

King and Queen County  
Board of Supervisors Regular Meeting

Tuesday, October 10, 2023  
7:00 P.M.

King and Queen County Courts and Administration Building  
General District Courtroom

“Minutes of the Meeting”

**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Mr. Burns provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

Roll call was taken with it noted that members Rusty Bailey and Doris Morris were absent.

**APPROVAL AND SIGNING OF THE AUGUST 28, 2023 AND SEPTEMBER 18, 2023 MINUTES**

A motion was made by Ms. Alsop and seconded by Mr. Simpkins approving the August 28, 2023, and September 18, 2023 minutes of the Board with the correction in motion on the September 18<sup>th</sup> minutes.

AYES: S. C. ALSOP, J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS; R. F. BAILEY, JR

**APPROVAL AND SIGNING OF OCTOBER 2023 WARRANTS AND APPROPRIATIONS**

A motion was made by Mr. Simpkins and seconded by Ms. Alsop to approve the county warrants and payroll for the month of October 2023 subject to audit.

AYES: S. C. ALSOP, J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS; R. F. BAILEY, JR

A motion was made by Mr. Simpkins and seconded by Ms. Alsop to the quarterly appropriation to the School Food Services Fund in the amount of \$98,874.94.

AYES: S. C. ALSOP, J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS; R. F. BAILEY, JR

A motion was made by Ms. Alsop and seconded by Mr. Simpkins to approve the retroactive appropriation to the School Fund in the amount of \$1,100,421.94 for June revenue.

AYES: S. C. ALSOP, J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS; R. F. BAILEY, JR

## **PUBLIC COMMENT PERIOD**

Charles Thompson, St. Stephens District – Mr. Thompson facetiously thanked the board for their help in settling their claim against the county for an accident involving his wife and a Sheriff's deputy. Mr. Thompson described the incident and the process since involving the county's insurance company, Sheriff's office staff and the County Attorney. He stated that the accident happened a year ago and that he still has not received any form of settlement.

## **VDOT UPDATE**

No representative was present, but it was noted that they had provided a written report in advance.

## **PRESENTATION OF SHERIFF'S OFFICE ACCREDITATION**

New Kent County Sheriff Joe McLaughin, Jr. presented Sheriff Balderson with the the certificate of accreditation. This is a process that the Sheriff's office has been working on for several years. It is a major achievement that represents a lot of work on the part of the Sheriff and his staff. It is a voluntary program that highlights the professional standards, training and performance of the Sheriff's office. This accreditation is viewed as a high level achievement for any department but is especially so for small departments like King and Queen's.

Sheriff Balderson spoke, thanking the Board for their support during the process and thanked his staff for their hard work, they are the ones who deserve the praise because they are the ones who made it possible. Sheriff Balderson asked his staff to stand and be recognized.

## **QUARTERLY REPORTS**

The Board received reports from the following department heads, Constitutional Officers and agencies:

- Sheriff – Sheriff Balderson advised that his report was provided at the table and highlighted several items in the report.
- Commonwealth Attorney – Ms. Adkins stated that her office has a lot going on. They had grand jury today. The biggest problem they are seeing is drug cases. There have been multiple jury trials and convictions. She is joining the Thrive Virginia board, she serves on the MPJDC (Middle Peninsula Juvenile Detention Commission) and the VACA

(Virginia Association of Commonwealth Attorneys). Her office has received additional funding in FY24 that will help offset more of her paralegal's salary.

Mr. Burns questioned the number of juveniles from the county in detention. She advised that we do not have many but was not sure of the exact number and the VJCCCA program offers counseling to the juveniles which hopefully prevents and reduces secure detention costs.

- Treasurer – Her report was provided to the board in advance.
- Commissioner – Ms. Lumpkin advised that personal property and real estate bills have been mailed. She thanked the Board for allowing the 15% value reduction on boats, this has been the item that her office has received the most calls about. Letters to fire and rescue volunteers for the vehicle license fee exemption were mailed today and the Elderly and Disabled exemptions were mailed out on January 1<sup>st</sup> and are due back by April 1<sup>st</sup> and they are glad to assist any citizen who has questions about the applications.
- Clerk of Circuit Court – Ms. Porter advised that her office has gotten an outside collection agency to collect delinquent balances owed to circuit court. There were 2 criminal jury trials in the last two months and they have kept her office very busy. There are 3 more jury trials already scheduled in 2024. Both of her deputies are certified through the Virginia Circuit Court Association and have submitted the necessary forms for recertification. She also announced her retirement at the end of the year and thanked the Board for their support of the office during her tenure and asked that the board support whoever is elected as her replacement.
- Social Services – Assistant Director Linda Cooke advised that her report had been provided in advance but she wanted to highlight several items. The PIPP program mentioned actually begins on January 1<sup>st</sup> and the Christmas Wishes program is underway, if they know of anyone or would like to sponsor a child please reach out to DSS.
- School Superintendent – Dr. Carter provided a report in advance but also added this additional information. The current ADM (including VAVA students) is 800 for K through 12. The Pre-K program has 59 students. The annual school report has been submitted and reflects approximately \$79,000 returned to the county in local funds for FY23. The division will receive approximately \$382,000 in one time funding chronic absenteeism improvement in FY24. She also acknowledged Hayley Asbury as the student of the month for September and invited everyone to Community Pride Day on October 14<sup>th</sup>.
- Republic Services – Jeff Davison provided his report in advance and was available for any questions.
- VDOT – Report was provided in advance.
- Cooperative Extension – Report was provided in advance.
- Director of Community Development – Ms. Sprouse provided her report in advance.
- Building Official – Quentin Mascari provided his report in advance but further advised the Board for the need to replace at least one of the boilers in the admin building. Neither is functioning properly. Mr. Simpkins asked what type of fuel they use (they are fuel oil not propane) Ms. Alsop asked what areas of the county are seeing new construction.

## **THRIVE VIRGINIA – DECLARATION OF OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH**

Representatives of Thrive gave an overview of the programs available and the citizens of King and Queen that have used their services. In 2023 so far 17 adults and 15 children have accessed domestic violence services in King and Queen.

A motion was made by Ms. Alsop and seconded by Mr. Simpkins to adopt the following proclamation:



## PROCLAMATION 2023

### **A PROCLAMATION DECLARING OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH**

**WHEREAS**, domestic violence is a serious crime that affects people of all races, ages, gender, and income levels; and

**WHEREAS**, Domestic violence is widespread and affects over four million Americans each year; and

**WHEREAS**, one in three Americans have witnessed an incident of domestic violence; and

**WHEREAS**, children that grow up in violent homes are believed to be abused and neglected at a rate higher than the national average; and

**WHEREAS**, domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, foster care, sick leave, absenteeism, and non-productivity; and

**WHEREAS**, only a coordinated community effort will put a stop to this heinous crime; and.

**WHEREAS**, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for the numerous organizations and individuals who provide critical advocacy, services, and assistance to victims.

**NOW, THEREFORE, IT IS PROCLAIMED** by the King and Queen County Board of Supervisors the month of October as Domestic Violence Awareness Month and ask the citizens of King and Queen County to work together to eliminate domestic violence from our community.

AYES: S. C. ALSOP, J. L. SIMPKINS, J. M. BURNS  
NAYS: NONE  
ABSENT: D. H. MORRIS; R. F. BAILEY, JR

**BID AWARD – TELEWORK CENTER**

Copies of bids and bid tab sheet were provided to the Board.

A motion was made by Ms. Alsop and seconded by Mr. Simpkins to award to the lowest bidder, Connemara Corporation, pending review by Skanska for compliance.

AYES: S. C. ALSOP, J. L. SIMPKINS, J. M. BURNS  
NAYS: NONE  
ABSENT: D. H. MORRIS; R. F. BAILEY, JR

**FUNDING REQUEST – MPPDC**

The PDC is requesting funds from all member localities to fund a new regional grant position. This would allow them to assist localities in obtaining grants and also apply on their behalf in the instance where staff is not available to do so. This is outside of their normal scope of work and would require between \$30,000 and \$50,000 annually depending on how many localities participate. There is also the possibility that the position may begin to fund itself in future years.

A motion was made by Mr. Simpkins and seconded by Ms. Alsop to approve the request with a not to exceed amount of \$50,000 per year.

AYES: S. C. ALSOP, J. L. SIMPKINS, J. M. BURNS  
NAYS: NONE  
ABSENT: D. H. MORRIS; R. F. BAILEY, JR

**APPOINTMENT OF LIBRARY BOARD**

As part of the decision to leave the Pamunkey Library system, one of the items that needs to be addressed is the appointment of a library board. The board previously took action to request that King and Queen be included in the list of exempted counties in the Code of Virginia. However, until this is accomplished, a board must be appointed. Since the library will be operated by the county staff is recommending the board appoint themselves at until such time as they are exempted from having a board. At which time they may choose to appoint an advisory board.

Mr. Burns questioned the time frame that this would be necessary, Ms. Seay advised that it will be at least until the July 2024 at the end of the General Assembly session.

A motion was made by Ms. Alsop and seconded by Mr. Simpkins to appoint the Board of Supervisors as the library board.

AYES: S. C. ALSOP, J. L. SIMPKINS, J. M. BURNS

NAYS: NONE

ABSENT: D. H. MORRIS; R. F. BAILEY, JR

## **APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

Bay Consortium workforce Development Board – Tabled

Economic Development Authority – Reminder that Mr. Fraser’s term ends on December 31, 2023 and he does not wish to continue to serve. Mr. Longest’s term expires on December 31, 2023 also and he is willing to serve.

## **COUNTY ADMINISTRATOR’S COMMENTS**

Ms. Seay advised that she did not have any comments that would be in addition to the weekly email update that she provided to the Board. She did advise that she attended the LGA (Local Government Attorney) conference last week.

## **BOARD OF SUPERVISORS COMMENTS**

**Ms. Alsop had the following comments:**

- Thanked everyone for coming.
- She will be attending the VACo conference in November. She will be rotating off that board at the end of the year but will still be very involved. Sydney Johnson from Essex will be representing our area on the VACo board now so we will still have good representation.
- Stated that she hoped the new PDC position will help counties obtain more DHCD grants like the ones that the county has gotten in the past.
- Reminded everyone to attend Community Pride Day and the event for the Highway Historical marker on the same day.
- Election day is November 7<sup>th</sup>, everyone get out and vote.

**Mr. Simpkins had the following comments:**

- Thanked everyone for coming.
- Congratulations to the Sheriff’s office on the accreditation, it is an impressive achievement.
- Congratulations to Ms. Porter on her retirement, she and her staff have always been professional and helpful. Especially with the process when his mother passed away.
- Expressed that he felt there were very good folks in all of the county departments, that they all serve the public very well.
- Also reminded everyone of Community Pride Day.
- Wished everyone a safe trip home.

**Mr. Burns had the following comments:**

- Thanked everyone for their reports.
- Advised that the reason Mr. Bailey was not here tonight is due to the passing of his wife. Please be in prayer for him and his family.
- Thanked everyone for coming out.
- Expressed that the board does not always have all the answers but hopefully everyone has what they need.
- Wished everyone a safe trip home.

**IT IS ORDERED THAT THE BOARD BE ADJOURNED:**

A motion was made by Ms. Alsop and seconded by Mr. Simpkins to adjourn the meeting at 8:25 p.m.

---

**Chairman**

---

**Clerk of the Board**