



King and Queen County
Founded 1691 in Virginia

Board of Supervisors Meeting

Tuesday, October 10, 2023
Regular Monthly Meeting 7:00 P.M.

242 Allen's Circle
King and Queen Court House, Virginia 23085
General District Courtroom

AGENDA

1. Call to order, Invocation and Pledge of Allegiance to the Flag of the United States
2. Approval and Signing of Minutes
3. Approval and Signing of the Warrants and Appropriations
 - a. County Warrants and Payroll
 - b. Quarterly Appropriation/School Food Services \$98,874.94
 - c. Retroactive Appropriation to School Fund for June Revenue \$1,100,421.96
4. Public Comment Period
5. VDOT Update (report attached)
6. Presentation of Sheriff's Office Accreditation
7. Quarterly Reports
8. Domestic Violence Awareness Month Proclamation – Thrive Virginia
9. Bid Award – Telework Center
10. Funding Request – MPPDC
11. Appointment of Board of Supervisors as Library Board
12. Appointments and Reappointments
13. County Administrator's Comments
14. Board of Supervisors Comments
15. Closed meeting

Pursuant to Va. Code § 2.2-3711(A)(8) for consultation with legal counsel employed or retained by the Board of Supervisors regarding a matter requiring the provision of legal advice, the subject being one or more contracts for the construction of King and Queen Elementary School.
16. Adjourn to Workshop meeting on **October 23, 2023, at 6:00 p.m.**, 242 Allen's Circle, King and Queen Court House, Virginia, First Floor Courtroom

AGENDA: *October 10, 2023 Regular Meeting*

ITEM #1:

Call to Order, Invocation and Pledge of Allegiance to the Flag of the
United States of America

ACTION REQUESTED:

None Required

ATTACHMENTS:

None

AGENDA: *October 10, 2023 Regular Meeting*

ITEM #2:

Approval of the August 28, 2023 and September 18, 2023 minutes of the Board of Supervisors

ACTION REQUESTED:

Need a motion and second to approve the August 28, 2023 and September 18, 2023 minutes of the Board of Supervisors.

ATTACHMENTS:

- August 28, 2023 minutes
- September 18, 2023 minutes

**King and Queen County
Board of Supervisors Meeting
Monday, August 28, 2023**

6:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
Second Floor Conference Room**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Bailey called the meeting to order. Roll call was taken with member Doris Morris being absent.

Chairman Bailey advised that the tour of the KQES modular campus would be moved to 6:00 on September 11, 2023 just prior to the regular meeting.

APPROVAL RECURRING WARRANTS

A motion was made by Mr. Simpkins and seconded by Mr. Burns to approve the recurring warrants for the month of August, subject to audit.

AYES: J.L. SIMPKINS, R.F. BAILEY, S.C. ALSOP, J.M. BURNS

NAYS: NONE

ABSENT: D.H. MORRIS

CSA FUNDING UPDATE

Director of Finance Tina Ammons, in her role as Chair of the CPMT, updated the Board on the current CSA case funding. The number of cases has increased significantly as well as the cost of services. This is especially true for private day placements and special needs education services. The CPMT has currently approved funding for some cases for half of the year because the initial approved budget of \$750,000 is not enough to cover the costs recommended by the FAPT. The committee is very aware of the need to be fiscally responsible to the Board and as such wanted her to reach out early even though they still do not know when or if additional funding will be needed. In the event that of changes in the case load, such as a child leaving the county or additional children are identified, the funding need could change. They wanted the Board to be informed early in the process rather than waiting.

Sherrin Alsop expressed concern over a recent social media post that seemed to promote King and Queen as a good place for special education tuition students.

Mr. Burns advised that when he was on the School Board there was a policy not to accept special education students as tuition students, but he does not know if that is still in place. Staff will reach out to Dr. Carter for clarification.

CAPITAL PROJECTS UPDATE

Dane Seagle with Skanska provided an update to the Board on the status of the following projects:

Telework Center – This project has been put out to bid. There have been a few inquiries. A pre-bid meeting is scheduled for September 6th.

KQES – This project has stalled because of delays from the architect. Mr. Seagle stated that civil engineering documents were due last week and have not been received. In fact, nothing of significance has occurred since April. After general discussion it was the consensus of the Board to have a two-week deadline for the architect to provide biddable documents and to have him present at the September 11, 2023 meeting to give an update on the status of the project.

Fire Station – There are still ongoing meetings with EMS staff on needs for the facility. Discussions on the use of the facility are also ongoing. There are still questions on ADA compliance needs, the location of the pharmacy (new state requirement) and other items within the building such as the training tower and an area for drying hoses.

RURAL SOLAR DEVELOPMENT COALITION (RSDC) PROPOSAL

County Administrator Vivian Seay advised that this is a relatively new group that has formed to assist local governments with navigating the solar farm process. Membership is \$5,000 annually but they have offered a 50% discount if she is willing to provide legal services to the group. It was the consensus to join, but with the caveat that they feel that membership should be free because they feel she is more valuable than \$2,500 for the year.

ITEMS BROUGHT FORTH BY BOARD MEMBERS

Sherrin Alsop brought up the following items:

- Asked about the possibility of a data center locating here, that if there is a suitable place, there is the possibility of revenue for the county. This was one of the topics at the Local Officials Summit recently.
- Thanked staff for the update on CSA and asked that they continue to keep the board updated.
- Advised that she has reached out the Senate candidates to get to know them and is also glad to see that Keith Hodges will still be the county's delegate.

Jim Burns brought up the following:

- Asked if staff could make sure that training is provided for the new board members in January. He also asked if they could be provided with a copy of the Supervisors manual and the VDOT manual for supervisors.

Rusty Bailey brought up the following:

- He advised that the county administrator had reached out to him regarding the requirement of her contract to live in the county within 12 months. She has purchase property and is in the process of building but does not think it will be

complete within the required time frame. It was the consensus of the Board that since there has clearly been an effort, that it is not an issue.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Ms. Alsop and seconded by Mr. Burns to adjourn the meeting at 7:35 p.m.

Doris H. Morris, Chairman

Clerk of the Board

King and Queen County
Board of Supervisors Regular Meeting

Monday, September 18, 2023
7:00 P.M.

King and Queen County Courts and Administration Building
General District Courtroom

“Minutes of the Meeting”

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Mr. Simpkins provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

Mr. Bailey stated that the meeting tonight is the rescheduled meeting from September 11, 2023 that was postponed due to a lack of quorum and noted that all members were present except Ms. Morris.

APPROVAL AND SIGNING OF THE JULY 24, 2023 AND AUGUST 14, 2023 MINUTES

A motion was made by Mr. Burns and seconded by Mr. Simpkins approving the July 24, 2023, and August 14, 2023 minutes of the Board.

AYES: S. C. ALSOP, J. L. SIMPKINS, R. F. BAILEY, JR., J. M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS

APPROVAL AND SIGNING OF SEPTEMBER 2023 WARRANTS AND APPROPRIATIONS

A motion was made by Ms. Alsop and seconded by Mr. Burns to approve the county warrants and payroll for the month of September 2023 subject to audit.

AYES: S. C. ALSOP, J. L. SIMPKINS, R. F. BAILEY, JR., J. M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS

A motion was made by Mr. Simpkins and seconded by Ms. Alsop to approve the purchase of a replacement UPS (uninterrupted power supply) for the dispatch center in the amount of \$51,300.00.

AYES: S. C. ALSOP, J. L. SIMPKINS, R. F. BAILEY, JR., J. M. BURNS
NAYS: NONE
ABSENT: D. H. MORRIS

PUBLIC COMMENT PERIOD

Carol Holmes, Stevensville District – She attended the Planning Commission meeting where the proposed mining project on Devils Three Jump Road was discussed. She is opposed to the project and asked the Board to please not approve it.

Marcelus Dungee, Stevensville District – Asked if the Board would be setting the date for the public hearing on the mining project tonight. He is opposed to the project and asked the Board not to approve it.

Julia Redd, Stevensville District – She is opposed to the mining project. The county already has enough trouble with trucks on the road in that area with ‘all their foolishness’ and making the roads ‘all bumped up’. The citizens do not need any more trucks on the roads.

Sandra Burrell, Stevensville District – Expressed that the citizens do not want the mining operation in the Little Plymouth area. There are elderly people and children who attend the church near the site. Please do not approve the mining project.

VDOT UPDATE

No representative was present, but it was noted that they had provided a written report in advance.

SET PUBLIC HEARING DATE – CUP21-02 AND SP21-05 LIESFELD MINING

County Administrator Vivina Seay advised that the applicant has requested a deferral of the public hearing at this time. The Board can still hold the public hearing but delay a decision if they choose to. Mr. Simpkins asked if they gave a reason for the deferral and Ms. Seay responded that she believes that they wish to re-evaluate the proposal based on the outcome at the Planning Commission meeting, but the applicant did not express this in the request. There was discussion regarding the citizens who have come out and are concerned that they deserve to know what is taking place and when.

A motion was made by Mr. Burns and seconded by Ms. Alsop to set October 10, 2023 as the date for the public hearing on CUP21-02 and SP21-05.

AYES: S. C. ALSOP, J. L. SIMPKINS, R. F. BAILEY, JR., J. M. BURNS
NAYS: NONE
ABSENT: D. H. MORRIS

KQES PROJECT UPDATE

Richard Corner with Hudson Associates presented the Board with new proposed plans for the KQES project. He advised the Board that they have basically been ‘sitting on them’ since February. Submission was made to DEQ in early February and did not receive comments back until mid-June. This response required significant changes by the civil engineer (TRC) and a new submission was made on August 25th. He has been advised that they have been given an expedited review and are now in the que to be reviewed again. DEQ is aware of the urgency of this project. He has been provided with a letter from DEQ to TRC that was received on Friday the 15th of September with an additional two pages of comments. In response to this Mel Hopkins., project manager with TRC has advised that they may be able to turn around changes to the plan in three weeks as long as they receive comments from Donna Sprouse, Director of Community Development for King and Queen, since receiving comments from the county is part of the requirement for DEQ approval. They will reach out to her tomorrow to see what she needs and what comments she may have. He has provided a link to full sets of plans to the County Administrator as well as the contacts at Skanska. He also has full paper sets available here for members to review if they like. This project has been sitting idle in his office since June due to the civil engineering piece. It has been painstakingly drawn out because of it. He hopes to have a complete document by the end of the month for bidding. They do have a permit in hand for the wastewater/sewer portion, but they do not have well permits because it will be designed post bid. The county can obtain those permits once they have a contract in place. The well will need to be drilled and sampled first in order to determine how the water system will be designed. He has been told it will take approximately four weeks for this design. They will also request costs for drilling the well and they have an estimate of \$80,000.

Earlier in the year, they provided a total project estimate of \$25 to \$26 million. Several things have happened that makes him confident that the project will not deviate from this price. Supply chain concerns are improving, contractors are running out of work. The only concern is with subcontractors. Due to location, the county may have to pay premium contract prices to get good subcontractors. It will be key to get the word out early that the project is coming.

He has reached out to several general contractors and they are interested. The county needs to get the project out to bid and get past DEQ designing the project so it can get started.

Mr. Burns asked if we had biddable documents. Mr. Corner advised that the plans that he has can go out to bid but they are not complete because they do not contain the civil engineering portion. That work would need to be negotiated post bid. In response to another question from Mr. Burns he advised that there is a \$400,000 bid allowance for the water system since it has not been designed yet. That cannot be put out to bid until the well is completed and the system is designed. He has been working with the county administrator on reviewing actual contract documents. There have been some revisions that need to be discussed.

Ms. Seay explained this was tier 1 review and that counsel had been engaged prior to her arrival and she has been in contact with them to do a tier 2 review. It is her intention to review that with the board in a closed meeting.

Mr. Simpkins asked for additional clarification on what documents are missing in the biddable documents. Mr. Corner advised that in addition to the water system, DEQ is holding up the process in obtaining a stormwater permit. The review comments from last week do not contain any 'show stoppers' but they do have items that will affect cost and they don't have county comments. Donna Sprouse has been included in the correspondence and as far as he knows she has what she needs. Having those will enabled a better estimate and a big amendment to the proposal and contractors won't need to reprice. They want to put out the best civil package they can for this project.

Mr. Simpkins asked for clarification on the process of what Ms. Sprouse needs in order to issue her comments.

Ms. Seay clarified that DEQ is the stormwater reviewer and is in charge of stormwater on this project, the county is not. The only involvement the county would have would be erosion and sediment control. It seems odd to her that DEQ would be waiting for comments from the county when they are the authority on this project. Mr. Corner stated that he has seen the comments received from DEQ and they are painfully thorough. Perhaps Ms. Sprouse is waiting to get approval from DEQ before she agrees that the county is okay with things. There are no zoning issues.

For final clarification, Mr. Burns asked if the two-page comment letter had been responded to yet. Mr. Corner advised that it had not. There is approximately two weeks' worth of work to be done in order to respond and then possibly more time if DEQ has more comments. But he is hopeful that it would be turned around quickly.

Mr. Burns expressed concern that it would be done quickly since the last submission took from June to August. With an even bigger delay from February to June.

Mr. Bailey stated that it is a shame that it has taken DEQ this long to approve this project, but they can approve the liner for the landfill in 30 days.

Board members made the suggestion that maybe the county needs to get their delegates and senators involved to help move things along.

Mr. Corner closed his comments with the statement that he is confident that the project is moving forward now and is hopeful that it will continue to do so. He left full scale copies of the plans and specs for board members and staff.

APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Bay Consortium workforce Development Board – Tabled

Planning Commission/Buena Vista – A motion was made by Mr. Burns and seconded by Ms. Alsop to appoint Jonathan Massey to the Planning Commission to fill the unexpired term of Ryan Burroughs.

AYES: S. C. ALSOP, J. L. SIMPKINS, R. F. BAILEY, JR., J. M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS

COUNTY ADMINISTRATOR'S COMMENTS

County Administrator Vivian Seay provided the following comments:

- Advised that the state budget has been approved and the remaining 2% of the proposed 7% is a part of it. Staff is awaiting direction from the Compensation Board as to how this will be applied.
- Advised the Board that due to some of the capital projects underway as well as other operating expenses that have come up that were not budgeted for, a public hearing may need to be held later for a budget amendment.
- The EDA approved the engagement of the Timmons Group to do a site analysis of potential economic development throughout the county. This will include the sites held by the EDA as well as privately held properties. This will assist economic development staff in targeting appropriate businesses and areas.
- Provided the Board with Riverstreet brochures to promote to citizens. Construction of the fiber infrastructure is complete, and they are now hooking up customers throughout the county. Mr. Burns commented that the crews that are doing hook ups are 'Johnny on the spot' doing the install and even if there is damage. They provide very good customer service.
- The new website will be live soon. There will be meetings with department heads for making final tweaks to content and layout.

BOARD OF SUPERVISORS COMMENTS

Ms. Alsop had the following comments:

- Thanked everyone for coming, she is very glad to see people speaking out about the mining and encouraged them to come back in October.
- She apologized for causing the meeting to be postponed due to medical reasons.
- Next Thursday she will be teaching a leadership course in the VACo Supervisors Class.
- Reminded everyone of Community Pride Day on October 14th. The parade has been moved to 9:00.
- Wished everyone a safe trip home.

Mr. Burns had the following comments:

- Thanked everyone for coming.

- He had the opportunity to look at the new temporary classrooms. They look good but he does have a few concerns with fire safety and suppression. They are great facilities and the board did the right thing by getting them in and set up. Hopefully a permanent school will begin soon.
- Wished everyone a safe trip home.

Mr. Simpkins had the following comments:

- Thanked everyone for coming and speaking out.
- Reminded everyone that the elections are coming soon. Voters need to do their homework on candidates. There have already been several events to meet the candidates and there are more coming up.
- Wished everyone a safe trip home.

Mr. Bailey had the following comments:

- Thank everyone for coming and speaking up. The Board does listen to the citizens.
- Apologized for having to cancel the meeting at the last minute. This has never happened before that he can remember since he has been serving on the Board.
- Wished everyone a safe trip home and reminded all to watch out for animals.
- Hope to see everyone next month.

CLOSED MEETING

A motion was made by Mr. Burns and seconded by Ms. Alsop to enter into closed meeting for the following purposes:

Pursuant to Va. Code § 2.2-3711(A)(8) for consultation with legal counsel employed or retained by the Board of Supervisors regarding a matter requiring the provision of legal advice, the subject being one or more contracts for the construction of King and Queen Elementary School.

And

Pursuant to Va. Code § 2.2-3711(A)(1) regarding consideration of prospective candidates for employment, the subject being the Director of Community Programming and Tourism.

AYES: S. C. ALSOP, J. L. SIMPKINS, R. F. BAILEY, JR., J. M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS

A motion was made by Mr. Burns and seconded by Mr. Simpkins to come out of closed session with each member of the Board certifying by individual vote that only those public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act were heard, discussed, and considered in the closed session.

Certification:

Alsop – Certified
Simpkins – Certified
Bailey – Certified
Burns - Certified

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Mr. Burns and seconded by Mr. Simpkins to adjourn the meeting at 8:10 p.m.

Chairman

Clerk of the Board

AGENDA: *October 10, 2023 Regular Meeting*

ITEM #3:

Approval and signing of Warrants and Appropriations

ACTION REQUESTED:

- 1) Approval of County warrants & payroll for the month of October
- 2) Quarterly Appropriation/School Food Services \$98,874.94
- 3) Retroactive Appropriation to the School Fund for June 2023
Revenue in the amount of \$1,100,421.94

ATTACHMENTS:

- County Warrants (Payroll and Accounts Payable)
- SFS Appropriation Request
- School Fund June Revenue

Part-time Employee Payroll Run
Payroll: Wednesday, October 12, 2023

County

Hunter, Greg	\$3,566.67
Willaford, Harold	\$3,227.12
Santos, Dylan	\$1,642.50
Klausen, Mali (BOE clerk)	\$166.27
Robinson, Plunard (BOE)	\$100.00
Basehore, Kerry (BOE)	\$100.00
Elliott, Alan (BOE)	\$100.00
Charbonaeu, John	\$100.00

Electoral Board

Swilley, Stuart	\$427.34
Hart, Martha	\$854.67

Registrar

Wilson, Theresa	\$512.00
Creech, Kristy	\$221.00
Levere, Mary Ann	\$168.00
Nickelson, Robert	\$288.00

Sheriff's Department

Burton, Melvin	\$333.00
Laufer, Sandra	\$1,440.00
Shackleford, Donald	\$1,249.50
Trent, Darryl	\$927.00
Tressler, Elizabeth	\$352.00

Overtime/Sheriff's Department

Brown, Renee	\$454.40
Burn, Hickory	\$103.38
Davis, Alexis	\$304.15
Davis, Sandra	\$673.38
Edleman, Scott	\$534.13
Hatfield, Elizabeth	\$430.08
Hill, Shirley	\$658.60
Hope, Paul	\$416.65
Mills, Jonathon	\$579.68
Parker, John D.	\$241.22
Radden, Barry	\$113.58
Rowe, Vladimir	\$226.40
Sanske, Melissa	\$80.64
Schefflien, Harvey	\$715.50
Warren, Tammy	\$422.53

Rescue Services

Beasley, Michael	\$1,339.50
Brantley, Brian	\$1,102.50
Floyd, Tyler	\$209.00
Huffman, Michael	\$1,368.00
Southworth, Erin	\$336.88

\$26,085.27

Fulltime Payroll - October 2023

Board of Supervisors

James Burns	\$416.67
R.F. Bailey	\$416.67
Doris Morris	\$416.67
Lawrence Simpkins	\$416.67
Sherrin Alsop	\$416.67

County Administrator/County Attorney

Vivain Seay	\$18,750.00
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Commissioner of the Revenue

Kelly Lumpkin	\$6,466.92
Brenda Robinson	\$3,722.31
Mali Klausen	\$2,954.61

Finance

Tina Ammons	\$6,395.78
Resa Wilson	\$3,217.12

Treasurer

Irene Longest	\$6,930.18
Stephanie Sears	\$4,490.06
Deputy Clerk	Vacant

Registrar

Diane Klausen	\$6,212.49
Davis, Emma-Wade	\$2,954.58

Clerk of Circuit Court

Vanessa Porter	\$8,640.63
Patricia Reed	\$3,812.54
Hattie Robinson	\$3,342.15

Commonwealth Attorney

Meredith Adkins	\$12,112.88
Makaylah Ambrose	\$4,134.38

Sheriff

Rob Balderson	\$7,198.88
Scott Edleman	\$3,766.88
Barry Radden	\$4,287.50
Ernie Schefflien	\$5,512.50
Paul Hope	\$3,986.50
Deputy	Vacant
Mitchell Wilson	\$5,228.74
Brian Burr	\$4,550.00
Phillip Cusick	\$4,900.00
Jonathon Mills	\$3,981.25
John Parker	\$3,766.88

Hickory Burns	\$3,981.25
Clark, Jon-Eric	\$3,981.25
Deputy	Vacant
Vladimir Rowe	\$3,766.88
Resource Officer	Vacant
Resource Officer	Vacant
Millard, Dalton	\$2,500.00
Sandra Davis	\$4,322.93
Tammy Warren	\$3,150.00
Shirley Hill	\$4,112.50
Rinehard, Kathryne	\$3,193.75
Hatfield, Elizabeth	\$3,106.25
Renee Brown	\$3,193.75
Davis, Alexis	\$3,062.50
Sanske, Melissa	\$3,106.25
Bohannon, Taylor	\$3,106.25
Vickie Draine	\$4,108.13

Rescue Services

David Lankford	\$5,820.92
Kevin Mounts	\$5,779.20
Josh Schrum	\$4,286.28
Robert Coggsdale	\$5,488.53
Nicholas Preli	\$3,808.27
Phillip Jewell	\$5,033.26
Gary Breen	\$4,494.53
Jack Meriwether	\$4,067.62
Jacob Hoffmaster	\$3,887.45
Aerrin Ryan	\$4,067.62
Christopher Field	\$3,887.45
Callie Wyde	\$4,546.85
Laura Heller	\$4,414.46
Austin Minor	\$4,414.46
Eric Lovas	\$3,808.27
Danielle Gray	\$3,808.27
Angelia Hazzard	\$3,808.27
Wesley May	\$3,808.27
David Yeaney	\$4,414.50
Austin Hinman	\$3,698.18
Joshua Lucas	\$3,522.08
Donald Butler	\$4,067.67
Curtis Mason, Jr.	\$3,698.18

Building Inspections

Quentin Mascari	\$6,250.00
Kathy Barrow	\$3,123.75

General Properties

Michael Barrow	\$4,550.00
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Community Programming & Tourism

Erin Lazar

\$5,583.33

Zoning/Community Development

Donna Sprouse

\$5,910.10

Josh Rellick

\$3,858.75

\$319,997.32

10/04/2023
AP375
FUND # - 100 GENERAL FUND

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 000200 LIABILITIES

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DMV	LIABILITIES DMV Stop Fee Payable	DMV STOPS	202324300792	8/31/2023	2,125.00
				TOTAL	2,125.00 *

10/04/2023 FROM DATE-10/10/2023
 AP375 TO DATE- 10/10/2023
 FUND # - 100 Revenue - General Fund

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 013030 Permits and Fees

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
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	Permits and Fees				
MCDEVITT, JAMES	E & S Sureties/Refundable	REFUND FEE & SURETY	09/06/2023	9/06/2023	190.00
					190.00 *
MCDEVITT, JAMES	JPA Review Fee	REFUND FEE & SURETY	09/06/2023	9/06/2023	200.00
					200.00 *
				TOTAL	390.00

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 011010 *** Board of Supervisors ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Board of Supervisors ***				
CIVIC PLUS LLC	Codification	SUPPLEMENT 38 CODE	271858	8/25/2023	418.00
					418.00 *
ELAN CORPORATE PAYMENT SYS	Convention & Education	HOTEL DEPOSIT	09/15/2023	9/15/2023	.00
ELAN CORPORATE PAYMENT SYS	Convention & Education	HOTEL DEPOSIT	09/15/2023	9/15/2023	315.51
ELAN CORPORATE PAYMENT SYS	Convention & Education	VACO CONF/ALSOP	09/15/2023	9/15/2023	350.00
					665.51 *
				TOTAL	1,083.51

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012100 *** County Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** County Administrator ***					
VIRGINIA PENINSULA PUBLIC	Automotive/Motor Pool	BLDG EXPLORER MAINT	30640	9/20/2023	27.50
WHITMORE CHEVROLET	Automotive/Motor Pool	VEHICLE OIL CHANGE	57184	9/07/2023	109.00
PORT RICHMOND AUTO PARTS	Automotive/Motor Pool	BLDG INSP VEHICLE	447065	8/25/2023	45.83
					182.33 *
UBEO, LLC	Lease of Equipment - Copier	COPIER OVERAGES	INV973276	8/18/2023	50.81
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASES	511536591	9/21/2023	134.96
					185.77 *
ELAN CORPORATE PAYMENT SYS	Convention & Education	VACO CONFERENCE/SEAY	09/15/2023	9/15/2023	350.00
					350.00 *
OFFICE DEPOT	Office Supplies	REFUND TAPE DISP	323824911001	7/24/2023	15.88-
OFFICE DEPOT	Office Supplies	SHERIFF SUPPLIES	329237229001	9/05/2023	11.65
					4.23-*
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-869866	8/31/2023	26.50
					26.50 *
				TOTAL	740.37

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012310 *** Commissioner of Revenue ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Commissioner of Revenue ***				
BMS DIRECT	Printing & Binding	PP LANDBOOK PDF 2023	203450	9/19/2023	275.00
BMS DIRECT	Printing & Binding	RE LANDBOOK 2023	203451	9/26/2023	924.06
					1,199.06 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9032152931	9/16/2023	118.00
					118.00 *
				TOTAL	1,317.06

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012400 *** Finance ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Finance ***				
ELAN CORPORATE PAYMENT SYS	Education & Training	CSA CONFERENCE	09/15/2023	9/15/2023	195.00
					195.00 *
UNIVERSITY OF VIRGINIA	Dues & Memberships	MEMBERSHIP DUES	56403	8/17/2023	500.00
					500.00 *
				TOTAL	695.00

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012410 *** Treasurer ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Treasurer ***				
OFFICE DEPOT	Office Supplies	REFUND 3 HOLE PUNCH	329748772001	9/12/2023	41.99-
SHRED-IT USA, LLC	Office Supplies	SHREDDING TREASURER	8004634610	8/31/2023	114.48
					72.49 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9032152931	9/16/2023	118.00
					118.00 *
				TOTAL	190.49

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012510 *** Information Technology ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Information Technology ***				
ELAN CORPORATE PAYMENT SYS	Office Supplies/Software Upgra	HOTEL/CYBER SECURITY	09/15/2023	9/15/2023	75.00
COECO FINANCIAL	Office Supplies/Software Upgra	COPIER LEASES	511536591	9/21/2023	257.72
				TOTAL	332.72 *
					332.72

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 013100 *** Electoral Board ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Electoral Board ***				
HART, MARTHA EDWARDS	Mileage-Allowances	REIMBURSEMENT	09/27/2023	9/27/2023	180.13
SWILLEY, STUART P.	Mileage-Allowances	REIMBURSEMENT	09/27/2023	9/27/2023	198.87
CULBRETH, LINDA E	Mileage-Allowances	REIMBURSEMENT	09/27/2023	9/27/2023	64.98
					443.98 *
RACLARK ENTERPRISES	Office Supplies	ELECTION PINS 2023	2160	9/25/2023	118.00
					118.00 *
B.W. MURRAY & CO. INC.	IT Security Assessment	IT ASSESSMENT	2197	9/20/2023	629.73
					629.73 *
HART INTERCIVIC	Election Supplies	BATTERIES VOTING TAB	093718	9/15/2023	447.31
					447.31 *
				TOTAL	1,639.02

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 013200 *** Registrar ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Registrar ***				
TRUIST BANK	Postal Services	PO BOX 56 RENTAL	09/25/2023	9/25/2023	.00
TRUIST BANK	Postal Services	PO BOX 56 RENTAL	09/25/2023	9/25/2023	98.00
					98.00 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9032152931	9/16/2023	103.87
RICOH USA, INC.	Copier Lease	COPIER OVERAGES	9032156986	9/25/2023	56.72
					160.59 *
				TOTAL	258.59

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021100 *** Circuit Court ***

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Circuit Court ***					
ALEXANDER, BRENT A.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
ALEXANDER, BRENT A.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
MONCRIEF, LAVERNE M.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
MONCRIEF, LAVERNE M.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
LEACH, ALAN W.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
JERNIGAN, AMANDA	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
ADDINGTON JR., JAMES H.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
ADDINGTON JR., JAMES H.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
ANDERSON, KAYDAN B.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
BARAJAS, KIMBERLY D.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
BARAJAS, KIMBERLY D.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
BELCHER, MELISSA A.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
BELCHER, MELISSA A.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
BLAND, MARJORIE E.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
BLAND, MARJORIE E.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
COATES, ROBERT L.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
COATES, ROBERT L.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
EVANS-BITNER, ALURA C.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
FLAATHEN JR., ROBERT G.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
FLAATHEN JR., ROBERT G.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
FORTUNE, NATHAN C.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
FORTUNE, NATHAN C.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
HARVEY, RACHELLE L.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
HARVEY, RACHELLE L.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
HORTON, CHRISTIANE D.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
HORTON, CHRISTIANE D.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
HUBBARD, NATHANAEL R.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
JACKSON, JAMES M.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
JOHNSON, BETSY E.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
JOHNSON, BETSY E.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
LAZAR, SHAWN M.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
LAZAR, SHAWN M.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
LEE, DYONNE S.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
LEE, DYONNE S.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
MARTIN, BRITTANY A.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
MARTIN, BRITTANY A.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
MITCHELL, ANDREW R.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
MITCHELL, ANDREW R.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
PAGE, DAWN M.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
PAGE, DAWN M.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
PITTS, CARLOS	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
SCOTT, REBEKAH H.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
SCOTT, REBEKAH H.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
SUMERLIN, WALTER C.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
SUMERLIN, WALTER C.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
THORNTON, TERRELL R.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021100 *** Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
THORNTON, TERRELL R.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
THURSTON, ASHLEY M.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
WASHBURN, PAMELA J.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
WILLIAMS, LINDSEY S.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
HOLMES-GRESHAM, TREVIN S.	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
HOLMES-GRESHAM, TREVIN S.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
OLIN, JAMES	State Juror Compensation	JURY REIMBURSEMENT	09/13/2023	9/13/2023	50.00
OLIN, JAMES	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
COLLINS, MELANIE J.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
FOGG, BRIAN M.	State Juror Compensation	JURY DUTY	09/27/2023	9/27/2023	50.00
GIBSON, WESLEY G.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
HARPER, JAMES S.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
JENKINS BRADBY, STEPHANIE	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
KLAUSEN JR., GLENN D.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
LANDERS, LAURIE A.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
MANNING, HELEN	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
PAINE, THOMAS J.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
SCOTT, CHRISTOPHER P.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
STEPHENS, RITA S.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
WASHINGTON JR., LAWRENCE P	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
WHITAKER-WALTON, NAUDIA L.	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
WILLIAMS, COURTNEY	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
ZIMMERMAN, JAY	State Juror Compensation	JURY REIMBURSEMENT	09/27/2023	9/27/2023	50.00
REED, PATRICIA	Other Operating Supplies	REIMBURSEMENT	09/27/2023	9/27/2023	3,450.00 * 13.81 13.81 *
ELAN CORPORATE PAYMENT SYS	Juror Lunches	JUROR LUCHES	09/15/2023	9/15/2023	185.81 185.81 *
				TOTAL	3,649.62

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021200 *** General District Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DUSEWICZ & SOBERICK	Court Appointed Attorney	GT2300151500	9233275	9/01/2023	240.00
				TOTAL	240.00 *

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021600 *** Clerk of Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Clerk of Circuit Court ***				
REED, PATRICIA	Postal Services	REIMBURSEMENT	09/27/2023	9/27/2023	9.49
					9.49 *
ELAVON	Telecommunications	AUG MERCHANT FEES	K3243101487	8/31/2023	16.89
ELAVON	Telecommunications	AUG MERCHANT FEES	K3243101711	8/31/2023	26.29
					43.18 *
RICOH USA, INC.	Lease of Equipment - Copier	COPIER LEASE	9032152931	9/16/2023	119.46
					119.46 *
PORTER, VANESSA	Mileage	REIMBURSEMENT	09/07/2023	9/07/2023	59.36
REED, PATRICIA	Mileage	REIMBURSEMENT	09/27/2023	9/27/2023	66.81
ROBINSON, HATTIE	Mileage	MILEAGE REIMBURSE	09/27/2023	9/27/2023	66.81
					192.98 *
PORTER, VANESSA	Convention & Education	REIMBURSEMENT	09/07/2023	9/07/2023	570.16
					570.16 *
OFFICE DEPOT	Office Supplies	SHERIFF SUPPLIES	329237229001	9/05/2023	97.17
C. W. WARTHEN COMPANY	Office Supplies	CASEBINDERS	55766	8/28/2023	774.50
BLUE360 MEDIA	Office Supplies	LAW BOOKS	IN2307199360	8/30/2023	201.11
					1,072.78 *
				TOTAL	2,008.05

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 022100 *** Commonwealth Attorney ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
OFFICE DEPOT	*** Commonwealth Attorney *** Office Supplies	SHERIFF SUPPLIES	329237229001	9/05/2023	39.59		39.59 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9032152931	9/16/2023	87.12		
RICOH USA, INC.	Copier Lease	COPIER OVERAGES	9032156986	9/25/2023	24.07		
				TOTAL	111.19		111.19 *
					150.78		150.78

10/04/2023
 AP375
 FUND # - 100

FROM DATE-10/10/2023
 TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200 *** Sheriff ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Sheriff ***					
HORNS MIDDLESEX ACE HARDWA	Repairs & Maintenance	TOOLS AND SUPPLIES	48267/2	8/21/2023	7.98
SHRED-IT USA, LLC	Maintenance Service Contracts	SHREDDING	8004705181	9/18/2023	121.33
COUNTRY COURIER	Advertising	HELP WANTED ADS	16996	9/27/2023	390.00
VERIZON WIRELESS	Telecommunications	DESK PHONES	9943630392	9/04/2023	80.25
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9944816339	9/19/2023	1,042.30
COECO FINANCIAL	Copier Lease	COPIER LEASES	511536591	9/21/2023	684.12
ELAN CORPORATE PAYMENT SYS	Convention & Education	PARKING/TRAINING	09/15/2023	9/15/2023	30.00
ELAN CORPORATE PAYMENT SYS	Dues & Association Membership	MEMBERSHIP FEE	09/15/2023	9/15/2023	44.00
OFFICE DEPOT	Office Supplies	SHERIFF SUPPLIES	328130625001	8/28/2023	257.85
OFFICE DEPOT	Office Supplies	"COPY" STAMP RED	328136783001	8/26/2023	12.49
UBEO, LLC	Office Supplies	BLACK TONER SHERIFF	INV988473	9/01/2023	20.00
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance & Repair	AUG 23 SHERIFFS MAIN	30642	9/20/2023	412.50
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	TIE ROD END INNER	449027	9/21/2023	57.81
WILLIAMSBURG FORD	Vehicle Maintenance & Repair	TRANSMISSION	674034	9/07/2023	1,698.11
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-869869	8/31/2023	3,759.14
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-873242	9/15/2023	3,007.26
WEST POINT FORD	Vehicle & Equipment Supplies	IGNITION WIRE BOOT	15400	9/07/2023	23.25
WEST POINT FORD	Vehicle & Equipment Supplies	HUB ASY WHEEL	15511	9/21/2023	219.70
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	OIL DRAIN PLUG	443772	7/14/2023	5.22
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	OIL FILTER	444646	7/26/2023	31.38
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	VEHICLE MAINT PARTS	447991	9/07/2023	213.47
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	IGNITION COIL	448014	9/07/2023	78.39
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	BATTERY	448801	9/18/2023	180.49
WILLIAMSBURG FORD	Vehicle & Equipment Supplies	HUB ASY	147380	8/30/2023	385.00
WILLIAMSBURG FORD	Vehicle & Equipment Supplies	REAR SHOCKS	147799	9/25/2023	208.78
KUSTOM SIGNALS, INC.	Police Supplies	TUNING FORKS & CALIB	606597	9/25/2023	409.00
GALL'S LLC	Police Supplies	STINGER FLASHLIGHTS	025490269	8/26/2023	553.96
ELAN CORPORATE PAYMENT SYS	Accreditation	MEAL/ACCREDITATION T	09/15/2023	9/15/2023	42.12
ELAN CORPORATE PAYMENT SYS	Accreditation	HOTEL/ACCREDITATION	09/15/2023	9/15/2023	436.28
ELAN CORPORATE PAYMENT SYS	Accreditation	MEAL/ACCREDITATION T	09/15/2023	9/15/2023	208.82
ELAN CORPORATE PAYMENT SYS	Accreditation	MEAL/ACCREDITATION T	09/15/2023	9/15/2023	70.44
ELAN CORPORATE PAYMENT SYS	Convention & Education (Grant)	CONF LODGING/PARKER	09/15/2023	9/15/2023	129.52

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031200 *** Sheriff ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
ELAN CORPORATE PAYMENT SYS	Convention & Education (Grant)	CONF LODGING/MILLS	09/15/2023	9/15/2023	100.00
					229.52 *
ELAN CORPORATE PAYMENT SYS	Meals & Lodging (Grant)	REGISTRATION/PARKER	09/15/2023	9/15/2023	290.00
ELAN CORPORATE PAYMENT SYS	Meals & Lodging (Grant)	REGISTRATION/MILLS	09/15/2023	9/15/2023	290.00
					580.00 *
WITMER PUBLIC SAFETY	DCJS Grants	VORTEX RED DOT LIGHT	INV321168	9/13/2023	3,777.36
					3,777.36 *
				TOTAL	19,278.32

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AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031400 *** E911 ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** E911 ***				
CAROUSEL INDUSTRIES OF NOR	MAINTENANCE SERVICE CONTRACTS	911 SYSTEM/DEPOSIT	DEP-IR-2629	8/29/2023	2,310.00
					2,310.00 *
ELAN CORPORATE PAYMENT SYS	911 ROAD SIGNS	ROAD SIGNS	09/15/2023	9/15/2023	148.43
					148.43 *
CAROUSEL INDUSTRIES OF NOR	VESTA 911 PHONE UPGRADE	911 SYSTEM/DEPOSIT	DEP-IR-2629	8/29/2023	44,202.29
					44,202.29 *
				TOTAL	46,660.72

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 032200 *** Volunteer Fire Departments ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
AIR-CARE, INC.	Fire Program Funds	FACEPIECE	22427	8/29/2023	2,947.88
AIR-CARE, INC.	Fire Program Funds	FLOW TEST	22448	8/30/2023	320.50
AIR-CARE, INC.	Fire Program Funds	FLOW TEST	22456	8/30/2023	368.50
AIR-CARE, INC.	Fire Program Funds	SCBA TESTING	22471	8/31/2023	737.00
AIR-CARE, INC.	Fire Program Funds	CAIRNS HELMET	22515	9/06/2023	1,746.48
MARYLAND FIRE EQUIPMENT	Fire Program Funds	TURNOUT GEAR	316008	9/25/2023	10,575.82
				TOTAL	16,696.18 *
					16,696.18

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 032302 *** Rescue Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Rescue Services ***					
AMAZON CAPITAL SERVICES	Office Supplies	JUMPER CABLES	1GWF-D3CY-TDC1	8/26/2023	73.48
AMAZON CAPITAL SERVICES	Office Supplies	HYDRATION SUPPLIES	1HJH-DHND-DPYJ	8/04/2023	259.70
					333.18 *
BOUND TREE MEDICAL, LLC	Medical Supplies	MEDICAL SUPPLIES	85047538	8/04/2023	1,056.99
ZOLL MEDICAL CORPORATION	Medical Supplies	MEDICAL SUPPLIES	3786818	8/04/2023	832.30
ZOLL MEDICAL CORPORATION	Medical Supplies	MEDICAL SUPPLIES	3811217	9/11/2023	2,025.40
ARC3 GASES	Medical Supplies	SHACKLEFORDS OXYGEN	0010147619	8/25/2023	180.34
					4,095.03 *
WEST POINT FORD	Vehicle Maintenance	EMS REPAIR	48223	9/15/2023	149.95
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	WIPERS	446860	8/23/2023	109.54
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	WIPER CREDIT	446876	8/23/2023	12.99-
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	BRAKES AMBULANCE	448760	9/18/2023	110.19
AMAZON CAPITAL SERVICES	Vehicle Maintenance	BATTERY JUMP STARTER	1CKC-FHN6-MMK6	8/25/2023	193.98
AMAZON CAPITAL SERVICES	Vehicle Maintenance	JUMPER CABLES	1GWF-D3CY-TDC1	8/26/2023	49.86
EAST COAST EMERGENCY	Vehicle Maintenance	HAVIS SIDE MOUNT	34692	8/14/2023	557.05
EAST COAST EMERGENCY	Vehicle Maintenance	HAVIS SIDE MOUNT	34693	8/14/2023	563.55
NORTHWESTERN EMERGENCY	Vehicle Maintenance	VEHICLE REPAIRS	2023-1247	9/05/2023	1,297.11
ROBERT G. ALLEY, INC.	Vehicle Maintenance	TIRE REPAIR	19551	8/14/2023	70.00
HORNS MIDDLESEX ACE HARDWA	Vehicle Maintenance	BOLT CUTTERS & WASH	48458/2	8/31/2023	26.97
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	INSPECTION	09/15/2023	9/15/2023	20.60
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	OIL CHANGE	09/15/2023	9/15/2023	67.92
ELAN CORPORATE PAYMENT SYS	Vehicle Maintenance	RPR A/C IN AMBULANCE	09/15/2023	9/15/2023	765.00
COLONY TIRE CORPORATION	Vehicle Maintenance	TIRES	133-213498	9/19/2023	787.08
					4,755.81 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-873366	9/15/2023	1,706.07
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	59.72
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	92.46
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	47.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	38.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	29.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	28.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	41.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	34.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	27.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	51.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	79.31
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	111.03
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	100.24
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	104.04
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	98.77
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	42.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	33.00
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	44.01
ELAN CORPORATE PAYMENT SYS	Vehicle Fuel	FUEL	09/15/2023	9/15/2023	49.00
					2,814.65 *
KING'S CUSTOM T'S & MORE	Uniforms	EMS SHIRTS	1026	8/27/2023	709.32
					709.32 *

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 032302 *** Rescue Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
HORNS MIDDLESEX ACE HARDWA	Equipment	BOLT CUTTERS & WASH	48458/2	8/31/2023	82.98
					82.98 *
				TOTAL	12,790.97

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 032400 *** Radio Communications ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Radio Communications ***				
RAPPAHANNOCK ELECTRIC	Electrical Services	490 CANTERBURY ROAD	114292002 9/23	9/18/2023	388.27
					388.27 *
JAMES RIVER AIR	Misc.Contingencies	CELL SITE @ CRTHSE	S313667	9/16/2023	492.00
ELAN CORPORATE PAYMENT SYS	Misc.Contingencies	NETWORK CABLE TIES	09/15/2023	9/15/2023	81.98
					573.98 *
				TOTAL	962.25

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 034500 *** Building Inspections ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Building Inspections ***						
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASES	511536591	9/21/2023	134.96		
					134.96	*	
DEPT OF HOUSING & COMM	2% Surcharge	2% LEVY FEE	LV202304	7/06/2023	261.67		
					261.67	*	
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-863920	8/15/2023	72.12		
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-869866	8/31/2023	109.96		
					182.08	*	
				TOTAL	578.71		

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035100 *** Animal Control ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Animal Control ***				
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9944816339	9/19/2023	40.01
					40.01 *
VIRGINIA PENINSULA PUBLIC	Vehicle Supplies	AUG 23 SHERIFFS MAIN	30642	9/20/2023	165.00
					165.00 *
				TOTAL	205.01

10/04/2023
 AP375
 FUND # - 100

FROM DATE-10/10/2023
 TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043200 *** General Properties ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** General Properties ***				
JAMES RIVER AIR	Repairs & Maintenance	REPLACE AC UNIT	J59451	7/12/2023	30,000.00
A&J SUPPLY, INC.	Repairs & Maintenance	ADA BOTTLE FILLER	304334	8/23/2023	1,350.00
DONE RIGHT PLUMBING, LLC	Repairs & Maintenance	INSTALL BOTTLE FILL	1647	9/01/2023	502.50
					31,852.50 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-863920	8/15/2023	173.11
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-869866	8/31/2023	147.35
					320.46 *
JAMES RIVER EQUIPMENT -	Vehicle & Equipment Supplies	JOHN DEERE MOWER PAR	P38451	8/17/2023	163.13
					163.13 *
HORNS MIDDLESEX ACE HARDWA	Building Supplies	PAINT & SUPPLIES ADM	48604/2	9/11/2023	93.14
HORNS MIDDLESEX ACE HARDWA	Building Supplies	PAINT & SUPPLIES ADM	48792/2	9/20/2023	48.99
ELAN CORPORATE PAYMENT SYS	Building Supplies	BUILDING SUPPLIES	09/15/2023	9/15/2023	85.32
ELAN CORPORATE PAYMENT SYS	Building Supplies	DOOR LOCKS/REGISTRAR	09/15/2023	9/15/2023	24.17
					251.62 *
JAMES RIVER EQUIPMENT -	Tools & Equipment	CHAIN SAW	P41156	9/22/2023	30.89
HORNS MIDDLESEX ACE HARDWA	Tools & Equipment	TOOLS AND SUPPLIES	48267/2	8/21/2023	56.98
					87.87 *
				TOTAL	32,675.58

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043400 *** Station 8/Shacklefords ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
ELAN CORPORATE PAYMENT SYS	*** Station 8/Shacklefords *** Facility Supplies	PROPANE	09/15/2023	9/15/2023	63.18		63.18 *
				TOTAL	63.18		63.18

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043500 *** Station 2/Marriott School ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
JAMES RIVER AIR	*** Station 2/Marriott School *** MAINTENANCE	SPLIT #7 CONDENSER	S312258	9/16/2023	634.08
ELAN CORPORATE PAYMENT SYS	FACILITY SUPPLIES	TV FOR STATION 2	09/15/2023	9/15/2023	143.00 *
				TOTAL	143.00 *
					777.08

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 073200 *** Public Library ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Public Library ***				
HORNS MIDDLESEX ACE HARDWA	Repairs & Maintenance	TOOLS AND SUPPLIES	48267/2	8/21/2023	13.99
					13.99 *
				TOTAL	13.99

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081100 *** Planning Commission ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Planning Commission ***						
RAPPAHANNOCK TIMES	Advertising	PLANNING COMM AD	CL5281	8/30/2023	216.00		
VIRGINIA MEDIA	Advertising	ADS	078604692000	8/31/2023	386.40		
					602.40	*	
OFFICE DEPOT	Office Supplies	SHERIFF SUPPLIES	329237229001	9/05/2023	39.59		
					39.59	*	
				TOTAL	641.99		

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081401 *** Board of Zoning Appeals ***

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Board of Zoning Appeals ***				
RAPPAHANNOCK TIMES	Advertising	BZA AD	CL5271	8/30/2023	199.20
VIRGINIA MEDIA	Advertising	ADS	078604692000	8/31/2023	346.26
					545.46 *
				TOTAL	545.46

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081402 *** Zoning Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Zoning Administrator ***				
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASES	511536591	9/21/2023	134.96
					134.96 *
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	SQLCD-863920	8/15/2023	37.49
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	SQLCD-869866	8/31/2023	38.72
					76.21 *
				TOTAL	211.17

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 091400 *** Contingency Fund ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
WILLIAMS SCOTSMAN, INC	*** Contingency Fund *** Miscellaneous Contingencies	STORAGE CONTAINER	9018861328	9/15/2023	130.25		
				TOTAL	130.25	*	

10/04/2023
AP375
FUND # - 100

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 096000 *** Expenditure Refunds ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
*** Expenditure Refunds ***							
A. MORTON THOMAS & ASSOCIA	Strata/Solar Farm	SOLAR PROJECT REVIEW	399153	9/22/2023	6,465.00		6,465.00 *
				TOTAL	6,465.00		
				FUND TOTAL			153,516.07

10/04/2023
AP375
FUND # - 301

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 094100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
COUNTRY COURIER	Telework Center	INVITATION TO BID	16968	9/13/2023	110.00
COMMONWEALTH ARCHITECTS	Telework Center	TELECENTER PROJECT	202309002	9/18/2023	540.00
				TOTAL	650.00 *
				FUND TOTAL	650.00

10/04/2023
 AP375
 FUND # - 352 EXPENDITURES

FROM DATE-10/10/2023
 TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 095100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
WILSON ENGINEERS, LLC	KQES CONSTRUCTION	SEPTIC INSP CHS	WE-0257-02	9/08/2023	600.00
SYDNOR HYDRO, INC.	KQES CONSTRUCTION	TEST NEW WATER LINE	3842	8/31/2023	1,530.09
C T REDD CONSTRUCTION, INC	KQES CONSTRUCTION	PAVING FOR ELEM TRAI	4665	8/30/2023	39,850.00
C T REDD CONSTRUCTION, INC	KQES CONSTRUCTION	SIDEWALKS MODULAR	4666	8/30/2023	13,410.00
ALPINE GUTTERING, LLC	KQES CONSTRUCTION	GUTTERS CAFETERIA	232	9/07/2023	687.00
HUTCHENS SEPTIC SERVICES L	KQES CONSTRUCTION	NEW SEPTIC SYSTEM	1341	8/28/2023	26,342.50
					82,419.59 *
				TOTAL	82,419.59
				FUND TOTAL	82,419.59

10/04/2023
AP375
FUND # - 513

FROM DATE-10/10/2023
TO DATE- 10/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043400

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
PIEDMONT TOWER, INC.	Maintenance	RMV WIRELESS EQUIP	109	8/21/2023	10,500.00
				TOTAL	10,500.00 *
				FUND TOTAL	10,500.00
				TOTAL DUE	247,085.66

Approved at meeting of _____ on _____.

Signed _____
Title _____ Date _____

Lump Sum Appropriation

King and Queen County Food Services
P.O. Box 97
King and Queen C.H., VA 23085

BE IT RESOLVED BY THE SCHOOL BOARD OF KING AND QUEEN COUNTY that the BOARD OF SUPERVISORS appropriate funds in the amount of \$98,874.94 to meet SCHOOL FOOD SERVICE expenses through December 2023.

Budgeted Funds:

65100 School Food Services:

FEDERAL AND STATE REIMBURSEMENTS,
SALES AND MISCELLANEOUS INCOME

\$98,874.94



Signature of Chairman



Signature of Superintendent

 9/20/23

Signature of Clerk Date

FY2023 June 2023 School Fund Revenue

REVENUE DETAIL:

School Operating (Fund 231)	6/15/2023	6/30/2023	Total
Miscellaneous/Local:			
Refunds			\$0.00
Erate		\$76,196.00	\$76,196.00
Insurance Adjustments			\$0.00 3-231-18990-0010
Sale of Buses			\$0.00
Sale of Equipment			\$0.00
Tuition - Day School			\$0.00 3-231-16120-0001
Donations			\$0.00
Other Funds	\$1,320.00	\$50.00	\$1,370.00 3-231-18990-0012
Student Fees			\$0.00 3-231-18990-0014
Local/Miscellaneous	\$1,320.00	\$76,246.00	\$77,566.00

State

Grants:			
Homebound/Special Education	\$1,406.14	\$1,406.15	\$2,812.29 3-231-24020-0046
At-Risk 4-Year Olds (Pre-School Initiative)	\$8,189.46	\$8,189.47	\$16,378.93 3-231-24020-0081
COVID-19 Public Health Workforce			\$0.00
ARPA Pandemic Bonus			\$0.00 3-231-21010-0027
			\$0.00
Subtotal - State Grants	\$9,595.60	\$9,595.62	\$19,191.22

Non-Grants:

At-Risk	\$28,919.22	\$28,919.22	\$57,838.44 3-231-24020-0065
Basic State Aid	\$111,658.56	\$111,658.56	\$223,317.12 3-231-24020-0002
ISAEF	\$911.44	\$911.45	\$1,822.89 3-231-24020-0003
Compensation Supplements	\$8,853.12	\$8,853.11	\$17,706.23 3-231-24020-0011
Early Reading Intervention	\$6,642.18	\$6,642.19	\$13,284.37 3-231-24020-0028
English as a Second Language-SOQ	\$462.50	\$462.51	\$925.01 3-231-24030-0009
Foster Care			\$0.00 3-231-24020-0059
Gifted Education	\$1,050.84	\$1,050.85	\$2,101.69 3-231-24020-0007
Group Life	\$516.64	\$516.64	\$1,033.28 3-231-24020-0041
Instructional Retirement	\$17,314.44	\$17,314.45	\$34,628.89 3-231-24020-0023
Instructional Social Security	\$7,423.66	\$7,423.67	\$14,847.33 3-231-24020-0021
K-3 Class-Size Reduction	\$21,386.82	\$21,386.81	\$42,773.63 3-231-24020-0075
Lottery Per Pupil			\$0.00 3-231-24020-0033
Infrastructure & Operations Per Pupil	\$18,181.81	\$18,181.82	\$36,363.63 3-231-24020-0086
Mentor Teachers	\$158.16	\$158.17	\$316.33 3-231-24020-0091
Industry Certification	\$472.48		\$472.48 3-231-24030-0049
Remediation, Prevention, Intervention	\$5,865.20	\$5,865.21	\$11,730.41 3-231-24020-0008
Project Graduation	\$325.36	\$325.37	\$650.73 3-231-24040-0045
Remedial Summer School			\$0.00 3-231-24020-0004
SOL Algebra	\$1,015.36	\$1,015.37	\$2,030.73 3-231-24040-0005
Positive Behavioral Intervention			
Special Education	\$22,928.88	\$19,768.86	\$42,697.74 3-231-24020-0012
State Sales Tax	\$49,370.59	\$49,370.59	\$98,741.18 3-231-24030-0008
Technology			\$0.00 3-231-24020-0088

Textbook-funded by Lottery/SOQ	\$2,533.04	\$2,533.04	\$5,066.08	3-231-24020-0014
CTE Certification funds			\$0.00	3-231-24030-0049
Vocational Education	\$4,041.94	\$4,041.94	\$8,083.88	3-231-24020-0017
Vocational Education (CAT)	\$4,354.48		\$4,354.48	3-231-24020-0052
Enrollment Loss			\$0.00	3-231-24020-0010
Medicaid		\$89,316.46	\$89,316.46	3-231-33099-0005
Regional Special Education		\$44,987.75	\$44,987.75	3-231-24020-0038
Vision Screenings Grant				3-231-24080-0016
Grow Your Own Teacher Pilot Program			\$0.00	3-231-24080-0071
Learning Loss Instructional Support			\$0.00	3-231-24080-0074
VPI 3 Year Olds	\$7,203.90	\$7,203.91	\$14,407.81	3-231-24020-0889
VPI Flexible Spending			\$0.00	3-231-24020-0892
VPI Teacher to Student Ratio	\$900.46	\$900.45	\$1,800.91	3-231-24020-0891
Hold Harmless Rebenchmark COVID 19	\$18,303.45	\$18,303.46	\$36,606.91	3-231-24080-0089
Supplemental GF in Lieu of Sales Tax	\$2,891.46	\$2,891.45	\$5,782.91	3-231-24090-0001
School Construction Funds	\$56,425.20	\$56,425.19	\$112,850.39	3-231-24030-0006
School Security Grant	\$17,560.00			
	\$417,671.19	\$526,428.50	\$944,099.69	

Federal

Grants:

21st Century	\$53,739.86		\$53,739.86	3-231-33084-0395
Gear Up			\$0.00	3-231-33084-0334
Miscellaneous			\$0.00	
Perkins III			\$0.00	3-231-33084-0048
Title I, Part A			\$0.00	3-231-33084-0010
Title II - A			\$0.00	3-231-33084-0067
Title III			\$0.00	
Title IV			\$0.00	3-231-33084-0086
CARES Act ESSERF			\$0.00	3-231-33084-0426
Bus Driver Incentive Grants			\$0.00	
ESSER III Sumer School			\$0.00	
ESSR II Unfinished Learning			\$0.00	3-231-33084-0427
ESSER III Division Allocations			\$0.00	3-231-33084-0428
Title VI,Part B:Six-B Flow Special Ed			\$0.00	3-231-33084-0027
Title VI,Part B:Six-B Flow Special Ed PreSchool			\$0.00	3-231-33084-0173
Preschool 619			\$0.00	
Subtotal - Federal Grants	\$53,739.86	\$0.00	\$53,739.86	

Federal Non-Grants:

CARES CRF K-12 Funds			\$0.00	
ROTC		\$5,825.17	\$5,825.17	3-231-33099-0001
Subtotal - Federal Non Grants	\$0.00	\$5,825.17	\$5,825.17	

Total School Operating	\$482,326.65	\$618,095.29	\$1,100,421.94	
-------------------------------	---------------------	---------------------	-----------------------	--

AGENDA: *October 10, 2023 Regular Meeting*

ITEM #4:

Public Comment Period

ACTION REQUESTED:

The Board will receive comments from the public related to items not on the agenda. Have citizens state their name, the district they are from and request that they limit their comments to 3 minutes.

ATTACHMENTS:

None

AGENDA: *October 10, 2023 Regular Meeting*

ITEM #5:

VDOT Update (report attached)

ACTION REQUESTED:

None. A representative from VDOT will provide and update to the Board and accept questions and concerns.

ATTACHMENTS:

- VDOT Report



Fredericksburg

King & Queen County Board of Supervisors October 2023 VDOT Transportation Briefing

Construction Projects Completed

Asphalt Paving Routes 2023

Route 621 – From 0.01 mile north Route 14 (The Trail) to 0.01 mile south Route 360 (Richmond Highway) 3.8 miles

Construction Projects

Upcoming Unpaved Road Projects on Secondary Six Year Plan:

As a reminder the board prioritized four roads on the six-year plan, they are listed in priority order as approved by the board.

Route 617 Exol Road – UPC 124214 – March 2025

Route 618 Shilo Road – UPC 124215 – March 2026

Route 611 Tastine Road – UPC 124216 – March 2027

Route 633 Bendley Lane – UPC 124217 – March 2028

Bridge Projects next 24 Months

Emergency closure of Route 628 (Spring Cottage Road) at bridge over Mattaponi River at King William county line due to structural issues. Bridge structure replacement to be advertised this Fall with construction completion projects next Spring.

Supervisor Requests

Traffic Division scheduled to refresh rumble strips on Beuna Vista just prior to Route 14/33
Pothole repairs on Rt. 623 completed

Traffic Engineering Requests

Installation of rumble strips both eastbound and westbound Route 360 prior to the intersection with Route 14 scheduled.

Study for permits to install Speed Display signage on Route 33 EB at Mattaponi and Route 629 in Walkerton at County Line completed for permit application.

Meetings of Significance

Hosted Smart Scale Application meeting with County Staff

Maintenance Operation Highlights

Completed Projects

- Primary Contractor Mowing completed
- Storm Cleanup countywide
- Route 14 Tree Trimming
- Route 633 and 674 Shoulder Repair
- Routes 609 Boom-Axing
- Routes 603, 604, 636 and 623 Asphalt Patching
- Route 679 Pothole Repair
- Daylighting Signs countywide
- Pothole Patching countywide
- Gravel Road maintenance countywide

Upcoming Projects

- Secondary Contractor Mowing scheduled Sept./Oct.
- Route 643 Pipe Lining Repair underway
- Route 661 Asphalt Patching
- Route 614 Pipe Replacement
- Route 617 Ditching
- Route 14 cross pipe repair near Corbin Mill Pond
- Unpaved Road maintenance throughout the county
- Continue to patch potholes countywide

Land Use Highlights

- Site Plan reviews completed: 3
- Subdivision reviews completed: 0
- Average number of days per review: 9.7
- Number of permits issued: 3
- Number of permits completed: 2

Contact for questions or concerns:

Lee McKnight
Residency Administrator
(804) 286-3115

lee.mcknight@vdot.virginia.gov

Ron Peaks
Assistant Residency Administrator
(804) 286-3118

ronald.peaks@vdot.virginia.gov

VIRGINIA IS FOR LO♥ERS,
NOT LITTER

AGENDA: *October 10, 2023 Regular Meeting*

ITEM #6:

Presentation of Sheriff's Office Accreditation

ACTION REQUESTED:

None. Representative from the Virginia Law Enforcement Professional Standards Commission will make the presentation to Sheriff Balderson and his staff.

ATTACHMENTS:

None

AGENDA: *October 10, 2023 Regular Meeting*

ITEM #7:

Quarterly Reports

ACTION REQUESTED:

The Board will receive reports from Constitutional Officers, Department Heads and various agencies.

ATTACHMENTS:

None – Reports provided in advance were provided under separate cover.

- ❖ Sheriff
- ❖ Commonwealth Attorney
- ❖ Treasurer
- ❖ Commissioner of Revenue
- ❖ Clerk of Circuit Court
- ❖ Director of Social Services
- ❖ School Superintendent
- ❖ Republic Services
- ❖ VDOT
- ❖ VA Cooperative Extension
- ❖ Director of Community Development
- ❖ Building Official/Director of Maintenance & Capital Projects

AGENDA: October 10, 2023 Regular Meeting

ITEM #8:

Thrive Virginia – Declaration of October as Domestic Violence Awareness Month

ACTION REQUESTED:

Representatives from Thrive Virginia will be present to make presentation and request the Board to adopt the attached proclamation.

ATTACHMENTS:

- Draft Proclamation



PROCLAMATION

2023

A PROCLAMATION DECLARING OCTOBER AS DOMESTIC VIOLENCE

AWARENESS MONTH

WHEREAS, domestic violence is a serious crime that affects people of all races, ages, gender, and income levels; and

WHEREAS, Domestic violence is widespread and affects over four million Americans each year; and

WHEREAS, one in three Americans have witnessed an incident of domestic violence; and

WHEREAS, children that grow up in violent homes are believed to be abused and neglected at a rate higher than the national average; and

WHEREAS, domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, foster care, sick leave, absenteeism, and non-productivity; and

WHEREAS, only a coordinated community effort will put a stop to this heinous crime; and.

WHEREAS, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for the numerous organizations and individuals who provide critical advocacy, services, and assistance to victims.

NOW, THEREFORE, IT IS PROCLAIMED by the King and Queen County Board of Supervisors the month of October as Domestic Violence Awareness Month and ask the citizens of King and Queen County to work together to eliminate domestic violence from our community.

R.F. Bailey, Jr., Board Chairman

AGENDA: *October 10, 2023 Regular Meeting*

ITEM #9:

Bid Award – Telework Center

ACTION REQUESTED:

Approval of Apparent Low Bidder for Telework Center Project

ATTACHMENTS:

- Informal Bid Tab Sheet
- Bids Received



KING AND QUEEN COUNTY VIRGINIA

Founded 1691

Bid Opening 2:00 p.m. Tuesday, September 26, 2023
Telework Center Building
IFB # 202307-01

Bid Tabulation

Contractor's Name	Date Received	Complete Bid	Bid Amount
Syncon	1:43 9/25/2023	acknowledged addenda Bid bond included	Base bid \$3,295,634
Contemara Corp Contemara Corp	1:45 9/25/2023	addenda acknowledged	Base bid \$2,946,656

ATTACHMENT A
BID FORM

KING AND QUEEN COUNTY
TELEWORK CENTER
BID REQUEST #202307-01

Any notation on the exterior of the envelope purporting to alter, amend, modify or revise the bid contained within the envelope shall be of no effect and shall be disregarded. Complete this Bid Form in blue or black ink. Discrepancies in the multiplications of units of work and the unit prices will be resolved in favor of the correct multiplication of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

A. BASE BID PRICE – ALL WORK

Base Bid Price for the Telework Office facility includes all Work required by, and in strict accordance with, the Bid Documents:

Dollars Two Million, Nine hundred, Forty-six, Six hundred, Fifty-six dollars.
(\$ 2,946,656) (Figures only)

Time for Completion: The undersigned agrees to commence work upon receipt of a written Notice to Proceed and to complete the project as follows: Construction Start Date October 16, 2023 with Substantial Completion by October 16, 2024 and Final Completion within 60 days of Substantial Completion Date.

Liquidated Damages: One Thousand Dollars (\$1,000.00) per calendar day

The Bidder certifies that it has not combined, conspired, or agreed to intentionally rig, alter, or otherwise manipulate, or to cause to be rigged, altered, or otherwise manipulated this bid for the purpose of allocating purchases or sales to or among persons, for the purpose of raising or otherwise fixing the prices of the goods or services, or for the purpose of excluding other persons from dealing with King and Queen County. I certify that I am a Registered Contractor in compliance with the Virginia Contractor's Registration Law, Title 54.1, Chapter 11, Code of Virginia.

Licensed Class A Virginia Contractor No. 2705024420

Valid until 05/31/2024 (Date) Classifications CBC, GFC, PLB, RBC

I certify that the firm signing this bid and registered under that name is legally qualified, as determined by the Commonwealth of Virginia, Department of Professional and Occupational Regulation, Virginia Board for Contractors, in granting the registration, to perform the scope of work included in this bid. Having carefully examined the site, and all of the Bidding and Contract Documents, and in compliance with the "Invitation to Bid," the undersigned proposes to provide all labor, materials, supplies, equipment, services, and perform all Work necessary for the construction of this Project in accordance with the Bid Documents, dated July 13, 2023 prepared by Commonwealth Architects. The bidder hereby certifies that it will comply with all provisions of the Virginia Public Procurement Act and with the laws and regulations of King and Queen County. By executing below, the Bidder certifies that this firm or individual has no business or personal relationships with any other companies or persons that could be

considered as a conflict of interest or potential conflict of interest to the County of King and Queen, and that there are no principals, officers, agents, employees, or representatives of this firm that have any business or personal relationships with any other companies or person that could be considered as a conflict of interest or a potential conflict of interest to the County of King and Queen, pertaining to any and all work or services to be performed as a result of this request and any resulting contract with the County of King and Queen. The undersigned agrees to bear the full cost of maintaining the work until final acceptance of the work is approved as provided by the Contract.

Full Legal Name of Bidder: Connemara Corp.

Mailing Address:

P.O. Box 1093 White Stone VA 22578

Remittance Address (if different):

Signature: 
(Person signing must be authorized to bind the bidder in contractual matters)

Printed or Typed Name: Stanley Langford

Date: 9/26/2023

Title: Project Manager

Email Address: Connemara@connemaracorp.com

Phone: (804) 435-1551 Fax: (804) 435-2457

CONTACT INFORMATION (if different from above)

Printed or Typed Name: _____

Title: _____


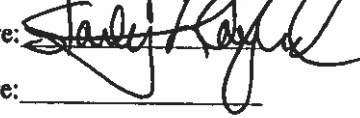
Mailing Address:

Email Address: _____

Phone: () _____ Fax: () _____

RECEIPT OF ADDENDA

We acknowledge the receipt of the following Addenda:

Addendum No.	<u>1</u>	Dated:	<u>9/20/2023</u>	Signature:	
Addendum No.	<u>2</u>	Dated:	<u>9/22/2023</u>	Signature:	
Addendum No.	_____	Dated:	_____	Signature:	_____
Addendum No.	_____	Dated:	_____	Signature:	_____

END OF BID FORM

ADDENDUM #2

**Invitation for Bid #202307-01
EDA Award # 01-01-15168**



**King and Queen County Telework Center
4521 Lewis B Puller Memorial Highway**

Date: September 22, 2023

Issued By: Tina R Ammons
Director of Finance
Phone: 804-785-5975
tammons@kingandqueenco.net

Issued To: All Prospective Bidders

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated August 11, 2023. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

Included within this addendum are the following:

Clarification of Bid RFIs from Addendum #1:

Question: Can 24 gage roof panels be used in lieu of the 25 gage roof panels?

Response: *24 gauge roof panels are also acceptable and will provide the required structural strength (they are thicker than the specified 25 gauge).*

Question: The thermal break between the canopy beam and column, as noted in detail 2 on drawing A4.12 is not permitted. Can a design of connecting with steel bearing on steel be used in lieu of thermal break?

Response: • *Thermal breaks on wall penetrating steel structure are required per Energy Conservation Code. Several companies make these including but not limited to:*

Armatherm FRR | Thermal Insulation Materials | Insulation

Fabreeka-TIM® - Fabreeka - Vibration Isolation, Impact Shock Control, and Thermal Break Structural Thermal Breaks - Farrat

END OF ADDENDUM #2

ADDENDUM #1



**Invitation for Bid #202307-01
EDA Award # 01-01-15168**

**King and Queen County Telework Center
4521 Lewis B Puller Memorial Highway**

Date: September 20, 2023

Issued By: Tina R Ammons
Director of Finance
Phone: 804-785-5975
tammons@kingandqueenco.net

Issued To: All Prospective Bidders

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated August 11, 2023. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

Included within this addendum are the following:

- Geotech Report
 - Septic System Permit and Details
 - Prevailing Wage Form
-

Bidding Requests for Information:

Question: On P-3 it shows a 4" sanitary line coming out of the building. On P-4 it shows a 3" sanitary line coming out. Please advise.

Response: *P-3 shows a 4" sanitary main leaving the building, P-4 shows a 3" gray water main leaving the building. These are separate systems.*

Question: Has a septic permit been submitted to the county and approved?

Response: *The drain field is approved by the County. County has this permit in- hand.*

Question: Is the FF&E to be included in our proposal. If so, will it be furnish and install or install only. Please provide a furniture spec if its contractor furnished.

Response: *FF&E not included in bid.*

Question: Is there an existing well in place?

Response: *The contractor shall provide a delegated design for the new well. There's a note on the plans for contractor to design and install new well in accordance with VA Dept. of Health and Office of Drinking Water Guidelines.*

Question: Please provide a Geotech or boring test result for the building location.

Response: *Geotech report dated 8-5-2020 attached herein*

Question: Will the site us runoff instead of storm pipe.

Response: *The site uses runoff instead of pipe; therefore, sheet flow for conveyance of storm water runoff and no storm pipe. See to CG100, there is no storm pipe indicated on the plans.*

Question: On S3.0 detail 3 shows PEMB by others. Is the PEMB to be included in our proposal or will it be furnished by the owner.

Response: *PEMB included in bid.*

Question: Can 2" insulation metal wall panels be used instead of 4" insulation metal wall panels.

Response: *4" Insulated metal wall panels included in bid.*

Question: Please provide a wage scale for this project.

Response: *Prevailing Wage form attached herein*

Question: The drawings do you indicate the generator size. Please advise.

Response: *See sheet E-4 for 100 kW generator requirements.*

Question: Will colors of the roof and walls be selected from standard color offering or are custom colors required?

Response: *Roof to be white & walls to be metallic silver.*

Question: Can 24 gage roof panels be used in lieu of the 25 gage roof panels?

Response: *No*

Question: Can the depth of the overhang at the canopy beam be to design of the PEMB contractor?

Response: *Match bid documents.*

Question: Per detail 1 on drawing S3.0 there is grout under the base plates, please provide the thickness of the grout.

Response: *The grout is only required if the slab is not level to support the building frame base plate. If the pad is constructed level and offers full support, the grout bed is not required.*

Question: The thermal break between the canopy beam and column, as noted in detail 2 on drawing A4.12 is not permitted. Can a design of connecting with steel bearing on steel be used in lieu of thermal break?

Response: *No*

Question: Does either end wall need design for future expansion?

Response: *No*

Question: Will there be any need for proof rolling the building pad?

Response: *Assume it is required based on the geotech report.*

Question: On drawing CS100 it shows Boardband Structure (By Others). To confirm this should not be included in our proposal. If so, will the awardee need to coordinate this into their schedule?

Response: *Broadband structure is existing.*

Question: Will there be any commissioning?

Response: *No, the specs require Testing and Balancing of all systems.*

Question: Will the well need to be classified as public and not private? If public, it changes the requirements.

Response: *Public. The contractor shall provide a delegated design for the new well. There's a note on the plans for contractor to design and install new well in accordance with VA Dept. of Health and Office of Drinking Water Guidelines.*

Question: I do not see a detail for window blinds. Is this something you would like? Please project detail and spec if needed.

Response: *No blinds in base bid. May be part of a future FF&E package.*

Question: Please provide specs for the septic system and well system.

Response: *Septic System Permit and details attached herein. The Contractor shall provide design, permitting, and installation of a domestic water system for public use in accordance with the following:*

- *Water system shall comply with Virginia Department of Health (VDH) requirements and shall obtain all required permits.*
- *System will be sized for 37 people for 8-12 hours for an office type use. Peak demand will be at least that as calculated for the number of plumbing fixtures.*
- *System shall consist of well, well pump, bladder tank, and all required piping, valves, and appurtenances.*
- *Provide the Engineer copies of all submittals to VDH and all VDH comments.*
- *Well to draw from the Potomac Aquifer.*
- *After completion of well drilling, perform a 48 hour yield test to verify adequate well capacity.*
- *Perform all testing required by VDH and testing for iron and manganese. Provide test results to the Engineer for review and approval.*
- *Provide completed GW-2 Uniform Water Well Completion Report to the Engineer for review and approval.*

Bid Document Clarifications:

Clarification: Page 1, Section 1.1, Paragraph 1: Correct date is Tuesday, September 26, 2023

Clarification: Page 21: Not applicable to this project, strike this page from submissions.

END OF ADDENDUM #1

**ATTACHMENT B
VENDOR DATA SHEET**

Note: The following information is required as part of your response to this solicitation. Failure to complete and provide this sheet may result in finding your bid nonresponsive.

2. Vendor's Primary Contact:

Name: Stanley Langford Phone: 804-435-1551

Email: Connemara@connemaracorp.com Fax: 804-435-2457

1. **Qualification:** The vendor must have the capability and capacity in all respects to satisfy fully all of the contractual requirements.

3. Years in Business: Indicate the length of time you have been in business providing this type of good or service:

29 Years 4 Months

4. Vendor Information: eVA Vendor ID 54-1711221

5. Indicate below a listing of at least three (3) recent accounts, either commercial or governmental, that your company has been awarded of similar nature, size, and complexity.

Company: Healthy Harvest Food Bank Inc. Contact: Mark A. Kleinschmidt

Phone: 804-313-7171 Fax: _____

Project: Healthy Harvest Aquaponics Classroom

Date of Service: 8/1/2022 Value: \$3,200,000.00

Company: The School Board of Northumberland Contact: Holly Wargo

Phone: 804-994-1349 Fax: _____

Project: JROTC/Stem Athletic Building at Northumberland High School

Date of Service: 11/16/2022 Value: 2,000,000.00

Company: Haydon Enterprises, LLC Contact: Trey Haydon

Phone: 804-909-0627 Fax: _____

Project: Haydon Enterprises, LLC

Date of Service: 1/15/2023 Value: 1,600,000.00

**ATTACHMENT C
VIRGINIA STATE CORPORATION COMMISSION FORM**

Virginia State Corporation Commission Registration Information - The bidder:

is a corporation or other business entity with the following SCC identification number: 0427252-2

-OR-

is not a corporation, limited liability company, limited partnership, registered limited liability partnership, or business trust

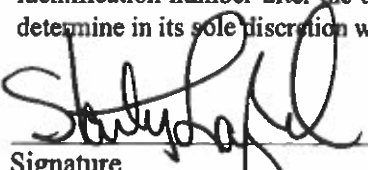
-OR-

is an out-of-state business entity that does not regularly and continuously maintain as part of its ordinary and customary business any employees, agents, offices, facilities, or inventories in Virginia (not counting any employees or agents in Virginia who merely solicit orders that require acceptance outside Virginia before they become contracts, and not counting any incidental presence of the bidder in Virginia that is needed in order to assemble, maintain, and repair goods in accordance with the contracts by which such goods were sold and shipped into Virginia from bidder's out-of-state location)

-OR-

is an out-of-state business entity that is including with this bid an opinion of legal counsel which accurately and completely discloses the undersigned bidder's current contacts with Virginia and describes why those contacts do not constitute the transaction of business in Virginia within the meaning of Va. Code § 13.1-757 or other similar provisions in Titles 13.1 or Title 50 of the *Code of Virginia*.

****NOTE**** >> Check the following box if you have not completed any of the foregoing options but currently have pending before the SCC an application for authority to transact business in the Commonwealth of Virginia and wish to be considered for a waiver to allow you to submit the SCC identification number after the due date for bids (the County reserves the right to determine in its sole discretion whether to allow such waiver):



Signature
Connemara Corp.

Company Name

Project Manager

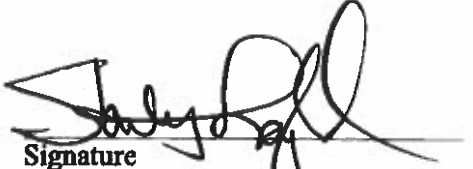
Title
9/26/2023

Date

**ATTACHMENT D
CONTRACTOR CERTIFICATION RELATING TO BACKGROUND CHECKS
KING AND QUEEN COUNTY PUBLIC SCHOOLS PURSUANT TO
VA CODE § 22.1-296.1**

I, Stanley Langford, certify to the King and Queen County School Board that no representative or employee who will provide services under this contract, and who will have direct contact with students on school property during regular school hours or during school-sponsored activities, has been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child.

I understand that I can be found guilty of a Class 1 misdemeanor for making a materially false statement in this Certification of Contractor and that a conviction for making a materially false statement in this Certification of Contractor shall be grounds for the revocation of my firm or business's contract with the King and Queen County School Board.



Signature
Connemara Corp

Company Name

Project Manager

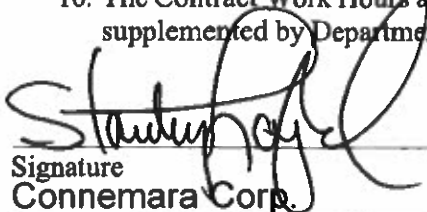
Title
9/26/2023

Date

ATTACHMENT E
CERTIFICATION OF COMPLIANCE WITH FEDERAL, STATE, AND LOCAL LAWS

The undersigned does hereby acknowledge that all or a portion of the project for which this Bid is submitted involves the utilization of federal and/or state funding. Accordingly, the undersigned does hereby certify that it will comply with the following federal and state statutes, and the regulations promulgated thereunder, when and as applicable in the completion of Work under and pursuant to this IFB #202307-01:

1. The Federal Civil Rights Act of 1964, as amended.
2. The Virginia Fair Employment Contracting Act.
3. The Virginians With Disabilities Act.
4. The Americans With Disabilities Act.
5. The Immigration Reform and Control Act.
6. The Virginia Public Procurement Act (VPPA).
7. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22.
8. The Equal Employment Opportunity Act, including the Equal Opportunity Clause set forth in 41 CFR § 60-1.4.
9. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and e) Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
10. The Davis-Bacon Act, as amended, 40 U.S.C. 3141-3148.
11. All laws and regulations relating to "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts, and Cooperative Agreements, 37 CFR Part 401.
12. The Clean Air Act, 42 U.S.C. 7401-7671q, and the Federal Water Pollution Control Act, 33 U.S.C. 1251-1387.
13. Prohibitions against entering into contracts with parties listed on the governmentwide exclusions in the System for Award Management (SAM) in accordance with OMB guidelines at 2 CFR 180.
14. Byrd Anti-Lobbying Amendment at 31 U.S.C. 1352.
15. The Copeland "Anti-Kickback" Act, 40 U.S.C. 3145, as supplemented by Department of Labor regulations, 29 CFR Part 3.
16. The Contract Work Hours and Safety Standards Act, 40 U.S.C. 3701-3708, as supplemented by Department of Labor regulations at 29 CFR Part 5.



Signature
Connemara Corp.

Company Name

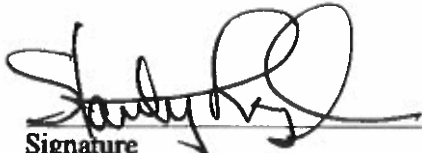
Project Manager

Title
9/26/2023

Date

**ATTACHMENT F
CERTIFICATION OF BIDDER REGARDING DEBARMENT**

The undersigned does hereby certify that the Bidder has not been barred from bidding on contracts by any agency of the United States of America or the Commonwealth of Virginia, nor is the Bidder a part of any firm, corporation, or consolidated group that has been barred by the United States of America or the Commonwealth of Virginia from bidding on contracts.



Signature
Connemara Corp.

Company Name

Project Manager

Title
9/26/2023

Date

**ATTACHMENT G
BID BOND FORM
5% of Base Bid**

BIDDER (Name and Address):

Connemara Corp.
P. O. Box 1093, White Stone, VA 22578

SURETY (Name and Address of Principal Place of Business):

Atlantic Specialty Insurance Company
605 Highway 169 North, Suite 800
Plymouth, MN 55441

OWNER (Name and Address):

King and Queen County, Virginia
Post Office Box 177
242 Allen's Circle, Suite L
King and Queen Court House, Virginia 23085

BID DUE DATE: SEPTEMBER 26, 2023 AT 2:00 P.M.

IFB #202307-01 Construction of Telework Center/Professional Offices at 4521 Lewis B. Puller Highway (State Route 33), Mattaponi, Virginia (King and Queen County) 23110

BOND NUMBER: N/A

Date (No Later Than Bid Due Date): September 26, 2023

Sum: Five Percent of the Total Amount Bid (Words) (---5%---) (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms following, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

BIDDER

SURETY

Connemara Corp. (Seal)
Bidder's name and Corporate Seal

Atlantic Specialty Insurance Company (SEAL)
Surety's Name and Corporate Seal

By: [Signature]
Signature and Title

By: [Signature]
Signature and Title (Attach Power of Attorney)
Belinda Ferciot, Attorney-in-Fact

Attest: [Signature]
Signature and Title

Attest: [Signature]
Signature and Title
Brittany H. Ferciot, Witness as to Surety

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to pay to King and Queen County, Virginia (Owner) upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Surety's liability.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bid Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bid Documents and any performance and payment bonds required by the Bid Documents.

3. This obligation shall be null and void if:
 - Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bid Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bid Documents and any performance and payment bonds required by the Bid Documents, or
 - All bids are rejected by the King and Queen County Board of Supervisors, or
 - King and Queen County fails to issue a Notice of Award to Bidder within the time specified in the Bid Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default by Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in paragraph 4 above is received by Bidder and Surety.
6. Any suit or action under this Bond shall be commenced only in the Circuit Court of King and Queen County, Virginia.
7. Notice required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
8. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
9. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth in its entirety. If any provision of this Bond conflicts with any applicable statute, then the provision of the statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
10. The term "Bid" as used herein includes a bid, offer, or proposal as applicable.

Signed and sealed this 26th day of September, 2023.

Bidder: Connemara Corp.

By: [Signature]
Signature

Project Manager
Title

9/26/23
Date

Surety: Atlantic Specialty Insurance Company

By: [Signature]
Signature

Belinda Ferciot, Attorney-in-Fact
Title

September 26, 2023
Date





Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: Brittany Ferclot, Andrew Porter, Belinda Ferclot, Reginald Jarvis, Debra Stewart, Michael Schendel, Chris G. Daves, Courtney Seed, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: unlimited and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

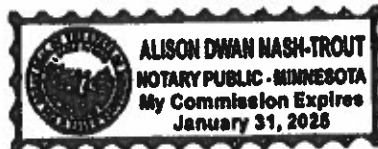
IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.



By 
Sarah A. Kolar, Vice President and General Counsel

STATE OF MINNESOTA
HENNEPIN COUNTY

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.




Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 26th day of September, 2023.

This Power of Attorney expires
January 31, 2025




Kara L.B. Barrow, Secretary

ATTACHMENT H
NOTICE OF REQUIREMENTS FOR AFFIRMATIVE ACTION TO
ENSURE EQUAL EMPLOYMENT OPPORTUNITY
(EXECUTIVE ORDER 11246 AND 41 CFR PART 60-4)

The following Notice shall be included in, and shall be a part of, all solicitations for offers and bids on all Federal and federally assisted construction contracts or subcontracts in excess of \$10,000.

The Offeror's or Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Opportunity Construction Contract Specifications" set forth herein.

The goals and timetables for minority and female participation, expressed in percentage terms for the Contractor's aggregate workforce in each trade on all construction work in the covered area, are as follows:

Timetables	Goals for minority participation for each trade	Goals for female participation for each trade
	27.9%	6.9%

These goals are applicable to all the Contractor's construction work (whether or not it is Federal or federally assisted) performed in the covered area. If the contractor performs construction work in a geographical area located outside of the covered area, it shall apply the goals established for such geographical area where the work is actually performed. With regard to this second area, the contractor also is subject to the goals for both its federally involved and non federally involved construction. The Contractor's compliance with the Executive Order and the regulations in 41 CFR Part 60-4 shall be based on its implementation of the Equal Opportunity Clause, specific affirmative action obligations required by the specifications set forth in 41 CFR 604.3(a), and its efforts to meet the goals. The hours of minority and female employment and training must be substantially uniform throughout the length of the contract, and in each trade and the contractor shall make a good faith effort to employ minorities and women evenly on each of its projects. The transfer of minority or female employees or trainees from Contractor to Contractor or from project to project for the sole purpose of meeting the Contractor's goals shall be a violation of the contract, the Executive Order, and the regulations in 41 CFR Part 60-4. Compliance with the goals will be measured against the total work hours performed.

The Contractor shall provide written notification to the Director of the Office of Federal Contract Compliance Programs within 10 working days of award of any construction subcontract in excess of \$10,000 at any tier for construction work under the contract resulting from this solicitation. The notification shall list the name, address and telephone number of the subcontractor; employer identification number of the subcontractor; estimated dollar amount of the subcontract; estimated starting and completion dates of the subcontract; and the geographical area in which the subcontract is to be performed. As used in this Notice, and in the contract resulting from this solicitation, the "covered area" is:

State of Virginia

County of King and Queen

City of _____

COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation

9960 Mayland Drive, Suite 400, Richmond, VA 23233

Telephone: (804) 367-8500

EXPIRES ON

05-31-2024

NUMBER

2705024420

BOARD FOR CONTRACTORS
CLASS A CONTRACTOR
CLASSIFICATIONS CBC GFC PLB RBC



CONNEMARA CORP
PO BOX 1093
WHITE STONE, VA 22578



Christina J. Miller
Christina J. Miller, Director

Status can be verified at <http://www.dpor.virginia.gov>

(SEE REVERSE SIDE FOR PRIVILEGES AND INSTRUCTIONS)

DPOR-LIC (02/2017)



COMMONWEALTH of VIRGINIA
Department of Professional and Occupational Regulation

CLASS A BOARD FOR CONTRACTORS
CONTRACTOR

CLASSIFICATIONS CBC GFC PLB RBC
NUMBER: 2705024420 EXPIRES: 05-31

CONNEMARA CORP
PO BOX 1093
WHITE STONE, VA 22578



(FOLD)

Status can be verified at <http://www.dpor.virginia.gov>

(DETACH HERE)

DPOR-PC (02/2017)

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

Table with 2 main columns: PRODUCER/INSURED and CONTACT/INSURER(S). PRODUCER: USI Insurance Services LLC-CL, 4840 Cox Road, Suite 150, Glen Allen, VA 23060, 804 200-5200. CONTACT: Shawn Smith, shawn.smith@usi.com. INSURER(S): Selective Insurance Company of SC (NAIC # 19259), United Contractors of Virginia (NAIC # 12280).

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Main table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSR, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liability, and Workers Compensation and Employers' Liability.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) For insurance purposes only.

Table with 2 columns: CERTIFICATE HOLDER and CANCELLATION. CERTIFICATE HOLDER: Connemara Corp., P.O. Box 1093, White Stone, VA 22578. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE signature.

ATTACHMENT A
BID FORM

KING AND QUEEN COUNTY
TELEWORK CENTER
BID REQUEST #202307-01

Any notation on the exterior of the envelope purporting to alter, amend, modify or revise the bid contained within the envelope shall be of no effect and shall be disregarded. Complete this Bid Form in blue or black ink. Discrepancies in the multiplications of units of work and the unit prices will be resolved in favor of the correct multiplication of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

A. BASE BID PRICE – ALL WORK

Base Bid Price for the Telework Office facility includes all Work required by, and in strict accordance with, the Bid Documents:

Dollars Three million two hundred ninety five thousand and six hundred thirty four
(\$ 3,295,634) (Figures only)

Time for Completion: The undersigned agrees to commence work upon receipt of a written Notice to Proceed and to complete the project as follows: Construction Start Date October 16, 2023 with Substantial Completion by October 16, 2024 and Final Completion within 60 days of Substantial Completion Date.

Liquidated Damages: One Thousand Dollars (\$1,000.00) per calendar day

The Bidder certifies that it has not combined, conspired, or agreed to intentionally rig, alter, or otherwise manipulate, or to cause to be rigged, altered, or otherwise manipulated this bid for the purpose of allocating purchases or sales to or among persons, for the purpose of raising or otherwise fixing the prices of the goods or services, or for the purpose of excluding other persons from dealing with King and Queen County. I certify that I am a Registered Contractor in compliance with the Virginia Contractor's Registration Law, Title 54.1, Chapter 11, *Code of Virginia*.

Licensed Class A Virginia Contractor No. 2705139989

Valid until 5/31/2023 (Date) Classifications CBC RBC

I certify that the firm signing this bid and registered under that name is legally qualified, as determined by the Commonwealth of Virginia, Department of Professional and Occupational Regulation, Virginia Board for Contractors, in granting the registration, to perform the scope of work included in this bid. Having carefully examined the site, and all of the Bidding and Contract Documents, and in compliance with the "Invitation to Bid," the undersigned proposes to provide all labor, materials, supplies, equipment, services, and perform all Work necessary for the construction of this Project in accordance with the Bid Documents, dated July 13, 2023 prepared by Commonwealth Architects. The bidder hereby certifies that it will comply with all provisions of the Virginia Public Procurement Act and with the laws and regulations of King and Queen County. By executing below, the Bidder certifies that this firm or individual has no business or personal relationships with any other companies or persons that could be

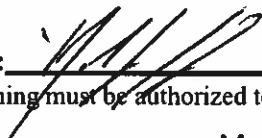
considered as a conflict of interest or potential conflict of interest to the County of King and Queen, and that there are no principals, officers, agents, employees, or representatives of this firm that have any business or personal relationships with any other companies or person that could be considered as a conflict of interest or a potential conflict of interest to the County of King and Queen, pertaining to any and all work or services to be performed as a result of this request and any resulting contract with the County of King and Queen. The undersigned agrees to bear the full cost of maintaining the work until final acceptance of the work is approved as provided by the Contract.

Full Legal Name of Bidder: Syncon LLC

Mailing Address:

660 Independence Pkwy Suite 320, Chesapeake, VA 23320

Remittance Address (if different):

Signature: 
(Person signing must be authorized to bind the bidder in contractual matters)

Printed or Typed Name: Mark Lilly

Date: 9/26/2023

Title: President

Email Address: Mark.Lilly@synconllc.com

Phone: (757) 351-0770 Fax: (757) 277-9055

CONTACT INFORMATION (if different from above)

Printed or Typed Name: SAME AS ABOVE

Title: _____


Mailing Address:


Email Address: _____

Phone: () _____ Fax: () _____

RECEIPT OF ADDENDA

We acknowledge the receipt of the following Addenda:

Addendum No. 1 Dated: 9/20/2023 Signature: 

Addendum No. 2 Dated: 9/22/2023 Signature: 

Addendum No. _____ Dated: _____ Signature: _____

Addendum No. _____ Dated: _____ Signature: _____

END OF BID FORM

**ATTACHMENT B
VENDOR DATA SHEET**

Note: The following information is required as part of your response to this solicitation. Failure to complete and provide this sheet may result in finding your bid nonresponsive.

2. Vendor's Primary Contact:

Name: Mark Lilly Phone: 757-351-0770
Email: Mark.lilly@synconllc.com Fax: 757-277-9055

1. Qualification: The vendor must have the capability and capacity in all respects to satisfy fully all of the contractual requirements.

3. Years in Business: Indicate the length of time you have been in business providing this type of good or service:

14 Years Months

4. Vendor Information: eVA Vendor ID VS0000062572

5. Indicate below a listing of at least three (3) recent accounts, either commercial or governmental, that your company has been awarded of similar nature, size, and complexity.

Company: Covington Hendrix Anderson Architects Contact: Jerry Smith AIA LEED AP
Phone: 757-491-6654 Fax: _____

Project: Checkered Flag, Virginia Beach, VA

Date of Service: 2021- Present Value: 5 Mil

Company: Frontier Technology, Inc. Contact: Carlos Sarabia

Phone: 937-429-3302 Fax: _____

Project: CEP162 RCT 3 - Trainer Modernization, Norfolk, VA

Date of Service: 12-22-2022-09-21-2023 Value: \$1.8 Mil

Company: City of Hampton Contact: Ron Sterling

Phone: 757-727-6145 Fax: _____

Project: Construct New Fire Station, Hampton, VA

Date of Service: 2023-2024 Value: 15 Mil

**ATTACHMENT C
VIRGINIA STATE CORPORATION COMMISSION FORM**

Virginia State Corporation Commission Registration Information - The bidder:

is a corporation or other business entity with the following SCC identification number: 5291317-8

-OR-

is not a corporation, limited liability company, limited partnership, registered limited liability partnership, or business trust

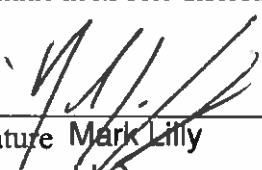
-OR-

is an out-of-state business entity that does not regularly and continuously maintain as part of its ordinary and customary business any employees, agents, offices, facilities, or inventories in Virginia (not counting any employees or agents in Virginia who merely solicit orders that require acceptance outside Virginia before they become contracts, and not counting any incidental presence of the bidder in Virginia that is needed in order to assemble, maintain, and repair goods in accordance with the contracts by which such goods were sold and shipped into Virginia from bidder's out-of-state location)

-OR-

is an out-of-state business entity that is including with this bid an opinion of legal counsel which accurately and completely discloses the undersigned bidder's current contacts with Virginia and describes why those contacts do not constitute the transaction of business in Virginia within the meaning of Va. Code § 13.1-757 or other similar provisions in Titles 13.1 or Title 50 of the *Code of Virginia*.

****NOTE**** >> Check the following box if you have not completed any of the foregoing options but currently have pending before the SCC an application for authority to transact business in the Commonwealth of Virginia and wish to be considered for a waiver to allow you to submit the SCC identification number after the due date for bids (the County reserves the right to determine in its sole discretion whether to allow such waiver):



Signature Mark Lilly

Syncon LLC

Company Name

President

Title

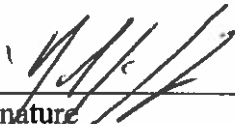
9/26/2023

Date

**ATTACHMENT D
CONTRACTOR CERTIFICATION RELATING TO BACKGROUND CHECKS
KING AND QUEEN COUNTY PUBLIC SCHOOLS PURSUANT TO
VA CODE § 22.1-296.1**

I, Mark Lilly, certify to the King and Queen County School Board that no representative or employee who will provide services under this contract, and who will have direct contact with students on school property during regular school hours or during school-sponsored activities, has been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child.

I understand that I can be found guilty of a Class 1 misdemeanor for making a materially false statement in this Certification of Contractor and that a conviction for making a materially false statement in this Certification of Contractor shall be grounds for the revocation of my firm or business's contract with the King and Queen County School Board.



Signature Mark Lilly
Syncon LLC

Company Name

President


Title
9/26/2023

Date

ATTACHMENT E
CERTIFICATION OF COMPLIANCE WITH FEDERAL, STATE, AND LOCAL LAWS

The undersigned does hereby acknowledge that all or a portion of the project for which this Bid is submitted involves the utilization of federal and/or state funding. Accordingly, the undersigned does hereby certify that it will comply with the following federal and state statutes, and the regulations promulgated thereunder, when and as applicable in the completion of Work under and pursuant to this IFB #202307-01:

1. The Federal Civil Rights Act of 1964, as amended.
2. The Virginia Fair Employment Contracting Act.
3. The Virginians With Disabilities Act.
4. The Americans With Disabilities Act.
5. The Immigration Reform and Control Act.
6. The Virginia Public Procurement Act (VPPA).
7. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22.
8. The Equal Employment Opportunity Act, including the Equal Opportunity Clause set forth in 41 CFR § 60-1.4.
9. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and e) Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
10. The Davis-Bacon Act, as amended, 40 U.S.C. 3141-3148.
11. All laws and regulations relating to "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts, and Cooperative Agreements, 37 CFR Part 401.
12. The Clean Air Act, 42 U.S.C. 7401-7671q, and the Federal Water Pollution Control Act, 33 U.S.C. 1251-1387.
13. Prohibitions against entering into contracts with parties listed on the governmentwide exclusions in the System for Award Management (SAM) in accordance with OMB guidelines at 2 CFR 180.
14. Byrd Anti-Lobbying Amendment at 31 U.S.C. 1352.
15. The Copeland "Anti-Kickback" Act, 40 U.S.C. 3145, as supplemented by Department of Labor regulations, 29 CFR Part 3.
16. The Contract Work Hours and Safety Standards Act, 40 U.S.C. 3701-3708, as supplemented by Department of Labor regulations at 29 CFR Part 5.



Signature Mark Lilly

Syncon LLC

Company Name

President


Title

9/26/2023

Date

**ATTACHMENT F
CERTIFICATION OF BIDDER REGARDING DEBARMENT**

The undersigned does hereby certify that the Bidder has not been barred from bidding on contracts by any agency of the United States of America or the Commonwealth of Virginia, nor is the Bidder a part of any firm, corporation, or consolidated group that has been barred by the United States of America or the Commonwealth of Virginia from bidding on contracts.



Signature **Mark Lilly**

Syncon LLC

Company Name

President

Title

9/26/2023

Date

**ATTACHMENT G
BID BOND FORM
5% of Base Bid**

BIDDER (Name and Address):

**Syncon, LLC
660 Independence Parkway, Suite 320
Chesapeake, VA 23320**

SURETY (Name and Address of Principal Place of Business):

**Liberty Mutual Insurance Company
175 Berkeley Street
Boston, MA 02116**

OWNER (Name and Address):

**King and Queen County, Virginia
Post Office Box 177
242 Allen's Circle, Suite L
King and Queen Court House, Virginia 23085**

BID DUE DATE: SEPTEMBER 26, 2023 AT 2:00 P.M.

IFB #202307-01 Construction of Telework Center/Professional Offices at 4521 Lewis B. Puller Highway (State Route 33), Mattaponi, Virginia (King and Queen County) 23110

BOND NUMBER: **Bid Bond**

Date (No Later Than Bid Due Date): **September 26, 2023**

Sum: **-Five-Percent-of-Amount-Bid--** (\$5%-of-Bid)
(Words) (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms following, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

BIDDER

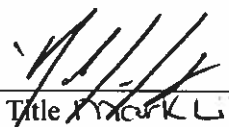
SURETY

Syncon, LLC (Seal)

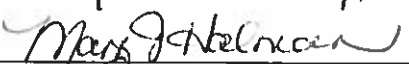
Liberty Mutual Insurance Company (SEAL)

Bidder's name and Corporate Seal

Surety's Name and Corporate Seal

By: 
Signature and Title **Mark Lilly, President**

By: 
Signature and Title (Attach Power of Attorney)
Terri K. Strawhand, Attorney-in-Fact

Attest: 
Signature and Title **Mary Halman, Proc Admin**

Attest: 
Signature and Title **Tammy A. Ward, Witness**

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to pay to King and Queen County, Virginia (Owner) upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Surety's liability.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bid Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bid Documents and any performance and payment bonds required by the Bid Documents.

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for mortgage, note, loan, letter of credit, bank deposit, currency rate, interest rate or residual value guarantees. For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint Terri K. Strawhand of the city of Virginia Beach, state of VA, its true and lawful attorney-in-fact, with full power and authority hereby conferred to sign, execute and acknowledge the following surety bond:

Principal Name: Syncon, LLC
Obligee Name: King and Queen County, Virginia
Surety Bond Number: Bid Bond Bond Amount: See Bond Form

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 12th day of March, 2021.



The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company
By: David M. Carey
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA
COUNTY OF MONTGOMERY

ss

On this 12th day of March, 2021, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1128044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-Laws and Authorizations of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS – Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts – SECTION 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company do hereby certify that this power of attorney executed by said Companies is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 26th day of September, 2023



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

AGENDA: *October 10, 2023 Regular Meeting*

ITEM #10:

Funding Request - MPPDC

ACTION REQUESTED:

The MPPDC is requesting additional funding in the FY24 budget year to create a new regional position that would assist in obtaining grants for projects that are outside of their normal scope.

County Administrator will provide additional information on this request.

ATTACHMENTS:

None

AGENDA: *October 10, 2023 Regular Meeting*

ITEM #11:

Appointment of Library Board

ACTION REQUESTED:

As part of the decision to leave the Pamunkey Library system, one of the items that needs to be addressed is the appointment of a library board. The board previously took action to request that King and Queen be included in the list of exempted counties in the Code of Virginia. However, until this is accomplished, a board must be appointed. Since the library will be operated by the county staff is recommending the board appoint themselves at until such time as they are exempted from having a board. At which time they may choose to appoint an advisory board.

ATTACHMENTS:

None

AGENDA: *October 10, 2023 Regular Meeting*

ITEM #12:

Appointments/Reappointments to various Boards and Commissions

ACTION REQUESTED:

- 1) Bay Consortium Workforce Development Board
- 2) Economic Development Authority/Buena Vista District – Mr. Robert Fraser’s term expires on 12.31.2023

ATTACHMENTS:

- None

AGENDA: *October 10, 2023 Regular Meeting*

ITEM #13:

County Administrator's Comments

ACTION REQUESTED:

None

ATTACHMENTS:

None

AGENDA: *October 10, 2023 Regular Meeting*

ITEM #14:

Board of Supervisors Comments

ACTION REQUESTED:

None

ATTACHMENTS:

None

AGENDA: *October 10, 2023 Regular Meeting*

ITEM #15:

Closed Meeting

ACTION REQUESTED:

A motion is needed to enter closed meeting:

Pursuant to Va. Code § 2.2-3711(A)(8) for consultation with legal counsel employed or retained by the Board of Supervisors regarding a matter requiring the provision of legal advice, the subject being one or more contracts for the construction of King and Queen Elementary School.

After coming out of closed session:

Need a motion to come out of closed session with each member of the Board certifying by individual vote that only those public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act were heard, discussed, and considered in the closed session.

Take action on any matters discussed that require it.