



King and Queen County
Founded 1691 in Virginia

Board of Supervisors Meeting

Monday, March 13, 2023

Regular Monthly Meeting 7:00 P.M.

242 Allen's Circle
King and Queen Court House, Virginia 23085
General District Courtroom

AGENDA

1. Invocation and Pledge of Allegiance to the Flag of the United States
2. Approval and Signing of the January 23, 2023 and February 13, 2023 minutes
3. Approval and Signing of the March 2023 warrants and appropriations
 - a. County Warrants and Payroll
 - b. Wilmot Modular Structures Invoices
4. Public Comment Period
5. Set Public Hearing Date/RZ23-01 Loudon Farm Corporation
6. Appointments and Reappointments
7. County Administrator's Comments
8. Board of Supervisors Comments
9. Closed Session

Pursuant to Va. Code § 2.2-3711(A)(8) consultation with legal counsel employed or retained by the public body regarding specific legal matters requiring the provision of legal advice by such counsel and Va. Code § 2.2-3711(A)(4) the protection of the privacy of individuals in personal matters not relating to public business regarding an accident involving County personnel and County assets.

AGENDA: *March 13, 2023 Regular Meeting*

ITEM #1:

Invocation and Pledge of Allegiance to the Flag of the United States
of America

ACTION REQUESTED:

None Required

ATTACHMENTS:

None

AGENDA: March 13, 2023 Regular Meeting

ITEM #2:

Approval of the January 23, 2023 and February 13, 2023 minutes of the Board of Supervisors

ACTION REQUESTED:

Need a motion and second to approve the January 23, 2023 and February 13 minutes of the Board of Supervisors

ATTACHMENTS:

- January 23, 2023 minutes
- February 13, 2023 minutes

**King and Queen County
Board of Supervisors Meeting
Monday, January 23, 2023**

6:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
Second Floor Conference Room**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Bailey called the meeting to order. Roll call was taken with member Sherrin Alsop being absent.

INFORMATION TECHNOLOGY BRIEFING

David Lankford was present and provided information to the Board on how to access the new format for Board meeting packets.

PRESENTATION BY DAVENPORT

Kyle Laux and Austin Sacks with Davenport were present and provided an overview of the continuing financial plan for the County. In light of the new challenges faced with the cost of the construction at King and Queen Elementary, they provided several options for additional financing of the project. There was general discussion among the Board including questions relating to how the new reassessment will change the levy on real estate.

REVIEW MODULAR CLASSROOM PRICING OPTIONS

Vivian Seay provided the pricing options from Wilmot for the modular classrooms to be used during construction at King and Queen Elementary. They included several leasing options as well as purchase options. Representatives from Davenport reminded the Board that they could adopt a reimbursement resolution that would allow them to 'reimburse themselves' for purchases made for the project prior to additional financing if necessary.

A motion was made by Mr. Burns and seconded by Mr. Simpkins to purchase the modular buildings, contingent upon the adoption of the reimbursement resolution.

AYES: MORRIS, SIMPKINS, BURNS, BAILEY

NAYS: NONE

ABSENT: ALSOP

ECONOMIC DEVELOPMENT CONSULTANT

Vivian Seay provided a proposal from Kelly Evko to provide an economic development strategic plan for the county. Both proposals include creation of the plan over a 6 month period but the second provided additional support and activities during the time.

It was the consensus of the Board to have the proposals presented to the EDA for approval.

HEALTH DEPARTMENT CARRYOVER FUNDS

The county has been advised that the Health Department has approximately \$3,000 in carryover funds from FY22. They are requesting to be allowed to keep these funds and use to cover mandatory 5% salary increases that were approved by the state in FY23. It was the consensus of the Board to allow them to do so.

TAX RATE DISCUSSION

Vivian Seay provided a spreadsheet representing how the tax levy could be adjusted to account for inflation since the last reassessment. She is requesting direction from the Board on the level of adjustment to allow for these changes. The change in the tax rate for inflation is approximately 5 cents. There was general discussion among the Board members related to how they have determined what the tax rate would be in prior years and what will need to be done to equalize for the reassessment.

SCHOOL WELL REPLACEMENT DISCUSSION

Vivian Seay advised the Board that the new estimated cost for this project will exceed the amount authorized by the Board (\$100,000). The contractor has determined a need for additional pumps to be used during the transition from the old well to the new well. This cost had not been factored in previously. Ms. Seay advised that she is going to review the procurement for this project and not proceed further until reporting back to the Board.

PUBLIC HEARING – ENCUMBRANCE OF REAL PROPERTY AND APPROVAL OF DEED OF TRUST AND AGREEMENT

Vivian Seay provided background information, stating that the deed of trust is a requirement of the federal grant that was obtained for the telecenter. She also provided notice that the hearing was properly advertised.

Chairman Bailey opened the public hearing. There being no comments from the public the hearing was closed.

A motion was made by Mr. Burns and seconded by Mr. Simpkins to adopt the following resolution and deed of trust:

RESOLUTION TO APPROVE THE ENCUMBRANCE OF COUNTY REAL PROPERTY

WHEREAS, King and Queen County, Virginia (the “**County**”) in January of 2022 was awarded a grant from the United States Department of Commerce, Economic Development

Administration in the amount of \$1,600,000 for the construction of a telehealth center and business development center (the “Grant”), which grant was accepted by the County on February 1, 2022; and

WHEREAS, one of the conditions of the Grant is to secure for a period of twenty years for the benefit of the Economic Development Administration the investment through the grant award with the real property which is the subject of the grant project; and

WHEREAS, in order to comply with the said grant condition, the Board of Supervisors of King and Queen County, Virginia now wishes to approve, execute, and record a Deed of Trust and Agreement; and

WHEREAS, in furtherance of the pledge and mortgage of its real property, and in accordance with Va. Code § 15.2-1800, the King and Queen County Board of Supervisors held a duly-advertised public hearing on the 23rd day of January, 2023 at 6:00 p.m., and following that public hearing now wishes to authorize the execution, delivery, and recordation of the subject Deed of Trust and Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King and Queen County, Virginia that (a) the Deed of Trust and Agreement attached hereto as **Exhibit A** is approved, and (b) the Chairman of the King and Queen County Board of Supervisors is hereby authorized to take such actions and execute such documents on behalf of the County and on behalf of the Board of Supervisors as are necessary to effectuate the Deed of Trust and Agreement and encumbrance of the subject real property as required by the Grant, including, but not limited to, the execution, delivery, and recordation of the Deed of Trust and Agreement attached hereto as **Exhibit A**.

This Ordinance shall take effect upon adoption.

DEED OF TRUST and AGREEMENT

This Deed of Trust, made the ____ day of _____, 2023, between **The King and Queen County Board of Supervisors** for King and Queen County, Virginia, a political subdivision of the Commonwealth of Virginia, **Grantor** and hereinafter the “**Mortgagor**” or the “**Grantor**”; **Vivian R. Seay, Trustee, Grantee**, whose business address is 242 Allen’s Circle, Suite L, King and Queen Court House, Virginia 23085; and the **United States Department of Commerce, Economic Development Administration**, hereinafter the “**EDA**”.

WHEREAS, the King and Queen County Board of Supervisors has applied to, received, and accepted from the United States Department of Commerce, Economic Development Administration (the “**EDA**”) a grant under the Public Works and Economic Development Act of 1965 (41 U.S.C. § 3121 et seq.) (PWEDA) in the amount of \$1,600,000 Dollars (the “**EDA Grant Amount**”) pursuant to a Financial Assistance Award dated January 13, 2022, and bearing EDA Award ID Number 01-01-15168 (the “**Award**”); and

WHEREAS, pursuant to the application submitted by Mortgagor requesting said Award, which includes all forms, documentation, and any information submitted to EDA as part and in furtherance of the request for the Award, including any information submitted after the initial application (the “**Grant Application**”) and pursuant to the Award, the Grant Amount is to be used for the purpose of acquiring or making improvements to the real property described in **Schedule A**, attached hereto and made a part hereof (the “**Project Property**”), consisting of the construction of a 7,000 square foot metal building to house a telehealth and business development center located 3.44 acres, more or less, of county-owned real property located in King and Queen County, Virginia (the “**Project**”); and

WHEREAS, twenty (20) years from the date of award, as determined by EDA, is the Estimated Useful Life, as defined in 13 C.F.R. § 314.1, of the improvements made to the Project Property pursuant to the Project; and

WHEREAS, under government-wide regulations set out at 2 CFR part 200 and EDA's regulations governing the Award at 13 CFR Chapter III, any transfer or conveyance of Project Property or any portion thereof must have the prior written approval of EDA; and

WHEREAS, in accordance with PWEDA, EDA is not authorized to permit transfer or conveyance of Project Property to parties that are not eligible to receive EDA grants unless EDA is repaid the Federal Share as defined at 13 CFR § 314.5 ("Federal Share") or unless the authorized purpose of the Award is to develop land in order to lease or sell it for a specific use, in which case EDA may authorize a lease or sale of the Project Property or a portion thereof if certain conditions are met; and

WHEREAS, the aforesaid Award from EDA provides the purposes for which the Grant Amount may be used and provides, inter alia, that Mortgagor will not sell, lease, mortgage, or otherwise use or alienate any right to, or interest in the Project Property, or use the Project Property for purposes other than or different from those purposes set forth in the Award and the Grant Application made by Mortgagor therefor, such alienation or use being prohibited by 13 CFR part 314 and 2 CFR part 200; and

WHEREAS, Mortgagor and EDA desire to establish an obligation for and first priority lien on the Project Property in favor of EDA in the event that the Project Property is used, transferred, or alienated in violation of the Award, 13 CFR Chapter III, or 2 CFR part 200.

NOW, THEREFORE, the Grantor does hereby grant and convey unto the said, Vivian R. Seay, Trustee, the following real property:

SEE ATTACHED SCHEDULE A

IN TRUST to secure the Mortgagor's obligation (i) to comply with the terms and conditions of the Award and the regulations set forth in 13 CFR Chapter III and 2 CFR part 200, and (ii) to use Project Property only for the purposes set forth therein for the Estimated Useful Life of Project Property. Mortgagor agrees that a debt, with interest thereon at the rate set forth in 31 U.S.C. § 3717, in the amount of the Federal Share, which amount shall be determined at the sole discretion of EDA in accordance with its authorities and regulations, such amount being either EDA's pro-rata share of the fair market value of the Project Property, as further set forth at 13 CFR § 314.5, as that provision may be amended from time to time, the Grant Amount, or the amount actually disbursed under the Award (Indebtedness), shall be due and payable by Mortgagor to EDA upon the termination of the Award, or any attempt to use, transfer, or alienate any interest in Project Property in violation of the Award or of the regulations set forth in 13 CFR Chapter III or 2 CFR part 200 and does, moreover, agree that such Indebtedness shall be extinguished only through the full payment thereof to the Federal Government.

Mortgagor further covenants and agrees as follows:

1. Lease of Project Property:

If the Grant Application provides for and the Award authorizes Mortgagor to lease Project Property, each lease arrangement shall be subject to the prior written approval of EDA. EDA must determine that the applicable lease arrangement is consistent with the Grant Application and authorized general and special purpose(s) of the Award; will provide adequate employment and economic benefits for the area in which Project Property is located; is consistent with EDA policies concerning, but not limited to, non-discrimination, non-relocation, and environmental requirements; and that the proposed lessee is providing adequate compensation, as defined in 13 CFR § 314.1, to Mortgagor for said lease. Any lease agreement entered into by Mortgagor of the Project Property not on public record as of the date of this Deed of Trust shall be subordinate, junior, and inferior to this Deed of Trust Agreement and Mortgage, and, at EDA's request, be expressly subordinated in writing and the written subordination recorded in the same manner as this Agreement and Mortgage.

2. Charges; Liens:

Mortgagor shall protect the title and possession of all Project Property; pay when due all taxes, assessments, mechanic and/or materialmen liens, and other charges, fines, and impositions now existing or hereafter levied or assessed upon

Project Property; and preserve and maintain the priority of the lien hereby created on Project Property, including any improvements hereafter made a part of the realty.

3. Hazard Insurance:

Mortgagor shall insure and keep insured all improvements now or hereafter created upon Project Property against loss or damage by fire and windstorm and any other hazard or hazards included within the term "extended coverage." The amount of insurance shall be the full insurable value of said improvements but in no event less than the full replacement value of the improvements. Any insurance proceeds received by Mortgagor due to loss shall be applied to restoration or repair of any damaged Project Property, provided such restoration or repair is economically feasible and the security of this Agreement and Mortgage is not thereby impaired. If such restoration or repair is not economically feasible or if the security of this Agreement and Mortgage would be impaired, Mortgagor shall use said insurance proceeds to compensate EDA for its Federal Interest. EDA's Federal Interest, as defined at 13 C.F.R. § 314.2 ("Federal Interest") shall be satisfied when amount received is equal to the Federal Share as that term is defined at 13 CFR § 314.5 ("Federal Share").

4. Preservation and Maintenance of the Project Property:

Mortgagor shall keep Project Property in good condition and repair during the Estimated Useful Life and shall not permit or commit any waste, impairment, or deterioration of Project Property, but shall give notice written thereof to EDA without delay.

5. Indemnification:

To the extent permitted by law, Recipient agrees to indemnify and hold the Federal Government harmless from and against all liabilities that the Federal Government may incur as a result of providing an award to assist, directly or indirectly, in the preparation of the Project Property or construction, renovation, or repair of any facility on the Project Property, to the extent that such liabilities are incurred because of toxic or hazardous contamination of groundwater, surface water, soil, or other conditions caused by operations of the Recipient or any of its predecessors (other than the Federal Government or its agents) on the Project Property. See also 13 C.F.R. § 302.19 ("Indemnification").

6. Inspection:

EDA may make or cause to be made reasonable entries upon and inspection of Project Property by EDA or an authorized representative of EDA.

7. Condemnation:

The proceeds of any award or claim for damages, direct or consequential, in connection with any condemnation or other taking of Project Property, or any part thereof, or for any conveyance in lieu of condemnation shall be used by Mortgagor to

compensate EDA for EDA's Federal Share. EDA's Federal Share of said condemnation proceeds shall be equal to that percentage which the Grant Amount bore to the total project costs under the Award for which the condemned property was acquired or improved. See also 13 CFR § 314.5 ("Federal Share").

8. Recording of Agreement and Mortgage — Mortgagor's Copy:

Mortgagor shall record this Agreement and Mortgage in accordance with the laws and rules of the County where Project Property is located, and shall ensure that the lien hereby granted is a first and prior lien on Project Property senior to all other interests save those which may arise by operation of law or other priority position as approved by EDA and those on record prior to this Deed of Trust and Agreement. EDA shall be furnished with the original, recorded Deed of Trust and Agreement as executed.

9. Notice:

Any notice from EDA to Mortgagor provided for in this Deed of Trust and Agreement shall be sent by certified mail to Mortgagor's last known address or at such address as Mortgagor may designate to EDA, except for any notice given to Mortgagor in the manner as may be prescribed by applicable law as provided hereafter in this Mortgage. Likewise, any notice from Mortgagor to EDA shall be sent by certified mail to EDA's address.

10. Remedies:

Upon Mortgagor's breach of any term or condition of the Award or any provision of this Deed of Trust and Agreement, then EDA, its designees, successors, or assigns may declare the Indebtedness immediately due and payable, and may enforce any and all remedies available including but not limited to foreclosure by an action brought either in a United States District Court or in any State Court having jurisdiction, but such action shall not be deemed to be a release or waiver of any other right or remedy to recover repayment thereof.

After any breach on the part of Mortgagor, EDA shall, upon bill filed or the proper legal proceedings being commenced for the foreclosure of this Deed of Trust and Agreement, be entitled, as a matter of right, to the appointment by any competent court, without notice to any party, of a receiver of the rents, issues, and profits of Project Property, with power to lease and control such Property, and with such other powers as may be deemed necessary.

11. Remedies Cumulative:

All remedies provided in this Deed of Trust and Agreement are distinct and cumulative to any other right or remedy under this Deed of Trust and Agreement, the Award, or related documents, or afforded by law or equity, and may be exercised concurrently, independently, or successively.

12. Forbearance Not a Waiver:

Any forbearance by EDA in exercising any right or remedy hereunder, or otherwise afforded by applicable law, shall not be a waiver of or preclude the exercise of any right or remedy. The procurement of insurance or the payment of taxes or other liens or charges by EDA shall not be a waiver of EDA's rights under this Deed of Trust and Agreement.

13. Release:

EDA and the Mortgagor agree that, so long as the possession and use of Project Property by Mortgagor has been only for the purposes set forth in the Award and Grant Application, then upon the expiration on January 13, 2042 of the Estimated Useful Life of the improvements to Project Property, Mortgagor may request a release of the Federal Interest in accordance with 13 CFR part 314, which release will not be withheld except for good cause, as determined in EDA's sole discretion; provided, however, that in accordance with 13 CFR part 314, restrictions upon the religious use or discriminatory practices in connection with the use of Project Property shall survive this Deed of Trust and Agreement and any release thereof, which shall be evidenced by a separate recorded covenant.

14. Governing Law; Severability:

This Deed of Trust and Agreement shall be governed by applicable federal law, if any, and if there is no applicable federal law by state law, and nothing contained herein shall be construed to limit the rights the EDA, its designees, successors, or assigns are entitled to under applicable federal or state law. In the event that any provision or clause of this instrument conflicts with applicable law, such conflict shall not affect other provisions of this instrument which can be given effect without the conflicting provision, and to this end the provisions of this instrument are declared to be severable.

15. Authority to Execute Agreement and Mortgage:

Grantor represents and warrants to and covenants with EDA that Grantor has been duly authorized by Grantor's governing body by all necessary action and has received all necessary third party consents to enter into this Deed of Trust and Agreement.

IN WITNESS WHEREOF, Mortgagor, acting by and through its Chairman pursuant to Resolution duly adopted on the 23rd day of January, 2023, has hereunto set its hand and seal on this the ____ day of _____, 2023.

**THE KING AND QUEEN COUNTY
BOARD OF SUPERVISORS**

By _____
R. F. Bailey, Jr., Chair

COMMONWEALTH OF VIRGINIA
COUNTY/CITY OF _____, to-wit:

The foregoing Deed of Trust and Agreement dated the _____ day of _____, 2023 was acknowledged before the undersigned notary public in and for the jurisdiction aforesaid by **R. F. Bailey, Jr.**, in his capacity as Chairman of the Board of Supervisors of King and Queen County, Virginia and on behalf of the King and Queen County Board of Supervisors and King and Queen County, Virginia, on this _____ day of _____, 2023.

{SEAL}

Notary Public

Registration No.: _____
My commission expires: _____

SCHEDULE A

All that certain tract, piece, or parcel of land with improvements thereon and appurtenances thereto belonging, situate, lying, and being in Buena Vista Magisterial District, King and Queen County, Virginia, containing 3.44 acres, more or less, and shown on that certain plat of survey prepared by Mitchell Land Surveying, LLC, James E. Mitchell, L.S., dated June 20, 2012, entitled "Plat of Property To Be Conveyed to Economic Development Authority of King and Queen County, Virginia Being Tax Map 1623-135X-165A containing 3.44 Ac. ±," a true copy being recorded in the Circuit Court Clerk's Office of King and Queen County, Virginia as instrument number 120000569 and attached to, and recorded together with, that Deed of record in the aforesaid Clerk's Office as Instrument Number 220000234. Reference is here made to the aforementioned plat for a more complete and accurate description of the real property herein conveyed.

BEING the same identical real property conveyed unto the King and Queen County Board of Supervisors by Deed of the Economic Development Authority of King and Queen County, Virginia dated the 3rd day of March, 2022 and recorded in the Circuit Court Clerk's Office of King and Queen County, Virginia as Instrument Number 220000234.

AYES: MORRIS, SIMPKINS, BURNS, BAILEY
NAYS: NONE
ABSENT: ALSOP

APPROVAL OF RECURRING WARRANTS

A motion was made by Mr. Burns and seconded by Mr. Simpkins to approve the January 2023 recurring warrants, subject to audit.

AYES: MORRIS, SIMPKINS, BURNS, BAILEY
NAYS: NONE
ABSENT: ALSOP

ITEMS BROUGHT BY BOARD MEMBERS

Mr. Burns asked for someone to check on why the County gateway signs are down on Route 33 at the bridge and on Rt. 14 at the Gloucester line.

Mr. Burns also requested an update on the firehouse project and asked that Central King and Queen Fire Department be kept in the loop as that project moves forward.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Mr. Burns and seconded by Ms. Morris to adjourn the meeting at 7:50 p.m.

Doris H. Morris, Chairman

Clerk of the Board

King and Queen County
Board of Supervisors Regular Meeting

Monday, February 13, 2023
7:00 P.M.

King and Queen County Courts and Administration Building
General District Courtroom

“Minutes of the Meeting”

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Mr. Bailey provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States. It was noted that member Sherrin Alsop was absent.

APPROVAL AND SIGNING OF THE JANUARY 9, 2023 MINUTES

A motion was made by Mr. Simpkins and seconded by Ms. Morris approving the January 9, 2023 minutes with the correction to the closed session motion.

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS

NAYS: S. C. ALSOP

ABSTAIN: NONE

APPROVAL OF FEBRUARY 2023 WARRANTS AND APPROPRIATIONS

A motion was made by Mr. Burns and seconded by Mr. Simpkins to approve the county warrants and payroll for the month of February 2023.

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS

NAYS: S. C. ALSOP

ABSTAIN: NONE

APPROPRIATION OF SCHOOL FUND REVENUE

A motion was made by Mr. Simpkins and seconded by Ms. Morris to approve the following revenues to the School Fund:

October 2022 in the amount of \$714,215.47

November 2022 in the amount of \$791,188.40

December 2022 in the amount of \$720,276.05

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS

NAYS: S. C. ALSOP

ABSTAIN: NONE

QUARTERLY APPROPRIATION TO SCHOOL FOOD SERVICES FUND

A motion was made by Mr. Burns and seconded by Mr. Simpkins to approve the quarterly appropriation in the amount of \$100,011.

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS

NAYS: S. C. ALSOP

ABSTAIN: NONE

TRANSFER OF UPSPENT LOCAL FUNDS TO THE SCHOOL CAPITAL FUND

A motion was made by Mr. Simpkins and seconded by Ms. Morris to approve the transfer of \$168,556 in unspent FY22 local funds to the School Capital Projects Fund.

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS

NAYS: S. C. ALSOP

ABSTAIN: NONE

APPROVAL OF BUDGET AMENDMENT/HEAT GRANT FOR SHERIFFS OFFICE

Sheriff Rob Balderson advised that this grant will be used to obtain cameras to be placed in areas throughout the County to assist in deterring theft of high-volume items such as catalytic converters. General discussion and questions from the Board included who is responsible for checking the footage, what and how is the footage used for, what are the liabilities to the County for damage to the equipment and where would it be located.

Sheriff Balderson advised that investigators will be responsible for checking footage, it can be used to assist their investigations as well as in other localities, and that since the equipment will not be owned by the county there won't be liability for damage. The proposed location of equipment is on Rt. 33 and Rt. 360.

A motion was made by Ms. Simpkins and seconded by Ms. Morris to approve the budget amendment in the amount of \$10,000 for the HEAT Grant.

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS

NAYS: S. C. ALSOP

ABSTAIN: NONE

PUBLIC COMMENT PERIOD

Rosalyn Trent, Stevensville District – spoke in support of the MPNN Community Services Board FY2024 budget request.

Charles Thompson, St. Stephens Church District – Mr. Thompson asked the Board who was the County Administrator, the County Attorney and the FOIA Officer. All are Vivian Seay, it reminds him of Mr. Haney on Green Acres. He also asked if it is a requirement that the Sheriff live in the county and how long should it take for the County Administrator to respond to an email. He also asked why there was a closed session concerning him at the last meeting but he has not heard anything. He further questioned information contained in the police report from the accident involving his wife and a county deputy. His final comment was that he did not understand why the board just approved \$10,000 for cameras when they cannot keep the ones they already have working.

FY2024 BUDGET PRESENTATIONS FROM OUTSIDE AGENCIES

The following agencies made presentations on their requests for funding in FY2024:

- Patricia Hilton/Arts Alive
- Brenden Rivenbark/Health Department
- Linda Hodges/MPNN Community Services Board
- Jackie Davis/Bay Consortium Workforce Investment Board
- Veda Frazier/VJCCA
- Anne Kloechner/Legal Aid Works
- Tom Shepley/Pamunkey Regional Library
- Kathy Vesley and Julie Northcott-Wilson/Bay Aging

ADOPTION OF REIMBURSEMENT RESOLUTION/KQES PROJECT

Vivian Seay explained that pursuant to the information provided at the workshop by Davenport Associates, adoption of this resolution will allow the Board to reimburse themselves for previous expenses related to the project from additional bond proceeds if necessary. She also advised that she changed the amount from \$2 million to \$10 million so as to include other projects.

A motion was made by Mr. Burns and seconded by Mr. Simpkins to adopt the following resolution:

RESOLUTION OF BOARD OF SUPERVISORS OF KING & QUEEN COUNTY, VIRGINIA DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS OF ONE OR MORE TAX-EXEMPT FINANCINGS FOR CERTAIN EXPENDITURES IN CONNECTION WITH THE DESIGN, ACQUISITION, CONSTRUCTION, RENOVATION AND EQUIPPING OF COUNTY OF KING & QUEEN CAPITAL PROJECTS

WHEREAS, the County of King & Queen, Virginia (the “**Issuer**”) is a political subdivision organized and existing under the laws of the Commonwealth of Virginia; and

WHEREAS, the Issuer has paid beginning no earlier than sixty days prior to the date of adoption of this Resolution, and will pay, on and after the date hereof, certain expenditures (“**Expenditures**”) for the design, acquisition, construction, renovation and equipping of King & Queen County capital projects, further described on Exhibit A attached hereto (**together, the “Project**”); and

WHEREAS, the Board of Supervisors of the Issuer (**the “Board**”) has determined that those moneys previously advanced no earlier than sixty days prior to the date of adoption of this Resolution and to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Issuer for the Expenditures from the proceeds of one or more issues of tax-exempt notes, bonds or similar obligations (**together, the “Bonds**”).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby declares the Issuer’s intent to reimburse the Issuer with the proceeds of the Bonds for the Expenditures with respect to the Project made on and after sixty days prior to the date of adoption of this Resolution. The Issuer reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Bonds.

Section 2. Each Expenditure was and will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of the Expenditures), (b) a cost of issuance with respect to the Bonds, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.

Section 3. The maximum principal amount of the Bonds expected to be issued for the Project is \$10,000,000.

Section 4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer’s use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Issuer recognizes that exceptions are available for certain “preliminary expenditures,” costs of issuance, certain *de minimis* amounts, expenditures by “small issuers” (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 5. This resolution shall take effect immediately upon its passage.

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS
NAYS: S. C. ALSOP
ABSTAIN: NONE

EXHIBIT A

The design, acquisition, improvement, renovation, construction and equipping of County capital projects, including, but not limited to:

1. School facilities, including improvements related to the new elementary school project and related temporary school classroom facilities;
2. County fire and rescue facilities;
3. Infrastructure and related improvements for a County telework site; and
4. County broadband infrastructure serving County residents.

ADOPTION OF RESOLUTION/OPIOID SETTLEMENT WITH DISTRIBUTORS AND PHARMACEUTICALS

Vivian Seay advised that this resolution of part of the ongoing litigation and settlements with multiple companies.

A motion was made by Ms. Morris and seconded by Mr. Simpkins to adopt the following resolution:

RESOLUTION

A RESOLUTION OF THE KING AND QUEEN COUNTY BOARD OF SUPERVISORS APPROVING OF THE COUNTY'S PARTICIPATION IN THE PROPOSED SETTLEMENT OF OPIOID-RELATED CLAIMS AGAINST TEVA, ALLERGAN, WALMART, WALGREENS, CVS, AND THEIR RELATED CORPORATE ENTITIES, AND DIRECTING THE COUNTY ATTORNEY AND/OR THE COUNTY'S OUTSIDE COUNSEL TO EXECUTE THE DOCUMENTS NECESSARY TO EFFECTUATE THE COUNTY'S PARTICIPATION IN THE SETTLEMENTS

WHEREAS, the opioid epidemic that has cost thousands of human lives across the country also impacts King And Queen County (the "County") by adversely impacting the delivery of emergency medical, law enforcement, criminal justice, mental health and substance abuse services, and other services by King and Queen County's various departments and agencies; and

WHEREAS, King and Queen County has been required and will continue to be required to allocate substantial taxpayer dollars, resources, staff energy and time to address the damage the opioid epidemic has caused and continues to cause the citizens of King and Queen County; and

WHEREAS, King and Queen County has filed suit against Teva, Allergan, Walmart, Walgreens, CVS, and certain of their related corporate entities for their role in the distribution, manufacture, and sale of the pharmaceutical opioid products that have fueled the opioid epidemic that has harmed King and Queen County; and

WHEREAS, the County’s suit seeks recovery of the public funds previously expended and to be expended in the future to abate the consequences and harms of the opioid epidemic; and

WHEREAS, settlement proposals have been negotiated that will cause Teva, Allergan, Walmart, Walgreens, and CVS to pay billions of dollars nationwide to resolve opioid-related claims against them; and

WHEREAS, the County has approved and adopted the Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding (the “Virginia MOU”), and affirms that these pending settlements with Teva, Allergan, Walmart, CVS, and Walgreens shall be considered “Settlements” that are subject to the Virginia MOU, and shall be administered and allocated in the same manner as the opioid settlements entered into previously with the Distributors and Janssen; and

WHEREAS, the County’s outside opioid litigation counsel has recommended that the County participate in the settlements in order to recover its share of the funds that the settlement would provide; and

WHEREAS, the County Attorney has reviewed the available information about the proposed settlements and concurs with the recommendation of outside counsel;

NOW THEREFORE BE IT RESOLVED that the King and Queen County Board of Supervisors, this 13th day of February, 2023, approves of the County’s participation in the proposed settlement of opioid-related claims against Teva, Allergan, Walmart, Walgreens, CVS, and their related corporate entities, and directs the County Attorney and/or the County’s outside counsel to execute the documents necessary to effectuate the County’s participation in the settlements, including the required release of claims against settling entities.

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS

NAYS: S. C. ALSOP

ABSTAIN: NONE

ADOPTION OF REASSESSMENT SCHEDULE

Vivian Seay advised the Board that as part of the reassessment process they should reaffirm their cycle of every 6 years for reassessments as allowable by section 58.1-3252 of the Code of Virginia.

A motion was made by Mr. Burns and seconded by Mr. Simpkins setting the reassessment cycle as taking place every 6 years.

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS

NAYS: S. C. ALSOP

ABSTAIN: NONE

APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Economic Development Authority/Stevensville – Tabled
Bay Consortium workforce Development Board - Tabled
Planning Commission/ Newtown – Tabled
Planning Commission/Buena Vista – Tabled
Pamunkey Regional Library Board – Tabled
Thrive Virginia – Betty Dougherty has been asked and has agreed to serve on this Board.
A motion was made by Ms. Morris and seconded by Mr. Burns to appoint Betty
Dougherty to the Thrive Virginia Board.

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS

NAYS: S. C. ALSOP

ABSTAIN: NONE

Local Probation/Pretrial Services Criminal Justice Board – Sheriff Balderson was serving
as the Board representative, now that he is Sheriff, he is serving in this capacity. He is
recommending Investigator Wilson be appointed in his place.

A motion was made by Mr. Burns and seconded by Mr. Simpkins to appoint Investigator
Wilson to this Board.

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS

NAYS: S. C. ALSOP

ABSTAIN: NONE

COUNTY ADMINISTRATOR'S COMMENTS

County Administrator Vivian Seay provided the following comments:

- Advised that she has met with the King William County finance staff regarding the Animal Shelter finances. There is approximately \$59,000 in the capital fund and it has been discussed to use these funds to purchase the generator for the shelter.
- Advised that the regional jail has approximately \$4 million in reserve funds and she is looking in to having them utilize some of that money to offset 4th quarter expenses for member localities rather than billing for operational expenses.
- Advised that the EDA agreed to hire the economic development consultant and she is scheduled to start this Thursday.
- Advised the Board that the members of the Board of Equalization will be receiving their training on February 21st and will be officially appointed by the Judge after successful completion.
- Requested that a Board liaison for the firehouse project be appointed by the Board. Jim Burns volunteered and it was the consensus of the board for him to serve on that capital project committee.
- Advised the Board that the County has been notified by Optima that contract renewal negotiations have broken down with Bon Secours. Members have been notified that if they are using a Bon Secours physician or facility they will need to change as of March 1st unless issues are resolved.
- Reminded the Board of the work session on February 21st.

- Reminded the Board that County offices will be closed on Monday, February 20th in observance of President's Day.
- Advised the Board that she will be out of the office on Thursday serving on a panel at the VLGMA conference in Harrisonburg.

BOARD OF SUPERVISORS COMMENTS

Ms. Morris had the following comments:

- Thanked everyone for their presentations and expressed that the Board takes the budget and all requests very seriously.
- Hopes to see everyone at the next meeting.

Mr. Burns had the following comments:

- Provided an update on activities going on at the airport. At their last meeting they recognized Tom Swartzwelder for his service on the authority. They have all of their current hangar spaces full and are in the process of building two more. The new manager is doing a great job.
- Requested that capital projects meeting be held on Fridays.
- Thanked everyone for the reports, the Board cannot do their job without them.

Mr. Simpkins had the following comments:

- Thanked everyone for the reports, they provide important insight into programs and the Board really appreciates them.
- Asked that the County Administrator work with the Sheriff regarding Mr. Thompson's concerns.
- Asked all present that if they know of anyone who is interested in serving on any committee to please have them reach out.
- Wished everyone a safe trip home and see next month.

Mr. Bailey had the following comments:

- Thanked everyone for coming and for keeping their comments brief but informative.
- Addressed Mr. Thompson stating that the reason the Board had closed session was because the Board was not aware of the situation. It is being handled by the appropriate people and hopefully he will be satisfied with the outcome. That the Board was not in closed session 'talking about him' they were reviewing the situation.
- Agreed with other comments about the budget.
- Wished everyone a safe trip home and to watch out for animals.

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Ms. Morris and seconded by Mr. Simpkins to adjourn the meeting at 8:30 p.m.

Chairman

Clerk of the Board

AGENDA: *March 13, 2023 Regular Meeting*

ITEM #3:

Approval and signing of Warrants and Appropriations

ACTION REQUESTED:

- 1) Approval of County warrants & payroll for the month of March
- 2) Approval of Wilmot Modular Structures invoices

ATTACHMENTS:

- County Warrants (Payroll and Accounts Payable)
- Wilmot invoices and AP report

Part-time Employee Payroll Run
Payroll: Wednesday, March 15, 2023

County

Hunter, Greg	\$2,940.00
Willaford, Harold	\$2,916.67
Santos, Dylan	\$1,387.50

Registrar

Creech, Kristy	\$672.00
Levere, Mary Ann	\$180.00
Nickelson, Robert	\$144.00

Sheriff's Department

Burton, Melvin	\$960.50
Carroll, Laura	\$1,456.00
Jorgenson, Craig	\$1,349.00
Laufer, Sandra	\$1,392.00
Shackleford, Donald	\$1,370.00
Trent, Darryl	\$705.50
Tressler, Elizabeth	\$512.00

Overtime/Sheriff's Department

Brown, Renee	\$858.50
Cusick, Phillip	\$282.66
Davis, Alexis	\$202.00
Davis, Sandra	\$570.08
Draine, Vickie	\$59.27
Hill, Shirley	\$711.90
Mills, Jonathon	\$623.58
Our, Ronnie	\$372.60
Parker, J.D.	\$186.30
Radden, Barry	\$494.76
Schefflien, H.E.	\$2,044.80
Warren, Tammy	\$202.00

Rescue Services

Beasley, Michael	\$893.00
Boucyard, Shaun	\$1,940.38
Huffman, Michael	\$247.00

\$25,674.00

\$19,817.33

Fulltime Payroll - March 2023

Board of Supervisors

James Burns	\$416.67
R.F. Bailey	\$416.67
Doris Morris	\$416.67
Lawrence Simpkins	\$416.67
Sherrin Alsop	\$416.67

County Administrator/County Attorney

Tom Swartzwelder	\$6,800.00
Vivain Seay	\$18,750.00

Commissioner of the Revenue

Kelly Lumpkin	\$6,466.92
Brenda Robinson	\$3,545.06
Mali Klausen	\$2,813.91

Finance

Tina Ammons	\$6,091.22
Resa Wilson	\$3,063.92

Treasurer

Irene Longest	\$6,600.17
Stephanie Sears	\$4,276.25
Cheryl Jessie	\$2,813.91

Registrar

Diane Klausen	\$5,916.66
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Clerk of Circuit Court

Vanessa Porter	\$8,229.17
Patricia Reed	\$3,630.99
Hattie Robinson	\$3,183.00

Commonwealth Attorney

Meredith Adkins	\$11,536.08
Makaylah Ambrose	\$3,937.50

Sheriff

Rob Balderson	\$6,856.08
Scott Edleman	\$3,587.50
Barry Radden	\$4,083.33
Ernie Schefflien	\$5,250.00
Paul Hope	\$3,986.50
Desiree Lawson	\$3,986.50
Mitchell Wilson	\$4,979.75
Brian Burr	\$4,333.33
Phillip Cusick	\$4,666.67
Jonathon Mills	\$3,791.67
John Parker	\$3,587.50

Hickory Burns	\$3,791.67
Deputy	Vacant
Ronnie Ours	\$3,587.50
Vladimir Rowe	\$3,587.50
Sandra Davis	\$4,117.08
Tammy Warren	\$3,000.00
Shirley Hill	\$3,916.67
Rinehard, Kathryne	\$3,041.67
Dispatcher	Vacant
Renee Brown	\$3,041.67
Davis, Alexis	\$2,916.67
Vickie Draine	\$3,912.50

Rescue Services

David Lankford	\$5,521.93
Kevin Mounts	\$5,337.33
Josh Schrum	\$4,082.17
Robert Coggsdale	\$5,060.50
Nicholas Preli	\$3,626.92
Phillip Jewell	\$4,626.92
Gary Breen	\$4,113.83
Jack Meriwether	\$3,702.33
Jacob Hoffmaster	\$3,702.33
Aerrin Ryan	\$3,873.92
Christopher Field	\$3,702.33
Callie Wyde	\$4,330.33
Laura Heller	\$4,204.25
Austin Minor	\$4,204.25
Eric Lovas	\$3,626.92
Danielle Gray	\$3,626.92
Angelia Hazzard	\$3,626.92
Wesley May	\$3,626.92
David Yeaney	\$3,522.08
Austin Hinman	\$3,522.08
Joshua Lucas	\$3,522.08
Donald Butler	\$3,626.92
Curtis Mason, Jr.	\$3,522.08

Building Inspections

Quentin Mascari	\$5,416.67
Kathy Barrow	\$2,975.00

General Properties

Michael Barrow	\$4,333.33
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Zoning/Community Development

Donna Sprouse	\$5,628.67
Josh Rellick	\$3,675.00

\$298,100.80

3/08/2023
AP375
FUND # - 100 GENERAL FUND

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 000200 LIABILITIES

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	LIABILITIES				
DMV	DMV Stop Fee Payable	DMV STOPS	202236500605	12/31/2022	600.00
DMV	DMV Stop Fee Payable	DMV STOPS	202303100727	1/31/2023	1,125.00
					1,725.00 *
				TOTAL	1,725.00

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 011010 *** Board of Supervisors ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Board of Supervisors ***						
VIRGINIA MEDIA	Advertising	ADS	067431921000	1/31/2023	296.08		
					296.08	*	
VIRGINIA ASSOCIATION	Convention & Education	ALSOP CONFERENCE	IVC0606197	2/03/2023	188.10		
					188.10	*	
QUILL CORPORATION	Office Supplies	SUPPLIES	30699130	2/08/2023	39.98		
					39.98	*	
				TOTAL	524.16		

3/08/2023
 AP375
 FUND # - 100

FROM DATE- 3/13/2023
 TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012100 *** County Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
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*** County Administrator ***					
PORT RICHMOND AUTO PARTS	Automotive/Motor Pool	ESCAPE OIL CHANGE	431407	2/10/2023	30.39
MANSFIELD OIL COMPANY	Automotive/Motor Pool	FUEL	SQLCD-810572	1/15/2023	37.70
MANSFIELD OIL COMPANY	Automotive/Motor Pool	FUEL	SQLCD-814634	1/31/2023	27.54
ROBERT G. ALLEY, INC.	Automotive/Motor Pool	ESCAPE NEW TIRES	18453	2/01/2023	765.00
WYATT'S PRO MECHANIX	Automotive/Motor Pool	06 GMC SIERRA SIERRA	7478	9/02/2022	20.00
					880.63 *
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	495075640	2/19/2023	134.96
					134.96 *
QUILL CORPORATION	Office Supplies	SUPPLIES	30699130	2/08/2023	39.98
SHRED-IT USA, LLC	Office Supplies	ADMIN SHREDDING	8003419062	2/25/2023	157.15
					197.13 *
				TOTAL	1,212.72

3/08/2023
 AP375
 FUND # - 100

FROM DATE- 3/13/2023
 TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012310 *** Commissioner of Revenue ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
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	*** Commissioner of Revenue ***				
RAPPAHANNOCK TIMES	Advertising	ELDERLY EXEMPTION AD	6122	2/28/2023	108.00
COUNTRY COURIER	Advertising	ELDERLY EXEMPTION AD	16489	2/14/2023	140.00
					248.00 *
LUMPKIN, KELLY N.	Convention & Education	REIMBURSEMENTS	02/28/2023	2/28/2023	20.17
					20.17 *
VAAO	Dues & Association Membership	2023 ANNUAL DUES	02/22/2023	2/22/2023	40.00
					40.00 *
QUILL CORPORATION	Office Supplies	SUPPLIES	30699130	2/08/2023	251.88
					251.88 *
J.D. POWER	DMV Valuations	2022 BATCH PROCESS	INVUS160806	2/27/2023	2,000.00
VESSEL VALUATION SERVICES	DMV Valuations	BOAT VALUING	202352	1/28/2023	571.26
					2,571.26 *
				TOTAL	3,131.31

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012410 *** Treasurer ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Treasurer ***				
SHRED-IT USA, LLC	Office Supplies	SHREDDING	8003091928	12/31/2022	74.04
SHRED-IT USA, LLC	Office Supplies	SHREDDING	8003488122	2/28/2023	68.35
					142.39 *
BMS DIRECT	Tax Billing Service	BUSN LIC. TAX 2023	164021	12/31/2022	716.62
BMS DIRECT, INC.	Tax Billing Service	VEH LIC BILL 2023	200798	2/09/2023	2,855.00
					3,571.62 *
				TOTAL	3,714.01

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012510 *** Information Technology ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Information Technology ***				
COECO FINANCIAL	Office Supplies/Software Upgra	COPIER LEASE	495075640	2/19/2023	257.72 257.72 *
BAI MUNICIPAL SOFTWARE	Tech Support Fee - BAI	TECH SUPPORT FEE	WATS2023B2-5170	3/06/2023	16,379.00 16,379.00 *
HORNS MIDDLESEX ACE HARDWA	IT Supplies/Sheriff	HARDWARE SHERIFF OFF	44527/2	2/08/2023	10.80 10.80 *
CDW-GOVERNMENT, INC	EDP Equipment - Rescue Service	SURFACE PRO	GN60021	2/02/2023	1,682.53 1,682.53 *
				TOTAL	18,330.05

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 013100 *** Electoral Board ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Electoral Board ***				
HART INTERCIVIC	Maint Service Contract/Voting	MAINT CONTRACT	091546	1/31/2023	1,800.00
OFFICE DEPOT	Office Supplies	SUPPLIES	293873288001	2/18/2023	1,800.00 * 6.67 6.67 *
B.W. MURRAY & CO. INC.	IT Security Assessment	PENETRATION TESTING	1036	12/03/2022	3,128.00
B.W. MURRAY & CO. INC.	IT Security Assessment	IT ASSESSMENT	2149	2/20/2023	629.73
HART INTERCIVIC	Voting Equipment Licensing/Har	ANNUAL LICENSE	091506	1/31/2023	3,757.73 * 2,766.00 2,766.00 *
				TOTAL	8,330.40

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 013200 *** Registrar ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
COUNTRY COURIER	*** Registrar *** Advertising	HELP WANTED AD	16488	2/14/2023	110.00
KLAUSEN, DIANE	Mileage - Allowances	MILEAGE REIMBURSE	02/28/2023	2/28/2023	110.00 * 105.46
VRAV	Dues & Associations Membership	KLAUSEN MEMBERSHIP	03/01/2023	3/01/2023	105.46 * 200.00
				TOTAL	200.00 * 415.46

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021100 *** Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Circuit Court ***					
COLEMAN, GARLAND F.	Compensation of Jurors	GRAND JUROR	02/14/2023	2/14/2023	30.00
BANKS, NADINE D.	Compensation of Jurors	JURY DUTY	2/14/2023	2/14/2023	30.00
PHAUP, LARRY L.	Compensation of Jurors	GRAND JUROR	02/14/2023	2/14/2023	30.00
OVERTON, ROSEMARY	Compensation of Jurors	GRAND JUROR	02/14/2023	2/14/2023	30.00
SWILLEY, NANCY	Compensation of Jurors	GRAND JUROR	02/14/2023	2/14/2023	30.00
					150.00 *
TOTAL					150.00

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021200 *** General District Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
PITNEY BOWES	*** General District Court *** Lease/Rent of Equipment	POSTAGE METER LEASE	3316947636	1/26/2023	158.43
				TOTAL	158.43 *

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021501 *** 9th Dist Court Service Unit ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** 9th Dist Court Service Unit ***				
OFFICE DEPOT	Furniture & Fixtures	9TH DIST CSU FURNIT	290508047001	1/26/2023	379.98
OFFICE DEPOT	Furniture & Fixtures	9TH DIST CSU FURNIT	290509135001	1/25/2023	173.98
				TOTAL	553.96 *
					553.96

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021600 *** Clerk of Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Clerk of Circuit Court ***				
ELAVON	Telecommunications	JAN MERCHANT FEES	K3031101429	1/31/2023	325.96
ELAVON	Telecommunications	JAN MERCHANT FEE	K3031101652	1/31/2022	73.30
					399.26 *
REED, PATRICIA	Mileage	MILEAGE REIMBURSE	03/01/2023	3/01/2023	111.35
ROBINSON, HATTIE	Mileage	MILEAGE REIMBURSE	03/01/2023	3/01/2023	44.54
					155.89 *
OFFICE DEPOT	Office Supplies	SUPPLIES	293704490001	2/20/2023	32.79
ABC CHECK PRINTING	Office Supplies	CHECKS	29968	2/28/2023	95.04
					127.83 *
				TOTAL	682.98

3/08/2023
 AP375
 FUND # - 100

FROM DATE- 3/13/2023
 TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200 *** Sheriff ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Sheriff ***				
COECO FINANCIAL	Copier Lease	COPIER LEASE	495075640	2/19/2023	684.12
					684.12 *
OFFICE DEPOT	Office Supplies	SUPPLIES	289697340001	1/24/2023	349.46
COECO OFFICE SYSTEMS	Office Supplies	SHERIFFS COPIER SUPP	972107	2/01/2023	20.00
					369.46 *
WEST POINT FORD	Vehicle Maintenance & Repair	WIPER BLADE	13746	2/17/2023	15.36
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	WIPER BLADE	432716	2/25/2023	18.99
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	WIPER BLADE	432718	2/25/2023	6.50
ADVANCE AUTO PARTS	Vehicle Maintenance & Repair	BATTERY REPLACEMENT	2135305438405	2/23/2023	162.13
WYATT'S PRO MECHANIX	Vehicle Maintenance & Repair	STATE INSPECTION	7772	1/25/2023	20.00
WILLIAMSBURG FORD	Vehicle Maintenance & Repair	REPL TIRE PRES SENSO	144226	2/16/2023	50.59
					273.57 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-814637	1/31/2023	3,438.42
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-818475	2/15/2023	3,459.35
					6,897.77 *
KUSTOM SIGNALS, INC.	Police Supplies	TUNING FORK CALIBRAT	601003	2/23/2023	409.00
					409.00 *
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	CMV UNIFORMS	IN1802750	12/15/2022	334.98
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	CMV BADGES	IN1803827	12/16/2022	48.00
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	REPLACE OXFORDS	IN1830486	2/13/2023	82.06
					465.04 *
AT&T	General Investigation	INVESTIGATION DOCS	449752	1/04/2023	70.00
					70.00 *
				TOTAL	9,168.96

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 032200 *** Volunteer Fire Departments ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
MARYLAND FIRE EQUIPMENT	Fire Program Funds	BOOTS	313465	2/02/2023	1,895.04
ATLANTIC EMERGENCY	Fire Program Funds	REPAIR KIT	32907EQU	2/17/2023	2,291.20
				TOTAL	4,186.24 *
					4,186.24

3/08/2023
 AP375
 FUND # - 100

FROM DATE- 3/13/2023
 TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 032302 *** Rescue Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Rescue Services ***					
RAPPAHANNOCK COMMUNITY	Training	EMS TRAINING	SPRING 23	2/14/2023	2,570.40
					2,570.40 *
BOUND TREE MEDICAL, LLC	Medical Supplies	MEDICAL SUPPLIES	84857224	2/10/2023	1,054.44
BOUND TREE MEDICAL, LLC	Medical Supplies	MEDICAL SUPPLIES	84866582	2/20/2023	91.96
ZOLL MEDICAL CORPORATION	Medical Supplies	MEDICAL SUPPLIES	3670312	2/21/2023	136.12
ARC3 GASES	Medical Supplies	SHACKLEFORDS OXYGEN	0009610876	2/03/2023	138.00
ARC3 GASES	Medical Supplies	CENTRAL OXYGEN	0009610885	2/03/2023	139.20
					1,559.72 *
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance	JAN 23 MAINT EMS	30039	2/16/2023	962.50
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	BELTS & HOSES	430618	2/01/2023	161.21
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	11 DODGE AMBULANCE	430809	2/03/2023	41.58
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	ANTIFREEZE	430810	2/03/2023	29.00
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	HEADLIGHT CONN F250	431123	2/07/2023	14.24
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	BATTERY	431603	2/13/2023	197.42
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	F450 AMBULANCE BATT	431758	2/15/2023	396.98
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	BATTERY CORE DEPOSIT	431775	2/15/2023	36.00-
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	OIL CHANGE	432378	2/22/2023	33.98
PORT RICHMOND AUTO PARTS	Vehicle Maintenance	HEADLIGHT AND SUPPLY	433216	3/03/2023	77.50
HORNS MIDDLESEX ACE HARDWA	Vehicle Maintenance	GUNK REMOVER	44575/2	2/10/2023	23.97
COLONY TIRE CORPORATION	Vehicle Maintenance	4 TIRES	133-200623	1/30/2023	665.60
					2,567.98 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-818595	2/15/2023	1,767.49
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-822876	2/28/2023	1,041.98
					2,809.47 *
GALL'S LLC	Uniforms	UNIFORMS	023066532	12/27/2022	118.00
GALL'S LLC	Uniforms	UNIFORM PANTS	023171699	1/09/2023	260.56
GALL'S LLC	Uniforms	UNIFORMS NAMESTRIP	023341495	1/25/2023	846.69
GALL'S LLC	Uniforms	NAMETAPES	023526769	2/11/2023	1,042.47
MARYLAND FIRE EQUIPMENT	Uniforms	TURNOUT GEAR	313578	2/14/2023	19,671.70
WITMER PUBLIC SAFETY	Uniforms	HELLER UNIFORM PANTS	INV187969	1/23/2023	180.00
SCHRUM, JOSHUA	Uniforms	BOOT REIMBURSEMENT	02/19/2023	2/19/2023	139.92
					22,259.34 *
ZOLL MEDICAL CORPORATION	Equipment	PREVENTIVE MAINT 1YR	90072031	2/08/2023	280.00
AIR-CARE, INC.	Equipment	X2 GAUNTLET CADET	20950	2/27/2023	176.80
AMAZON CAPITAL SERVICES	Equipment	SUPPLIES AND TAGS	1L1Y-3VH9-3GPQ	2/16/2023	145.85
					602.65 *
				TOTAL	32,369.56

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 032400 *** Radio Communications ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Radio Communications ***				
RAPPAHANNOCK ELECTRIC	Electrical Services	8786 NEWTOWN ROAD	114292003 2/23	2/14/2023	497.05
					497.05 *
HARRIS CORPORATION	Radio Equipment	RADIOS	93403813	2/03/2023	1,369.00
HARRIS CORPORATION	Radio Equipment	ANTENNAS AND CABLE	93404349	2/13/2023	754.80
					2,123.80 *
SBA TOWERS, INC.	Tower Rent - Shackelfords Site	TOWER RENT	IN30581501	3/01/2023	6,342.41
					6,342.41 *
				TOTAL	8,963.26

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 034500 *** Building Inspections ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Building Inspections ***						
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	495075640	2/19/2023	134.96		
					134.96	*	
OFFICE DEPOT	Office Supplies	SUPPLIES	293704490001	2/20/2023	29.89		
OFFICE DEPOT	Office Supplies	SUPPLIES	293873289001	2/18/2023	47.29		
					77.18	*	
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-810572	1/15/2023	91.77		
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-814634	1/31/2023	119.26		
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-818472	2/15/2023	149.56		
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-822757	2/28/2023	59.60		
					420.19	*	
				TOTAL	632.33		

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035101 *** Animal Shelter ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
KING WILLIAM COUNTY	*** Animal Shelter *** KW/KQ Animal Shelter	JAN SHELTER OPS	01/31/2023	1/31/2023	16,975.18
				TOTAL	16,975.18 *

3/08/2023
 AP375
 FUND # - 100

FROM DATE- 3/13/2023
 TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043200 *** General Properties ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** General Properties ***				
ELLIOTT PLUMBING	Repairs & Maintenance	RPR SHERIFF TOILET	955630	2/22/2023	1,000.75
					1,000.75 *
WORLD FUEL SERVICES, INC	Heating Services	HEATING OIL ADMIN	2325577-41525	2/15/2023	1,853.56
					1,853.56 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-810572	1/15/2023	197.63
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-814634	1/31/2023	162.19
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-818472	2/15/2023	170.06
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-822757	2/28/2023	166.42
					696.30 *
JAMES RIVER EQUIPMENT -	Vehicle & Equipment Supplies	ZERO TURN MOWER	W08077	2/10/2023	1,080.73
					1,080.73 *
SCOTT'S STORE	MEALS - INMATES	INMATE MEALS	02/08/2023	2/08/2023	27.23
					27.23 *
THE HOME DEPOT PRO	Grounds Supplies	ICE MELT	728977109	1/31/2023	224.28
					224.28 *
DIAMOND SPRINGS WATER, INC	Water Fountain/Circuit Court	BOTTLED WATER	0003355764	1/03/2023	11.84
DIAMOND SPRINGS WATER, INC	Water Fountain/Circuit Court	BOTTLED WATER	0003355766	1/03/2023	74.96
					86.80 *
HORNS MIDDLESEX ACE HARDWA	Tools & Equipment	WEEDEATER PARTS	44890/2	2/27/2023	78.97
					78.97 *
				TOTAL	5,048.62

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043400 *** Station 8/Shacklefords ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
HOLTZMAN PROPANE, LC	*** Station 8/Shacklefords *** Propane	PROPANE STATION 8	1733459	2/18/2023	645.17		645.17 *
QUILL CORPORATION	Janitorial Supplies	SUPPLIES	30699130	2/08/2023	55.34		55.34 *
				TOTAL	700.51		

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043500 *** Station 2/Marriott School ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
QUILL CORPORATION	*** Station 2/Marriott School *** CLEANING SUPPLIES	SUPPLIES	30699130	2/08/2023		55.33	
				TOTAL		55.33	*

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 073200 *** Public Library ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
CHURCH VIEW SEPTIC	*** Public Library *** Repairs & Maintenance	REGIONAL LIBRARY FIX	60229	2/08/2023	300.00
				TOTAL	300.00 *

3/08/2023
 AP375
 FUND # - 100

FROM DATE- 3/13/2023
 TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 081100 *** Planning Commission ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Planning Commission ***				
RAPPAHANNOCK TIMES	Advertising	PLANNING COMM AD	CL6145	2/24/2023	273.60
					273.60 *
CAMPBELL, DAVID	Mileage - Allowances	MILEAGE REIMBURSE	02/06/2023	2/06/2023	21.61
ALLEN, BARRY L.	Mileage - Allowances	MILEAGE	2/6/2023	2/06/2023	22.27
WATKINS, MILTON	Mileage - Allowances	MILEAGE REIMBURSE	02/06/2023	2/06/2023	22.27
COLEMAN, JR. ROBERT W.	Mileage - Allowances	MILEAGE REIMBURSE	02/06/2023	2/06/2023	2.62
RICHARDSON, HUNTER	Mileage - Allowances	MILEAGE REIMBURSE	02/06/2023	2/06/2023	22.27
JACKSON, COMER	Mileage - Allowances	MILEAGE REIMBURSE	02/06/2023	2/06/2023	21.61
BERRY, MARK R.	Mileage - Allowances	MILEAGE REIMBURE	02/06/2023	2/06/2023	14.41
FLEMING, MICHAEL	Mileage - Allowances	MILEAGE REIMBURSE	02/06/2023	2/06/2023	23.58
					150.64 *
				TOTAL	424.24

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081200 *** Economic Development ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Economic Development ***				
EVKO, KELLY	Economic Development Director	EDA CONSULTANT FEB	107	2/27/2023	1,750.00
EVKO, KELLY	Economic Development Director	EDA CONSULTANT MARCH	108	2/27/2023	1,750.00
					3,500.00 *
MILLER, ED	Mileage	MILEAGE	11/03/2022	2/01/2023	78.75
MILLER, ED	Mileage	MILEAGE	12/12/2022	2/01/2023	81.25
					160.00 *
				TOTAL	3,660.00

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081402 *** Zoning Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Zoning Administrator ***				
COECO FINANCIAL	Lease of Equipment - Copier	COPIER LEASE	495075640	2/19/2023	134.96
					134.96 *
OFFICE DEPOT	Office Supplies	SUPPLIES	293704490001	2/20/2023	69.44
					69.44 *
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	SQLCD-814634	1/31/2023	39.02
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	SQLCD-818472	2/15/2023	42.00
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	SQLCD-822757	2/28/2023	35.29
					116.31 *
				TOTAL	320.71

3/08/2023
 AP375
 FUND # - 100

FROM DATE- 3/13/2023
 TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 091400 *** Contingency Fund ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
*** Contingency Fund ***					
BEN. FRANKLIN PRINTING CO	Miscellaneous Contingencies	VOTER CARD ENVELOPES	44920	3/01/2022	258.75
PURCHASE POWER	Miscellaneous Contingencies	VOTER CARD POSTAGE	03/07/2023	3/07/2023	638.40
TRUIST BANK	Miscellaneous Contingencies	FINANCE CHARGE	02/24/2023	2/24/2023	.00
TRUIST BANK	Miscellaneous Contingencies	FINANCE CHARGE	02/24/2023	2/24/2023	18.68
TRUIST BANK	Miscellaneous Contingencies	FINANCE CHARGE	02/24/2023	2/24/2023	20.76
TRUIST BANK	Miscellaneous Contingencies	FINANCE CHARGE	02/24/2023	2/24/2023	27.32
TRUIST BANK	Miscellaneous Contingencies	FINANCE CHARGE	02/24/2023	2/24/2023	24.32
TRUIST BANK	Miscellaneous Contingencies	FINANCE CHARGE	02/24/2023	2/24/2023	20.00
TRUIST BANK	Miscellaneous Contingencies	FINANCE CHARGE	02/24/2023	2/24/2023	28.00
TRUIST BANK	Miscellaneous Contingencies	FINANCE CHARGE	02/24/2023	2/24/2023	8.80
LUMPKIN, KELLY N.	Miscellaneous Contingencies	REIMBURSEMENTS	02/28/2023	2/28/2023	68.76
TOTAL					1,113.79 *
					1,113.79

3/08/2023
AP375
FUND # - 100

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 096000 *** Expenditure Refunds ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** Expenditure Refunds ***					
A. MORTON THOMAS & ASSOCIA	Strata/Solar Farm	SOLAR PROJECT REVIEW	396501	1/31/2023	10,680.00
A. MORTON THOMAS & ASSOCIA	Strata/Solar Farm	SOLAR PROJECT REVIEW	396830	2/27/2023	9,493.90
				TOTAL	20,173.90 *
				FUND TOTAL	143,021.11

3/08/2023
AP375
FUND # - 301

FROM DATE- 3/13/2023
TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 094100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
SKANSKA	Emergency Services Facility	COUNTY PROJECTS	2222828-06	2/03/2023	750.00
SKANSKA	Emergency Services Facility	COUNTY PROJECTS	2222828-07	3/01/2023	730.00
					1,480.00 *
EAST COAST EMERGENCY	EMS Response Vehicles	TRUCK VAULT CABINET	32881	2/13/2023	4,122.50
					4,122.50 *
COMMONWEALTH ARCHITECTS	Telework Center	TELECENTER PROJECT	202302013	2/20/2023	435.00
SKANSKA	Telework Center	COUNTY PROJECTS	2222828-06	2/03/2023	750.00
SKANSKA	Telework Center	COUNTY PROJECTS	2222828-07	3/01/2023	730.00
					1,915.00 *
RIVERSTREET COMMUNICATIONS	Fiber to the Home Project	FIBER PROJECT	INV-1005	1/31/2023	387,861.44
					387,861.44 *
				TOTAL	395,378.94
				FUND TOTAL	395,378.94

3/08/2023
 AP375
 FUND # - 352 EXPENDITURES

FROM DATE- 3/13/2023
 TO DATE- 3/13/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 095100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
HUDSON AND ASSOCIATES ARCH	KQES CONSTRUCTION	KQES RECON GEOTECH	00001 2/2023	2/16/2023	1,738.00
HUDSON AND ASSOCIATES ARCH	KQES CONSTRUCTION	KQES PROJECT	2110.15	2/16/2023	19,987.50
SKANSKA	KQES CONSTRUCTION	COUNTY PROJECTS	2222828-06	2/03/2023	1,500.00
SKANSKA	KQES CONSTRUCTION	COUNTY PROJECTS	2222828-07	3/01/2023	1,460.00
					24,685.50 *
				TOTAL	24,685.50
				FUND TOTAL	24,685.50
				TOTAL DUE	563,085.55

Approved at meeting of _____ on _____.

Signed _____
 Title _____ Date _____

3/08/2023
AP375
FUND # - 352 EXPENDITURES

FROM DATE- 3/14/2023
TO DATE- 3/14/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 095100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
WILMOT MODULAR STRUCTURES,	KQES CONSTRUCTION	35% DEPOSIT ON 12 PC 7312-D		3/01/2023	265,477.00
WILMOT MODULAR STRUCTURES,	KQES CONSTRUCTION	35% DEPOSIT ON 10 PC 7313-D		3/01/2023	225,650.00
				TOTAL	491,127.00 *
				FUND TOTAL	491,127.00
				TOTAL DUE	491,127.00

Approved at meeting of _____ on _____.

Signed _____
Title _____ Date _____

Wilmot Modular Structures, Inc.

5812 Allender Road
White Marsh, MD 21162
410-335-1200 fax 410-335-9148

Invoice No. 7312-D

INVOICE

Customer

Name King and Queen Board of Supervisors
Address P. O. Box 177
City King & Queen CH State VA ZIP 23085
Attn: Accounts Payable

Date 3/1/2023
Cust # 8345
PO# 5871
Terms: Upon Receipt

Stock #	Description	Amount
7312	35% Deposit on 12 piece (160' x 64') Building	\$265,477.00
Building to be located at: 24667 The Trail Mattaponi, VA 23110		
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"><p>King and Queen County GOODS AND SERVICES RECEIVED</p><p>Date _____ Signature _____ Title _____ PO# <u>5871</u> GL# _____</p></div>		

Payment Details

- Cash
 Check
 Credit Card

Name _____
CC # _____
Expires _____
CVS# _____

Taxes _____
Total **\$265,477.00**

Office Use Only

Innovators in Modular Buildings

Visit us on our website at www.wilmotmodular.com

PURCHASE ORDER

PAGE- 1 Batch # 03110

KING & QUEEN
 BOARD OF SUPERVISORS
 P.O. BOX 177
 KING & QUEEN CH, VA 23085-0000
 PHONE # 804-785-5975
 FAX # 804-785-5999

 ** PURCHASE **
 ** ORDER NUMBER **
 ** 0005871 **

 DATE-2023/02/08

VENDOR- WILMOT MODULAR STRUCTURES 003479
 5812 ALLENDER ROAD
 WHITE MARSH, MD 21162

SHIP TO- KING & QUEEN COUNTY ADMIN
 242 ALLENS CIRCLE
 SUITE L
 KING & QUEEN CH, VA 23085

ORDER DATE- 2023/02/08 SHIP VIA-

REQUESTED SHIP DATE- 00000000 REFERENCE-

ITEM NO.	STOCK#	QUANTITY	UNIT ISSUE	DESCRIPTION G/L NUMBER	UNIT COST	EXTENDED COST
1	Q-09414-2	1.00	EA	KING AND QUEEN ELEM SCH TEMP 001-4-352-095100-9300- - - QUOTE# Q-09414-2	.000	.00
2	BUILDING	1.00	EA	SALE 160'X64' BUILDING 001-4-352-095100-9300- - -	758,506.000	758,506.00
3	ENGINEER	1.00	EA	SALE- ENGINEERING 001-4-352-095100-9300- - -	4,667.000	4,667.00
4	FREIGHT	1.00	EA	FREIGHT TO SITE 001-4-352-095100-9300- - -	105,413.000	105,413.00
5	INSTALL	1.00	EA	SALE- INSTALLATION 001-4-352-095100-9300- - -	163,040.000	163,040.00
6	SKIRTING	1.00	EA	SALE- SKIRTING 001-4-352-095100-9300- - -	9,557.000	9,557.00
7	DECK	1.00	EA	SALE- DECKS, STEPS, ADA RAMPS 001-4-352-095100-9300- - -	41,385.000	41,385.00
8	MINISPLTAC	1.00	EA	SALE-SITE FINISH MINI SPLIT AC 001-4-352-095100-9300- - -	6,000.000	6,000.00
9	GEN COND	1.00	EA	SALE- GENERAL CONDITIONS 001-4-352-095100-9300- - -	33,358.000	33,358.00

TOTAL COST \$1,121,926.00

***** IMPORTANT *****

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKING SLIPS, INVOICES, AND CORRESPONDENCE.
 PLEASE ADVISE US IF YOU ARE UNABLE, FOR ANY REASON, TO SHIP ON THE REQUESTED DATE.
 THIS PURCHASE IS EXEMPT FROM TAX UNDER PROVISIONS OF ALL STATE RETAIL SALES AND USE TAX ACTS.

ORDER TYPE- ORIGINAL

APPROVED BY- V SEAY

DATE- 2023/02/08

WILMOT

MODULAR STRUCTURES, Inc.

We Help Build Visions

Sold To:
 King and Queen County Virginia
 Vivian Seay
 Mobile: 4346070717
 242 Allens Cir
 King and Queen Court House, Virginia 23085

Ship To:
 King and Queen County Public Schools
 King and Queen Elementary School Temp. Classrooms
 24667 The Trail
 Mattaponi, VA 23110

Sales Quote for PO

Project Name: King and Queen
 County Virginia - - King and
 Queen Elementary School Temp.
 Classrooms - Sale
Please Contact: Ryan Cantu
Quote #: Q-09414-2
Date: 2/8/2023
Expires in 30 Days

****35% DEPOSIT REQUIRED
 UPON RECEIPT OF SIGNED
 CONTRACTS****

Group1

	UNIT PRICE	QTY	EXT. PRICE
Sale of 160'x64' Building	\$758,506.00	1.00	\$758,506.00
Sale-Engineering	\$4,667.00	1.00	\$4,667.00
Freight to site	\$105,413.00	1.00	\$105,413.00
Sale-Installation	\$163,040.00	1.00	\$163,040.00
Sale-Skirting	\$9,557.00	1.00	\$9,557.00
Sale-Decks, Steps, and ADA Ramps	\$41,385.00	1.00	\$41,385.00
Sale-Site Finish Mini-Split AC Unit	\$6,000.00	1.00	\$6,000.00
Sale-General Conditions	\$33,358.00	1.00	\$33,358.00
Group1 TOTAL:			\$1,121,926.00

Please refer to Wilmot Proposal Binder rev. 1 30 23 for details and supporting documents.

Enter PO # 5871

Company King and Queen County Virginia

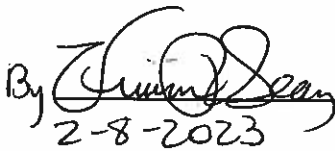
Name/Title Vivian R. Seay

County Administrator
 County Attorney

Company Wilmot Modular Structures, Inc.

Name/Title Michael T. Wilmot President

Signature/
Date

By 
2-8-2023

Signature/
Date

AGREEMENT IS VALID FOR 30 DAYS

CLARIFICATIONS:

This quote is based on the following assumptions: The site and route to the site, is clear of any obstructions for the height, width and weight of the building you have ordered. It also assumes a minimal soil bearing capacity of 2,500 psf, and that the site grade is flat and level, or no greater than 2% slope over length of building.

1. TAXES: Pricing excludes any local, state or federal taxes
2. PERMITS: (except freight permits) are by others unless otherwise stated. Customer is responsible for any local requirements by building inspectors.
3. BUILDING: Factory will manufacture building per customer's approved drawings and in accordance with the state of its destination and use. Pricing is based on standard business use occupancy with no special applications.
4. ENGINEERING: Unless specified, all engineer sealed drawings will be electronically sealed. Wilmot's factory will provide only state approved drawings by an engineer certified in the state where the project is located.
5. FREIGHT: Wilmot will contract transportation on the module(s) from the factory to the site. A staging area on site is required if module(s) can't be placed on the building pad as needed. Site accessibility is the customer's responsibility. Customer must provide a firm travel route to site easily accessible by road tractor and trailer. Any obstructions that restrict delivery should be removed prior to arrival of unit. Any delay due to inability to access site may result in an additional charge.
6. Delivery dates and times are subject to permitting process, weather and holiday restrictions. Normal delivery hours are Monday-Friday from 9:00 am to 3:00 pm.
7. INSTALLATION: Charges are based on a clear level accessible site, and a floor height less than 30" or greater than 36". Floor levels outside this range will result in an additional charge. **A site visit from Wilmot's Construction Services Team will verify site conditions to determine if quoted price is acceptable.**
8. Additional charges will occur for unforeseen site conditions, including but not limited to: rock, rubble, unsuitable fill, hazardous materials, unacceptable soil bearing capacity or ground water. If site requires a translift to complete the installation of unit(s), there will be an additional charge of \$1,333 per hour.
9. TIE DOWNS: When tie downs are ordered, it is the customer's responsibility to be sure ground is clear of all utilities prior to delivery. If tie down option is not taken customer assumes liability.
10. BUILDING ACCESS: Pricing for decks, steps and ramps to access building is based on level site and finished floor height no lower than 30" and no greater than 36".
11. Credit card transactions exceeding \$20,000 will be charged a 3% transaction fee.

OSHA STEP REGULATIONS:

1. Step Platform must either meet floor of building or be no further than 8" from the floor (OSHA on site inspectors will give you 1/2" variance either way).
2. There can be no more than 1/2" variance in height between all risers, including from platform to floor or bottom riser to ground level.
3. OSHA will not accept steps on top of blocks as a permanent installation. OSHA will accept that setup as a temporary installation as long as we have acknowledged in writing that we will be installing higher steps in the very near future. (In those cases, have steps screwed to trailer for stability and have higher steps either ordered or pulled out of stock. The customer will need to be notified in writing and sign an acknowledgement that this is being done and they will be charged a return trip for delivery of the new steps – unless we were notified prior to delivery that higher steps would be needed).
4. A makeshift step cannot be used at the bottom of the steps because the handrail won't go all the way to the bottom – an OSHA violation.

EXCLUSIONS:

Unless specified, pricing EXCLUDES:

Engineered building or foundation drawings, civil engineering, permitting, bonds, private locate services for utilities, union or prevailing wage rates, site concrete, site electrical, site plumbing (PLUMBING MANIFOLDING TO BE DONE ON SITE BY CUSTOMER), telephone/data hookup, site prep or remediation, landscaping, sediment/erosion controls, exterior/interior signage, footings, spoils removal, special cleaning, special keying of doors, fire alarm, sprinkler or separation systems, HVAC balancing or testing services, Geo-technical services, cranes, canopies, liquidated damages, safety & security training time and additional insurance beyond what's currently held by Wilmot and its subcontractors.

ATTACHMENT(S): PER LAYOUT AND SPECIFICATIONS PROVIDED

Customer hereby agrees to the above quoted prices and specifications.

Upon receipt of order, a sales agreement will be forwarded immediately to customer by Wilmot. Wilmot will place your order and confirm delivery schedule of the unit(s) upon receipt of signed agreement. A fully executed agreement will be forwarded to Customer.

A 35% Non-Refundable deposit may be required at time of order. Upon request, we offer Lease/Purchase Options based on your actual Credit History. All equipment is subject to factory lead time and availability at time of confirmed order. To establish an account, we require an approved credit application.

Resa Wilson

From: Kathleen <Kathleen@wilmotmodular.com>
Sent: Wednesday, March 1, 2023 1:10 PM
To: Resa Wilson
Cc: dcopsmith@kqps.net
Subject: RE: KQCS Temp Classrooms Project - Deposit invoices
Attachments: King and Queen #7313 Deposit Invoice.pdf; King and Queen #7312 Deposit Invoice.pdf
Importance: High

Attached are the 35% deposit invoices for each building. Please process for payment.

Thanks!

WILMOT
MODULAR STRUCTURES, Inc.
We Help Build Visions

Kathleen Cadigan
Administrative Director

 1-800-966-8883 # 115  wilmotmodular.com

 kathleen@wilmotmodular.com

 [5812 Allender Road, White Marsh MD](#)



Check out our recent projects! >

IMPORTANT: The contents of this email and any attachments are confidential. They are intended for the named recipient(s) only. If you have received this email by mistake, please notify the sender immediately and do not disclose the contents to anyone or make copies thereof.

From: Resa Wilson <rwilson@kingandqueenco.net>
Sent: Wednesday, February 8, 2023 9:50 AM
To: Kathleen <Kathleen@wilmotmodular.com>
Subject: RE: KQCS Temp Classrooms Project *Wilmot Follow Up* - tax exemption form

Good Morning Kathleen,

I have attached the tax-exempt form for King and Queen County. Let me know if you need anything else. Have a great day!

Best,

Resa Wilson

King and Queen County
PO Box 177
King and Queen Courthouse, VA 23085

From: Kathleen <Kathleen@wilmotmodular.com>
Sent: Wednesday, February 8, 2023 7:32 AM
To: Resa Wilson <rwilson@kingandqueenco.net>
Subject: FW: KQCS Temp Classrooms Project *Wilmot Follow Up* - tax exemption form
Importance: High

Good Morning Resa,
I receive the attached new customer information form to get you set up in our system. Can you please send me a copy of your tax exempt form? We are in the process of building some classrooms for your county.

Thanks!



Kathleen Cadigan
Administrative Director

1-800-966-8883 115 wilmotmodular.com
 kathleen@wilmotmodular.com
 5812 Allender Road, White Marsh MD



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▪

From: Ryan Cantu <ryan@wilmotmodular.com>
Sent: Tuesday, February 7, 2023 4:49 PM
To: Kathleen <Kathleen@wilmotmodular.com>; Amy Selvage <amy@wilmotmodular.com>
Subject: FW: KQCS Temp Classrooms Project *Wilmot Follow Up*

See attached New Customer Information Form.

I'll give you a call in the AM so I can make the required edits in SF and subsequent changes to all of our contract paperwork.

Have a Nice Evening!



Ryan Cantu
Major Projects Director

1-800-966-8883 | 443-202-2221 | wilmotmodular.com
 ryan@wilmotmodular.com | 5812 Allender Road, White Marsh MD



IMPORTANT: The contents of this email and any attachments are confidential. They are intended for the named recipient(s) only. If you have received this email by mistake, please notify the sender immediately and do not disclose the contents to anyone or make copies thereof.

From: Vivian Seay <vseay@kingandqueenco.net>
Sent: Tuesday, February 7, 2023 4:42 PM
To: Ryan Cantu <ryan@wilmotmodular.com>
Subject: RE: KQCS Temp Classrooms Project *Wilmot Follow Up*

Ryan,

Please see the attached.



Vivian
Vivian R. Seay, J.D., LL.M
County Administrator | County Attorney
242 Allens Circle, Suite L
Post Office Box 177
King & Queen Court House, Virginia 23085
Office 804.785.5975
Facsimile 804.785.5999
Direct 434.607.0717

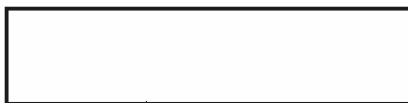
From: Ryan Cantu <ryan@wilmotmodular.com>
Sent: Tuesday, February 7, 2023 3:03 PM
To: Vivian Seay <vseay@kingandqueenco.net>
Subject: RE: KQCS Temp Classrooms Project *Wilmot Follow Up*

Vivian,

I can edit the paperwork on my end and resend.

Please fill out the attached New Customer Information sheet so I can correct everything so it is alignment.

Thanks!



Ryan Cantu
Major Projects Director

1-800-966-8883 | 443-202-2221 | wilmotmodular.com
 ryan@wilmotmodular.com | 5812 Allender Road, White Marsh MD



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From: Vivian Seay <vseay@kingandqueenco.net>
Sent: Tuesday, February 7, 2023 2:58 PM
To: Ryan Cantu <ryan@wilmotmodular.com>
Subject: RE: KQCS Temp Classrooms Project *Wilmot Follow Up*

Ryan,

As I was looking over the paperwork one last time, I noticed that the contract and documentation is with King and Queen County Public Schools. If that is the case, I have no authority to sign. If you want the contract and documentation to be with the County, please edit accordingly and send it back to me. Assuming your dealings will be with the County, we will work with TIPS to get trained and to get this paperwork submitted, not necessarily in that order.

Thanks!



Vivian
Vivian R. Seay, J.D., LL.M
County Administrator | County Attorney
242 Allens Circle, Suite L
Post Office Box 177
King & Queen Court House, Virginia 23085
Office 804.785.5975
Facsimile 804.785.5999
Direct 434.607.0717

From: Ryan Cantu <ryan@wilmotmodular.com>
Sent: Tuesday, February 7, 2023 10:07 AM
To: Vivian Seay <vseay@kingandqueenco.net>
Subject: KQCS Temp Classrooms Project *Wilmot Follow Up*

Vivian,

Good Morning!

Checking in to see how the P.O. to TIPS is coming along.



Ryan Cantu
Major Projects Director

[1-800-966-8883](tel:1-800-966-8883) | [443-202-2221](tel:443-202-2221) | wilmotmodular.com
 ryan@wilmotmodular.com | [5812 Allender Road, White Marsh MD](#)



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▪

Wilmot Modular Structures, Inc.

5812 Allender Road
 White Marsh, MD 21162
 410-335-1200 fax 410-335-9148

Invoice No. 7313-D

INVOICE

Customer

Name King and Queen Board of Supervisors
 Address P. O. Box 177
 City King & Queen CH State VA ZIP 23085
 Attn: Accounts Payable

Date 3/1/2023
 Cust # 8345
PO# 0005872
 Terms: Upon Receipt

Stock #	Description	Amount
7313	35% Deposit on 10 piece (136' x 64') Building	\$225,650.00
Building to be located at: 24667 The Trail Mattaponi, VA 23110		
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> <p>King and Queen County GOODS AND SERVICES RECEIVED</p> <p>Date _____</p> <p>Signature _____</p> <p>Title _____</p> <p>PO# <u>5872</u></p> <p>GL# _____</p> </div>		

Payment Details

Cash
 Check
 Credit Card

Name _____
 CC # _____
 Expires _____
 CVS# _____

Taxes	
Total	\$225,650.00

Office Use Only

Innovators in Modular Buildings

Visit us on our website at www.wilmotmodular.com

PURCHASE ORDER

KING & QUEEN
BOARD OF SUPERVISORS
P.O. BOX 177
KING & QUEEN CH, VA 23085-0000
PHONE # 804-785-5975
FAX # 804-785-5999

** PURCHASE **
** ORDER NUMBER **
** 0005872 **

DATE-2023/02/08

VENDOR- WILMOT MODULAR STRUCTURES 003479
5812 ALLENDER ROAD
WHITE MARSH, MD 21162

SHIP TO- KING & QUEEN COUNTY ADMIN
242 ALLENS CIRCLE
SUITE L
KING & QUEEN CH, VA 23085

ORDER DATE- 2023/02/08 SHIP VIA-

REQUESTED SHIP DATE- 00000000 REFERENCE-

ITEM NO.	STOCK#	QUANTITY	UNIT ISSUE	DESCRIPTION G/L NUMBER	UNIT COST	EXTENDED COST
1	Q-09596-2	1.00	EA	KING AND QUEEN ELEM SCH TEMP 001-4-352-095100-9300- - - QUOTE # Q-09596-2	.000	.00
2	BUILDING	1.00	EA	SALE OF 136'X64' BUILDING 001-4-352-095100-9300- - -	644,714.000	644,714.00
3	ENGINEER	1.00	EA	SALE- ENGINEERING 001-4-352-095100-9300- - -	3,333.000	3,333.00
4	FREIGHT	1.00	EA	FREIGHT TO SITE 001-4-352-095100-9300- - -	87,400.000	87,400.00
5	INSTALL	1.00	EA	SALE- INSTALLATION 001-4-352-095100-9300- - -	89,653.000	89,653.00
6	SKIRTING	1.00	EA	SALE- SKIRTING 001-4-352-095100-9300- - -	8,536.000	8,536.00
7	DECKS	1.00	EA	SALE- DECKS, STEPS, ADA RAMPS 001-4-352-095100-9300- - -	35,252.000	35,252.00
8	MINIAC	1.00	EA	SALE- SITE MINI SPLIT AC 001-4-352-095100-9300- - -	6,000.000	6,000.00
9	GEN COND	1.00	EA	SALE- GENERAL CONDITIONS 001-4-352-095100-9300- - -	33,359.000	33,359.00
TOTAL COST						\$908,247.00

***** IMPORTANT *****

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKING SLIPS, INVOICES, AND CORRESPONDENCE.
PLEASE ADVISE US IF YOU ARE UNABLE, FOR ANY REASON, TO SHIP ON THE REQUESTED DATE.
THIS PURCHASE IS EXEMPT FROM TAX UNDER PROVISIONS OF ALL STATE RETAIL SALES AND USE TAX ACTS.

ORDER TYPE- ORIGINAL

APPROVED BY- V SEAY

DATE- 2023/02/08

Resa Wilson

From: TIPS PO System <tipspo@tips-usa.com>
Sent: Wednesday, February 15, 2023 9:05 AM
To: Resa Wilson
Cc: Kerri Doherty
Subject: RE: gh King and Queen County Purchase Order

Your PO's have been received for "recording purposes" only.

Thank you!

Karen Walton

Purchase Order Compliance
TIPS - The Interlocal Purchasing System
4845 US Hwy 271 N ~ Pittsburg, TX 75686
Phone: 866-839-8477
www.tips-usa.com

From: Resa Wilson <rwilson@kingandqueenco.net>
Sent: Friday, February 10, 2023 2:12 PM
To: TIPS PO System <tipspo@tips-usa.com>
Cc: Kerri Doherty <kerri.doherty@tips-usa.com>
Subject: gh King and Queen County Purchase Order

[EXTERNAL SENDER - CAUTION: This email originated from outside of the organization.]
Good Afternoon

Attached are two Purchase Orders from King and Queen County for Wilmot Modular Structures along with the quotes and documents. Let me know if there are any questions!

Best,

Resa Wilson

King and Queen County
PO Box 177
King and Queen Courthouse, VA 23085

WILMOT

MODULAR STRUCTURES, Inc.

We Help Build Visions

Sold To:

King and Queen County Virginia
 Vivian Seay
 Mobile: 4346070717
 242 Allens Cir
 King and Queen Court House, Virginia 23085

Ship To:

King and Queen County Public Schools
 King and Queen Elementary School Temp. CR #2
 24667 The Trail
 Mattaponi, VA 23110

Sales Quote for PO

Project Name: King and Queen
 County Virginia - 7313-IB13668 - King
 and Queen Elementary School Temp.
 CR #2 - Sale
Please Contact: Ryan Cantu
Quote #: Q-09596-2
Date: 2/8/2023
Expires in 30 Days

****35% DEPOSIT REQUIRED
 UPON RECEIPT OF SIGNED
 CONTRACTS****

DESCRIPTION	UNIT PRICE	QTY	EXT. PRICE
Sale of 136'x64' Building	\$644,714.00	1.00	\$644,714.00
Sale-Engineering	\$3,333.00	1.00	\$3,333.00
Freight to site	\$87,400.00	1.00	\$87,400.00
Sale-Installation	\$89,653.00	1.00	\$89,653.00
Sale-Skirting	\$8,536.00	1.00	\$8,536.00
Sale-Decks, Steps, and ADA Ramps	\$35,252.00	1.00	\$35,252.00
Sale-Site Finish Mini-Split AC Unit	\$6,000.00	1.00	\$6,000.00
Sale-General Conditions	\$33,359.00	1.00	\$33,359.00
DO NOT BILL! This line item was automatically added to normalize the parent record.	\$0.00	1.00	\$0.00
TOTAL:			\$908,247.00

Enter PO # 5872

Company King and Queen County Virginia

Name/Title Vivian R. Seay
 County Administrator
 County Attorney

Signature/Date *[Signature]*
 2-8-2023

Company Wilmot Modular Structures, Inc.

Name/Title Michael T. Wilmot President

Signature/Date _____

AGREEMENT IS VALID FOR 30 DAYS

CLARIFICATIONS:

This quote is based on the following assumptions: The site and route to the site, is clear of any obstructions for the height, width and weight of the building you have ordered. It also assumes a minimal soil bearing capacity of 2,500 psf, and that the site grade is flat and level, or no greater than 2% slope over length of building.

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2. **PERMITS:** (except freight permits) are by others unless otherwise stated. Customer is responsible for any local requirements by building inspectors.
3. **BUILDING:** Factory will manufacture building per customer's approved drawings and in accordance with the state of its destination and use. Pricing is based on standard business use occupancy with no special applications.
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7. **INSTALLATION:** Charges are based on a clear level accessible site, and a floor height less than 30" or greater than 36". Floor levels outside this range will result in an additional charge. **A site visit from Wilmot's Construction Services Team will verify site conditions to determine if quoted price is acceptable.**
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3. OSHA will not accept steps on top of blocks as a permanent installation. OSHA will accept that setup as a temporary installation as long as we have acknowledged in writing that we will be installing higher steps in the very near future. (In those cases, have steps screwed to trailer for stability and have higher steps either ordered or pulled out of stock. The customer will need to be notified in writing and sign an acknowledgement that this is being done and they will be charged a return trip for delivery of the new steps – unless we were notified prior to delivery that higher steps would be needed).
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Engineered building or foundation drawings, civil engineering, permitting, bonds, private locate services for utilities, union or prevailing wage rates, site concrete, site electrical, site plumbing (**PLUMBING MANIFOLDING TO BE DONE ON SITE BY CUSTOMER**), telephone/data hookup, site prep or remediation, landscaping, sediment/erosion controls, exterior/interior signage, footings, spoils removal, special cleaning, special keying of doors, fire alarm, sprinkler or separation systems, HVAC balancing or testing services, Geo-technical services, cranes, canopies, liquidated damages, safety & security training time and additional insurance beyond what's currently held by Wilmot and its subcontractors.

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A 35% Non-Refundable deposit may be required at time of order. Upon request, we offer Lease/Purchase Options based on your actual Credit History. All equipment is subject to factory lead time and availability at time of confirmed order. To establish an account, we require an approved credit application.

AGENDA: *March 13, 2023 Regular Meeting*

ITEM #4:

Public Comment Period

ACTION REQUESTED:

The Board will receive comments from the public related to items not on the agenda. Have citizens state their name, the district they are from and request that they limit their comments to 3 minutes.

ATTACHMENTS:

None

AGENDA: March 13, 2023 Regular Meeting

ITEM #5:

Set Public Hearing Date – RZ23-01/Loudon Farm Corp.

ACTION REQUESTED:

Set Date for public hearing on RZ23-01/Loudon Farm Corp. The next regular meeting is April 10, 2023.

ATTACHMENTS:

None



King and Queen County

Founded 1691 in Virginia

Office of the Zoning Administrator
P.O. Box 177 • King and Queen Court House, Virginia 23085
Phone: (804) 785-5985 • Fax: (804) 785-5999

MEMORANDUM

TO: King & Queen County Board of Supervisors
Vivian Seay, County Administrator

FROM: Donna Sprouse, Director of Community Development

DATE: March 7, 2023

RE: Public Hearing – Rezoning (RZ23-01) Loudon Farm Corp.

During the March 6, 2023, Planning Commission meeting, the Planning Commission held a public hearing to consider the following...

- **RZ23-01, Loudon Farm Corp.** – Rezone Tax Map Parcel #1625-39R-83, 14.1 acres, 3467 Mantua Road, Stevensville Magisterial District currently zoned Residential Single-Family and Agricultural (RS/A) to Agricultural (A) to allow for use as a wedding venue.

A motion was made by Mr. Berry to recommend approval of RZ23-01 in the name of Loudon Farm Corp. Mr. Berry's motion for approval was seconded by Mr. Watkins.

Voting For: Campbell, Fleming, Richardson, Watkins, Berry, Allen

Voting Against: None

Abstain: None

The Planning Commission asks that the Board of Supervisors consider the above referenced request and accept their recommendation for approval during the next regular meeting of the Board.

AGENDA: March 13, 2023 Regular Meeting

ITEM #6:

Appointments/Reappointments to various Boards and Commissions

ACTION REQUESTED:

- 1) Economic Development Authority – Stevensville
- 2) Bay Consortium Workforce Development Board
- 3) Planning Commission – Newtown District
- 4) Planning Commission – Buena Vista District to fill the unexpired term of Ryan Burroughs (01.11.2024)
- 5) Pamunkey Regional Library Board – To fill the unexpired term of Alda Norris (term expires 06.30.2025)

ATTACHMENTS:

- None

AGENDA: March 13, 2023 Regular Meeting

ITEM #7:

County Administrator's Comments

ACTION REQUESTED:

None

ATTACHMENTS:

None

AGENDA: March 13, 2023 Regular Meeting

ITEM #8:

Board of Supervisor Comments

ACTION REQUESTED:

None

ATTACHMENTS:

None

AGENDA: March 13, 2023 Regular Meeting

ITEM #9:

Closed Session

ACTION REQUESTED:

Need a motion to enter into closed session pursuant to VA Code section 2.2-3711(A)(8) consultation with legal counsel employed or retained by the public body regarding specific legal matters requiring the provision of legal advice by such counsel and VA Code section 2.2-3711(A)(4) the protection of the privacy of individuals in personal matters not relating to public business, regarding an accident involving County personnel and County assets.

After coming out of closed session:

Need a motion to come out of closed session with each member of the Board certifying by individual vote that only those public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act were heard, discussed and considered in the closed session.

Take action on any matters discussed that require it.

ATTACHMENTS:

None