

**King and Queen Department of Social Services
King and Queen CH, VA 23085
Advisory Board Minutes
November 15, 2022**

Present

Angie Alley, Chair
Bette Albert, Vice Chair
Alda Norris, Member
Sandra Burrell, Member
Betty A. Dougherty, Director
Gina Kane, Family Services Supervisor
Angela Land, Family Services Specialist
Becca Pike, Family Services Specialist
Matthew Day, Family Services Specialist
Lisa Lose, Administrative Programs Assistant II

The meeting was called to order at 9:02 a.m. on November 15, 2022 by Angie Alley, Chair.

Public Comment Period

No public comment to be noted.

Consent Agenda

The September 20th, 2022 meeting minutes, statistical reports, and the Directors report were included in the consent agenda. Angie Alley made a motion to approve the agenda and Bette Albert seconded the motion. All were approved by consensus of the Members.

Director's Report

Public Health Emergency for Benefit Programs

The most recent extension of the public health emergency takes us to January 13, 2023. The best available information is that this will likely be the final extension and the unwinding will begin on January 13, 2023 so we are planning for it. The unwinding may be a difficult time for many of our citizens trying to adjust back to our previous business model and normal benefit

process. If you receive any complaints during this difficult time, please direct the citizens to call or email me. Our employees will likely be working overtime for a few months. I am planning to do all that is possible to minimize the need for overtime with intentional planning and putting good processes in place for an efficient workflow.

Energy Assistance

Our Heating Assistance program began accepting applications on October 11 and will continue to accept applications through November 11. Benefits are determined and authorizations for deliveries or service are sent to vendors in December. We received 116 applications to process as of October 23. We have approved 90 of the applications. We have 1 denial and the remainder are still in processing.

The Crisis Assistance Program begins on November 1 and ends on March 1, 2023. The Crisis Assistance Program is intended to meet a household emergency heating need, when no other resource is available.

As a reminder, we also have the Energy Share program that runs year around, as funding is made available to us. This program can also help with ensuring that our citizens have heat this winter.

Holiday Assistance Program

We are continuing to accept applications for our Holiday Assistance Program through November 14. If you know of a family in need of help this Christmas, please let us know or direct them to contact us by phone or email. We are also continuing to accept family sponsors and donations to help with serving the families in need.

Community Activities

We have been very excited to get back out into the community following the pandemic that kept us all isolated for so long. We participated in the following community activities over the past quarter:

August 2, 2022--- National Night Out

August 15, 2022--- Back to School Night at Central High School

August 16, 2022---Back to School Night at King and Queen Elementary School

October 4, 2022 ---Trunk or Treat Event for Faith in Blue

October 8, 2022--- Resource Fair Day for Special Education at the School

October 15, 2022--- Community Pride Day

Children's Services Act FY 2022

The Children’s Services Act Program received much attention in the previous legislative session and is continuing to be in the spotlight following the 2020 JLARC Report on the CSA Program in Virginia. The report generated several legislative changes impacting the program. There has been a great deal of work completed for the implementation of those changes in King and Queen.

House bill 2117 added an additional target population to the CSA program for FY 22. It reads “Children and youth previously placed in approved private school educational programs for at least six months who will receive transitional services in a public school setting to the target population for eligibility for the state pool of funds. The bill provides that state funds shall be allocated for no longer than 12 months for transitional services.” Our County has been successful in using this new legislation to transition 2 children out of private day and back into the public school with services in place to help them to be successful.

There is also currently a workgroup established to prepare a report of recommendations to the General Assembly regarding moving the management of CSA funds for students receiving educational services through the CSA Program over to the Department of Education. I will keep you updated as this moves forward in the process of consideration.

The 2022 budget year closed out September 30, 2022. The 2022 CSA budget year began on July 1, 2021 and ended on June 30, 2022. This is our only program that has budget years crossing over each other for 3 months of the year.

In FY 22, we began the year with a budget of \$750,000. Our total expenditures were \$483,574. We served a total of 15 children, 10 males and 5 females. The majority were in the range of ages, 11-17, and we had 2 little ones ages 1 and 2. Two of our mandate types, foster care and special education consumed the majority of the budget, which is consistent with previous years in King and Queen, and is a common trend across the state of Virginia. We served 7 special education students with \$307,525 and 5 prevention/foster care children with \$159,999. The remainder of the funds was for children in need of other services.

Expenditure	FY 21	FY 22
Total CSA Costs	\$398,596	\$483,574
Special Education	\$329,655	\$307,525
Foster Care/ Prevention	\$58,571	\$159,999
Other Services	\$10,370	\$16,050

An audit component of the Children’s Services Act is that we ensure that all of the FAPT and CPMT Members participate in ongoing education requirements during their tenure. We are also required to have an updated strategic plan every 3 years. On September 29, 2022 we hosted a full day retreat for all FAPT and CPMT Members to receive training and work on a strategic plan for the CSA Program.

Alda Norris made a motion to approve the Director's Report and Sandra Burrell` seconded the motion. All were approved by consensus of the Members.

Kinship Program Presentation

- **Family Services Team (Gina Kane, Angela Land, Becca Pike and Matthew Day)** – gave the presentation Kinship Program.

Setting the 2023 Meeting dates

King and Queen County
Social Services Advisory Board
2023 Meeting Schedule
County Administration Building
February 28, 2023 10:00 a.m.
April 25, 2023 10:00 a.m.
June 27, 2023 10:00 a.m.
August 22, 2023 10:00 a.m.
October 24, 2023 10:00 a.m.
December 19, 2023 10:00 a.m.

Angie Alley motioned a vote to approve the 2023 Meeting Schedule to be begin at 10 a.m. Bette Albert motioned the vote an Alda Norris seconded the motion. All were approved by consensus of the Members.

Board Member Training

Betty Dougherty informs the members that the process has changed over the years. It was discussed that some members have experienced some of the links not working. The training went to virtual and has yet to return to in person. All members are due to take their training and Betty has sent out emails. At this time no one within the members have received any emails about training. It was asked that if any of the Board Members get any emails from Sandy Graham, Regional Administrative Manager (RAM) in regards to training to forward to Betty Dougherty. All members would be in favor if the virtual training could be held in the hearing room. An invitation was extended by Betty Dougherty to the members to the virtual director's meeting.

Board Members Updates from Districts

Sandra Burrell updated the members that she has reached out to 4 families and provided information about beneficial programs. It was added that currently Department of Social Services Christmas Wish List is in need of sponsors.

Angie Alley informs the members that a night had been chosen for The Point-in-Time (PIT). The count is a count of sheltered (if unsuitable) and unsheltered people experiencing homelessness. This data is to keep track of homeless count as well to figure out why they are homeless. The night that was chosen is January 25, 2023 with a rain date of January 26, 2022. Bay Aging is the lead in helping against homelessness and this year it is their responsibility to handle the count. Alda Norris provided everyone with a packet to all board members with a complete explanation of the cost to publish flyers in the Country Courier for potentially every 3 months. Betty Dougherty says that she will reach out to Amanda Tevis the director of King William Department of Social Services to create the best plan of action. All agree that this would be a great start to the new year, projected cost of \$3,000 between King & Queen Department of Social Services and King William Department of Social Services. Betty Dougherty will schedule to update Amanda Tevis of the information presented by Alda Norris and will report back by next meeting.

Meeting adjourned by Angie Alley at 10:41 a.m