



***King and Queen County***  
*Founded 1691 in Virginia*

**Board of Supervisors Meeting**

Monday, January 9, 2023

Regular Monthly Meeting 7:00 P.M.

242 Allen's Circle  
King and Queen Court House, Virginia 23085  
General District Courtroom

AGENDA

1. Invocation and Pledge of Allegiance to the Flag of the United States
2. Elect Chairman and Vice Chairman
3. Appoint Clerk and Deputy Clerk
4. Set 2023 Meeting Dates
5. Approval and Signing of the December 12, 2022 minutes
6. Approval and Signing of the January 2023 warrants and appropriations
  - a. Ratification of December Recurring Warrants
  - b. January 2022 County Warrants and Payroll
  - c. Budget Amendment – NG911 Grant Funding
7. Public Comment Period
8. Resolution/Edge Hill School Highway Marker
9. Resolution for no special election to fill vacancy for sheriff
10. Resolution/Sheriff Charboneau
11. Presentation of FY2022 Audit
12. Public Hearing – Amend King and Queen County Code Chapter 18 to relocate central absentee voter precinct and multiple polling places
13. Public Hearings – Zoning Items:
  - a. CUP 22-01 – Ahmed Sallam/Discount Auto Repair
  - b. RZ22-01 – C. Scott Mitchell
14. Approve purchase of new rescue vehicle
15. Review Modular Classroom Pricing Options
16. Quarterly Reports
17. Set Public Hearing Date – Telecenter Deed of Trust
18. Appointments and Reappointments
19. County Administrator's Comments
20. Board of Supervisors Comments
21. Closed Session

***AGENDA: January 9, 2023 Regular Meeting***

**ITEM #1:**

Invocation and Pledge of Allegiance to the Flag of the United States  
of America

**ACTION REQUESTED:**

None Required

**ATTACHMENTS:**

None

**AGENDA:**        *January 9, 2023 Regular Meeting*

**ITEM #2:**

Election of Chairman and Vice chairman of the Board of Supervisors  
for 2022

**ACTION REQUESTED:**

Nominations for Chairman

Nominations for Vice Chairman

**SUMMARY OF INFORMATION:**

None

**ATTACHMENTS:**

None

**AGENDA:**      *January 9, 2023 Regular Meeting*

**ITEM #3:**

Appointment of Clerk and Deputy Clerk of the Board for 2023

**ACTION REQUESTED:**

A motion is needed to appoint Vivian Seay as Clerk of the Board for 2023.

A motion is needed to appoint Tina Ammons as the Deputy Clerk of the Board for 2023.

**SUMMARY OF INFORMATION:**

None

**ATTACHMENTS:**

None

***AGENDA: January 9, 2023 Regular Meeting***

**ITEM #4:**

Resolution fixing the date, time and place of the regular meetings of the Board of Supervisors for 2023

**ACTION REQUESTED:**

Adoption of resolution setting the date, time and place of the regular meetings and for setting a date for the purpose of holding workshops and to hear presentations, and the date of continued meeting in the event of hazardous weather or other conditions.

**ATTACHMENTS:**

- Resolution setting regular meeting dates
- Resolution fixing the date in the event of hazardous weather or other conditions



**King and Queen County**  
*Founded 1691 in Virginia*

*County Administrator's Office*  
*242 Allen's Circle*  
*P. O. Box 177*  
*King and Queen Court House, Virginia 23085*  
*Phone: (804) 785-5975 Fax: (804) 785-5999*

**King and Queen County**  
**Board of Supervisors Meeting Dates**

King and Queen County Courts and Administration Building

Regular Meeting – 2<sup>nd</sup> Monday of each month/General District Courtroom 7:00 P.M.

Presentations/Work Sessions – 4<sup>th</sup> Monday of each month/2<sup>nd</sup> Floor Conference Room 6:00 P.M.

**Schedule of Meeting Dates**  
**2023**

January 9, 2023	July 10, 2023
January 23, 2023	July 24, 2023
February 13, 2023	August 14, 2023
February 27, 2023	August 28, 2023
March 13, 2023	September 11, 2023
March 27, 2023	September 25, 2023
April 10, 2023	<b>October 10, 2023*</b>
April 24, 2023	October 23, 2023
May 8, 2023	<b>November 15, 2023*</b>
May 22, 2023	November 27, 2023
June 12, 2023	December 11, 2023
June 26, 2023	<b>December 27, 2023*</b>

***\*NOTES\****

*October Regular meeting falls on Columbus Day, moved to Tuesday, October 10, 2023*

*November Regular meeting falls during the VACo conference, moved to Wednesday, November 15, 2023*

*December work session meeting falls on Christmas Day, moved to Wednesday, December 27, 2023*

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**KING AND QUEEN COUNTY BOARD OF SUPERVISORS' RESOLUTION  
FIXING THE DATE OF THE REGULAR MEETING AND THE DATE OF  
THE CONTINUED MEETING IN THE EVENT OF HAZARDOUS WEATHER  
OR OTHER CONDITIONS AND SETTING DATE FOR THE PURPOSE OF  
HOLDING WORKSHOPS AND TO HEAR PRESENTATIONS FOR THE  
BOARD OF SUPERVISORS OF KING AND QUEEN COUNTY, VIRGINIA**

WHEREAS, the Board of Supervisors of King and Queen County (the "Board") is required by Section 15.2-1416 of the Code of Virginia, as amended, to set the date, time and place of the regular Board Meeting at the annual Meeting of the Board; and

WHEREAS, Section 15.2-1416 also permits the board to fix the date of days to which a regular meeting shall be continued if the Chairman, or Vice-Chairman if the Chairman is unable to act, finds and declares that weather or other conditions are such that it is hazardous for Board Members to attend the regular meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS  
OF KING AND QUEEN COUNTY:**

1. That the regular meeting of the Board shall be held in the King and Queen Courts and Administration Building, General District Courtroom at 7:00 P.M., the 2<sup>nd</sup> Monday of each month.
2. That upon the finding and declaration by the Chairman or Vice-Chairman, if the Chairman is unable to act, that the weather or other conditions are such that it is hazardous for Board members to attend the regular meeting of the Board, such meeting shall be continued until the seventh day immediately following such previously scheduled regular meeting at the same time and place.
3. That the fourth Monday of each month at 6:00 P.M., in the King and Queen Courts and Administration Building, 2<sup>nd</sup> Floor Conference Room be set for the purpose of holding workshops and to receive presentations.

This resolution is effective immediately.  
January 9, 2023

*King and Queen County  
Board of Supervisors  
2023*

*R. F. "Rusty" Bailey, Chairman  
James M. Burns, Vice Chairman  
Doris H. Morris, Member  
J. Lawrence Simpkins, Member  
Sherrin C. Alsop, Member*

*Clerk 2023*

*Vivian R. Seay, Clerk  
Tina R. Ammons, Deputy Clerk*



***AGENDA: January 9, 2023 Regular Meeting***

**ITEM #5:**

Approval of the December 12, 2022 minutes of the Board of Supervisors

**ACTION REQUESTED:**

Need a motion and second to approve the December 12, 2022 minutes of the Board of Supervisors

**ATTACHMENTS:**

- December 12<sup>th</sup> regular meeting minutes

King and Queen County  
Board of Supervisors Regular Meeting

December 12, 2022  
7:00 P.M.

King and Queen County Courts and Administration Building  
General District Courtroom

“Minutes of the Meeting”

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Vice Chairman Bailey provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States. Vice Chairman Bailey noted that member Doris Morris was absent.

**APPROVAL AND SIGNING OF THE OCTOBER 24, 2022 AND NOVEMBER 15, 2022 MINUTES**

A motion was made by Ms. Alsop and seconded by Mr. Burns approving the October 24, 2022 and November 15, 2022 minutes as presented.

AYES: J. L. SIMPKINS, S.C. ALSOP, R.F. BAILEY, J.M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS

**APPROVAL OF DECEMBER 2022 WARRANTS AND APPROPRIATIONS**

- 1) A motion was made by Mr. Burns and seconded by Ms. Alsop to ratify the November recurring warrants, subject to audit (work session cancelled).

AYES: J. L. SIMPKINS, S.C. ALSOP, R.F. BAILEY, J.M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS

- 2) A motion was made by Mr. Simpkins and seconded by Mr. Burns to approve the County warrants and payroll for the month of December 2022, subject to audit.

AYES: J. L. SIMPKINS, S.C. ALSOP, R.F. BAILEY, J.M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS

- 3) A motion was made by Ms. Alsop and seconded by Mr. Simpkins to approve a quarterly appropriation to the School Food Service Fund in the amount of \$100,011.

AYES: J. L. SIMPKINS, S.C. ALSOP, R.F. BAILEY, J.M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS

**PUBLIC COMMENT PERIOD**

Matthew Villanueva, St. Stephens Church District – Requested that the Board change the hunting regulations within the County to allow hunting with rifles.

Sheriff John Charboneau thanked the Board for everything they have done to support him and his department during his time as Sheriff. He is retiring at the end of the year and this will be his last meeting. He knows that sometimes the citizens only see the bad things that happen in the County but having worked with the Board he knows the good things that they have done and that are happening.

**ADOPTION AND PRESENTATION OF RESOLUTION OF APPRECIATION FOR TOM SWARTZWELDER**

A motion was made by Ms. Alsop and seconded by Mr. Burns to adopt the following resolution:

**WHEREAS**, Thomas J. Swartzwelder has assisted King and Queen County since 2007, first serving as outside counsel beginning in December of 2007, and later joining the County in November of 2008 to serve in the unprecedented combined position as County Administrator, Zoning Administrator, and County Attorney; and

**WHEREAS**, Thomas J. Swartzwelder recently announced his retirement from King and Queen County, Virginia; and

**WHEREAS**, as County Administrator and County Attorney, Thomas J. Swartzwelder has honorably and tirelessly led King and Queen County by serving her citizens; guiding and supporting her local government staff and elected officials; representing the County at the regional and state level, including at the Virginia General Assembly; and administering the policies established by the Board of Supervisors, all with outstanding stewardship and legal guidance; and

**WHEREAS**, during his tenure, Thomas J. Swartzwelder identified, designed, and managed many local and regional advancements through which Mr. Swartzwelder and King and Queen County have become known as leaders in the region. Projects have included, but certainly are not limited to, the installation of a state-of-the-art regional emergency radio system; the cultivation of unique business opportunities at the regional airport; and the establishment in unprecedented fashion of a local broadband authority to deploy the “Fiber to the Home” project, thereby bringing broadband to all County citizens; and

**WHEREAS**, the Board of Supervisors of King and Queen County wishes to acknowledge, with thanks, the selfless commitment to King and Queen County, as well as the Middle Peninsula Region, the outstanding service and leadership, and the well-earned retirement of Thomas J. Swartzwelder.

**NOW, THEREFORE**, the Board of Supervisors of King and Queen County, Virginia does express its deep respect and appreciation to Thomas J. Swartzwelder for his outstanding and unprecedented service to King and Queen County since 2007; to acknowledge the unparalleled level of professionalism he has brought to the offices he has occupied; and to express its enduring gratitude for the time, expertise, and wisdom he has shared. The Board of Supervisors of King and Queen County, Virginia wishes Thomas J. Swartzwelder Godspeed.

AYES: J. L. SIMPKINS, S.C. ALSOP, R.F. BAILEY, J.M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS

## **ADOPTION OF THE FY2024 BUDGET CALENDAR**

A motion was made by Ms. Alsop and seconded by Mr. Burns adopt the proposed calendar as presented.

AYES: J. L. SIMPKINS, S.C. ALSOP, R.F. BAILEY, J.M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS

## **REQUEST FROM EMERGENCY SERVICES FOR AUTHORIZATION TO ORDER AMBULANCE IN ORDER TO MAINTAIN REPLACEMENT SCHEDULE DUE TO SUPPLY CHAIN ISSUES AND ANTICIPATED PRICE INCREASES**

A request has been received from the Emergency Service Coordinator to allow him to order the next ambulance as proposed in the replacement schedule because the vendor has notified him that the most recent delivery date estimates are 33 months. If the one that is on order now arrives when it is scheduled to, ordering the next one now will prevent the replacement schedule from getting even further behind.

Mr. Burns requested the estimated price of this ambulance. Since Mr. Hunter was not present, it was the consensus of the Board to defer until January.

## **SET PUBLIC HEARING DATE FOR CUP22-01 AND SP22-03 AHMED SALLAM/DISCOUNT AUTO AND RZ22-01/C. SCOTT MITCHELL**

The Planning Commission held their public hearings at the November meeting. They have recommend approval of both applications and are requesting the Board to hold their public hearings for them.

A motion was made by Mr. Burns and seconded by Mr. Simpkins to set the January 9, 2023 meeting as the date for the hearings for applications CUP22-01, SP22-03 and RZ22-01.

AYES: J. L. SIMPKINS, S.C. ALSOP, R.F. BAILEY, J.M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS

## **REQUEST FROM ELECTORAL BOARD TO RELOCATE PRECINCT LOCATIONS**

General Registrar, Diane Klausen was present and provided the requested updates on the request. After researching other locations suggested in the Buena Vista District it has been determined that the volunteer fire department is the best option. They have worked with the department and come up with a plan for use of the building that will accommodate the voting process with minimal expense. She also provided cost estimate for all of the proposed relocations.

After brief discussion, a motion was made by Mr. Burns and second by Ms. Alsop to set the January 9, 2023 meeting as the date for the public hearing to relocate the Buena Vista, Shanghai, Stevensville and Central Absentee voting precincts.

AYES: J. L. SIMPKINS, S.C. ALSOP, R.F. BAILEY, J.M. BURNS  
NAYS: NONE  
ABSENT: D. H. MORRIS

### **REQUEST FROM KING WILLIAM COUNTY TO PROVIDE HALF OF THE FUNDING FOR THE PURCHASE OF A GENERATOR FOR THE REGIONAL ANIMAL SHELTER**

County Administrator, Vivian Seay requested the Board to defer decision on this request. She has been communicating with the staff in King William and is waiting for more detailed financial information. Mr. Burns expressed concern over the cost and requested that she request the procurement information from King William as well.

### **ESSEX COUNTY BOUNDARY LINE DISCUSSION**

County Administrator Vivian Seay advised that she has been working with the County Administrator in Essex on this issue. After brief discussion, it was the consensus of the Board to have her continue to work with Essex County and come back at a future meeting for approval.

### **KQES PROJECT UPDATE**

Architect, Richard Corner, provided an update on the status of the project. This included the recent discussions of the committee regarding the possible location of the temporary classrooms at the high school rather than at KQES, the possible change away from the replace/renovate proposal to full replacement and the changes in cost estimates due to the economy for both. Mr. Burns and Mr. Swartzwelder also provided updates on the discussions that the project committee is having and the need to spend more time looking at the overall project before proceeding.

Ms. Seay also advised that the funding provided by the original Skanska contract have been exhausted and in order to keep them working on the projects a contract amendment is needed. She added that they assistance with all of the county capital projects has been invaluable.

A motion was made by Mr. Burns and seconded by Mr. Simpkins to approve the contract amendment and authorize the County Administrator to execute it.

AYES: J. L. SIMPKINS, S.C. ALSOP, R.F. BAILEY, J.M. BURNS  
NAYS: NONE  
ABSENT: D. H. MORRIS

### **COVID LEAVE POLICY**

Ms. Seay advised that the locally is set to expire December 31<sup>st</sup>. Staff does not recommend extending the policy at this time. No action was taken.

### **APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

Economic Development Authority/Stevensville – Tabled

Bay Consortium Workforce Development Board - Tabled  
Planning Commission/Newtown – Tabled  
Planning Commission/Buena Vista – Tabled  
Pamunkey Regional Library Board – Tabled  
Board of Equalization/Buena Vista – Tabled

## **COUNTY ADMINISTRATOR’S COMMENTS**

Ms. Seay had the following comments:

- Updated the Board on recent issues that have come up with the HVAC system in the Administration Building. James River has determined that the age of the controls system (original to the building so 25 years old) is causing the issues, most specifically with regulating temperatures within office suites. The quote to replace the controls system is \$29,525.  
A motion was made by Mr. Simpkins and seconded by Mr. Burns to approve the quote from James River Air to replace the controls system.  
AYES: J. L. SIMPKINS, S.C. ALSOP, R.F. BAILEY, J.M. BURNS  
NAYS: NONE  
ABSENT: D. H. MORRIS
- Wished everyone a Merry Christmas and a Happy New Year.

## **BOARD OF SUPERVISORS COMMENTS**

**Ms. Alsop had the following comments:**

- Thanked everyone for coming and for all of the get well wishes she received after her recent surgery.
- Thanked the Sheriff for all he has done for the County.
- Expressed appreciation for the update on the school project and for the work the committee is putting into it.
- Advised that she will be teaching at the VACo Chairman’s Institute in January.
- Wished everyone a Great Christmas and a Happy New Year.

**Mr. Burns had the following comments:**

- Thanked the committee for hard work and patience on the school project.
- Thanked the Sheriff for his service, that people have no clue what he has been through and hope he enjoys retirement.
- Wished everyone a safe trip home and a Merry Christmas.

**Mr. Simpkins had the following comments:**

- Thanked everyone for coming.
- Wished everyone a Merry Christmas and a Happy New Year.
- Expressed his appreciation to Tom Swartzwelder and John Charboneau, it marks the end of an era in King and Queen.

- Wished everyone a safe trip home and Happy Holidays.

**Mr. Bailey had the following comments:**

- Thanked the architect and the school project team for the update, feels like information overload but it was good information to get.
- Thanked the Sheriff for his twenty plus years of service, thanked Tom Swartzwelder for his years of service and thanked them both for being his friend and please don't make yourselves strangers.
- Wished everyone a Merry Christmas and a Happy New Year. Advised that he is glad he doesn't have to pay the electric bill for the lights at Dr. Carter's house, it is a sight worth going to see.
- Thanked everyone for coming.

**IT IS ORDERED THAT THE BOARD BE ADJOURNED:**

A motion was made by Ms. Alsop and seconded by Mr. Simpkins to adjourn the meeting at 9:40 p.m.

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**Chairman**

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**Board of Supervisors Clerk**

**AGENDA:**        *January 9, 2023 Regular Meeting*

**ITEM #6:**

Approval and signing of Warrants and Appropriations

**ACTION REQUESTED:**

- 1) Ratification of December 2022 Recurring warrants
- 2) Approval of County warrants and payroll for the month of January
- 3) Budget Amendment – NG911 Grant Funding

**ATTACHMENTS:**

- December 2022 Recurring Warrants
- County Warrants (Payroll and Accounts Payable)
- NG911 Grant Award Notice
- School AP Reports (Informational Only)
- School Financial Report (Informational Only)



VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	Permits and Fees				
TRIBBLE JR., DAVID L	E & S Sureties/Refundable	SURETY RELEASE	12/15/2022	12/15/2022	270.00
					270.00 *
PALUBINSKI, CRAIG S.	Wetlands Board Application Fee	SURETY RELEASE	12/15/2022	12/15/2022	1,440.00
					1,440.00 *
				TOTAL	1,710.00

12/27/2022 FROM DATE-12/27/2022  
 AP375 TO DATE- 12/27/2022  
 FUND # - 100 Revenue - General Fund

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 016040

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
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BOYLE, JR., MARION A.	EMS Service Billing	REFUND	KQES22-000678	11/30/2022	141.79
				TOTAL	141.79 *
					141.79

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 011010 \*\*\* Board of Supervisors \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VERIZON WIRELESS	*** Board of Supervisors *** Telecommunications	WIRELESS DEVICES	9921426733	11/25/2022		49.16	
				TOTAL		49.16	*

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012100 \*\*\* County Administrator \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** County Administrator ***				
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957	12/03/2022	42.47
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9921426733	11/25/2022	40.01
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP LINES	37627	10/20/2022	33.72
					116.20 *
SHRED-IT USA, LLC	Office Supplies	ADMIN SHREDDING	8002823467	11/25/2022	80.13
					80.13 *
KING & QUEEN COUNTY	HR Consultant	HR CONSULTANT	12/01/2022	12/01/2022	884.49
					884.49 *
				TOTAL	1,080.82

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012310 \*\*\* Commissioner of Revenue \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Commissioner of Revenue ***						
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957	12/03/2022		42.47	
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP LINES	37627	10/20/2022		32.82	
						75.29	*
				TOTAL		75.29	

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012400 \*\*\* Finance \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Finance ***				
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9921426733	11/25/2022	40.01
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP LINES	37627	10/20/2022	28.38
					68.39 *
				TOTAL	68.39

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012410 \*\*\* Treasurer \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Treasurer ***				
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957	12/03/2022	84.94
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP LINES	37627	10/20/2022	34.60
				TOTAL	119.54 *
					119.54

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 013200 \*\*\* Registrar \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
ESI HOSTED SERVICES, LLC	*** Registrar *** Telecommunications	VOIP LINES	37627	10/20/2022		29.27	29.27 *
				TOTAL		29.27	



12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021101 \*\*\* 9th Dist Circuit Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
NEW KENT COUNTY	*** 9th Dist Circuit Court *** Purchased Services	CIRCUIT COURT UNIT	3399	9/30/2022	5,714.59		5,714.59 *
				TOTAL	5,714.59		5,714.59

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021200 \*\*\* General District Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** General District Court ***				
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957	12/03/2022	84.94
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP LINES	37627	10/20/2022	31.94
				TOTAL	116.88 *
					116.88

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021501 \*\*\* 9th Dist Court Service Unit \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
KING WILLIAM COUNTY	Electronic Monitoring	NOVEMBER 2022	KQ112022	12/05/2022	1,470.00		
				TOTAL	1,470.00	*	

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021600 \*\*\* Clerk of Circuit Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Clerk of Circuit Court ***				
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957	12/03/2022	123.80
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP LINES	37627	10/20/2022	29.27
				TOTAL	153.07 *
					153.07

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 022100 \*\*\* Commonwealth Attorney \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Commonwealth Attorney ***				
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957	12/03/2022	42.47
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP LINES	37627	10/20/2022	31.05
				TOTAL	73.52 *
					73.52

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 031200 \*\*\* Sheriff \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Sheriff ***				
VERIZON SOUTH, INC.	Telecommunications	769 LINES	130735036 12/22	12/12/2022	201.41
VERIZON SOUTH, INC.	Telecommunications	769 TO 785 LINES	24448578 11/22	11/30/2022	38.64
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957	12/03/2022	84.94
VERIZON WIRELESS	Telecommunications	DESK PHONES	9922157106	12/04/2022	80.04
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP LINES	37627	10/20/2022	36.38
					441.41 *
COECO OFFICE SYSTEMS	Copier Lease	SHERIFF CONTRACT INV	955946	11/30/2022	119.79
					119.79 *
				TOTAL	561.20

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 031400 \*\*\* E911 \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VERIZON SOUTH, INC.	*** E911 *** E911 PHONE LINES	911 PHONE LINES	655326835 12/22	12/04/2022		96.24	
				TOTAL		96.24	*

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 032302 \*\*\* Rescue Services \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Rescue Services ***				
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957	12/03/2022	42.46
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9921426733	11/25/2022	616.61
					659.07 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-804210	11/30/2022	1,533.18
					1,533.18 *
NNPDC	NNPDC Ambulance Billing Fee	EMS BILLING	11/30/2022	11/30/2022	704.60
					704.60 *
				TOTAL	2,896.85



12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 032400 \*\*\* Radio Communications \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Radio Communications ***					
DOMINION ENERGY VIRGINIA	Electrical Services	COURTHOUSE TOWER	7646266440 1222	12/07/2022	492.42
RAPPAHANNOCK ELECTRIC	Electrical Services	244 LAKE POND ROAD	114292001 12/22	12/14/2022	359.88
RAPPAHANNOCK ELECTRIC	Electrical Services	8786 NEWTOWN ROAD	114292003 12/22	12/15/2022	442.85
					1,295.15 *
AMERICAN TOWER CORP.	Tower Rent - Courthouse Site	TOWER RENT	4086974	11/23/2022	5,163.10
					5,163.10 *
SPECTRASITE	Tower Rent - Canterbury Site	TOWER RENT	4103004	11/23/2022	5,566.53
					5,566.53 *
AMERICAN TOWER CORP.	Tower Rent - Newtown Site	TOWER RENT	4086974	11/23/2022	5,573.53
					5,573.53 *
				TOTAL	17,598.31

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 034500 \*\*\* Building Inspections \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
-----	-----	-----	-----	----	-----	-----	-----
VERIZON WIRELESS	*** Building Inspections *** Telecommunications	WIRELESS DEVICES	9921426733	11/25/2022	49.16		
				TOTAL	49.16	*	

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 035100 \*\*\* Animal Control \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
ESI HOSTED SERVICES, LLC	*** Animal Control *** Telecommunications	VOIP LINES	37627	10/20/2022	28.38
				TOTAL	28.38 *

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 035500 \*\*\* Emergency Services \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Emergency Services ***				
VERIZON WIRELESS	Communication Equipment	WIRELESS DEVICES	9921426733	11/25/2022	45.59
ESI HOSTED SERVICES, LLC	Communication Equipment	VOIP LINES	37627	10/20/2022	29.26
					74.85 *
NI GOVERNMENT SERVICES	Grant - Satelite Phones	SATELLITE PHONE	22113053431	12/06/2022	73.73
NI GOVERNMENT SERVICES	Grant - Satelite Phones	SATELLITE PHONE	22113053451	12/06/2022	73.73
NI GOVERNMENT SERVICES	Grant - Satelite Phones	SATELLITE PHONE	22113053461	12/06/2022	76.90
					224.36 *
				TOTAL	299.21

12/27/2022  
 AP375  
 FUND # - 100

FROM DATE-12/27/2022  
 TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 043200 \*\*\* General Properties \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** General Properties ***				
SYDNOR HYDRO, INC.	Water System Testing	MAINTENANCE CONTRACT	1680	12/01/2022	220.00 220.00 *
DOMINION ENERGY VIRGINIA	Electrical Services	CIRCUIT COURT	1803982501 1222	12/07/2022	419.91
DOMINION ENERGY VIRGINIA	Electrical Services	LIGHTING ACCOUNT	2539892311 1122	11/28/2022	129.39
DOMINION ENERGY VIRGINIA	Electrical Services	REGISTRAR	3804020000 1122	11/30/2022	98.76
DOMINION ENERGY VIRGINIA	Electrical Services	LIGHTING ACCOUNT	6106939421 1122	11/28/2022	170.75
DOMINION ENERGY VIRGINIA	Electrical Services	FARMERS MARKET	6309933833 1222	12/06/2022	6.59
DOMINION ENERGY VIRGINIA	Electrical Services	ADMIN BUILDING	8775688446 1122	11/30/2022	5,279.39
DOMINION ENERGY VIRGINIA	Electrical Services	WATER SYSTEM	8784603386 1122	11/30/2022	109.99
DOMINION ENERGY VIRGINIA	Electrical Services	TAVERN MUSEUM	9883802507 1122	11/30/2022	733.79
					6,948.57 *
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957	12/03/2022	38.86
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957	12/03/2022	84.94
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9921426733	11/25/2022	69.11
CENTURYLINK BUSINESS	Telecommunications	LONG DISTANCE	617076694	11/24/2022	34.22
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP LINES	37627	10/20/2022	34.60
					261.73 *
GFL ENVIROMENTAL	Dumpster Service - Courthouse	DUMPSTER/ ADMIN	KA0000819029	12/15/2022	295.87 295.87 *
LAMB EXTERMINATING	Pest Control	NOV PEST TREATMENT	26698	11/30/2022	315.00 315.00 *
SOUTHERN ELEVATOR	Elevator Inspections	SERVICE ELEVATOR	65060	12/01/2022	278.10 278.10 *
SERVICEMASTER OF THE	Custodial Service	DEC JANITORIAL SERV	5382	12/01/2022	4,160.00 4,160.00 *
				TOTAL	12,479.27

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 043300 \*\*\* Marriott School Facility \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
LAMB EXTERMINATING	*** Marriott School Facility *** Repairs & Maintenance	NOV PEST TREATMENT	26698	11/30/2022	100.00		100.00 *
GFL ENVIROMENTAL	Dumpster Service	DUMPSTER/ MARRIOTT	KA0000715259	10/15/2022	214.54		214.54 *
				TOTAL	314.54		314.54

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 043400 \*\*\* Station 8/Shacklefords \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Station 8/Shacklefords ***						
DOMINION ENERGY VIRGINIA	Electrical Service	STATION 8	5785160580 1122	11/29/2022	193.21		
					193.21	*	
COX BUSINESS	Telecommunications	STATION 8	117821201 12/22	12/01/2022	119.99		
COX BUSINESS	Telecommunications	BROADBAND	125268201 12/22	12/01/2022	3,630.00		
					3,749.99	*	
LAMB EXTERMINATING	Pest Control	NOV PEST TREATMENT	26698	11/30/2022	55.00		
					55.00	*	
				TOTAL	3,998.20		

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 052500 \*\*\* Community Services Board \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
MIDDLE PENINSULA -	*** Community Services Board *** Community Services Board	CHAPTER X QTR BILL	CPTRX-441	12/01/2022	8,386.00		
				TOTAL	8,386.00	*	



12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 053600 \*\*\* Contributions \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
ARTS ALIVE	VA Comm. for Arts Grant/Arts A	FY 23 CONTRIBUTION	11/08/2022	11/08/2022	1,000.00
					1,000.00 *
				TOTAL	1,000.00

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 071500 \*\*\* Mattaponi Pier \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Mattaponi Pier ***						
DOMINION ENERGY VIRGINIA	Electrical Service	PIER	3013039916 1222	12/06/2022	17.70		
					17.70	*	
CHURCH VIEW SEPTIC	Operating Expenses	TOILET AT PIER	59158	12/02/2022	75.00		
					75.00	*	
				TOTAL	92.70		

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 081200 \*\*\* Economic Development \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VERIZON WIRELESS	*** Economic Development *** Telecommunications	WIRELESS DEVICES	9921426733	11/25/2022		64.19	64.19 *
				TOTAL		64.19	

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 081402 \*\*\* Zoning Administrator \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Zoning Administrator ***						
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9921426733	11/25/2022		49.16	
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP LINES	37627	10/20/2022		30.15	
						79.31	*
				TOTAL		79.31	

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 083000 \*\*\* Cooperative Extension Prog. \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Cooperative Extension Prog. ***				
VERIZON SOUTH, INC.	Telecommunications	ANALOG LINES	777010957	12/03/2022	42.47
ESI HOSTED SERVICES, LLC	Telecommunications	VOIP LINES	37627	10/20/2022	31.94
					74.41 *
				TOTAL	74.41

12/27/2022  
AP375  
FUND # - 100

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 091400 \*\*\* Contingency Fund \*\*\*

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
MOBILE MINI, INC.	*** Contingency Fund *** Miscellaneous Contingencies	STORAGE CONTAINER	9016176586	12/09/2022	138.07		
				TOTAL	138.07	*	
				FUND TOTAL	58,958.36		

12/27/2022  
AP375  
FUND # - 105

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 053100 Welfare Administration

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
VERIZON SOUTH, INC.	Welfare Administration Telephone	ANALOG LINES	777010957	12/03/2022	42.47
ESI HOSTED SERVICES, LLC	Telephone	VOIP LINES	37627	10/20/2022	38.17
				TOTAL	80.64 *
				FUND TOTAL	80.64

12/27/2022  
AP375  
FUND # - 231

FROM DATE-12/27/2022  
TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 064200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
VERIZON SOUTH, INC.	*** Building Services ** Communications	ANALOG LINES	777010957	12/03/2022	42.47
ESI HOSTED SERVICES, LLC	Communications	VOIP LINES	37627	10/20/2022	45.29
				TOTAL	87.76 *
				FUND TOTAL	87.76



12/27/2022  
 AP375  
 FUND # - 513

FROM DATE-12/27/2022  
 TO DATE- 12/27/2022

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 043400

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
RIVERSTREET NETWORKS	Management Services	MANAGEMENT FEE	20650453	12/07/2022	10,005.00
					10,005.00 *
COX BUSINESS	Telecommunications	BROADBAND	125268201 10/22	10/01/2022	3,630.00
COX BUSINESS	Telecommunications	BROADBAND	125268201 11/22	11/01/2022	3,630.00
					7,260.00 *
				TOTAL	17,265.00
				FUND TOTAL	17,265.00
				TOTAL DUE	76,391.76

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_  
 Title \_\_\_\_\_ Date \_\_\_\_\_

1/04/2023  
AP375  
FUND # - 100 GENERAL FUND

FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 000200 LIABILITIES

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DMV	LIABILITIES DMV Stop Fee Payable	DMV STOPS	202233400635	11/30/2022	700.00
				TOTAL	700.00 *

1/04/2023  
AP375  
FUND # - 100

FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 011010 \*\*\* Board of Supervisors \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Board of Supervisors ***				
RAPPAHANNOCK TIMES	Advertising	ADS	CL6660	11/30/2022	70.40
					70.40 *
SEAY, VIVIAN R.	Miscellaneous Expense	FRAMED RESOLUTION	12/12/2022	12/12/2022	149.38
					149.38 *
				TOTAL	219.78

1/04/2023  
 AP375  
 FUND # - 100

FROM DATE- 1/09/2023  
 TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012100 \*\*\* County Administrator \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** County Administrator ***				
TOWN OF COLONIAL BEACH	Salary - County Admin.	SERVICES PROVIDED	103122	11/07/2022	5,700.00
					5,700.00 *
ELAN CORPORATE PAYMENT SYS	Automotive/Motor Pool	BUILD OFFICIAL VEH M	12/15/2022	12/15/2022	33.98
ELAN CORPORATE PAYMENT SYS	Automotive/Motor Pool	E&S VEHICLE REPAIR R	12/15/2022	12/15/2022	157.90-
					123.92-*
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	490174364	12/22/2022	134.96
					134.96 *
ELAN CORPORATE PAYMENT SYS	Dues & Association Memberships	SHRM AMMONS MEMBERSH	12/15/2022	12/15/2022	55.71
ELAN CORPORATE PAYMENT SYS	Dues & Association Memberships	SHRM AMMONS MEMBERSH	12/15/2022	12/15/2022	229.00
					284.71 *
ELAN CORPORATE PAYMENT SYS	Miscellaneous	CREDIT CARD FEE	12/15/2022	12/15/2022	.25
					.25 *
OFFICE DEPOT	Office Supplies	SUPPLIES	275249973002	11/28/2022	11.65
OFFICE DEPOT	Office Supplies	SUPPLIES	282219849001	12/06/2022	.45
QUILL CORPORATION	Office Supplies	SUPPLIES	29373779	12/05/2022	38.15
					50.25 *
				TOTAL	6,046.25

1/04/2023  
AP375  
FUND # - 100

FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012240 \*\*\* Independent Auditor \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
MARY K. EARHART, PLLC	*** Independent Auditor *** Professional Services	GOVT ACCT SERVICE	203454	11/28/2022	6,292.88
				TOTAL	6,292.88 *

1/04/2023  
 AP375  
 FUND # - 100

FROM DATE- 1/09/2023  
 TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012310 \*\*\* Commissioner of Revenue \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Commissioner of Revenue ***				
BMS DIRECT, INC.	Postal Services	POSTAGE PP FORM 2023	164535P	12/22/2022	4,046.00
					4,046.00 *
V.A.L.E.C.O.	Convention & Education	MEETING & LUNCHEON	12/29/2022 LUMP	12/29/2022	25.00
V.A.L.E.C.O.	Convention & Education	MEETING AND LUNCHEON	12/29/2022 ROBI	12/29/2022	25.00
COMMISSIONER OF REVENUE	Convention & Education	KLAUSEN CLASS	6285	12/01/2022	100.00
COMMISSIONER OF REVENUE	Convention & Education	LUMPKIN CLASS	6302	12/02/2022	150.00
					300.00 *
OFFICE DEPOT	Office Supplies	SUPPLIES	282219849001	12/06/2022	53.04
					53.04 *
J.D. POWER	Books and Subscriptions	VINTAGE MOTORCYCLE	ORDUS200401	12/29/2022	69.00
J.D. POWER	Books and Subscriptions	CONNRV	ORDUS201078	12/29/2022	140.00
AIRCRAFT BLUEBOOK	Books and Subscriptions	AIRCRAFT BLUEBOOK	77231261	12/12/2022	218.31
					427.31 *
				TOTAL	4,826.35

1/04/2023  
AP375  
FUND # - 100

FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012400 \*\*\* Finance \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Finance ***				
VAGARA	Dues & Memberships	MEMBERSHIP RENEWAL	02794	12/06/2022	20.00
VGFOA	Dues & Memberships	2023 AMMONS MEMBER	12/31/2022	12/31/2022	50.00
					70.00 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	275311791001	11/04/2022	4.17
AMAZON CAPITAL SERVICES	Office Supplies	100 BIRTHDAY CARDS	1XDK-GY13-1NC6	12/12/2022	24.99
					29.16 *
				TOTAL	99.16

1/04/2023  
AP375  
FUND # - 100

FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012410 \*\*\* Treasurer \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Treasurer ***				
THRIFT INSURANCE COMPANY	Surety Bonds	SURETY BOND	1383	12/14/2022	500.00
					500.00 *
JESSIE, CHERYL L.	Mileage - Allowances	MILEAGE REIMBURSE	12/28/2022	12/28/2022	59.50
					59.50 *
OFFICE DEPOT	Office Supplies	SUPPLIES	282219849001	12/06/2022	66.18
PITNEY BOWES	Office Supplies	INK CARTRIDGES	1021976562	11/18/2022	118.99
QUILL CORPORATION	Office Supplies	SUPPLIES	29373779	12/05/2022	305.70
BARBOUR PRINTING SERVICES	Office Supplies	#10 WINDOW ENVELOPES	2301-22	12/13/2022	300.00
					790.87 *
				TOTAL	1,350.37



1/04/2023  
 AP375  
 FUND # - 100

FROM DATE- 1/09/2023  
 TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 012510 \*\*\* Information Technology \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
*** Information Technology ***					
AMAZON CAPITAL SERVICES	Office Supplies/Software Upgra	CREDIT MEMO	1CHG-V3T4-DTLM	12/10/2022	13.95-
AMAZON CAPITAL SERVICES	Office Supplies/Software Upgra	GTEK MONITOR	1MMM-YHPY-9V1P	12/19/2022	106.87
AMAZON CAPITAL SERVICES	Office Supplies/Software Upgra	CREDIT MEMO	1X6L-RJMT-F11N	12/10/2022	13.95-
HORNS MIDDLESEX ACE HARDWA	Office Supplies/Software Upgra	TOOLS FOR DAVID	43591/2	12/09/2022	99.99
COECO FINANCIAL	Office Supplies/Software Upgra	COPIER LEASE	490174364	12/22/2022	257.72
					436.68 *
DELL MARKETING L. P.	EDP Equipment - County	POWEREDGE SERVER	10639455360	12/19/2022	3,462.55
					3,462.55 *
PLANET TECHNOLOGIES, INC.	Email - Cloud Exchange Service	AUDIO CONFERENCING	I006686	12/19/2022	256.08
					256.08 *
DELL MARKETING L. P.	EDP Equipment - Sheriff	6 DOCKING STATIONS	10636843029	12/08/2022	5,261.76
					5,261.76 *
				TOTAL	9,417.07

1/04/2023  
AP375  
FUND # - 100

FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 012550 \*\*\* Risk Management \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
MCNEIL & COMPANY, INC.	Gen Liability - Fire & Rescue	INSURANCE	15500131	12/07/2022	351.69
MCNEIL & COMPANY, INC.	Gen Liability - Fire & Rescue	INSURANCE	1550131- PT 2	12/07/2022	353.87
				TOTAL	705.56 *
					705.56

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AP375  
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FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 013100 \*\*\* Electoral Board \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Electoral Board ***				
AMAZON CAPITAL SERVICES	Office Supplies	REGISTRAR SUPPLIES	1K37-MP3F-1MYH	11/27/2022	80.81
AMAZON CAPITAL SERVICES	Office Supplies	LABEL TAPE CARTRIDGE	13HF-GLC9-GT3X	11/22/2022	79.95
					160.76 *
B.W. MURRAY & CO. INC.	IT Security Assessment	IT ASSESSMENT	2127	12/05/2022	180.75
B.W. MURRAY & CO. INC.	IT Security Assessment	IT ASSESSMENT	2134	12/20/2022	629.73
					810.48 *
				TOTAL	971.24

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AP375  
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FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 013200 \*\*\* Registrar \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
POSTMASTER	*** Registrar *** Postal Services	5 ROLLS OF STAMPS	12/19/2022	12/19/2022	300.00 300.00 *
RICOH USA, INC.	Copier Lease	COPIER OVERAGES	9031315172	12/24/2022	245.92 245.92 *
				TOTAL	545.92

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AP375  
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FROM DATE- 1/09/2023  
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ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 021100 \*\*\* Circuit Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Circuit Court ***					
BRAXTON, ANNA M.	Compensation of Jurors	GRAND JURORS	12/13/2022	12/13/2022	30.00
GIBSON, KRISTI N.	Compensation of Jurors	GRAND JURORS	12/13/2022	12/13/2022	30.00
WEEDEN, CHARLOTTE	Compensation of Jurors	GRAND JURORS	12/13/2022	12/13/2022	30.00
HICKMAN JR., CHARLES	Compensation of Jurors	GRAND JURORS	12/13/2022	1/21/3202	30.00
CUNDIFF, TIMOTHY	Compensation of Jurors	GRAND JURORS	12/13/2022	12/13/2022	30.00
CAMPBELL, MICHELLE R.	Compensation of Jurors	GRAND JURORS	12/13/2022	12/13/2022	30.00
					180.00 *
TOTAL					180.00

1/04/2023  
 AP375  
 FUND # - 100

FROM DATE- 1/09/2023  
 TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 021600 \*\*\* Clerk of Circuit Court \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Clerk of Circuit Court ***				
ELAVON	Telecommunications	NOV MERCHANT FEES	K2334101398	11/30/2022	12.35
ELAVON	Telecommunications	NOV MERCHANT FEES	K2334101624	11/30/2022	32.83
ELAVON	Telecommunications	NOV MERCHANT FEE	K2334101739	11/30/2022	12.67
					57.85 *
REED, PATRICIA	Mileage	MILEAGE REIMBURSE	12/28/2022	12/28/2022	63.75
ROBINSON, HATTIE	Mileage	MILEAGE REIMBURSE	12/28/2022	12/28/2022	42.50
					106.25 *
OFFICE DEPOT	Office Supplies	SUPPLIES	282219849001	12/06/2022	32.44
					32.44 *
C. W. WARTHEN COMPANY	Microfilming & Indexing	DUPLEX PLATS	55504	12/19/2022	204.82
TREASURER OF VIRGINIA	Microfilming & Indexing	REDACTION	23-097C-RED	12/14/2022	944.53
					1,149.35 *
				TOTAL	1,345.89

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AP375  
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FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 022100 \*\*\* Commonwealth Attorney \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
RICOH USA, INC.	Copier Lease	COPIER OVERAGES	9031191142	11/24/2022	19.95
RICOH USA, INC.	Copier Lease	COPIER OVERAGES	9031315172	12/24/2022	8.58
				TOTAL	28.53 *
					28.53

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 AP375  
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FROM DATE- 1/09/2023  
 TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 031200 \*\*\* Sheriff \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Sheriff ***				
E SCHEDULE	Maintenance Service Contracts	USER COUNT INCREASE	5637	10/07/2022	300.00
					300.00 *
ELAN CORPORATE PAYMENT SYS	Postal Services	FOIA REQUEST POSTAGE	12/15/2022	12/15/2022	9.90
					9.90 *
COECO FINANCIAL	Copier Lease	COPIER LEASE	490174364	12/22/2022	684.12
					684.12 *
OFFICE DEPOT	Office Supplies	OFFICE SUPPLIES	277752332001	11/21/2022	121.65
OFFICE DEPOT	Office Supplies	CREDIT MEMO	280928452001	11/29/2022	33.58-
SHRED-IT USA, LLC	Office Supplies	SHREDDING	8002970155	12/18/2022	127.28
COECO OFFICE SYSTEMS	Office Supplies	COPIER SUPPLIES	960992	11/18/2022	20.00
					235.35 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-804104	11/30/2022	2,759.66
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-806461	12/15/2022	2,538.22
					5,297.88 *
BRIMAR INDUSTRIES	Police Supplies	SIGN POST	1257464	12/14/2022	412.74
					412.74 *
DEPT OF MOTOR VEHICLES	Uniforms & Wearing Apparel	ID CARDS	202233400332	11/30/2022	30.00
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	BALDERSON UNIFORM	IN1791326	11/17/2022	134.18
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	PARKER OXFORD	IN1791910	11/18/2022	76.05
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	UNIFORM	IN1796724	12/01/2022	329.09
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	UNIFORM	IN1796742	12/01/2022	125.24
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	BALDERSON UNIFORM	IN1800122	12/09/2022	48.00
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	UNIFORMS	IN1802024	12/14/2022	178.87
					921.43 *
AMAZON CAPITAL SERVICES	Furniture & Fixtures	DIGITAL RECORDER	19KL-6TFN-6MGD	12/19/2022	256.00
					256.00 *
KUSTOM SIGNALS, INC.	Highway Safety Equipment (Gran	RAPTOR RADAR UNIT	599122	12/08/2022	4,150.00
ALL TRAFFIC SOLUTIONS INC.	Highway Safety Equipment (Gran	TRAFFIC SPEED BOARD	SIN035106	12/08/2022	4,999.00
					9,149.00 *
				TOTAL	17,266.42



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FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 031400 \*\*\* E911 \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** E911 ***				
POWER PHONE INC.	CONVENTION & EDUCATION	WILSON TRAINING	76264	3/22/2022	129.00
					129.00 *
ELAN CORPORATE PAYMENT SYS	911 ROAD SIGNS	ROAD SIGNS	12/15/2022	12/15/2022	130.48
ELAN CORPORATE PAYMENT SYS	911 ROAD SIGNS	ROAD SIGNS	12/15/2022	12/15/2022	165.76
					296.24 *
				TOTAL	425.24

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AP375  
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FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 032200 \*\*\* Volunteer Fire Departments \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
AIR-CARE, INC.	Fire Program Funds	HYDROSTATIC TEST	20003	9/29/2022		22.00	22.00 *
				TOTAL		22.00	

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 AP375  
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FROM DATE- 1/09/2023  
 TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 032302 \*\*\* Rescue Services \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Rescue Services ***					
ELAN CORPORATE PAYMENT SYS	Training	BLS CERTIFCATION CAR	12/15/2022	12/15/2022	7.25
ELAN CORPORATE PAYMENT SYS	Training	CPR CERTIFCATION CAR	12/15/2022	12/15/2022	112.50
ELAN CORPORATE PAYMENT SYS	Training	INSTRUCTOR MEMBER FE	12/15/2022	12/15/2022	70.00
					189.75 *
AMAZON CAPITAL SERVICES	Office Supplies	EMS SUPPLIES	1QPH-CCXL-C3JW	12/14/2022	165.99
					165.99 *
BOUND TREE MEDICAL, LLC	Medical Supplies	MEDICAL SUPPLIES	84787793	12/08/2022	550.94
ZOLL MEDICAL CORPORATION	Medical Supplies	MEDICAL SUPPLIES	3625450	12/12/2022	631.40
ARC3 GASES	Medical Supplies	CENTRAL OXYGEN	0009445356	12/02/2022	213.97
CODE BLUE RESOURCES	Medical Supplies	MEDICAL SUPPLIES	1742	12/26/2022	1,183.16
					2,579.47 *
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance	VEHICLE MAINTENANCE	29854	12/14/2022	82.50
WHITMORE CHEVROLET	Vehicle Maintenance	EMS REPAIR	54004	11/29/2022	550.60
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	OPS TRUCK & SUPPLIES	426522	12/09/2022	50.16
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	VEHICLE MAINTENANCE	427468	12/21/2022	82.16
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	OIL SEAL CREDIT	427482	12/21/2022	18.52-
ADVANCE AUTO PARTS	Vehicle Maintenance	AUTO SUPPLIES	2118226957687	9/26/2022	17.98
ADVANCE AUTO PARTS	Vehicle Maintenance	WASHER FLUID	2118232639247	11/22/2022	6.99
ATLANTIC EMERGENCY	Vehicle Maintenance	ALARM REPAIR EMS	14077HAM	12/05/2022	372.36
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	EMERGENCY SERVICES S	12/15/2022	12/15/2022	5.56
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	SUPPLIES	12/15/2022	12/15/2022	19.46
					1,169.25 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-806573	12/15/2022	1,812.16
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2022	12/15/2022	39.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2022	12/15/2022	41.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2022	12/15/2022	51.78
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2022	12/15/2022	98.20
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2022	12/15/2022	86.88
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2022	12/15/2022	46.25
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2022	12/15/2022	41.01
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2022	12/15/2022	75.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2022	12/15/2022	30.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2022	12/15/2022	41.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2022	12/15/2022	1.19
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	12/15/2022	12/15/2022	56.11
					2,419.58 *
GALL'S LLC	Uniforms	UNIFORM PANTS	022831787	11/30/2022	55.34
HAZZARD, ANGELIA D.	Uniforms	BOOT REIMBURSEMENT	12/04/2022	12/04/2022	150.00
					205.34 *
ZOLL MEDICAL CORPORATION	Equipment	PREVENTIVE MAINT.	90069806	11/28/2022	2,240.00
HORNS MIDDLESEX ACE HARDWA	Equipment	SUPPLIES	43697/2	12/16/2022	17.98
					2,257.98 *
TOTAL					8,987.36

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FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 032400 \*\*\* Radio Communications \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Radio Communications ***						
RAPPAHANNOCK ELECTRIC	Electrical Services	490 CANTERBURY ROAD	114292002	12/17/2022	276.90		
					276.90	*	
COMMUNICATIONS-APPLIED	Radio Equipment	CABLES FOR RADIO	21754	12/13/2022	1,185.00		
					1,185.00	*	
CARTER MACHINERY CO, INC	Maintenance Contracts - Genera	COURTHOUSE SERVICE	1244271	11/18/2022	295.14		
CARTER MACHINERY CO, INC	Maintenance Contracts - Genera	GENERATOR MAINTEN.	1244272	11/18/2022	96.18		
					391.32	*	
				TOTAL	1,853.22		

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FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 034500 \*\*\* Building Inspections \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Building Inspections ***						
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	490174364	12/22/2022	134.96		
					134.96	*	
ELAN CORPORATE PAYMENT SYS	Convention & Education	BUILDING CODES TEST	12/15/2022	12/15/2022	160.00		
					160.00	*	
OFFICE DEPOT	Office Supplies	SUPPLIES	282219849001	12/06/2022	6.79		
					6.79	*	
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-804101	11/30/2022	100.96		
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-806458	12/15/2022	84.56		
					185.52	*	
				TOTAL	487.27		

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AP375  
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FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 035100 \*\*\* Animal Control \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Animal Control ***				
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	CARROLL UNIFORM ACO	IN1791253	11/17/2022	381.00
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	BURTON UNIFORM ACO	IN1791280	11/17/2022	395.00
				TOTAL	776.00 *

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FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 035500 \*\*\* Emergency Services \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Emergency Services ***						
ELAN CORPORATE PAYMENT SYS	Postage	SHIPPING EMS BADGES	12/15/2022	12/15/2022		11.75	
ELAN CORPORATE PAYMENT SYS	Postage	SHIPPING EMS BADGES	12/15/2022	12/15/2022		24.00	
						35.75	*
				TOTAL		35.75	

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 AP375  
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FROM DATE- 1/09/2023  
 TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 043200 \*\*\* General Properties \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** General Properties ***				
JAMES RIVER AIR	Repairs & Maintenance	MAINTENANCE	S277629	11/15/2022	369.00
					369.00 *
THE HOME DEPOT PRO	Janitorial Supplies	SUPPLIES	717688618	11/16/2022	19.80
THE HOME DEPOT PRO	Janitorial Supplies	SUPPLIES	718853898	11/23/2022	82.59
THE HOME DEPOT PRO	Janitorial Supplies	PAPER TOWELS	720795368	12/07/2022	62.06
AMAZON CAPITAL SERVICES	Janitorial Supplies	CALENDAR & VACUUM	1CMM-NGRX-1CGV	12/13/2022	165.59
					330.04 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-804101	11/30/2022	115.04
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-806458	12/15/2022	96.41
					211.45 *
ELAN CORPORATE PAYMENT SYS	Vehicle & Equipment Supplies	MAINTENACE VEHICLE	12/15/2022	12/15/2022	27.97
ELAN CORPORATE PAYMENT SYS	Vehicle & Equipment Supplies	VEHICLE SUPPLIES	12/15/2022	12/15/2022	20.76
					48.73 *
SCOTT'S STORE	MEALS - INMATES	INMATE LUNCHESES	12/20/2022	12/20/2022	26.36
					26.36 *
ELAN CORPORATE PAYMENT SYS	Building Supplies	BUILDING SUPPLIES	12/15/2022	12/15/2022	46.05
ELAN CORPORATE PAYMENT SYS	Building Supplies	PLUMBING SUPPLIES	12/15/2022	12/15/2022	14.34
ELAN CORPORATE PAYMENT SYS	Building Supplies	FAUCET SHERIFFS OFFI	12/15/2022	12/15/2022	63.18
ELAN CORPORATE PAYMENT SYS	Building Supplies	ADMIN REPAIRS	12/15/2022	12/15/2022	19.94
ELAN CORPORATE PAYMENT SYS	Building Supplies	SUPPLIES	12/15/2022	12/15/2022	83.06
ELAN CORPORATE PAYMENT SYS	Building Supplies	SUPPLIES	12/15/2022	12/15/2022	76.13
ELAN CORPORATE PAYMENT SYS	Building Supplies	BUILDING SUPPLIES	12/15/2022	12/15/2022	46.04
					348.74 *
ELAN CORPORATE PAYMENT SYS	Grounds Supplies	WREATHS FOR GROUNDS	12/15/2022	12/15/2022	47.36
					47.36 *
DIAMOND SPRINGS WATER, INC	Water Fountain/Circuit Court	BOTTLED WATER	0002982861	9/07/2022	19.73
DIAMOND SPRINGS WATER, INC	Water Fountain/Circuit Court	BOTTLED WATER	0002982863	9/07/2022	67.07
DIAMOND SPRINGS WATER, INC	Water Fountain/Circuit Court	BOTTLED WATER	0003159719	10/31/2022	19.73
DIAMOND SPRINGS WATER, INC	Water Fountain/Circuit Court	BOTTLED WATER	0003159721	10/31/2022	99.13
					205.66 *
ELAN CORPORATE PAYMENT SYS	Tools & Equipment	BIT	12/15/2022	12/15/2022	31.26
ELAN CORPORATE PAYMENT SYS	Tools & Equipment	EQUIPMENT	12/15/2022	12/15/2022	37.34
					68.60 *
				TOTAL	1,655.94



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FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 043400 \*\*\* Station 8/Shacklefords \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Station 8/Shacklefords ***						
HORNS MIDDLESEX ACE HARDWA	Facility Supplies	SUPPLIES	43706/2	12/16/2022	14.00		14.00 *
GFL ENVIROMENTAL	Dumpster Service	DUMPSTER/ STATION 8	KA0000833827	12/15/2022	234.88		234.88 *
				TOTAL	248.88		248.88

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 AP375  
 FUND # - 100

FROM DATE- 1/09/2023  
 TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 081100 \*\*\* Planning Commission \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Planning Commission ***				
RAPPAHANNOCK TIMES	Advertising	ADS	CL6644	11/30/2022	208.80
VIRGINIA MEDIA	Advertising	ZONING AD	064151927000	12/01/2022	348.08
					556.88 *
CAMPBELL, DAVID	Mileage - Allowances	MILEAGE REIMBURSE	12/05/2022	12/05/2022	20.62
ALLEN, BARRY L.	Mileage - Allowances	MILEAGE	12/05/2022	12/05/2022	21.25
WATKINS, MILTON	Mileage - Allowances	MILEAGE REIMBURSE	12/05/2022	12/05/2022	21.25
COLEMAN, JR. ROBERT W.	Mileage - Allowances	MILEAGE REIMBURSE	12/05/2022	12/05/2022	2.50
RICHARDSON, HUNTER	Mileage - Allowances	MILEAGE REIMBURSE	12/05/2022	12/05/2022	21.25
JACKSON, COMER	Mileage - Allowances	MILEAGE REIMBURSE	12/05/2022	12/05/2022	20.62
BERRY, MARK R.	Mileage - Allowances	MILEAGE REIMBURSE	12/05/2022	12/05/2022	13.75
FLEMING, MICHAEL	Mileage - Allowances	MILEAGE REIMBURSE	12/05/2022	12/05/2022	22.50
					143.74 *
PITNEY BOWES	Office Supplies	INK CARTRIDGES	1021976562	11/18/2022	50.99
					50.99 *
				TOTAL	751.61

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FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 081402 \*\*\* Zoning Administrator \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Zoning Administrator ***						
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	490174364	12/22/2022	134.96		
					134.96	*	
AMAZON CAPITAL SERVICES	Office Supplies	CALENDAR & VACUUM	1CMM-NGRX-1CGV	12/13/2022	14.98		
					14.98	*	
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	SQLCD-804101	11/30/2022	32.95		
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	SQLCD-806458	12/15/2022	34.23		
					67.18	*	
				TOTAL	217.12		

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FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 081600 \*\*\* Airport Authority \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
MIDDLE PENINSULA REGIONAL	Revenue Sharing	REVENUE SHARING	12/31/2022	12/31/2022	60,786.17
				TOTAL	60,786.17 *
					60,786.17

1/04/2023  
AP375  
FUND # - 100

FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 096000 \*\*\* Expenditure Refunds \*\*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
*** Expenditure Refunds ***							
A. MORTON THOMAS & ASSOCIA	Strata/Solar Farm	SOLAR PROJECT REVIEW	396107	12/22/2022	13,579.20		13,579.20 *
				TOTAL	13,579.20		13,579.20
				FUND TOTAL			139,821.18

1/04/2023  
AP375  
FUND # - 221 Expenditures

FROM DATE- 1/09/2023  
TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
KING & QUEEN  
DEPT # - 031800

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DELL MARKETING L. P.	E-Summons Software	6 DOCKING STATIONS	10636843029	12/08/2022	14,383.14
				TOTAL	14,383.14 *
				FUND TOTAL	14,383.14

1/04/2023  
 AP375  
 FUND # - 301

FROM DATE- 1/09/2023  
 TO DATE- 1/09/2023

ACCOUNTS PAYABLE LIST  
 KING & QUEEN  
 DEPT # - 094100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
COMMONWEALTH ARCHITECTS	Emergency Services Facility	EMS STATION 1	202211014	11/21/2022	20,710.00
COMMONWEALTH ARCHITECTS	Emergency Services Facility	EMS STATION 1	202212020	12/19/2022	190.00
SKANSKA	Emergency Services Facility	COUNTY PROJECTS	2222828-04	12/01/2022	1,040.00
					21,940.00 *
ELAN CORPORATE PAYMENT SYS	EMS Response Vehicles	REGISTRATION FEE	12/15/2022	12/15/2022	.00
ELAN CORPORATE PAYMENT SYS	EMS Response Vehicles	REGISTRATION FEE	12/15/2022	12/15/2022	5.00
ELAN CORPORATE PAYMENT SYS	EMS Response Vehicles	TRUCK WIRING	12/15/2022	12/15/2022	144.51
ELAN CORPORATE PAYMENT SYS	EMS Response Vehicles	CONNECTORS	12/15/2022	12/15/2022	4.91
ELAN CORPORATE PAYMENT SYS	EMS Response Vehicles	REMOTE START	12/15/2022	12/15/2022	228.00
					382.42 *
ELAN CORPORATE PAYMENT SYS	Telework Center	HEALTH DEPT PERMIT	12/15/2022	12/15/2022	225.00
COMMONWEALTH ARCHITECTS	Telework Center	TELECENTER PROJECT	202211005	11/21/2022	937.50
COMMONWEALTH ARCHITECTS	Telework Center	TELECENTER PROJECT	202212019	12/19/2022	90.00
SKANSKA	Telework Center	COUNTY PROJECTS	2222828-04	12/01/2022	1,040.00
					2,292.50 *
RIVERSTREET COMMUNICATIONS	Fiber to the Home Project	FIBER PROJECT	INV-1002	11/30/2022	293,433.93
					293,433.93 *
				TOTAL	318,048.85
				FUND TOTAL	318,048.85

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
ATLANTIC UNION PUBLIC FINA	DEBT SERVICES PAYMENTS	KQES LOAN PAYMENT	01/01/2023	1/01/2023	204,000.00
					204,000.00 *
HUDSON AND ASSOCIATES ARCH	KQES CONSTRUCTION	KQES RECONSTRUCTION	2110.12	11/16/2022	43,200.00
HUDSON AND ASSOCIATES ARCH	KQES CONSTRUCTION	KQES PROJECT	2110.13	12/16/2022	20,409.68
THE BLAND TRUST	KQES CONSTRUCTION	2023 LAND RENT	01/01/2023	1/01/2023	1,000.00
SKANSKA	KQES CONSTRUCTION	COUNTY PROJECTS	2222828-04	12/01/2022	2,080.00
					66,689.68 *
				TOTAL	270,689.68
				FUND TOTAL	270,689.68
				TOTAL DUE	742,942.85

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_  
 Title \_\_\_\_\_ Date \_\_\_\_\_



**Part-time Employee Payroll Run**  
**Payroll: Wednesday, January 11, 2023**

<b>County</b>		
	Hunter, Greg	\$2,940.00
	Willaford, Harold	\$2,916.67
	Santos, Dylan	\$0.00
<b>Boards &amp; Commissions</b>		
	Campbell, David	\$50.00
	Allen, Barry	\$50.00
	Jackson, Comer	\$50.00
	Watkins, Milton	\$50.00
	Berry, Mark	\$50.00
	Coleman, Robert	\$50.00
	Fleming, Michael	\$50.00
	Richardson, Hunter	\$50.00
	Longest, George	\$50.00
	Robinson, Plunard	\$50.00
<b>Electoral Board</b>		
	South, Melissa	\$203.50
<b>Registrar</b>		
	Creech, Kristy	\$1,248.00
	Levere, Mary Ann	\$66.00
	Nickelson, Robert	\$198.00
<b>Sheriff's Department</b>		
	Burton, Melvin	\$1,020.00
	Carroll, Laura	\$1,816.00
	Jorgenson, Craig	\$779.00
	Laufer, Sandra	\$1,044.00
	Shackleford, Donald	\$1,260.00
	Trent, Darryl	\$765.00
<b>Overtime/Sheriff's Department</b>		
	Brown, Renee	\$454.50
	Davis, Alexis	\$404.00
	Davis, Sandra	\$285.04
	Hill, Shirley	\$542.40
	Ours, Ronnie	\$62.10
	Parker, John	\$31.05
	Scheffli, Harvey	\$545.28
	Taylor, Jessica	\$430.08
	Warren, Tammy	\$202.00
<b>Rescue Services</b>		
	Bouchyard, Shaun	\$1,491.50
	Heller, John	\$252.00
		<b>\$19,456.12</b>

## Fulltime Payroll - January 2023

### Board of Supervisors

James Burns	\$416.67
R.F. Bailey	\$416.67
Doris Morris	\$416.67
Lawrence Simpkins	\$416.67
Sherrin Alsop	\$416.67

### County Administrator/County Attorney

Tom Swartzwelder	\$6,800.00
Vivain Seay	\$18,750.00

### Commissioner of the Revenue

Kelly Lumpkin	\$6,466.92
Brenda Robinson	\$3,545.06
Mali Klausen	\$2,813.91

### Finance

Tina Ammons	\$6,091.22
Resa Wilson	\$3,063.92

### Treasurer

Irene Longest	\$6,600.17
Stephanie Sears	\$4,276.25
Cheryl Jessie	\$2,813.91

### Registrar

Diane Klausen	\$5,916.66
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### Clerk of Circuit Court

Vanessa Porter	\$8,229.17
Patricia Reed	\$3,630.99
Hattie Robinson	\$3,183.00

### Commonwealth Attorney

Meredith Adkins	\$11,536.08
Makaylah Ambrose	\$3,937.50

### Sheriff

John Charboneau	\$6,856.08
Rob Balderson	\$6,096.25
Scott Edleman	\$3,587.50
Barry Radden	\$4,083.33
Ernie Schefflien	\$5,250.00
Paul Hope	\$3,986.50
Desiree Lawson	\$3,986.50
Mitchell Wilson	\$4,979.75
Brian Burr	\$4,333.33
Phillip Cusick	\$4,666.67
Jonathon Mills	\$3,791.67

John Parker	\$3,587.50
Deputy	Vacant
Deputy	Vacant
Ronnie Ours	\$3,587.50
Vladimir Rowe	\$3,587.50
Sandra Davis	\$4,117.08
Tammy Warren	\$2,916.67
Shirley Hill	\$3,916.67
Jessica Taylor	\$3,106.08
Dispatcher	Vacant
Renee Brown	\$2,916.67
Davis, Alexis	\$2,916.67
Vickie Draine	\$3,912.50

### **Rescue Services**

David Lankford	\$5,521.93
Kevin Mounts	\$5,259.00
Josh Schrum	\$3,944.83
Robert Coggsdale	\$5,060.50
Nicholas Preli	\$3,522.08
Phillip Jewell	\$4,324.17
Gary Breen	\$4,113.83
Jack Meriwether	\$3,702.33
Jacob Hoffmaster	\$3,702.33
Aerrin Ryan	\$3,404.75
Christopher Field	\$3,702.33
Callie Wyde	\$4,036.42
Laura Heller	\$4,036.42
Austin Minor	\$3,522.08
Eric Lovas	\$3,522.08
Danielle Gray	\$3,522.08
Angelia Hazzard	\$3,522.08
Wesley May	\$3,522.08
EMT	Vacant
Austin Hinman	\$3,522.08
Joshua Lucas	\$3,522.08
Donald Butler	\$3,522.08
Curtis Mason, Jr.	\$3,522.08

### **Building Inspections**

Quentin Mascari	\$5,416.67
Kathy Barrow	\$2,975.00

### **General Properties**

Michael Barrow	\$4,333.33
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### **Zoning/Community Development**

Donna Sprouse	\$5,628.67
Josh Rellick	\$3,675.00

**\$293,978.84**



Shawn Talmadge  
Chairman  
VDEM

Hon Kevin W. Hall  
Sheriff  
Vice Chairman  
City of Covington

Randy McCabe  
Treasurer  
Comptroller

Dorothy Spears-Dean, Ph.D.  
Deputy State Coordinator  
VDEM  
(804) 840-7260

Terry D. Mayo  
Board Administrative Assistant  
VDEM  
(804) 718-9026

# COMMONWEALTH of VIRGINIA

## Virginia 9-1-1 Services Board

September 8, 2022

King and Queen PSAP:

Mary M. Blowe  
Chief Financial Officer  
City of Winchester

Thomas A. Bradshaw  
Captain  
Virginia State Police

Gary Critzer  
Emergency Mgmt/ EMS Dir  
City of Waynesboro

Terry Ellis  
Comcast

R. Scott Garber  
Fire Chief  
City of Staunton

Pete Hatcher  
AT&T

Michelle Painter Lama  
T Mobile

Matthew Ogburn  
Verizon Communications

Robert Osmond  
CIO - VITA

Tamara Perez  
Frederick County

Terry Hall  
County of York

Gabe Elias  
SWIC  
Advisor

This letter is an update to the Virginia 9-1-1 Services Board (the "Board") approval of the County of King and Queen PSAP's NG9-1-1 funding request for costs needed for NG9-1-1 implementation. The amount awarded is based on estimated costs and related information contained in the version of your NG9-1-1 Migration Proposal referenced in your funding request.

The Board has approved an award amendment for the Geo-Diverse 911 system of the project in the amount of \$50,000 to bring the total allowable funding to \$200,000. This amendment increases the total NG9-1-1 funding to \$342,663.52. The total award amount may not reflect the current available funding balance based on reimbursement activity since the original date of award.

If you have any questions, please do not hesitate to contact your Regional Coordinator or me via email.

Sincerely,

A handwritten signature in cursive script that reads "Lisa Nicholson".

Lisa Nicholson  
PSAP Grant Program Manager

# DECEMBER 2022 AP BATCH 1

12/16/2022 FROM DATE-12/12/2022 TO DATE-12/12/2022 ACCOUNTS PAYABLE LIST  
 AP375 KING & QUEEN SCHOOLS  
 FUND # - 231 DEPT # - 061100 \*\* Classroom Instruction \*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
ESS SOUTH CENTRAL, LLC	** Elementary QOES **	11122022	INV371891	11/12/2022	1,206.60
ESS SOUTH CENTRAL, LLC	PURCHASED SERVICES	11/19/2022	INV373351	11/19/2022	431.55
ESS SOUTH CENTRAL, LLC	PURCHASED SERVICES	SUBSTITUTE	INV375996	11/26/2022	1,875.90
ESS SOUTH CENTRAL, LLC	PURCHASED SERVICES	12102022	INV379270	12/10/2022	2,034.45
K12 MANAGEMENT	Purchased Services	NOVEMBER	NOVEMBER2022	11/01/2022	5,548.50
JOHN HENRY PRINTING, INC.	Printing Services	3 PART REFERRAL FORM 22-5345		11/16/2022	30,205.00
COMDATA	Travel - Title III	ALEJANDROS MEXICA	165879SL	11/28/2022	63.33
COMDATA	Travel - Title III	THAI CONTINENTAL	396538SL	11/29/2022	14.31
AMAZON CAPITAL SERVICES	Materials and Supplies	CABINET	1VVD-VTK7-6JKQ	12/07/2022	16.66
BSN SPORTS, LLC	Materials & Supplies CARES Act	PORTABLE BENCH	917932145	8/22/2022	30.97
AMAZON CAPITAL SERVICES	Materials & Supplies	FAMILY GAME NIGHT	16CX-G9M6-976F	11/13/2022	189.98
MEREDITH KESLING	Materials & Supplies	KESLINGNOV22		10/26/2022	1,443.50
SHANTE HARVEY	Materials & Supplies	REIMBURSEMENT	HARVEYSDC22	12/02/2022	1,752.03
AMAZON CAPITAL SERVICES	Instructional Materials	INSTRUCT. MATERIALS	1FR9-HVIF-CFVR	12/07/2022	33.80
AMAZON CAPITAL SERVICES	Instructional Materials	EDUC. SUPPLIES	1KCR-PR9C-313D	11/12/2022	816.21
ESGI	Instructional Materials	11 MONTH LICENSE	ESGI42906	11/16/2022	108.64
THERAPY RESOURCES, INC.	Therapy Services	EDUC. SERVICES	0668	11/30/2022	27.95
ALLIED INSTRUCTIONAL	Therapy Services	PT SERVICES	DB092627	11/30/2022	136.59
TALK THERAPY	Purchased Services	SPEECH SERVICES	8201	11/30/2022	205.33
NCS PEARSON		WASI FORMS	20176598	12/07/2022	205.33
COMDATA		WALMART	46988SBO	11/10/2022	40.99
COMDATA		WALMART	47481SBO	11/08/2022	244.05
HAND2MIND		WALMART	INV000060442	11/07/2022	299.99
HAND2MIND		LITERACY	INV000065742	11/28/2022	299.99
COMDATA	Materials & Supplies CARES Act	REHABMART.COM	210242SBO	11/08/2022	885.02
COMDATA	Materials & Supplies CARES Act	IMAGINATION PLAYGROU	421455SBO	11/22/2022	379.12
COMDATA	Materials & Supplies CARES Act	WALMART	47478SBO	11/08/2022	3,047.00
AMAZON CAPITAL SERVICES	Materials & Supplies CARES Act	CLASS SUPPLIES	1YQX-K913-3YWY	11/12/2022	21.08
ESS SOUTH CENTRAL, LLC	** Elementary LMES **	11122022	INV371891	11/12/2022	523.68
ESS SOUTH CENTRAL, LLC	PURCHASED SERVICES	SUBSTITUTE	INV375996	11/26/2022	801.45
ESS SOUTH CENTRAL, LLC	PURCHASED SERVICES	12/03/2022	INV378193	12/03/2022	924.75
					123.30

12/16/2022  
 AP375  
 FUND # - 231

FROM DATE-12/12/2022  
 TO DATE- 12/12/2022

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 061100 \*\* Classroom Instruction \*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
ESS SOUTH CENTRAL, LLC	PURCHASED SERVICES	12102022	INV379270	12/10/2022	863.10
K12 MANAGEMENT	Purchased Services	NOVEMBER	NOVEMBER2022	11/01/2022	2,712.60
JOHN HENRY PRINTING, INC.	Printing Services	3 PART REFERRAL FORM 22-5345		11/16/2022	33,527.55
COMDATA	Travel - Title III	ALEJANDROS MEXICA	165879SL	11/28/2022	33,527.55
COMDATA	Travel - Title III	THAI CONTINENTAL	396538SL	11/29/2022	63.33
COMDATA	Materials and Supplies	WALMART	91308SBO	11/16/2022	63.33
BSN SPORTS, LLC	Materials & Supplies CARES Act	PORTABLE BENCH	917932145	8/22/2022	14.31
COMDATA	Instructional Materials	TEACHERS PAY TEACHER 236457SL		11/02/2022	16.67
THERAPY RESOURCES, INC.	Therapy Services	EDUC. SERVICES	0668	11/30/2022	30.98
THERAPY RESOURCES, INC.	Purchased Services	OT SERVICES	0665	8/31/2022	89.46
TALK THERAPY	Purchased Services	SPEECH SERVICES	8201	11/30/2022	89.46
NCS PEARSON	Instructional Materials	WASI FORMS	20176598	12/07/2022	1,143.50
WILSON LANGUAGE TRAINING	Instructional Materials	FUNDATIONS PREK	1957511	11/09/2022	1,143.50
AMAZON CAPITAL SERVICES	Instructional Materials	CLASS SUPPLIES	1FV4-LH46-4W16	11/29/2022	110.00
LAKESHORE LEARNING	Materials & Supplies CARES Act	FLEX SEATING	596367101422	10/12/2022	4,676.20
LAKESHORE LEARNING	Materials & Supplies CARES Act	SENSORY ITEMS	713098111022	11/10/2022	4,676.20
AMAZON CAPITAL SERVICES	Materials & Supplies CARES Act	CLASS SUPPLIES	1JJE-39RY-G9GT	11/30/2022	252.64
AMAZON CAPITAL SERVICES	Materials & Supplies CARES Act	EDUC. SUPPLIES	199N-HNXP-G1NQ	11/14/2022	252.64
COMDATA	Instructional Materials	SP ADAPTED 4 SPED	169027SBO	11/30/2022	5,440.00
COLONIAL LIFE & ACCIDENT	Secondary CHS **	REFUND PREM. R. COX	COXENOV172022	11/17/2022	5,440.00
ESS SOUTH CENTRAL, LLC	HMP Benefits	11122022		11/17/2022	147.84
ESS SOUTH CENTRAL, LLC	PURCHASED SERVICES	11/19/2022		11/19/2022	182.94
ESS SOUTH CENTRAL, LLC	PURCHASED SERVICES	SUBSTITUTE	INV371891	11/12/2022	668.94
ESS SOUTH CENTRAL, LLC	PURCHASED SERVICES	12102022	INV373351	11/19/2022	668.94
JOHN HENRY PRINTING, INC.	Printing Services	3 PART REFERRAL FORM 22-5345	INV375996	11/26/2022	1,645.59
COMDATA	Printing Services	ALEJANDROS MEXICA	165879SL	11/28/2022	1,83.87
COMDATA	Printing Services	THAI CONTINENTAL	396538SL	11/29/2022	1,126.73
COMDATA	21st Century Grant - Purchases	WALMART	176674SBO	11/05/2022	3,235.65
					13.49

12/16/2022  
 AF375  
 FUND # - 231

FROM DATE-12/12/2022  
 TO DATE- 12/12/2022

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 061100 \*\* Classroom Instruction \*\*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
AMAZON CAPITAL SERVICES	21st Century Grant - Purchases	CLASS SUPPLIES	113C-HDMP-W3CT	12/04/2022	313.00
AMAZON CAPITAL SERVICES	21st Century Grant - Purchases	INK	17YY-JMJ3-1X1L	12/05/2022	55.94 *
COMDATA	Materials & Supplies CARES Act	WALMART	194121SBO	11/02/2022	404.52 *
BSN SPORTS, LLC	Instructional Materials	VOLLEYBALL EQUIPMENT	918592263	10/07/2022	156.60 *
AMAZON CAPITAL SERVICES	Instructional Materials	VOLLEYBALLS	19M9-VYWH-MXTR	11/28/2022	577.90 *
COMDATA	Instructional Materials	WALMART	134684SBO	11/08/2022	613.88 *
COMDATA	Instructional Materials	RICHMOND BALLET	487176SBO	11/15/2022	51.09
AMAZON CAPITAL SERVICES	Instructional Materials	CLASS SUPPLIES	1QXJ-XJW-13KR	12/05/2022	815.00
AMAZON CAPITAL SERVICES	Instructional Materials	GAMING SYSTEMS	1X34-9XGY-9VLK	12/08/2022	154.60
AMAZON CAPITAL SERVICES	Instructional Materials	PAINT	11JG-DIGK-KX9K	12/03/2022	128.80
AMAZON CAPITAL SERVICES	Instructional Materials	CAMERAS	17V9-FKCC-3KHM	12/06/2022	36.18
COMDATA	Therapy Services	EDUC. SERVICES	0668	11/30/2022	4,349.70 *
THERAPY RESOURCES, INC.	Purchased Services	SPEECH SERVICES	8201	11/30/2022	5,535.37 *
TALK THERAPY	Materials & Supplies	WASI FORMS	20176598	12/07/2022	4,676.20 *
NCS PEARSON	Instructional Materials	WALMART	210909SL	11/20/2022	5,440.00 *
COMDATA	Purchased Services - ISAEF	NCS GED EXAM	239972EH	11/15/2022	147.84 *
COMDATA	Purchased Services - ISAEF	NCS GED EXAM	482455EH	11/16/2022	147.84 *
COMDATA	Purchased Services - ISAEF	NCS GED EXAM	462456EH	11/16/2022	148.40 *
COMDATA	Purchased Services - ISAEF	NCS GED EXAM	462458EH	11/16/2022	148.40 *
COMDATA	Purchased Services - ISAEF	NCS GED EXAM	462461EH	11/16/2022	22.99
COMDATA	Purchased Services - ISAEF	NCS GED EXAM	68530SBO	11/28/2022	30.00
AMAZON CAPITAL SERVICES	Instructional Materials	CHAIR CYLINDER	1HXP-KHJW-9L1V	11/13/2022	30.00
COMDATA	Instructional Materials	PEARSON	145894DC	10/31/2022	381.99 *
LOWE'S	Materials and Supplies	SPORTS	908303	11/07/2022	34.95 *
LOWE'S	Materials and Supplies	SPORTS	923876	11/03/2022	22.99 *
BSN SPORTS, LLC	Materials and Supplies	FOOTBALL HELMETS	918715037	9/01/2022	386.75
BSN SPORTS, LLC	Materials and Supplies	FOOTBALL HELMETS	918793521	9/01/2022	56.88
					1,915.46
					1,276.97 *
					3,636.06
					131,244.51
				TOTAL	



12/16/2022  
AF375  
FUND # - 231

FROM DATE-12/12/2022  
TO DATE- 12/12/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 061210

PAGE 4

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
COMDATA	Materials and Supplies	RAYMOND GEDDES	214030SBO	11/09/2022	154.04 *
				TOTAL	154.04

12/16/2022  
 AP375  
 FUND # - 231

FROM DATE-12/12/2022  
 TO DATE- 12/12/2022

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 061310

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
JOSHUA HERRING	Travel	REIMBURSEMENT	HERRINGJDEC22	12/13/2022	40.00
JOSHUA HERRING	Travel	OCTOBER 2022	HERRINGJOC22	11/18/2022	62.17 *
COMDATA	Materials and Supplies	WALMART	466692AJ	11/15/2022	102.17 *
COMDATA	Materials and Supplies	FOOD LION	350611AK	11/02/2022	17.75 *
JESSICA HARRIS	Travel	REIMBURSEMENT	HARRISJNOV22	12/05/2022	17.75 *
COMDATA	Materials and Supplies	WALMART	466692AJ	11/15/2022	23.72 *
COMDATA	Materials and Supplies	FOOD LION	350611AK	11/02/2022	23.72 *
SHARON MARTIN	Travel	REIMBURSEMENT	MARTINSNOV22	12/05/2022	23.72 *
COMDATA	Materials and Supplies	WALMART	466692AJ	11/15/2022	84.45 *
HERF JONES, LLC	Materials and Supplies	40 DIPLOMA COVERS	1149891	12/06/2022	17.76
COMDATA	Materials and Supplies	FOOD LION	350611AK	11/02/2022	676.60
					694.36 *
					23.72 *
					23.72 *
					1,017.64
				TOTAL	

12/16/2022  
AF375  
FUND # - 231

FROM DATE-12/12/2022  
TO DATE- 12/12/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 061410

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
PAMELA PATE	Travel	REIMBURSEMENT	PATEPNOV22	12/02/2022	15.60	*	
AMAZON CAPITAL SERVICES	Materials and Supplies	CLASS SUPPLIES	1144-QV1C-6KRX	12/07/2022	15.60	*	
BERNITA FAJARDO	Travel	REIMBURSEMENT MILES	FAJARDOBNV22	12/09/2022	59.41	*	
WORTHINGTON DIRECT, INC.	Materials and Supplies	CHS FURNITURE	INV395271-KIN03	11/23/2022	33.15	*	
		TOTAL			4,664.51	*	
					4,664.51	*	
					4,772.67	*	

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FROM DATE-12/12/2022  
 TO DATE- 12/12/2022

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 062110

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
COMDATA	** Board Services **	TST ABERDEEN BAR	482865CC	11/17/2022	244.85
COMDATA	Travel	MCDONALDS	487740CC	11/16/2022	6.10
COMDATA	Travel	LODGE DINING	657549CC	11/17/2022	134.40
COMDATA	Travel	WOODLANDS	82783EH	11/18/2022	201.98
COMDATA	Travel	WOODLANDS	82785EH	11/18/2022	147.60
COMDATA	Travel	WOODLANDS	82786EH	11/18/2022	147.60
COMDATA	Travel	WOODLANDS	82787EH	11/18/2022	147.60
VSBA	Travel	2022 VSBA WORKSHOP	53249	7/13/2022	175.00
VSBA	Travel	2022 VSBA CONVENTION	53776	9/26/2022	365.00 *
		TOTAL			1,570.13

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 AF375  
 FUND # - 231

FROM DATE-12/12/2022  
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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 062120

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
DIAMOND SPRINGS	** Executive Administration **	WATER COOLER	0003159720	10/31/2022	26.72
DIAMOND SPRINGS	Purchased Services	WATER COOLER	0003185968	11/04/2022	19.00
SHRED-IT USA	Purchased Services	3000205910	8002823466	11/25/2022	98.13
HANEY PHINYOWATTANACHIP PL	Legal Services	NOVEMBER2022	12051	11/30/2022	143.85
WNNT-FM	Advertising	ADV ID 1930	1930-00004-000	11/27/2022	2,175.00
WNNT-FM	Advertising	AD ID 1930	1930-00005-000	11/27/2022	100.00
WRAR	Advertising	AD ID 1930	1930-00006-000	11/27/2022	200.00
WRAR	Advertising	AD ID 1956	1956-00005-000	11/27/2022	100.00
COMDATA	Travel	MARRIOTT RICHMOND	24265CC	10/30/2022	600.00
COMDATA	Travel	RICHMOND MARRIOTT	36846CC	10/30/2022	41.32
COMDATA	Travel	RICHMOND MARRIOTT	36848EH	10/30/2022	330.60
COMDATA	Travel	TST ABERDEEN BAR	482665CC	11/17/2022	411.16
COMDATA	Travel	MCDONALDS	487740CC	11/16/2022	97.94
COMDATA	Travel	LODGE DINING	657549CC	11/17/2022	3.05
COMDATA	Travel	WOODLANDS	82784EH	11/18/2022	33.60
COMDATA	Miscellaneous	FOOD LION	220702AJ	11/07/2022	147.60
COMDATA	Miscellaneous	FOOD LION	350930AK	11/08/2022	1,065.27
COMDATA	Miscellaneous	ANNUAL MEMBERSHIP	388158	11/01/2022	11.63
COMDATA	Miscellaneous	WALMART	482939AJ	11/18/2022	19.90
COMDATA	Miscellaneous	DOLLAR GENERAL	630153AK	11/22/2022	115.00
COMDATA	Miscellaneous	DOLLAR GENERAL	639733AK	11/22/2022	109.88
AMAZON CAPITAL SERVICES	Miscellaneous	OFFICE DECOR	11TK-KMNV-6V44	11/08/2022	23.80
COMDATA	Materials and Supplies	ADOBE	100860SBO	12/02/2022	17.55
JOHN HENRY PRINTING, INC.	Materials and Supplies	HOLIDAY CARDS	22-5573	11/13/2022	20.99
AMAZON CAPITAL SERVICES	Materials and Supplies	CLASS SUPPLIES	114W-WT1-DKN9	12/08/2022	318.75
				11/18/2022	16.99
					187.26
					97.29
					301.54
					4,604.41
				TOTAL	

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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 062140

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
VIRGINIA STATE POLICE	** Human Resources **	NOV2022	CJIS-17823	12/01/2022	189.00
VA DEPT. OF SOCIAL SRVCS.	Purchased Services	NOVEMBER	B11197NOV22	12/10/2022	60.00
ADMIN PARTNERS, LLC	Purchased Services	RECORDKEEPING	33084	11/30/2022	32.00
ADMIN PARTNERS, LLC	Purchased Services	ANNUAL DOC ADMIN	33845	1/02/2023	100.00
ADP, LLC	Purchased Services	716646	620949665	10/09/2022	310.86
MONICA GONZALEZ	Purchased Services	REIMBURSEMENT	GONZALEZMDEC22	12/13/2022	500.00 *
COMDATA	Personnel Travel	HOTEL MADISON	334133SBO	11/10/2022	259.36
JENNIFER JACKSON	Personnel Travel	REINBURSEMENT	JACKSONJNOV22	11/29/2022	89.70
		TOTAL			1,540.92

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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 062160

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
COMDATA	** Fiscal Services ** Travel	MARRIOTT RICHMOND	24265CC	10/30/2022	41.32 *
BMS DIRECT, INC.	Materials and Supplies	PR & AP CHECKS	163598	11/18/2022	507.15 *
				TOTAL	548.47

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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
MIDDLESEX HEALTH DEPT.	** Health **	TEST	1109916	11/10/2022	17.21 *
COMDATA	Purchased Services	CHUY	261942AJ	11/05/2022	17.21 *
COMDATA	Travel	HOLIDAY INN EXPRESS	72714SBO	11/06/2022	40.89
COMDATA	Travel	HOLIDAY INN EXPRESS	72718SBO	11/06/2022	152.05
					209.05
					401.99 *
					419.20
		TOTAL			



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ACCOUNTS PAYABLE LIST  
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VENDOR NAME  
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CHARGE TO  
-----

DESCRIPTION  
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INVOICE#  
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INVOICE  
DATE  
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\$\$ PAY \$\$  
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\*\* Psychological \*\*  
Mileage

COMDATA

460389SL

11/10/2022

579.00  
579.00 \*  
579.00

TOTAL

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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
STAPLES BUSINESS CREDIT	** Management & Direction ** Materials and Supplies	PAPER	7368038944-0-1	11/08/2022	39.95 *
				TOTAL	39.95

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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # -- 063200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
GFL ENVIRONMENTAL CONCENTRA HEALTH SERVICES	** Vehicle Operation ** Purchased Services Purchased Services	11152022 DRUG TESTING	KA0000750905 16069061	11/15/2022 10/20/2022	262.82 65.00 *
JENNIFER JACKSON JOYCE ASHLOCK	Private Carriers Private Carriers	REIMBURSEMENT TRAVEL EXPENSES	JACKSONJNOV22 NOVEMBER2022	11/29/2022 12/05/2022	11.38 130.00 *
BARBARA MUSE	Bus Drivers - Physicals	REIMBURSEMENT	MUSEBNOV22	11/19/2022	141.38 *
			TOTAL		40.00 *
					509.20

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
AYLETT TIRE	** Vehicle Maintenance **	INSPECTION	0148445	10/18/2022	20.00
AYLETT TIRE	Purchased Services	INSPECTION	0148501	10/25/2022	20.00
AYLETT TIRE	Purchased Services	INSPECTION	0148608	11/03/2022	20.00
COMDATA	Purchased Services	SOLERA HOLDINGS	118094SBO	11/12/2022	179.97
PORT RICHMOND AUTO PARTS	Purchased Services	SHOP SUPPLIES	416224	8/02/2022	19.20
ARC3 GASES	Purchased Services	NOVEMBER	9418643	11/30/2022	259.17
PORT RICHMOND AUTO PARTS	Test	SHOP SUPPLIES	416224	8/02/2022	24.19
WEST POINT ACE HARDWARE	Test		43387/2	11/29/2022	41.98
ATKINS PETROLEUM	Vehicle/Equipment Fuel	FUEL	108-1	11/27/2022	66.17
ATKINS PETROLEUM	Vehicle/Equipment Fuel	FUEL	273-1	11/28/2022	213.08
ATKINS PETROLEUM	Vehicle/Equipment Fuel	FUEL	3676-1	11/28/2022	212.60
ATKINS PETROLEUM	Vehicle/Equipment Fuel	FUEL	3680-1	11/04/2022	201.34
ATKINS PETROLEUM	Vehicle/Equipment Fuel	FUEL	5448-1	11/04/2022	177.17
ATKINS PETROLEUM	Vehicle/Equipment Fuel	FUEL	5448-1	11/10/2022	201.64
ATKINS PETROLEUM	Vehicle/Equipment Fuel	FUEL	5460-1	11/10/2022	231.68
ATKINS PETROLEUM	Vehicle/Equipment Fuel	FUEL	8577-1	11/21/2022	43.58
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	FUEL	CL34973	11/20/2022	1,392.80
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	FUEL	CL35132	11/27/2022	148.94
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	FUEL	CL35319	11/30/2022	148.94
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	FUEL	CL35492	11/30/2022	307.93
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	FUEL	CL35634	12/04/2022	507.35
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	FUEL	S237866-IN	12/11/2022	1,229.01
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	FUEL	S238316-IN	11/18/2022	2,210.61
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	FUEL	S238318-IN	11/25/2022	2,949.21
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	FUEL	S240514-IN	11/25/2022	2,666.61
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	FUEL	S240820-IN	11/30/2022	4,964.29
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	FUEL	S240820-IN	12/06/2022	2,677.89
ATKINS PETROLEUM	Vehicle and Powered Equipment	FUEL	8548-1	11/21/2022	20,335.73
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	CORE RETURN	CM17934R-1	10/06/2022	113.45
SONNY MERRYMAN, INC.	Vehicle and Powered Equipment	BUS 14 SURGE TANK	1994LR	11/18/2022	48.00
KINGMOR SUPPLY, INC.	Vehicle and Powered Equipment	MOTOR BLOWER	138579	11/21/2022	101.50
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	PARTS	423957	11/04/2022	280.82
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	PARTS	424184	11/07/2022	67.92
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	PARTS	424692	11/07/2022	71.57
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	PARTS	424791	11/14/2022	88.60
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	PARTS	424836	11/15/2022	15.98
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	PARTS	424917	11/15/2022	10.42
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	PARTS	424987	11/16/2022	19.06
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	PARTS	424987	11/17/2022	9.54
PORT RICHMOND AUTO PARTS	Vehicle and Powered Equipment	OIL FILTER	425292	11/17/2022	56.85
				11/21/2022	787.71
		TOTAL			21,448.78

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
STANLEY PEST CONTROL, INC.	*** Building Services **	CHS	9989764-659	12/09/2022	225.00
STANLEY PEST CONTROL, INC.	Purchased Services	KQES	9989764-660	12/09/2022	185.00
STANLEY PEST CONTROL, INC.	Purchased Services	LMES	9989764-661	12/13/2022	018.75
MID-ATLANTIC INSTALLERS	Purchased Services		25166	11/14/2022	3,800.00
MID-ATLANTIC INSTALLERS	Purchased Services		25167	11/14/2022	3,357.50
PWS OPERATIONS	Purchased Services	WATER TESTING	1027	12/07/2022	7,771.25 *
DOMINION ENERGY VIRGINIA	Utilities	NOVEMBER	1866310004NOV22	11/30/2022	9,578.63
DOMINION ENERGY VIRGINIA	Utilities	DECEMBER	2867245454DEC22	12/07/2022	22.13
DOMINION ENERGY VIRGINIA	Utilities	NOVEMBER	3045950007NOV22	11/18/2022	2,916.83
DOMINION ENERGY VIRGINIA	Utilities	NOVEMBER	3564070005NOV22	11/30/2022	2,146.59
DOMINION ENERGY VIRGINIA	Utilities	NOVEMBER	3584020006NOV22	11/30/2022	530.61
DOMINION ENERGY VIRGINIA	Utilities	NOVEMBER	4094420009NOV22	11/30/2022	1,891.59
DOMINION ENERGY VIRGINIA	Utilities	NOVEMBER	4104395001NOV22	11/30/2022	4,472.02
DOMINION ENERGY VIRGINIA	Utilities	NOVEMBER	5784087503NOV22	11/30/2022	717.75
DOMINION ENERGY VIRGINIA	Utilities	NOVEMBER	6078619084NOV22	11/28/2022	23.85
DOMINION ENERGY VIRGINIA	Utilities	DECEMBER	7274330005DEC22	12/06/2022	59.21
DOMINION ENERGY VIRGINIA	Utilities	NOVEMBER	7724042507NOV22	11/30/2022	180.34
DOMINION ENERGY VIRGINIA	Utilities	NOVEMBER	7784292505NOV22	11/30/2022	601.30
QUARLES PETROLEUM, INC.	Utilities	FUEL	1051648-2	10/27/2022	125.25
QUARLES PETROLEUM, INC.	Utilities	FUEL	362285	11/15/2022	54.38
QUARLES PETROLEUM, INC.	Utilities	FUEL	363188	11/15/2022	963.66
QUARLES PETROLEUM, INC.	Utilities	FUEL	369418	11/21/2022	1,571.54
QUARLES PETROLEUM, INC.	Utilities	FUEL	369792	11/21/2022	1,135.20
QUARLES PETROLEUM, INC.	Utilities	FUEL	376314	11/29/2022	1,460.41
QUARLES PETROLEUM, INC.	Utilities	FUEL	383900	11/29/2022	1,686.17
QUARLES PETROLEUM, INC.	Utilities	FUEL	383978	12/06/2022	1,184.79
QUARLES PETROLEUM, INC.	Utilities	FUEL	391203	12/06/2022	79.17
QUARLES PETROLEUM, INC.	Utilities	FUEL	391267	12/13/2022	1,541.62 *
COMDATA	Communications	USPS	662203EEH	11/09/2022	24,943.04 *
COMDATA	Communications	USPS	6796725B0	11/02/2022	9.90
COMDATA	Communications	USPS	6796735B0	11/02/2022	4.60
COMDATA	Communications	USPS	6985475B0	11/16/2022	4.60
VERIZON BUSINESS	Communications	OCTOBER	06583559	11/10/2022	42.30
VERIZON BUSINESS	Communications	NOVEMBER	07059235	12/10/2022	42.30
VERIZON WIRELESS	Communications	11302022	9920857155	11/18/2022	4,545.10
VERIZON WIRELESS	Communications	305236197-00001	9922484919	12/09/2022	783.10
RINGCENTRAL	Communications	SUBSCRIPTION	CD_000496411	11/27/2022	1,453.73
GRANITE TELECOMMUNICATIONS	Communications	04618095	583222174	12/01/2022	7,303.73 *
LOWE'S	Materials and Supplies	MAINT. PARTS	902056	11/02/2022	7,193.96 *
LOWE'S	Materials and Supplies	MAINTENANCE	902556	11/29/2022	108.89
LOWE'S	Materials and Supplies	MAINT. PARTS	905840	11/10/2022	403.17
LOWE'S	Materials and Supplies	MAINT. PARTS	906230	11/09/2022	26.09
LOWE'S	Materials and Supplies	MAINTENANCE	908390	12/01/2022	211.81

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ACCOUNTS PAYABLE LIST  
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 DEPT # - 064200

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
LOWE'S	Materials and Supplies	MAINTENANCE	908759	11/17/2022	49.39
AMAZON CAPITAL SERVICES	Materials and Supplies	WALKIE TALKIES	1G9D-K9NY-GXWY	11/22/2022	1,366.19
AMAZON CAPITAL SERVICES	Materials and Supplies	LIGHTS	11H6-WH9Q-4FHG	11/21/2022	444.00
WEST POINT ACE HARDWARE	Materials and Supplies	PARTS	43245/2	11/18/2022	189.98
WEST POINT ACE HARDWARE	Materials and Supplies	PARTS	43306/2	11/22/2022	16.98
WEST POINT ACE HARDWARE	Materials and Supplies	BATTERY	43355/2	11/28/2022	97.52
WEST POINT ACE HARDWARE	Materials and Supplies	PARTS	43408/2	11/30/2022	45.58
WEST POINT ACE HARDWARE	Materials and Supplies	PARTS	43573/2	12/09/2022	53.75
S. FREEDMAN & SONS, INC.	Materials and Supplies	CLEANING	3990701	12/05/2022	1,842.93
HOME DEPOT CREDIT SERVICE	Materials and Supplies	CLEANING	6065069	11/07/2022	275.48
LOCKE SUPPLY CO.	Materials and Supplies	CHS BR SINK FITTINGS	48009775-00	11/10/2022	55.98
LOCKE SUPPLY CO.	Materials and Supplies	CHS LAUNDRY ROOM	48137443-00	11/29/2022	14.10
NTSUPPLY	Materials and Supplies	FILTERS	INV0130597	12/06/2022	2,346.00 *
MID-ATLANTIC INSTALLERS	Capital Outlay-Additions		25167	11/14/2022	7,580.30 *
MID-ATLANTIC INSTALLERS	Capital Outlay-Additions		25168	11/14/2022	8,061.23
HONEYWELL INTERNATIONAL	CAPITAL OUTLAY - REPLACEMENT	538081	5261673092	10/26/2022	33,846.03 *
HONEYWELL INTERNATIONAL	CAPITAL OUTLAY - REPLACEMENT	538081	5261980174	11/25/2022	15,526.59
					12,860.79
					28,387.38 *
					109,721.96

TOTAL

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ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
CHURCHVIEW SEPTIC SERVICE COMMONWEALTH OF VA CARNELL HENCE	** Grounds Services ** Purchased Services Purchased Services Purchased Services	NOVEMBER RENTAL BOILER CHECK DECEMBER	59037 954160376 HENCE-DEC2022	11/25/2022 11/07/2022 12/01/2022	580.00 80.00 1,300.00		1,960.00 *
		TOTAL			1,960.00		

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ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 068100 Technology

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
COMDATA	Network & Internet Services	ZOOM REFUND	22329249SL	11/25/2022	7.50-
COMDATA	Network & Internet Services	ZOOM	145863SL	11/22/2022	157.40
COMDATA	Network & Internet Services	APPLE	58608SBO	11/04/2022	.99
COMDATA	Network & Internet Services	READY NASV	99700SBO	11/13/2022	400.00
SESTITO TECHNOLOGY	Network & Internet Services	ERATE	20150170	12/02/2022	900.00
INTRADO INTERACTIVE SERVIC	Network & Internet Services	SCHOOL MESSENGER	287480	7/10/2022	1,473.68 *
COMDATA	Communications	WILKES COMMUNICATION	244260SBO	11/29/2022	2,924.57 *
RIVERSIREET NETWORKS	Communications	HIGH SPEED INTERNET	20637793	12/07/2022	3,099.00 *
RICOH USA, INC.		LEASE	106772744	12/08/2022	6,138.00 *
MICHAEL BREUNIG	Travel	REIMBURSEMENT	BREUNIGDEC22	12/08/2022	2,893.13 *
COMDATA		VAPSUG POWERSCHOOL	399810SBO	11/15/2022	57.40 *
COMDATA	Software/Online Content (Non VP	ADOBE	100860SBO	11/13/2022	200.00 *
IDENT-A-KID	Software/Online Content (Non VP	IDENTAKID LICENSE	123418	11/22/2022	16.99
SHI INTERNATIONAL CORP.	VPSA Training/Match	CHROMEBOOKS	B16226813	12/12/2022	10,011.99 *
ATTRONICA	Materials & Supplies CARES Act	AUDITORIUM SOUND	DC951-2	11/18/2022	77,396.00 *
IXL LEARNING	SOFTWARE/ONLINE CONTENT - CARE	IXL LICENSE	S455172	11/23/2022	7,833.00 *
		TOTAL			108,464.09 *
		FUND TOTAL			388,594.97



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ACCOUNTS PAYABLE LIST  
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 DEPT # - 065100 School Food

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
DORI FOODS	** Other Non-Instruction ** Purchased Services	NOVEMBER STORAGE	3396105	11/21/2022	198.22 *
RIVERSIDE PAPER SUPPLY	Materials & Supplies	CHS	798686	10/25/2022	198.22
RIVERSIDE PAPER SUPPLY	Materials & Supplies	CHS	801585	11/15/2022	692.01
RIVERSIDE PAPER SUPPLY	Materials & Supplies	KOES	801597	11/15/2022	390.87
RIVERSIDE PAPER SUPPLY	Materials & Supplies	KOES	801599	11/15/2022	892.82
RIVERSIDE PAPER SUPPLY	Materials & Supplies	LMES	801600	11/15/2022	621.66
RIVERSIDE PAPER SUPPLY	Materials & Supplies	CHS	802580	11/22/2022	207.89
RIVERSIDE PAPER SUPPLY	Materials & Supplies	KOES	803134	11/29/2022	1,069.93
RIVERSIDE PAPER SUPPLY	Materials & Supplies	LMES	804035	12/06/2022	565.43
RIVERSIDE PAPER SUPPLY	Materials & Supplies	LMES	805016	12/13/2022	370.36
RIVERSIDE PAPER SUPPLY	Materials & Supplies	CHS	2262959	12/12/2022	610.34
RICHMOND RESTAURANT	Materials & Supplies	CHS	3394308	11/21/2022	73.79 *
DORI FOODS	Food Supplies	KOES	3398294	12/05/2022	85.12
DORI FOODS	Food Supplies	CHS	3398295	12/05/2022	85.12
H & H DISTRIBUTING CO.	Food Supplies	CHS	12778	12/05/2022	62.72
DEAN FOODS COMPANY	Food Supplies	KOES	21142543	11/04/2022	437.50
DEAN FOODS COMPANY	Food Supplies	CHS	21145613	11/04/2022	500.09
DEAN FOODS COMPANY	Food Supplies	LMES	21145613	11/08/2022	71.40
DEAN FOODS COMPANY	Food Supplies	CHS	21151131	11/08/2022	341.55
DEAN FOODS COMPANY	Food Supplies	LMES	21154396	11/11/2022	341.55
DEAN FOODS COMPANY	Food Supplies	KOES	21154396	11/15/2022	298.06
DEAN FOODS COMPANY	Food Supplies	CHS	21159659	11/15/2022	142.26
DEAN FOODS COMPANY	Food Supplies	CHS	21159659	11/22/2022	341.55
DEAN FOODS COMPANY	Food Supplies	KOES	21165407	11/22/2022	85.72
DEAN FOODS COMPANY	Food Supplies	CHS	21173982	11/18/2022	240.88
DEAN FOODS COMPANY	Food Supplies	KOES	21173983	11/29/2022	287.42
DEAN FOODS COMPANY	Food Supplies	LMES	21173984	11/29/2022	193.20
DEAN FOODS COMPANY	Food Supplies	CHS	21183499	11/29/2022	341.55
DEAN FOODS COMPANY	Food Supplies	LMES	21183500	11/29/2022	275.48
DEAN FOODS COMPANY	Food Supplies	KOES	21189511	12/06/2022	312.84
DEAN FOODS COMPANY	Food Supplies	CHS	21192956	12/09/2022	303.84
DEAN FOODS COMPANY	Food Supplies	LMES	21192957	12/13/2022	42.46
DEAN FOODS COMPANY	Food Supplies	KOES	640554457	12/13/2022	312.65
DEAN FOODS COMPANY	Food Supplies	LMES	643409534	12/02/2022	280.16
RICHMOND RESTAURANT	Food Supplies	CREDIT 2249690	2250207-CM	11/25/2022	127.61
RICHMOND RESTAURANT	Food Supplies	CHS	2257891	11/21/2022	47.53
RICHMOND RESTAURANT	Food Supplies	KOES	2257891	11/07/2022	2,443.07
RICHMOND RESTAURANT	Food Supplies	LMES	2258338-CM	11/07/2022	2,125.56
RICHMOND RESTAURANT	Food Supplies	CHS	2258984	11/09/2022	25.68
RICHMOND RESTAURANT	Food Supplies	KOES	2258988	11/14/2022	1,800.23
RICHMOND RESTAURANT	Food Supplies	LMES	2258989	11/14/2022	3,241.88
RICHMOND RESTAURANT	Food Supplies	CHS	2260113	11/14/2022	917.70
RICHMOND RESTAURANT	Food Supplies	LMES	2260113	11/21/2022	2,335.43
RICHMOND RESTAURANT	Food Supplies	CHS	2260118	11/21/2022	4,483.16
RICHMOND RESTAURANT	Food Supplies	KOES	2260118	11/21/2022	1,070.22

12/16/2022  
AF375  
FUND # - 232

FROM DATE-12/12/2022  
TO DATE- 12/12/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 065100 School Food

PAGE 21

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
RICHMOND RESTAURANT	Food Supplies	CREDIT 2260118	2260482-CM	11/23/2022	132.89-
RICHMOND RESTAURANT	Food Supplies	KQES	2260674	11/28/2022	1,442.90
RICHMOND RESTAURANT	Food Supplies	LMES	2261780	12/05/2022	2,074.31
RICHMOND RESTAURANT	Food Supplies	CHS	2261784	12/05/2022	2,846.64
RICHMOND RESTAURANT	Food Supplies	KQES	2261785	12/05/2022	2,125.17
RICHMOND RESTAURANT	Food Supplies	LMES	2262955	12/12/2022	1,262.08
RICHMOND RESTAURANT	Food Supplies	CHS	2262959	12/12/2022	3,500.76
HERSHEY'S ICE CREAM	Food Supplies	KQES	INVE0018487005	11/16/2022	257.93
HERSHEY'S ICE CREAM	Food Supplies	LMES	INVE0018487026	11/15/2022	294.99
HERSHEY'S ICE CREAM	Food Supplies	LMES	INVE0018555602	12/13/2022	37,693.27 *
		TOTAL			43,386.59
		FUND TOTAL			43,386.59
		TOTAL DUE			431,981.56

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

DECEMBER 2022 AP BATCH 2

12/19/2022  
 AP375  
 FUND # - 231

FROM DATE-12/19/2022  
 TO DATE- 12/19/2022

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 061410

PAGE 1

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
PAMELA PATE	Travel	REIMBURSEMENT	PATEDEC2022	12/16/2022	5.20 *
				TOTAL	5.20

12/19/2022  
 AP375  
 FUND # - 231

FROM DATE-12/19/2022  
 TO DATE- 12/19/2022

ACCOUNTS PAYABLE LIST  
 KING & QUEEN SCHOOLS  
 DEPT # - 063400

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
AYLETT TIRE	** Vehicle Maintenance **	STATE INSPECTION	0148855	12/02/2022	20.00		
AYLETT TIRE	Purchased Services	INSPECTION	0148873	12/06/2022	20.00		
AYLETT TIRE	Purchased Services	INSPECTION	0148923	12/12/2022	20.00		
KING AND QUEEN COUNTY	Test	H5 RADIOS	DECEMBER132022	12/13/2022	60.00	*	
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	FUEL	S243420-IN	12/16/2022	9,200.00	*	
JAMES RIVER SOLUTIONS	Vehicle/Equipment Fuel	FUEL	S243536-IN	12/16/2022	2,044.01	*	
AYLETT TIRE	Vehicle and Powered Equipment	TIRES	0148925	12/12/2022	1,728.66	*	
AYLETT TIRE	Vehicle and Powered Equipment	TIRES	0148926	12/12/2022	3,772.67	*	
					9,200.00		
					9,200.00	*	
					2,044.01	*	
					1,728.66	*	
					3,772.67	*	
					199.76	*	
					208.58	*	
					408.34	*	
		TOTAL			13,441.01		

12/19/2022  
AP375  
FUND # - 231

FROM DATE-12/19/2022  
TO DATE- 12/19/2022

ACCOUNTS PAYABLE LIST  
KING & QUEEN SCHOOLS  
DEPT # - 064300

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY	\$\$
CHURCHVIEW SEPTIC SERVICE	** Grounds Services **	DECEMBER RENTAL	59510	12/14/2022	580.00	*
	Purchased Services				580.00	
					14,026.21	
					14,026.21	

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**King and Queen County Public Schools  
November 30, 2022 Cash Financial Report**

**Operating Fund**

**REVENUE**

	<b>BUDGET</b>	<b>ACTUAL YTD</b>	<b>ENCUMBERED</b>	<b>BALANCE</b>	
<b>Revenue:</b>					
County Contribution	\$ 4,297,176	\$ 3,797,176.00	\$	\$ 500,000.00	88.4%
Miscellaneous Local	42,500	10,923.62		31,576.38	25.7%
State Funds	7,726,124	2,989,799.53		4,736,324.47	38.7%
Federal Funds	<u>1,122,709</u>	<u>156,515.34</u>		<u>966,193.66</u>	13.9%
<b>TOTAL</b>	<b>\$ <u>13,188,509</u></b>	<b>\$ <u>6,954,414.49</u></b>	<b>\$</b>	<b>\$ <u>6,234,094.51</u></b>	<b>52.7%</b>

**EXPENDITURE**

<b>Category:</b>	<b>BUDGET</b>	<b>ACTUAL YTD</b>		<b>BALANCE</b>	
Instruction	\$ 9,316,018	3,066,755.90	\$ 97,808.61	\$ 6,151,453.49	32.9%
Admin./Attend./Health	901,705	369,506.35	6,572.44	525,626.21	41.0%
Transportation	1,151,906	459,838.74	80,656.62	611,410.64	39.9%
Operation and Maintenance	1,133,122	514,907.87	274,822.39	343,391.74	45.4%
Debt Service/Fund Transfer	5,000	0.00	0.00	5,000.00	0.0%
Technology	<u>680,758</u>	<u>284,546.76</u>	<u>102,259.74</u>	<u>293,951.50</u>	41.8%
<b>TOTAL</b>	<b>\$ 13,188,509</b>	<b>\$ 4,695,555.62</b>	<b>\$ 562,119.80</b>	<b>\$ 7,930,833.58</b>	<b>35.6%</b>
<b>Grand Total Operating Fund</b>	<b>\$ <u>13,188,509</u></b>	<b>\$ <u>4,695,555.62</u></b>	<b>\$ <u>562,119.80</u></b>	<b>\$ <u>7,930,833.58</u></b>	

**Food Service Fund**

	<b>BUDGET</b>	<b>ACTUAL YTD</b>		<b>BALANCE</b>	
<b>Revenue:</b>					
Miscellaneous local	\$ 56,848	22,399.21	\$	\$ 34,448.79	39.4%
State Funds	3,195			3,195.00	0.0%
Federal Funds	335,000	164,311.09		170,688.91	49.0%
Interest	-	7.81		(7.81)	
Transfer from School Fund	<u>5,000</u>			<u>5,000.00</u>	
<b>TOTAL</b>	<b>\$ <u>400,043</u></b>	<b>\$ <u>186,718.11</u></b>	<b>\$</b>	<b>\$ <u>213,324.89</u></b>	<b>46.7%</b>
<b>Food Services</b>	<b>\$ <u>400,043</u></b>	<b>\$ <u>199,716.78</u></b>	<b>\$</b>	<b>\$ <u>200,326.22</u></b>	<b>49.9%</b>

November School Food Federal Reimbursement	44,988.55
November School Food Deposits posted to Dec.	<u>253.00</u>
	45,241.55

***AGENDA: January 9, 2023 Regular Meeting***

**ITEM #7:**

Public Comment Period

**ACTION REQUESTED:**

The Board will receive comments from the public related to items not on the agenda. Have citizens state their name, the district they are from and request that they limit their comments to 3 minutes.

**ATTACHMENTS:**

None

***AGENDA: January 9, 2023 Regular Meeting***

**ITEM #8:**

Adoption of Resolution in Support of Edge Hill School Historical Highway Marker

**ACTION REQUESTED:**

Need a motion and second to adopt resolution of support of the installation of a Historical Highway marker recognizing Edge Hill School.

**ATTACHMENTS:**

- Resolution





**RESOLUTION IN SUPPORT**  
**of**  
**EDGE HILL SCHOOL HISTORICAL HIGHWAY MARKER**

**WHEREAS**, for 26 years during the days of segregation, namely from 1937 to 1963, Edge Hill School provided a quality education for Black children in King and Queen County in grades 1-7; and

**WHEREAS**, the Edge Hill School Alumni Association was formed in part to commemorate and preserve the history of the school and the history of Black education in King and Queen County; and

**WHEREAS**, in furtherance of the memorialization of Edge Hill School and its dedicated parents, teachers, and students, the Edge Hill School Alumni Association wishes to apply to the Virginia Department of Historic Resources for the placement of a Historical Highway Marker through the historical highway marker program on the site of the school which is no longer standing; and

**WHEREAS**, for this purpose, the Edge Hill School Alumni Association has secured the necessary funding and has secured the permission of the current landowner; and

**WHEREAS**, the Edge Hill School Alumni Association now requests the support of the Board of Supervisors of King and Queen County for the placement of a Historical Highway Marker; and

**WHEREAS**, the Board of Supervisors of King and Queen County, Virginia fully supports the preservation of this history of King and Queen County and the memorialization of the wonderful educational resource that was Edge Hill School.

**NOW, THEREFORE**, the Board of Supervisors of King and Queen County, Virginia does hereby express its support for the placement of a Historical Highway Marker through the Virginia Department of Historic Resources historical highway marker program at the site of the former Edge Hill School, King and Queen County, Virginia, and does ask the Virginia Department of Historic Resources to approve, construct, and erect in King and Queen County, Virginia an historical highway marker as requested by the Edge Hill School Alumni Association.

**ADOPTED** this 9<sup>th</sup> day of January, 2023 by the Board of Supervisors of King and Queen County, Virginia.

Attest:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Clerk

***AGENDA: January 9, 2023 Regular Meeting***

**ITEM #9:**

Adoption of Resolution petitioning Circuit Court for an order to not hold a special election due to the retirement of Sheriff Charboneau.

**ACTION REQUESTED:**

Need a motion and second to adopt resolution petitioning Circuit Court.

**ATTACHMENTS:**

- Resolution
- Petition
- Order

BOARD OF SUPERVISORS  
OF KING AND QUEEN COUNTY, VIRGINIA  
RESOLUTION  
FOR SPECIAL ELECTION

January 9, 2023

At the regular meeting of the Board of Supervisors of King and Queen County, Virginia, held at King and Queen County Courthouse, Virginia 23085, commencing at 7:00 p.m., January 9, 2023, the following action was taken:

On a motion made by Supervisor \_\_\_\_\_, it was moved that the Board of Supervisors of King and Queen County, Virginia request pursuant to Va. Code § 24.2-228.1 that no special election be ordered to fill the vacancy in the office of the sheriff of King and Queen County, Virginia created upon the retirement of Sheriff John R. Charboneau effective December 31, 2022.

Following presentation of the Resolution, the Board of Supervisors adopted and approved the Resolution according to the votes stated below:

Present:

Vote:

Doris Morris

R.F. Bailey, Jr.

Sherrin C. Alsop

James Lawrence Simpkins

James Burns

Dated: \_\_\_\_\_

Attested: \_\_\_\_\_

Vivian R. Seay, Clerk

Board of Supervisors of King and Queen County

**WHEREAS**, Sheriff John R. Charboneau was elected sheriff of King and Queen County, Virginia for the term expiring December 31, 2023; and

**WHEREAS**, by letter dated October 24, 2022, the Board of Supervisors of King and Queen County, Virginia (the “**Board**”) received notification of the retirement of Sheriff John R. Charboneau effective December 31, 2022; and

**WHEREAS**, in accordance with Va. Code § 24.2-228.1, the highest ranking deputy, namely W. R. Balderson, shall be vested with the powers and shall perform all of the duties of the office of sheriff of King and Queen County, Virginia, and shall be entitled to all the privileges and protections afforded by law to elected or appointed constitutional officers, for the remainder of the unexpired term; and

**WHEREAS**, in accordance with Va. Code § 24.2-228.1, the vacancy created by the retirement of Sheriff Charboneau shall be filled upon petition of the governing body either by special election or at the next ensuing general election if the vacancy occurs within the 12 months immediately preceding the end of the term of the office vacated; and

**WHEREAS**, the Board finds that due to additional workload and the additional cost associated with conducting a special election it is in the best interest of the County and the citizens to petition the Circuit Court of King and Queen County to request that no special election be ordered to fill the vacancy in the office of sheriff.

**NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King and Queen County, Virginia, as follows:**

- a. In accordance with Va. Code § 24.2-228.1, the Board directs the county attorney to file on its behalf a petition with the King and Queen County Circuit Court to request that no special election be ordered to fill the vacancy in the office of sheriff created by the retirement of Sheriff John R. Charboneau effective December 31, 2022.
- b. The Board understands that in accordance with Va. Code § 24.2-288.1, the highest ranking deputy officer, namely W. R. Balderson, will serve as sheriff for the remainder of the unexpired term of Sheriff John R. Charboneau, or until December 31, 2023, and that the office of sheriff will be filled in the normal course at the general election scheduled for November 7, 2023.
- c. The County Attorney is instructed and authorized to prepare, sign, and file, together with the said petition, any and all other paperwork necessary for this purpose.

**VIRGINIA: IN THE CIRCUIT COURT OF KING AND QUEEN COUNTY**

**RE: VACANCY IN THE OFFICE OF SHERIFF OF KING AND QUEEN COUNTY**

**Case Number:** \_\_\_\_\_

**PETITION**

**COMES THIS DAY** King and Queen County, Virginia, by and through its county attorney, and petitions the Circuit Court of King and Queen County, Virginia pursuant to Va. Code § 24.2-228.1 to request that no special election be held to fill the vacancy in the office of sheriff of King and Queen County, and in support of this petition states as follows:

1. That John R. Charboneau was duly elected as Sheriff of King and Queen County, Virginia, a constitutional office of the Commonwealth of Virginia, for the term ending December 31, 2023.
2. That by letter dated October 24, 2022, the aforesaid John R. Charboneau communicated to the Board of Supervisors of King and Queen County, Virginia his retirement as Sheriff of King and Queen County, Virginia effective on the 31<sup>st</sup> day of December, 2022.
3. That pursuant to Va. Code § 24.2-228.1, the vacancy created by the retirement of Sheriff Charboneau must be filled by special election unless the vacancy occurs within the 12 months immediately preceding the end of the term of the office and the governing body petitions the King and Queen County Circuit Court to request that no special election be ordered.
4. In accordance with Va. Code § 24.2-228.1, the highest ranking deputy officer, namely W. R. Balderson, shall be vested with the powers and shall perform all of the duties of the office and shall be entitled to all of the privileges and protections afforded by law to elected or

appointed constitutional officers for the remainder of the unexpired term, or December 31, 2023.

5. That the Board of Supervisors of King and Queen County, Virginia, at its meeting duly held on the 9<sup>th</sup> day of January, 2023, adopted a resolution instructing the county attorney to petition the Circuit Court of King and Queen County, Virginia to request that no special election be ordered. A copy of the said resolution is attached hereto as **Exhibit A**.
6. That the general election for the expiring term of the office to which Sheriff John R. Charboneau was elected is scheduled for November 7, 2023.
7. That the vacancy in the Office of the sheriff for King and Queen County, Virginia occurring as the result of the retirement of Sheriff John R. Charboneau is exactly 12 months preceding the end of the term of the office to which he was elected.

**WHEREFORE**, pursuant to the requirements of Va. Code § 24.2-228.1, the Board of Supervisors of King and Queen County, Virginia hereby petitions this honorable Court that no special election be ordered to fill the vacancy in the office of sheriff of King and Queen County, Virginia and respectfully requests that the office of sheriff be filled at the next general election scheduled for November 7, 2023.

**County of King and Queen, Virginia**

By: \_\_\_\_\_  
Counsel

Vivian R. Seay  
County Attorney for King and Queen County, Virginia  
Virginia State Bar ID 32951  
242 Allen's Circle, Suite L | Post Office Box 177  
King and Queen Court House, Virginia 23085  
Telephone: 804.785.5990 | Facsimile: 804.785.5999  
vseay@kingandqueenco.net

**VIRGINIA: IN THE CIRCUIT COURT OF KING AND QUEEN COUNTY**

**RE: VACANCY IN THE OFFICE OF SHERIFF OF KING AND QUEEN COUNTY**

**Case Number:** \_\_\_\_\_

**ORDER**

**THIS DAY** came the County of King and Queen, Virginia, by and through the County Attorney, upon its petition that no special election be ordered by the Circuit Court of King and Queen County to fill the vacancy in the office of sheriff.

And it appearing to the Court the following:

1. That John R. Charboneau was duly elected to the office of Sheriff of King and Queen County, Virginia, for the term of office expiring on December 31, 2023.
2. That the aforesaid John R. Charboneau has retired as the sheriff of King and Queen County, Virginia effective December 31, 2022, exactly 12 months immediately preceding the end of the term of the constitutional office to which he was elected.
3. That, pursuant to Va. Code § 24.2-228.1, the vacancy created upon the retirement of Sheriff John R. Charboneau must be filled by special election unless the vacancy occurs within 12 months immediately preceding the end of the term of the office and Board of Supervisors petitions the Circuit Court of King and Queen County, Virginia to not order a special election.
4. That until an election is held, the highest ranking deputy who is qualified to vote for and hold the office, namely W. R. Balderson, shall be, and currently is, vested with the powers and performing all of the duties of the office of sheriff of King and Queen County, Virginia until December 31, 2023.
5. That the Board of Supervisors of King and Queen County, Virginia, at its meeting duly held on the 9<sup>th</sup> day of January, 2023, adopted a resolution authorizing the County Attorney of

King and Queen County, Virginia to submit a petition to the Circuit Court of King and Queen County for this purpose.

6. That the general election to be held in King and Queen County, Virginia to fill, in the normal course, the term of office to which Sheriff John R. Charboneau was elected is scheduled for November 7, 2023.
7. That pursuant to Va. Code § 24.2-228.1, because King and Queen County, Virginia has petitioned this Court to not order a special election to fill the office of sheriff upon the retirement of Sheriff John R. Charboneau and the vacancy in the office of sheriff created upon the retirement of Sheriff Charboneau occurred exactly 12 months immediately preceding the end of the term of the office to which he was elected, the request that no special election be ordered shall be granted.

It is accordingly **ADJUDGED, ORDERED, and DECREED** that no special election shall be ordered to fill the vacancy in the office of sheriff of King and Queen County, Virginia and that the office of sheriff of King and Queen County, Virginia for the term beginning January 1, 2024 shall be filled in the normal course at the general scheduled for November 7, 2023.

Enter this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Benjamin Elliott Bondurant, Judge

I ask for this:

\_\_\_\_\_  
Vivian R. Seay  
County Attorney for King and Queen County, Virginia  
Virginia State Bar ID 32951  
242 Allen's Circle, Suite L | Post Office Box 177  
King and Queen Court House, Virginia 23085  
Telephone: 804.785.5990 | Facsimile: 804.785.5999  
vseay@kingandqueenco.net



***AGENDA: January 9, 2023 Regular Meeting***

**ITEM #10:**

Adoption of Resolution of Appreciation for John Charboneau

**ACTION REQUESTED:**

Need a motion and second adoption and presentation of resolution of appreciation for John Charboneau.

**ATTACHMENTS:**

- Resolution



**WHEREAS**, King and Queen County Sheriff John R. Charboneau has served the citizens of King and Queen County, Virginia since 1982, spending his entire law enforcement career, spanning over 40 years, in the service of his home King and Queen County; and

**WHEREAS**, Sheriff Charboneau recently announced his retirement effective December 31, 2022; and

**WHEREAS**, during his career and prior to his 2012 election, Sheriff John R. Charboneau served King and Queen County in many law enforcement capacities, including as dispatcher, deputy, investigator, and chief deputy; and

**WHEREAS**, both before and following his election, Sheriff Charboneau has witnessed significant technological advancements and changing law enforcement needs and has played an instrumental role in such notable achievements as the implementation of a regional radio system, a modernization of the dispatch center, the introduction of upgraded capabilities with a computer-aided dispatch system, the implementation of a reports management system to include the first e-ticket system in the area, the oversight of a weapons replacement program for the continued safety of his deputies, and the provision of active attack and active shooter training for law enforcement personnel; and

**WHEREAS**, beyond the borders of King and Queen County, Sheriff Charboneau has been a member of the Virginia Sheriff's Association for over 40 years and has served on the Board of Directors of the Middle Peninsula Regional Security Center; and

**WHEREAS**, for his service and achievements, the Board of Supervisors of King and Queen County wishes to acknowledge, recognize, and applaud Sheriff Charboneau's selfless commitment and dedication to King and Queen County and her citizens and to congratulate him on a well-earned retirement.

**NOW, THEREFORE**, the Board of Supervisors of King and Queen County, Virginia does express its deep respect and appreciation to Sheriff John R. Charboneau for his outstanding service to King and Queen County since 1982; does acknowledge and commend his selfless commitment in service to the protection of his community and fellow citizens; and does express its gratitude for his long-standing loyalty and dedication to us all. The Board of Supervisors of King and Queen County, Virginia wishes Sheriff John R. Charboneau a prosperous and peace-filled retirement.

**ADOPTED** this 9<sup>th</sup> day of January, 2023.

***The Board of Supervisors of King and Queen County, Virginia***

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Doris H. Morris

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R. F. Bailey, Jr.

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Sherrin C. Alsop

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James Burns

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James Lawrence Simpkins

**AGENDA:**      *January 9, 2023 Regular Meeting*

**ITEM #11:**

Presentation of FY2022 Audit – Taylor Stover, Robinson, Farmer Cox Associates

**ACTION REQUESTED:**

None

**ATTACHMENTS:**

- None. Electronic copy also sent with packet. Paper copies will be provided at the meeting.

**AGENDA:**        *January 9, 2023 Regular Meeting*

**ITEM #12:**

Public Hearing – Relocation of Voting Precincts

**ACTION REQUESTED:**

We will now hold a public hearing on the proposed amendment to County Code Chapter 18 to relocate the central absentee voter precinct and multiple polling places.

I ask the County Administrator to provide proof of publication and background information.

Citizens wishing to make comments on proposed amendments, please come forward, state your name and the district you reside in.

Once hearing is closed, action needed to amend ordinance as proposed, amend ordinance as revised, or not approve any amendment.

**ATTACHMENTS:**

- Notices of public hearing - Rappahannock Times, Tidewater Review (December 21, 2022 and December 28, 2022)
- Information from General Registrar regarding recommendations for precinct relocation.
- Proposed ordinance amendment
- Revised Recommendations from General Registrar
- Revised ordinance amendment

**King and Queen County**  
**Voter Registration & Elections**

**Precinct Relocation Requests**

**REVISED: 11/28/2022**

Request

~~Relocate Shackelfords precinct from Lower King & Queen Fire House to Shackelfords Chapel United Methodist Church located at 3727 Buena Vista Rd., Cologne, VA 23156.~~

Reason

~~In need of larger facility, larger parking area and better traffic flow in and out of parking lot.~~

Handicap Accessibility at new location

- Ramp
- Signage
- Parking slab

What's Needed

- Message board: Church is located on a blind curve; message board will alert drivers of cars entering and leaving precinct. (Donated by Curtis Construction)
- Fuel for message board
- Assistance from county maintenance with picking up signs, setting up signs,
- Election day voter directional signage
- Parking Slab for ADA accessibility

Airport as Precinct

We visited the airport on November 17<sup>th</sup>. The room we were shown does not provide ample space for a precinct. Also, we were told there are 22 parking spots and at least half of those were being used when we were there. We have at least 6 officers of election working on election day so that would leave very few spaces for voters. The parking spaces are the only option for parking.

Update

Leave precinct at Lower K&Q Firehouse. Will use first bay as voting area which will provide increased space for precinct. Size of office, currently used, is: 22' x 5' usable space. Using first bay for precinct is: 35' x 16'.

Parking issues seemed to be resolved at November 2022 election by setting up new enter/exit traffic flow, marking designating parking with enter/exit signs and reconfiguring curbside voting.

What's Needed

- Room dividers to block off rest of building so there is no access beyond dividers to rest of the building.

Estimated Cost

- Room dividers: \$285 approx.

### Request

Relocate Courthouse precinct from Central High School to King & Queen County Administration Building, Hearing Room

### Reason

Concerns related to the polling place at a school:

- Safety concerns for students & faculty. polling place voter entrance doors must remain unlocked during voting hours. The polling place is in the cafeteria, voters use the exterior door to enter directly into the cafeteria.
  - There are doors inside the cafeteria that lead into other parts of the school. School is closed on election day for students; however, some faculty typically work on election.
  - Summer school or summer programs for students are held at school.
- Dependent upon school employee to meet election day workers on election morning to open school and equipment storage area. Employee must return again after polls close to lock school.
- No access to school on Monday before to allow election day workers to arrange precinct. They have to take down tables and set up table arrangement on election morning.

### Accessibility at new location

- Ramp
- Signage
- Parking slab

### Other

The Hearing Room will provide ample space for election-day voting. We use the Hearing Room as a satellite early voting site for Presidential Elections.

### What's Needed

- New voter cards mailed to each voter in the district.

### Estimated Cost

- Voter card mailing: \$950 approx.

### NOTE

We have communicated with the Sheriff's Department & General District Court; neither have any concerns or issues with using the Hearing Room as a precinct.

Request

Relocate Old Mill precinct from King & Queen Elementary school to Poroporone Church located at 30071 The Trail, Shacklefords, 23156.

Reason

Construction relating to remodel of KQES.

Concerns related to the polling place at a school:

- Safety concerns for students & faculty. Polling place voter entrance doors must remain unlocked during voting hours. The polling place is in the gymnasium, voters use the exterior door to enter directly into the gym.
  - There are doors inside the gym that lead into other parts of the school. School is closed on election day for students; however, some faculty typically work on election.
  - Summer school or summer programs for students are held at school.

Accessibility at new location

- Ramp
- Signage
- Parking slab

What's Needed

- New voter cards mailed to each voter in the district.
- Signage

Estimated Cost

- Voter card mailing: \$900 approx.
- Signage: \$100 approx.



Request

Relocate Central Absentee Precinct (CAP) from K & Q County Administration Building, Hearing Room to K&Q Circuit Court conference room.

Reason

Relocating Courthouse precinct to K&Q County Hearing Room.

Accessibility at new location

- Ramp
- Signage
- Parking slab

What's Needed

Portable ramp for ADA compliance

Estimated Cost

Portable ramp: \$200 approx.

NOTE

We have communicated with the Circuit Court Clerk & Circuit Court Judge (via Court Clerk); neither have any concerns or issues with using the conference room for the CAP.

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Buena Vista:	\$ 285
Stevensville:	\$ 950
Shanghai:	\$1,000
CAP:	\$ 200
	<u>\$2,435</u>



# CENTRAL HIGH SCHOOL

17024 The Trail  
King & Queen Court House, VA 23085  
804-785-6102 (office) | 804-785-5129 (fax)

November 29th, 2022

Dear Members of the King and Queen County Board of Supervisors,

I am writing this letter in support of changing the voting precinct location from Central High School to another location. In the last few years, the county has used our school cafeteria and/or band room as a voting location. While this hasn't caused issues in the past, our school continues to grow with new programs and an additional grade level. Due to this, we utilize almost every room, every day. We have recently restarted our band program, which means the band room is used constantly. Election day items are stored in one of the band closets, which limits the use of that room for the teacher and students to use the day before, and the band room is accessible through the cafeteria, meaning the teacher would need to cut through the voting area on election day to access his classroom. Furthermore, since our school is the most centrally located, we are often used as a location for division-wide professional development. This past election day, we had all King and Queen schools at Central High School and could have really benefited from using the cafeteria as a space.

If you have any questions or concerns, please feel free to contact me at [aedwards@kqps.net](mailto:aedwards@kqps.net) or call me at (804)-785-6102.

Sincerely,

A handwritten signature in cursive script that reads "Ashley R. Edwards".

Ashley R. Edwards

Principal, Central High School

Cc: Dr. Carol B Carter, Division Superintendent; King and Queen School Board members



## *King and Queen County Public Schools*

Office of Superintendent

Carol B. Carter, Ed. D., Division Superintendent  
P.O. Box 97 · King and Queen Courthouse, Virginia 23085  
Phone: (804) 785-5981 or (804) 769-5007  
Fax: (804) 785-5686 or (804) 769-5007

November 12, 2022

Dear Members of the King and Queen County Board of Supervisors,

I am writing this letter of support to move the voting precinct at Central High School to a different location. On election day most recently, November 8<sup>th</sup>, we closed school for the students but the teachers and staff had a professional development day. This school year we have started a band at Central High School. The casting of the ballots is held in the band room for the June Primaries. For the November elections, the precinct is located in the cafeteria. Teachers and staff must enter the band room by walking through the cafeteria. Some teachers and staff did enter the band room on election day. The voters need a setting where their privacy can be guaranteed thus creating a better environment for them casting their vote.

I would whole heartedly endorse and support the request to move the voting precinct from Central High School to a different location. If you have any questions please email me at [ccarter@kqps.net](mailto:ccarter@kqps.net) or call me at (804) 239-6127.

Al I the best,

A handwritten signature in cursive script that reads "Carol B. Carter, Ed. D.".

Carol B. Carter, Ed. D.  
Division Superintendent

Cc: Vivian Seay, King & Queen County Administrator, County Attorney, and Board Clerk  
King and Queen School Board members

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**Chapter 18 ELECTIONS<sup>1</sup>**

**ARTICLE I. IN GENERAL**

**Secs. 18-1—18-30. Reserved.**

**ARTICLE II. DISTRICTS AND POLLING PLACES<sup>2</sup>**

**Sec. 18-31. Districts established; populations; boundaries.**

- (a) Pursuant to authority contained in Code of Virginia, § 15.2-1211, the election districts of the county are hereby established as set forth in this section.
- (b) The election districts with populations set forth are as follows:

<i>Election District</i>	<i>Population</i>
Newtown	1329
St. Stephens Church	1302
Stevensville	1283
Shanghai	1313
Buena Vista	1376

- (c) The boundaries of the respective election districts are as set forth as follows:

*Newtown Election District*

*Beginning* at a point in the center of the Mattaponi River at the mouth of Buckyard Branch following along the center of Buckyard Branch to the intersection of Buckyard Branch with a private dam at an un-named

<sup>1</sup>Cross reference(s)—Administration, ch. 2.

State law reference(s)—Election of governing body, Code of Virginia, § 15.2-1400; qualifications, Code of Virginia, § 15.2-1522 et seq.; procedure, Code of Virginia, § 24.2-100 et seq.

<sup>2</sup>State law reference(s)—Boundaries of districts, Code of Virginia, § 15.2-1211; authority to establish, Code of Virginia, §§ 24.2-306—24.2-310.

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road, thence in a northeastern direction to State Route Number 721, thence in a southerly direction along the center of State Route Number 721 to the intersection of State Route Number 721 and State Route Number 619, thence in a northerly direction along the center of State Route Number 619 to the intersection of State Route Number 619 with State Route Number 631, thence in an eastern direction along the center of State Route Number 631 to the intersection of State Route Number 650; thence in a northeasterly direction along State Route 650 to a point on the boundary line between the County of King and Queen and the County of Essex; thence in a northwesterly direction along said boundary line to a point in the center of State Route Number 635 at Beazley; thence in a westerly direction along said boundary line to a point in the center of State Route Number 625 at Byrd's Mill at its intersection with Beverly Creek, the boundary line between the County of King and Queen and the County of Caroline; thence in a southwesterly direction along said Beverly Creek to a point in the center of State Route Number 721, at its intersection with Maracossic Creek; thence in a southerly direction along said Maracossic Creek to its intersection with the northern bank of the Mattaponi River; thence in a southerly direction to a point in the center of the Mattaponi River, the boundary line between the County of King and Queen and the County of King William; thence in a southeasterly direction along said boundary line of the Mattaponi River to the intersection of the Mattaponi River and Buckyard Branch, the point of beginning.

*St. Stephens Church Election District*

*Beginning* at a point in the center of the Mattaponi River at the mouth of Buckyard Branch following along the center of Buckyard Branch to the intersection of Buckyard Branch with a private dam at an un-named road, thence in a northeastern direction to State Route Number 721, thence in a southerly direction along the center of State Route Number 721 to the intersection of State Route Number 721 with State Route Number 619, thence in a northerly direction along the center of State Route Number 619 to the intersection of State Route Number 619 with State Route Number 631, thence in an eastern direction along the center of State Route Number 631 to the intersection of State Route Number 650 to a point on the boundary line between the County of King and Queen and the County of Essex; thence in a southeasterly direction along said boundary line to a point on State Route Number 621; thence along the center of State Route Number 621 to the point of intersection with U.S. Route 360; thence in an easterly direction along the center of U.S. Route 360<sup>1</sup> to State Route Number 707, thence in an easterly direction along the center of State Route Number 707 to the intersection of State Route Number 707 and State Route Number 620; thence in a southerly direction on State Route Number 620 to the boundary line between the County of King and Queen and County of Essex; thence in a southwesterly direction along the center of State Route Number 620 to the intersection of State Route Number 620 and State Route Number 631; thence in a northwesterly direction along the center of State Route Number 631 to the intersection of State Route Number 631 and State Route Number 14; thence in a southerly direction along the center of State Route Number 14 to the intersection of State Route Number 14 with State Route Number 636; thence in a westerly direction along the center of State Route Number 636 to the intersection of State Route Number 636 and Clark Swamp; thence in a southern direction along Clark Swamp to the intersection of State Route Number 633; thence in a southerly direction along the center of Clark Swamp to the intersection of an un-named private road and said swamp near the headwaters of Walkerton Mill Pond; thence in a southerly direction along the center of the private road to the intersection with State Route Number 629; thence in a southwesterly direction along the center of State Route Number 629 to the intersection of State Route Number 629 and the center of the Mattaponi River in a northwesterly direction along the boundary line between the County of King and Queen and the County of King William, to the point in the Mattaponi River at the intersection of Buckyard Branch, the point of beginning.

**Explanatory Footnote<sup>1</sup>**- At the time of adoption, U.S. Route 360 included old Route 360 at the Essex County line along behind properties known as presently Millers Tavern Imports and Seth Gayle Printing Company.



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Old Route 360 was confirmed by Virginia Department of Transportation as being the county line, as well as Essex County Zoning Administrator, Jeff Hodges.

*Stevensville Election District*

*Beginning* at a point in the Mattaponi River on the boundary line between the County of King and Queen and the County of King William, at the intersection of State Route Number 629, thence in a northeasterly direction along the center of State Route Number 629 a distance of 1.23 miles to the intersection with State Route Number 629 and an un-named private road, thence in a northerly direction along the center of Clark Swamp to the intersection of Clark Swamp and State Route Number 633, thence in a northeasterly direction along the center of Clark Swamp to the intersection of State Route Number 636, thence in a easterly direction along the center of State Route Number 636 to the intersection of State Route Number 14; thence in a northerly direction along State Route Number 14 to the intersection of State Route Number 14 and State Route Number 631; thence in an easterly direction along the center of State Route Number 631 to the intersection of State Route Number 620; thence in an northeasterly direction along the center of State Route Number 620 to the county boundary between County of King & Queen and County of Essex along the center of the Dragon Swamp; thence in a southerly direction along the center of the Dragon Swamp being the boundary line between the County of King & Queen and County of Essex; thence in a southeasterly direction along said boundary line and swamp to a point in the center of the swamp at the intersection of said swamp and State Route Number 610, Piedmont Road; thence in a southwesterly direction along the center of State Route Number 610 to the intersection of State Route Number 610 and State Route Number 613; thence in a southwesterly direction along the center of State Route Number 613 to the intersection of State Route Number 613 and State Route Number 614; thence in a southerly direction along the center of State Route Number 614 to the intersection of State Route Number 614 and State Route Number 14 at Little Plymouth; thence in a northwesterly direction along the center of State Route Number 14 to the intersection of State Route Number 14 and Plymouth Swamp; thence in a westerly direction along the center of Plymouth Swamp to a point in the center of the Mattaponi River being the boundary line between the County of King and Queen and the County of King William; thence in a northwesterly direction along the center of the Mattaponi River being the boundary line to the point at the intersection of the Mattaponi River and State Route Number 629, the point of beginning.

*Shanghai Election District*

*Beginning* at a point in the Dragon Swamp at the intersection with State Route Number 610, Piedmont Road; thence in a southwesterly direction along the center of State Route Number 610 to the intersection of State Route Number 610 and State Route Number 613; thence in a southwesterly direction along the center of State Route Number 613 to the intersection of State Route Number 613 and State Route Number 614; thence in a southerly direction along the center of State Route Number 614 to the intersection of State Route Number 614 and State Route Number 14 at Little Plymouth; thence in a northwesterly direction along the center of State Route Number 14 to the intersection of State Route Number 14 and Plymouth Swamp; thence in a westerly direction along the center of Plymouth Swamp to a point in the center of the Mattaponi River being the boundary line between the County of King and Queen and the County of King William; thence in a southeasterly direction along the said boundary line and river to a point at the intersection of said river and State Route Number 605; thence in an easterly direction along the center of State Route Number 605 to the intersection of State Route Number 605 and State Route Number 33; thence in an easterly direction along the center of State Route Number 33 a distance of 1.11 miles to the intersection of said road and an un-named private road; thence in a southerly direction along the center of said un-named road to the intersection of Goalders Creek; thence in an easterly direction along Goalders Creek to the intersection of Goalders Creek and State Route Number 14; thence in a northerly direction along the center of State Route Number 14 to the intersection of State Route Number 14 and State Route Number 33; thence in an easterly direction along the center of State Route Number 33 to the intersection of State Route Number 33 and State

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Route Number 609 which forms the boundary line between the County of King and Queen and the County of Gloucester; thence in a northerly direction along the center of State Route Number 609 to a point where the boundary line between the County of King and Queen and the County of Gloucester; thence in a northerly direction along the said boundary line to the center of the Dragon Swamp; thence in a northwesterly direction along the Dragon Swamp being the boundary line between the County of King and Queen and the County of Middlesex, to the intersection of said swamp and State Route Number 610, Piedmont Road, the point of beginning.

*Buena Vista Election District*

*Beginning* at a point in the Mattaponi River at the intersection of said river and State Route Number 605; thence in an easterly direction along the center of State Route Number 605 to the intersection of State Route Number 605 and State Route Number 33; thence in an easterly direction along the center of State Route Number 33 a distance of 1.11 miles to the intersection of said road and an un-named private road; thence in a southerly direction along the center of said un-named road to the intersection of Goalders Creek; thence in an easterly direction along the center of Goalders Creek to the intersection of Goalders Creek and State Route Number 14; thence in a northerly direction along the center of State Route Number 14 to the intersection of State Route Number 14 and State Route Number 33; thence in an easterly direction along the center of State Route Number 33 to the intersection of State Route Number 33 and State Route Number 609 which forms the boundary line between the County of King and Queen and the County of Gloucester; thence in a southerly direction along said boundary line to a point in the center of the Poropotank River, with said river forming the boundary line between the County of King and Queen and the County of Gloucester; thence along the center of said river and boundary line to a point in the center of the York River being the boundary line between the County of King and Queen and the County of James City; thence in a northerly direction along the centerline of said river to a point where the boundary line is between the County of King and Queen and the County of New Kent; thence along the center of said river and boundary line to a point where said river branches and becomes the Mattaponi River; thence along said river in a northerly direction being the boundary line between the County of King and Queen and the County of King William, to a point at the intersection of said river and State Route Number 605, being the point of beginning.

(Ord. of 6-10-1991, § 3; Ord. No. 11-01, § 3, 11-8-2001; Amend. of 4-11-2011; Ord. of 4-11-2022 )

**Sec. 18-31.1. Central absentee voter precinct.**

- (a) The central absentee voter precinct is hereby established for the purpose of receiving, counting and recording absentee ballots properly cast within King and Queen County. The central absentee voter precinct shall receive, count, and record all such ballots in accordance with state and federal law. The Central Absentee Voter Precinct shall be located in the King and Queen County Circuit Court conference room 234 Allens Circle, King and Queen Court House, Virginia 23085. This precinct is to be used for all elections.
- (b) In addition to the office of the general registrar, the King and Queen County Circuit Court conference room 234 Allen's Circle, King and Queen Court House, Virginia 23085 has been approved by the board of supervisors and is established as a satellite absentee voting location. This additional location will be open on the following days:
  - (1) Prior to each November Presidential Election, beginning with the November 3, 2020 election. The additional location will be open seven days prior to the election, from Saturday through Saturday during the week immediately preceding the election, excluding Sundays.

( Ord. of 8-10-2020 )



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**Sec. 18-32. Precincts and polling places.**

The county is divided into five precincts. The precincts for each election district and the polling place for each precinct are set forth as follows:

Election District	Precinct	Polling Place
Newtown	Owenton	Upper King & Queen Fire Department, 8982 Newtown Road, St. Stephens Church, Virginia 23148
St. Stephen's Church	Clark's	Pamunkey Regional Library, King & Queen County Branch, Old Marriott School 396 Newtown Road, St. Stephens Church, Virginia 23148
Stevensville	Court House	Room 124 in the King and Queen Courts and Administrative Building, 242 Allen's Circle, King and Queen Court House, Virginia 23085
Shanghai	Old Mill	Poroporone Church, 30071 The Trail, Shacklefords, Virginia 23156
Buena Vista	Shackleford's	Lower King & Queen Fire Department, 4764 York River Road, Shacklefords, Virginia 23156
CAP (Central Absentee Precinct)		King & Queen County Circuit Court conference room, 234 Allen's Circle, King & Queen Court House, Virginia 23085

(Ord. No. 13-01, § 1, 11-8-2001; Amend. of 4-11-2011; Ord. of 3-9-2015 ; Ord. of 2-2-2018 )

**Sec. 18-33. Election of district supervisor.**

One supervisor shall be elected from each election district created in section 18-31.

(Ord. of 6-10-1991, § 4)



Office of the Electoral Board and General Registrar  
County of King and Queen  
232 Allens Circle, P. O. Box 56  
King and Queen Court House, VA 23085

*Stuart Swilley, Electoral Board*  
*Linda Culbreth, Electoral Board*  
*Martha Hart, Electoral Board Secretary*

*Diane C. Klausen, General Registrar*  
*dklausen@kingandqueenco.net*  
*(804)785-5980*

January 4, 2023

Board of Supervisors  
King & Queen County, VA

Today I met with Dr. Carter and Central High School principal, Ashely Edwards, at the school to review options for the location of the voting precinct. Ultimately, we decided to leave the precinct in the cafeteria at the school. Dr. Carter graciously worked with us on the school calendar ensuring there will not be any students in the building on election days. Additionally, if faculty or staff need to enter the band room on election days, they will use the outside entrance to do so.

We are withdrawing our request to relocate the Stevensville voting district precinct to the County Administration building. As a result of this, the request for relocating the CAP to the Circuit Court is also withdrawn.

Thank you for your patience and understanding as we worked through this process.

Sincerely,

*Diane C. Klausen*

Diane Klausen  
General Registrar

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**ARTICLE I. IN GENERAL**

**Secs. 18-1—18-30. Reserved.**

**ARTICLE II. DISTRICTS AND POLLING PLACES<sup>2</sup>**

**Sec. 18-31. Districts established; populations; boundaries.**

- (a) Pursuant to authority contained in Code of Virginia, § 15.2-1211, the election districts of the county are hereby established as set forth in this section.
- (b) The election districts with populations set forth are as follows:

<i>Election District</i>	<i>Population</i>
Newtown	1329
St. Stephens Church	1302
Stevensville	1283
Shanghai	1313
Buena Vista	1376

- (c) The boundaries of the respective election districts are as set forth as follows:

*Newtown Election District*

*Beginning* at a point in the center of the Mattaponi River at the mouth of Buckyard Branch following along the center of Buckyard Branch to the intersection of Buckyard Branch with a private dam at an un-named

<sup>1</sup>Cross reference(s)—Administration, ch. 2.

State law reference(s)—Election of governing body, Code of Virginia, § 15.2-1400; qualifications, Code of Virginia, § 15.2-1522 et seq.; procedure, Code of Virginia, § 24.2-100 et seq.

<sup>2</sup>State law reference(s)—Boundaries of districts, Code of Virginia, § 15.2-1211; authority to establish, Code of Virginia, §§ 24.2-306—24.2-310.

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road, thence in a northeastern direction to State Route Number 721, thence in a southerly direction along the center of State Route Number 721 to the intersection of State Route Number 721 and State Route Number 619, thence in a northerly direction along the center of State Route Number 619 to the intersection of State Route Number 619 with State Route Number 631, thence in an eastern direction along the center of State Route Number 631 to the intersection of State Route Number 650; thence in a northeasterly direction along State Route 650 to a point on the boundary line between the County of King and Queen and the County of Essex; thence in a northwesterly direction along said boundary line to a point in the center of State Route Number 635 at Beazley; thence in a westerly direction along said boundary line to a point in the center of State Route Number 625 at Byrd's Mill at its intersection with Beverly Creek, the boundary line between the County of King and Queen and the County of Caroline; thence in a southwesterly direction along said Beverly Creek to a point in the center of State Route Number 721, at its intersection with Maracossic Creek; thence in a southerly direction along said Maracossic Creek to its intersection with the northern bank of the Mattaponi River; thence in a southerly direction to a point in the center of the Mattaponi River, the boundary line between the County of King and Queen and the County of King William; thence in a southeasterly direction along said boundary line of the Mattaponi River to the intersection of the Mattaponi River and Buckyard Branch, the point of beginning.

*St. Stephens Church Election District*

*Beginning* at a point in the center of the Mattaponi River at the mouth of Buckyard Branch following along the center of Buckyard Branch to the intersection of Buckyard Branch with a private dam at an un-named road, thence in a northeastern direction to State Route Number 721, thence in a southerly direction along the center of State Route Number 721 to the intersection of State Route Number 721 with State Route Number 619, thence in a northerly direction along the center of State Route Number 619 to the intersection of State Route Number 619 with State Route Number 631, thence in an eastern direction along the center of State Route Number 631 to the intersection of State Route Number 650 to a point on the boundary line between the County of King and Queen and the County of Essex; thence in a southeasterly direction along said boundary line to a point on State Route Number 621; thence along the center of State Route Number 621 to the point of intersection with U.S. Route 360; thence in an easterly direction along the center of U.S. Route 360<sup>1</sup> to State Route Number 707, thence in an easterly direction along the center of State Route Number 707 to the intersection of State Route Number 707 and State Route Number 620; thence in a southerly direction on State Route Number 620 to the boundary line between the County of King and Queen and County of Essex; thence in a southwesterly direction along the center of State Route Number 620 to the intersection of State Route Number 620 and State Route Number 631; thence in a northwesterly direction along the center of State Route Number 631 to the intersection of State Route Number 631 and State Route Number 14; thence in a southerly direction along the center of State Route Number 14 to the intersection of State Route Number 14 with State Route Number 636; thence in a westerly direction along the center of State Route Number 636 to the intersection of State Route Number 636 and Clark Swamp; thence in a southern direction along Clark Swamp to the intersection of State Route Number 633; thence in a southerly direction along the center of Clark Swamp to the intersection of an un-named private road and said swamp near the headwaters of Walkerton Mill Pond; thence in a southerly direction along the center of the private road to the intersection with State Route Number 629; thence in a southwesterly direction along the center of State Route Number 629 to the intersection of State Route Number 629 and the center of the Mattaponi River in a northwesterly direction along the boundary line between the County of King and Queen and the County of King William, to the point in the Mattaponi River at the intersection of Buckyard Branch, the point of beginning.

**Explanatory Footnote<sup>1</sup>**- At the time of adoption, U.S. Route 360 included old Route 360 at the Essex County line along behind properties known as presently Millers Tavern Imports and Seth Gayle Printing Company.

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Old Route 360 was confirmed by Virginia Department of Transportation as being the county line, as well as Essex County Zoning Administrator, Jeff Hodges.

*Stevensville Election District*

*Beginning* at a point in the Mattaponi River on the boundary line between the County of King and Queen and the County of King William, at the intersection of State Route Number 629, thence in a northeasterly direction along the center of State Route Number 629 a distance of 1.23 miles to the intersection with State Route Number 629 and an un-named private road, thence in a northerly direction along the center of Clark Swamp to the intersection of Clark Swamp and State Route Number 633, thence in a northeasterly direction along the center of Clark Swamp to the intersection of State Route Number 636, thence in a easterly direction along the center of State Route Number 636 to the intersection of State Route Number 14; thence in a northerly direction along State Route Number 14 to the intersection of State Route Number 14 and State Route Number 631; thence in an easterly direction along the center of State Route Number 631 to the intersection of State Route Number 620; thence in an northeasterly direction along the center of State Route Number 620 to the county boundary between County of King & Queen and County of Essex along the center of the Dragon Swamp; thence in a southerly direction along the center of the Dragon Swamp being the boundary line between the County of King & Queen and County of Essex; thence in a southeasterly direction along said boundary line and swamp to a point in the center of the swamp at the intersection of said swamp and State Route Number 610, Piedmont Road; thence in a southwesterly direction along the center of State Route Number 610 to the intersection of State Route Number 610 and State Route Number 613; thence in a southwesterly direction along the center of State Route Number 613 to the intersection of State Route Number 613 and State Route Number 614; thence in a southerly direction along the center of State Route Number 614 to the intersection of State Route Number 614 and State Route Number 14 at Little Plymouth; thence in a northwesterly direction along the center of State Route Number 14 to the intersection of State Route Number 14 and Plymouth Swamp; thence in a westerly direction along the center of Plymouth Swamp to a point in the center of the Mattaponi River being the boundary line between the County of King and Queen and the County of King William; thence in a northwesterly direction along the center of the Mattaponi River being the boundary line to the point at the intersection of the Mattaponi River and State Route Number 629, the point of beginning.

*Shanghai Election District*

*Beginning* at a point in the Dragon Swamp at the intersection with State Route Number 610, Piedmont Road; thence in a southwesterly direction along the center of State Route Number 610 to the intersection of State Route Number 610 and State Route Number 613; thence in a southwesterly direction along the center of State Route Number 613 to the intersection of State Route Number 613 and State Route Number 614; thence in a southerly direction along the center of State Route Number 614 to the intersection of State Route Number 614 and State Route Number 14 at Little Plymouth; thence in a northwesterly direction along the center of State Route Number 14 to the intersection of State Route Number 14 and Plymouth Swamp; thence in a westerly direction along the center of Plymouth Swamp to a point in the center of the Mattaponi River being the boundary line between the County of King and Queen and the County of King William; thence in a southeasterly direction along the said boundary line and river to a point at the intersection of said river and State Route Number 605; thence in an easterly direction along the center of State Route Number 605 to the intersection of State Route Number 605 and State Route Number 33; thence in an easterly direction along the center of State Route Number 33 a distance of 1.11 miles to the intersection of said road and an un-named private road; thence in a southerly direction along the center of said un-named road to the intersection of Goalders Creek; thence in an easterly direction along Goalders Creek to the intersection of Goalders Creek and State Route Number 14; thence in a northerly direction along the center of State Route Number 14 to the intersection of State Route Number 14 and State Route Number 33; thence in an easterly direction along the center of State Route Number 33 to the intersection of State Route Number 33 and State

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Route Number 609 which forms the boundary line between the County of King and Queen and the County of Gloucester; thence in a northerly direction along the center of State Route Number 609 to a point where the boundary line between the County of King and Queen and the County of Gloucester; thence in a northerly direction along the said boundary line to the center of the Dragon Swamp; thence in a northwesterly direction along the Dragon Swamp being the boundary line between the County of King and Queen and the County of Middlesex, to the intersection of said swamp and State Route Number 610, Piedmont Road, the point of beginning.

*Buena Vista Election District*

*Beginning* at a point in the Mattaponi River at the intersection of said river and State Route Number 605; thence in an easterly direction along the center of State Route Number 605 to the intersection of State Route Number 605 and State Route Number 33; thence in an easterly direction along the center of State Route Number 33 a distance of 1.11 miles to the intersection of said road and an un-named private road; thence in a southerly direction along the center of said un-named road to the intersection of Goalders Creek; thence in an easterly direction along the center of Goalders Creek to the intersection of Goalders Creek and State Route Number 14; thence in a northerly direction along the center of State Route Number 14 to the intersection of State Route Number 14 and State Route Number 33; thence in an easterly direction along the center of State Route Number 33 to the intersection of State Route Number 33 and State Route Number 609 which forms the boundary line between the County of King and Queen and the County of Gloucester; thence in a southerly direction along said boundary line to a point in the center of the Poropotank River, with said river forming the boundary line between the County of King and Queen and the County of Gloucester; thence along the center of said river and boundary line to a point in the center of the York River being the boundary line between the County of King and Queen and the County of James City; thence in a northerly direction along the centerline of said river to a point where the boundary line is between the County of King and Queen and the County of New Kent; thence along the center of said river and boundary line to a point where said river branches and becomes the Mattaponi River; thence along said river in a northerly direction being the boundary line between the County of King and Queen and the County of King William, to a point at the intersection of said river and State Route Number 605, being the point of beginning.

(Ord. of 6-10-1991, § 3; Ord. No. 11-01, § 3, 11-8-2001; Amend. of 4-11-2011; Ord. of 4-11-2022 )

**Sec. 18-31.1. Central absentee voter precinct.**

- (a) The central absentee voter precinct is hereby established for the purpose of receiving, counting and recording absentee ballots properly cast within King and Queen County. The central absentee voter precinct shall receive, count, and record all such ballots in accordance with state and federal law. The Central Absentee Voter Precinct shall be located at King and Queen County Courts and Administrative Building, Room 124 Hearing Room, 242 Allens Circle, King and Queen Court House, Virginia 23085. This precinct is to be used for all elections.
- (b) In addition to the office of the general registrar, the hearing room located within the King and Queen County Administration Building Room 124 Hearing Room, 242 Allens Circle, King and Queen Court House, Virginia 23085 has been approved by the board of supervisors and is established as a satellite absentee voting location. This additional location will be open on the following days:
  - (1) Prior to each November Presidential Election, beginning with the November 3, 2020 election. The additional location will be open seven days prior to the election, from Saturday through Saturday during the week immediately preceding the election, excluding Sundays.

( Ord. of 8-10-2020 )

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Chapter 18 ELECTIONS

**Sec. 18-32. Precincts and polling places.**

The county is divided into five precincts. The precincts for each election district and the polling place for each precinct are set forth as follows:

Election District	Precinct	Polling Place
Newtown	Owenton	Upper King & Queen Fire Department, 8982 Newtown Road, St. Stephens Church, Virginia 23148
St. Stephen's Church	Clark's	Pamunkey Regional Library, King & Queen County Branch, Old Marriott School 396 Newtown Road, St. Stephens Church, Virginia 23148
Stevensville	Court House	Central High School, 17024 The Trail, King & Queen Court House, Virginia 23085
Shanghai	Old Mill	Poroporone Baptist Church, 30071 The Trail, Shacklefords, Virginia 23156
Buena Vista	Shackleford's	Lower King & Queen Fire Department, 4764 York River Road, Shacklefords, Virginia 23156
CAP (Central Absentee Precinct)		King & Queen County Courts & Administrative Building, Room 124 Hearing Room, 242 Allens Circle, King & Queen CourtHouse, Virginia 23085

(Ord. No. 13-01, § 1, 11-8-2001; Amend. of 4-11-2011; Ord. of 3-9-2015 ; Ord. of 2-2-2018 )

**Sec. 18-33. Election of district supervisor.**

One supervisor shall be elected from each election district created in section 18-31.

(Ord. of 6-10-1991, § 4)

Sold To:  
King and Queen County - CU00573348  
242 Allens Cir, P.O. Box98  
King And Queen Court House, VA 23085-2007

Bill To:  
King and Queen County - CU00573348  
242 Allens Cir, P.O. Box98  
King And Queen Court House, VA23085-2007

## Affidavit of Publication

**State of Illinois**  
**County of Cook**

Order Number: 7346540  
Purchase Order: Public Hearing Notice - Move P

This day, Jeremy Gates appeared before me and, after being duly sworn, made oath that:

- 1) He/she is affidavit clerk of Tidewater Review, a newspaper published by Daily Press, LLC in the city of West Point and the state of Virginia
- 2) That the advertisement hereto annexed has been published in said newspaper on the dates stated below
- 3) The advertisement has been produced on the websites [classifieds.pilotonline.com](https://classifieds.pilotonline.com) and <https://www.publicnoticevirginia.com>

Published on: **Dec 21, 2022; Dec 28, 2022.**

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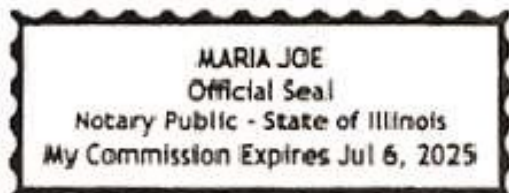
Jeremy Gates

Subscribed and sworn to before me in my city and state on the day and year aforesaid this 29 day of December, 2022

My commission expires July 6, 2025



Notary Signature



Notary Stamp



# **KING AND QUEEN COUNTY**

## **NOTICE OF PUBLIC HEARINGS**

The King and Queen County Board of Supervisors has set the following matters for public hearing on Monday, January 9, 2023, beginning at 7:00 p.m., or as soon thereafter as the matters may be heard, in the King and Queen Courts and Administrative Building located at 242 Allen's Circle, General District Court Room, King and Queen Court House, Virginia:

Amend Chapter 18, Elections, of the Code of the County of King and Queen, Virginia, to relocate the following precincts: (1) relocate the Court House precinct from Central High School to Room 124 at the King and Queen County Courts and Administrative Building, (2) relocate the Old Mill precinct from the King and Queen Elementary School to the Poroporone Baptist Church, and (3) relocate the Central Absentee Precinct from Room 124 at the King and Queen County Courts and Administrative Building to the King and Queen County Circuit Court conference room.

Complete copies of the proposed Ordinance may be reviewed in the Office of the County Administrator, Monday – Friday, 9 a.m. to 5 p.m. Interested parties are encouraged to attend the hearing and express their views. Any person requiring assistance or accommodation in order to participate in the public hearing is asked to contact the county administrator's office at 804-785-5975 in advance of the hearing.

Vivian R. Seay  
County Administrator

# CLASSIFIEDS

plat prepared by T.H. Warner, S.C.S., dated November 5, 1949, and recorded in the Clerk's Office of the Circuit Court of Essex County, Virginia in Plat Book 5, Page 131, LESS AND EXCEPT that parcel containing 1.5 acres, more or less, being conveyed to Blakey L. Fauntleroy by Deed recorded as Instrument No. 070001663, and as shown on that plat of survey entitled "Survey for Blakey L. Fauntleroy" made by Michael A. Wind, C.L.S., dated January 8, 2007, of record in the Clerk's Office of the Circuit Court of Essex County, Virginia in Plat Book 31, Page 153, and as more particularly described in the referenced deed of trust. The sale will take place on January 6, 2023, AT 2:00 P.M., at the front of the building housing the Circuit Court of Essex County, located at 305 Prince St., Tappahannock, VA. The undersigned reserves the right to suspend bidding and/or to adjourn the bidding prior to the completion of sale. The property and the improvements thereon will be sold "AS IS" and without representation or warranties of any kind. The sale is subject to all liens, encumbrances, conditions, easements and restrictions, if any, superior to the mentioned deed of trust and lawfully affecting the property. Terms: A deposit in the form of CERTIFIED FUNDS in the amount of \$9,500.00 or 10% of the successful bid, whichever is lower, is required of any bidder at the time of sale. Closing within fifteen (15) days of sale. If the payment of the balance does not occur within fifteen days of sale, the deposit shall be retained by the Trustee as liquidated damages. Time is of the essence. Trustee has no duty to obtain possession for purchaser. The risk of loss or damage to the property passes to the purchaser immediately upon conclusion of the Substitute Trustee's sale. Purchaser to pay all closing costs, including cost of Trustee's Deed. Sale subject to lender confirmation. Trustee will file IRS Form 8300 and a successful bidder shall provide all required information and produce a Government Picture Identification Card. Additional terms may be announced at sale. James A. Evans, Attorney At Law, PLC, Substitute Trustee FOR INFORMATION CONTACT: James A. Evans, Attorney At Law, PLC, Substitute Trustee, 2101 Parks Avenue, Suite 301, Virginia Beach, VA 23451. 17574379500 (2200492)

12-28-2TC



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Robert Hodges  
 Zoning Administrator

## KING AND QUEEN COUNTY NOTICE OF PUBLIC HEARING

The King and Queen County Board of Supervisors has set the following matters for public hearing on Monday, January 9, 2023, beginning at 7:00 p.m., or as soon thereafter as the matters may be heard, in the King and Queen Courts and Administrative Building located at 242 Allen's Circle, General District Court Room, King and Queen Court House, Virginia:

Amend Chapter 18, Elections, of the Code of the County of King and Queen, Virginia, to relocate the following precincts: (1) relocate the Court House precinct from Central High School to Room 124 at the King and Queen County Courts and Administrative Building, (2) relocate the Old Mill precinct from the King and Queen Elementary School to the Poporone Baptist Church, and (3) relocate the Central Absentee Precinct from Room 124 at the King and Queen County Courts and Administrative Building to the King and Queen County Circuit Court conference room.

Complete copies of the proposed Ordinance may be reviewed in the Office of the County Administrator, Monday - Friday, 9 a.m. to 5 p.m. Interested parties are encouraged to attend the hearing and express their views. Any person requiring assistance or accommodation in order to participate in the public hearing is asked to contact the county administrator's office at 804-785-5975 in advance of the hearing.

Vivian R. Seay  
 County Administrator

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**AGENDA:        *January 9, 2023 Regular Meeting***

**ITEM #13:**

Public Hearings – Zoning Items

**ACTION REQUESTED:**

We will now hold a public hearing on applications CUP22-01 and SP22-03/Ahmed Sallem/Discount Auto

I ask the Director of Community Development to provide proof of publication and background information.

Citizens wishing to make comments on proposed amendments, please come forward, state your name and the district you reside in.

Once hearing is closed, action needed to accept or not accept the recommendation for approval by the Planning Commission.

**ATTACHMENTS:**

- Notices of public hearing - Rappahannock Times, Tidewater Review (December 21, 2022 and December 28, 2022)
- CUP and SP application packet from Director of Community Development. Site Plans attached separately and paper copies will be provided at the meeting.

\*\*\*\*\*

**ACTION REQUESTED:**

We will now hold a public hearing on applications RZ22-01/C. Scott Mitchell

I ask the Director of Community Development to provide proof of publication and background information.

Citizens wishing to make comments on proposed amendments, please come forward, state your name and the district you reside in.

Once hearing is closed, action needed to accept or not accept the recommendation for approval by the Planning Commission.

**ATTACHMENTS:**

- Notices of public hearing - Rappahannock Times, Tidewater Review (December 21, 2022 and December 28, 2022)
- Rezoning application packet from Director of Community Development. Site Plans attached separately and paper copies will be provided at the meeting.

**December 12, 2022**

**CONDITIONAL USE PERMIT, CUP22-01  
LEVEL 3 SITE PLAN, SP22-03**

**Ahmed Sallam – *Applicant/Property Owner*  
Jonathan Blair Wilson - *Agent***

**BACKGROUND**

The Planning and Zoning Department received an application on July 21, 2022, from Wilson Engineers, LLC on behalf of Ahmed Sallam, requesting approval of a new Conditional Use and Level 3 Site Plan to construct and operate an auto repair/service/sales shop with office space and outside storage of vehicles/equipment.

**GENERAL INFORMATION**

**Location**

The subject property is located at the intersection of Lewis B Puller Mem. Hwy. and Centerville Road, in the Buena Vista Magisterial District, further identified as County Tax Map Parcel No. 161623-135X-182L.

**Proposal**

Ahmed Sallam is requesting approval of a conditional use and level 3 site plan to construct and operate an auto repair/service/sales shop with office space and outside storage of vehicles/equipment.

**Zoning**

The property currently is zoned General Business (GB).

## **PUBLIC AGENCY COMMENTS**

### **Stormwater & Erosion**

Stormwater and Erosion & Sediment (E&S) Control elements of the plan were reviewed by Joshua Rellick, Environmental Codes Compliance Officer. Mr. Rellick determined that the plans Stormwater and E&S measures were acceptable and either meets or exceeds minimum standards.

A Forest/Open Space Maintenance Agreement will be executed and recorded among the land records, if/once approved. (Included in your packet from the engineer)

### **Health Department**

King & Queen Environmental Health Specialist, Kate Jones, has reviewed the proposal and determined that the existing septic system was designed for 450 gpd. Based on the information provided in the wastewater characterization report, the facility will use 100 gpd, which is less than the approved residential strength waste. Per the wastewater characterization and inspection report completed by Churchview Septic Services, the current system appears to be sized appropriately for the new proposed use.

### **Transportation**

VDOT has issued approval of the site plan only as it relates to the entrance design for the proposed project. Prior to start of operations/construction, a VDOT entrance permit must be obtained, inspected and approved by Virginia Department of Transportation. (Copy included in your packet from the engineer)

### **Planning Department**

According to Article 4, Permitted Uses, Table 4.1, Permitted Use Table, Auto body, painting and repair within an enclosed building, with outside storage of vehicles, is allowed in the GB2, LI and I zoning districts with the approval of a conditional use permit and level 3 site plan. Special conditions are as follows: Outside storage may be permitted if screened from view of all adjacent properties. Automobile sales is a permitted by right use in the GB1 and GB2 zoning districts, provided that no storage or display of any kind may be within the front 50', measured from the edge of the road, or within 50' to a residential use lot with an approved fence or vegetative buffer and 15' to a commercial use lot.

Pre-existing parcels that are identified as General Business (GB) zoning districts, have the option to utilize all uses as permitted in the GB1 and GB2 zoning district either as a by-right use or approved Conditional Use Permit (CUP).

## Conditions

Please see the attached requested/proposed conditions within the applicant's narrative detail in your packet. Note that the included conditions are conditions as amended during the review process among County staff and the property owner's agent.

## Staff Recommendation

Staff recommends approval of the level 3 site plan contingent upon obtaining all federal, state, and local approvals/permits prior to start of operation/construction. Staff also recommends approval of the proposed conditional use permit, provided that the conditions are approved as presented.

## Planning Commission Recommendation

During the December 5, 2022, Planning Commission meeting, the Planning Commission held a public hearing to consider the following...

**CUP22-01 & SP22-03, Ahmed Sallam/Discount Auto Repair** - Requesting approval of a Conditional Use Permit and Level 3 Site Plan for an auto service repair shop and auto sales with outside storage. The subject property is identified as County Tax Map Parcel #1623-135X-182L, located at the intersection of Rt. 678, Centerville Road and Rt. 33, Lewis B. Puller Mem. Hwy., in the Buena Vista Magisterial District.

A motion was made by Mr. Fleming to recommend approval of CUP22-01 and SP22-03 as presented. Mr. Flemming's motion for approval was seconded by Mr. Jackson.

*Voting For: Campbell, Fleming, Richardson, Jackson, Watkins, Coleman, Berry, Allen*

*Voting Against: None*

*Abstain: None*



I, Ahmed Sallam, as owner of the property, request approval of a Conditional Use Permit to allow automobile body, automobile painting and automobile repair within an enclosed building, with outside storage of vehicles on Tax Parcel 1623-135X-182L. The Conditional Use Permit will allow for the body repair, painting and mechanical repair of any type of motorized or electric vehicle within the enclosed building including but not limited to passenger vehicles, automobiles, trucks, recreational vehicles, boats, personal watercraft, tractors, lawn and garden equipment, farm equipment, trailers and motorcycles. Outside storage of vehicles of any type shall be contained within an area secured with fencing and screened from public view. Screening of the secured vehicle storage area shall be sufficient to prevent viewing of the contents of the secured vehicle storage area from adjacent properties and the public right-of-ways.

**Conditions:**

1. All operations and activities at the property shall comply with local, state and federal regulations, codes and laws.
2. The secured vehicle storage area shall be screened from view and maintained at all times, as shown on the approved site plan as prepared by Wilson Engineering, dated July 1, 2022, revised September 26, 2022.
3. Any vehicle stored on the property for a period exceeding 24-hours shall be contained within the secured vehicle storage area as shown on the approved site plan for the property. Business customers may temporarily park their vehicles in the parking stalls shown on the site plan outside of the secured vehicle storage area when delivering the vehicle for next day service.
4. The operation of a vehicle salvage, dismantling or vehicle graveyard on the property is prohibited. Storage of wrecked or damaged vehicles intended to be repaired and returned to service shall not be prohibited. Storage of wrecked or damaged vehicles intended to be repaired and returned to service shall be contained within the building or secured vehicle storage area.
5. New or used tires shall be stored inside the building as permitted by Section 3409 of the 2018 Virginia Statewide Fire Prevention Code. New or used tires shall not be stored outside of the building.
6. The bulk storage of more than 55-gallons of petroleum fuel in any single container on the premises, excluding vehicle fuel tanks and excluding liquid propane tanks which provide fuel storage for the building's heating system, is prohibited. Storage of up to 500 gallons of waste oil for recycling or for reuse as fuel for the building's heating system is permitted. Any waste oil container situated on the property shall either be a double walled containment vessel designed to prohibit leakage and spills or shall be surrounded by an approved containment dike and base support pad constructed of materials that are considered impermeable or otherwise acceptable to prevent leakage and contamination of the ground or groundwater. Any waste oil container will be covered with a permanent roof structure intended to divert rainfall runoff from entering the containment vessel or containment dike and base support pad area; or shall be of a double wall tank design that prohibits the intrusion of rainfall runoff from entering the tank.



7. Vehicles may be offered for sale and displayed on the property as permitted by Article 4 Table 4.1 of the County Code. Any vehicle displayed for sale on the property shall be located within one or more of the designated parking stalls identified on the site plan for displaying vehicles for sale. No vehicle displayed for sale shall be located within 50-feet of a paved public road or within 50-feet of an adjacent property being used for residential purposes.

8. Permanent outdoor lighting shall be limited to the security and parking area lighting shown on the approved site plan, and as required by code for points of ingress and egress from the building. All outdoor lighting shall comply with the Code of King and Queen County, Article 22-Outdoor Lighting.

9. No outdoor speaker or paging systems shall be used on this site.

10. The commercial entrance to the property as shown on the approved site plan shall be constructed and maintained according to Virginia Department of Transportation requirements.

11. The runoff reduction compliance open space shall be maintained in an open space manner until such time that an amended stormwater plan is approved by the VSMP Authority. The conserved open space shall be protected by an Open Space Maintenance Agreement and recorded among the land records of King & Queen County.

12. All federal, state and county approvals shall be obtained prior to any site construction activity or issuance of any required King and Queen County permits.

\_\_\_\_\_  
Ahmed Sallam, Owner

\_\_\_\_\_  
Date

I, \_\_\_\_\_, a Notary Public, do certify that the persons whose names are signed to the foregoing writing have acknowledged the same before me in the County of \_\_\_\_\_ given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

My commission expires \_\_\_\_\_

\_\_\_\_\_  
Notary

\_\_\_\_\_  
No.

## REZONING, RZ22-01

**C. Scott Mitchell – Owner/Applicant**

### BACKGROUND

The Planning and Zoning Department received an application on October 18, 2022 from C. Scott Mitchell, requesting approval of a rezoning application. The applicant requests to rezone a 2.06-acre parcel, identified as County Tax Map Parcel No. 1632-52X-130 from Limited Business (LB) to General Business 2 (GB2). The owners wish to apply for rezoning to allow for a proposed marine maintenance shop. The owner understands that before a business and/or structure is constructed, a level 3 site plan is required which includes approval from appropriate state/local agencies. This request is only for the rezoning of the 2.06-acre parcel and is not an approval of any use or site plan at this time.

### GENERAL INFORMATION

#### Location

The subject property is located on State Route 629, Walkerton Landing Road, in the Newtown Magisterial District, County Tax Map Parcel No. 1632-52X-130. Addressable structures on the property includes Scott's Store, addressed as 2940 Walkerton Landing Road and Walkerton Post Office, addressed as 2954 Walkerton Landing Road. Other surrounding land uses include residential single-family zoning/homes, General Business and Limited Business zoning. *\*Please see zoning map attached to this Narrative.*

#### Existing Use/Proposal

The attached plat depicts the current location of existing structures on the site, as well as the total acreage of the parcel presently. The property in question originally consisted of two separate 1-acre parcels. The property owner has recently vacated the property line between the two parcels in order to provide more open land area for his future proposal to have a marine maintenance shop.

#### Zoning

King & Queen County Zoning Ordinance, Article 3, Section 3-68 E states, *"The purpose of the limited business "LB" district is to provide for small businesses that will serve nearby residential districts. The character of development should be compatible with residential surroundings. Traffic and parking congestion should be held to a minimum to protect the public safety while preserving neighborhood character and property values in the surrounding residential districts. This district may serve as a buffer between more intensive commercial development and residential or agricultural uses. The intent of the Limited Business district is to encourage the orderly development of administrative, non-retail businesses, and professional offices and supporting uses. Its secondary function is to serve as a transitional district between intensely developed business areas and less developed areas, particularly within the county's primary highway corridors. It is the expressed purpose of this district to foster campus like or business park development which displays features such as shared access, consistent architectural themes, and perimeter and interior landscaping."*

*"The purpose of the "GB-2" district is to encourage a wide variety of retail, service, and general business uses within concentrated areas at or near intersections along major*

*thoroughfares in order to facilitate direct and convenient access to shopping and services by county residents and the motoring public. The "GB-2" district is intended to accommodate the primary business areas of the county, to promote orderly growth of commercial activities. The regulations of the district are intended to enable maximum flexibility of uses and development of business sites, while affording reasonable protection for adjacent residential and agricultural areas from potential adverse effects of the more intensive business uses."*

Further, King & Queen Zoning Ordinance, Article 5, Section 3-101E states, "*Limited business (L-B). Lots without public water supply and sewage system shall have a minimum lot area of 1.5 acres and a road frontage of not less than 150 feet and water frontage of not less than 150 feet. Lots with public water supply and sewage system shall have a minimum lot area of one acre and a road frontage on not less than one hundred fifty (150) feet and water frontage of not less than one hundred fifty (150) feet."*

Article 5, Section 3-101G states, "*General business (G-B2) district. (1) For uses permitted in the G-B2 District, the minimum lot area shall be two acres and the road frontage shall be not less than 200 feet and water frontage of not less than 200 feet."*

Article 4, Table 4.1, Permitted Uses notes the following: Automobile fueling stations are permitted by right in the GB1 and GB2 zoning district. Boat Sales and Service uses are permitted by right in the GB1 and GB2 zoning district. A Mini Supermarket/Convenience Store with gas pumps or hours exceeding 6 a.m. to 10 p.m. is permitted by CUP in GB1 and by right in GB2 zoning districts. Mailing service centers are by right in LB, GB1 and GB2 zoning districts.

Article 5, Table 5.1, Table of Minimum Dimensional Regulations for Primary Zoning Districts, notes the following: The minimum setbacks for a structure in the LB zoning district is 75' from the front property line, 15', provided that side and rear setbacks adjacent to properties in any zoning district which permits residential uses shall not be less than 50 feet. The minimum setbacks for a structure in the GB zoning district is 100' from the front property line, 15', provided that side and rear setbacks adjacent to properties in any zoning district which permits residential uses shall not be less than 50 feet.

## **RECOMMENDATIONS**

### **Staff Recommendation**

The subject property is currently zoned (LB) and is considered a pre-existing non-conforming parcel. The current business/property use as a mini supermarket/convenience store with gas pumps is not a permitted use in our current ordinance in the LB zoning district, which therefore creates a pre-existing non-conforming use in its self. Rezoning the subject parcel to GB2 will actually create a less non-conforming parcel regarding the current use of the property. The subject property is still considered a pre-existing non-conforming parcel regardless if the rezoning request is approved or not as it pertains to the existing structures and their setbacks off of the front and side property lines. Setbacks, permitted uses, and other site plan requirements/conditions will be addressed prior to the operation/construction of a new business or change of business.

It is in staff's recommendation that the rezoning request be approved.

## **Planning Commission Recommendation**

During the December 5, 2022, Planning Commission meeting, the Planning Commission held a public hearing to consider the following...

- **RZ22-01, C. Scott Mitchell** - Requesting approval to rezone property identified as County Tax Map Parcel #1632-52X-130 from LB (Limited Business) to GB2 (General Business 2) to allow for a proposed marine maintenance shop. The subject property is a 2.06-acre parcel and is located at 2940 Walkerton Landing Road, in the Newtown Magisterial District.

A motion was made by Mr. Jackson to recommend approval of RZ22-01 in the name of C. Scott Mitchell. Mr. Jackson's motion for approval was seconded by Mr. Coleman.

*Voting For: Campbell, Fleming, Richardson, Jackson, Watkins, Coleman, Berry, Allen*

*Voting Against: None*

*Abstain: None*

Sold To:  
King & Queen County-EDA - CU00449849  
PO Box 177  
King And Queen Court House, VA 23085-0177

Bill To:  
King & Queen County-EDA - CU00449849  
PO Box 177  
King And Queen Court House, VA23085-0177

## Affidavit of Publication

**State of Illinois**  
**County of Cook**

Order Number: 7345038  
Purchase Order:

This day, Jeremy Gates appeared before me and, after being duly sworn, made oath that:

- 1) He/she is affidavit clerk of Tidewater Review, a newspaper published by Daily Press, LLC in the city of West Point and the state of Virginia
- 2) That the advertisement hereto annexed has been published in said newspaper on the dates stated below
- 3) The advertisement has been produced on the websites [classifieds.pilotonline.com](https://classifieds.pilotonline.com) and <https://www.publicnoticevirginia.com>

Published on: **Dec 21, 2022; Dec 28, 2022.**

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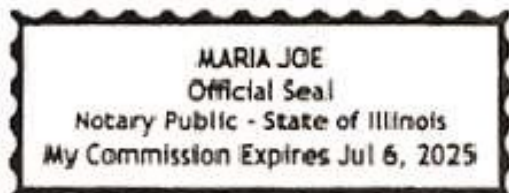
Jeremy Gates

Subscribed and sworn to before me in my city and state on the day and year aforesaid this 29 day of December, 2022

My commission expires July 6, 2025



Notary Signature



Notary Stamp

## **KING & QUEEN COUNTY NOTICE OF PUBLIC HEARING**

Pursuant to Section 15.2-2204 of the Code of Virginia, the King & Queen Board of Supervisors will hold a public hearing on Monday, January 9, 2023, at 7:00 p.m., in the King & Queen Courts and Administration Building, King & Queen Court House, Virginia, to consider the following:

CUP22-01 & SP22-03, Ahmed Sallam/Discount Auto Repair – Requesting approval of a Conditional Use Permit and Level 3 Site Plan for an auto service repair shop and auto sales with outside storage. The subject property is identified as County Tax Map Parcel #1623-135X-182L, located at the intersection of Rt. 678, Centerville Road and Rt. 33, Lewis B. Puller Mem. Hwy., in the Buena Vista Magisterial District.

RZ22-01, C. Scott Mitchell – Requesting approval to rezone property identified as County Tax Map Parcel #1632-52X-130 from LB (Limited Business) to GB2 (General Business 2) to allow for a proposed marine maintenance shop. The subject property is a 2.06-acre parcel and is located at 2940 Walkerton Landing Road, in the Newtown Magisterial District.

A complete copy of each application may be reviewed in the Office of the Zoning Administrator, King & Queen County Courts and Administration Building, King & Queen Court House, Virginia, Monday through Friday, from 9:00 a.m. to 5:00 p.m.



# Local Advertising

*That Works as Hard as You Do*



## Board and Commission Positions Opening Essex County, Virginia

Essex County is currently accepting applications for the following volunteer Board and Commission openings:

- Essex County Board of Zoning Appeals
- Essex County Parks and Recreation Advisory Commission
- Board of Building Appeals

The Board of Supervisors encourages all interested Essex County residents to apply.

Board and Commission applications are available at the Essex County Administration Office or via the web at <https://essexva.seamlessdocs.com/F30P3Zr>  
Contact Essex County Administration at 804-443-4331 for additional information.



## Board and Commission Positions Opening Essex County, Virginia

Essex County is currently accepting applications for the following volunteer Board and Commission openings:

- Wetlands Board

The Board of Supervisors encourages all interested Essex County residents to apply. Board and Commission applications are available at the Essex County Administration Office or via the web at <https://essexva.seamlessdocs.com/F30P3Zr>  
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A complete copy of the application may be reviewed in the Office of the Zoning Administrator, King & Queen County Courts and Administration Building, King & Queen Court House, Virginia, Monday through Friday, from 9:00 a.m. to 5:00 p.m. Interested parties may attend the hearing and express their opinion.

## PUBLIC HEARING NOTICE COUNTY OF ESSEX

Notice is hereby given that, in accordance with §15.2 – 2507 of the Code of Virginia, the Board of Supervisors of the County of Essex, Virginia will hold a public hearing during the regular Board meeting on Tuesday, January 10, 2023. The meeting will be held in the meeting room at the Essex County School Board Office Building, 109 Cross Street, Tappahannock, VA, at 7:00 P.M. The purpose of the public hearing is to consider the following:

**FY2021-2022 BUDGET AMENDMENT** – Proposal to amend the Fiscal Year 2021 – 2022 budget for Essex County by appropriating \$2,990,345 due to the school receiving additional state and federal funding during the fiscal year. The additional

**AGENDA:**        *January 9, 2023 Regular Meeting*

**ITEM #14:**

Approval of Purchase of New Rescue Vehicle

**ACTION REQUESTED:**

The Emergency Services Coordinator has requested authorization to purchase the next ambulance in the replacement schedule. Due to supply chain issues, the lead time for delivery is estimated at 33 months and a price increase is expected this month.

**ATTACHMENTS:**

- Email from Greg Hunter
- Ambulance quote and specifications



## Tina Ammons

---

**From:** Greg Hunter  
**Sent:** Wednesday, November 9, 2022 9:11 PM  
**To:** Tina Ammons; Vivian Seay  
**Subject:** Fwd: Ambulance Update - 11/2

For planning purposes, the ambulance currently on order is slated for delivery July 2023, still roughly on track and should be a FY24 purchase.

More concerning is the now 33 month order lead time and current expected price increase.

The identical price today for an order is roughly \$60,000 more than when we placed the order for this truck. So we did save \$\$ by ordering last year and the increases were as pedicured at the time of order.

However, another significant cost increase is forecast for January. Other vendors are reporting similar timelines and increases.

I'm going to recommend to make an ask to go the board to place another order as we did last year so we are in line with an expected delivery in FY26. This timeline already exceeds my recommended 2 year replacement plan and if these delays continue we may be in a very bad place with ambulances in 2 years given our mileage and wear.

Greg Hunter  
Emergency Services Chief  
Chief Fire Marshal

Begin forwarded message:

**From:** Jeff Hawkins <jhawkins@atlanticemergency.com>  
**Date:** November 2, 2022 at 4:47:43 PM EDT  
**To:** Harold Willaford <hwillaford@kingandqueenco.net>  
**Cc:** Greg Hunter <ghunter@kingandqueenco.net>  
**Subject:** Ambulance Update - 11/2

Monty –

It was good chatting with you this afternoon and thank you for the phone call. As promised, below is a recap of the information I shared with you on the new medic unit currently on order. As I also mentioned, our current lead time is now 33 months from order to completion. Just an FYI for future planning purposes.

Body Fabrication Start – February 8, 2023  
Estimated Completion – July 17, 2023

### Jeff Hawkins

Regional Account Manager – Ambulance Division



13051 Redwater Drive  
Chester, Virginia 23836  
Cell: 804-366-9814  
[jhawkins@atlanticemergency.com](mailto:jhawkins@atlanticemergency.com)  
[www.atlanticemergency.com](http://www.atlanticemergency.com)

**Confidentiality Notice:** The information contained in this electronic mail message is confidential information and intended only for the use of the individual or entity named above, and may be privileged. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this transmission in error, please contact the sender immediately, delete this material from your computer and destroy all related paper media.

December 16, 2022

Mr. Greg Hunter, Chief  
King and Queen County Emergency Services  
242 Allens Circle  
King and Queen Courthouse, VA 23085

Re: Road Rescue Ambulance Proposal

Chief Hunter,

Atlantic Emergency Solutions, the authorized dealer in Virginia for Road Rescue Emergency Vehicles, is pleased to present you with this proposal for one (1) Road Rescue Ultramedic Type 1 ambulance built on a 2024 Ford F-550 4x4 chassis. This purchase will utilize the HGACBuy cooperative purchasing program of which King and Queen County is a registered end user.

The pricing listed within this proposal shall be valid until January 31, 2023.

**2024 Ford F-550 4x4 / Road Rescue Ultramedic Type 1 Ambulance: \$373,310.00**  
**Styrker #6390 Power-LOAD: \$30,000.00**  
**Styrker #6507 Power-PRO 2 Stretcher: \$31,000.00**

**TOTAL: \$434,310.00**

**Build Time:** 33 months from the date of order

**Factory Pickup and Transportation**

The completed ambulance shall be shipped via flatbed from Road Rescue to Atlantic's Richmond Regional Service Center upon completion.

**Dealer Pre-Delivery Inspection and Delivery**

Our Richmond Regional Service Center will perform a pre-delivery inspection after delivery from the Road Rescue factory. The ambulance shall be delivered to King and Queen County upon completion of the pre-delivery inspection. 100% of the outstanding balance shall be paid in full prior to the ambulance being delivered to King and Queen County.

**Fuel, Tags, and State Inspection**

Atlantic Emergency Solutions will ensure that the ambulance has a full tank of fuel, temporary 30-day tags, and a valid Virginia State Inspection.



**Factory Inspection Trip**

The costs for one (1) final inspection trip to the Road Rescue factory in Winter Park, Florida to include two (2) King and Queen County Emergency Services personnel are included in the proposal price. This includes commercial airline travel, lodging, meals, and a rental vehicle.

At Atlantic Emergency Solutions, we have built an internal and external infrastructure capable of meeting the diverse needs of our customers. With five (5) service centers and one (1) collision center located throughout Virginia our service is unmatched. It is our mission to not only make the duration of your emergency vehicle a pleasant experience, but to assist in any way possible.

Atlantic Emergency Solutions has invested heavily in providing warranty, routine and emergency service to its customers in Virginia. Atlantic Emergency Solutions views the acquisition of custom ambulances by one of our customers not merely a purchase but an investment. This investment needs to be protected with best in local service!

Should you have any additional questions regarding any information in this proposal, please do not hesitate to call or e-mail at the below contact information.

Respectfully submitted,

Jeff Hawkins



Regional Account Manager  
Ambulance Division





# QUOTATION

King & Queen County Emergency Services  
 Greg Hunter  
 242 Allens Circle  
 King & Queen Courthouse, VA 23085  
 804-785-5975, Ext 5  
 ghunter@kingandqueenco.net

Atlantic Emergency Solutions  
 Jeff Hawkins  
 13051 Redwater Drive  
 Chester, VA 23836  
 804-366-9814  
 jhawkins@atlanticemergency.com

**Exp. Date:** 12/03/2022  
**Quote No:** 10062-0009  
**UM-170:** UM1010 RR- Ultramedic Type 1 - 170" Module  
**INFO:** SPEC TERMS RR-Road Rescue Boilerplate  
**T1 - 170:** UM-1168 RR- Type 1 - UM 170" Module  
**EMS EQUIP:** EMS-LOOSE Factory Ship Loose - EMS Equipment

11/09/2022 21:58:52

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PART NO	S	DESCRIPTION	QTY	ID
<b>== RR-Road Rescue Boilerplate - 1.043 10/28/22 ==</b>				
<b>ORDER COORDINATOR</b>				
00-00-0015		Order Coordinator - Factory to assign	1	REV
<b>INFORMATION</b>				
00-01-0999		RR, Information - Scope, Purpose and Classification	1	REV
00-01-4117		Manufacturer Certified ISO 9001	1	REV
<b>WARRANTY</b>				
00-02-8100		RR, Warranty, Documentation	1	REV
00-02-8200		RR, Warranty, Module Structural	1	REV
00-02-8300		RR, Warranty, Electrical, Standard System	1	REV
00-02-8400		RR, Warranty, Paint	1	REV
00-02-8500		RR, Warranty, Conversion	1	REV
<b>== RR- Type 1 - UM 170" Module - 1.043 10/28/22 ==</b>				
00-00-0247	<	***** OUTSIDE GRAPHICS- 24/7 *****	1	REV
HAVE PICTURES TAKEN PRIOR TO THE UNIT ENTERING THE FINAL LINE FOR GRAPHICS				
00-05-0103	<	RR, This unit built in accordance with KKK-A-1822F CN 10 Cabinet Requirements This unit as specified meets all requirements of KKK-A1822-F Change notice 10.  All cabinets shall be labeled as to their capacity Rating.	1	REV
<b>01- CHASSIS REQUIREMENTS</b>				
<b>FORD CHASSIS</b>				
01-01-2514	S < >	RR, 2024 Ford F550, XLT 4X4, 193"W/B, 18,000 GVWR (Special Order) 2022-8  Auto throttle OEM Ford Dual Alternators OEM Ford Mirrors, OEM, Heated/Remote Cab seats OEM 40/20/40 split bench (Center removed) New for 2020- Sync 3 Enhanced voice recognition communication and entertainment system 8" LCD Capacitive Touch screen in center stack w/swipe Capability Pinch to Zoom capability AppLink 911 assist Apple carPlay and Android Auto Smart-charging USB-C Ports (2)	1	REV
01-02-0100		Domestic Chassis	1	REV
<b>CHASSIS OPTIONS</b>				
<b>ALTERNATORS</b>				
01-03-1001		Alternator - Standard OEM	1	REV

PART NO	S	DESCRIPTION	QTY	ID
<b>SUSPENSION</b>				
01-07-0120		RR, Front Suspension, Ford F-Series (4x4)	1	REV
01-07-1009		RR, Front Sway Bar, OEM	1	REV
01-07-8006	<	RR, Rear Suspension, Liquid Spring- 2017+ F550 Dump feature to be activated by the left rear entry door being opened.	1	REV
		The rear suspension shall only lower the module when the vehicle is in neutral or park and the parking brake is set.		
		NOTE: THE LIQUID SPRING CONTROLLER WILL BE COILED UP AND LOCATED INSIDE THE FRONT CONSOLE. THIS WILL ASSIST IN THE ACCIDENTAL REPROGRAMMING OF THE SYSTEM.		
01-07-9000	< >	RR, Rear Suspension Dump, Override Switch, (1), Momentary Dump feature to be activated by the left rear entry door. Override switch to be on right rear entry door	1	REV
<b>HIGH IDLE</b>				
<b>FRONT END ALIGNMENT</b>				
01-17-7501		Front End Alignment, None- QC Check -Standard	1	REV
<b>CAB EXTERIOR OPTIONS</b>				
01-19-0002	<	RR, Road Rescue Stainless Grille Logo, with Diamond grade Blue reflective backin Blue Diamond grade Reflective behind cut out.	1	REV
01-19-SR01	U <	Bumper/Brush Guard, Buckstop Classic II, Black SR # Buckstop Classic II Bumper/Grille Guard Black Hammertone- Semi Gloss, (2) square holes for the FedSig #ES100 siren speakers per drawing. To include license plate holder in the center. This option does not include siren speakers.	1	
<b>OUTSIDE REAR VIEW MIRRORS</b>				
01-20-0100		RR, Mirrors, OEM Standard	1	REV
<b>RR-CAB INTERIOR OPTIONS</b>				
01-21-3500		RR, Insulation, Cab, Thinsulate in Cab Ceiling (STANDARD)	1	REV
<b>RR-SAFETY OPTIONS</b>				
<b>RR-TIRES / WHEELS</b>				
01-23-4100	< >	RR, Spare Tire Bracket, Delete Spare tire will be shipped loose.	1	REV
<b>WHEEL COVERS</b>				
01-24-2003		RR, Wheel Covers, Phoenix w/ Lug Nut covers, F-Series	1	REV
<b>BASE CONVERSION</b>				
01-45-0608		RR, Conversion, Ultramedic, Type 1, 170 Module, Ford 22-3	1	REV
<b>02 - MODULE REQUIREMENTS</b>				
02-01-1008	< >	RR, Ultramedic, 170"L x 96"W Type 1 Module Ultramedic I - 170"L x 96"W Type I Aisle width to be 46". The interior headroom shall be 72"	1	REV
02-01-2100		RR, Interior Headroom, 72"	1	REV
02-01-9622	>	RR, Aisle Space, 46" , Ultramedic I	1	REV
<b>MATERIALS</b>				
02-02-0070		RR, Sub floor Materials,	1	REV
02-02-0120		RR, Type I & Type III, Interior Materials	1	REV
02-02-1000		RR, Type I & Type III, Materials	1	REV
<b>03 - MODULE EXTERIOR</b>				
<b>UNDERCOATING</b>				
03-02-0200		RR, Undercoating Module (STANDARD)	1	REV

PART NO	S	DESCRIPTION	QTY	ID
<b>EXTERIOR MODULE CONSTRUCTION</b>				
03-03-0005		RR, Exterior Module Construction Specifications	1	REV
03-03-1400	>	RR, Module Roof Radius, 3" High (STANDARD)	1	REV
03-03-1500	>	RR, Extreme Bonding Tape (STANDARD)	1	REV
03-03-1600	>	RR, Sub-floor Gusset Supports (STANDARD)	1	REV
03-03-1700	>	RR, One Piece Side Body Panels (STANDARD)	1	REV
03-03-1800	>	RR, Reinforce Rear Header (STANDARD)	1	REV
03-03-1900	>	RR, Single Sheet Module Roof Sheet (STANDARD)	1	REV
<b>DROP SKIRTS</b>				
03-03-2010	< >	RR, Drop Curbside Fwd Body Skirt, 5", Add Double Step, Light Duty Chassis Drop Curbside Forward Body Skirt, Add Double Step ahead of the Curbside Wheel well - Drop curbside forward body skirt a total of 5 Inches lower than the rearward skirt and Incorporate a Double Step in the Side Entry Step well.	1	REV
03-03-2110	>	RR, Drop Street side Fwd Body Skirt, 5", Light Duty Chassis	1	REV
<b>FUEL FILLS &amp; SPLASH PLATE</b>				
03-03-8005		RR, Housing Fuel Fill, Pocket, Square	1	REV
03-03-8305	<	RR, Fuel Fill Splash Plate, Stainless Steel, Type 1 Fuel Fill Splash Protection Plate	1	REV
		- Stainless Steel fuel fill splash protection plate installed below Cast Products fuel fill bezel.		
		Sikaflex adhesive/sealant shall be used to mount the plate and to seal plate edges.		
<b>DEF FILL HOUSING AND SPLASH PLATE</b>				
03-03-8402		RR, DEF Fill, Housing, For Ford F series	1	REV
03-03-8510	< >	RR, DEF Fill Splash Plate, Stainless Steel DEF Fill Splash Protection Plate	1	REV
		- Stainless Steel DEF fill splash protection plate installed below Cast Products fuel fill bezel.		
		Sikaflex adhesive/sealant shall be used to mount the plate and to seal plate edges.		
<b>SUB-FLOOR SYSTEM</b>				
03-04-0140		RR, 1 Inch Composite Floor Pan	1	REV
03-04-0160		RR, Composite Floor Material	1	REV
03-04-1700		RR, Sub-Floor Assembly, Installation	1	REV
03-04-1800		RR, Sub-Floor Assembly, 1/8" PVC	1	REV
<b>MODULE ENTRANCE</b>				
03-05-0100	>	RR, Module Access, CS Door standard location	1	REV
03-06-0100	<	RR, Entry Doors, Hidden Hinge, Seal on Door ,W/Push Button Fail Safe Latching This includes the Fail Safe Latching mechanisms on all three entrance doors.	1	REV
03-06-0700		RR, Hold Open Rear Door, Polished Cast Aluminum, Pin & Slot Style	1	REV
03-06-0800	<	RR, Hold Open, Curb Side Entry Door, Heavy Duty Gas Spring Curbside Door Restraint - Heavy Duty gas spring hold opens. - Attached by 1/4" x 20 SS Machine Screws with 1/4" x 20 Nut Inserts into Corner Gusset in Door Side entrance door to open to 90+ degrees. (STANDARD)	1	REV
03-06-1013	<	RR, Entry Door Handles, Trimark Logo Chrome/Black (Interiors Located top of door) ***** Relocate the Standard Interior Side and Rear Entrance Door Paddle Handles and Lock Boxes to the TOP of the doors. With Push button Emergency Release top and bottom of each door.	1	REV
03-06-1059		RR, Safety Walk Grip on Exterior Door Paddle Latches.	1	REV
03-06-1700	<	RR, Door Lubrication, Paddle Handles and Latches (STANDARD) Lubricate all Door Hardware - All paddle handles, latches, rods and springs shall be lubricated prior to delivery.	1	REV
03-06-2201		RR, Magnetic Entry Door Switches (STANDARD)	1	REV
03-06-2202		RR, Door Panel Mounting Screws (STANDARD)	1	REV

PART NO	S	DESCRIPTION	QTY	ID
03-06-4200		RR, Coil Cords for Electrical Circuits (STANDARD)	1	REV
03-06-6065	< >	RR, Power Door Locks, Module Entry Doors,w/Hidden Switch Install power door locks in side and rear entrance doors. Includes (2) lock/unlock switches, one at side door and one at rear door. Also includes (1) hidden switch in rear license frame for unlock function only. System will be tied to OEM chassis power locks so that both systems operate as one. Does not include wireless remote.	1	REV
03-06-6105	>	RR, Intermotive Door Lock Module for F series, OEM to operate Mod Locks	1	REV
03-06-6106	>	RR, Intermotive CAN module for 2020+ Ford F-series	1	REV
03-06-8010		RR, Inner Door Panel - Stainless Steel , Two Piece (STANDARD)	1	REV
03-06-8011	>	RR, Lock Boxes, White Diamond Grade	1	REV
<b>SIDE DOOR STEP</b>				
03-08-2000		RR, Dual Side Entry Step Well, Increased Depth, Lower Grip, Upper Diamond Plate	1	REV
03-08-3010		RR, Light, Side Entry Step well, LED, Whelen OS Mini, Clear	1	REV
<b>WINDOWS</b>				
03-09-0030		RR, Module Window Requirements	1	REV
<b>WINDOW- Side Entry Door</b>				
03-09-1130		RR, Window, Side Entry Door, 18X18, Slider - Limo Tint	1	REV
<b>WINDOW - Rear Entry Doors</b>				
03-09-1230		RR, Window, Rear Entry Doors, (2) 18 x 24, Fixed, Limo Tint	1	REV
<b>MODULE TO CHASSIS MOUNTING SYSTEM</b>				
03-10-1100		RR, Module to chassis mounting system, Additional Duty Type 1 (12)	1	REV
03-11-2000		RR, Bellows, Connecting, Type I	1	REV
<b>REAR BUMPER AND REAR STEP CONSTRUCTION</b>				
03-12-1800		RR, Rear Bumper, Recessed 9" Pocket, Flip-up	1	REV
03-12-3120		RR, Bumper Pods, NFPA Diamond Plate (UM & UM-150)	1	REV
03-12-5010		RR, Rear Dock Bumpers, Black Rubber, 2.5"H x 16"W	1	REV
<b>INSULATION</b>				
03-13-2220	< >	RR, Whisper Quiet, Sound Dampening/Thermal Insulation Package (UM ) Whisper Quiet - Sound Dampening/Thermal Insulation Package. (ULTRAMEDIC AND PROMEDIC)  The module interior walls, roof and doors shall be insulated to enhance the interior environment and minimize the conduction of heat, cold and external noise from entering the module. The ceiling insulation shall be a non-settling, 2 inch thick, self-extinguishing polystyrene foam planking.  3M brand acoustical Thinsulate installed over all exterior compartments and wheel wells for added acoustical/thermal insulation.  The patient compartment entrance doors and the exterior compartment doors shall have 2 in. thick, self-extinguishing polystyrene foam insulation.  The interior walls of the module shall be insulated with 1" polystyrene block foam insulation installed between the extruded structural framing. Wall areas that are too irregular for 1" block foam insulation, or where the block foam will interfere with wall outlets and wire chases, are to be insulated with 3M brand acoustical Thinsulate insulation. After the foam is installed, the entire interior of the unit shall be wrapped with 5/16" foil wrapped two sides radiant barrier foam style insulation to enhance the thermal and acoustical properties of the modular unit.  The Wheel well and interior compartment wall areas shall be wrapped with Barymat sound proofing material installed under 3M brand acoustical Thinsulate insulation and the underside of the module floor will be coated with expanding foam spray in place acoustical/thermal polyurethane insulation. This package provides an enhanced thermal/acoustical insulation package designed to provide an extremely quiet, environmentally efficient patient compartment.  Reflective Barrier/Barymat/Spray Foam Thermal Insulation Package: A. Reflective Barrier - Low-E Foil Wrapped Insulation System - The module walls to be insulated with high density 1" block foam. Wall areas that are too irregular for 1" block foam insulation, or where the block foam will interfere with wall outlets and wire chases, are to be insulated with 3M brand thermal/acoustical Thinsulate insulation. Then the entire interior of the module shall be wrapped with 5/16" Low-E foil wrapped	1	REV



PART NO	S	DESCRIPTION	QTY	ID
		radiant barrier foam style insulation.		
		<p>B. This radiant barrier material will cover the following:</p> <ul style="list-style-type: none"> <li>- Full ceiling and wrapping over the corner radius and down the sidewall</li> <li>- Front and rear walls from the top of the wall to the lowest possible point along the side, front and rear walls</li> <li>- Seams to be taped with silver / foil ducting tape to secure seams.</li> </ul> <p>C. Barymat sound deadening insulation over wheel wells and interior side of exterior compartment walls. (Installed under 3M brand acoustical Thinsulate insulation).</p> <p>D. Spray foam underbody insulation prior to undercoat application, full sub floor coverage where applicable. Includes curbside step well area.</p>		
		<b>ELECTROLYSIS PREVENTION</b>		
03-14-4000	<	RR, Electrolysis Prevention, Fluid Film Fluid Film is used at Every Point Where the Mounting Process has the Propensity to Break Paint (STANDARD)	1	REV REV
		<b>COMBINATION RUB RAIL AND FENDER RING</b>		
03-15-6500	>	RR, Rub Rail, Skirt Line, Extruded Anodized 3" C Channel ILO Rubber	1	REV
03-15-7030	< >	RR, Fender Flare, Polished Alum, Hidden Flange, Fits up to 19.5" Polished Aluminum Fender Rings with Hidden Flange ILOS E350, E450, F350, Chevy CG	1	REV
		<b>SPLASH GUARDS AND RUNNING BOARDS</b>		
03-16-1526	<	RR, Running Board w/ 7" Grip Strut Inserts, 2017+ F series Type I This feature includes a mud flap at the forward end of the running boards to protect the grip strut insert from wheel splash	1	REV REV
03-16-1800	<	RR, Mud Flaps, Rear, Black w/ Road Rescue Logo Heavy Duty Rubber Mud Flaps w/ RR Logo - Heavy Duty Rubber Mud Flaps to be bolted to the wheel liner behind the rear duals with 1/4" x 20 Stainless Steel bolts, washer and nylon locknut for ease of maintenance and repair (STANDARD)	1	REV
03-17-1000	<	RR, Drip Rails Polished Aluminum Drip Rails - Above All Doors, Entry and Compartment (Standard)	1	REV
03-18-1000	<	RR, Wheel well liners Aluminum Wheel well Liners - Extending to Bottom of Skirt (Standard)	1	REV
		<b>CAB TO MODULE ACCESS</b>		
		<b>CAB TO MODULE ACCESS</b>		
03-19-1116	>	RR, Crawl Thru, Opening (Cab Height), Type I	1	REV
03-19-1121	<	RR, Cab to Module, Fluid Dam Cab to Module Fluid Dam - A formed fluid dam, 4" tall to be installed below the cab to module walk through door to prevent fluids from contaminating the cab. The floor and fluid dam to be fully sealed. (STANDARD)	1	REV
03-19-1123		RR, Cab to Module, Crawl Through Door	1	REV
		<b>LICENSE PLATE HOLDER</b>		
03-20-0550		RR, Rear License Holder Location, Center Recessed in Bumper Pocket	1	REV
		<b>EXTERIOR COMPARTMENT CONSTRUCTION</b>		
04-01-0100		RR, Exterior Compartment Construction, Heavy Duty	1	REV
04-01-3000	<	RR, Door Sill Protection, Stainless Steel. Door Sill Protection - Install Stainless Steel sill protector on lower edge of all door frames to prevent paint damage. (STANDARD)	1	REV
		<b>EXTERIOR COMPARTMENT SUPPLEMENTAL VENTING</b>		
04-01-6100	<	RR, Seadog Stainless Steel Transom Vent (1) Specify Location (1) vent on each door of Cabinet U8.	2	REV REV

PART NO	S	DESCRIPTION	QTY	REV ID
<b>EXTERIOR COMPARTMENT DOORS</b>				
04-02-0100		RR, Compartment Door, Hidden Hinge, Seal on Door (UM)	1	REV
04-02-0715	< >	RR, Compartment Handles, Exterior, TriMark Logo Chrome/Black (UM) TriMark Two-Point Cast w/Polished Chrome Paddle Handle and Housing, Locking and Non-Locking, with floating cam - Mounted in CNC Cut Opening in Each Compartment Door Skin w/OEM Clamp Assembly. (STANDARD ULTRAMEDIC)	1	REV
04-02-0741	< >	RR, Compartment Handle, TriMark Logo Chrome/Black, Paddle, Street side, locking For single doors or Leading doors on Compartments #1,#2 and #4.	3	REV
04-02-0746	< >	RR, Compartment Handle, TriMark Logo Chrome/Black, Paddle, Street side, Non-Lock For Trailing doors on the street side. Compartments #2 or #4.	1	REV
04-02-0751	< >	RR, Compartment Handle, TriMark Logo Chrome/Black, Paddle, Curbside, locking For single doors or Leading doors on the curbside Compartments #6 & #8	2	REV
04-02-0850	<	RR, Compartment Door Locks, 2015 TriMark Compartment Door Handle Manual Locks. - All doors shall incorporate double cut, non-directional tumbler assemblies that are keyed alike (STANDARD)	1	REV
04-02-0900		RR, Compartment Rotary Latches	1	REV
04-02-1000		RR, Compartment Door Nader Pin	1	REV
04-02-1200		RR, Compartment Door Lubrication, Door Handles and Latches	1	REV
04-02-1300		RR, Compartment Door Reflectors	1	REV
04-02-1500		RR, Compartment Door Switches, Magnetic	1	REV
04-02-2010		RR, Compartment Door Panel, Inner, Diamond Plate	1	REV
04-02-2500		RR, Compartment Door, Panel Mounting Screws	1	REV
04-02-5999	>	RR, Power Door Locks, Exterior Compartments	1	REV
04-02-6010		RR, Exterior Compartment #'s 1, 2, 4, 6 & 8, Only	1	REV
04-02-7801		RR, Compartment Door, Gas Struts	1	REV
04-03-2400	< >	RR, All Standard Compartment Lights, LED, Flexible Strip Two (2) Vertical strips in each exterior compartment installed, one (1) on each side of the opening. The compartment #1 lights will be also wired to Oxygen light switch in action area.	1	REV
04-03-33SR	U <	Placard with Frame, 12" x 12", Painted SR #  (1) Comp #1- between the door Handle and the bottom of the louvers  (1) Just above Comp #8 door  Painted White	2	
<b>EXTERIOR COMPARTMENT INTERIOR</b>				
04-04-1000	<	RR, Exterior Compartment, Interior Finish, Polyurethane Coated Exterior Compartment Interior Polyurethane Rubberized Liner Color Choice. Rubberized polyurethane coating applied to the surfaces of ALL exterior compartment walls and dividers. Does not include slide out battery tray or mounting angles. Battery Tray to be raw aluminum. NOTE: If there is not a slide out battery compartment in the order the #8.5 exterior compartment area will be Polyurethane lined.	1	REV REV

PART NO	S	DESCRIPTION	QTY	ID
04-04-1002		RR, Color, Light Gray	1	REV
04-04-2000	<	RR, Exterior Compartment, Floor Matting "Turtle Tile" Includes exterior compartment shelves. NOTE: This option does not include the ALS cabinet.	1	REV
04-04-2001		RR, Color, Black <b>EXTERIOR COMPARTMENT SHELVING</b>	1	REV
04-05-0001	<	RR, Exterior Compartment Shelving and Unistrut All exterior shelving Unistrut shall be welded to the walls prior to any compartment wall finish. Where specified, exterior adjustable shelves shall be box pan formed of a minimum .125 inch Aluminum Diamond Plate and corners shall be welded. Shelves shall be infinitely adjustable, and securely mounted to heavy gauge aluminum Unistrut track. (Standard)	1	REV
04-05-1000	<	RR, Compartment Shelving, Diamond Plate Diamond Plate Exterior Compartment Shelving. (STANDARD)	1	REV
<b>COMPARTMENT #1 - STREETSIDE FWD</b>				<b>REV</b>
04-06-0001		RR, Compartment #1, EXTERIOR	1	REV
04-06-0010	<	RR, Compartment #1, Electrical Storage #1 Compartment Electrical Storage - Recessed into the bulkhead side of compartment #1 shall be an enclosed area for the installation of miscellaneous electrical components. The aluminum cover for this area to be installed with 'J' molding The 'J' molding to be full length of panel on bottom and inboard side. Outboard side of panel to be secured with mechanical fasteners. (STANDARD)	1	REV
04-06-0020		RR, Compartment #1, Full Height, Standard Configuration (UM) <b>COMPARTMENT #2 - STREETSIDE FWD WHEELWELL</b>	1	REV
04-07-0010		RR, Compartment #2, EXTERIOR	1	REV
04-07-0600	S <	RR, Compartment #2, Custom Configuration, (UM) SR #  Reduce the height of the #2 compartment to approximately 28".  #2 Compartment to be directly behind the #1 compartment and below the interior action area shelf on the street side of the module. Includes (1) adjustable shelf on Unistrut track. (STANDARD Ultramedic)	1	REV
04-07-2610	<	RR, Compartment #2, Shelf Adjustable, First Shelf Standard (Ultramedic).	1	REV
<b>COMPARTMENT #4 - STREETSIDE AFT</b>				<b>REV</b>
04-09-0001		RR, Compartment #4, EXTERIOR	1	REV
04-09-3000	<	RR, Compartment #4, 3/4 Height, Standard Configuration 3/4 #4 Compartment street side rear of module with Interior Upper left #4 Cabinet - #4 Compartment to be to the bottom of upper left #4 cabinet.	1	REV
04-09-4505	<	RR, Compartment #4, Shelf Adjustable, First Shelf Height of shelves to be above SCBA brackets	1	REV
04-09-4520	< >	RR, Compartment #4, Shelf Adjustable, Additional, Each Must pick quantity if more than one is needed. Location:	1	REV
04-09-SR01	U <	Corner Bracket Mounting Plate for SCBA Bracket SR #  Corner bracket mounting plate for SCBA bracket. Install (1) on the forward corner of the #4 (1) on the rear corner of the #4 compartment at floor level. A removable angle bracket to allow customer to bolt SCBA Zico brackets and tanks.  The brackets shall be removable to allow the SCBA	1	

PART NO	S	DESCRIPTION	QTY	ID
		brackets to be bolted to the aluminum.		
		Weld into place unistrut tracking, then bolt the aluminum angle to the unistrut.		
		Plates to be scorpion coated same color as compartment.		
		Unistrut to be full height so that the angled bracket can be adjusted up or down.		
<b>COMPARTMENT #6 - CURBSIDE AFT</b>				<b>REV</b>
04-11-0084		RR, Compartment #6, EXTERIOR	1	REV
04-11-0600		RR, Compartment #6, Standard Configuration (UM)	1	REV
04-11-2060	< >	RR, Compartment #6, Divider, Fixed (UM) 10 inches from front wall #3	1	REV
04-11-4510	<	RR, Compartment #6, Shelf Adjustable, First shelf Above stair chair area- divider to wall #3	1	REV
04-11-4600	<	RR, Compartment #6, Dividers, Adjustable (2) Backboard Storage, 24"H x 10"D to the rear of divider	1	REV
04-11-4625	<	RR, Compartment #6, Safety Bar across for Backboards 68" from floor height, Wall #1 to fixed divider Scorpion coated to match compartment.	1	REV
<b>RR, Compartment #8, EXTERIOR</b>				<b>REV</b>
04-14-1525	<	RR, Compartment #8, Reduced Height Door, 20" Drug Cabinet <b>INTERIOR TRIM AND FEATURES</b> New Interior Trim - All cabinet and wall panel aluminum trim to be Gray anodized. (No Black trim to be used). All protective corner trim will be Opaque and will include a matching domed end cap. (STANDARD)	1	REV REV
<b>INTERIOR ADJUSTABLE SHELVES</b>				<b>REV</b>
<b>INTERIOR TRIM</b>				<b>REV</b>
05-05-1000		RR, Interior Trim, Standard	1	REV
<b>HEADLINER</b>				<b>REV</b>
05-06-1100		RR-Ceiling Medical Device Rail (UM & UM-150)	1	REV
05-06-1610		RR, Headliner, PVC, White	1	REV
05-06-1802		RR, Ceiling Medical Device Rail. White LED Strip Lights,(UM & UM-150)	1	REV
05-06-1902		RR, Ceiling Medical Device Rail, Red/Amber LED Turn/Brake Strip Lights (UM & UM-	1	REV
<b>FLOORING</b>				<b>REV</b>
05-07-1000		RR, Flooring, Aluminum Floor/Wall Cove Molding (STANDARD)	1	REV
05-07-1405		RR, Flooring, .063 Aluminum Rear Threshold, 45 Degree Chamfered, BLACK Coated	1	REV
05-07-3000		RR, Flooring - Lonplate II Choice	1	REV
05-07-3003		RR, Color - 424 Gunmetal	1	REV
05-07-9894		RR, Floor, Curbside .063 Aluminum, 4"wide, Black Polyeurea Coating	1	REV
<b>HEAD BUMPERS</b>				<b>REV</b>
<b>BACKRESTS</b>				<b>REV</b>
<b>Rear Entry Door Grab Handles</b>				<b>REV</b>
05-10-1301	<	RR, Rear Entry Door Grab Handles, "L" Bars, 16" Anti-Microbial "L" Bars - 16" Anti-Microbial. 1.25" Diameter stainless steel "L" Bars mounted to each rear door. Approximately 16" wide by 26" high. Clear Anti-Microbial finish.	1	REV
<b>Side Entry Door Grab Handle</b>				<b>REV</b>
05-10-1401	<	RR, Side Entry Door Grab Handle, "L" Bar - 19" Anti-Microbial "L" Bar - 19" Anti-Microbial. 1.25" Diameter stainless steel "L" Bars mounted to side entry door. Approximately 19" wide by 24" high. Clear Anti-Microbial finish.	1	REV
<b>Ceiling Grab Rail - Center</b>				<b>REV</b>
05-10-1903		RR, Ceiling Grab Rail, Center 108" Anti-Microbial	1	REV
05-10-2201		RR, Ceiling Grab Rail, Curbside over Squad Bench 72" Anti-Microbial	1	REV
05-10-7300		RR, Grab Bar, Additional 18", Anti microbial	1	REV
05-10-7302	<	RR, Grab Bars (2) 18", Anti microbial (specify locations) (1) Streetside adjacent to rear entry doors (1) Curbside adjacent to rear entry doors	1	REV

PART NO	S	DESCRIPTION	QTY	ID
<b>IV FLUID HANGERS</b>				
05-11-4000		RR, IV Hangers, CPI #IV2008 (STANDARD)	1	REV
05-11-4002		RR, IV Hangers, Quantity (2)	1	REV
<b>LEFT STACK AND BULKHEAD AREA #1</b>				
05-12-0010		RR, Interior Street side #1 - Left Stack and Bulkhead	1	REV
05-12-0200	< >	RR, Upper Bulkhead Cabinet, Double Doors Upper Bulkhead Electrical Cabinet, Double Doors - Install double hinged Kydex Thermoplastic or multi-spec (picked in the proper section of work order) doors with locking latch on the right hand door and center mullion on the left hand door on the standard upper bulkhead electrical cabinet.  (STANDARD)	1	REV
05-12-1610	<	RR, Left Stack, Storage Area #1, 45 Deg Angled, CN 10 Certified A two section vertical cabinet shall be provided behind the attendant seat on the street side forward corner on a 45 degree bevel that includes the access doors to the cabinet. The lower cabinet door shall be aluminum with plastic laminate and the upper cabinet shall be a hinged Poly carbonate door with full perimeter extruded aluminum frame and integral latching handles.	1	REV
05-12-1810	<	RR, Shelf Adjustable, Left Stack, First Shelf Cabinet C1	1	REV
<b>ACTION WALL AREA #2</b>				
05-13-0010		RR - INTERIOR STREETSIDE #2 - ACTION AREA	1	REV
05-13-0700		RR, Action Wall Area #2, Medical Device Rail	1	REV
05-13-1202	<	RR, Cab, UL2 & UL2.5 Comb- Single Restock Cabinet w/Split Interior, NOT CN 10 Cer The UL2 and UL2.5 cabinets shall share a single door with sliding doors and restocking feature. The interior of the cabinet shall be split into (2) sections with (1) adjustable shelf in each. The attendant switch panel and environmental controls shall be built into a separate 6" high section below the restocking door and tilted slightly down for ease of accessibility to the attendant.	1	REV
05-13-1725	<	RR, Cabinet, Additional, Center Left C2 , Forward Action Counter, NOT CN 10 Cert Cabinet shall be 16 in W..x 22.50 in. H x 7 in. D.	1	REV
05-13-2300	>	RR, Countertop, Forward Action Area Only	1	REV
05-13-2305		RR, Avonite Black Ice, K3-7100	1	REV
05-13-2610	S <	Cabinet - Lower Left L2, 12"H x 50"W, Sliding SR #  Cabinet L2 with sliding polycarbonate doors and integral latching handles below action area counter.  12" H x 50" W x 18" D.	1	REV
<b>RR-Interior Street side #3 - CPR Seat</b>				
05-14-0500	S <	Streetside - CPR Seat, Widened Configuration SR #  CPR seat to be 37" wide ILOS per drawings.  The CPR seat shall include a flip up seat equipped with a gas strut hold open device and positive latch for securing the lid when closed. The CPR seat shall include a 2" foam seat and backrest, the upper and lower sections will be padded on both sides for added protection.	1	REV
05-14-0900	<	RR, CPR Seat Lid Hold-Down CPR Seat Lid Hold-down - Install a Black Tri Mark recessed paddle latch, Include a tri-mark retention mounting bracket (1) under CPR seat lid.	1	REV

PART NO	S	DESCRIPTION	QTY	ID
05-14-2560	<	RR, CPR Seat, Seat Belt, 4 Point (Per4Max) Black, Change Notice 8- Compliant Above Lid mounted	1	REV
05-14-3906	<	RR, CPR Seat, "U" Barrier Bar, Padded, 1.5" SS, Black Mounted at the front of the CPR side seat vertically in line with the Padded head cushion on the "U2" cabinets.	1	REV
05-14-4105		RR, CPR Seat, RR Backrest and Head Cushion, RR Logo, (1) Set, Black <b>RR, INTERIOR STREETSIDE #4 - REAR AREA</b>	1	REV REV
05-15-1001	<	RR, Cabinet, Upper Left U4, Standard Configuration- CN 10 Certified Upper left U4 cabinet with sliding poly carbonate doors with spring loaded latching handles, restocking feature with spring loaded exterior integral latch and (1) adjustable shelf.	1	REV
<b>SQUAD BENCH AREA</b>				<b>REV</b>
05-16-0010		RR, INTERIOR CABINETS - SQUAD BENCH AREA	1	REV
05-16-0144		RR, Squad Bench, Curbside, Two Piece Hinged Lid	1	REV
05-16-0150		RR, Squad Bench, Restraint Belts	1	REV
05-16-0151		RR, Squad Bench, Medical Device Rail	1	REV
05-16-0152	<	RR, Squad Bench, Latches, Lids, Tri Mark, Include a tri-mark retention mounting brackets	1	REV
05-16-0158	<	RR, Squad Bench, Seat Belts, Two 4-Point belts (Per4Max) Black, CN-8 Above the Lid Mounted	1	REV
05-16-0175		RR, Squad Bench, RR Backrest and Head Cushion, RR Logo, (1) Set, Black	2	REV
05-16-1323	<	RR, Head of Squad Bench, Storage, Recessed (2) O2 Brackets, Open There shall be a recessed cabinet for (2) Zico QR-D-2 portable oxygen bottle brackets at the forward end of squad bench. The cabinet shall be located to the left of the side entry door step well and below the squad bench lid. The cabinet shall be open access with no doors.	1	REV
05-16-8400	< >	RR, Upper Squad Bench, Cabinet, 9"H, 72" Headroom ONLY There shall be a cabinet located above the squad bench. The cabinet will be approximately 9"H x 8-1/2"D and will be the same length as the squad bench. The cabinet shall be divided into two (2) separate sections by a fixed center divider. Each section will have 3/8" Lexan lift up doors with restocking feature and locking latches. Does not include shelves. The distance between the top of the squad bench cushion to the bottom of the cabinet cushion shall be a minimum of 43" in compliance with KKK-A-1822F requirements for head clearance.  Must use M1 latches for CN 10 certification	1	REV
05-16-9915	<	KKK Compliancy Regarding Overhead Cabinetry The inclusion of a cabinet over the squad bench or CPR seat on a unit with less than 72" headroom will result in the unit not meeting KKK specification requirements. The end user has been informed of the KKK requirements and this cabinet has been added at the request of, and according to the specifications of, the end user.	1	REV
<b>BIOHAZARD- RR, INTERIOR - BIOHAZARD</b>				<b>REV REV REV</b>
05-17-0300	< >	RR, Squad Bench "A" Bar 18", Anti-Microbial,Waste/Sharps for F. W. 521 Install 18" Anti-microbial A-Bar with built in holders for a 5 quart Sharps Container and an 8 quart Waste Container. Includes 5 quart Sharps Container and an 8 quart Waste Container. A-Bar shall be mounted at the head of the squad bench and shall be 18" wide to accommodate storage options in the head of the squad bench. A-Bar may be pivoted or removed to access storage options.	1	REV
05-17-2000	>	RR, Glove Butler(s)	1	REV
05-17-2100	< >	RR, Glove Butler (3) Total, Over Curbside Entry, Drop down Door (3) Glove Butler II glove boxes installed above the side module entrance door inside a cabinet with drop down door and (2) locking latches. Door to be Kydex	1	REV



PART NO	S	DESCRIPTION	QTY	ID
		Thermoplastic or multi-spec covered and bottom hinged to tip out for restocking. Access holes to be cut in door for glove removal.		
		Must use M1 latches for CN 10 certification.		
		NOTE: Install a total of two (2) restraints - (1) at each end of the glove butler.		
05-17-2210	S < >	RR, Glove Butler (3) Total, Over Rear Entry, Recessed in Header Cushion SR #	1	REV
		(3) Glove Butler II glove boxes installed above the rear module entrance doors. These boxes to be recessed in the rear header cushion and positioned towards the outboard ends of the cushion. Each glove butler to be attached to a drop down door with a locking latch. Door to be bottom hinged to tip out for restocking. Access holes to be cut in door for glove removal.		
		Must use M1 latches for CN 10 certification		
<b>CURBSIDE RIGHT STACK STORAGE #8</b>				
05-18-0010		RR, INTERIOR CURBSIDE - RIGHT STACK STORAGE #8	1	REV
05-18-0600		RR, RF ALS, Upper Heater, A/C Unit, Standard Configuration (UM & UM-150)	1	REV
05-18-0800		RR, RF ALS, Hidden Air Intake (STANDARD)	1	REV
05-18-1099	S	RR, RF ALS, "A" Style Custom Configuration (UM & UM-150) (Special Request)	1	REV
05-18-5131	< >	RR, U8, Drug Cabinet, Increase 20" Dual Aluminum Doors, Interior To include (1) adjustable shelf	1	REV
05-18-5215		RR, C8, Cabinet, None	1	REV
05-18-5326		RR, L8, Cabinet, ALS Gen III, OHO Poly carbonate Doors, (2) Adj Shelves, I/O CN10	1	REV
<b>ATTENDANT SEAT</b>				
05-19-0500	>	RR, Attendant's Seat, EVS 1880, Child safety, Comfort, Per4Max Belt-Black	1	REV
05-19-0505		RR, Color - Black	1	REV
05-19-6501		RR, Attendant's Seat Base, EVS Swivel 2 Pos	1	REV
<b>RR-INTERIOR COLORS</b>				
05-20-5205		RR, Thermoplastic, Anti-microbial, Interior Finish	1	REV
05-20-5210	<	RR, Thermoplastic, Anti-microbial, Sterile Linen, Cabinet finish Part Number #KD18800	1	REV
05-20-5300	<	RR, Upper Band Vinyl Color, Cabinets and Stitched Cushions Upper Band Vinyl Color Choice for cabinets and stitched cushions.	1	REV
05-20-5312		RR, Color, Black DA300	1	REV
05-20-5500		RR, Lower Band Vinyl Color, Vacuum Formed Cushions	1	REV
05-20-5512		RR, Color, Black DA300	1	REV
05-20-9850		RR, Poly carbonate Color Choice	1	REV
05-20-9852	<	RR, Poly carbonate, Clear 1/4" poly carbonate	1	REV
<b>RR-MISC. INTERIOR OPTIONS</b>				
05-21-2001	<	RR, Adjustable Divider, (1) Interior Cabinet (1) Cabinet U4 - Below adjustable shelf	1	REV
05-21-5004		RR, Squad Bench & Lower Left, Full Height Brushed Stainless Kick panels	1	REV
05-21-8500		RR, Cabinet Latch, Southco 2" Round, Stainless Locking, CN 10-Rated 10lb	16	REV
05-21-SR01	U <	Simplex 900 Series Combination Lock SR #	1	
		Simplex 900 Series P/N 9040000-26D-41 teardrop style combination lock installed on right door of Cabinet U8.		
06-01-0100		RR, General Wiring, General Harness	1	REV
<b>RR-COMMUNICATION</b>				
06-06-1601		RR, Two Way Radio Routing Path Cab to Module (STANDARD)	1	REV
06-06-1700	<	RR, Two Way Radio Pre wire, 12VDC Power & Ground (STANDARD) #8 gauge Red power and Black ground wiring will be labeled appropriately for future installation by a radio technician. The Black ground wire to be connected to a main	1	REV

PART NO	S	DESCRIPTION	QTY	ID
		ground point, the Red power wire to be left unconnected near a direct to battery connection point inside the power distribution cabinet. Both wires to route to the lower section of the Left Stack/Radio Cabinet and be of sufficient length to allow routing to the Cab Console as an alternate radio installation location. Wires to be labeled at both ends.		
06-06-1900	<	RR, Antenna UHF/VHF, (2) Pre wire, two RG58AU low loss cables installed from the two-way radio cabinet to the ceiling of the module. Accessible be removing an interior light in the patient compartment ceiling. The interior light shall include an etched plastic label identifying the plate as the antenna access point. The cables shall route from the module roof to the lower section of the left stack/radio cabinet and be of sufficient length to allow routing to the cab console as an alternate radio installation location.	1	REV
06-06-5100	<	RR, Antenna UHF/VHF, Pre wire (1) Additional Antenna port location: Cab roof Coax termination: Behind driver's seat	1	REV
06-06-6100	<	RR, Radio Power, (2) 8 Gauge 12VDC Power/Ground (2) additional #8 gauge power and ground wire pair. The Black ground wire to be connected to a main ground point, the Red power wire to be left unconnected near a direct to battery connection point inside the power distribution cabinet.  Run wiring to:  (1) Cab console (1) Action area	1	REV
<b>RADIO AND CLOCKS</b>				
06-07-7400		RR, Speakers, Mounted in Ceiling w/Volume Control in Action Wall	1	REV
<b>07 - ELECTRICAL 12 VOLT DC</b>				
07-00-0121		RR, Electrical System 12V, PC System, Type 1	1	REV
07-01-0010	<	RR, Crct Pwr Accs.,Ign/Shrline,1-20 amp 12VDC to 2 locs,W/O,PD9130 chrgr (1) 10 amp lead shall be coiled up behind the A./A panel for future use. (1) 10 amp lead shall be coiled up behind the drivers seat in the cab, for future use. Note: This code will be used when an additional battery charger has already been installed, the PD9130 will not be used with this option.	1	REV
07-02-1000		RR, Voltmeter - Standard	1	REV
07-02-1100		RR, Alarm,Low Voltage,With Buzzer and Indicator,in cab console	1	REV
07-03-1000		RR, Ammeter - for PC System	1	REV
07-03-SR01	U <	12-Volt Power Blocks SR #  12-volt power Terminal blocks for future use - (1) in Compartment #2 and (1) in Compartment #4.  The Black ground wire to be connected to a main ground point, the Red power wire to be left unconnected near a direct to battery connection point inside the power distribution cabinet. Wires to be labeled at Power distribution cabinet end.	2	
<b>BATTERY SYSTEM</b>				
07-04-5305		RR, Ignition Battery Shut off Timer, 5 minute,	1	REV
07-05-0800	<	RR, Batteries, Type I UM/UM-150, Ford or Ram, (2) OEM Batteries under hood Include (2) OEM battery under the hood.	1	REV
07-07-0400		RR, Module Disconnect, PC System	1	REV
07-08-0100		RR-Battery Ground	1	REV
07-09-6000		RR, Battery Charger, Pre wire only, 12V	1	REV
07-10-1000	<	RR, Power Outlets 12V, (2) Power Point Style, On with Ignition (1) outlet shall be mounted in the action area medical rail.	1	REV



PART NO	S	DESCRIPTION	QTY	ID
		(1) outlet shall be mounted above the top shelf in Cabinet L8.		
07-10-7230	<	RR, Power Outlet, Kussmaul, USB Dual Port, 5VDC, 4.8 Amp, 091-219-5 Located in the cab switch panel per Electrical Engineering ignition hot standard	1	REV
07-10-7260	<	RR, Power Outlet, Kussmaul, USB Dual Port, 5VDC, 4.8 Amp, 091-219-5 (1) Cab switch panel - for total of (2) in cab switch panel (1) Action area	2	REV
		<b>FRONT CONSOLE</b>		<b>REV</b>
08-01-1605		RR, Console, Drivers Switch & Radio, VMUX, CN11	1	REV
08-01-3200		RR, Console Face Plates, Utilize Nut-Certs to Fasten all	1	REV
08-01-4200		RR, Cup Holder, (2) Position Aluminum in the Cab, (Cups No Handles)	1	REV
08-01-6210		RR, Clipboard/Map box, (3) Dividers	1	REV
08-02-1150		RR, Driver's Control Panel, V-Mux, Touch Screen	1	REV
08-02-1153		RR, Console Mount with bezel & USB Programming Port	1	REV
08-02-5515	<	RR, Door Open Indicators (VMUX) Door Open Indicators, - Magnetic Proximity Switches located at the top of the door between the jamb and the door frame will activate a door open indicator on the driver's control panel. The Vista display screen will include a digital layout with door open indicators for each module door and activate the corresponding Interior compartment light. NOTE- OPEN CAB DOOR WILL NOT BE SHOWN ON DISPLAY.	1	REV
		(STANDARD)		
08-02-9500	<	RR, Cab Dome Light, Weldon 8081 Push Button Split Red/White LED Light in Cab The vehicle cab shall be furnished with a Weldon 8080/8081 series push button split Red/White LED with surface mount bezel in the cab ceiling offset to the passenger's side.	1	REV
		<b>ATTENDANT CONTROL PANEL</b>		<b>REV</b>
08-03-0500	<	RR, Attendant's Control Panel, Carbon Fiber Graphics, Carling Includes Carling rocker switches	1	REV
08-04-3904		RR, Power Distribution, PC Board Electrical System 2015+ (UM & UM-150) <b>09 - EMERGENCY Systems- Sirens, Speakers and Air Horns</b>	1	REV
09-03-0020		RR, Warning Audible - Siren, Speakers, Air Horns- F-Series <b>SIREN ELECTRONIC - CONTROL HEADS / AMPS</b>	1	REV
09-03-1040		RR, Siren Electronic, Whelen 295HFSC9, Dual Tone, Non Remote <b>SIREN SPEAKERS</b>	1	REV
09-03-2035	<	RR, Speakers, (2) ES100, Through-The-Bumper" w/ESFMT-EF With ESFMT-EF stainless steel Electric "F" grille	1	REV
09-05-0210		RR, Backup Alarm, No Cutoff	1	REV
09-06-0200		RR, Emergency Sequencer/Load Manager	1	REV
		<b>FRONT WARNING LIGHT CONFIGURATION</b>		<b>REV</b>
09-50-1333	<	RR, Visual Warning Front Upper - (5) "Cool Bar" (2) Front Wall Configuration Must pick proper lighting from menu.	1	REV
		<b>AUXILLARY EMERGENCY LIGHTS</b>		<b>REV</b>
09-80-2110	< >	RR, Warning Light Flasher, Vanner 9860GCPE, PC System Only Vanner 9860GCPE Halogen/LED electronic flasher to power specified lights. Four flash Patterns avail.( Alternate flash, Triple burst, Quad burst, double burst.)  Standard will be dual Burst Flash unless otherwise noted.	1	REV
09-80-2110	< >	RR, Warning Light Flasher, Vanner 9860GCPE, PC System Only Vanner 9860GCPE Halogen/LED electronic flasher to power specified lights. Four flash Patterns avail.( Alternate flash, Triple burst, Quad burst, double burst.)	1	REV

PART NO	S	DESCRIPTION	QTY	ID
		Standard will be dual Burst Flash unless otherwise noted.		
09-80-3200	< >	RR, Emergency Flashers Set to, Custom Flash Pattern All Whelen M Series warning lights shall switch to "dim" power mode when the transmission is placed in Park.  (NOTE: "Wire warnng flashers to go to low intensity (SO.WARN.R331022) Flashers that are capable of low intensity shall be reduced to Low intensity through an on/off switch on the front console. Per discussions with Whelen Engineering, we will not wire the M series LED lights to automatically reduce to "LOW" power when the transmission is placed in "Park". This is a liability issue when reducing the power during daylight hours. We will provide a "Momentary" switch to reduce to "LOW" power. The switch will reset when the Master Emergency Switch is turned Off and then turned back On. You must notify your customer Road Rescue and Whelen Engineering STRONGLY urge your customer not to reduce power during daylight hours. This will only be done with lights capable of low intensity. IATS)	1	REV
09-80-SR01	U <	White Light Cut Out Switch SR #  All Whelen M Series warning lights shall switch to "dim" power mode when the transmission is placed in Park.	1	
		<b>WARNING LIGHTS</b>		
09-95-1504	<	RR, Whelen M9 LED, w/Chrome Flange LED - WHITE (Internal Flasher) (1) Cool Bar, center position Internally Flashed - DoubleFlash 120 Solid  (2) Cool Bar, (1) each side on angled sections Internally FLashed - DoubleFlash 120 Sol	3	REV REV
09-95-1505	<	RR, Whelen M9 LED, w/Chrome Flange - RED / Clear Lens (Internal Flasher) (2) front of body - (1) in each upper corner (2) L/S of body - (1) in each upper corner (2) R/S of body - (1) in each upper corner Internally Flashed - DoubleFlash 120 Solid  (2) Rear of body - (1) in each upper corner On Vanner 9860 flasher	10	REV
09-95-1507	<	RR, Whelen M9 LED, w/Chrome Flange - AMBER / Clear Lens (Internal Flasher) (1) Rear of body - centered over rear entry doors Internally Flashed - DoubleFlash 120 Solid	1	REV
09-95-1508	<	RR, Whelen M9 LED, w/Chrome Flange - RED/AMBER Split Clear Lens (Internal Flash) (2) Rear of body - (1) each side at window level Amber to the inside.  Internally Flashed - RED DoubleFlash 75 Phase 1 AMBER Double Flash 75 Phase 2	2	REV
	>	<b>LED Series - M7 (Flange included RR)</b>		
09-95-2405	<	RR, Light, Whelen M7 LED, w/Chrome Flange, Red, Clear Lens (Internal Flasher) (2) upper grille (2) front intersection lights (2) rear intersection lights	6	REV REV
	>	<b>Whelen 500 Series Super-LED® (Flange Separate)</b>		
09-95-4208		RR, Whelen 500 LIN6 Super LED - Red w/ CClear Lens	2	REV
09-95-9237		RR, Housings, Cast, 15 degree angled, M7, Intersection, 2017+ F-series, Pair	1	REV

PART NO	S	DESCRIPTION	QTY	ID
09-95-SR02	U <	Whelen ION LED - Red/White, w/Chrome Flange,Clear Lens SR #	10	
		(10) Whelen ION Super-LED split red/white lights mounted in the "C" channel rub rails w/chrome flange - (5) each side per drawing.		
		Three forward of rear wheel and two aft of rear wheel each side. To alternately flash red/white with warning lights on in Primary and secondary mode.		
09-95-SR03	U <	Rub Rail Warning Light Programming SR #	1	
		All Whelen ION LED warning lights in rub rails to be wired so that the white part of the light is steady burn when a compartment door in each respective rub rail section is opened.		
		le. Comp 1 & 2 control the three lights in the street side front rub rail. Comp #4 control the lights in the street side rear rub rail. Comp 8 and CS access control the front curb side lights in rub rail and comp #6 control the curbside rear lights in rub rail.		
<b>EXTERIOR AUTOMOTIVE LIGHTING</b>				<b>REV</b>
10-01-0002	>	RR, Tail Lights, Brake/Turn, Whelen M6-Series LED, Pair	1	REV
10-01-0007	>	RR, Back-up Lights, Whelen M6, LED Rear, Pair	1	REV
<b>ICC/MARKER LIGHTS</b>				<b>REV</b>
10-01-2010		RR, Marker/Clearance Lights, Front, Whelen OS Mini LED, Amber	1	REV
10-01-2110		RR, Marker/Clearance Lights, Side and Rear, Whelen OS Mini LED, Red/Amber	1	REV
10-01-3002		RR, Chrome Flange, (1) Whelen M6	6	REV
10-01-5020		RR, Outboard Rear Flashers, Wired to OEM Brake Lights	1	REV
10-01-8010	>	RR, Relocate Brake/Tail & Backup Lights to rear Diamond Plate, Amber Turns above	1	REV
<b>FLOOD AND LOAD SYSTEMS</b>				<b>REV</b>
10-02-1047		RR, Scene Lighting, (2) Whelen Dual Panel PFH2, Pioneer Flood Lights	1	REV
10-02-2020		RR, Rear Load Lights, (2) Whelen M9 Series Super LED	1	REV
10-02-3010		RR, Lighting Operation, Side Scene, Rear Load & Back-Up Lights	1	REV
<b>Scene Lighting, Additional - Front of Body</b>				<b>REV</b>
10-02-4311	<	RR, Scene, Additional, (1) Whelen Dual Panel PFH2 Pioneer Flood Light, Recess	1	REV
		There shall be (1) Whelen Pioneer PFH2 Dual Panel LED scene light installed in a PBH203 recessed mount fixture and centered on the front wall of the module. A separate switch shall be mounted in the front console to turn on flood light .		
		(1) front of body, centered under the Cool Bar		
<b>Cab Entry - Lighting</b>				<b>REV</b>
10-02-8020		RR, Light, Cab Entry, 4" Whelen LED Courtesy Lighting	1	REV
10-02-9020		RR, Ground Effect, 4" Round LED, Bracket Mtd..... (1)	6	REV
10-02-90SR	U <	Ground Light Programming SR #	1	
		Wire (6) LED under body lights to automatically turn on when transmission is placed in reverse.		
<b>11 - INTERIOR LIGHTING</b>				<b>REV</b>
11-01-1201	<	RR, Dome Lights - Whelen 8" ,White Flange, LED,(11),No Visible Fasteners	1	REV
		The interior lighting system shall consist of (11) Whelen 8" round dual intensity white diode super-LED lights with white flange in the following configuration:		
		(3) Cot lights In the medical device rail over the primary cot		
		(2) Bench lights over the squad bench		
		(3) Dome lights Street side		
		(1) Dome light Curbside over head of squad bench		
		(1) Dome light Curbside rear		
		(1) Dome Light over the walkway		
		The four outside corner lights and the (1) light over the CPR seat area and the (1)		

PART NO	S	DESCRIPTION	QTY	ID
		over the walkway shall be designated module dome lights and be activated when the side or rear module entrance doors are opened or by a three-way circuit allowing these lights to be turned on and off from cab or module. The lights over the primary cot and squad bench shall have switches in the module that will allow independent high/low/off control. The lights shall produce at least 35 foot candles of light over ninety percent of the cot surface area in the high setting. These lights will not be installed with mechanical fasteners, they will be fastened with a spring clip.		
		<b>NOTE: NO VISABLE FASTENERS OR HOLES.</b>		
11-01-9000		RR, Timer -15 minute- Restocking <b>SPOTLIGHTS / HANDHELD LIGHTS</b>	1	REV
11-02-1000		RR, Handheld Spotlight - Sho-Me 200,000 CP	1	REV
11-02-8100	>	RR, Streamlight Survivor, DIV2	1	REV
11-02-8101	< >	RR, Orange Division 2- #90503, Each (2) mounted on bottom shelf forward in Compartment #4	2	REV
11-02-8500	U <	Streamlight Fire Vulcan, Blue Tail Lights (1) Side of right front cabinet wall above crawl through door per drawing.	1	
11-02-85SR	U	(1) Fire Vulcan LED - #44450	1	
11-02-9101	<	RR, Wiring For Flashlight - 12V Direct to Battery Must pick quantity and give exact locations, also a wiring code must be picked for each light or for each pre-wire.	4	REV
11-02-SR01	U <	Streamlight Stinger DS LED Flashlight SR #  Model # 75866 mounted on passenger front of console, vertically.	1	
11-03-1010	<	<b>ATTENDANT LIGHT</b> RR, Attendant Light - 6" x 14" Diffusion Plate Light The cabinet above the light will have a sweep out cover panel over the wiring on the floor of the cabinet if the switch panel is not part of the design of the upper 2 cabinets.	1	REV REV
12-01-5400	<	<b>SHORELINE INLET</b> RR, Shoreline Inlet, Kussmaul Super Auto-Eject, 20A Shore Inlet, 20 AMP, Auto Eject ILOS. 20 AMP/125VAC shoreline inlet in lieu of standard 15 amp. Includes mating female connector body for inlet and 20 amp GFI circuit breaker combo in lieu of standard 15 amp. Install the breaker box installed behind the driver's seat.	1	REV REV
12-01-5700	<	RR, Kussmaul Super Auto-Eject, 30A Shore Inlet, 30 AMP, Auto Eject ILOS. 30 AMP/125VAC shoreline inlet in lieu of standard 15 amp. Includes mating female connector body for inlet and 30 amp GFI circuit breaker combo in lieu of standard 15 amp. Install the breaker box installed behind the driver's seat.  <b>NOTE: The #1 exterior compartment is required to be reduced in width by 1.50 inches to accommodate the foot print of this shore inlet.</b>	1	REV
12-01-5702		RR, Kussmaul, Eject, Cover, 30A, Red	1	REV
12-01-6400		RR, Kussmaul ,Eject, Cover, 15 or 20A, Yellow	1	REV
12-01-8100	<	RR, Shoreline Indicators, (2), "ON" Green OS Mini Indicator Lights These lights are to be wired after the GFI breaker to indicate shore power is 'ON' and breaker has not tripped.  Whelen Mini OS  (1) above each shoreline	1	REV

PART NO	S	DESCRIPTION	QTY	ID
12-01-9020		RR, GFI Box Location- Behind Driver's Seat	1	REV
12-02-0200	<	RR, Outlets, Interior, 125V-15A (1) Action Wall, (1) Right Stack (1) outlet shall be mounted on the action area medical rail  (1) outlet shall be mounted above the top shelf in cabinet L8	1	REV
12-02-2100	< >	RR-Outlets, Interior, Additional, 125V-15A, Custom Location, Each (1) Cabinet L2 (below action area) (1) Cab Console - passenger's side	2	REV
<b>BLOCKHEATERS</b>				
12-02-4001	<	Block Heater - With OEM Plug This option does not include a switch. (STANDARD).	1	REV
<b>INVERTER - 125VAC</b>				
12-03-1000	< >	RR, Inverter Charger - Pre wire, Under 2000W Wiring only for 1200 watt maximum 'UL' listed inverter with internal transfer relay and battery charger. Wiring setup is for installation in bottom section of Left Stack/Radio Cabinet. Includes remote on/off switch in the rear switch panel. (STANDARD)	1	REV
<b>13 - ENVIRONMENTAL SYSTEMS</b>				
<b>ENVIRONMENTAL CLIMATE CONTROL SYSTEM</b>				
13-01-1200		RR, HVAC - Central Air Flow Discharge (UM & UM-150)	1	REV
13-01-2000		RR, Climate Control - (UM & UM-150)	1	REV
13-02-0222		RR, Exhaust Fan- Upgrade 230 CFM, (2) Speed, Standard Location	1	REV
<b>HVAC BASE SYSTEM - HOSELINE</b>				
13-02-5702	<	RR, Cover, Cool Bar, (5) M9 Series lights Drawing # 303347 (5) M9 series lights only. Note: Will be painted same color as the mount location on box front.	1	REV
13-02-5728	S < >	RR, HVAC Front Wall Coolbar, 12V/125V Hoseline, Ford F-series BRUSHLESS Motor 110/12V HVAC Aux Front Wall COOLBAR - Hoseline. Wired to operate on 110 when plugged into shoreline and 12volt when on chassis power. 12V and 110V to run through the condenser.  "NOT AVAILABLE ON MODULES THAT ARE 150" L. - 158" L. DUE TO THE DEPTH OF THE ALS"	1	REV
13-02-9000	>	RR, Heater Valves, (2) Manual Shut-off Valves	1	REV
13-02-9338	<	RR, Thermostat, Hoseline Digital, CM5000 Mount probe in front of evaporator	1	REV
13-03-1000		RR, Return Air System	1	REV
13-03-2000		RR, Return Air Central Plenum	1	REV
13-03-3000		RR, Heat/AC Cabinet	1	REV
<b>14 - MEDICAL SYSTEMS</b>				
<b>COT MOUNTING PROVISIONS</b>				
14-01-1010		RR, Cot Mounting, Hardware	1	REV
14-01-1110		RR, Post & Wheel Cups, None	1	REV
14-01-1235		RR, Safety Hook, Stryker, Installed	1	REV
14-01-1623	<	RR, Cot Mount, Stryker Power Load, No Wheel guide, CN 8 Compliant includes constant hot power supply for battery charging.	1	REV
14-01-4028		Center Mount	1	REV
<b>OXYGEN AND AIR SYSTEMS</b>				
14-02-0050		RR, O2 System, PC System	1	REV
14-02-1000		RR, O2 Cylinder Wrench	1	REV
14-02-2220	<	RR, O2 Cylinder Lift, Zico 'OTS' Electric w/QRMV Multiversal Rack, (UltraMedic) Motor on the right. Zico Model 'OTS' (Oxygen Tank System) electric lift with QR-MV style oxygen tank bracket in #1 compartment in lieu of standard O2 tank bracket. Includes a remote	1	REV

PART NO	S	DESCRIPTION	QTY	ID
		'Up'/'Down' switch with cord mounted in a holder inside compartment. Includes deletion of universal cylinder bracket, divider and shelf. A false mounting wall will be installed at the back of the compartment to achieve the required 14 inches from mounting to door sill.		
		Stainless Steel Braided O2 Hose between wall mounted O2 regulator and tank fitting to be long enough to disconnect from the tank when the 'OTS' lift is in the down position.		
14-02-3000		RR, O2 Control - Electric with Manual Bypass on Action Wall.	1	REV
14-02-3150		RR, O2 Regulator, 50 PSI Preset	1	REV
14-02-3161		RR, O2 Regulator, Wall Mount (PC) for use with Zico Lift	1	REV
14-02-4000	<	RR, O2 Outlets, Ohio Style, (2) Action Wall, (1) Squad Bench (2) O2 outlets in Action area medical device rail	1	REV
		(1) O2 outlet CS Wall head of squad bench in medical device rail		
		*** NOTE *** O2 outlets MUST be at least 12" from any 125V AC outlet.		
14-02-4211		RR, O2 Outlet, Ohio Style, Additional in Ceiling	1	REV
14-02-4740	< >	RR, O2 Gauge, 3000 psi, Action Wall Gauge installed on action wall. Includes adding a riser to bring the gauge out further from the wall due to the depth of the gauge.	1	REV
14-02-6150	< >	RR, O2 Cylinder Holder, Zico QR-D-2 Strapless "D" Bracket, CN 10 Certified, Each In the open storage head of squad bench	2	REV
14-02-9020	<	RR, Brackets, SCBA, Zico Bracket # UN-6-30-3-SF, Exterior Compartment, Pair (1) on each corner bracket in Compartment #4	1	REV
		<b>SUCTION SYSTEM</b>		
14-03-1010	< >	RR, Suction System, SSCOR On-Board Conforms to J3043 requirements	1	REV REV
		<b>MISC MEDICAL</b>		
14-04-1000	<	RR, Fire Extinguisher, 5# ABC w/ Mounting Bracket HD Amerex Bracket #861H with Amerex 5LB fire extinguisher installed on streetside wall below counter between Cabinets L2 and L1.	1	REV REV
14-04-SR01	U <	TMS Defibrillator Bracket SR #  TMS Medical Technologies swivel bracket for Phillips MRX defibrillator Mounted at rear of action area includes avonite riser.	1	
14-04-SR02	U <	Havis MDT Mounting Bracket SR #  8.5" Heavy Duty Telescoping Pole, Side Mount, Short Handle Part # C-HDM-204 with Universal Adapter Plate Part # C-ADP-101.  Mounted at the front Passenger side of the center console.	1	
14-04-SR03	U <	Stryker #6507 Power-PRO 2 Stretcher SR #  Power-PRO 2 Stretcher  Dual Wheel Lock X-Restraint Package Retractable Head Section O2 Bottle Holder 3-Stage IV Pole PR Equipment Hook Head End Storage Flat	1	

PART NO	S	DESCRIPTION	QTY	ID
		XPS Side Rail		
		XPS Mattress		
		Knee-Gatch		
		Dual Compatibility		
		Backrest Storage Pouch		
		Steer-Lock		
<b>15 - PAINT / DECALS AND NOMENCLATURE</b>				
<b>PAINT AND FINISH</b>				<b>REV</b>
15-00-0100		RR, Road Rescue Paint Process	1	REV
15-01-2011	< >	Module Paint, Paint other than OEM, Red or Metallic Paint code: TBD	1	REV
		Mail approval spray-out to:		
		King and Queen Emergency Services ATTN: Greg Hunter 242 Allens Circle King and Queen Courthouse, VA 23085		
15-01-4010	<	Module Paint, Flat Portion of Roof to be Painted White Ford white: FA91:YZ	1	REV
15-01-5600	< >	Cab Paint - Single Color, Repaint other than OEM, Red or Metallic Paint code: TBD	1	REV
		Mail approval spray-out to:		
		King and Queen Emergency Services ATTN: Greg Hunter 242 Allens Circle King and Queen Courthouse, VA 23085		
		THE CAB INSERT MUST MATCH THE AREA THAT IT IS INSERTED INTO		
15-02-3001		RR, Pinstripe, None, Fine Line Paint Edge	1	REV
<b>GRAPHICS AND LETTERING</b>				<b>REV</b>
15-02-8102		RR, Chevron Striping - Entire Rear	1	REV
15-02-8106	<	RR, Material - 6" Diamond Grade - Specify Colors Colors: TBD	1	REV
15-02-SR01	U <	Lettering and Graphics SR #	1	
		To be completed by 24/Seven Graphics.		
15-03-3900	<	RR, Badge Logos Do not install until after graphics.	1	REV
15-03-4000	<	RR, Logos and Model Name Do not install until after graphics.	1	REV
15-03-4002	<	RR, Ultramedic - White Logos Do not install until after graphics.	1	REV
15-04-1000		RR, Nomenclature Plaques. DIESEL.	1	REV
16-01-0200		RR, Owner's Manual	1	REV
74-09-0099	<	Indemnification Statement	1	REV
		The purchaser agrees to defend, indemnify and hold Rev Ambulance Group harmless from any claims, costs (including actual attorneys' fees), damages and liabilities caused in whole or in part by any alteration or modification of, or changes or additions to the purchased products OR use of product for purposes it was not designed or intended for.		

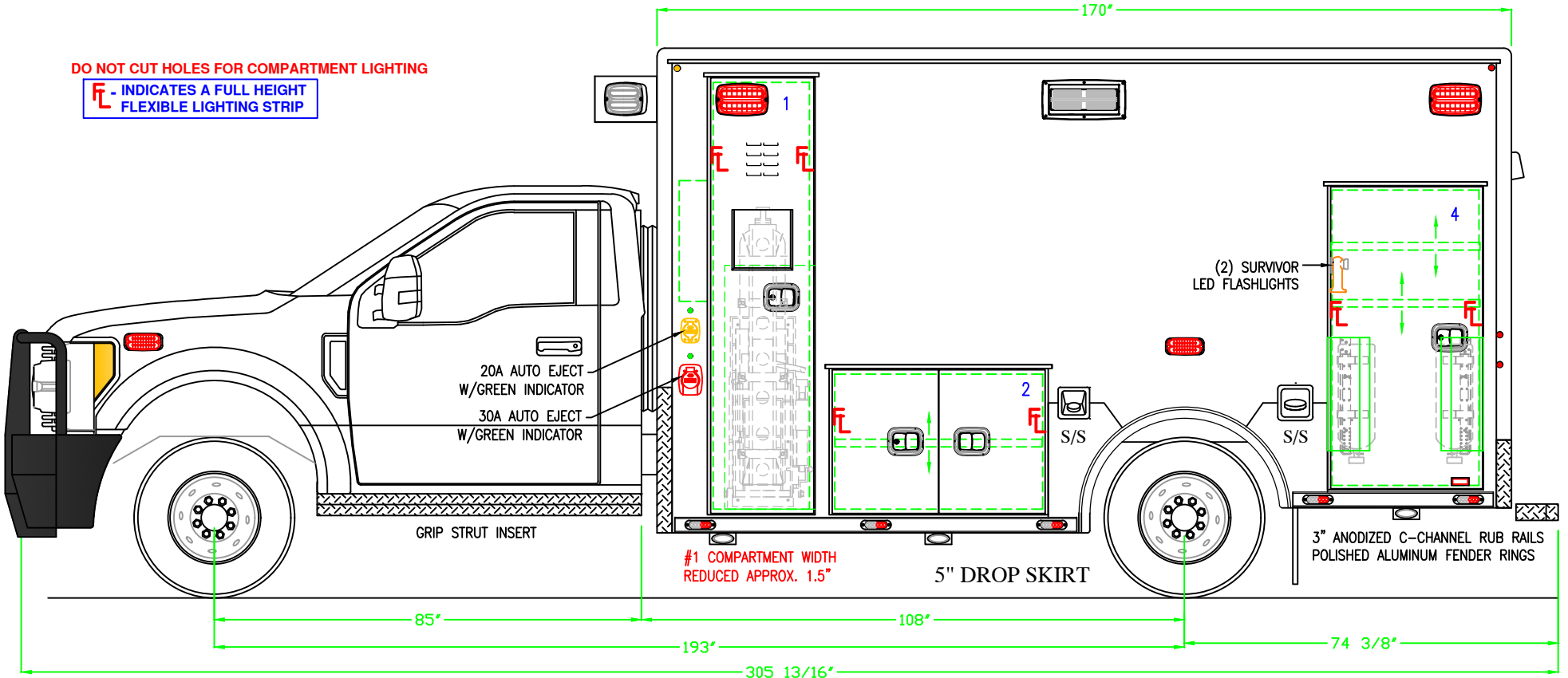




# KING AND QUEEN CO. EMERGENCY SERVICES F-550 4 X 4 ULTRAMEDIC CRAWL-THROUGH

DO NOT CUT HOLES FOR COMPARTMENT LIGHTING

**FL** - INDICATES A FULL HEIGHT FLEXIBLE LIGHTING STRIP





DOOR NO.	INTERIOR DIMENSIONS			NOTES
	HEIGHT	WIDTH	DEPTH	
1	86.50"	21.75"	22.00"	ZICO O2 LIFT, DOOR LOUVERS, O2 STORAGE
2	28.00"	43.88"	21.25"	(1) ADJ. SHELF
4	59.06"	31.00"	21.25"	(2) ADJ. SHELVES, (2) ANGLED SCBA BRACKETS

NOTES:  
DETAILS ARE CONCEPTUAL ONLY LAYOUT AND ALL DIMENSIONS ARE APPROXIMATE AND SUBJECT TO MODIFICATION BY DESIGN ENGINEERING.

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**Road Rescue, Inc.** 2737 N. Forsyth Rd. Winterpark, FL 32892  
www.roadrescue.com PHONE 800-932-7077 FAX 800-513-2688

## STREETSIDE EXTERIOR DETAIL

BID NUMBER  
 18814 

DRAWN BY RRS DATE 12/16/2021 REVISION 1 REVISION 2 REVISION 3 SCALE SHEET 1 OF 10

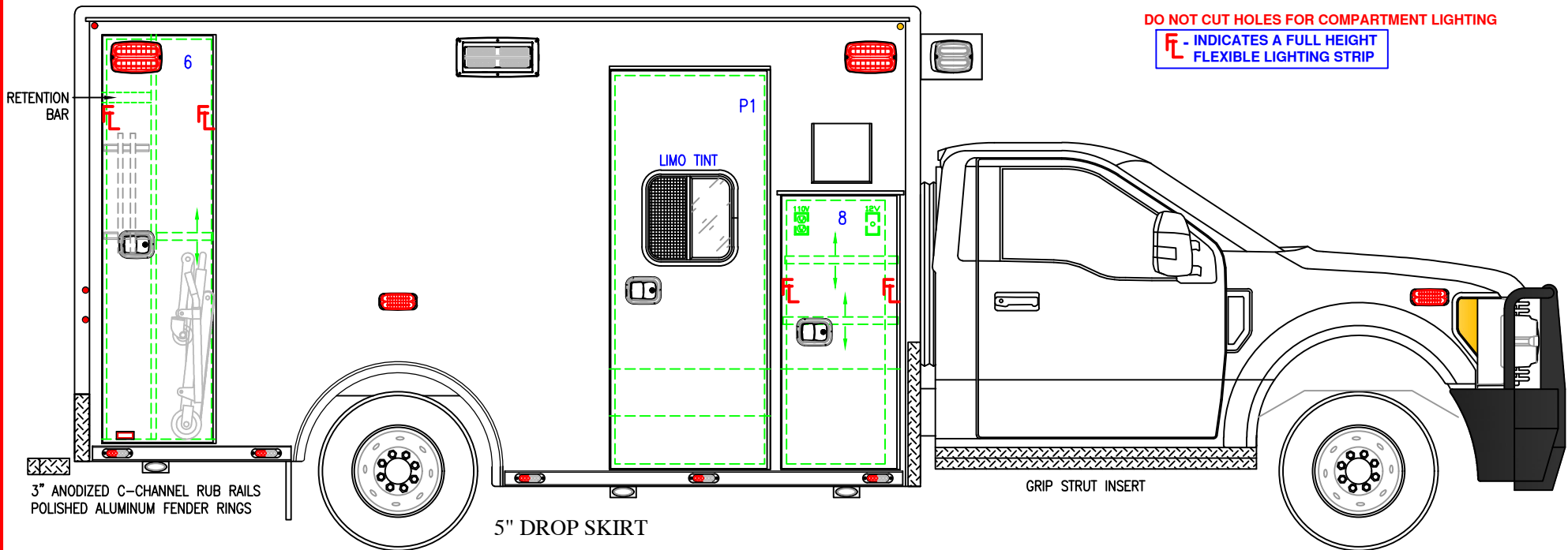


# KING AND QUEEN CO. EMERGENCY SERVICES F-550 4 X 4 ULTRAMEDIC CRAWL-THROUGH



DO NOT CUT HOLES FOR COMPARTMENT LIGHTING

**F** - INDICATES A FULL HEIGHT FLEXIBLE LIGHTING STRIP



DOOR NO.	INTERIOR DIMENSIONS			NOTES	DOOR NO.	DOOR DIMENSIONS		MISC. NOTES
	HEIGHT	WIDTH	DEPTH			HEIGHT	WIDTH	
6	81.50"	22.75"	22.00"	FIXED DIVIDER, (2) ADJ. DIVIDERS, (1) ADJ. SHELF	8	54.75"	23.00"	RIGHT STACK/ALS ACCESS
					P1	80.00"	30.06"	SLIDING LIMO TINTED WINDOW 18" X 18"

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## CURBSIDE EXTERIOR DETAIL

BID NUMBER

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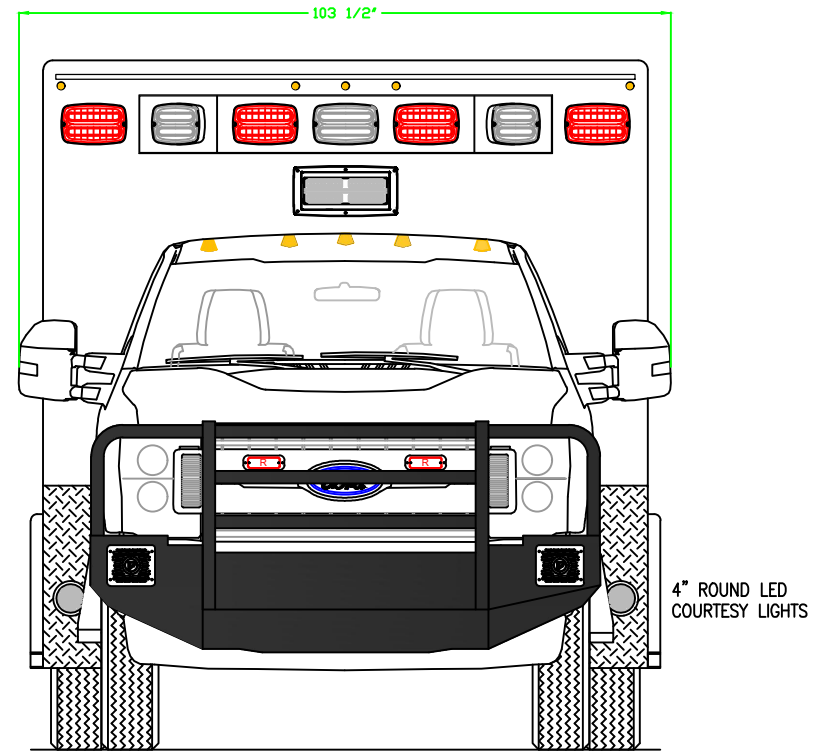
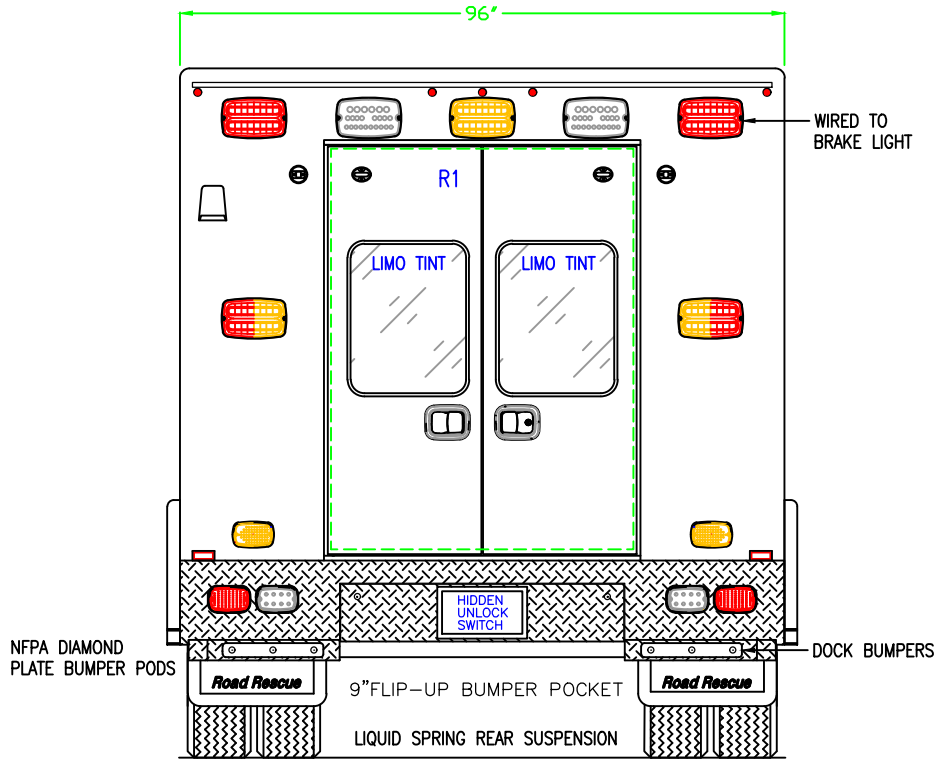
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18814

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# KING AND QUEEN CO. EMERGENCY SERVICES F-550 4 X 4 ULTRAMEDIC CRAWL-THROUGH



DOOR NO.	CLEAR OPENING			NOTES
	HEIGHT	WIDTH	DEPTH	
R1	61.44"	50.25"		FIXED LIMO TINTED WINDOWS 18" X 24"

DETAILS ARE CONCEPTUAL ONLY LAYOUT AND ALL DIMENSIONS ARE APPROXIMATE AND SUBJECT TO MODIFICATION BY DESIGN ENGINEERING.

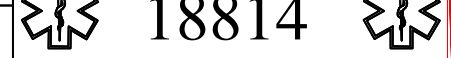
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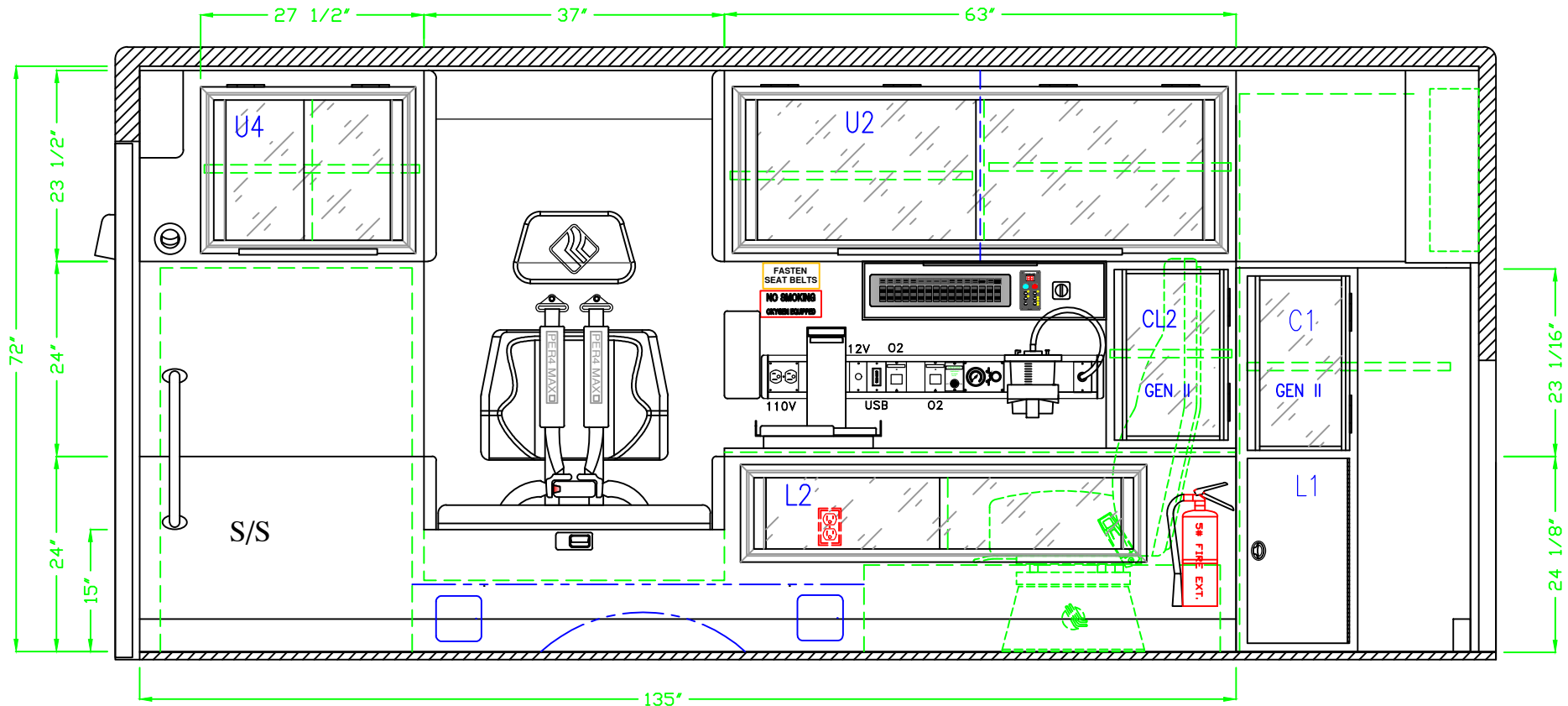
## FRONT & REAR EXTERIOR DETAIL

BID NUMBER  
**18814**

DRAWN BY RRS DATE 12/16/2021 REVISION 1 REVISION 2 REVISION 3 SCALE SHEET 3 OF 10





# KING AND QUEEN CO. EMERGENCY SERVICES F-550 4 X 4 ULTRAMEDIC CRAWL-THROUGH



DOOR NO.	INTERIOR DIMENSIONS			NOTES	DOOR NO.	INTERIOR DIMENSIONS			MISC. NOTES	PROPRIETARY AND CONFIDENTIAL THIS INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF ROAD RESCUE ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF ROAD RESCUE IS PROHIBITED.
	HEIGHT	WIDTH	DEPTH			HEIGHT	WIDTH	DEPTH		
C1	23.00"	28.50"	15.50"	GEN II OHO DOOR, (1) ADJ. SHELF	L2	12.00"	50.00"	18.00"	SLIDING POLY DOORS	
L1	23.62"	28.50"	15.50"	SINGLE ALUMINUM DOOR,	U4	23.50"	27.50"	18.12"	SLIDING POLY DOORS, (1) ADJ. SHELF, RESTOCK	
U2	23.50"	62.62"	18.12"	SLIDING POLY DOORS, DIVIDER, (2) ADJ. SHELVES, RESTOCKING	DETAILS ARE CONCEPTUAL ONLY. LAYOUT AND DIMENSIONS ARE APPROXIMATE AND SUBJECT TO MODIFICATION BY DESIGN ENGINEERING					
CL2	23.00"	16.00"	7.00"	GEN II OHO DOOR, (1) ADJ. SHELF						

**Road Rescue, Inc.** 2737 N. Forsyth Rd. Winterpark, FL 32892  
www.roadrescue.com PHONE 800-932-7077 FAX 800-513-2688

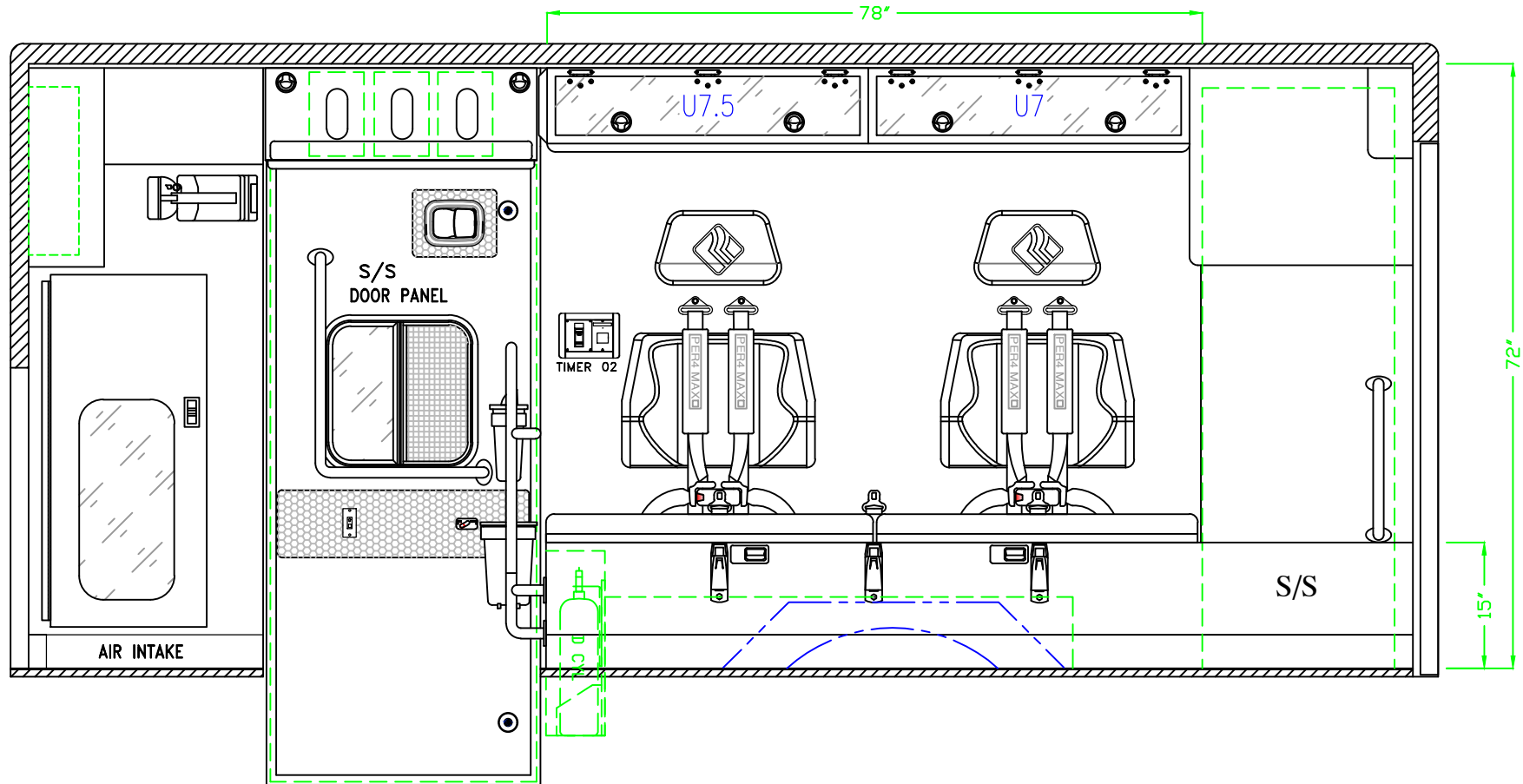
## STREETSIDE INTERIOR DETAIL

BID NUMBER  
 18814 

DRAWN BY RRS DATE 12/16/2021 REVISION 1 REVISION 2 REVISION 3 SCALE SHEET 4 OF 10



# KING AND QUEEN CO. EMERGENCY SERVICES F-550 4 X 4 ULTRAMEDIC CRAWL-THROUGH



DOOR NO.	INTERIOR DIMENSIONS			NOTES
	HEIGHT	WIDTH	DEPTH	
U7	9.00"	40.00"	8.50"	LIFT UP POLY DOOR, RESTOCKING
U7.5	9.00"	38.00"	8.50"	LIFT UP POLY DOOR, RESTOCKING

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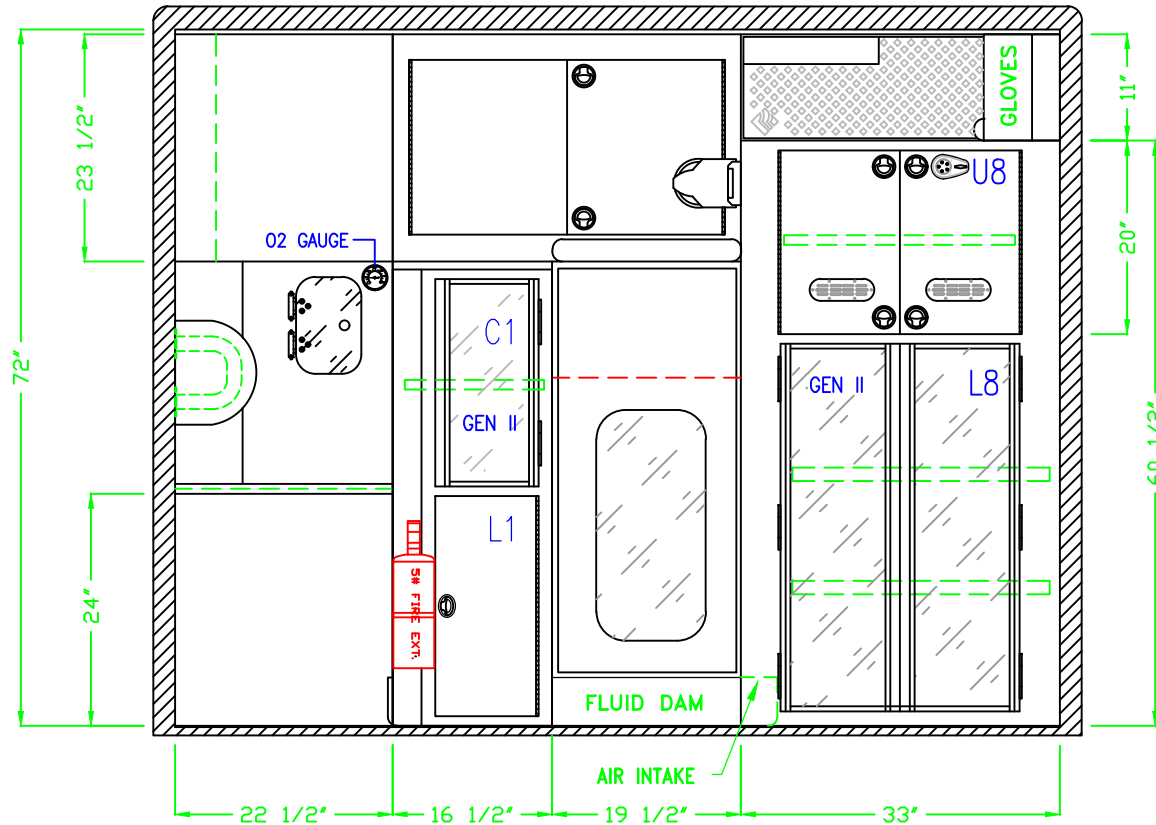
**Road Rescue, Inc.** 2737 N. Forsyth Rd.  
Winterpark, FL 32892  
www.roadrescue.com PHONE 800-932-7077 FAX 800-513-2688

## CURBSIDE INTERIOR DETAIL

BID NUMBER  
**18814**

DRAWN BY RRS	DATE 12/16/2021	REVISION 1	REVISION 2	REVISION 3	SCALE	SHEET 5 OF 10
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# KING AND QUEEN CO. EMERGENCY SERVICES F-550 4 X 4 ULTRAMEDIC CRAWL-THROUGH





DOOR NO.	INTERIOR DIMENSIONS			NOTES
	HEIGHT	WIDTH	DEPTH	
U8	20.00"	25.00"	26.00"	DOUBLE ALUM. DOORS, (1) ADJ. SHELF
L8	40.00"	28.00"	26.00"	GEN II OHO DOORS, (2) ADJ. SHELVES

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Winterpark, FL 32892  
www.roadrescue.com PHONE 800-932-7077 FAX 800-513-2688

## FRONT INTERIOR DETAIL

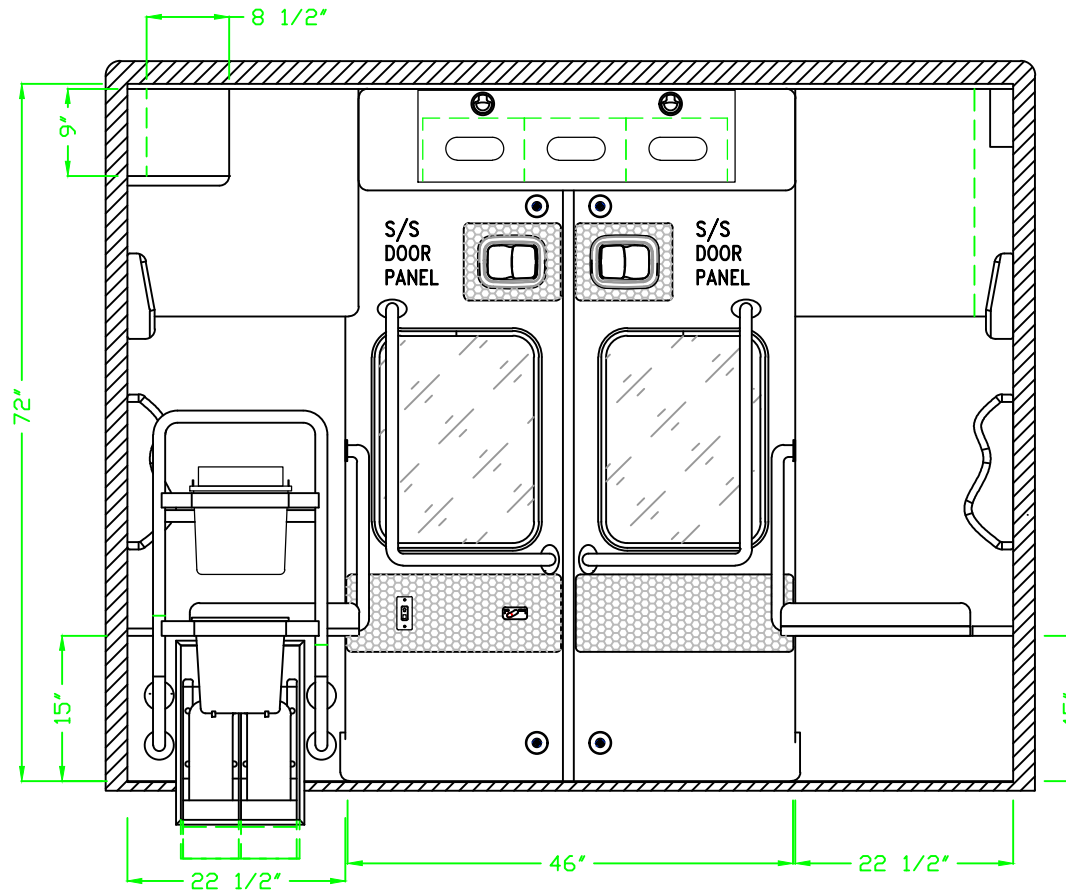
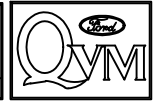
BID NUMBER  
 18814 

DRAWN BY RRS	DATE 12/16/2021	REVISION 1	REVISION 2	REVISION 3	SCALE	SHEET 6 OF 10
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# KING AND QUEEN CO. EMERGENCY SERVICES F-550 4 X 4 ULTRAMEDIC CRAWL-THROUGH

DEALER SIGNATURE



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DRAWN BY RRS DATE 12/16/2021 REVISION 1 REVISION 2 REVISION 3 SCALE

## REAR INTERIOR DETAIL

BID NUMBER



18814

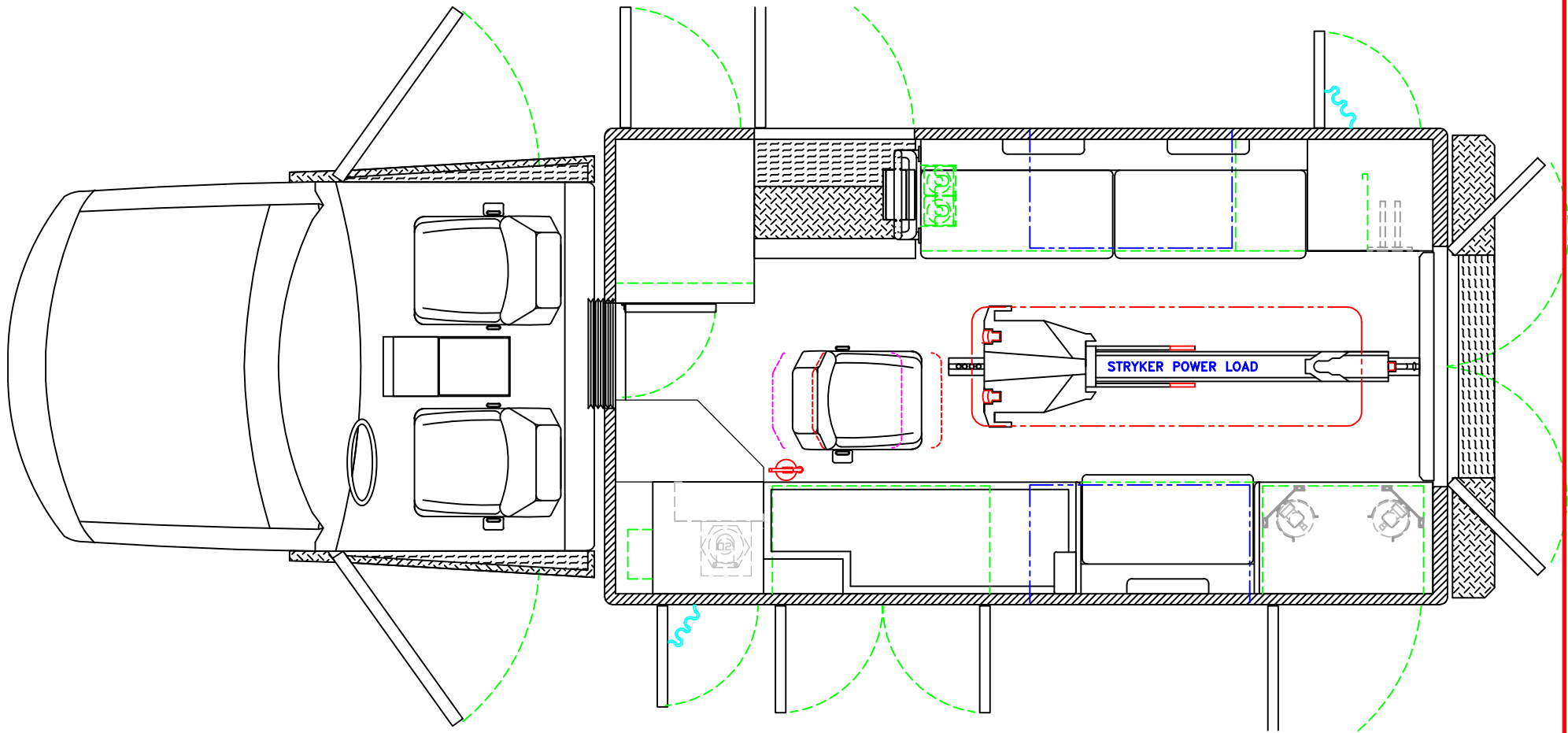


SHEET 7 OF 10

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# KING AND QUEEN CO. EMERGENCY SERVICES F-550 4 X 4 ULTRAMEDIC CRAWL-THROUGH





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DRAWN BY RRS	DATE 12/16/2021	REVISION 1	REVISION 2	REVISION 3	SCALE	SHEET 8 OF 10
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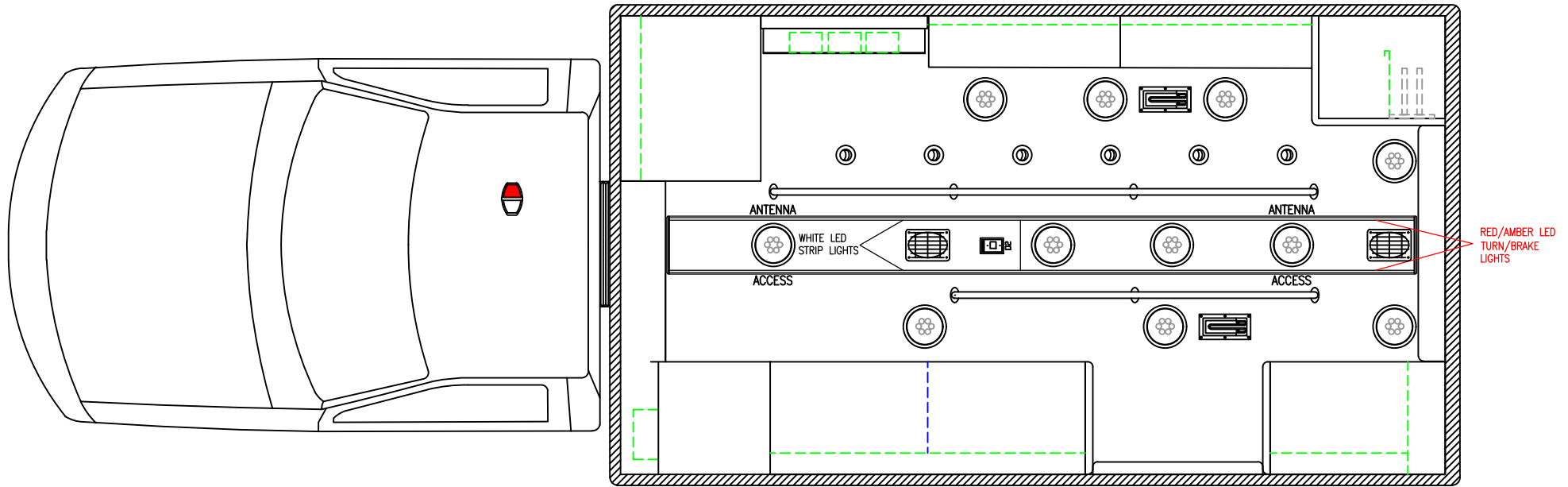
BID NUMBER	18814	 
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# KING AND QUEEN CO. EMERGENCY SERVICES

## F-550 4 X 4 ULTRAMEDIC CRAWL-THROUGH



WHITE PVC HEADLINER

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**Road Rescue, Inc.** 2737 N. Forsyth Rd.  
Winterpark, FL 32892

### CEILING DETAIL

BID NUMBER

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 18814 

DRAWN BY RRS	DATE 12/16/2021	REVISION 1	REVISION 2	REVISION 3	SCALE	SHEET 9 OF 10
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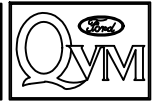
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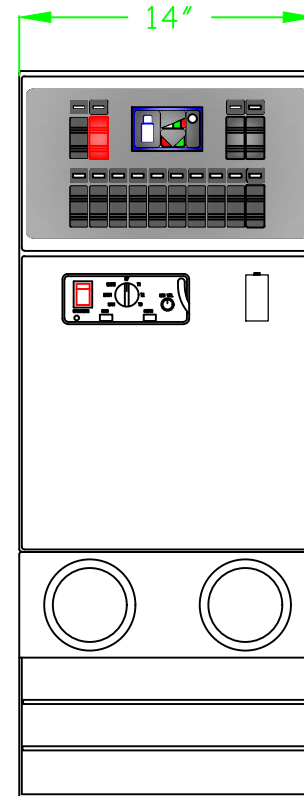
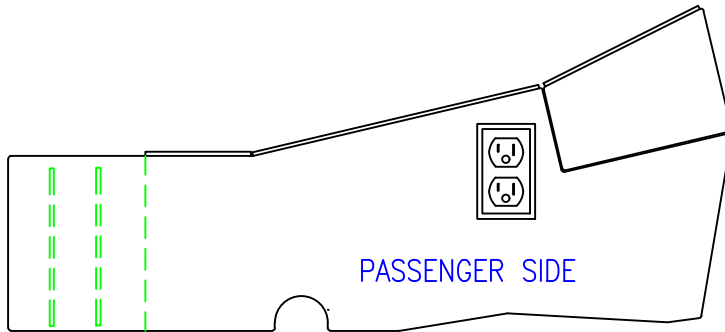
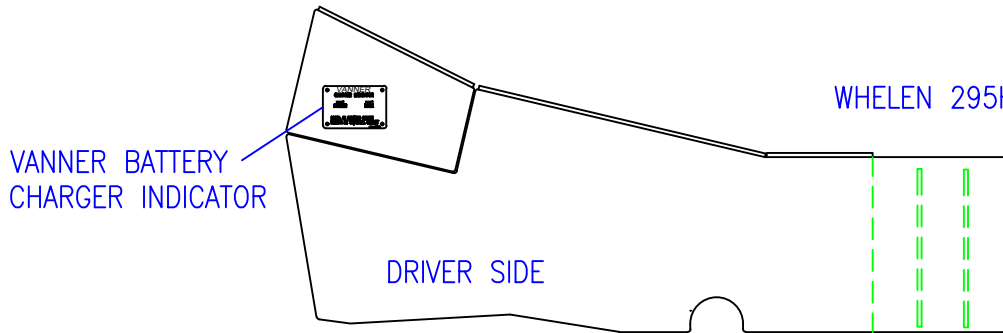
In Service for Life<sup>SM</sup>

# KING AND QUEEN CO. EMERGENCY SERVICES F-550 ULTRAMEDIC

DEALER SIGNATURE



DESIGN AS LONG AS POSSIBLE  
FROM FLUID DAM TO DASH



DETAILS ARE CONCEPTUAL ONLY. LAYOUT AND ALL DIMENSIONS ARE APPROXIMATE AND SUBJECT TO MODIFICATION BY DESIGN ENGINEERING.

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**Road Rescue**

2737 N. FORSYTH ROAD  
WINTER PARK, FL 32792

## CONSOLE CONFIGURATION

BID NUMBER

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18814



DRAWN BY	DATE	REVISION 1	REVISION 2	REVISION 3	SCALE NONE	SHEET 10 OF 10
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**AGENDA:**      *January 9, 2023 Regular Meeting*

**ITEM #15:**

Review Modular Classroom Pricing Options

**ACTION REQUESTED:**

County Administrator will lead discussion on information provided by Ryan Cantu with Wilmot.

**ATTACHMENTS:**

- Information provided by Wilmot.

**From:** [Vivian Seay](#)  
**To:** [Tina Ammons](#)  
**Subject:** FW: King and Queen County Temp. Classrooms Project \*Wilmot Schedule of Values Options rev.12 22 22\*  
**Date:** Tuesday, January 3, 2023 5:01:34 PM  
**Attachments:** [V KOCHS Temp. Classrooms Schedule of Values Options Rev12 22 22.pdf](#)  
[V1 KOCHS Temp. Classrooms Schedule of Values Options Rev12 22 22.pdf](#)  
[V2 KOCHS Temp. Classrooms Schedule of Values Options Rev12 22 22.pdf](#)  
[Master Lease Agreement - Modular Units \(Commercial\).doc](#)  
[image001.png](#)  
**Importance:** High

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Text Description automatically generated



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**From:** Ryan Cantu <ryan@wilmotmodular.com>  
**Sent:** Thursday, December 22, 2022 11:23 AM  
**To:** Vivian Seay <vseay@kingandqueenco.net>  
**Subject:** King and Queen County Temp. Classrooms Project \*Wilmot Schedule of Values Options rev.12 22 22\*  
**Importance:** High

Vivian,

Good Morning!

**I attached multiple pricing options for the Temp. Modular Classroom Buildings, as requested, which are based on the Proposal Binder rev.11 23 22.**

**Attachment V – Outright Purchase**

- Straightforward pricing for the school/County **to own** the buildings.
- Installation costs would be invoiced upon completion in 2023.

**Attachment V1 – Operating Lease**

- Lease pricing broken down by term, the school/County **will not own** the buildings.
- Lease costs would be invoiced monthly, installation soft costs would be invoiced upon completion in 2023.
- Knockdown/Removal pricing would be invoiced at the end of the least term.
- Lease rates are based on financing the building price shown in Attachment V.

**Attachment V2 – Capital Lease with \$1 Buyout**

- Lease pricing broken down by term, the school/County **will own** the buildings.
- Lease costs would be invoiced monthly, installation soft costs would be invoiced upon completion in 2023.
- Knockdown/Removal pricing is not included because the school/County will own the buildings at the end of the term.

**Attachment – Master Lease Agreement Terms and Conditions**

- These terms and conditions will apply to the Operating Lease and Capital Lease contracts.
- Rates provided in attachments V1 and V2 are for planning purposes and require credit review to finalize.
- We provided the Word Doc format for comments, as needed.

On a side note, I will be on vacation from Friday December 23 and return to the office on Tuesday January 3<sup>rd</sup>. I am looking forward to catching up with you after the holidays to talk through any questions you may have.

**Most importantly I want to wish you and your family a Merry Christmas and Happy New Year!**



**Ryan Cantu**  
Major Projects Director

---

1-800-966-8883 |  443-202-2221 |  [wilmotmodular.com](http://wilmotmodular.com)

[ryan@wilmotmodular.com](mailto:ryan@wilmotmodular.com) |  5812 Allender Road, White Marsh MD



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IMPORTANT: The contents of this email and any attachments are confidential. They are intended for the named recipient(s) only. If you have received this email by mistake, please notify the sender immediately and do not disclose the contents to anyone or make copies thereof.



**WILMOT**

**MODULAR STRUCTURES, Inc.**

*We Help Build Visions*

**King and Queen County Temp. Classrooms  
160' x 64' Bldg. and 132'8" x 64' Bldg.**

**Outright Purchase  
Schedule of Values**

**Attachment V – Rev. 12 22 22**

**TIPS VENDOR NAME AND CONTRACT INFORMATION  
WILMOT MODULAR STRUCTURES, INC.  
TIPS RFP 210202 Portable Modular Buildings Part 1 or Part 2**

**Buildings**

Built at the Factory: \$1,403,221

**Building Design, Delivery, and Installation**

Engineering, Freight, Setup, and Installation: \$626,952  
Includes Decks, Steps, and ADA Ramps

**Project Total: \$2,030,173**

**\*Tax Exemption Certificate Required\***

**\*\*Refer to Proposal Binder rev. 11 22 22 for Details\*\***

**\*\*\*Knockdown/Removal are NOT Included\*\*\***



**WILMOT**

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**King and Queen County Temp. Classrooms  
160' x 64' Bldg. and 132'8" x 64' Bldg.**

**Operating Lease Option #1  
Schedule of Values for 24/m Term**

**Attachment V1 – Rev. 12 22 22**

**TIPS VENDOR NAME AND CONTRACT INFORMATION  
WILMOT MODULAR STRUCTURES, INC.  
TIPS RFP 210202 Portable Modular Buildings Part 1 or Part 2**

**Monthly Rate Based on a 24/m Guaranteed Term**

Both Buildings, Decks, Steps, and ADA Ramps: \$47,833/m

Total After 24 Month Period: \$1,147,992

**Design, Delivery, and Installation**

Engineering, Freight, Setup, and Installation: \$499,748

**Knockdown and Removal**

Billed at the End of Lease: \$311,703

**Project Total: \$1,959,443**

**\*Tax Exemption Certificate Required\***

**\*\*Rates are for Planning Purposes and Subject to Credit Approval\*\***

**\*\*\*Refer to Proposal Binder rev. 11 22 22 for Details\***



**WILMOT**

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**King and Queen County Temp. Classrooms  
160' x 64' Bldg. and 132'8" x 64' Bldg.**

**Operating Lease Option #2  
Schedule of Values for 36/m Term**

**Attachment V1 – Rev. 12 22 22**

**TIPS VENDOR NAME AND CONTRACT INFORMATION  
WILMOT MODULAR STRUCTURES, INC.  
TIPS RFP 210202 Portable Modular Buildings Part 1 or Part 2**

**Monthly Rate Based on a 36/m Guaranteed Term**

Both Buildings, Decks, Steps, and ADA Ramps: \$35,213/m

Total After 36 Month Period: \$1,267,668

**Design, Delivery, and Installation**

Engineering, Freight, Setup, and Installation: \$499,748

**Knockdown and Removal**

Billed at the End of Lease: \$311,703

**Project Total: \$2,079,119**

**\*Tax Exemption Certificate Required\***

**\*\*Rates are for Planning Purposes and Subject to Credit Approval\*\***

**\*\*\*Refer to Proposal Binder rev. 11 22 22 for Details\***





**WILMOT**

**MODULAR STRUCTURES, Inc.**

*We Help Build Visions*

**King and Queen County Temp. Classrooms  
160' x 64' Bldg. and 132'8" x 64' Bldg.**

**Operating Lease Option #3  
Schedule of Values for 48/m Term**

**Attachment V1 – Rev. 12 22 22**

**TIPS VENDOR NAME AND CONTRACT INFORMATION  
WILMOT MODULAR STRUCTURES, INC.  
TIPS RFP 210202 Portable Modular Buildings Part 1 or Part 2**

**Monthly Rate Based on a 48/m Guaranteed Term**

Both Buildings, Decks, Steps, and ADA Ramps: \$29,003/m

Total After 48 Month Period: \$1,392,144

**Design, Delivery, and Installation**

Engineering, Freight, Setup, and Installation: \$499,748

**Knockdown and Removal**

Billed at the End of Lease: \$311,703

**Project Total: \$2,203,595**

**\*Tax Exemption Certificate Required\***

**\*\*Rates are for Planning Purposes and Subject to Credit Approval\*\***

**\*\*\*Refer to Proposal Binder rev. 11 22 22 for Details\***



**WILMOT**

**MODULAR STRUCTURES, Inc.**

*We Help Build Visions*

**King and Queen County Temp. Classrooms  
160' x 64' Bldg. and 132'8" x 64' Bldg.**

**Operating Lease Option #4  
Schedule of Values for 60/m Term**

**Attachment V1 – Rev. 12 22 22**

**TIPS VENDOR NAME AND CONTRACT INFORMATION  
WILMOT MODULAR STRUCTURES, INC.  
TIPS RFP 210202 Portable Modular Buildings Part 1 or Part 2**

**Monthly Rate Based on a 60/m Guaranteed Term**

Both Buildings, Decks, Steps, and ADA Ramps: \$25,923/m

Total After 60 Month Period: \$1,555,380

**Design, Delivery, and Installation**

Engineering, Freight, Setup, and Installation: \$499,748

**Knockdown and Removal**

Billed at the End of Lease: \$311,703

**Project Total: \$2,366,831**

**\*Tax Exemption Certificate Required\***

**\*\*Rates are for Planning Purposes and Subject to Credit Approval\*\***

**\*\*\*Refer to Proposal Binder rev. 11 22 22 for Details\***



**WILMOT**

**MODULAR STRUCTURES, Inc.**

*We Help Build Visions*

**King and Queen County Temp. Classrooms  
160' x 64' Bldg. and 132'8" x 64' Bldg.**

**Capital Lease w/\$1 Buyout Option #1  
Schedule of Values for 24/m Term**

**Attachment V2 – Rev. 12 22 22**

**TIPS VENDOR NAME AND CONTRACT INFORMATION  
WILMOT MODULAR STRUCTURES, INC.  
TIPS RFP 210202 Portable Modular Buildings Part 1 or Part 2**

**Monthly Rate Based on a 24/m Guaranteed Term**

Both Buildings: \$63,571/m

Total After 24 Month Period: \$1,525,704

**Design, Delivery, and Installation**

Engineering, Freight, Setup, and Installation: \$626,952  
Includes Decks, Steps, and ADA Ramps

**Project Total: \$2,152,656**

**\*Tax Exemption Certificate Required\***

**\*\*Rates are for Planning Purposes and Subject to Credit Approval\*\***

**\*\*\*Refer to Proposal Binder rev. 11 22 22 for Details\*\*\***

**\*\*\*\*Knockdown/Removal are NOT Included\*\*\*\***



**WILMOT**

**MODULAR STRUCTURES, Inc.**

*We Help Build Visions*

**King and Queen County Temp. Classrooms  
160' x 64' Bldg. and 132'8" x 64' Bldg.**

**Capital Lease w/\$1 Buyout Option #2  
Schedule of Values for 36/m Term**

**Attachment V2 – Rev. 12 22 22**

**TIPS VENDOR NAME AND CONTRACT INFORMATION  
WILMOT MODULAR STRUCTURES, INC.  
TIPS RFP 210202 Portable Modular Buildings Part 1 or Part 2**

**Monthly Rate Based on a 36/m Guaranteed Term**

Both Buildings: \$44,068/m

Total After 36 Month Period: \$1,586,448

**Design, Delivery, and Installation**

Engineering, Freight, Setup, and Installation: \$626,952

Includes Decks, Steps, and ADA Ramps

**Project Total: \$2,213,400**

**\*Tax Exemption Certificate Required\***

**\*\*Rates are for Planning Purposes and Subject to Credit Approval\*\***

**\*\*\*Refer to Proposal Binder rev. 11 22 22 for Details\*\*\***

**\*\*\*\*Knockdown/Removal are NOT Included\*\*\*\***



**WILMOT**

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*We Help Build Visions*

**King and Queen County Temp. Classrooms  
160' x 64' Bldg. and 132'8" x 64' Bldg.**

**Capital Lease w/\$1 Buyout Option #3  
Schedule of Values for 48/m Term**

**Attachment V2 – Rev. 12 22 22**

**TIPS VENDOR NAME AND CONTRACT INFORMATION  
WILMOT MODULAR STRUCTURES, INC.  
TIPS RFP 210202 Portable Modular Buildings Part 1 or Part 2**

**Monthly Rate Based on a 48/m Guaranteed Term**

Both Buildings: \$34,206

Total After 48 Month Period: \$1,641,888

**Design, Delivery, and Installation**

Engineering, Freight, Setup, and Installation: \$626,952

Includes Decks, Steps, and ADA Ramps

**Project Total: \$2,268,840**

**\*Tax Exemption Certificate Required\***

**\*\*Rates are for Planning Purposes and Subject to Credit Approval\*\***

**\*\*\*Refer to Proposal Binder rev. 11 22 22 for Details\*\*\***

**\*\*\*\*Knockdown/Removal are NOT Included\*\*\*\***



**WILMOT**

**MODULAR STRUCTURES, Inc.**

*We Help Build Visions*

**King and Queen County Temp. Classrooms  
160' x 64' Bldg. and 132'8" x 64' Bldg.**

**Capital Lease w/\$1 Buyout Option #4  
Schedule of Values for 60/m Term**

**Attachment V2 – Rev. 12 22 22**

**TIPS VENDOR NAME AND CONTRACT INFORMATION  
WILMOT MODULAR STRUCTURES, INC.  
TIPS RFP 210202 Portable Modular Buildings Part 1 or Part 2**

**Monthly Rate Based on a 60/m Guaranteed Term**

Both Buildings: \$28,179

Total After 60 Month Period: \$1,690,740

**Design, Delivery, and Installation**

Engineering, Freight, Setup, and Installation: \$626,952

Includes Decks, Steps, and ADA Ramps

**Project Total: \$2,317,692**

**\*Tax Exemption Certificate Required\***

**\*\*Rates are for Planning Purposes and Subject to Credit Approval\*\***

**\*\*\*Refer to Proposal Binder rev. 11 22 22 for Details\*\*\***

**\*\*\*\*Knockdown/Removal are NOT Included\*\*\*\***

## MASTER LEASE AGREEMENT NO. \_\_\_\_\_

This Master Lease Agreement ("Master Lease") dated \_\_\_\_\_ is made by and between Insight Investments, LLC, ("Lessor"), a Delaware limited liability company, 611 Anton Blvd., Suite 700, Costa Mesa, California 92626, and \_\_\_\_\_ ("Lessee"), a \_\_\_\_\_ corporation, with offices at \_\_\_\_\_. This Master Lease shall be effective from the date hereof.

### LEASE AND TERM

#### 1. Schedules

Lessor and Lessee may enter into one or more Schedules for the lease of personal property consisting of mobile modular building units, and any related equipment, including, without limitation, steps, and building skirts and supports, upon the terms and conditions set forth herein (all such personal property, together with all replacements, repairs and additions incorporated therein or affixed thereto, are referred to herein as the "Units"). A Schedule may also include the financing of Intangibles. Each Schedule will constitute a separate agreement with respect to that transaction and will specify details and any special terms applicable to that transaction. In the event of any conflict between this Master Lease and a Schedule, the Schedule will govern.

#### 2. Term

On the Acceptance Date, Lessee will be deemed to accept the Units, will be bound to perform its obligations under the Schedule, and the term of the Schedule will begin and continue through the Base Term, and thereafter until terminated by either party upon the expiration of the applicable written Notice Period. If Lessee doesn't give Lessor such notice the Base Term shall be automatically renewed on a quarter to quarter basis at the then current quarterly lease rate. No termination of a Schedule under this Section shall be effective prior to the expiration of the Base Term.

### FEES

#### 3. Rent and Overdue Rate

Rent is due and payable in advance on the first day of each Rent Interval to the payee and at the location specified in Lessor's invoice. Interim Rent is due and payable upon invoicing. If any payment is not made when due, Lessee will pay interest at the Overdue Rate and, in addition, Lessee shall pay a late payment fee of 5% of the amount of the delinquent rent and other charges.

#### 4. Taxes

Lessee will pay or reimburse, and hereby indemnifies Lessor, its successors and assigns, from all claims, damages, or liabilities arising from, any and all sales and use taxes and other direct taxes as follows: taxes, fees or assessments imposed by the U.S. Government, any state government, or any county, city or other taxing authority, including the United States Department of Housing, for property, excise and gross receipts, license and registration fees assessed or assessable by a taxing authority and allocated by the Lessor on either an individual or prorated basis for any Units based on purchase price, value, possession, use, sites, rentals, delivery or operation thereof and exclude any Federal or State taxes relating to net income. Lessor shall be responsible for filing all personal property tax returns.

### FINANCING

#### 5. Net Lease

Each Schedule constitutes a net lease. Lessee's obligations (i) to pay Rent and all other amounts due hereunder and (ii) to perform all other Lessee obligations hereunder are absolute, non-cancellable and unconditional and are not subject to any abatement, reduction, set-off, defense, counterclaim, interruption, deferment or recoupment for any reason.

## 6. Title and Assignment

Lessee acknowledges and agrees that Lessor owns the Units. Lessee's interest is a possessory interest only, Lessee obtains no title to such Units, and Lessee holds the Units subject to and subordinate to the rights of Lessor, any Assignee and any Secured Party. In order to perfect Lessor's security interest in the Units in the event a Schedule is determined to be a lease intended as security, Lessee grants Lessor a security interest in the Units to secure all obligations of Lessee to Lessor and authorizes Lessor, as Lessee's agent, to prepare, execute and file, in Lessee's name, UCC financing statements confirming and perfecting such interests in the Units. Until all obligations of Lessee to Lessor with respect to a Schedule are satisfied in full, Lessee will not file a termination of any financing statement filed by Lessor with respect to the Schedule. Lessee will give Lessor at least thirty (30) days prior written notice of any change in Lessee's name, form of organization or jurisdiction of formation. Lessee will, at its expense, keep the Units free and clear from any liens or encumbrances of any kind (except any caused by Lessor) and will indemnify and hold Lessor and any Secured Party and Assignee harmless from and against any loss caused by Lessee's failure to do so. Upon request, Lessee will mark the Units indicating Lessor's interest.

Lessor will be entitled to sell, assign, or transfer, in whole or in part, its interest in a Schedule, the receivables and/or the Units thereunder or grant a security interest in and to a Schedule and/or the Units to an Assignee. The Assignee may exercise all of Lessor's rights, but Lessor will remain solely responsible for the performance of its obligations hereunder. Lessee consents to and will acknowledge such assignments in a written notice provided by Lessor to Lessee. Upon request, Lessee will provide (i) a secretary's certificate of incumbency and authority, (ii) a legal opinion relating to the representations contained in Section 12, (iii) audited financial statements, (iv) an acceptance certificate; and (v) and any other documentation reasonably requested by Lessor. Lessor acknowledges that any assignment or transfer by Lessor permitted hereunder shall not materially change Lessee's duties or obligations under this Agreement or materially increase the burdens or risks imposed upon Lessee. Lessee waives, and shall not assert against any Assignee or Secured Party, any right or claim that Lessee may have against Lessor or any third party and will pay all Rent and other amounts due under each Schedule without any abatement, reduction, set-off, defense, counterclaim, interruption, deferment or recoupment.

### LESSEE RESPONSIBILITIES

## 7. Selection, Care, Use and Maintenance

Lessee acknowledges that it has selected the Units and specified its configuration based on its own judgment and that it does not rely on any representations made by Lessor.

Lessee's written acceptance of a Unit shall conclusively establish that the Unit is in good and efficient operating order, condition and appearance, and that Lessee unconditionally accepts the Unit "as is" and subject to the provisions of this Agreement.

Lessee will be solely responsible for Units site preparation and related costs, including without limitation, all necessary plumbing, carpentry, electric power, building alterations and architectural plans and drawings. Lessee will pay any and all utilities used or consumed by Lessee in relation to the Units, including, without limitation, electricity, water, gas, sewer and telephone services. Lessee will insure that the Units site meets any Units specifications and that reasonable access thereto is available at the time of Units delivery and installation. Unit specifications and/or drawings, if any, will be provided by the manufacturer and/or Lessor. Lessee, at its expense, will obtain all necessary governmental approvals, planning consents, consents of landlords or adjoining owners and all other required licenses and permits whatsoever. Any drawings and/or specifications provided by Lessor for Units site preparation are solely for the purpose of illustrating Units location and stating minimum specifications for Units installation.

The Units shall be kept by Lessee in its sole possession and control and will be used only by Lessee's qualified employees or agents in compliance with: (A) all applicable laws, statutes and regulations; (B) the Manufacturer's expressed warranties, specifications and anticipated use of the Units; and (C) the terms of the



insurance policies pertaining to the Units and its use. Any costs of such compliance, licensing and registration will be borne by Lessee. Lessee agrees that adherence to such installation, use, operation and compliance will be the sole obligation of Lessee. Lessee will obtain such licensing and registration of the Units as required by Federal, state or local law or regulation, including, but not limited to, any vehicle licensing and registration required by any state or applicable Federal regulations where the Units will be operated.

Lessee shall, at its expense: (A) maintain the Units in good working order and appearance; (B) supply all parts, supplies, utilities and a suitable installation site, necessary for the proper operation of the Units as specified by the Manufacturer; and (C) make all necessary or recommended adjustments, engineering changes and repairs thereto. Lessee will grant access to the Units, and all records and logs relating to the use and maintenance thereof, subject to Lessee's reasonable security requirements, to Lessor, Lessor's Assignee, their agents and the organization providing maintenance services for the Units during normal working hours for inspection, repair, maintenance, installation or required engineering changes and for any other reasonable purposes. Lessor hereby assigns to Lessee any warranty rights which Lessor may have against the Manufacturer, to the extent such warranty rights are assignable. With respect to such warranty rights as are not assignable, Lessor hereby appoints Lessee as its agent and attorney-in-fact for the purpose of enforcing such warranty rights at Lessee's expense.

Lessee will not permit any additions, improvements, variations, modifications or alterations of any kind to be made to the Units without Lessor's prior written consent.

Lessee shall not remove the Units from the location(s) specified on the Schedule without prior written approval from Lessor, and shall notify Lessor immediately of any levy or seizure thereof and shall indemnify Lessor, its successors and assigns, against loss or damage resulting therefrom (including reasonable attorneys' fees and costs).

#### **8. Transportation, Deinstallation, Data Security and End of Term Return Requirements**

Lessee assumes the full expense of transportation and in-transit insurance to Lessee's premises and for installation of the Units.

Upon the expiration or termination of a Schedule, Lessee will, at its expense, deinstall, pack and ship the Units to the location specified by the Lessor in accordance with the manufacturer's specifications. The deinstallation of the Units shall be done by the manufacturer's service representative or such other service representative that is acceptable to the Lessor at Lessee's sole expense.

Lessor shall have the right from time to time during regular business hours to enter upon Lessee's premises or elsewhere for the purpose of confirming the existence, condition and proper maintenance of the Units (including the right to review Lessee's records pertaining to the Units). Lessee shall, upon the request of Lessor, and at Lessee's own expense, firmly affix to the Units, in a conspicuous place, a label or metal plate as shall be supplied by Lessor showing Lessor as the owner and lessor of such Units. At least 30 days prior to the return of the Units, but in no event earlier than 60 days prior to such return, Lessee shall, at its sole expense, have the original manufacturer or other similarly qualified Units maintenance representative acceptable to Lessor) conduct a comprehensive physical inspection of the Units and provide Lessor with a condition report based on such inspection. The report shall either certify that the Units are in the condition required under this Agreement, or describe the repairs necessary to cause the Units to comply with such return requirements. Lessee shall promptly affect all such repairs at its expense.

Upon return of any Units leased hereunder, the general condition of the Units shall be in good working order and condition (ordinary wear and tear excluded) and all operating components will be able to perform their operating function as originally intended and specified by the manufacturer. Further, the Units shall qualify for any applicable licenses or permits necessary for its intended purpose and operation and shall comply with all applicable federal, state, local and other regulatory requirements.

Notwithstanding the return of the Units at Lessor's location, Units returned with accessories, attachments or other missing items, Units requiring repairs of any kind, or requiring restoration to original specifications and equipment condition due to alterations or modifications performed by Lessee shall remain leased hereunder until said replacements, repairs or restorations have been made by Lessee in a manner acceptable to Lessor. In the event Lessee chooses not to make the required replacements, repairs or restoration, then Lessor shall determine the amount due for replacements, repairs or restoration to be made and the Units will remain leased hereunder without abatement of rental until the date that the amounts due are paid by Lessee. Lessee shall pay Lessor promptly upon receipt of any invoice(s). Any changes, alterations, or improvements shall immediately, upon their completion, become Lessor's property without compensation therefor. At the termination of this Agreement, Lessor may, at its option and at Lessee's sole expense, require Lessee to return the Units to their original specifications.

Ordinary wear and tear will not include contamination by hazardous, toxic or radioactive materials, bio-hazardous substances or petroleum products ("Hazardous Substances"). In no event will Lessee use or store Hazardous Substances in the Units, except such quantities as would be normal in the operation of a commercial office (or educational facility, if applicable). In no event will Lessee locate the Units at a remediation or other site where contamination by Hazardous Substances is foreseeable. If any returned Units are found to have been contaminated by Hazardous Substances during Lessee's possession, Lessor may charge Lessee for the clean-up or may require Lessee to purchase the Units at the then current market price for uncontaminated Units.

If the Units is not timely returned or fails to satisfy the return conditions at the expiration or earlier termination of the Lease, the Lease shall be automatically extended until Lessee causes the Units to satisfy the return conditions provided herein. During such holdover period, Lessee shall pay rental to Lessor as provided in the Lease and shall be liable to Lessor for any net damages suffered by Lessor as a result of such holdover. Lessee shall promptly undertake such actions as necessary to satisfy the return conditions.

#### **9. Relocation or Assignment by Lessee**

Throughout the term of the applicable Schedule, Lessee will keep the Units at the site(s) designated in the Schedule or at such other address within the continental United States as Lessor may from time to time approve in writing.

LESSEE SHALL NOT (A) SELL, ASSIGN OR TRANSFER THIS MASTER LEASE OR ANY SCHEDULE, OR ANY RIGHTS, INTERESTS OR OBLIGATIONS HEREUNDER OR THEREUNDER, OR THE UNITS SUBJECT THERETO OR (B) SUBLEASE, RENT OR PERMIT ANYONE OTHER THAN LESSEE TO USE THE UNITS. Any purported sale, assignment, sublease, transfer or other disposition in violation of this section will be of no force and effect.

#### **10. Risk of Loss and Insurance**

Effective upon delivery, Lessee will bear the risk of and indemnify Lessor against loss, theft or destruction of or damage to the Units. Lessee will carry casualty insurance for the Units in an amount not less than the Casualty Value and shall carry comprehensive general liability insurance in amounts of not less than \$1,000,000.00 per occurrence covering Lessee, the Units and its use. Lessee will also carry commercial property insurance protecting against all loss and damages, at full replacement cost, sustained or suffered due to the loss of or damage to the Units as a result of collision, fire, lightning theft, flood, windstorm, explosion or any other casualty. All insurance policies will (i) name the Lessor its Assignees and Secured Parties as loss payees for casualty coverage and additional insureds for liability coverage, and (ii) will provide for at least 30 days prior written notice to Lessor, its Assignees and Secured Parties of cancellation or expiration.

Lessee will promptly repair, at its expense, any damaged Units, unless such Units has suffered a Casualty Loss. If the Units has suffered a Casualty Loss, Lessee will notify Lessor within fifteen (15) days of such Casualty Loss and Lessee will replace the damaged Units with Units of the same manufacturer

model, type, feature and configuration, and marketable title in such replacement Units will vest in Lessor free and clear of all liens and encumbrances, except the interest of Lessee under the Lease.

There will be no abatement of any Rent, or any other amounts owed to Lessor under a Schedule, as a result of any loss, theft, destruction or damage to the Units.

#### **11. Indemnification**

Lessee will indemnify and hold Lessor, any Assignee and any Secured Party harmless, on an after tax basis, from and against any and all claims, costs, expenses, damages, personal injury damages, property damages and liabilities, including reasonable attorneys' fees, arising out of the ownership (for strict liability in tort only), possession, control, selection, leasing, maintenance, operation, return, or other disposition and use of the Units. The Lessee, however, will not be responsible for injury directly attributed to the intentional or negligent acts or negligent omissions of the indemnified party, its employees or agents.

#### **12. Representations and Warranties**

Lessee represents and warrants that (i) this Master Lease and each Schedule will have been executed by a duly authorized representative with full power and authority to legally bind such party, (ii) the Master Lease and each Schedule constitute legal, valid and binding agreements of the Lessee enforceable in accordance with their terms, (iii) the Units are personal property and will not become fixtures under applicable law, (iv) Lessee is the owner of record of the real estate on which the Units will be placed; and (v) there is no mortgage or other lien of record on such real estate nor will there be prior to the placement of the Units.

The parties intend that the Units shall not become fixtures, and the Units shall, in fact, not become fixtures. The Units shall at all times remain the personal property of the Lessor, and Lessee shall take no actions that may result in the Units becoming affixed to real property so as to constitute fixtures. Lessee shall execute, obtain and record such instruments and take such actions as may be necessary to prevent any person from acquiring any rights in any Units paramount to the rights of Lessor, including, but not limited to any notices to persons that the Units are personal property.

Neither Lessee nor any guarantor of Lessee's obligations under a Schedule will permit or suffer a change in its controlling ownership from the date of the applicable Schedule without Lessor's prior written consent.

### **DEFAULT AND REMEDIES**

#### **13. Default**

The occurrence of any one or more of the following Events of Default constitutes a default under a Schedule:

(i) Failure of Lessee to pay Rent or any other amounts when due, if that failure continues for ten (10) days after written notice; (ii) Failure of Lessee to perform any other term or condition of this Master Lease or the Schedule, if that failure continues for thirty (30) days after written notice; (iii) Any representation or warranty by Lessee or any guarantor of Lessee's obligations proves to have been false or misleading when made; (iv) An assignment by Lessee for the benefit of creditors, the failure by Lessee to pay its debts when due, the insolvency of Lessee, the filing by Lessee or the filing against Lessee of any petition under bankruptcy or insolvency law, or the appointment of a trustee or other officer with similar powers, the liquidation of Lessee, or the taking of any action for the purposes of the foregoing; (v) Lessee dissolves or ceases to do business as a going concern or sells all or substantially all of its assets; (vi) The occurrence of an Event of Default under any Schedule or other agreement with Lessor or its Assignee or Secured Party; or (vii) any guarantor of Lessee's obligations under a Schedule becomes subject to any of the events or occurrences set forth in subsections (iv) or (v).

#### 14. Remedies

Upon the occurrence of any of the above Events of Default, Lessor may at its option exercise one or more of the following rights:

(i) enforce Lessee's performance of the provisions of a Schedule by appropriate court action in law or in equity; (ii) terminate the Schedule without terminating Lessee's obligations thereunder; (iii) recover from Lessee any damages or expenses, including Default Costs; (iv) recover all sums due and accelerate the present value of the remaining payment stream of all Rent due under the applicable Schedule (discounted at the lower of 3% or the rate at which the applicable Schedule was financed with the Secured Party) together with all Rent and other amounts currently due as liquidated damages and not a penalty; (v) enter Lessee's premises to remove and repossess the Units without being liable for damages (except those resulting from its negligence); and (vi) pursue any other remedy permitted by law or equity. No remedy is intended to be exclusive, but each right may be enforced concurrently or individually.

In the event Lessor shall retake possession of the Units or any part thereof, if there shall, at the time of such retaking, be in, upon or attached to such Units any other property, goods or things of value belonging to Lessee or in the custody or control of Lessee, Lessor is hereby authorized to take possession of such property, goods or things of value and hold the same for Lessee either in Lessor's possession or, in the exercise of Lessor's sole discretion, in public storage for the account of, and at the expense of, Lessee.

#### 15. Mitigation

Upon return of the Units pursuant to Section 14, Lessor will use reasonable efforts in accordance with its normal business procedures (without any obligation of priority) to mitigate its damages as described below. **LESSEE WAIVES ANY RIGHTS CONFERRED BY STATUTE WHICH MAY REQUIRE LESSOR TO MITIGATE ITS DAMAGES OR MODIFY ANY OF LESSOR'S RIGHTS OR REMEDIES STATED HEREIN.** Lessor may sell or lease the Units on a public or private basis. The net proceeds for any such transaction will be determined based upon the following: (a) if sold, the cash proceeds of the sale, less the Fair Market Value of the Units at the end of the Base Term and less the Default Costs; or (b) if leased, the present value (discounted at three points over the prime rate as referenced in the Wall Street Journal at the time of the mitigation) of the rentals for a term not to exceed the remainder of the Base Term at the time of default, less the Default Costs. The proceeds of mitigation, if any, will be applied against liquidated damages due to Lessor. If the net proceeds available after the permitted deductions are less than the amounts due and owing to Lessor under Section 14, Lessee shall be liable for the deficiency.

### GENERAL PROVISIONS

#### 16. Lessor Warranty and Assignment of Manufacturer Warranties

Lessor (and any Secured Party and Assignee) warrant to Lessee that so long as Lessee is not in default, they will not disturb Lessee's quiet and peaceful possession, and unrestricted use of the Units or any Intangibles.

To the extent possible, Lessor will assign to Lessee any manufacturers' warranties relating to the Units. Lessee may interact directly with the manufacturer to receive complete documentation relating to the manufacturer warranties and any disclaimers and limitations thereon.

#### 17. Disclaimers, Limitations and Waivers

**LESSOR IS NOT THE MANUFACTURER OR SUPPLIER OF THE UNITS AND, EXCEPT AS SET FORTH IN SECTION 16 OF THE MASTER LEASE, MAKES NO REPRESENTATIONS OR WARRANTIES WHATSOEVER, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY OR FITNESS OF THE UNITS FOR A PARTICULAR PURPOSE, BOTH AS TO UNITS AND AS TO ANY DELIVERY, INSTALLATION, DEMOBILIZATION, MAINTENANCE OR REPAIR WORK PERFORMED BY LESSOR ON THE**

**UNITS.** Lessor shall not be bound by any statements, agreements or representations not specifically set out herein, unless the same be reduced to writing and signed by any authorized officer of Lessor. The Units are leased "as is".

Lessor is not responsible for any liability, claim, loss, damage or expense of any kind (including strict liability in tort) caused by the, except for any loss or damage caused by the negligent acts of Lessor.

**UNDER NO CIRCUMSTANCES, WILL EITHER PARTY BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES (INCLUDING LOST PROFITS OR SAVINGS) EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NO RIGHTS OR REMEDIES REFERRED TO IN ARTICLE 2A OF THE UNIFORM COMMERCIAL CODE WILL BE CONFERRED ON LESSEE UNLESS EXPRESSLY GRANTED IN THIS MASTER LEASE OR SCHEDULE.**

**ARTICLE 2A MAY APPLY TO A SCHEDULE AND LESSEE MAY HAVE CERTAIN RIGHTS THEREUNDER. IF SO, LESSEE ACKNOWLEDGES THAT SUCH A SCHEDULE IS A FINANCE LEASE AS DEFINED IN UCC SECTION 2A-103. TO THE EXTENT PERMITTED BY LAW, LESSEE HEREBY WAIVES ANY RIGHTS OR REMEDIES LESSEE MAY HAVE UNDER UCC SECTIONS 2A-508 THROUGH 522 INCLUDING, WITHOUT LIMITATION, RIGHTS OF REJECTION, REVOCATION, CANCELLATION, AND RECOVERY FOR BREACH OF WARRANTY.**

#### 18. Miscellaneous

A. Purchase Orders. Lessee may issue a purchase order to Lessor for administrative purposes only. Terms and conditions on Lessee's purchase order or other acknowledgment form, which are in addition to, or in conflict with this Agreement, will be of no force or effect.

B. Purchase Authorization. With respect to any Units as to which (i) Lessee has issued a purchase order to Lessor or (ii) Lessee and Lessor have executed a letter of intent, proposal or similar agreement outlining the cost, rent, term and other provisions, and providing for such Units to be leased under a Schedule hereto, Lessee agrees that: (a) Lessor may order such Units from a manufacturer or vendor thereof in Lessor's own name, and (b) in such case, Lessee will indemnify and hold Lessor harmless from and against all claims, actions and/or demands of said manufacturer or vendor resulting from any cancellation or termination of said purchase order in the event that the lease financing of said Units contemplated by the letter of intent, proposal or similar agreement is not consummated.

C. Relationship. Each party is an independent contractor and, except as expressly set forth herein will have no authority to bind or commit the other party. Nothing herein shall be deemed or construed to create a joint venture, partnership or agency relationship between the parties.

D. No Waiver. The waiver by either party of a breach of any provision of this Agreement will not be construed as a waiver of any subsequent breach. The invalidity, in whole or in part, of any provision of this Agreement will not affect the validity of the remaining provisions.

E. Notices. Any notice, request or other communication under this Agreement will be given in writing and deemed received upon the earlier of actual receipt or three (3) days after mailing if mailed postage prepaid by regular mail to the address set forth above or, one (1) day after such notice is sent by overnight delivery. The end of lease notice required under Section 2 may be provided by Lessee by (i) an electronic transmission utilizing Lessor's Asset Management Online System (AMOS) or (ii) via email addressed to [eol\\_notice@ifsleasing.com](mailto:eol_notice@ifsleasing.com). Each party adopts its signature on the electronic transmission methods described above as its original signature and agrees that such notification methods will have the same effect as if the document had been signed and delivered by mail or in person.

F. Survival. Those terms and conditions which would, by their meaning or intent, survive the expiration or termination of any Schedule will so survive.

G. Entire Agreement. This Master Lease and each Schedule, represents the entire agreement between the parties and supersedes all oral or other written agreements or understandings between the parties concerning the Units. This Master Lease and each Schedule may not be modified unless in writing and signed by the party against whom enforcement of the modification is sought. If any provision of this Master Lease or any Schedule is held to be invalid or unenforceable, the validity and enforceability of the remaining provisions shall not in any way be affected or impaired.

H. Law. THIS MASTER LEASE AND EACH SCHEDULE IS GOVERNED BY THE LAWS OF THE STATE OF CALIFORNIA WITHOUT REGARD TO ITS CONFLICT OF LAWS PROVISIONS. All parties agree that no convention of the United Nations, including the Convention on Contracts for the International Sale of Goods, shall apply to a Schedule. If there is any dispute or litigation as a result of this Agreement, the prevailing party will be entitled to reasonable attorney's fees. TO THE EXTENT NOT PROHIBITED BY LAW, **THE PARTIES HERETO WAIVE THE RIGHT TO TRIAL BY JURY TO THE EXTENT SUCH RIGHT MAY BE WAIVED.**

I. Counterparts. This Master Lease and any Schedule may be executed in counterparts, each of which shall be deemed an original, with all of the counterparts together constituting one and the same instrument.

J. Binding Effect. This Master Lease shall be binding upon and shall inure to the benefit of Lessor, Lessee and their respective successors and permitted assigns.

K. Lessor's Discharge of Lessee's Obligations. If Lessee fails to comply with any provision of a Schedule, Lessor has the right, but not the obligation, to effect such compliance on behalf of Lessee upon ten (10) days prior written notice to Lessee. If Lessee fails to deliver, or keep in effect, the insurance certificates as required by this Agreement, Lessee shall be in Default under this Agreement, and, at Lessor's option, Lessor may obtain such insurance for Lessee at Lessee's cost. In such event, all monies advanced or extended by Lessor, and all expenses incurred by Lessor in affecting such compliance, together with an amount equal to the Overdue Rate shall be paid by Lessee to Lessor on the first day of the next Rent Interval. No such performance by Lessor shall be deemed a waiver of any rights or remedies of Lessor or be deemed to cure the default by Lessee.

L. Affiliates. Lessor and Lessee (or any of Lessee's Affiliates) may enter into one or more Schedules for the lease of Units. If the Schedule is executed by an Affiliate of Lessee, then such Affiliate shall be deemed the "Lessee" hereunder with respect to that Schedule. **The Master Lessee will, without notice, be jointly and severally liable for the due performance of the obligations of its Affiliates under all Schedules executed hereunder, including without limitation, all terms and conditions negotiated by its Affiliate.**

M. Electronic Chattel Paper. Lessor and Lessee agree that the written version of this Master Lease and any Schedule hereto containing the original, fax, or machine copy signatures may constitute the original authoritative version, and that the electronic version of this Master Lease and such Schedule which has been authenticated by Lessor and Lessee in accordance with applicable law and controlled by the Lessor (or any Assignee or Secured Party identified pursuant to Section 7 hereof) shall (pursuant to the rules and regulations of eOriginal, Inc.) constitute the original authoritative version of this Master Lease and such Schedule; provided that if the "Paper Out" process shall have occurred pursuant to the eOriginal Product Reference Guide, and there shall simultaneously exist both the "Paper Out" printed version and an electronic version of this Master Lease and such Schedule, then the "Paper Out" printed version of this Master Lease and such Schedule as identified in the eOriginal audit record and corresponding affidavit shall constitute the sole authoritative version. Both Lessor and Lessee hereby agree that this Master Lease and any Schedule may be authenticated by electronic means, and expressly consent to the use of the electronic version of this Master Lease and such Schedule to embody the entire agreement and the understanding between Lessor and Lessee. Reference herein to eOriginal shall mean eOriginal, Inc., Baltimore, MD, or any successor electronic custodian appointed by Lessor and Lessee.

## 19. Definitions

A. "Acceptance Date" is defined in the Schedule.

B. "Affiliates" means any entity directly or indirectly owned or controlled by, or under common ownership or control with the Master Lessee who is party to this Agreement.

C. "Agreement" means collectively this Master Lease and each Schedule.

D. "Assignee" means an entity to which Lessor has sold, assigned or transferred its rights in a Schedule, the receivables and/or the Units covered thereby.

E. "Base Term" means the period of time beginning on the first day of the full Rent Interval following the Acceptance Date and continuing for the number of Rent Intervals indicated on the Schedule.

F. "Casualty Loss" means that the Units has suffered irreparable damage or destruction or has otherwise been irretrievably lost or stolen or taken in condemnation.

G. "Casualty Value" means the greater of the Fair Market Value of the Units or the aggregate Rent remaining for the balance of the Base Term.

H. "Default Costs" means reasonable costs and expenses, including court costs, reasonable collection and attorney's fees and costs, as well as any costs of repossession, repairing, refurbishing and remarketing resulting from a Lessee Event of Default.

I. "Events of Default" means the events described in Section 13.

J. "Fair Market Value" means the price or rent (as applicable) obtainable for the Units in an arm's-length sale or lease transaction (as applicable) between informed and willing parties, neither under compulsion to contract, for the sale or lease of Units utilizing an assumption that the Units is installed and under continuous and uninterrupted use by the buyer/user.

K. "Interim Rent" means the prorata portion of Rent due for the period from the Acceptance Date through but not including the first day of the first full Rent Interval of the Base Term.

L. "Notice Period" means 120 days prior to the expiration of the Base Term or any month thereafter.

M. "Master Lease" has the meaning set forth in the first sentence of this Master Lease Agreement.

N. "Master Lessee" means the party executing this Master Lease as the "Lessee".

O. "Overdue Rate" means the lesser of one and one-half percent (1.5%) per month or the maximum amount permitted by law.

P. "Rent" means the rent, including Interim Rent, Lessee will pay for the Units as specified in the Schedule.

Q. "Rent Interval" means a full calendar month or quarter as indicated on a Schedule.

R. "Schedule" means a document which is issued pursuant to this Master Lease and incorporates by reference certain terms and conditions of this Master Lease as indicated herein.

S. "Secured Party" means an entity which has been granted a security interest in a Schedule and/or related Units for the purpose of securing a loan.

T. "UCC" means the Uniform Commercial Code as enacted in California.

U. "Units" means personal property consisting of mobile modular building units, and any related equipment, including, without limitation, steps, and building skirts and supports, together with all replacements, repairs and additions incorporated therein or affixed thereto.

IN WITNESS WHEREOF, the parties have caused this Master Lease to be executed by their duly authorized officers as of the day and year first set forth above.

INSIGHT INVESTMENTS, LLC

LESSEE

BY: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

SCHEDULE NO. \_\_\_ DATED AS OF \_\_\_\_\_  
TO THE MASTER LEASE AGREEMENT NO. \_\_\_\_\_ DATED AS OF \_\_\_\_\_  
BY AND BETWEEN INSIGHT INVESTMENTS, LLC, LESSOR  
AND \_\_\_\_\_, LESSEE

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Unit Location and Description: DESCRIBED ON ATTACHMENT "A"

Unit Cost: \$

Acceptance Date: The Date Set Forth in the Acceptance Notification

Base Term Start Date: The First Day of the Month Following the Acceptance Date

Rent Interval:

Base Term:

Rent: \$

Other Costs:

Special Terms:

IN WITNESS WHEREOF, the parties have caused this Schedule to be executed by their duly authorized officers as of the day and year first set forth above. This Schedule shall incorporate by reference all of the terms and conditions of the referenced Master Lease Agreement

INSIGHT INVESTMENTS, LLC

LESSEE

BY: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

IF MANUALLY EXECUTED AND NOT SUBSEQUENTLY STORED IN AN ELECTRONIC VAULT, THIS IS COUNTERPART NO. \_\_\_ OF THREE (3)  
SERIALLY NUMBERED, MANUALLY EXECUTED COUNTERPARTS OF THIS SCHEDULE. ONLY COUNTERPART NO. 1 CONSTITUTES CHATTEL  
PAPER UNDER THE UCC



ACCEPTANCE NOTIFICATION

Lessee:

Master Lease Agreement #:

Dated:

Schedule #:

Dated:

Lessee hereby certifies that all of the Units referred to in the above Schedule with the above Lessor, have been delivered to and have been received by the Lessee, that all installation or other work necessary prior to the use thereof has been completed, that the Units have been examined by the Lessee and are in good operating order and condition and in all respects satisfactory to the Lessee, that Lessee has no knowledge of a nonconformity, that the Units are accepted by the Lessee for all purposes under the above Schedule and Master Lease Agreement, that all necessary governmental approvals have been obtained and that the Lessor may pay the purchase price of the Units to the supplier.

If the Units are not properly installed, do not operate as represented or warranted by the supplier and/or manufacturer, or are unsatisfactory for any reason, Lessee shall make any claim against the supplier and/or manufacturer only and waives any such claim against Lessor and shall, nevertheless, pay Lessor all rent and other amounts payable under the above Schedule and Master Lease Agreement. So long as Lessee is not in breach or default of the above Schedule and Master Lease Agreement, Lessor hereby assigns to Lessee any rights which Lessor may have against the supplier and/or manufacturer for breach of warranty or other representation respecting any of the Units.

Acceptance Date: \_\_\_\_\_

Lessor: Insight Investments, LLC

Lessee: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**AGENDA:**        *January 9, 2023 Regular Meeting*

**ITEM #16:**

Quarterly Reports

**ACTION REQUESTED:**

The Board will receive reports from Constitutional Officers, Department Heads and various agencies.

**ATTACHMENTS:**

None – Reports provided in advance were provided under separate cover.

- ❖ Sheriff
- ❖ Commonwealth Attorney
- ❖ Treasurer
- ❖ Commissioner of Revenue
- ❖ Clerk of Circuit Court
- ❖ Director of Social Services
- ❖ School Superintendent
- ❖ Republic Services
- ❖ VDOT
- ❖ VA Cooperative Extension

**AGENDA:**        *January 9, 2023 Regular Meeting*

**ITEM #17:**

Set Public Hearing Date – Deed of Trust for Telecenter Project

**ACTION REQUESTED:**

A public hearing is needed in order execute the Deed of Trust required as part of the EDA grant for the Telecenter project. In order to keep the project moving in accordance with the approved timeline staff is requesting the hearing be held at the January work session meeting on January 23<sup>rd</sup>.

**ATTACHMENTS:**

- None

**AGENDA:**        *January 9, 2023 Regular Meeting*

**ITEM #16:**

Quarterly Reports

**ACTION REQUESTED:**

The Board will receive reports from Constitutional Officers, Department Heads and various agencies.

**ATTACHMENTS:**

None – Reports provided in advance were provided under separate cover.

- ❖ Sheriff
- ❖ Commonwealth Attorney
- ❖ Treasurer
- ❖ Commissioner of Revenue
- ❖ Clerk of Circuit Court
- ❖ Director of Social Services
- ❖ School Superintendent
- ❖ Republic Services
- ❖ VDOT
- ❖ VA Cooperative Extension

**AGENDA:**        *January 9, 2023 Regular Meeting*

**ITEM #19:**

County Administrator's Comments

**ACTION REQUESTED:**

None

**ATTACHMENTS:**

None

**AGENDA:**      *January 9, 2023 Regular Meeting*

**ITEM #20:**

Board of Supervisor Comments

**ACTION REQUESTED:**

None

**ATTACHMENTS:**

None

**AGENDA:**        *January 9, 2023 Regular Meeting*

**ITEM #21:**

Closed Session (If needed)

**ACTION REQUESTED:**

Need a motion to enter into closed session pursuant to Section \_\_\_\_\_

**After coming out of closed session:**

Need a motion to come out of closed session with each member of the Board certifying by individual vote that only those public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act were heard, discussed and considered in the closed session.

Take action on any matters discussed that require it.

**ATTACHMENTS:**

None