



King and Queen County
Founded 1691 in Virginia

County Administrator's Office
242 Allen's Circle, P. O. Box 177
King and Queen Court House, Virginia 23085
Phone: (804) 785-5975 Fax: (804) 785-5999

King and Queen County
Board of Supervisors Meeting

Monday, March 14, 2022
7:00 P.M.

AGENDA

1. Invocation and Pledge of Allegiance to the Flag of the United States
2. Approval and Signing of the January 24, 2022 and February 14, 2022 minutes
3. Approval and Signing of the March 2022 warrants and appropriations
4. Public Comment Period
5. Set Public Hearing Date – Election Ordinance/Redistricting
6. Acceptance of Property from IDA/EDA – Farmer's Market
7. Appointments/Reappointments to various Boards and Commissions
8. County Administrator's Comments
9. Board of Supervisors Comments
10. Closed Session (If needed)

AGENDA: March 14, 2022 Regular Meeting

ITEM #1:

Invocation and Pledge of Allegiance to the Flag of the United States
of America

ACTION REQUESTED:

None Required

ATTACHMENTS:

None



AGENDA: March 14, 2022 Regular Meeting

ITEM #2:

Approval of the January 24, 2022 and February 14, 2022 minutes of the Board of Supervisors

ACTION REQUESTED:

Need a motion and second to approve the January 24, 2022 and February 14, 2022 minutes of the Board of Supervisors

ATTACHMENTS:

- January 24, 2022 minutes
- February 14, 2022 minutes

**King and Queen County
Board of Supervisors Meeting
Monday, January 24, 2022**

6:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
Second Floor Conference Room**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Morris called the meeting to order. Roll call was taken with all members being present.

Chairman Morris recognized the County Administrator as being present by telephone.

APPROVAL OF RECURRING WARRANTS

A motion was made by Mr. Burns and seconded by Mr. Bailey to approve the January recurring warrants, subject to audit.

AYES: MORRIS, SIMPKINS, BURNS, ALSOP, BAILEY

NAYS: NONE

ABSENT: NONE

REDISTRICTING UPDATE

Donna Sprouse, Director of Community Development provided updated redistricting maps to all members and gave an update on how the redrawn lines were chosen. There has been no change to the lines of the Buena Vista District in order to have the district align with the state legislature district lines. Population changes in other areas have led to changes in district lines to maintain the allowable deviations set by the US Census Bureau. The new district lines must be approved by the state.

A motion was made by Ms. Alsop and seconded by Mr. Bailey to file a certificate of no objection with the state.

AYES: MORRIS, SIMPKINS, BURNS, ALSOP, BAILEY

NAYS: NONE

ABSENT: NONE

WINDOWS – JUDGE’S CHAMBERS IN ADMINISTRATION BUILDING

Pictures of the broken windows in the judge’s chambers were provided. For security purposes in the court, the windows were supposed to be bullet proof but the material has failed with the breaking of the glass. Estimates for replacing the windows with the proper bullet proof glass are

prohibitively expensive. The judge has agreed to other options as long as there are still some windows to allow natural light into the rooms.

After discussion of several options, it was the consensus of the Board to have staff get estimates on bricking up the windows and leaving a pane at the top similar to the doors on the back of the building that access the courts and the Sheriff's office.

FY2023 BUDGET

Tina Ammons, Director of Finance provided the first draft of the FY2023 budget and gave the Board an overview of the fiscal challenges that the Board is facing in the coming year with the continuation of capital projects (KQES, fiber project and tele center) as well as the cumulative affect of changes made in the current year (new positions in EMS and Sheriff's offices) that are impacting the expenditures in the budget.

The Board was reminded that 'outside agencies' are scheduled to make presentations at the February regular board meeting.

ITEMS BROUGHT BY BOARD MEMBERS

Sherrin Alsop advised that she will be attending VACo Legislative Day next week.

Mr. Burns asked for an update on the fiber project. Mr. Swartzwelder advised that they are starting to hook up customers.

Mr. Swartzwelder provided copies of the hand outs received from the Historical Society relating to the monument located at Circuit Court.

Mr. Swartzwelder also advised that the Commissioner has reached out to him regarding the changes in values in personal property for 2022. She has been advised by JD Power that preliminary values may change as much as 40% for used vehicles. He will provide the Board with more information becomes available.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Mr. Burns and seconded by Ms. Alsop to adjourn the meeting.

Doris H. Morris, Chairman

Clerk of the Board



King and Queen County
Board of Supervisors Regular Meeting

Monday, February 14, 2022
7:00 P.M.

King and Queen County Courts and Administration Building
General District Courtroom

“Minutes of the Meeting”

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Mr. Bailey provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

APPROVAL AND SIGNING OF THE JANUARY 10, 2022 MINUTES

A motion was made by Mr. Burns and seconded by Mr. Bailey approving the January 10, 2022 minutes as presented.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS, S. C. ALSOP

Mr. Bailey advised that he was voting in favor of the minutes even though he was not in attendance because he has been assured by members who were present that they are accurate.

APPROVAL OF FEBRUARY 2022 WARRANTS AND APPROPRIATIONS

A motion was made by Mr. Burns and seconded by Mr. Simpkins to approve the warrants and payroll for the month of February 2022.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS, S. C. ALSOP

PUBLIC COMMENT PERIOD

Rosalyn Trent, County representative on the CSB, thanked the Board for their support of the CSB and thanked them in advance for their support for next year’s budget.

APPROVAL OF RESOLUTION – KQES FINANCING

Kyle Laux with Davenport Associates updated the Board on the process to this point. The EDA will be taking formal action on Friday and the School Board is meeting on Wednesday. He reminded the Board that the total of the funding is \$20 million but if more is needed, there are other options available. The first year of the amortization schedule is interest payments only and after that there are interest and principal payments for 20 years.

A motion was made by Mr. Simpkins and seconded by Mr. Burns to adopt the following resolution approving the financing for KQES.

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF KING & QUEEN, VIRGINIA (ATLANTIC UNION OPTION)

WHEREAS, the Board of Supervisors (**the “Board of Supervisors”**) of the County of King & Queen, Virginia (**the “County”**) directed Davenport & Company LLC (**the “Financial Advisor”**) to prepare and distribute a Request for Proposals (**the “RFP”**) to obtain financing proposals to finance various County capital needs consisting primarily of a school capital project;

WHEREAS, the Financial Advisor reviewed responses to the RFP for the financing of the Project (as defined below) and along with the County’s Bond Counsel, Sands Anderson PC, Richmond, Virginia (**“Bond Counsel”**) and the County Administrator recommends that the Board of Supervisors accept the proposal dated December 16, 2021 (**the “Proposal”**) from Atlantic Union Public Finance, Inc. (**the “Lender”**) for such financing with an interest rate as set forth in such Proposal and subject to such other terms as set forth therein;

WHEREAS, the Board of Supervisors has requested the Industrial Development Authority of King & Queen County, Virginia (**the “Authority”**) to (a) issue, offer and sell its public facilities lease revenue bond in an amount of approximately \$20,000,000 (**the “Bond”**) to finance the renovation and reconstruction of a new elementary school and various additional capital projects (**together, the “Project”**), (b) lease the County’s King & Queen Elementary School property (**the “Leased Property”**) from the King & Queen County School Board (**the “School Board”**) for an approximately twenty-five year term under a Ground Lease (as defined below), and in turn, lease the Leased Property to the County for a term not to exceed the term of the Bond under a Lease Agreement (as defined below) with the Authority and (c) secure the Bond by an Leasehold Deed of Trust (as defined below) assigning the Authority’s rights under such Lease Agreement for the benefit of the Lender, all in accordance with a Bond Purchase Agreement (as defined below);

WHEREAS, there have been presented to this meeting drafts of the following documents (**collectively, the “Documents”**) in connection with the transactions described above, copies of which shall be filed with the records of the County:

- a. a Ground Lease, dated as of February 1, 2022, between the School Board and the Authority conveying to the Authority a leasehold interest in the Leased Property

described therein **(the “Ground Lease”)**;

- b. a Lease Agreement, dated as of February 1, 2022, between the Authority and the County **(the “Lease Agreement”)** conveying to the County a leasehold interest in such Leased Property;
- c. a Bond Purchase Agreement, dated as of February 1, 2022, among the Authority, the County and the Lender, pursuant to which the Bond is to be issued **(the “Bond Purchase Agreement”)**;
- d. a Leasehold Deed of Trust, dated as of February 1, 2022, between the Authority and the deed of trust trustees named therein **(the “Leasehold Deed of Trust”)** whereby the Authority grants to the trustees named therein, a security interest in the leasehold interest created under the Lease Agreement and assigns the Lease Agreement to the Lender as the holder of the Bond;
- e. a specimen Bond.

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF KING & QUEEN COUNTY, VIRGINIA:

1. The Proposal and the following plan for financing the Project is approved. The Authority shall use the proceeds from the issuance of the Bond to provide for the financing of the Project by the County and to lease the Leased Property from the School Board for a lease term of approximately twenty-five years and to lease the Leased Property to the County for a lease term not less than the term of the Bond at a rent sufficient to pay when due the interest and principal on the Bond. The obligation of the Authority to pay principal and interest on the Bond will be limited to rent payments received from the County under the Lease Agreement. The obligation of the County to pay rent under the Lease Agreement will be subject to the Board of Supervisors of the County making annual appropriations for such purpose. The Board of Supervisors on behalf of the County has adopted this resolution as its moral obligation to the repayment of the Bond and as a statement of its intent to consider the appropriation of funds sufficient to pay rent under the Lease Agreement annually during the term thereof. The Bond will be further secured by a Leasehold Deed of Trust of the Leased Property assigning the Lease Agreement to the Lender as the holder of the Bond. If the Board of Supervisors exercises its right not to appropriate money for rent payments, the Lender may terminate the Lease Agreement, exercise its rights under the Leasehold Deed of Trust, or otherwise exclude the School Board and the County from possession of the Leased Property, subject to the terms of the Documents. The issuance of the Bond on the terms set forth in the Bond Purchase Agreement is hereby approved.

2. The Authority is hereby requested to undertake the issuance of the Bond, to loan the proceeds of the Bond for the financing of the Project and to secure the Bond as set forth in the Documents.

3. The Board of Supervisors, while recognizing that it is not empowered to make any binding commitment to make appropriations beyond the current fiscal year, hereby states its intent to make annual appropriations in future fiscal years in amounts sufficient to make all payments

due under the Lease Agreement and hereby recommends that future Boards of Supervisors do likewise during the term of the Lease Agreement. The Project is hereby declared to be essential to the efficient operation of the County and the Board of Supervisors anticipates that the Project will continue to be essential to the operation of the County during the term of the Lease Agreement and the term of the Bond.

4. The Chairman or Vice Chairman of the Board of Supervisors (**the “Chairman”**) is authorized and directed to execute or approve the Documents, which shall be in substantially the forms submitted to this meeting, which are approved, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the Chairman, his execution to constitute conclusive evidence of his approval of any such completions, omissions, insertions and changes.

5. The Documents shall provide for payments in amounts equivalent to the payments on the Bond, which shall be sold to the Lender with the payments corresponding to the following terms of the Bond: (a) the Bond shall be in the principal amount not to exceed \$20,000,000, (b) the Bond shall have an annual fixed interest rate not to exceed 2.04%, (c) the Bond shall have an amortization of approximately 20 years from its date of issuance, maturing no later than February 1, 2043 and (d) such Bond shall be subject to optional redemption and other terms as set forth therein with such changes, including but not limited to changes in the amounts, dates, payment dates and rates as may be approved by the officer executing them whose signatures shall be conclusive evidence of his approval of the same. Following the issuance of the Bond, the Chairman shall evidence his approval of the final terms and purchase price of the Bond by executing the Bond Purchase Agreement. The actions of the Chairman in approving the terms of the Bond by executing the Bond Purchase Agreement shall be conclusive, and no further action shall be necessary on the part of the Board of Supervisors.

6. The Chairman, Clerk of the Board of Supervisors, County Administrator, the County Treasurer, the County Attorney and all other officers of the County are hereby authorized and directed to work with representatives of the Authority, the Financial Advisor, Bond Counsel, the Lender and its representatives to perform all services and prepare and execute all documentation necessary to issue the Bond, including approving the final forms of the Documents, and to take all such further action as they may consider necessary or desirable in connection with the issuance of the Bond and the financing of the Project.

7. The County represents and covenants that it shall not take or omit to take any action the taking or omission of which will cause the Bond to be an “arbitrage bond” within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (**the “Code”**) or otherwise cause the interest on the Bond to be includable in gross income for Federal income tax purposes under existing law. Without limiting the generality of the foregoing, the County shall comply with any provision of law that may require the Authority or the County at any time to rebate to the United States any part of the earnings derived from the investment of the gross proceeds from the sale of the Bond.

8. All costs and expenses in connection with the financing of the Project and the issuance of the Bond, including the Authority’s fees and expenses and expenses of bond counsel, the County Attorney, the County’s Financial Advisor, counsel for the Authority, and the Lender

shall be paid from the proceeds of the Bond or other legally available funds of the County. If for any reason the Bond is not issued, it is understood that all such expenses shall be paid by the County from its legally available funds and that the Authority shall have no responsibility therefor.

9. All other acts of the Chairman and such other officers of the County as designated by the Chairman that are in conformity with the purposes and intent of this Resolution and in furtherance of the plan of financing, the issuance and sale of the Bond and the financing of the Project are hereby approved and ratified.

10. This Resolution shall take effect immediately.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, J. M. BURNS
NAYS: NONE
ABSENT: D. H. MORRIS, S. C. ALSOP

Jessie Bausch, Bond Counsel with Sands Anderson advised that the terms of the IDA need to be realigned with the provisions of the Code of Virginia. This is very common and happens often when vacancies occur or an IDA has been inactive in bond issuances for a long time. He asked that the Board adopt the following resolution to alter the terms of the current IDA members.

A motion was made by Mr. Burns and seconded by Mr. Simpkins to adopt the following resolution:

**RESOLUTION
OF THE BOARD OF SUPERVISORS OF
THE COUNTY OF KING & QUEEN, VIRGINIA**

WHEREAS, the Board of Supervisors (**the “Board”**) of the County of King & Queen, Virginia (**the “County”**) has determined that the terms of office of the directors (**the “Directors”**) of the Industrial Development Authority of King & Queen County, Virginia (**the “Authority”**) have been revised over the years in a manner which is not in strict compliance with the requirements of Section 15.2-4904 of the Code of Virginia of 1950, as amended (**the “Code”**); and

WHEREAS, the Board desires to alter such terms of office in order to bring them into compliance with the requirements of said Section of the Code and adopt this resolution as a corrective resolution pursuant to Section 15.2-4920 of the Code;

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF KING & QUEEN, VIRGINIA:

1. The terms of office of the Directors are hereby altered by changing the expiration dates of such terms to be as follows:

<u>Director</u>	<u>Expiration Date of Term</u>
George M. Longest, Jr.	December 31, 2023
Robert Fraser	December 31, 2023

Jesse Holmes	December 31, 2024
Plunard Robinson	December 31, 2024
Thomas Adkins	December 31, 2025
Pamela Ashley	December 31, 2025
Vacant	December 31, 2022

2. The appointments of the Directors are hereby reaffirmed, and they shall continue in office pursuant to such appointments, with their terms of office being changed only by changing the expiration dates as set forth above.

3. All actions previously taken by the Authority are hereby ratified.

4. This Resolution shall take effect immediately upon its adoption.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS, S. C. ALSOP

FY2023 BUDGET PRESENTATIONS FROM OUTSIDE AGENCIES

The Board heard presentations from the following agencies:

- Pamunkey Regional Library, Tom Shepley
- MPNN Community Services Board, Linda Hodges
- Bay Transit, Kathy Vestley
- Victim Witness Program, Robin Bostic
- Bridges of Change, Vanessa Carter-West

A motion was made by Mr. Bailey and seconded by Mr. Burns at 7:30 to take a five minute recess.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS, S. C. ALSOP

A motion was made by Mr. Burns and seconded by Mr. Simpkins to reconvene at 7:35.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS, S. C. ALSOP

- Arts Alive, Patricia Hilton
- Health Department, Krystal Reagan and Brenden Rivenbark
- Volunteer Fire Departments, Robert Coleman, Wayne Bristow, Will Otto and Kevin Schools.
- Rappahannock Community College, Shannon Kennedy
- Bay Workforce Development Board, Jackie Davis

A motion was made by Mr. Burns and seconded by Mr. Simpkins at 7:55 to take a five minute recess.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS, S. C. ALSOP

A motion was made by Mr. Burns and seconded by Mr. Simpkins to reconvene at 8:00.

AYES: R. F. BAILEY, JR., J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS, S. C. ALSOP

APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Economic Development Authority/Stevensville – Tabled
Bay Consortium Workforce Development Board - Tabled
Pamunkey Regional Library Board – Tabled
Planning Commission/ Stevensville – Tabled
Planning Commission/Newtown – Tabled
Planning Commission/Newtown - Tabled

COUNTY ADMINISTRATOR’S COMMENTS

Mr. Swartzwelder advised that he had no comments other than to remind the Board of the budget work session next Tuesday, February 22nd.

BOARD OF SUPERVISORS COMMENTS

Mr. Burns had the following comments:

- Thanked everyone for coming.
- Commented on the heavy traffic volume and speed on Route 33.
- Everyone be careful going home, have a good night and Happy Valentine’s Day.

Mr. Simpkins had the following comments:

- Thanked everyone for coming and for the presentations.
- Advised that there is an EMT program at RCC, if you know anyone interested in a career in this area let them know.
- Expressed that he has been on the Board and doing budgets for 20 years and this one is going to be one of the most challenging.
- Wished everyone a safe trip home.

Mr. Bailey had the following comments:

- Wished everyone a Happy Valentine's Day.
- Thanked everyone for coming, for the presentations and for answering questions.
- In regards to the budget, the Board will do the best they can with what they have, it will be a challenging year.

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Mr. Burns and seconded by Mr. Simpkins to adjourn the meeting.

Doris H. Morris, Chairman

Thomas J. Swartzwelder, Clerk



AGENDA: March 14, 2022 Regular Meeting

ITEM #3:

Approval and signing of the March 2022 warrants and appropriations

ACTION REQUESTED:

- 1) Approval of County warrants and payroll for the month of March
- 2) Appropriation and transfer of FY21 local funds to School Construction Fund

ATTACHMENTS:

- County Warrants (Payroll and Accounts Payable)
- School Construction transfer documents

Part-time Employee Payroll Run
Payroll: Wednesday, March 16, 2022

County

Cavanaugh, Wyatt	\$1,344.00
Hunter, Greg	\$3,528.00
Miller, Ed	

Registrar

Nickelson, Robert	\$88.00
Creech, Kristy	\$1,057.50
Prom, Patricia	\$208.00

Sheriff's Department

Burton, Melvin	\$620.50
Jorgenson, Craig	\$712.50
Laufer, Sandra	\$1,392.00
Parker, John	\$2,250.00
Shackleford, Donald	\$1,250.00
Tressler, Elizabeth	\$384.00
Trent, Darryl	\$825.50
Wilson, Megan	\$1,071.00

Overtime/Sheriff's Department

Bristow, Shannon	\$960.84
Brooks, Cathy	\$732.96
Burr, Brian	\$227.50
Cox, Nathan	\$29.57
Davis, Sandra	\$524.64
Hill, Shirley	\$488.64
Mills, Jonathon	\$210.00
Shipman, Joshua	\$131.40
Taylor, Jessica	\$173.04

Rescue Services

Beasley, Michael	\$380.00
Boutchyard, Shaun	\$1,140.00
Day, Robert	\$1,807.00
Floyd, Tyler	\$380.00
Heller, John	\$661.50
Huffman, Mike	\$380.00
Shahan, Philip	\$269.50

\$23,227.59

Fulltime Payroll - March 2022

Board of Supervisors

James Burns	\$416.67
R.F. Bailey	\$416.67
Doris Morris	\$416.67
Lawrence Simpkins	\$416.67
Sherrin Alsop	\$416.67

County Administrator/County Attorney

Tom Swartzwelder	\$20,471.25
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Commissioner of the Revenue

Kelly Lumpkin	\$5,634.91
Brenda Robinson	\$3,376.28
Mali Klausen	\$2,679.92

Finance

Tina Ammons	\$5,404.33
Resa Wilson	\$2,679.92

Treasurer

Irene Longest	\$6,285.83
Stephanie Sears	\$4,072.60
Cheryl Jessie	\$2,679.95

Registrar

Diane Klausen	\$5,634.92
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Clerk of Circuit Court

Vanessa Porter	\$7,738.06
Patricia Reed	\$3,376.28
Hattie Robinson	\$2,682.78

Commonwealth Attorney

Meredith Adkins	\$10,986.76
Makaylah Ambrose	\$3,750.00

Sheriff

John Charboneau	\$6,549.45
Rob Balderson	\$5,805.89
Scott Edleman	\$3,333.33
Barry Radden	\$3,796.67
Ernie Schefflien	\$5,000.00
Paul Hope	\$3,796.67
Desiree Lawson	\$3,416.67
Mitchell Wilson	\$4,287.50
Brian Burr	\$3,796.63
Nikki Boyington	\$3,416.67
Jonathon Mills	\$3,500.00
Deputy	Vacant

Joshua Shipman	\$3,796.63
Nathan Cox	\$3,416.67
Deputy	Vacant
Vladimir Rowe	\$3,416.67
Sandra Davis	\$3,789.89
Cathy Brooks	\$3,529.66
Shirley Hill	\$3,529.66
Jessica Taylor	\$2,500.00
Shannon Bristow	\$3,083.33
Dispatcher	Vacant
Dispatcher	Vacant
Vickie Draine	\$3,726.19

Rescue Services

David Lankford	\$5,318.49
Kevin Mounts	\$4,849.86
Josh Schrum	\$3,756.99
Robert Coggsdale	\$4,530.57
Kevin Harris	\$4,230.79
Phillip Jewell	\$4,230.79
Gary Breen	\$3,759.21
Jack Meriwether	\$3,404.75
Jacob Hoffmaster	\$3,354.38
Aerrin Ryan	\$3,242.61
Christopher Field	\$3,526.03
Callie Evans	\$3,844.17
Laura Bachrach	\$3,844.17
Austin Minor	\$3,354.33
Eric Lovas	\$3,354.33
Danielle Gray	\$3,354.33
Angelia Hazzard	\$3,354.33
Wesley May	\$3,354.33
Savanna Alexander	\$3,354.33
EMT	Vacant
EMT	Vacant

Building Inspections

Quentin Mascari	\$5,000.00
Kathy Barrow	\$2,833.33

General Properties

Brian Charles	\$4,166.67
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Zoning/Community Development

Donna Sprouse	\$5,122.50
Josh Rellick	\$3,500.00

\$259,666.61

3/09/2022
AP375

FROM DATE- 3/14/2022
TO DATE- 3/14/2022

FUND # - 100 GENERAL FUND

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 000200 LIABILITIES

PAGE 1

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
DMV	LIABILITIES DMV Stop Fee Payable	DMV STOPS	202205900591	2/28/2022	475.00 475.00 *
TAXING AUTHORITY	Delinquent Tax/Legal Fees	DELINQUENT TAX SALE	7747	3/01/2022	937.00 937.00 *
				TOTAL	1,412.00

3/09/2022
 AP375
 FUND # - 100

FROM DATE- 3/14/2022
 TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012100 *** County Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** County Administrator ***					
VIRGINIA PENINSULA PUBLIC	Automotive/Motor Pool	VEHICLE MAINTENANCE	28995	1/28/2022	441.08
WYATT'S PRO MECHANIX	Automotive/Motor Pool	STATE INSPECTION	6819	2/14/2022	20.00
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE LINES	297730	3/06/2022	461.08 *
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	465822229	2/18/2022	34.32 *
OFFICE DEPOT	Office Supplies	SUPPLIES	226214572001	2/03/2022	128.53 *
OFFICE DEPOT	Office Supplies	SUPPLIES	229310163001	2/17/2022	106.42
ZERBEE BUSINESS PRODUCTS	Office Supplies	SUPPLIES	405682	2/22/2022	36.99
SHRED-IT USA, LLC	Office Supplies	SHREDDING	8000466137	11/25/2021	8.52
SHRED-IT USA, LLC	Office Supplies	SHREDDING	8000844239	1/25/2022	68.48
KING & QUEEN COUNTY	HR Consultant	HR CONSULTANT	03/01/2022	3/01/2022	138.43
				TOTAL	358.84 *
					839.07
					839.07 *
					1,821.84

3/09/2022
AP375
FUND # - 100

FROM DATE- 3/14/2022
TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012310 *** Commissioner of Revenue ***

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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
ESI HOSTED SERVICES, LLC	*** Commissioner of Revenue *** Telecommunications	VOIP PHONE LINES	297730	3/06/2022	33.43
OFFICE DEPOT	Office Supplies	SUPPLIES	219430330002	2/02/2022	33.43 * 2.58 * 2.58 *
				TOTAL	36.01

3/09/2022
AP375
FUND # - 100

FROM DATE- 3/14/2022
TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012330 *** General Reassessment ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
WAMPLER - EANES	*** General Reassessment *** Professional Services	2023 CO PROP REASSES	001-23	2/04/2022	7,065.00
				TOTAL	7,065.00 *

3/09/2022
AP375
FUND # - 100

FROM DATE- 3/14/2022
TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012400 *** Finance ***

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
ESI HOSTED SERVICES, LLC	*** Finance *** Telecommunications	VOIP PHONE LINES	297730	3/06/2022	28.98
OFFICE DEPOT	Office Supplies	SUPPLIES	226214572001	2/03/2022	28.98 *
OFFICE DEPOT	Office Supplies	SUPPLIES	226214572002	2/10/2022	5.84
					13.29
				TOTAL	19.13 *
					48.11

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TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012410 *** Treasurer ***

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VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ----	\$\$ PAY \$\$ -----
	*** Treasurer ***				
PITNEY BOWES	Maintenance Service Contracts	MAINTENANCE CONTRACT	3315247911	2/24/2022	278.67
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE LINES	297730	3/06/2022	278.67 *
OFFICE DEPOT	Office Supplies	SUPPLIES	229310163001	2/17/2022	35.20
ZERBEE BUSINESS PRODUCTS	Office Supplies	SUPPLIES	405682	2/22/2022	35.20 *
SHRED-IT USA, LLC	Office Supplies	SHREDDING	8000914740	1/31/2022	132.63
					137.35
					48.60
					318.58 *
				TOTAL	632.45

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AP375
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FROM DATE- 3/14/2022
TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012510 *** Information Technology ***

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
AMAZON CAPITAL SERVICES	*** Information Technology ***	FLUKE NETWORKS ADAPT	1DHW-4JXH-HYM4	2/25/2022	38.99
COECO FINANCIAL	Office Supplies/Software Upgra	COPIER LEASE	465822229	2/18/2022	245.45
	Office Supplies/Software Upgra				284.44 *
DELL MARKETING L. P.	EDP Equipment Registrar	POWEREDGE SERVER	10560554410	2/14/2022	2,181.23
				TOTAL	2,181.23 *
					2,465.67

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 AP375
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FROM DATE- 3/14/2022
 TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 013100 *** Electoral Board ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Electoral Board ***				
HART INTERCIVIC	Maint Service Contract/Voting	WARRANTY RENEWAL	086599	2/15/2022	1,800.00
					1,800.00 *
BEN. FRANKLIN PRINTING CO	Printing & Binding	ENVELOPE PRINTING	43897	2/14/2022	242.65
					242.65 *
OFFICE DEPOT	Office Supplies	SUPPLIES	229310163001	2/17/2022	36.99
					36.99 *
B.W. MURRAY & CO. INC.	IT Security Assessment	IT SEC. ASSESSMENT	2081	2/28/2022	593.58
					593.58 *
HART INTERCIVIC	Voting Equipment Licensing/Har	SOFTWARE AND SUPPORT	086191	1/25/2021	2,660.00
					2,660.00 *
				TOTAL	5,333.22

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AP375
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FROM DATE- 3/14/2022
TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 013200 *** Registrar ***

<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
ESI HOSTED SERVICES, LLC	*** Registrar *** Telecommunications	VOIP PHONE LINES	297730	3/06/2022	29.87 29.87 *
VRAV	Dues & Associations Membership	MEMBER DUES	03/01/2022	3/01/2022	200.00 200.00 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9029600003	2/12/2022	78.49 78.49 *
				TOTAL	308.36

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FROM DATE- 3/14/2022
TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021100 *** Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
GILBERT, DOBBYN N.	*** Circuit Court ***	JURY DUTY	02/08/2022	2/08/2022	30.00
BYRD, KENNETH R.	Compensation of Jurors	JUROR DUTY	02/08/2022	2/08/2022	30.00
HARVEY, BARBARA	Compensation of Jurors	JURY DUTY	02/08/2022	2/08/2022	30.00
ELLIOTT, RONNIE LEE	Compensation of Jurors	JURY DUTY	02/08/2022	2/08/2022	30.00
BERRY, MARK R.	Compensation of Jurors	JURY DUTY	02/08/2022	2/08/2022	30.00
MORRIS, TRAVIS	Compensation of Jurors	JURY DUTY	02/08/2022	2/08/2022	30.00
GAGNON, KAREN M.	Compensation of Jurors	JURY DUTY	02/08/2022	2/08/2022	30.00
				TOTAL	210.00 *
					210.00

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AP375
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FROM DATE- 3/14/2022
TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021200 *** General District Court ***

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE ---	\$\$ PAY \$\$ -----
ESI HOSTED SERVICES, LLC	*** General District Court *** Telecommunications	VOIP PHONE LINES	297730	3/06/2022	32.54 32.54 *
RICOH USA, INC.	Lease/Rent of Equipment	COPIER LEASE	36194534	2/11/2022	108.58 108.58 *
OSBORNE, J. TERRY	Court Appointed Attorney	GT2100416500	8390242	2/22/2022	240.00 240.00 *
				TOTAL	381.12

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TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021600 *** Clerk of Circuit Court ***

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
BMS DIRECT	*** Clerk of Circuit Court *** Printing & Binding	RE LANDBOOK 2021	157313	1/31/2022	669.38 669.38 *
ELAVON	Telecommunications	JAN MERCHANT FEE	K2031101489	1/31/2022	19.05
ELAVON	Telecommunications	JAN MERCHANT FEES	K2031101718	1/31/2022	31.72
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE LINES	297730	3/06/2022	29.87 80.64 *
RICOH USA, INC.	Lease of Equipment - Copier	COPIER LEASE	9029600003	2/12/2022	119.46 119.46 *
REED, PATRICIA	Mileage	MILEAGE REIMBURSE	03/02/2022	3/02/2022	79.56
ROBINSON, HATTIE	Mileage	MILEAGE REIMBURSE	03/02/2022	3/02/2022	39.78 119.34 *
OFFICE DEPOT	Office Supplies	SUPPLIES	226214572001	2/03/2022	73.98
TREASURER OF VIRGINIA	Office Supplies	JURY QUESTIONNAIRE	22-097C-JMS	2/10/2022	330.30
BARBOUR PRINTING SERVICES	Office Supplies	#10 WINDOW ENVELOPES	217-22	2/15/2022	90.56
BARBOUR PRINTING SERVICES	Office Supplies	500 LETTERHEADS	282-22	2/23/2022	151.25 646.09 *
				TOTAL	1,634.91

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FROM DATE- 3/14/2022
TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 022100 *** Commonwealth Attorney ***

<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
ESI HOSTED SERVICES, LLC	*** Commonwealth Attorney *** Telecommunications	VOIP PHONE LINES	297730	3/06/2022	31.65 31.65 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9029600003	2/12/2022	87.12 87.12 *
				TOTAL	118.77

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 AP375
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FROM DATE- 3/14/2022
 TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200 *** Sheriff ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
COUNTRY COURIER	*** Sheriff *** Advertising	FULL TIME ADS	15720	3/02/2022	140.00
VERIZON WIRELESS	Telecommunications	DESK PHONES	9898816378	2/04/2022	140.00 *
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9899922828	2/19/2022	79.68
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE LINES	297730	3/06/2022	1,002.02
COECO OFFICE SYSTEMS	Copier Lease	COPIER OVERAGES	877558	2/17/2022	36.98
COECO FINANCIAL	Copier Lease	COPIER LEASE	465822229	2/18/2022	1,118.68 *
FBI - LEEDA	Dues & Association Membership	MEMBERSHIP DUES	42383164-22	3/01/2022	440.39
OFFICE DEPOT	Office Supplies	SUPPLIES	229264580001	2/17/2022	651.55
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance & Repair	VEHICLE MAINTENANCE	28997	1/28/2022	1,091.94 *
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance & Repair	VEHICLE MAINTENANCE	29000	2/09/2022	50.00
WHITMORE CHEVROLET	Vehicle Maintenance & Repair	VALVE KIT	64643	7/15/2021	50.00 *
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	FILTERS	377521	6/01/2021	205.57
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	COOLING TEMPERATURE	381151	7/07/2021	205.57 *
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	BATTERY	381694	7/13/2021	1,294.50
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	RELAY SWITCH	381834	7/14/2021	359.50
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	WIPER BLADES	386412	8/27/2021	60.26
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	BEARING/HUB ASSEMBLY	388331	9/17/2021	40.29
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	LIGHT BULBS	399469	1/24/2022	8.86
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	LIGHT BULBS	401152	2/12/2022	175.63
ROBERT G. ALLEY, INC	Vehicle Maintenance & Repair	TAURUS WINCHED OUT	22-17693	1/10/2022	83.96
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	STATE INSPECTION	6765	1/18/2022	35.96
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	STATE INSPECTION	6799	2/07/2022	165.99
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-736196	1/31/2022	7.15
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-738788	2/15/2022	11.01
OFFICE DEPOT	Police Supplies	SUPPLIES	229264580001	2/17/2022	95.00
OFFICE DEPOT	Police Supplies	SUPPLIES	229272387001	2/16/2022	20.00
GALL'S LLC	Uniforms & Wearing Apparel	HOPE UNIFORM SHOES	020338475	1/31/2022	20.00 *
RRCJA	Uniforms & Wearing Apparel	ACADEMY UNIFORM	FY22U43	1/20/2022	35.51
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	UNIFORMS	IN1666857	1/18/2022	5.79
OFFICE DEPOT	Furniture & Fixtures	SUPPLIES	229264580001	2/17/2022	41.30 *
OFFICE DEPOT	Accreditation	SUPPLIES	229264580001	2/17/2022	59.46
LABORATORY CORPORATION	Employee Hiring Processing	SWANSON & LAWSON	69989956	6/26/2021	143.26
LABORATORY CORPORATION	Employee Hiring Processing	EDLEMAN TESTING	72007805	1/29/2022	1,154.00
PENINSULA POLYGRAPH SERVIC	Employee Hiring Processing	EDLEMAN PRE-EMPLOY	02/03/2022	2/03/2022	1,356.72 *
					13.17
					13.17 *
					200.73
					200.73 *
					84.00
					42.00
					200.00
					326.00 *

3/09/2022
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TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031200 *** Sheriff ***

<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
VERIZON CONNECT NWF, INC.	General Investigation	TRACKER SERVICE	OSV000002669830	2/01/2022	29.24
				TOTAL	29.24 *
					13,204.38

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ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031400 *** E911 ***

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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
POWER PHONE INC.	*** E911 *** CONVENTION & EDUCATION	COMBINED RECERT	75593	2/03/2022	1,316.00
KORMAN SIGNS INC.	911 ROAD SIGNS	WHITE DIECUT NUMBERS	360556	2/01/2022	1,316.00 *
					217.70
					217.70 *
				TOTAL	1,533.70

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 AP375
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FROM DATE- 3/14/2022
 TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 032302 *** Rescue Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Rescue Services ***				
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	226271142001	2/08/2022	218.99
OFFICE DEPOT	Office Supplies	SUPPLIES	229310163001	2/17/2022	99.63
BARBOUR PRINTING SERVICES	Office Supplies	DAY& MASCARI CARDS	065-22	2/01/2022	40.00
ZERBEE BUSINESS PRODUCTS	Office Supplies	SUPPLIES	405682	2/22/2022	16.40
					375.02 *
QUADMED, INC.	Medical Supplies	MEDICAL SUPPLIES	202394	11/15/2021	74.95
ARC3 GASES	Medical Supplies	SHACKLEFORDS OXYGEN	0008663597	2/17/2022	150.63
ARC3 GASES	Medical Supplies	NEWTOWN OXYGEN	0008665506	2/18/2022	150.63
					376.21 *
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance	MAINTENANCE	28996	1/28/2022	82.50
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance	VEHICLE MAINTENANCE	28999	2/09/2022	357.50
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	DEF FLUID	401079	2/11/2022	116.94
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	BATTERY	401236	2/14/2022	178.99
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	BATTERY	401489	2/16/2022	159.99
ADVANCE AUTO PARTS	Vehicle Maintenance	HOOD STRUT	2135205623868	2/25/2022	46.92
NORTHWESTERN EMERGENCY	Vehicle Maintenance	SHOCK DOOR	2021-1477	10/07/2021	46.51
ROBERT G. ALLEY, INC.	Vehicle Maintenance	4 TIRES	16392	2/04/2022	1,982.00
ATLANTIC EMERGENCY	Vehicle Maintenance	MATING CONNECTOR	10115HAM	2/01/2022	219.20
					3,190.55 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-742880	2/28/2022	971.68
					971.68 *
U-LINE	Uniforms	TYVEK SUITS	68308228	1/24/2022	1,691.68
					1,691.68 *
AIR-CARE, INC.	Equipment	MASK FIT TEST	18203	2/07/2022	170.00
AIR-CARE, INC.	Equipment	MASK FIT TEST	18253	2/10/2022	35.00
AIR-CARE, INC.	Equipment	MASK AND FILTERS	18359	2/18/2022	295.93
					500.93 *
NNPDC	NNPDC Ambulance Billing Fee	EMS BILLING	01/31/2022	1/31/2022	953.30
					953.30 *
				TOTAL	8,059.37

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 AP375
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FROM DATE- 3/14/2022
 TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 032400 *** Radio Communications ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
QUARLES PETROLEUM, INC	*** Radio Communications *** Generator Fuel	WALKERTON PROPANE	107420	2/17/2022	184.63 184.63 *
CARTER MACHINERY CO, INC	Maintenance Contracts - Genera	MAINTENANCE GENERATE	1051649	2/22/2022	908.00 908.00 *
AMERICAN TOWER CORP.	Tower Rent - Courthouse Site	TOWER RENT	3823961	1/27/2022	5,012.72 5,012.72 *
SBA TOWERS, INC.	Tower Rent - Shacklefords Site	TOWER RENT	IN30554903	3/01/2022	6,040.39 6,040.39 *
SPECTRASITE	Tower Rent - Canterbury Site	TOWER RENT	3837358	1/27/2022	5,352.43 5,352.43 *
AMERICAN TOWER CORP.	Tower Rent - Newtown Site	TOWER RENT	3823961	1/27/2022	5,411.19 5,411.19 *
				TOTAL	22,909.36

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TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 034500 *** Building Inspections ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Building Inspections ***				
COECO FINANCIAL	Lease Of Equipment - Copier	COPIER LEASE	465822229	2/18/2022	128.53
					128.53 *
BARBOUR PRINTING SERVICES	Office Supplies	DAY& MASCARI CARDS	065-22	2/01/2022	40.00
					40.00 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-738785	2/15/2022	89.73
					89.73 *
				TOTAL	258.26

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AP375
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TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035100 *** Animal Control ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Animal Control ***				
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9899922828	2/19/2022	40.01
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE LINES	297730	3/06/2022	28.98
VIRGINIA PENINSULA PUBLIC	Vehicle Supplies	VEHICLE MAINTENANCE	29000	2/09/2022	68.99 *
GALL'S LLC	Uniforms & Wearing Apparel	ANIMAL CONT. UNIFORM	020284709	1/25/2022	55.00 *
					37.06
					37.06 *
				TOTAL	161.05

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AP375
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TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035101 *** Animal Shelter ***

VENDOR NAME -----	CHARGE TO -----	DESCRIPTION -----	INVOICE# -----	INVOICE DATE -----	\$\$ PAY \$\$ -----
KING WILLIAM COUNTY	*** Animal Shelter *** KW/KQ Animal Shelter	JAN 2022 SHELTER OPS	03/01/2022	3/01/2022	11,238.31 11,238.31 * 11,238.31
				TOTAL	

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AP375
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FROM DATE- 3/14/2022
TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035500 *** Emergency Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
ESI HOSTED SERVICES, LLC	*** Emergency Services *** Communication Equipment	VOIP PHONE LINES	297730	3/06/2022	29.87
				TOTAL	29.87 *

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 AP375
 FUND # - 100

FROM DATE- 3/14/2022
 TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043200 *** General Properties ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** General Properties ***				
JAMES RIVER AIR	Repairs & Maintenance	BOILER #2 MAINTENANC	S241617	1/31/2022	336.00
JAMES RIVER AIR	Repairs & Maintenance	CIRCUIT COURT REPAIR	S242060	2/04/2022	336.00
DOMINION LOCK & SECURITY	Repairs & Maintenance	NEW DOORS MAIN ENTRA	210510-016	5/10/2021	11,017.00
SYDNOR HYDRO, INC.	Repairs & Maintenance	EMRGENCY REPAIR	47010	1/31/2022	1,409.75
					13,098.75 *
DOMINION ENERGY VIRGINIA	Electrical Services	5-B	8305983002 2/22	2/21/2022	201.50
					201.50 *
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP PHONE LINES	297730	3/06/2022	35.21
					35.21 *
THE HOME DEPOT PRO	Janitorial Supplies	JANITORIAL SUPPLIES	663647840	1/18/2022	99.16
RUTHERFORD SUPPLY	Janitorial Supplies	SUPPLIES	1244600	2/18/2022	304.67
RUTHERFORD SUPPLY	Janitorial Supplies	SUPPLIES	1244600	2/18/2022	8.00
					411.83 *
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	BATTERY	400342	2/03/2022	159.99
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	FUEL PRESSURE SENSOR	400896	2/10/2022	52.99
					212.98 *
				TOTAL	13,960.27

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AP375
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ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043300 *** Marriott School Facility ***

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<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
DOMINION ENERGY VIRGINIA	*** Marriott School Facility *** Electrical Service	MARRIOTT	4314102924 2/22	2/21/2022	129.21 129.21 * 129.21
			TOTAL		

3/09/2022
AP375
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ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043400 *** Shacklefords EMS Station ***

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
HORNS MIDDLESEX ACE HARDWA	*** Shacklefords EMS Station *** Facility Supplies	SUPPLIES	38635/2	3/03/2022		86.32	
				TOTAL		86.32 *	86.32

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ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 073200 *** Public Library ***

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DOMINION ENERGY VIRGINIA	*** Public Library ***	LIBRARY	2571861216 2/22	2/21/2022	403.32
DOMINION ENERGY VIRGINIA	Electrical Services	LIBRARY	2967503158 2/22	2/21/2022	405.26
				TOTAL	808.58 *
					808.58

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FROM DATE- 3/14/2022
TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081402 *** Zoning Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
ESI HOSTED SERVICES, LLC	*** Zoning Administrator *** Telecommunications	VOIP PHONE LINES	297730	3/06/2022	30.76 30.76 *
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	465822229	2/18/2022	128.54 128.54 *
BARBOUR PRINTING SERVICES	Office Supplies	RELLICK CARDS	2250-21	1/17/2022	40.00 40.00 *
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	SQLCD-738785	2/15/2022	38.18 38.18 *
				TOTAL	237.48

3/09/2022
AP375
FUND # - 100

FROM DATE- 3/14/2022
TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 083000 *** Cooperative Extension Prog. ***

<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
ESI HOSTED SERVICES, LLC	*** Cooperative Extension Prog. *** Telecommunications	VOIP PHONE LINES	297730	3/06/2022	32.54
				TOTAL	32.54 *

3/09/2022
AP375
FUND # - 100

FROM DATE- 3/14/2022
TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 091400 *** Contingency Fund ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
OFFICE DEPOT	*** Contingency Fund ***	SUPPLIES	229310163001	2/17/2022	447.98
BEN. FRANKLIN PRINTING CO	Miscellaneous Contingencies	ENVELOPE PRINTING	43897	2/14/2022	546.00
	Miscellaneous Contingencies				993.98 *
				TOTAL	993.98
				FUND TOTAL	95,110.14

3/09/2022
AP375
FUND # - 105

FROM DATE- 3/14/2022
TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 053100 Welfare Administration

PAGE 30

<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
ESI HOSTED SERVICES, LLC	Welfare Administration Telephone	VOIP PHONE LINES	297730	3/06/2022	38.76
				TOTAL	38.76 *
				FUND TOTAL	38.76

3/09/2022
AP375
FUND # - 231

FROM DATE- 3/14/2022
TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 064200

<u>VENDOR NAME</u>	<u>CHARGE TO</u>	<u>DESCRIPTION</u>	<u>INVOICE#</u>	<u>INVOICE DATE</u>	<u>\$\$ PAY \$\$</u>
ESI HOSTED SERVICES, LLC	*** Building Services ** Communications	VOIP PHONE LINES	297730	3/06/2022	45.88
				TOTAL	45.88 *
				FUND TOTAL	45.88

3/09/2022
AP375
FUND # - 351 Expenditures

FROM DATE- 3/14/2022
TO DATE- 3/14/2022

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 094100 Capital Projects

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
KAUFMAN & CANOLES	Capital Projects	KQES PROJECTION	1219234	2/04/2022		285.00	
HUDSON AND ASSOCIATES ARCH	School Capital Projects	KQES RECON- PRELIM	2110.3	2/16/2022	25,100.00		
					25,385.00		*
				TOTAL		25,385.00	
				FUND TOTAL		25,385.00	
				TOTAL DUE		120,579.78	

Approved at meeting of _____ on _____.

Signed _____ Title _____ Date _____



County of King and Queen, Virginia
 Schedule of Expenditures - Budget and Actual
 Governmental Funds
 For the Year Ended June 30, 2021

Schedule 2
 Page 2 of 4

<u>Fund, Function, Activity and Element</u>	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget - Positive (Negative)</u>
General Fund: (Continued)				
Public safety: (Continued)				
Correction and detention:				
Probation and pretrial services	\$ 14,175	\$ 14,175	\$ 11,175	\$ 3,000
Payments to Regional Jail	875,000	875,000	634,424	240,576
Total correction and detention	<u>\$ 889,175</u>	<u>\$ 889,175</u>	<u>\$ 645,599</u>	<u>\$ 243,576</u>
Inspections:				
Building	\$ 116,979	\$ 117,955	\$ 100,219	\$ 17,736
Other protection:				
Animal control and shelter	\$ 175,465	\$ 175,465	\$ 166,501	\$ 8,964
Emergency services	58,182	58,182	47,584	10,598
Medical examiner	200	200	140	60
Total other protection	<u>\$ 233,847</u>	<u>\$ 233,847</u>	<u>\$ 214,225</u>	<u>\$ 19,622</u>
Total public safety	<u>\$ 5,008,996</u>	<u>\$ 5,367,893</u>	<u>\$ 4,758,167</u>	<u>\$ 609,726</u>
Public works:				
Sanitation and waste removal:				
Refuse disposal	\$ 443,612	\$ 443,612	\$ 445,955	\$ (2,343)
Maintenance of general buildings and grounds:				
General properties	\$ 301,286	\$ 371,427	\$ 311,408	\$ 60,019
Total public works	<u>\$ 744,898</u>	<u>\$ 815,039</u>	<u>\$ 757,363</u>	<u>\$ 57,676</u>
Health and welfare:				
Health:				
Supplement of local health department	\$ 61,605	\$ 61,605	\$ 61,605	\$ -
Mental health and mental retardation:				
Community services board	\$ 32,000	\$ 32,000	\$ 32,000	\$ -
Welfare:				
Public assistance and welfare administration	\$ 2,280,342	\$ 2,280,342	\$ 1,150,177	\$ 1,130,165
Rental assistance payments	3,438	3,438	3,438	-
Central Virginia Health Services	6,510	6,510	6,510	-
Tax relief for the elderly	-	-	41,285	(41,285)
Bay Aging	12,291	12,291	5,557	6,734
Contributions	15,212	15,212	11,212	4,000
Total welfare	<u>\$ 2,317,793</u>	<u>\$ 2,317,793</u>	<u>\$ 1,218,179</u>	<u>\$ 1,099,614</u>
Total health and welfare	<u>\$ 2,411,398</u>	<u>\$ 2,411,398</u>	<u>\$ 1,311,784</u>	<u>\$ 1,099,614</u>
Education:				
Other instructional costs:				
Contribution to Community College	\$ 6,420	\$ 6,420	\$ 6,420	\$ -
Contribution to County School Board	4,297,176	4,297,176	4,009,523	287,653
Total education	<u>\$ 4,303,596</u>	<u>\$ 4,303,596</u>	<u>\$ 4,015,943</u>	<u>\$ 287,653</u>

BE IT FURTHER RESOLVED that the Board of Supervisors does hereby approve the Fiscal Year 2021-2022 Projected Annual Fiscal Plan for the School Fund totaling \$11,913,617, to be appropriated as follows: Local funds in the amount of \$3,797,176 will be appropriated on July 12th or as soon thereafter as the Board of Supervisors approves. The remaining budgeted amount of \$500,000 may be appropriated on or about the April 2022 regular meeting of the Board of Supervisors. All revenue actually received by the King and Queen County Treasurer from the State or Federal Government for the benefit of the School Division for use in Fiscal Year 2021-2022, will periodically be appropriated by the Board of Supervisors (both revenue and expenditures) but in no event shall any State or Federal monies be appropriated before they are actually received and deposited by the Treasurer. In the event that there is a reduction in funding from either or both the State and Federal sources used in projecting the School Fund of \$11,913,617, The Board of Supervisors is expressly not obligated to increase local funding to cover said reductions.

BE IT FURTHER RESOLVED that the Board of Supervisors in order to encourage greater frugality does hereby establish that any unspent local funds remaining in the School Fund at the end of Fiscal Year 2021-2022 shall be transferred to the Reserve Fund for School Construction.

BE IT FURTHER RESOLVED that the Board of Supervisors does hereby approve the Fiscal Year 2021-2022 Annual Fiscal Plan to include the additional fund categories:

County Capital Projects Fund	\$9,728,948
Social Services Fund	\$1,822,072
Comprehensive Services Act Fund	\$750,000
CSA Administration Fund	\$16,378
School Cafeteria Fund	\$377,632
Court Security Fund	\$65,208
Landfill Contingency Fund	\$150,000
E-Summons	\$15,000.

AYES: R.F. BAILEY, J.M. BURNS, J.L. SIMPKINS, S.C. ALSOP

NAYS: NONE

ABSENT: D.H. MORRIS

Thomas J. Swartzwelder, Clerk



AGENDA: March 14, 2022 Regular Meeting

ITEM #4:

Public Comment Period

ACTION REQUESTED:

The Board will receive comments from the public related to items not on the agenda. Have citizens state their name, the district they are from and request that they limit their comments to 3 minutes.

ATTACHMENTS:

None



AGENDA: March 14, 20221 Regular Meeting

ITEM #5:

Set Public Hearing Date/Election Ordinance

ACTION REQUESTED:

The Board of Supervisors has authorized submission of the new redistricting maps to the Office of the Attorney General with a request for certificate of no objection. The Board needs to hold a public hearing on the amendment to the Election Ordinance that corresponds with the map changes.

ATTACHMENTS:

- None



AGENDA: March 14, 2022 Regular Meeting

ITEM #6:

Acceptance of Property for IDA/EDA – Farmer’s Market

ACTION REQUESTED:

County Administrator will provide background information.

ATTACHMENTS:

None



AGENDA: March 14, 2022 Regular Meeting

ITEM #7:

Appointments/Reappointments to various Boards and Commissions

ACTION REQUESTED:

- 1) Economic Development Authority – Stevensville District
- 2) Bay Consortium Workforce Development Board
- 3) Pamunkey Regional Library Board – David Litchfield has advised that he is no longer able to serve
- 4) Planning Commission – Stevensville District, to fill the unexpired term of William Herrin (12.08.2022)
- 5) Planning Commission – Newtown District, to fill the unexpired term of Sheila Morton (01.12.2023)
- 6) Planning Commission – Newtown District, to replace Robert Harvey who does not wish to be reappointed
- 7) Rappahannock Community College – Barbara Hudgins has resigned from this Board. RCC has submitted a candidate to replace her for the unexpired term ending June 30, 2022.

ATTACHMENTS:

- Correspondence from RCC



Office of the President

February 25, 2022

Ms. Doris H. Morris, Chair
King & Queen County Board of Supervisors
767 Devils Three Jump Road
Little Plymouth, VA 23091

Dear Ms. Morris,

Barbara Hudgins, King & Queen County representative to the Rappahannock Community College Local Board of Directors, has resigned her position effective February 7, 2022. King & Queen County will need to appoint a new representative to complete Mrs. Hudgins term which expires June 30, 2022. It is also the College's hope you would choose to reappoint the new member to a four-year position of their own beginning July 1, 2022.

Mrs. Carol Diane Holmes, a native of King & Queen County, is interested in the appointment and she has been highly recommended. In addition, her background in social services would be an asset to our board. She has a granddaughter in RCC's nursing program, is a church leader at Second Mount Olive Baptist Church in Little Plymouth and, would like to volunteer for her community. If you so choose, we would be pleased to have Mrs. Holmes join the RCC Board. Mrs. Holmes can be reached at 804-366-2727 or ladeedj53@gmail.com.

Please let me know if you have any questions or concerns in making your appointment. We look forward to working with your next representative.

Sincerely,

Shannon L. Kennedy, Ed.D.
President

RAPPAHANNOCK COMMUNITY COLLEGE

12745 College Drive
Glenns, Virginia 23149
804-758-6700

52 Campus Drive
Warsaw, Virginia 22572
804-333-6700

Tina Ammons

From: Tom Swartzwelder
Sent: Friday, February 25, 2022 1:55 PM
To: Tina Ammons
Subject: FW: Recommendation for Board Appointment
Attachments: RCCBoardAppt_King&Queen 2.25.22.pdf

For march meeting

Thomas J. Swartzwelder
County Administrator
County Attorney
PO Box 177
King & Queen VA, 23085
PH: 804 785 5975
FX: 804 785 5999
tswartzwelder@kingandqueenco.net

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From: Kennedy Shannon [mailto:skennedy@rappahannock.edu]
Sent: Friday, February 25, 2022 10:31 AM
To: Tom Swartzwelder <tswartzwelder@kingandqueenco.net>
Cc: Stamper Christine <cstamper@rappahannock.edu>
Subject: Recommendation for Board Appointment

Good morning, Tom:

Attached is our letter requesting that King & Queen appoint a representative to our local board. I have talked to Mrs. Holmes and reviewed the responsibilities. She has recently become a widower and is looking for ways to serve her community. She is retired from King and Queen DSS. We do not have anyone on the board with a social services background and would appreciate her insight as we are now delivering mental health services to our students.

Please let me know if you need anything else. Our next board meeting is March 9 so we understand we will not have an appointment for that meeting. We meet again in May.

Thanks and have a great weekend,
Shannon

Shannon L. Kennedy, Ed.D.
President
Rappahannock Community College
12745 College Drive
Glenns, VA 23149
804-758-6701
skennedy@rappahannock.edu
www.rappahannock.edu
Pronouns: she, her, hers





AGENDA: March 14, 2022 Regular Meeting

ITEM #8:

County Administrator's Comments

ACTION REQUESTED:

None

ATTACHMENTS:

None



AGENDA: March 14, 2022 Regular Meeting

ITEM #9:

Board of Supervisor Comments

ACTION REQUESTED:

None

ATTACHMENTS:

None



AGENDA: *March 14, 2022 Regular Meeting*

ITEM #10:

Closed Session (If Needed)

ACTION REQUESTED:

Need a motion to enter into closed session pursuant to Section _____

After coming out of closed session:

Need a motion to come out of closed session with each member of the Board certifying by individual vote that only those public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act were heard, discussed and considered in the closed session.

Take action on any matters discussed that require it.

ATTACHMENTS:

None