA	Travel	VSBA	198217AK	2/24/2021	175.00
					175.00 *
COMDATA	Miscellaneous	SUBWAY	114633AK	2/26/2021	92.47
COMDATA	Miscellaneous	FOOD LION	412640AK	2/05/2021	26.97
COMDATA	Miscellaneous	FOOD LION	450028AK	2/09/2021	39.60
COMDATA	Miscellaneous	FOOD LION	452575AK	2/25/2021	54.10
COMDATA	Miscellaneous	EXXON	493444CC	2/05/2021	12.18
4IMPRINT, INC	Miscellaneous	ACCOUNT 2881944	8772728	2/26/2021	256.58
					481.90 *
COMDATA	Materials and Supplies	ADOBE.COM	196314SBO	2/13/2021	16.99
AMAZON CAPITAL SERVICES	Materials and Supplies		1FJL-NLXT-GHXP	2/23/2021	27.98
					44.97 *
AMAZON CAPITAL SERVICES	Books & Subscriptions		1HCK-H1DH-NYN9	3/05/2021	230.00
					230.00 *
				TOTAL	1,770.13

3/12/2021  
 AP375  
 FUND # - 231

FROM DATE- 3/12/2021  
 TO DATE- 3/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 062140

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	** Human Resources **				
VIRGINIA STATE POLICE	Purchased Services	BACKGROUND SCREENING	A1500-MARCH2021	3/01/2021	54.00
VA DEPT. OF SOCIAL SRVCS.	Purchased Services	BACKGROUND SCREENING	B11197-FEB2021	3/10/2021	20.00
ADMIN PARTNERS, LLC	Purchased Services	HYBRID PLAN SERVICE	27661	2/28/2021	40.00
					114.00 *
AASPA	Personnel Travel		6384	3/02/2021	225.00
					225.00 *
POSITIVE PROMOTIONS	Misc	CUSTOMER 01742777-03	06685955	3/04/2021	2,039.83
					2,039.83 *
AMAZON CAPITAL SERVICES	Supplies		1V1L-9HPY-VHFP	2/18/2021	65.64
					65.64 *
				TOTAL	2,444.47

3/12/2021  
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FROM DATE- 3/12/2021  
TO DATE- 3/12/2021

ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 062220

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
AMAZON CAPITAL SERVICES	** Health ** Materials and Supplies	HOT WATER BOTTLE	1HCK-H1DH-XKDT	3/05/2021		12.99	
				TOTAL		12.99 *	12.99

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AP375  
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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
NCS PEARSON	** Psychological ** Materials and Supplies	ACCOUNT 3905634	13958819	3/09/2021	508.27
				TOTAL	508.27 *



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AP375  
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FROM DATE- 3/12/2021  
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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 063200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
COUNTY WASTE LLC	** Vehicle Operation **	ACCOUNT 01-0028881 0	3666077	3/02/2021	159.90
COUNTY WASTE LLC	Purchased Services	ACCOUNT 01-0029129 3	3681644	3/06/2021	437.75
	Purchased Services				597.65 *
TPMG WEST POINT	Bus Drivers - Physicals	ACCOUNT 38704	10947	2/16/2021	1,215.00
					1,215.00 *
				TOTAL	1,812.65

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 AP375  
 FUND # - 231

FROM DATE- 3/12/2021  
 TO DATE- 3/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 063400

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	** Vehicle Maintenance **				
AYLETT TIRE	Purchased Services	INSPECTION	0142348	2/26/2021	51.00
AYLETT TIRE	Purchased Services	INSPECTION	0142349	2/26/2021	51.00
COMDATA	Purchased Services	IDENTIFIX	146892SBO	2/12/2021	179.00
MODR'S SERVICENTER	Purchased Services	TOWING	4324	3/02/2021	540.00
MODR'S SERVICENTER	Purchased Services	TOWING	4341	2/26/2021	150.00
ARC3 GASES	Purchased Services	CUSTOMER K6975	07796920	2/28/2021	16.24
					987.24 *
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	ACCOUNT 00-0076530	CL14070	2/15/2021	256.41
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	ACCOUNT 00-0076530	CL14303	2/22/2021	365.48
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	ACCOUNT 00-0076530	CL14528	2/28/2021	596.21
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	ACCOUNT 00-0076530	CL14755	3/08/2021	472.95
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	CUSTOMER 40-0076530	S089088-IN	3/05/2021	1,229.15
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	CUSTOMER 40-0076530	S089090-IN	3/05/2021	2,490.01
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	FUEL REIMBURSEMENT	KILDOO-032021	3/12/2021	153.05
CYNTHIA KILDOO	Vehicle/Equipment Fuel	REIMBURSEMENT	CLEMENTSBA-0321	3/12/2021	29.17
CHELSEA CLEMENTS-BAILEY	Vehicle/Equipment Fuel				5,592.43 *
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	ACCOUNT 245591	11436R	2/23/2021	374.37
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	ACCOUNT 245591	11549R	2/26/2021	155.41
KINGMOR SUPPLY, INC.	Vehicle and Powered Equipment	ACCOUNT 10319	132996	2/24/2021	366.50
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		366228	2/16/2021	30.72
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		366247	2/16/2021	67.42
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment		367538	3/02/2021	5.76
					1,000.18 *
				TOTAL	7,579.85

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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 064200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Building Services **					
HONEYWELL INTERNATIONAL	Purchased Services	ACCOUNT 538081	5254433178	12/28/2020	4,580.30
JAMES RIVER AIR	Purchased Services	ACCOUNT 190786	S195100	1/18/2021	312.50
JAMES RIVER AIR	Purchased Services	ACCOUNT 190786	S196986	2/16/2021	1,900.00
WATER PRO INC.	Purchased Services	LMES	1062118	3/03/2021	184.50
WATER PRO INC.	Purchased Services	CHS	1062120	3/03/2021	135.00
WATER PRO INC.	Purchased Services	KQES	1062122	3/03/2021	184.50
STANLEY PEST CONTROL, INC.	Purchased Services	PEST CONTROL CHS	9989768-670	3/04/2021	225.00
STANLEY PEST CONTROL, INC.	Purchased Services	PEST CONTROL KQES	9989768-671	3/04/2021	185.00
STANLEY PEST CONTROL, INC.	Purchased Services	PEST CONTROL LMES	9989768-672	3/04/2021	185.00
VSC FIRE & SECURITY, INC.	Purchased Services	CUSTOMER 01022K0509	02ST20059143	2/16/2021	998.19
					8,889.99 *
DOMINION ENERGY VIRGINIA	Utilities		2867245454JAN21	2/08/2021	12.90
DOMINION ENERGY VIRGINIA	Utilities		3045950007FEB21	2/22/2021	4,200.99
DOMINION ENERGY VIRGINIA	Utilities		5123687104JAN21	2/04/2021	6.76
DOMINION ENERGY VIRGINIA	Utilities		6078619084FEB21	2/26/2021	20.75
DOMINION ENERGY VIRGINIA	Utilities		7274330005JAN21	2/05/2021	72.60
QUARLES PETROLEUM, INC.	Utilities	ACCOUNT 1051648	732800	2/22/2021	461.93
QUARLES PETROLEUM, INC.	Utilities	ACCOUNT 1051648	732922	2/22/2021	4,199.51
QUARLES PETROLEUM, INC.	Utilities	ACCOUNT 1051648	733010	2/22/2021	640.40
QUARLES PETROLEUM, INC.	Utilities	ACCOUNT 1051648	735801	2/25/2021	3,549.77
QUARLES PETROLEUM, INC.	Utilities	ACCOUNT 1051648	741814	3/03/2021	1,167.05
QUARLES PETROLEUM, INC.	Utilities	ACCOUNT 1051648	746267	3/08/2021	178.56
QUARLES PETROLEUM, INC.	Utilities	ACCOUNT 1051648	747081	3/08/2021	1,369.93
					15,881.15 *
COMDATA	Communications	USPS	402707SBO	2/08/2021	122.00
VERIZON	Communications		351-679-987MA21	2/21/2021	283.22
VERIZON	Communications		351-681-199MA21	2/12/2021	80.80
VERIZON	Communications		551-681-208MA21	2/28/2021	99.67
VERIZON	Communications		551-681-210MA21	2/28/2021	522.10
VERIZON	Communications		951-687-219FE21	2/28/2021	25.48
PITNEY BOWES	Communications	20086047	20086047-MAR21	3/01/2021	316.00
VERIZON BUSINESS	Communications	BILL PAYOR Y2777064	07499333	2/10/2021	57.11
					1,506.38 *
LOWE'S	Materials and Supplies		902070	3/01/2021	136.48
LOWE'S	Materials and Supplies		902073-1	2/26/2021	21.87
LOWE'S	Materials and Supplies		902166	2/23/2021	231.27
LOWE'S	Materials and Supplies		902649-1	2/24/2021	128.33
LOWE'S	Materials and Supplies		902925	2/17/2021	341.46
LOWE'S	Materials and Supplies		907669	2/05/2021	155.16
LOWE'S	Materials and Supplies		913289	2/02/2021	175.45
LOWE'S	Materials and Supplies		914703	2/02/2021	15.24-
LOWE'S	Materials and Supplies		923432	2/10/2021	53.51
LOWE'S	Materials and Supplies		990776	12/17/2020	762.04
LOWE'S	Materials and Supplies		992784	1/13/2021	89.43
GRAINGER	Materials and Supplies	ACCOUNT 830706156	9828417437	3/08/2021	3.36-
PORT RICHMOND AUTO PARTS	Materials and Supplies	PILOT TUBE	365362	2/05/2021	23.58

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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 064200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
AMAZON CAPITAL SERVICES	Materials and Supplies	HVAC PARTS	1H3L-3G4X-XYXQ	3/04/2021	1,150.21
AMAZON CAPITAL SERVICES	Materials and Supplies		1NPT-NPNJ-4YXK	3/04/2021	136.90
AMAZON CAPITAL SERVICES	Materials and Supplies	HVAC PARTS	1RGW-MMNT-FYJ9	3/02/2021	410.12
WEST POINT ACE HARDWARE	Materials and Supplies	CUST NO 5981	32519/2	3/01/2021	86.55
WEST POINT ACE HARDWARE	Materials and Supplies	CUST NO 5981	32603/2	3/05/2021	107.59
WEST POINT ACE HARDWARE	Materials and Supplies	CUST NO 5981	32723/2	3/11/2021	70.11
STEVEN MORGAN	Materials and Supplies	REIMBURSEMENT	MORGAN-032021	3/04/2021	97.47
DAIKIN APPLIED	Materials and Supplies	CUSTOMER 9181567	5481030	3/03/2021	331.93
					4,490.86 *
GRAINGER	MATERIALS & SUPPLIES-CARES ACT	ACCOUNT 830706156	9812850817	2/22/2021	43.36
GRAINGER	MATERIALS & SUPPLIES-CARES ACT	ACCOUNT 830706156	9814540457	2/23/2021	21.68
AMAZON CAPITAL SERVICES	MATERIALS & SUPPLIES-CARES ACT	C BATTERIES	1TKG-MHJR-XYLL	2/25/2021	409.42
AMAZON CAPITAL SERVICES	MATERIALS & SUPPLIES-CARES ACT	FACE MASKS	19CV-LD7Y-D6LX	2/23/2021	586.53
S. FREEDMAN & SONS, INC.	MATERIALS & SUPPLIES-CARES ACT	CUSTOMER 966507	3790075	2/12/2021	1,077.12
					2,138.11 *
				TOTAL	32,906.49

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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
CARNELL HENCE	** Grounds Services ** Purchased Services	LAWN CARE	HENCE-MARCH21	3/01/2021	1,300.00
LOWE'S	Materials and Supplies		913289	2/02/2021	1,300.00 *
				TOTAL	93.78 93.78 * 1,393.78

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FROM DATE- 3/12/2021  
 TO DATE- 3/12/2021

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 068100 Technology

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
COMDATA	Network & Internet Services	CLOUD STORAGE	59775SBO	2/04/2021	.99
SESTITO TECHNOLOGY	Network & Internet Services	E-RATE	20150128	3/01/2021	300.00
RIVERSTREET NETWORKS	Communications	ACCOUNT 00106068-4	20342092	3/07/2021	300.99 *
AMAZON CAPITAL SERVICES	Technology Supplies	HDMI CABLES	1RJR-YGNN-CX6P	2/23/2021	1,000.00
AMAZON CAPITAL SERVICES	Technology Supplies	HDMI CABLES	17FL-YHTT-36FY	2/27/2021	1,000.00 *
AMAZON CAPITAL SERVICES	Technology Supplies	24" MONITOR	19RN-YN7K-YXTQ	3/27/2021	25.96
COMDATA	Software/Online Content(Non VP	ADOBE.COM	196314SBO	2/13/2021	115.00
ATTRONICA	Software/Online Content(Non VP	WEB SECURITY GATEWAY	CQ832-1	3/01/2021	99.99
CODE BLUE TECHNOLOGY	VPSA Training/Match	CHROMEBOOKS	108893	2/08/2021	240.95 *
CODE BLUE TECHNOLOGY	VPSA Training/Match	CHROMEBOOKS	108893-1	2/08/2021	16.99
VERIZON WIRELESS	Communications CARES Act	442361775-00001	9873620536	2/18/2021	16,431.00
COMDATA	Materials & Supplies CARES Act	ENABLE-IT	215537SBO	2/26/2021	16,447.99 *
				TOTAL	21,307.00
				FUND TOTAL	66,210.00 *
					9,774.36 *
					9,774.36 *
					626.00
					626.00 *
					94,600.29
					263,649.19

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 AP375  
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FROM DATE- 3/12/2021  
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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 065100 School Food

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
** Other Non-Instruction **					
DORI FOODS	Purchased Services	CREDIT	1378102	2/02/2021	57.20-
DORI FOODS	Purchased Services	CREDIT	1378518	2/13/2021	16.64-
DORI FOODS	Purchased Services	ACCOUNT 404812	3134014	3/05/2021	84.24
					10.40 *
RIVERSIDE PAPER SUPPLY	Materials & Supplies	CUST NO 109557	722743	2/16/2021	159.36
RIVERSIDE PAPER SUPPLY	Materials & Supplies	CUST NO 109557	722744	2/16/2021	186.63
RIVERSIDE PAPER SUPPLY	Materials & Supplies	CUST NO 109557	724035	2/26/2021	96.07
RIVERSIDE PAPER SUPPLY	Materials & Supplies	CUST NO 109557	724036	2/26/2021	140.50
RICHMOND RESTAURANT	Materials & Supplies	CUST 117634	2167672	3/01/2021	7.56
AMAZON CAPITAL SERVICES	Materials & Supplies	SALAD SPINNER	1XXN-Q9T6-94D4	2/27/2021	39.95
AMAZON CAPITAL SERVICES	Materials & Supplies	SALAD SPINNER	167X-KLWP-XQLW	2/25/2021	39.95
					670.02 *
DEAN FOODS COMPANY	Food Supplies	BILL TO 1116841	618544518	2/09/2021	118.52
DEAN FOODS COMPANY	Food Supplies	BILL TO 1116841	618544577	2/16/2021	62.58
DEAN FOODS COMPANY	Food Supplies	BILL TO 1116841	618544584	2/16/2021	37.74
DEAN FOODS COMPANY	Food Supplies	BILL TO 1116841	618544586	2/16/2021	126.81
DEAN FOODS COMPANY	Food Supplies	BILL TO 1116841	618544648	2/23/2021	202.48
DEAN FOODS COMPANY	Food Supplies	BILL TO 1116841	618544703	3/02/2021	202.00
RICHMOND RESTAURANT	Food Supplies	CUST 117633	2165182	2/09/2021	946.66
RICHMOND RESTAURANT	Food Supplies	CUST 117634	2166016	2/16/2021	1,231.95
RICHMOND RESTAURANT	Food Supplies	CUST 117632	2166023	2/16/2021	722.36
RICHMOND RESTAURANT	Food Supplies	CUST 117633	2166024	2/16/2021	1,335.76
RICHMOND RESTAURANT	Food Supplies	CUST 117634	2166681	2/22/2021	1,233.13
RICHMOND RESTAURANT	Food Supplies	CUST 117633	2166685	2/22/2021	760.14
RICHMOND RESTAURANT	Food Supplies	CUST 117634	2167672	3/01/2021	844.83
					7,824.96 *
				TOTAL	8,505.38
				FUND TOTAL	8,505.38
				TOTAL DUE	272,171.67

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

# March 2021, AP Batch 2

3/16/2021  
 AP375  
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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 061100 \*\* Classroom Instruction \*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
CODE BLUE TECHNOLOGY	** Elementary LMES **	PROJECTOR	107283	12/03/2020	3,012.43
					3,012.43 *
AMAZON CAPITAL SERVICES	** Secondary CHS ** Instructional Materials		143P-6DQL-GD4H	3/12/2021	23.88
AMAZON CAPITAL SERVICES	Materials and Supplies		1HX3-L6VP-VCNT	3/12/2021	23.88 *
AMAZON CAPITAL SERVICES	Materials and Supplies	DOWN CHAIN SET	1Y94-FHN1-Y9NQ	3/11/2021	540.80
					209.43
					750.23 *
				TOTAL	3,786.54



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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
PREMIERE SPEAKERS	Purchased Services	HAMISH BREWER EVENT	126437B	1/30/2021	2,250.00 2,250.00 *
PREMIERE SPEAKERS	Purchased Services	HAMISH BREWER EVENT	126437B	1/30/2021	2,250.00 2,250.00 *
PREMIERE SPEAKERS	Purchased Services	HAMISH BREWER EVENT	126437B	1/30/2021	2,250.00 2,250.00 *
				TOTAL	6,750.00

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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 062120

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VIRGINIA ED STRATEGIES	** Executive Administration ** Member Dues	ANNUAL DUES	2021-042	3/08/2021		50.00	
				TOTAL		50.00 *	50.00

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AP375  
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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
ADP, LLC	** Human Resources ** Purchased Services	CLIENT 716646	576243192	3/12/2021	246.81
				TOTAL	246.81 *
					246.81

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 AP375  
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FROM DATE- 3/16/2021  
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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 064200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Building Services **					
DOMINION ENERGY VIRGINIA	Utilities		1866310004FEB21	3/02/2021	6,871.02
DOMINION ENERGY VIRGINIA	Utilities		3564070005FEB21	3/02/2021	61.81
DOMINION ENERGY VIRGINIA	Utilities		3584020006FEB21	3/02/2021	356.48
DOMINION ENERGY VIRGINIA	Utilities		4094420009FEB21	3/02/2021	1,588.81
DOMINION ENERGY VIRGINIA	Utilities		4104395001FEB21	3/02/2021	413.43
DOMINION ENERGY VIRGINIA	Utilities		5123687104FEB21	3/05/2021	6.97
DOMINION ENERGY VIRGINIA	Utilities		5784087503FEB21	3/02/2021	502.25
DOMINION ENERGY VIRGINIA	Utilities		7724042507FEB21	3/02/2021	16.34
DOMINION ENERGY VIRGINIA	Utilities		7784292505FEB21	3/02/2021	336.13
QUARLES PETROLEUM, INC.	Utilities	ACCOUNT 1051648	749070	3/10/2021	886.42
					11,039.66 *
VERIZON BUSINESS	Communications	BILL PAYOR Y2777064	07969489	3/10/2021	53.93
VERIZON WIRELESS	Communications	305236197-00001	9875083725	3/09/2021	658.89
					712.82 *
AMAZON CAPITAL SERVICES	MATERIALS & SUPPLIES-CARES ACT		1NC9-XN4D-7M9G	3/12/2021	464.97
					464.97 *
TOTAL					12,217.45

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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
RICOH USA, INC.		1249045-1023079USC1	104763040	3/10/2021	2,555.44
CODE BLUE TECHNOLOGY	Materials & Supplies CARES Act	PROJECTORS	107282	12/03/2020	2,555.44 *
				TOTAL	15,262.15
				FUND TOTAL	15,262.15 *
					17,817.59
					40,868.39

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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 065100 School Food

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
** Other Non-Instruction **					
RIVERSIDE PAPER SUPPLY	Materials & Supplies	CUST 109557	725927	3/12/2021	86.17
RIVERSIDE PAPER SUPPLY	Materials & Supplies	CUST 109557	725928	3/12/2021	150.96
RIVERSIDE PAPER SUPPLY	Materials & Supplies	CUST 109557	725944	3/12/2021	228.90
RIVERSIDE PAPER SUPPLY	Materials & Supplies	CUST 109557	725945	3/12/2021	176.91
RIVERSIDE PAPER SUPPLY	Materials & Supplies	CUST 109557	725948	3/12/2021	235.15
AMAZON CAPITAL SERVICES	Materials & Supplies		14FC-HRXW-G44P	3/14/2021	153.90
AMAZON CAPITAL SERVICES	Materials & Supplies		1711-6LMW-WT49	3/10/2021	44.53
					1,076.52 *
DEAN FOODS COMPANY	Food Supplies	BILL TO 1116841	618544646	2/23/2021	50.84
DEAN FOODS COMPANY	Food Supplies	BILL TO 1116841	618544717	3/03/2021	269.35
DEAN FOODS COMPANY	Food Supplies	BILL TO 1116841	618544719	3/03/2021	50.84
DEAN FOODS COMPANY	Food Supplies	BILL TO 116841	618544777	3/09/2021	138.10
RICHMOND RESTAURANT	Food Supplies	CUST NO 117633	2165433-CR	2/10/2021	6.88-
RICHMOND RESTAURANT	Food Supplies	CUST NO 117633	2166954-CR	2/23/2021	17.28-
RICHMOND RESTAURANT	Food Supplies	CUST NO 117632	2167678	3/01/2021	725.91
RICHMOND RESTAURANT	Food Supplies	CUST NO 117633	2167679	3/01/2021	850.69
RICHMOND RESTAURANT	Food Supplies	CUST NO 117634	2168850	3/08/2021	1,838.37
					3,899.94 *
					4,976.46
				TOTAL	
				FUND TOTAL	4,976.46
				TOTAL DUE	45,844.85

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



**King and Queen County Public Schools  
February 28, 2021 Cash Financial Report**

**Operating Fund**

**REVENUE**

	<b>BUDGET</b>	<b>ACTUAL YTD</b>	<b>ENCUMBERED</b>	<b>BALANCE</b>	
<b>Revenue:</b>					
<b>County Contribution</b>	\$ 4,297,176	\$ 3,797,176.00	\$	\$ 500,000.00	88.4%
<b>Miscellaneous Local</b>	37,700	2,610.00		35,090.00	6.9%
<b>State Funds</b>	6,347,972	3,955,842.16		2,392,129.84	62.3%
<b>Federal Funds</b>	<u>713,530</u>	<u>349,497.36</u>		<u>364,032.64</u>	49.0%
<b>TOTAL</b>	\$ <u>11,396,378</u>	\$ <u>8,105,125.52</u>	\$	\$ <u>3,291,252.48</u>	71.1%

**EXPENDITURE**

<b>Category:</b>	<b>BUDGET</b>	<b>ACTUAL YTD</b>		<b>BALANCE</b>	
<b>Instruction</b>	\$ 7,779,452	\$ 4,238,364.64	\$ 13,626.92	\$ 3,527,460.44	54.5%
<b>Admin./Attend./Health</b>	872,428	510,464.68	2,738.40	359,224.92	58.5%
<b>Transportation</b>	1,062,459	512,338.89	0.00	550,120.11	48.2%
<b>Operation and Maintenance</b>	1,065,018	742,468.43	9,450.97	313,098.60	69.7%
<b>Debt Service/Fund Transfer</b>	4,458	0.00		4,458.00	0.0%
<b>Technology</b>	<u>612,563</u>	<u>555,022.84</u>	<u>98,195.31</u>	<u>(40,655.15)</u>	90.6%
<b>TOTAL</b>	\$ 11,396,378	\$ 6,558,659.48	\$ 124,011.60	\$ 4,713,706.92	57.6%
<b>Grand Total Operating Fund</b>	\$ <u>11,396,378</u>	\$ <u>6,558,659.48</u>	\$ <u>124,011.60</u>	\$ <u>4,713,706.92</u>	

**Food Service Fund**

	<b>BUDGET</b>	<b>ACTUAL YTD</b>		<b>BALANCE</b>	
<b>Revenue:</b>					
<b>Miscellaneous local</b>	\$ 83,000	5,067.28	\$	\$ 77,932.72	6.1%
<b>State Funds</b>	3,159	3,195.35		(36.35)	101.2%
<b>Federal Funds</b>	260,000			260,000.00	0.0%
<b>Federal Funds - SFSP</b>	-	161,988.41		(161,988.41)	
<b>Interest</b>	-	13.52		(13.52)	
<b>Transfer from School Fund</b>	<u>4,458</u>			<u>4,458.00</u>	
<b>TOTAL</b>	\$ <u>350,617</u>	<u>170,264.56</u>	\$	\$ <u>180,352.44</u>	48.6%

<b>Food Services</b>	\$ <u>350,617</u>	<u>184,666.25</u>	\$ <u>33.89</u>	\$ <u>165,916.86</u>	52.7%
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<b>February School Food Federal Reimbursement</b>	<u>28,811.69</u>
<b>February School Food Deposits posted to March</b>	<u>199.05</u>
	<u>29,010.74</u>





**AGENDA:**      *April 12, 2021 Regular Meeting*

**ITEM #4:**

Public Comment Period

**ACTION REQUESTED:**

The Board will receive comments from the public related to items not on the agenda. Have citizens state their name, the district they are from and request that they limit their comments to 3 minutes.

**ATTACHMENTS:**

None



**AGENDA:**      *April 12, 2021 Regular Meeting*

**ITEM #5:**

Public Hearing on Calendar Year 2021 Tax Rates

**ACTION REQUESTED:**

We will now hold a public hearing on the proposed local tax levy for calendar year 2021. As a reminder, the tax rates will not be adopted tonight, they cannot be adopted until as least 7 days after the public hearing.

I now ask the County Administrator to provide proof of publication and background information.

Citizens wishing to make comments on the proposed tax levy, please come forward, state your name and the district you reside in. Once comments are received from those present, time will be allotted for anyone attending by telephone.

**ATTACHMENTS:**

- Notices of public hearing - Rappahannock Times, Tidewater Review and courtesy copy in Country Courier on March 31, 2021

# Community Calendar

804-769-0001. Sponsored by United Women's Club, 4347 Manfield Road, Manquin.

Upper King William Active Lifestyle Center  
8306 King William Road, Aylett

King William Parks and Recreation  
For more info visit King William County Parks (11235 West River Road, Manquin).

Church and K&Q Courthouse! Contact Lauren on 804.516.6309 for more information!

The CornerStone Community Development Center  
Food Program - Food distribution at Aylett Middle Peninsula High School, 11235 West River Road, Manquin.

Adults Wednesday (April 7, 14, 21, 28) from April 23. We encourage visitors who enjoy Middle Peninsula's Historic Garden Week Tour Will Return in 2022.

After much consideration and examination of community resources, the Garden Club of The Middle Peninsula has made the difficult decision to not host its planned tour on Friday.



## KING AND QUEEN COUNTY, VIRGINIA NOTICE OF PROPOSED LOCAL TAX RATES

Pursuant to Section 58.1-3007 of the Code of Virginia, the Board of Supervisors of King and Queen County will, on Monday, April 12, 2021, at 7:00 p.m. in the King and Queen County General District Courtroom located in the King and Queen County Courts and Administration Building, hold a public hearing to consider the following proposed local tax rates for the calendar year 2021. All citizens of the County have the right to attend the hearing and share their views about the proposed tax rates subject to reasonable time limits as determined by the Board of Supervisors.

### KING AND QUEEN COUNTY CALENDAR YEAR 2021 TAX CLASSIFICATIONS AND PROPOSED RATES

Per \$100 of Assessed Value

Real Estate:	\$0.53 (No Increase)
Aircraft:	\$1.58 (No Increase)
Personal Property:	\$3.94 (No Increase)
Machinery and Tools:	\$1.10 (No Increase)
Merchant's Capital:	\$0.65 (No Increase)
Manufactured Homes:	\$0.53 (No Increase)
Farm Machinery & Livestock:	\$1.10 (No Increase)
Public Service Corporations:	\$0.53 (No Increase)

The PPTRA rate for calendar year 2021 is set at 44% that will be applied as a credit for qualifying vehicles.

Authorized by Thomas J. Swartzwelder, County Administrator

## L. A. Heating & Air

### CALL FOR YOUR SERVICE OR INSTALLATION NEEDS

# 804-994-2149

**Len Alexander, owner**

Service all Brands  
Free Estimates



# THE TIDEWATER REVIEW CLASSIFIEDS

**FIND WHAT YOU'RE LOOKING FOR**

Please verify the accuracy of your ad the first run day. Call us immediately with any corrections. Our financial responsibility for substantial error is limited to the first insertion.

**Deadline for ads is Monday at NOON!**

**Classified Advertising WORKS! Call 757.253.8126**

## Let us help find your LOST PUP

### Tidewater Review MARKETPLACE

**OUT WITH THE OLD AND IN COMES THE CASH**  
 Make money by selling your old tools and exercise equipment for cash.

**BETTER THAN A TOWN CRIER**  
 Public Hearings in Legals Tidewater Review Classified Legals

**General Help Wanted**

**VP/SA CONVENIENCE CENTER ATTENDANTS**  
 Full time position at Virginia Peninsula's UPS Services Authority (VP/SA) with excellent benefits including health and dental insurance, vacation and sick leave holidays, flextime center attendants for convenience center attendants assisting residents with solid waste and recycling needs at Middle Peninsula sites. Attendants will also participate in Household Chemical events.

Positive attitude, good public relations skills, ability to travel to locations in King William, King & Queen, Essex, Middlesex and Northampton counties. Requires high school graduation or equivalent combination of training and experience which demonstrates the required skills, knowledge and abilities.

Starting salary: \$11.00 per hour. Vacations available at any VP/SA site, the Virginia Peninsula Public Service Authority Field Office, 480 Clance Road, Shackelford, VA, 23156 (804)758-1900 or the Administrative Office at 475 Meadows Circle, Suite 3B, Williamsburg, VA 23185 (757)259-8850, or www.vpsa.org. Open until filled. VP/SA is a smoke free, drug free workplace. EOE. COVID-19 PROTOCOLS ADHERED.

**General Help Wanted**

**CONSERVATION OFFICE ASSISTANT**  
 Tidewater Soil & Water Conservation District is accepting applications for the position of Conservation Office Assistant. The qualified candidates will perform administrative/bookkeeping duties and assist with the VA Agricultural Cost Share Program. Applicant must be able to work independently and have strong computer, math, and financial skills. Agricultural knowledge is a plus. Valid driver's license and criminal background check required. A minimum of 32hrs per week is required with maximum of 40hrs. Starting salary is \$10-\$14 per hour with benefits. Job application is available at www.tdwatersd.org and district office. Application must be received by April 16th at Tidewater SWCD PO, Box 677, Gloucester, VA 23061. For More Information call 804-699-3482 An Equal Opportunity Employer

**Care For The Elderly**

**OUR OWN RELIABLE CARE LLC**  
 -Prothon, Silver, Fox Rehab/Hospital, Transplantation, Overnight Stay, Pet Care. Call: 757-524-0021  
 -We Come To You With Meals Or Home Improvements

**RICHARD'S FIRE & WATER DAMAGE REPAIRS**  
 Insurance Claims 757-989-0380

**Bathroom Remodel**  
**RICHARD'S**  
 Bath Remodeling, Plumbing, Sinks, Sump Pumps, Repairs 757-989-0380  
 www.richardsremodel.com

**Garage/Ward Sales, etc.**

**WILLIAMSBURG ESTATE SALE**  
 -By Appt Only. Bedroom, Dining-Rm Furniture, Lamps, Rugs, Pottery, Screen TV, Books, Framed Art, 2 Portable A/C Units, a Sale of Misc. Items Starting at \$10-\$300  
 -Call: 352-596-1171

**Base: Merchandise For Sale**

**CEMETERY PLOTS**  
 Peninsula Memorial Park located in Newport News, VA. Four adjacent plots in the Monument Section (Nettles D) section J-4, lot 214 spaces 3 & 4 and lot 215 two openings and closings and one companion marker. \$25,000 - \$80 serious inquiries, please call: #757-593-9313 and leave a message.

**KING AND QUEEN COUNTY, VIRGINIA NOTICE OF PROPOSED LOCAL TAX RATES**

Pursuant to Section 58.1-3007 of the Code of Virginia, the Board of Supervisors of King and Queen County will, on Monday, April 12, 2021, at 7:00 p.m. in the King and Queen County General District Courtroom located in the King and Queen County Administration Building, hold a public hearing to consider the following proposed local tax rates for the calendar year 2021. All citizens of the County have the right to attend the hearing and share their views about the proposed tax rates subject to reasonable time limits as determined by the Board of Supervisors.

**KING AND QUEEN COUNTY CALENDAR YEAR 2021 TAX CLASSIFICATIONS AND PROPOSED RATES**

Per \$100 of Assessed Value

Real Estate:	\$0.53 (No Increase)
Aircraft:	\$1.58 (No Increase)
Personal Property:	\$3.94 (No increase)
Machinery and Tools:	\$1.10 (No increase)
Merchant's Capital:	\$0.65 (No increase)
Manufactured Homes:	\$0.53 (No increase)
Farm Machinery & Livestock:	\$1.10 (No increase)
Public Service Corporations:	\$0.53 (No increase)

The PPTRA rate for calendar year 2021 is set at 4.4% that will be applied as a credit for qualifying vehicles.

Authorized by Thomas J. Swartzwelder, County Administrator

**Appliances For Rent**

**WILLIAMSBURG**  
 1 BR turn apt for 1 person, recent, in-unit, priv ent, no smtg/pets, onsite pkg, everything but cable & internet incl in rent. \$975/mo. Call: 516-628-8880

**Motorcycles and ATVs**

**MAKE YEAR MODEL**  
 22500 miles, Heritage Soft Tail, Custom Paint Seat Carburator & Fish Tail, Garage kept. \$5500. Call: 757-946-3564

**OUT WITH THE OLD AND IN COMES THE CASH**  
 Make money by selling your old tools and exercise equipment for cash.

**IT'S SO SIMPLE IT'S CLASSIFIED**

**Tidewater Review**

**OUT WITH THE OLD AND IN COMES THE CASH**  
 Make money by selling your old tools and exercise equipment for cash.

**KING WILLIAM COUNTY PUBLIC HEARING NOTICE**



**NOTICE**

**NOTICE**

**NOTICE**

**KING AND QUEEN COUNTY, VIRGINIA  
NOTICE OF PROPOSED LOCAL TAX RATES**

Pursuant to Section 58.1-3007 of the Code of Virginia, the Board of Supervisors of King and Queen County will, on Monday, April 12, 2021, at 7:00 p.m. in the King and Queen County General District Courtroom located in the King and Queen County Courts and Administration Building, hold a public hearing to consider the following proposed local tax rates for the calendar year 2020. All citizens of the County have the right to attend the hearing and share their views about the proposed tax rates subject to reasonable time limits as determined by the Board of Supervisors.

**KING AND QUEEN COUNTY CALENDAR YEAR 2021  
TAX CLASSIFICATIONS AND PROPOSED RATES**

Per \$100 of Assessed Value

Real Estate:	\$0.53 (No increase)
Aircraft:	\$1.58 (No increase)
Personal Property:	\$3.94 (No increase)
Machinery and Tools:	\$1.10 (No increase)
Merchant's Capital:	\$0.65 (No increase)
Manufactured Homes:	\$0.53 (No increase)
Farm Machinery & Livestock:	\$1.10 (No increase)
Public Service Corporations:	\$0.53 (No increase)

The PPTRA rate for calendar year 2020 is set at 44% that will be applied as a credit for qualifying vehicles.

Authorized by Thomas J. Swartzwelder, County Administrator

**KING AND QUEEN COUNTY, VIRGINIA  
Proposed Budget**

**For the Fiscal Year ending June 30, 2022**

The County Administrator's recommended budget synopsis is prepared and published for planning purposes only. The inclusion in the budget of any items does not constitute a commitment on the part of the Board of Supervisors of King and Queen County to appropriate any amount for any purpose. The budget has been presented on the basis of the estimates and requests submitted to the County Administrator by the officers and department heads of the County. There is no designation of any amount of King and Queen County for any purpose until there has been an appropriation for that purpose by the Board of Supervisors. The budget is for informational and fiscal planning purposes and will not be ratified by the Board of Supervisors at this public hearing.

The Board of Supervisors of King and Queen County will, on Monday, April 12, 2021 at 7:00 p.m. in the King and Queen County General District Courtroom located in the King and Queen County Courts and Administration Building, hold a public hearing for informational and fiscal planning purposes to consider the proposed budget for the fiscal year ending June 30, 2022. The public hearing is held pursuant to Section 58.1-3007 of the Code of Virginia, allowing the public to question and comment on the proposed budget. All citizens of the County have the right to attend and share their views thereon, subject to reasonable time limits as determined by the Board of Supervisors. The draft budget document is available for review in the office of the County Administrator, 242 Allen's Circle, Suite L, King and Queen Court House, VA.

**REVENUE ESTIMATES**





**AGENDA:**      *April 12, 2021 Regular Meeting*

**ITEM #6:**

Public Hearing on the proposed FY2022 Overall County Budget

**ACTION REQUESTED:**

We will now hold a public hearing on the proposed FY2022 budget. As a reminder, the budget will not be adopted tonight, it cannot be adopted until as least 7 days after the public hearing.

I now ask the County Administrator to provide proof of publication and background information.

Citizens wishing to make comments on the proposed budget, please come forward, state your name and the district you reside in. Once comments are received from those present, time will be allotted for anyone attending by telephone.

**ATTACHMENTS:**

- Notice of public hearing – Rappahannock Times, Tidewater Review and courtesy copy in Country Courier on March 31, 2021.

**KING AND QUEEN COUNTY, VIRGINIA**  
**Proposed Budget**  
**For the Fiscal Year ending June 30, 2022**

The County Administrator's recommended budget synopsis is prepared and published for informational and fiscal planning purposes only. The inclusion in the budget of any items does not constitute a commitment or obligation on the part of the Board of Supervisors of King and Queen County to appropriate any funds for that item or purpose. The budget has been presented on the basis of the estimates and requests submitted to the County Administrator by the officers and department heads of the County. There is no designation or allocation of any funds of King and Queen County for any purpose until there has been an appropriation for that purpose by the Board of Supervisors. The budget is for informational and fiscal planning purposes and will not be approved, adopted, or ratified by the Board of Supervisors at this public hearing.

The Board of Supervisors of King and Queen County will, on Monday, April 12, 2021 at 7:00 p.m. at the King and Queen County General District Courtroom located in the King and Queen County Courts and Administration Building, hold a public hearing for informational and fiscal planning purposes to consider the following proposed budget for the fiscal year ending June 30, 2022. The public hearing is held pursuant to Section 15.2-2506 of the Code of Virginia, allowing the public to question and comment on the proposed budget. All citizens of the County have the right to attend and share their views thereon, subject to reasonable time limits as shall be determined by the Board of Supervisors. The draft budget document is available for review in the office of the County Administrator, 242 Allen's Circle, Suite L, King and Queen Court House, VA.

**REVENUE ESTIMATES**

	FY2021	FY2022
General Property Taxes	\$7,302,529	\$7,514,385
Other Local Taxes	\$ 672,000	\$714,561
Permits, Fees and Licenses	\$ 65,820	\$68,020
Fines and Forfeitures	\$ 179,500	\$192,000
Use of Money and Property	\$ 500,890	\$445,890
Charges for Services	\$1,957,800	\$2,707,800
Miscellaneous	\$ 100,000	\$103,000
Recovered Costs	\$ 0	\$0
Intergovernmental (State and Federal)	\$2,338,812	\$2,388,914
Use of Fund Balance	<u>\$ 860,257</u>	<u>\$657,913</u>
<b>SUBTOTAL GENERAL FUND</b>	<b>\$13,977,608</b>	<b>\$14,792,483</b>
County Capital Projects Fund	\$1,625,350	\$9,728,948
Social Services Fund	\$2,280,342	\$1,822,072
Comprehensive Services Act Fund	\$750,000	\$750,000
CSA Administrative Fund	\$21,527	\$16,378
School Fund	\$11,208,719	\$11,913,617
School Cafeteria Fund	\$350,617	\$377,632
School Capital Projects Fund	\$ 0	\$1,100,000
Court Security Fund	\$40,907	\$65,208
Landfill Contingency Fund	\$150,000	\$150,000
E-Summons Fund	\$10,000	\$15,000
Less Interfund Transfer	<u>(\$5,014,595)</u>	<u>(\$5,279,725)</u>

SUBTOTAL OTHER FUNDS\$11,422,867      \$20,659,130**TOTAL ESTIMATED REVENUES****\$25,400,475**      **\$35,451,613****EXPENDITURE ESTIMATES**

FY2021      FY2022

General Government Administration	\$1,573,492	\$1,786,152
Judicial Administration	\$590,537	\$635,656
Public Safety	\$4,997,895	\$5,409,302
Public Works	\$745,399	\$843,573
Health & Welfare	\$131,056	\$151,253
Education (Community College)	\$6,420	\$6,420
Parks, Recreation & Cultural	\$188,975	\$192,835
Community Development	\$345,552	\$362,566
Transfer to Social Services	\$472,270	\$487,400
Transfer to CSA Fund	\$240,000	\$240,000
Transfer to CSA Administration Fund	\$5,149	\$5,149
Transfer to School Fund	\$4,297,176	\$4,297,176
Transfer to School Capital Projects Fund	\$0	\$100,000
Transfer to Landfill Contingency	\$150,000	\$150,000
Contingencies	\$233,687	\$125,000
<b>TOTAL GENERAL FUND</b>	<b>\$13,977,608</b>	<b>\$14,792,483</b>
County Capital Projects Fund	\$1,625,350	\$9,728,948
Social Services Fund	\$2,280,342	\$1,822,072
Comprehensive Services Act Fund	\$750,000	\$750,000
CSA Administrative Fund	\$21,527	\$16,378
School Fund	\$11,208,719	\$11,913,617
School Cafeteria Fund	\$350,617	\$377,632
School Capital Projects Fund	\$0	\$1,100,000
Court Security Fund	\$40,907	\$65,208
Landfill Contingency Fund	\$150,000	\$150,000
E-Summons Fund	\$10,000	\$15,000
Less Interfund Transfer	(\$5,014,595)	(\$5,279,725)
<b>SUBTOTAL OTHER FUNDS</b>	<b>\$11,422,867</b>	<b>\$20,659,130</b>

**TOTAL ESTIMATED EXPENDITURES****\$25,400,475**      **\$35,451,613**

Authorized by Thomas J. Swartzwelder, County Administrator

# KING WILLIAM COUNTY PUBLIC HEARING NOTICE

The Planning Commission of King William County, Virginia will hold a Public Hearing on Tuesday, April 6, 2021, at 7:00 p.m., or as soon thereafter, in the Board Meeting Room of the County Administration Building, 180 Horse Landing Road, King William, Virginia, via Zoom to receive public comments on the following matters:

**CUP-04-21: Applicant - King William Sand and Gravel Company, Inc.**  
Owner - Campbell Virginia Properties LLC

A request for a modification of Conditional Use Permit 01-07 in order to expand the site of the Queenfield Mine by adding approximately 100.35 acres of additional and contiguous property referred to herein as the Campbell Expansion site. King William Sand and Gravel Company, Inc is also requesting modifications to seven conditions that were required under CUP 01-07. The property is located west of the existing operation on Dabney's Mill Road, tax map parcel 32-4. The property is zoned A-C, (Agricultural-Conservation) and located in the Manquin District.

**CUP 05-21: Applicant/Owner - James G. and Kimberly Chester**

A request for a conditional use permit in order to install an accessory dwelling on their property located at 3806 Custis Millpond Road, tax map parcel 48-6-4. The property consists of 5 acres and is zoned A-C (Agricultural-Conservation). The property is located in the Sweet Hall District.

**CUP 06-21: Applicant/Owner - Christopher W. Quann**

A request for a conditional use permit in order to construct an accessory dwelling on his property located at 1053 W. Chinquapin Road, tax map parcel 38-6-4. The property consists of 10.2 acres and is zoned A-C (Agricultural-Conservation). The property is located in the Courthouse District

**CUP 07-21: Applicant/Owner - Coastal Farm Service LLC/ Matt Crabbe**

A request for a conditional use permit in order to install a 3500' grass airstrip on his property located on Landing Road, tax map number 26-48. The property consists of 127 acres and is zoned A-C (Agricultural-Conservation) and is located in the Manquin District.

All interested persons may appear and present their views via Zoom Meeting as applicable. If a member of the public cannot attend, comments may be submitted by mail to 180 Horse Landing Road, #4, King William, VA 23086; by email [sgraham@kingwilliamcounty.us](mailto:sgraham@kingwilliamcounty.us) or by calling 804-769-4980. Comments received by 12:00 noon on the day of the hearing will be distributed to Commission members and made a part of the public record. All records pertaining to this matter may be viewed in the Office of Community Development at 180 Horse Landing Road, King William, VA during regular business hours. Anyone needing assistance or accommodations under the provisions of the American with Disabilities Act should contact the Office of Community Development at (804)769-4978 or [sgraham@kingwilliamcounty.us](mailto:sgraham@kingwilliamcounty.us).

By Authority of  
Sherry L. Graham  
Director of Community Development  
6911083 3/24,31/21

Farm Machinery & Livestock: \$1.10 (No increase)  
Public Service Corporations: \$0.53 (No increase)

The PPTRA rate for calendar year 2021 is set at 44% that will be applied as a credit for qualifying vehicles.

Authorized by Thomas J. Swartzwelder, County Administrator

# KING AND QUEEN COUNTY, VIRGINIA Proposed Budget For the Fiscal Year ending June 30, 2022

The County Administrator's recommended budget synopsis is prepared and published for informational and fiscal planning purposes only. The inclusion in the budget of any items does not constitute a commitment or obligation on the part of the Board of Supervisors of King and Queen County to appropriate any funds for that item or purpose. The budget has been presented on the basis of the estimates and requests submitted to the County Administrator by the officers and department heads of the County. There is no designation or allocation of any funds of King and Queen County for any purpose until there has been an appropriation for that purpose by the Board of Supervisors. The budget is for informational and fiscal planning purposes and will not be approved, adopted, or ratified by the Board of Supervisors at this public hearing.

The Board of Supervisors of King and Queen County will, on Monday, April 12, 2021 at 7:00 p.m. at the King and Queen County General District Courtroom located in the King and Queen County Courts and Administration Building, hold a public hearing for informational and fiscal planning purposes to consider the following proposed budget for the fiscal year ending June 30, 2022. The public hearing is held pursuant to Section 15.2-2506 of the Code of Virginia, allowing the public to question and comment on the proposed budget. All citizens of the County have the right to attend and share their views thereon, subject to reasonable time limits as shall be determined by the Board of Supervisors. The draft budget document is available for review in the office of the County Administrator, 242 Allen's Circle, Suite L, King and Queen Court House, VA.

### REVENUE ESTIMATES

	FY2021	FY2022
General Property Taxes	\$7,392,520	\$7,514,365
Other Local Taxes	\$ 672,000	\$714,961
Permits, Fees and Licenses	\$ 65,820	\$68,020
Fines and Forfeitures	\$ 179,500	\$182,000
Use of Money and Property	\$ 500,880	\$445,880
Charges for Services	\$1,987,800	\$2,707,800
Miscellaneous	\$ 100,000	\$100,000
Recoveried Costs	\$ 0	\$0
Intergovernmental (State and Federal)	\$2,338,812	\$2,388,814
Use of Fund Balance	\$ 280,252	\$657,813
<b>SUBTOTAL GENERAL FUND</b>	<b>\$13,977,608</b>	<b>\$14,792,463</b>
County Capital Projects Fund	\$1,825,350	\$6,728,846
Social Services Fund	\$2,280,342	\$1,822,072
Comprehensive Services Act Fund	\$750,000	\$750,000
CSA Administrative Fund	\$21,527	\$18,378
School Fund	\$11,208,719	\$11,913,617
School Cafeteria Fund	\$350,617	\$377,832
School Capital Projects Fund	\$0	\$1,100,000
Court Security Fund	\$40,907	\$65,206
Landfill Contingency Fund	\$150,000	\$150,000
E-Summons Fund	\$10,000	\$15,000
Less Interfund Transfer	(\$5,014,583)	(\$5,278,723)
<b>SUBTOTAL OTHER FUNDS</b>	<b>\$11,422,867</b>	<b>\$20,659,730</b>
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$25,400,475</b>	<b>\$35,451,619</b>

### EXPENDITURE ESTIMATES

	FY2021	FY2022
General Government Administration	\$1,873,482	\$1,786,152
Judicial Administration	\$380,537	\$626,658
Public Safety	\$4,097,295	\$5,409,302
Public Works	\$745,398	\$843,573
Health & Welfare	\$131,056	\$121,253
Education (Community College)	\$6,420	\$6,420
Parks, Recreation & Cultural	\$188,978	\$182,235
Community Development	\$345,552	\$382,588
Transfer to Social Services	\$472,270	\$487,400
Transfer to CSA Fund	\$240,000	\$240,000
Transfer to CSA Administration Fund	\$5,149	\$5,149
Transfer to School Fund	\$4,297,178	\$4,297,178
Transfer to School Capital Projects Fund	\$0	\$100,000
Transfer to Landfill Contingency	\$150,000	\$150,000
Contingencies	\$233,881	\$128,000
<b>TOTAL GENERAL FUND</b>	<b>\$13,977,608</b>	<b>\$14,792,463</b>
County Capital Projects Fund	\$1,825,350	\$6,728,846
Social Services Fund	\$2,280,342	\$1,822,072
Comprehensive Services Act Fund	\$750,000	\$750,000
CSA Administrative Fund	\$21,527	\$18,378
School Fund	\$11,208,719	\$11,913,617
School Cafeteria Fund	\$350,617	\$377,832
School Capital Projects Fund	\$0	\$1,100,000
Court Security Fund	\$40,907	\$65,206
Landfill Contingency Fund	\$150,000	\$150,000
E-Summons Fund	\$10,000	\$15,000
Less Interfund Transfer	(\$5,014,583)	(\$5,278,723)
<b>SUBTOTAL OTHER FUNDS</b>	<b>\$11,422,867</b>	<b>\$20,659,730</b>
<b>TOTAL ESTIMATED EXPENDITURES</b>	<b>\$25,400,475</b>	<b>\$35,451,619</b>

Authorized by Thomas J. Swartzwelder, County Administrator

## KING AND QUEEN COUNTY, VIRGINIA Proposed Budget

### For the Fiscal Year ending June 30, 2022

The County Administrator's recommended budget synopsis is prepared and published for informational and fiscal planning purposes only. The inclusion in the budget of any items does not constitute a commitment or obligation on the part of the Board of Supervisors of King and Queen County to appropriate any funds for that item or purpose. The budget has been presented on the basis of the estimates and requests submitted to the County Administrator by the officers and department heads of the County. There is no designation or allocation of any funds of King and Queen County for any purpose until there has been an appropriation for that purpose by the Board of Supervisors. The budget is for informational and fiscal planning purposes and will not be approved, adopted, or ratified by the Board of Supervisors at this public hearing.

The Board of Supervisors of King and Queen County will, on Monday, April 12, 2021 at 7:00 p.m. at the King and Queen County General District Courtroom located in the King and Queen County Courts and Administration Building, hold a public hearing for informational and fiscal planning purposes to consider the following proposed budget for the fiscal year ending June 30, 2022. The public hearing is held pursuant to Section 15.2-2506 of the Code of Virginia, allowing the public to question and comment on the proposed budget. All citizens of the County have the right to attend and share their views thereon, subject to reasonable time limits as shall be determined by the Board of Supervisors. The draft budget document is available for review in the office of the County Administrator, 242 Allen's Circle, Suite L, King and Queen Court House, VA.

#### REVENUE ESTIMATES

	FY2021	FY2022
General Property Taxes	\$7,302,529	\$7,514,385
Other Local Taxes	\$ 672,000	\$714,561
Permits, Fees and Licenses	\$ 65,820	\$68,020
Fines and Forfeitures	\$ 179,500	\$192,000
Use of Money and Property	\$ 500,890	\$445,890
Charges for Services	\$1,957,800	\$2,707,800
Miscellaneous	\$ 100,000	\$103,000
Recovered Costs	\$ 0	\$ 0
Intergovernmental (State and Federal)	\$2,388,812	\$2,388,914
Use of Fund Balance	<u>\$ 860,257</u>	<u>\$657,913</u>
<b>SUBTOTAL GENERAL FUND</b>	<b>\$13,977,608</b>	<b>\$14,792,483</b>
County Capital Projects	\$1,625,350	\$9,728,948
Social Services Fund	\$2,280,342	\$1,822,072
Comprehensive Services Act Fund	\$750,000	\$750,000
CSA Administrative Fund	\$21,527	\$16,378
School Fund	\$11,208,719	\$11,913,617
School Cafeteria Fund	\$350,617	\$377,632
School Capital Projects Fund	\$ 0	\$1,100,000
Court Security Fund	\$40,907	\$65,208
Landfill Contingency Fund	\$150,000	\$150,000
E-Summons Fund	\$10,000	\$15,000
Less Interfund Transfer	<u>(\$5,014,595)</u>	<u>(\$5,279,725)</u>
<b>SUBTOTAL OTHER FUNDS</b>	<b>\$11,422,867</b>	<b>\$20,659,130</b>
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$25,400,475</b>	<b>\$35,451,613</b>

#### EXPENDITURE ESTIMATES

	FY2021	FY2022
General Government Administration	\$1,573,492	\$1,786,152
Judicial Administration	\$590,537	\$635,656
Public Safety	\$4,997,895	\$5,409,302
Public Works	\$745,399	\$843,573
Health & Welfare	\$131,056	\$151,253
Education (Community College)	\$6,420	\$6,420
Parks, Recreation & Cultural	\$188,975	\$192,835
Community Development	\$345,552	\$362,566
Transfer to Social Services	\$472,270	\$487,400
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Transfer to CSA Administration Fund	\$5,149	\$5,149
Transfer to School Fund	\$4,297,176	\$4,297,176
Transfer to School Capital Projects Fund	\$ 0	\$100,000
Transfer to Landfill Contingency	\$150,000	\$150,000
Contingencies	<u>\$233,687</u>	<u>\$125,000</u>
<b>TOTAL GENERAL FUND</b>	<b>\$13,977,608</b>	<b>\$14,792,483</b>
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<b>TOTAL ESTIMATED EXPENDITURES</b>	<b>\$25,400,475</b>	<b>\$35,451,613</b>

Authorized by Thomas J. Swartzwelder, County Administrator

People eligible for COVID 19 vaccination in phase 1b seeking a vaccination appointment can contact their health care providers for initial consultation.

Preregistration for a vaccination appointment and maintenance of our waiting lists continue to be maintained centrally. The preregistration lists are designed to communicate with the Virginia Immunization Information System (VIIS). When someone on our waiting list receives a vaccination, a vaccination date is assigned to them in the preregistration database. We are finding that many people who have already received a vaccination have not been identified in the database; this is causing a lot of duplication of effort as we are reaching out to people to offer vaccination appointments. In many jurisdictions we have moved through the list of 65+ year old people qualified in phase 1b and on into more 16-64 year olds with underlying medical conditions; we hope as we progress that the quality and accuracy of the database improves. As of 3/28, the database contains 54,363 people signed up for vaccination, and 42,222 vaccinations delivered in Three Rivers. The call center is open from 8AM - 8PM 7 days a week to answer questions and offer preregistration help at 1-877-VAX-IN-VA. Preregistration on line is available 24/7 at [vaccine.virginia.gov](http://vaccine.virginia.gov).

We are working through our waiting lists as fast as we can; our pace is accelerating as we receive more vaccine and bring more partners on line.

**IF YOU ARE ON OUR WAITING LIST FOR A VACCINATION OPPORTUNITY, PLEASE MAKE SURE YOU ANSWER YOUR PHONE AND CHECK YOUR EMAIL (INCLUDING SPAM FOLDERS) VERY FREQUENTLY. EITHER THE HEALTH DEPARTMENT OR ONE OF OUR VACCINATING PARTNERS WILL BE REACHING OUT TO YOU TO OFFER AN APPOINTMENT. IF YOU DO NOT RESPOND, WE WILL ASSUME YOU HAVE ALREADY RECEIVED A VACCINATION OPPORTUNITY.**

Vaccine development and virus update  
All three vaccines are being delivered across the Commonwealth. Public health authorities recommend taking the first vaccination opportunity afforded to us regardless of manufacturer; there is no guarantee any of the available vaccines

United States.

These strains are more contagious and the UK strain is expected to become dominant across Virginia in the relatively near future.

Vaccine effectiveness against these strains continues to be evaluated; it appears our existing vaccine is very effective against the UK strain. Proceeding with vaccination is strongly recommended for all of us.

Wearing more efficient masks, such as the KN-95 mask, or double masking, has emerged as a recommendation to protect against these more contagious strains.

We are in a race to vaccinate people as fast as we can to drive case levels down if possible. The higher the case levels in the population, the more opportunity exists for the virus to continue to drift. Protective measures such as masking and social distancing remain very important.

Persons who have had COVID 19 disease can seek vaccination after their isolation period ends, and after their symptoms, including fever, have resolved. While the vaccine remains in short supply, people recovered from recent COVID 19 infections may elect to temporarily postpone vaccination with the understanding that immunity from natural infection may decrease over time.

After receiving COVID 19 vaccination, public health authorities are recommending we all continue masking, maintaining social distancing and avoiding crowded areas after being vaccinated.

The vaccine may not prevent all COVID 19 infections

Public health authorities will let us know when it is safe to relax protective measures. This will occur when case numbers in the population fall to very low levels.

The CDC has published new Interim Public Health Recommendations for Fully Vaccinated People; those recommendations can be found here: <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated-guidance.html>

How to volunteer with the Three Rivers Health District

The Medical Reserve Corps (MRC), our volunteers, are absolutely critical to our efforts at all times.

If you are interested in becoming an MRC volunteer, or have family or friends that are interested, please visit [www.vamrc.org](http://www.vamrc.org) to learn more.

If you have questions about the process, please reach out to Johanna

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**AGENDA:**      *April 12, 2021 Regular Meeting*

**ITEM #7:**

Set Date for Public Hearing – Zoning & Building Fee Schedule

**ACTION REQUESTED:**

The Director of Community Development and the Building Official are requesting to revise the fee schedules for their departments to help offset the operational costs associated with the permitting process. Draft fee schedules and supporting documents were provided to the Board at their March 22<sup>nd</sup> work session. If the Board wishes to change the fee schedules a public hearing is necessary to do so.

County Administrator will provide updated information on the request.

**ATTACHMENTS:**

- Information provided by the Director of Community Development and Building Official

## KING AND QUEEN COUNTY ZONING FEE SCHEDULE

242 Allen Circle, Suite L  
P.O. Box 177  
King & Queen C.H., VA 23085  
(804) 785-5975 or (804) 769-5000  
Fax: (804) 785-5999  
[www.kingandqueenco.net](http://www.kingandqueenco.net)

At the time of submitting an application, and prior to any requisite consideration or action by the King & Queen County Planning Commission or King & Queen County Board of Supervisors, an applicant shall pay the appropriate fee in full as follows:

### LAND USE PERMIT FEES

Erosion and Sediment Control	<del>\$200</del> 100.00 per acre or a portion thereof
Erosion and Sediment Control BMP's	\$200 per BMP basin & per outlet (In addition to E&S Permit)
Erosion and Sediment Control Agreement	<del>\$200</del> 100.00 per acre or a portion thereof
<del>Non-Profit Organizations &amp; Churches</del>	<del>Exempt</del>
Erosion and Sediment Control – After the Fact	Double Original Fee
Erosion and Sediment Control Reinspection	\$50.00
Erosion and Sediment Control Plan Review (Level 2 & 3)	\$300.00
Erosion and Sediment Control Plan Amendment Review	\$200.00
Large Scale Land Disturbance Inspections	
100 to <150 Acres	\$5,000 per month (In addition to the E&S Permit)
150 to <400 Acres	\$6,000 per month (In addition to the E&S Permit)
400 to <600 Acres	\$7,000 per month (In addition to the E&S Permit)
600 to <800 Acres	\$10,000 per month (In addition to the E&S Permit)
800 to <1,000 Acres	\$13,000 per month (In addition to the E&S Permit)
1,000 to <2,000 Acres	\$16,000 per month (In addition to the E&S Permit)
2,000 Acres and greater	\$20,000 per month (In addition to the E&S Permit)
Site Plan (Level 1)	\$250.00
(Level 2)	<del>\$500.00</del> \$800.00 + \$10.00/acre or portion thereof
(Level 3)	<del>\$750.00</del> \$1,200.00+ \$10.00/acre or portion thereof
Site Plan Amendment (See above Site Plan Fees)	
Administrative Site Plan Amendment	\$500.00
<del>Environmental Site Assessment<sup>+</sup></del>	<del>\$25.00</del>
<del>Stormwater Management Plan<sup>+</sup></del>	<del>\$100.00</del>
Water Quality Impact Assessment (Major)	<del>\$150.00</del> \$400.00
Water Quality Impact Assessment (Minor)	<del>\$100.00</del> \$200.00
Special Exception	\$700.00
Variance	\$700.00
Zoning Permit Residential & Agricultural- Under 256 sq. ft. (accessory structures only)	\$25.00 per structure
Zoning Permit Residential & Agricultural	\$50.00 per structure
<del>Zoning Permit Non-Residential</del>	<del>\$100.00</del>
<del>Zoning Permit – Non-Profit Organizations &amp; Churches</del>	<del>Exempt</del>
ADA Ramp Zoning - Non-Profit Organizations	Exempt
Zoning Permit - After the Fact	Double Original Fee Per Structure
Rezoning to Agricultural	\$750.00 + \$10.00/acre
Rezoning to Residential Single-Family	\$1,000.00 + \$10.00/acre
Rezoning to Rural Residential	\$1,000.00 + \$10.00/acre
Rezoning to Commercial or Industrial	\$1,500.00 + \$10.00/acre
Conditional Use Permit (Except PUD)	\$1,000.00 + \$10.00/acre
PUD Conditional Use Permit	\$2,000.00 per phase + \$10.00/ <del>lot</del> acre
Zoning Ordinance Amendment (per article/section)	\$1,750.00
Chesapeake Bay Regulations Exception	\$900.00
RPA Modification ( <del>tree clearing, etc. in buffer</del> )	\$200.00
Appeal of Zoning Administrator's Decision	\$600.00
Sign Deposit	\$50.00
(Refundable upon undamaged return)	



**SUBDIVISION FEES**

Minor Subdivision	\$750.00 + \$25.00/lot
Major Subdivision	\$1,000.00 + \$25.00/lot
Plat Approvals (One & Two lot divisions, Family divisions)	\$100.00 + 25.00/lot
Boundary Line Adjustment, Lot Line Vacations	\$50.00
Boundary Survey	Exempt

**WETLAND FEES**

Residential Application	<del>\$300.00</del> 700.00
Commercial Application	<del>\$400.00</del> 1,000.00
After-the-fact Applications	Double the original amount
JPA Review Fee ( <del>piers, etc.</del> )	<del>\$25.00</del> 50.00

**MISCELLANEOUS**

Comprehensive Plan  
Hardcopy ~~or CD~~: \$25.00

Zoning Ordinance: \$25.00  
Subdivision Ordinance: \$15.00  
Erosion & Sediment Control Ordinance: \$15.00

911 Atlas: \$50.00  
Individual Copies: \$.50 per page  
Plotter Print: \$25.00 per page  
New Street Address Markers & Replacements: \$10.00

**REFUNDS OF APPLICATION FEES**

An applicant may request that an application be withdrawn and request that the King & Queen County Board of Supervisors refund ninety percent (90%) of any excess over \$50.00 (fifty dollars) of the application fee which has been paid to the County. All such requests must be made in writing, prior to any advertising occurring in any newspaper. If any advertising in any newspaper has occurred, an applicant shall not be entitled to a refund of the fee paid under any circumstances.

**EFFECTIVE DATE**

This Ordinance shall be in effect upon its adoption:

Public Hearing: January 13, 2020  
Adoption: January 14, 2020

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*Actual recent application*

**Site Plan Review Example**

Name	Level SP	Fees Paid	Expense	Times Reviewed	
James Burns	Level 2	\$520.00	\$596.82	2	
		Planning Commission	\$150.00	*6 members present	\$250.00 * If all members are present
		Planning Commission Mileage	\$92.96	*6 members present	\$191.52 * If all members are present
		Tideawter Review	\$114.26		
		Rappahannock Times	\$170.00		
		CRR Mail x 10	\$69.60		
		<b>Total Expense</b>	<b>\$596.82</b>		<b>\$795.38 * If all members are present</b>

**Same Example if as a Level 3**

Name	Level SP	Fees Paid	Expense	Times Reviewed	
James Burns	Level 3	\$750.00	\$950.68	2	
		Planning Commission	\$150.00	*6 members present	\$250.00 * If all members are present
		Planning Commission Mileage	\$92.96	*6 members present	\$191.52 * If all members are present
		Tidewater Review	\$114.26		
		Rappahannock Times	\$170.00		
		CRR Mail x 10	\$69.60		
		BOS Paper Notice	\$284.26		
		BOS CRR Mail x 10	\$69.60		
		<b>Total Expense</b>	<b>\$950.68</b>		<b>\$1,149.24 * If all members are present</b>

Calendar Year	Permits Issued	Average Inspections Completed Per Permit	Total Inspections Completed Per Year	Fees Collected
2019	35	25.4	1170	\$4,500
2018	28	34	908	\$3,300
2017	30	25.5	740	\$3,200
2016	43	27.9	1170	\$4,800



Inspections still ongoing from 2018, 2019, 2020, and 2021 from open E&S permits. Data may change

Surrounding Locality Fees as of April 2021

Permit Requests	King William County	Middlesex County	New Kent County	Essex County	Caroline County	Gloucester County	King & Queen Current	King & Queen Proposed
Minor WQIA	\$500.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$100.00	\$200.00
Major WQIA	\$1,000.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$150.00	\$400.00
Land Disturbance (Residential)	\$150.00 + \$10 per acre	\$50.00 + \$100 per acre	\$210.00 + \$20 per acre	\$50.00 per acre	\$300.00	\$45.00	\$100 per acre or portion	\$200 per acre or portion
Land Disturbance (Commercial)	\$750.00 + \$10 per acre	\$50.00 + \$100 per acre	\$465.00 + \$50 per acre	\$200 per plan + \$50 per acre	\$300.00 + \$150 per acre	Included in site plan fee	\$100 per acre or portion	\$200 per acre or portion
Wetlands Board	\$1,000.00	\$225.00	\$625.00	\$250 plus cost of advertisement	VMRC	\$200.00	\$300.00	\$700.00
Wetlands Board (Commercial)	\$1,000.00	\$300.00	\$625.00	\$250 plus cost of advertisement	VMRC	\$300.00	\$400.00	\$1,000.00
JPA Review Fee	\$0.00	\$50.00	\$0.00	\$0.00	VMRC	\$0.00	\$25.00	\$50.00
Site Plan Fee	\$750.00 + \$10 per acre	\$125.00	\$700.00 + \$35 per acre	\$30.00	\$1500.00 + \$50 per acre	\$500.00 + \$50.00 per acre	\$500.00 + \$10 per acre	\$800.00 + \$10 per acre
Site Plan Major	\$750.00 + \$10 per acre	\$300.00	\$700.00 + \$25 per acre	\$30.00	\$1500.00 + \$50 per acre	\$500.00 + \$50.00 per acre	\$750.00 + \$10 per acre	\$1200.00 + \$10 per acre
Site Plan Amendment	\$500.00	\$100.00	\$700.00 + \$25 per acre	\$0.00	\$200.00 + \$50 per acre or 1/2 site plan fee	\$0.00	See fees above	\$500.00
Site Plan Resubmission (2nd/3rd Review)	\$500.00 each	\$100.00	\$325.00 + \$25 per acre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Notes:	King William charges a \$20 inspection fee per inspection for E&S up to 5 acres in size		New Kent requires Stormwater fee of \$290 up to 1 acre.					



**King & Queen County Fee Schedule**

**Adopted 5/15/18 Proposed March 22, 2021**

**BUILDING**

• Minimum Fee for any permits		\$40.00
• Commercial/Industrial Building	Per Sq. Ft.	<del>\$0.20</del> \$0.25
• Residential Dwelling Units – Stick Built	Per Sq. Ft.	<del>\$0.15</del> \$0.20
• Residential Dwelling Units – Modular	Per Sq. Ft.	<del>\$0.12</del> \$0.15
• Residential Dwelling Units – Manufactured	Per Sq. Ft.	<del>\$0.12</del> \$0.15
• Residential Unfinished Basement, Porch, Attached Garage or other unfinished Area	Per Sq. Ft.	<del>\$0.15</del> \$0.20
• Accessory Structures (Shed, detached garage/carport, workshop, & gazebo)	Per Sq. Ft.	<del>\$0.12</del> \$0.15
• Decks & ADA Ramps		<del>\$0.10</del> \$0.15
• Chimney (new, repair or replacement)		<del>\$40.00</del> \$45.00
• Demolition of any structure		<del>\$40.00</del> \$50.00
• Docks/Piers – Marine Construction	Per Sq. Ft.	<del>\$0.12</del> \$0.15
• Sign		\$50.00
• Elevators – Per Floor Per Shaft		\$50.00
• Roof Construction – Repair or Replacement		\$40.00
• Alterations/Renovations		<del>\$50.00</del> \$55.00
• Foundation Only		<del>\$50.00</del> \$55.00
• Skirting Wall (for Manufactured Homes)		\$40.00

**ELECTRICAL**

• Temporary Service – Temp. Pole		\$40.00
• 200 amp Electrical Service Residential		\$50.00
• 400 amp Electrical Service Residential		\$75.00
• Over 400 amp Residential		\$25.00 per 100 amps
• Commercial & Agricultural 200 amp Service		\$100.00
• Commercial & Agricultural 400 amp Service		\$200.00
• Commercial & Agricultural Over 400 amp		\$100 per 100 amps
• Per Residential Service Upgrade or Change		<del>\$40.00</del> \$100.00
• Electrical wiring or outlets		\$40.00
• Generator (Gas line & Tank permit separate permit required)		<del>\$50.00</del> \$75.00

**PLUMBING**

• Commercial/Industrial Building		<del>\$100.00</del> \$.10/Sq. ft.
• New Residential Dwelling – Stick Built		<del>\$50.00</del> \$60.00
• New Residential Dwelling – Modular/Manufactured		<del>\$40.00</del> \$50.00
• Addition/Accessory Structure		<del>\$40.00</del> \$50.00

**MECHANICAL**

• Commercial/Industrial Building		<del>\$100.00</del> \$.10/Sq. ft.
• New Residential Dwelling – Stick Built		<del>\$50.00</del> \$75.00
• New Residential Dwelling – Modular/Manufactured		<del>\$40.00</del> \$50.00
• Addition/Accessory Structure		<del>\$40.00</del> \$50.00
• <del>Insert Gas Tank w/ Lines &amp;</del> Gas Fire Place or Logs		<del>\$40.00</del> \$50.00
• Fire Suppression System		<del>\$50.00</del> \$.10/Sq. ft.
• Change or replacement of any gas appliance & mechanical equipment		<del>\$40.00</del> \$50.00
• Gas line installation		\$50.00

## CELL TOWERS

- Cell Towers – New Construction (Single Tenant) \$1,000.00 \$1,500.00
- Co-location or Antenna Attachment \$750.00 \$1,000.00

Note: All tower construction may require a separate electrical, generator and gas permit

## SWIMMING POOLS

Note: Pool Permit must be accompanied with an electrical permit & fence or barrier plans.

- Above Ground Pool - Residential \$40.00 \$50.00
- In Ground Pool – Residential \$100.00 \$125.00
- Public Pool \$200.00 \$300.00

## AMUSEMENT DEVICES

- ~~Each Kiddie Ride~~ Small Mechanical \$10.00 \$55.00
- ~~Each Major Ride~~ Circular Rides \$30.00 \$55.00
- Each Spectacular Ride \$50.00 \$75.00
- Event Generator \$165.00

## FUEL STORAGE TANKS

Note: This permit may also require a land disturbance permit

- Up to 500 Gallons – Total per site \$50.00
- ~~Up to~~ 500 to 50,000 Gallons – Total per site \$100.00 \$200.00
- Over 50,000 Gallons – Total per site \$200.00 \$300.00
- Fuel Tank Removal – Total per site \$50.00 \$75.00

## SOLAR

- Residential Roof Mount Solar Array \$100.00
- Residential Ground Mounted Solar Array \$100.00
- Solar Farm \$1.50 per Kilowatt

Building permit and electrical permits are required for all roof mount solar installations. All ground mount solar arrays will require Planning & Zoning approvals in addition to other required permits.

## MISCELLANEOUS

- Modification to the Building Code \$50.00 \$75.00
- Re-inspection Fee – 1<sup>st</sup> offence per project \$50.00
- Re-inspection Fee – 2<sup>nd</sup> offence or more per project \$100.00
- Revisions to building plans previously approved \$50.00
- Six (6) month extension of time on a building permit \$25.00 \$30.00
- 1<sup>st</sup> Temporary C.O. \$25.00
- Extension of time on a Temporary C. O. \$50.00
- Moving of a Building \$40.00 \$50.00
- Plan Review Fee Residential \$30.00
- Plan Review Fee Commercial \$100.00 \$150.00
- After the Fact Fee Permit Fee Doubles
- Board of Building Appeals \$250.00 \$300.00
- Surcharge (added to total cost of permit) 2%

## NOTES

- Note: Re-inspection Fees shall be paid with thirty (30) days of the scheduled inspection. This fee applies to those who schedule an inspection and once the building inspector arrives, the work has not been done, corrected or the construction is not yet ready for the inspection.
- Suspension of Permit - Any permit issued shall become invalid if the authorized work is not commenced within six (6) months from the issuance of the permit or 6 months from the date of the last inspection. The permit can be reinstated or extended one time within six (6) months of issuance for a ~~\$25.00~~ \$30.00 fee. Failure to do so results in a permit suspension.
- Residential Plan Review fee applies to all Single Family Dwelling (SFD) and any accessory structure ~~500~~ larger than 256 square feet and larger (this includes decks, porches, ADA ramps, storage sheds, garage, etc.)



Calendar Year	Permits Issued	Inspections Completed	Average Trips per Permit	Average Mileage Traveled Per Inspection	Total Mileage Traveled Per Permit	IRS Mileage Rate	Cost Per Permit	Total Fuel & Mileage Expense	Permit Fees Collected
2020	498	1,432	2.88	38	109.44	0.56	\$61.29	\$30,520.63	\$41,199.21
2019	528	1220	2.31	38	87.78	0.56	\$49.16	\$25,954.79	\$47,591.94
2018	355	903	2.54	38	96.52	0.56	\$54.05	\$19,188.18	\$27,690.73
2017	380	933	2.45	38	93.1	0.56	\$52.14	\$19,811.68	\$23,030.52
2016	443	1105	2.49	38	94.62	0.56	\$52.99	\$23,473.33	\$29,650.19





**AGENDA:**     *April 12, 2021 Regular Meeting*

**ITEM #8:**

Resolution/Emergency Medical Services - Rescue Squad Week

**ACTION REQUESTED:**

A request has been received requesting that the Board adopt the attached resolution proclaiming the week of May 16<sup>th</sup> as Emergency Services – Rescue Squad Week.

**ATTACHMENTS:**

- Resolution
- Email correspondence from Sherrin Alsop

## **EMERGENCY MEDICAL SERVICES – RESCUE SQUAD WEEK**

**WHEREAS**, the health, safety and well-being of all Virginians are important to the happiness, livelihood and prosperity of our Commonwealth's families and communities; and

**WHEREAS**, the Virginia Association of Volunteer Rescue Squads, Incorporated (VAVRS) whose membership includes over 400 volunteer and Emergency Medical Services agencies from throughout the Commonwealth, consisting of first responders, emergency medical technicians and paramedics who are ready, willing and able to respond to requests for emergency medical and rescue calls, 24 hours per day/seven days a week in their communities and throughout the Commonwealth; and

**WHEREAS**, these members participate in many hours of demanding training and continuing education to improve their lifesaving skills to improve the prehospital recovery and survival rates of the citizens of Virginia; and

**WHEREAS**, these persons provide aid to localities (surrounding counties and states) if requested for mass casualties and pandemics; and

**WHEREAS**, Virginia is thankful for the efforts of these members, volunteer and professional services who provide for the well-being of the citizens of the Commonwealth;

NOW, THEREFORE, King and Queen County does hereby recognize [May 16-22, 2021](#) as EMERGENCY MEDICAL SERVICES – RESCUE SQUAD WEEK in the Commonwealth of VIRGINIA, and we call this observance to the attention of all our citizens.

## Tina Ammons

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**From:** Tom Swartzwelder  
**Sent:** Monday, April 5, 2021 11:29 PM  
**To:** Tina Ammons  
**Subject:** Fwd: Volunteer Rescue Squad Proclamation  
**Attachments:** Rescue Squad Proclamation.docx

Tom Swartzwelder  
County Attorney  
Sent from my iPhone

Begin forwarded message:

**From:** Sherrin Alsop <salsop@kingandqueenco.net>  
**Date:** April 5, 2021 at 8:28:00 PM EDT  
**To:** Tom Swartzwelder <tswartzwelder@kingandqueenco.net>  
**Subject:** Volunteer Rescue Squad Proclamation

Hi Tom,

Can we add this to the Agenda? It's a simple proclamation about Rescue Squads in the Commonwealth and making a week in May EMS-Rescue Squad Week.

King and Queen Rescue Squad, Inc. is getting ready to do some publicity about this week in a bid to get more volunteers and to raise funds.

Sherrin

Sherrin C. Alsop  
Chairwoman  
King and Queen County  
Board of Supervisors  
(804) 296-6804



**AGENDA:**     *April 12, 2021 Regular Meeting*

**ITEM #9:**

Republic Services – Execution of second 10-year renewal period

**ACTION REQUESTED:**

Authorization of County Administrator to sign *County Receipt Acknowledgement*

**ATTACHMENTS:**

- Notice from Republic Services



March 17, 2021

Thomas J. Swartzwelder, Esq.  
County Administrator  
King and Queen County Courthouse  
PO Box 177  
King and Queen County, Virginia 23085


Re: Deed of Lease (the "Lease") dated April 15, 1993, by and between the Board of Supervisors of King and Queen County, Virginia (the "County") and Browning-Ferris Industries of South Atlantic, Incorporated ("BFI")

Dear Mr. Swartzwelder,

Pursuant to Article I, Section 4 of the Lease, BFI hereby notifies the County of its exercise of its second ten-year Renewal Period (as defined in the Lease). This Renewal Period shall commence on October 13, 2023 and end on October 12, 2033. If you have any questions, please do not hesitate to contact me.

As counsel for the County has changed several times since the execution of the Lease, please advise if there are any other parties that you would like to receive notification on this and future matters.

Sincerely,

  
Wade Bailey  
General Manager

County Receipt Acknowledgement

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name







**AGENDA:**     *April 12, 2021 Regular Meeting*

**ITEM #10:**

Adoption of COVID-19 Infectious Disease Permanent Standard  
Prevention Preparedness and Response Plan

**ACTION REQUESTED:**

County Administrator will provide background proposed action.

**ATTACHMENTS:**

- Copy of draft plan

# King and Queen County



**COVID-19 Infectious Disease Permanent Standard  
Prevention Preparedness and Response Plan  
Adoption Date: 4/12/2021**

**Resources provided by:**

**Virginia Occupational Safety and Health Program**

**Virginia Department of Labor and Industry**

**Virginia Risk Sharing Association**

King and Queen County  
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The Virginia Department of Labor and Industry (DOLI) and the Virginia Occupational Safety and Health (VOSH) Program at the direction of Virginia Governor Ralph Northam developed and implemented the policies set forth in *Virginia Code 16 VAC 25-220* effective January 27, 2021. This final Permanent Standard for preventing the infectious disease SARS-CoV-2 (otherwise known as COVID-19) is designed to prevent the spread of COVID-19 and protect Virginia's workers.

King and Queen County is dedicated to ensuring that our employees (full-time, part-time, and temporary) are fully protected, and can return to their families at the conclusion of their shifts. This policy sets forth the measures, policies, assessments, and enforcement measures that King and Queen County will utilize to ensure the best possible outcome. Employees failing to abide by the requirements of this policy may receive disciplinary action in conformance with the employee handbook.

Should you have any questions please contact your Department Head or Thomas Swartzwelder, County Administrator.

Thank you,

King and Queen County  
Board of Supervisors

## Definitions

**Administrative Control:** Any procedures, which significantly limits daily exposure to COVID-19, related to workplace hazards and job tasks by control or manipulation of the work schedule or manner in which the work is performed. Personal Protective Equipment (PPE) is not considered an administrative control.

**Asymptomatic:** A person who does not have symptoms.

**Close Contact:** Any individual within six (6) feet of an infected person for at least fifteen (15) minutes starting from two (2) days before the person became sick until the person was isolated.

**Engineering Control:** The use of substitution, isolation, ventilation, and equipment modification to reduce exposure to COVID-19 related workplace hazards and job tasks.

**Exposure Risk Level:** Level of the possibility that an employee could be exposed to the hazards associated with COVID-19 disease, which are based on risk factors present during the course of employment regardless of location. These have been broken down to "very high", "high", "medium", and "lower".

- **Very High:** Exposure risk hazards or job tasks are those in places of employment with high potential for employee exposure to known or suspected sources of the COVID-19 including but not limited to specific medical, postmortem, or laboratory procedures. Examples: Aerosol-generating, collecting specimens from known positive or suspected persons, and performing an autopsy.
- **High:** Exposure risk hazards or job tasks are those in places of employment with high potential for employee exposure with known or suspected sources of COVID-19, that are not otherwise classified as "very high". Examples: doctors, nurses, first responders, medical transport, mortuary services, correctional facilities, jails, detention centers, and juvenile detention centers.
- **Medium:** Exposure risk hazards or job tasks that are not otherwise classified as very high or high and require more than minimal occupational contact with other employees or persons, who may be infected with, but are not known or

suspected COVID-19 carriers. Examples: Air transportation, schools, construction settings, sports and concert venues, homeless shelter, train and bus stations, and any work performed in customer premises.

- **Lower:** Exposure risk hazards or job tasks are those not otherwise classified as very high, high, or medium, that do not require contact with person known to be, or suspected of being, or who may be infected with COVID-19, nor contact with other employees, other persons or the general public except as otherwise provided in this definition. Lower exposure risk employees are able to achieve minimal occupational contact with others through the implementation of engineering, administrative, and work practice controls.

**Face Covering:** An item made of two or more layers of washable, breathable fabric that fits snugly against the sides of the face without any gaps, completely covering the nose and mouth and fitting securely under the chin. Neck gaiters made of two or more layers of washable breathable fabric or folded to make two such layers are considered acceptable face coverings. Face coverings shall not have exhalation valves or vents, which allow virus particles to escape, and shall not be made of material that makes it hard to breathe, such as vinyl. A face covering is not a surgical/medical procedure mask or respirator.

**Known to be infected:** Any person, whether symptomatic or asymptomatic, who has tested positive for COVID-19, and the employer knew or with reasonable diligence should have known that the person has tested positive for COVID-19.

**Minimal occupational contact:** No or very limited, brief, and infrequent contact with employees or other persons at the place of employment. Examples include, but are not limited to, remote work; employees with no more than brief contact with others inside six feet (e.g., passing another person in a hallway that does not allow physical distancing of six feet).

**Physical Distancing:** Keeping space between yourself and other persons while conducting work-related activities inside and outside of the physical establishment by staying at least six (6) feet from other persons.

**Symptomatic:** Employee is experiencing symptoms similar to those attributed to COVID-19 including fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea. Symptoms may appear in two (2) to fourteen (14) days after exposure to the virus.

## **I. Purpose**

This plan describes the implementation of mandatory health and safety requirements established by the Virginia Department of Labor and Industry, the Virginia Occupational Safety and Health Program, guidelines from the Centers for Disease Control and recommendations from the Virginia Risk Sharing Association.

## **II. Responsibilities**

King and Queen County has assigned the following individuals to serve in the role of health officer. The health officer has the authority to stop or alter activities to ensure that all work practices conform to the mandatory safety and health requirements applicable to COVID-19, as well as, any other infectious disease hazards.

***Thomas Swartzwelder, County Administrator***      ***804-785-5975***  
***Betty Dougherty, Social Services Director***      ***804-785-5881***

For the purpose of ensuring compliance with the most recent safety and health requirements, Thomas Swartzwelder, County Administrator is responsible for administering this plan, monitoring agencies for new requirements, updating this plan, communicating this plan, communicating any changes to employees, and monitoring the overall effectiveness of the plan. The County Administrator is also responsible for providing employees with a copy of this plan upon request.

## **III. Determination of Exposure Risk by Job Duty**

We have determined the COVID-19 exposure risk level of all worksite functions to ensure that we apply appropriate hazard controls – including training, equipment, and personal protective equipment (PPE) – to protect employees’ safety and health. This assessment is based on OSHA Publication 3990. Classes of employees have been assigned to risk categories as follows:

King and Queen County  
COVID-19 Infectious Disease Permanent Standard  
Prevention Preparedness and Response Plan



*Exposure Risk Level means an assessment of the possibility that an employee could be exposed to the hazards associated with SARS-CoV-2 virus and the COVID-19 disease. Hazards and job tasks have been divided into four risk exposure levels: “Very High”, “High”, “Medium”, and “Lower”.*

**“Very High”** exposure risk hazards or job tasks are those in places of employment with high potential for employee exposure to known or suspected sources of the SARSCoV-2 virus and the COVID-19 disease including, but not limited to, during specific medical, postmortem, or laboratory procedures (refer to page 11-12 of the 16 VAC 25-220, Final Permanent Standard for a more detailed description).

**“High”** exposure risk hazards or job tasks are those in places of employment with high potential for employee exposure within six feet with known or suspected sources of SARS-CoV-2 that are not otherwise classified as “very high” exposure risk (refer to page 12-13 of the 16 VAC 25-220, Final Permanent Standard for a more detailed description).

**“Medium”** exposure risk hazards or job tasks that are not labeled as “very high” or “high” exposure risks in places of employment that require more than minimal occupational contact inside six feet with other employees, other persons, or the general public who may be infected with SARS-CoV-2, but are not know or suspected to be infected (refer to pages 13-14 of the 16 VAC 25-220, Final Permanent Standard for a more detailed description).

**“Lower”** exposure risk hazards or job tasks are those not otherwise classified as “very high”, “high”, or “medium” exposure risk that do not require contact within six feet of persons known to be, or suspected of being, or who may be infected with SARS-CoV-2; nor contact within six feet with other employees, other persons, or the general public except as otherwise provided in this definition (refer to page 14-15 of the 16 VAC 25-220, Final Permanent Standard for a more detailed description).

The following graph relates to job tasks that pose a risk level to employees. The job tasks that are listed are not an all-inclusive list.

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## Job Safety COVID-19 Analysis

Exposure	Potential Risks	Infection Protection Measures	Dept/Work Class Groups
<p><b>Lower Exposure Risk (Caution)</b></p>	<p>Lower exposure risk (caution) jobs are those that do not require contact with people known to be, or suspected of being, infected with COVID-19 nor frequent close contact with (within six (6) feet of) the general public. Workers in this category have minimal occupational contact with the public and other coworkers.</p>	<ul style="list-style-type: none"> <li>• Promote frequent and thorough hand washing</li> <li>• Provide alcohol-based hand rubs containing at least 60% alcohol</li> <li>• Encourage employees to stay home if they are sick</li> <li>• Encourage respiratory etiquette, including covering coughs and sneezes.</li> <li>• Take advantage of policies and practices, such as flexible worksites (e.g., telecommuting) and flexible work hours (e.g., staggered shifts), to increase the physical distance among employees.</li> <li>• Discourage employees from using other's phones, desks, offices, or other work tools and equipment, when possible.</li> <li>• Maintain regular housekeeping practices, including routine cleaning and disinfecting of surfaces, equipment, and other elements of the work environment.</li> <li>• Installation of plexi-glass barriers.</li> <li>• Delivering services remotely whenever possible by phone, audio, video, mail, drop box, package delivery, curbside pickup and drop off that allows employees to maintain social distance.</li> </ul>	<p><b><u>Social Services</u></b>                      -Benefit Programs                      -Specialist Series                      -Program Coordinator                      -Employment Services                      -Administrative Series                      -Director</p> <p><b><u>Sheriff's Dept.</u></b>                      -Administrative Staff                      -Dispatchers</p> <p><b><u>County Administration</u></b>                      -County Administrator                      -Director of Finance                      -Director of Community Development                      -Codes and Compliance                      -Permit Technician                      -Director of Economic Development                      -Administrative Series                      -Custodian</p> <p><b><u>Commissioner of Revenue Dept.</u></b>                      -Commissioner                      -Chief Deputy                      -Commissioner                      -Deputy Commissioner</p> <p><b><u>Dept. of the Treasurer</u></b>                      -Treasurer                      -Chief Deputy Treasurer                      -Deputy Treasurer</p> <p><b><u>Commonwealth Attorney</u></b>                      -Commonwealth Attorney                      -Paralegal</p>

		<ul style="list-style-type: none"> <li>• Employee use of face covering for contact inside of 6 ft. and in all common areas of the building.</li> <li>• Physical distancing of employees from other employees, other persons, and the public.</li> <li>• Limit customers' and the public's access to the worksite, or restrict access to only certain workplace areas.</li> <li>• Keep customers informed about symptoms of COVID-19 and ask sick customers to minimize contact with workers until healthy again, such as by posting signs about COVID-19 in areas where sick customers may visit.</li> <li>• Consider offering facemasks to ill employees and customers to contain respiratory secretions until they are able leave the workplace (i.e., for medical evaluation/care or to return home).</li> <li>• Communicate procedures for employees to report when they are sick or experiencing symptoms of COVID-19.</li> </ul>	<p><b><u>Circuit Court</u></b>  -<i>Court Clerk</i>  -<i>Chief Deputy Clerk</i>  -<i>Deputy Clerk</i></p> <p><b><u>Registrar's Office</u></b>  -<i>Registrar</i>  -<i>Assistant Registrar</i>  -<i>Assistant</i></p>
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Exposure	Potential Risks	Infection Protection Measures	Dept/Work Class Groups
<p><b>Medium Exposure Risk</b></p>	<p>Medium risk exposure jobs include those that require frequent and/or close contact with (within six (6) feet of) people who may be infected with COVID-19, but who are not suspected of having COVID-19.</p>	<ul style="list-style-type: none"> <li>• Include recommend safe job procedures from lower exposure risk above.</li> <li>• Workers with medium exposure risk may need to wear some combination of gloves, a gown, a face mask, and/or a face shield or goggles, PPE for employees in the medium exposure risk category will vary by work task, the results of the employers hazard assessment, and the types of exposures workers have on the job.</li> </ul>	<p><u>County Administration</u> -Building Inspector</p>

Exposure	Potential Risks	Infection Protection Measures	Dept/Work Class Groups
<p><b>High Exposure Risk</b></p>	<p>High exposure risk jobs are those with high potential for exposure to known or suspected sources of COVID-19. Workers in this category include:</p> <ul style="list-style-type: none"> <li>• Healthcare delivery and Emergency staff (e.g., doctors, nurses, emergency response staff who must enter patients' rooms/homes) exposed to known or suspected COVID-19 patients. (Note: when such workers perform aerosol-generating procedures, their exposure risk level becomes very high.)</li> <li>• Medical transport workers (e.g., ambulance vehicle operators) or Law Enforcement moving known or suspected COVID-19 patients in enclosed vehicles.</li> </ul>	<ul style="list-style-type: none"> <li>• Include safe job procedures from Lower and Medium exposure risks above.</li> <li>• Use disposable facemasks (respirator or N- of KN-95 when available, gloves, a gown, and a face shield or goggles based on exposure risk of job task.</li> <li>• Training provided to employees for the proper use of the PPE required for their job.</li> <li>• Provide facemasks for client/customer to use during the interaction when feasible.</li> <li>• Prompt identification and isolation of potentially infectious individuals is a critical step in protecting workers, customers, visitors, and others at a worksite.</li> <li>• Encourage employees to self-monitor daily for signs and symptoms of COVID-19, if they suspect possible exposure.</li> <li>• Where appropriate, develop procedures for immediately isolating people who have signs and/or symptoms of COVID-19, and train workers to implement them. Move potentially infectious people to a location away from workers, customers, and other visitors. Although most worksites do not have specific isolation rooms, designated areas with closable doors may serve as isolation rooms until potentially sick people can be removed from the worksite.</li> </ul>	<p><u><b>Social Services</b></u> -Family Services Specialists Series</p> <p><u><b>Sheriff's Dept.</b></u> -Law Enforcement Officer Series</p>

High Exposure Risk (cont.)		<ul style="list-style-type: none"> <li>• Take steps to limit spread of the respiratory secretions of a person who may have COVID-19. Provide a facemask, if feasible and available.</li> <li>• Restrict the number of personnel entering areas where known or suspected case exists.</li> <li>• Provide personnel who may be exposed while working away from fixed facilities with alcohol-based hand rubs containing at least 60% alcohol for decontamination in the field.</li> <li>• Enhanced medical monitoring of employees during COVID-19 outbreaks may be implemented at any time as deemed necessary by the Health Officer.</li> </ul>	
Exposure	Potential Risks	Infection Protection Measures	Dept./Work Class Groups
Very High Exposure Risk	<p>Very high exposure risk jobs are those with high potential for exposure to known or suspected sources of COVID-19 during specific medical, postmortem, or laboratory procedures. Workers in this category include:</p> <ul style="list-style-type: none"> <li>• Healthcare workers (doctors, nurses, paramedics, emergency medical technicians)</li> </ul>	<ul style="list-style-type: none"> <li>• Include safe job procedures from Lower, Medium and High exposure risks above.</li> <li>• Most workers at high or very high exposure risk likely need to wear gloves, a gown, a face shield or goggles, and either a face mask or a respirator, depending on their job tasks and exposure risks.</li> <li>• Those who work closely with (either in contact with or within 6 feet of) patients known to be, or suspected of being, infected with SARS-CoV-2, the virus that causes COVID-19, should wear respirators.</li> <li>• PPE ensembles may vary, especially for workers who may need additional</li> </ul>	<p><b><u>Emergency Services</u></b>  -<i>Emergency Services Coordinator</i>  -<i>Emergency Medical Technician Series (Basic, Advanced, and Intermediate)</i>  -<i>Paramedic Series</i></p>

<p><b>Very High Exposure Risk (Cont.)</b></p>	<p>performing aerosol-generating procedures (e.g., intubation, cough induction procedures, bronchoscopies, or invasive specimen collection) on known or suspected COVID-19 patients.</p> <ul style="list-style-type: none"> <li>• Personnel collecting or handling specimens from known or suspected COVID-19 known or suspected COVID-19 patients).</li> </ul>	<p>protection against blood, body fluids, chemicals, and other materials to which they may be exposed. Additional PPE may include medical/surgical gowns, fluid-resistant coveralls, aprons, or other disposable or reusable protective clothing. Gowns should be large enough to cover the areas requiring protection.</p> <ul style="list-style-type: none"> <li>• Training provided to employees for the proper use of the PPE required for their job.</li> </ul>	
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**IV. Contingency Plan in the Event of an Infectious Disease Outbreak**

In the event that an outbreak or pandemic due to an infectious disease, King and Queen County has set up contingency plans for addressing the workplace needs, as well as, employee safety and health during the outbreak.

These plans are as follows:

The County has prevention measures in place to prevent an outbreak such as employee self-monitoring and education, screening, face mask requirements, hand sanitizing stations throughout the building, floor signs for physical distancing, physical barriers, increased frequency of building cleaning and sanitation and administrative controls.

In the event of an infectious disease outbreak additional measures will be taken such as the closure of buildings to the public, employee teleworking, and other physical distancing

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 COVID-19 Infectious Disease Permanent Standard  
 Prevention Preparedness and Response Plan

protocol such as staggered and altered workdays/shifts, and additional physical barriers between employees. Employees have been cross-trained to mitigate any service interruption to the public in the event that key employees are absent for an extended period of time.

## **V. Basic Infectious Disease Prevention and Control Measures**

To control the spread of infectious diseases such as COVID 19, King and Queen County has implemented basic prevention and control measures to ensure that all employees are protected against the hazards of infectious disease.

To control the spread of infectious disease we recognize the importance of keeping up general housekeeping in the workplace. Additional housekeeping actions have been implemented to ensure the safety and health of employees and to decrease the chances of spread of an infectious disease such as: All restrooms, common areas that remain in use, door knobs/handles, tools, equipment, and other frequently touched surfaces are disinfected before, in the middle of, and at the end of each shift. All contact surfaces of vehicles used by more than one person are disinfected at the end of each person's use. We use disinfectants that are EPA-approved or otherwise comply with CDC disinfection guidance. A contracted cleaning company is responsible for disinfecting all common areas. Department Heads and individual employees in the Departments are responsible for cleaning their personal spaces.

King and Queen County is also taking the following additional precautions and actions:

- Large gatherings are minimized, whenever possible; staff meetings are postponed, cancelled or held remotely;
- Employees are encouraged to maintain physical distance at all times including before and after working hours;
- Employees are required to maintain physical distance when reporting to work and leaving work. Staggered schedules will be used whenever necessary;
- Employee work stations are greater than six feet apart or have physical barriers;



- Each County Department may utilize telework and flexible work hours, wherever possible, to limit the number of employees simultaneously working on-site; and
- Employee interactions with the general public are modified to allow for additional physical space between parties with administrative controls and physical barriers.
- If possible, arrange for employees to drive separately to avoid sharing work vehicles. If not possible, limit the number of occupants and utilize PPE. Provide access to fresh air ventilation (windows). Do not circulate cabin air. Vehicles should be cleaned after each use.

## **VI. Identification and Isolation of Sick and/or Exposed Employees**

Risk and exposure determinations are made without regard to employees protected characteristics as defined by local, state, and federal law.

Any health-related information and documentation gathered from employees is maintained confidentially and in compliance with state and federal law. Specifically, medical documentation is stored separate from employee's personnel documentation.

### **Employee Self-Monitoring**

Employees are encouraged to self-monitor for signs and symptoms of suspected COVID-19 infection. These signs and symptoms may include the following:

- fever or chills
- cough
- shortness of breath or difficulty breathing
- fatigue
- muscle or body aches
- headache
- new loss of taste or smell
- sore throat
- congestion or runny nose
- nausea

- vomiting
- diarrhea

Symptoms may appear in 2 to 14 days after exposure to the virus.

Employees who are experiencing symptoms listed above are encouraged to stay home and notify your Supervisor of your absence. Should the need arise to remain away from work for an extended period of time due to COVID-19, please refer to the King and Queen County Temporary Sick Leave Policy approved on January 11, 2021.

Employees who, in the last 14 days, have had close contact with and/or live with any person having a confirmed COVID-19 diagnosis should inform their Department Head and not come into the office.

Employees who, in the last 14 days, have had close contact with and/or live with any person displaying COVID-19 symptoms, such as fever, cough, shortness of breath, sore throat, new loss of smell or taste, and/or gastrointestinal problems, including nausea, diarrhea, and vomiting should inform their Department Head and not come into the office. On a case-by-case basis, whenever possible, your Department Head may allow you to work remotely.

Such employees may only resume in-person work upon meeting all return-to-work requirements, defined later in this document.

### **Employer Notifications**

All Department Heads are required to notify the County Administrator of all identified positive cases of County Employees immediately.

The Virginia Department of Health will be notified within 24 hours when the County has had two or more confirmed cases of COVID-19 of its own employees present at the place of employment within a 14-day time period.

The Department of Labor and Industry will be notified within 24 hours of discovery of three or more employees of the County tests positive for SARS-CoV-2.

### **Health Screenings**

King and Queen County encourages employee self-screening daily before reporting into the workplace. Employees experiencing any of the symptoms of COVID-19 will not report to work and will immediately notify their Department Head to discuss next steps.

Department Heads should consult with one of the Health Officers for information and guidance as needed.

The County may initiate additional employee and visitor screening procedures at any time without notice, as deemed necessary by the Health Officers, to protect the safety and health of King and Queen County employees.

### **Temporary Sick Leave for COVID-19**

#### **Purpose**

Provides up to 80 hours of temporary leave for County employees affected by the COVID-19 outbreak. This policy will be in effect from January 1, 2021 until December 31, 2021, or until the King and Queen County Board of Supervisors deems it no longer necessary for the safety of King and Queen County employees and the citizens they serve.

#### **Eligibility**

All current full and part-time employees that are scheduled, but unable to work (or telework), due to one of the following reasons:

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1. The employee is subject to a federal, state, or local quarantine or isolation order related to COVID–19.
2. The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID–19.
3. The employee is experiencing symptoms of COVID–19 and is seeking a medical diagnosis.

All eligible full-time employees that have not previously used their FFCRA emergency leave will have up to 80 hours of paid sick leave available to use for the qualifying reasons above. Eligible part-time employees are entitled to the number of hours worked, on average, over a two-week period.

Emergency sick leave will be paid at the employee's regular rate of pay.

The option of telework is at the discretion of each Department Head. The terms of the agreement and the performance expectations of the teleworking employee shall be determined by their Department Head.

### **Procedure for Requesting Emergency Paid Sick Leave**

Employees must notify their Department Head of the need and specific reason for leave under this policy. Verbal notification will be accepted until practicable to provide written notice on a leave request form. Written documentation from a health care provider or copy of a federal, state, or local isolation order must accompany the leave request.

Once temporary paid sick leave has begun, the employee and his or her Department Head must determine reasonable procedures for the employee to report periodically on the employee's status and intent to return to work in order to continue to receive paid sick time.

### **Return to Work Requirements**

If an employee of King and Queen County is suspected or has tested positive for COVID-19, the following guidelines are to be followed:

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Prevention Preparedness and Response Plan

If an employer, (Department Head/Supervisor) is notified of a positive test for one of its own employees, contractors, temporary employees, or other person who was present at the place of employment within the previous two days prior to symptom onset (or positive test, if the employee is asymptomatic) until 10 days after the onset (or positive test). The employer shall notify:

- Its own employees at the same place of employment who may have been exposed within twenty-four (24) hours of discovery while keeping confidential the identity of the person with COVID-19 in accordance with the Americans with Disabilities Act (ADA) and other applicable laws and regulations.
- Other employers whose employees were present at the work site during the same time period and the building/facility owner (if different from the employer).

Symptomatic employees may return to work when all three of the following criteria have been met:

- The employee is fever-free (less than 100.0 degrees Fahrenheit) for at least 24 hours without the use of fever –reducing medications; and
- Respiratory symptoms (cough and shortness of breath) have improved; and
- At least 10 days have passed since symptoms first appeared.

Employees known to be infected with SARS-CoV-2 who never develop signs or symptoms are excluded from returning to work until 10 days after the date of their first positive RT-PCR test for SARS-CoV-2 RNA.

An employee has the right to refuse the COVID-19 test; however; the employer will then be required to follow the time-based and symptom-based strategy and will require documentation from a medical provider.

## **VII. Procedures for Minimizing Exposure from Outside of Workplace**

King and Queen County business practices are evaluated to ensure the safety and health of all individuals. This is done on a phased approach. Beginning with appointment only onsite meetings, virtual meetings, and finally transitioning to onsite meetings with appropriate precautions when that time comes.

Social distancing practices to be observed:

- 6-foot distances are marked in areas where customers might gather/wait;
- Clearly marked entrances and exits to control foot traffic;
- In person meetings are to be made by appointments only. Facemasks are required and a conference room with plexi-glass barrier is available for employee use;
- Limit the number of customers allowed into each Department's reception area;
- Customers are not admitted into the employee area of the departments behind the plexi-glass barrier;
- Minimize face-to-face contact whenever possible;
- Information is posted throughout the worksite educating individuals on ways to reduce the spread of COVID-19.

Any individual entering one of King and Queen County facilities may have their temperature checked and/or a questionnaire completed prior to entry.

To minimize exposure from visitors or vendors:

- All business partners that routinely work within King and Queen County have been provided this plan.

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- When possible, King and Queen County will limit the number of visitors in the buildings.
- Masks may be available to visitors/vendors, as well as, appropriate disinfectants so individuals can clean work areas before and after use.
- All deliveries will be handled through curbside pick-up or delivery to the vestibule by the Sheriff's Department.

Minimizing exposure from the general public:

- Social distancing practices to be observed:
  - 6-foot distances are marked in areas where individuals might gather/wait;
  - Limit number of individuals allowed into workplace;
  - Minimize face-to-face contact: Encourage appointments for face-to-face contact;
  - Encourage outdoor interactions with social distancing, whenever possible;
  - Encourage electronic applications and business transactions through email, phone, and internet.
- Information is posted at King and Queen County buildings educating individuals on ways to reduce the spread of COVID-19.
- Any individual entering King and Queen County buildings or individual County Departments may have their temperature checked and/or a questionnaire completed prior to entry.
- Individual symptoms may be assessed of COVID-19 and individuals with symptoms will be removed from the workplace.
- Physical barriers between King and Queen County employees and the public have been installed in high impact areas (i.e. shielding at the front desk areas).

- Masks may be available to the general public, as well as, appropriate disinfectants so individuals can clean work areas before and after use.

Any organization providing contracted work with King and Queen County is required to impress upon the contractor(s) about the importance of screening contractors or temporary employees for COVID-19, and requiring them to stay at home, if symptoms are present or there is a known exposure risk. Contractors or temporary workers known or suspected to have COVID-19 symptoms shall not report to work, or be allowed to remain on the job site until cleared to return to work.

To reduce the spread of COVID-19, employees, unless infeasible, will be required to practice physical distancing. When physical distancing is not feasible, employees will be required to ensure the use of a face covering. All employees when occupying a vehicle together for work purposes are required to utilize a face covering. If a face covering is contrary to an employee's safety or health, a face covering is not required; however, based on physical distancing, the employee may be required to utilize a face shield or other PPE device to ensure protection.

Employees who are required to interact with customers, contractors, or the general public will be provided with, and must immediately use supplies to clean and disinfect areas where there is potential for exposure to COVID-19. All common areas (bathrooms, and other frequently touched surfaces must be cleaned at least at the end of each shift or as determined by enhanced cleaning procedures.

### **VIII. Training**

King and Queen County is dedicated to ensuring employee protection. This is done to ensure that employees can return home to their families safely at the conclusion of their



shifts. To do that, employees must be effectively trained. Training will be accomplished as prescribed below:

- To all employees initially;
- To all employees who lack understanding of the policy;
- To all newly hired employees.

Training will cover the information as prescribed below:

All employees of King and Queen County will be required to have training on the hazards and characteristics of SARS-CoV-2 virus and COVID-19 disease. This training will ensure that all employees recognize the hazards of SARS-CoV-2 and COVID-19, as well as, the procedures to minimize the hazards related to the infectious diseases and help prevent the spread of the infectious disease.

The training material will cover the following:

- Requirements of the VOSH COVID-19 Standard;
- King and Queen County's Infectious Disease Preparedness and Response Plan;
- Mandatory and non-mandatory CDC guidelines concerning COVID-19;
- Strategies to extend PPE usage during periods when supplies are not available;
- Heat related illness prevention;
- COVID-19 signs and symptoms, transmission characteristics and risk factors;
- Self-monitoring for signs and symptoms;
- Employer responsibilities and return to work policy;
- Cleaning and disinfecting;
- Specific COVID-19 analysis for employee jobs;
- Safe and healthy work practices, including but not limited to, physical distancing, disinfection procedures, disinfecting frequency, and noncontact methods of greeting;

- Non-discrimination policy for whistleblower protections for employees;
- King and Queen County enforcement policy.
- Personal Protective Equipment (PPE)
  - When PPE is required
  - What PPE is required
  - How to properly don, doff, adjust and wear PPE
  - Limitations of PPE
  - Proper care, maintenance, useful life and disposal of PPE

All employees in the workplace will receive training. All training will be certified and recorded.

Training Records will be certified by the following requirements:

- Employee name
- Employee's signature (physical or electronic)
- Date
- Signature of Trainer

Training records must be retained in employee files. These records are located in the County Administrator's office and in the Social Services office for Social Services employees. The most recent training records will be maintained.

## **IX. Anti-Retaliation Policy**

King and Queen County strictly prohibits any form of adverse or retaliatory action taken against an employee who adheres to these guidelines or raises workplace safety and health concerns. We will protect our employees from retaliation for adhering to these guidelines or raising employee safety and health concerns by taking the following steps:

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- Provide employees with information to assist them in understanding their rights to a safe and healthful work environment;
- Provide a contact person for employees to go to with questions or concerns about workplace safety and health;
- We will protect the rights of employees to raise workplace safety and health concerns;
- Educate employees regarding their right to raise workplace safety and health concerns and seek an OSHA inspection under the Occupational Safety and Health Act;
- Ensure that Department Heads and Supervisors are familiar with the County resources available to them for consultation on employee safety, health, human resources policies and procedures, and employee rights.

King and Queen County has implemented this policy based on the permanent 16 VAC 25-220 Standard developed by the Virginia DOLI. This policy is designed to be in place until otherwise indicated by the Virginia DOLI however; this policy may be continued by King and Queen County based on federal, state, or local guidelines. The King and Queen County Administrator is responsible to ensure the adoption, dissemination, and enforcement of this policy for the safety and health of the employees of King and Queen County.



**AGENDA:      *April 12, 2021 Regular Meeting***

**ITEM #11:**

Appointments/Reappointments to various Boards and Commissions

**ACTION REQUESTED:**

- 1) Economic Development Authority/Stevensville District
- 2) Wetlands Board – Member Jason Lacks’ term has expired and he does not wish to be reappointed
- 3) Pamunkey Regional Library Board
- 4) Planning Commission/St. Stephens Church District – Mr. Guess’ term expired on January 12<sup>th</sup>. He does not wish to be reappointed

**FYI – the following terms will expire in June 2021.**

- Paul Bennett – At Large member/Economic Development Authority
- Plunard Robinson – At Large member/Economic Development Authority
- George Longest – St. Stephens Church District/Economic Development Authority
- Pam Ashley – Shanghai District/Economic Development Authority

**ATTACHMENTS:**

- None



**AGENDA:**      *April 12, 2021 Regular Meeting*

**ITEM #12:**

County Administrator's Comments

**ACTION REQUESTED:**

None

**ATTACHMENTS:**

None





**AGENDA:**     *April 12, 2021 Regular Meeting*

**ITEM #13:**

Board of Supervisor's Comments

**ACTION REQUESTED:**

None

**ATTACHMENTS:**

None



**AGENDA:**      *April 12, 2021 Regular Meeting*

**ITEM #14:**

Closed Session (If Needed)

**ACTION REQUESTED:**

Need a motion to enter into closed session pursuant to Section \_\_\_\_\_

**After coming out of closed session:**

Need a motion to come out of closed session with each member of the Board certifying by individual vote that only those public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act were heard, discussed and considered in the closed session.

Take action on any matters discussed that require it.

**ATTACHMENTS:**

None