



King and Queen County
Founded 1691 in Virginia

Board of Supervisors Meeting

Monday, April 10, 2023

Regular Monthly Meeting 7:00 P.M.

242 Allen's Circle
King and Queen Court House, Virginia 23085
General District Courtroom

AGENDA

1. Invocation and Pledge of Allegiance to the Flag of the United States
2. Approval and Signing of Minutes
3. Approval and Signing of the Warrants and Appropriations
 - a. County Warrants and Payroll
 - b. Final Local Appropriation to School Fund
4. Public Comment Period
5. Public Service Initiative – Teresa Glidewell for the Little Food Pantry
6. Public Hearing – RZ23-01/Loudon Farms
7. Public Hearing – FY2024 Budget
8. Quarterly Reports
9. Set Public Hearing Dates
 - a. Planning Commission Items Related to Mining
 - b. EDA name change
 - c. Lease at Farmer's Market/Riverstreet
10. Appointments and Reappointments
11. County Administrator's Comments
12. Board of Supervisors Comments
13. Closed Session

Pursuant to Va. Code § 2.2-3711(A)(8) consultation with legal counsel employed or retained by the public body regarding specific legal matters requiring the provision of legal advice by such counsel.

AGENDA: *April 10, 2023 Regular Meeting*

ITEM #1:

Invocation and Pledge of Allegiance to the Flag of the United States
of America

ACTION REQUESTED:

None Required

ATTACHMENTS:

None

AGENDA: *April 10, 2023 Regular Meeting*

ITEM #2:

Approval of the February 21, 2023 and February 27, 2023 and March 13, 2023 minutes of the Board of Supervisors

ACTION REQUESTED:

Need a motion and second to approve the February 21, 2023, February 27, 2023 and March 13, 2023 minutes of the Board of Supervisors

ATTACHMENTS:

- February 21, 2023 minutes
- February 27, 2023 minutes
- March 13, 2023 minutes

**King and Queen County
Board of Supervisors Meeting
Tuesday, February 21, 2023**

6:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
Second Floor Conference Room**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Bailey called the meeting to order. Roll call was taken with member Sherrin Alsop being absent.

**BUDGET PRESENTATIONS BY COUNTY DEPARTMENTS, SOCIAL SERVICES
AND SCHOOL DIVISION**

The following Constitutional Officers and Department Heads made presentations to the Board on behalf of their budget requests:

- Vanessa Porter, Clerk of Circuit Court – Requesting additional position that has been funded by the Compensation Board and the local funds needed for benefits.
- Kelly Lumpkin, Commissioner of Revenue – Advised that all of the increases in her budget request are due to increased costs in general.
- Diane Klausen, General Registrar – Advised that the Electoral Board salaries have been increased by the State Board of Elections. She has requested a new line item for election supplies to help with transparency in use of general supplies.
- Donna Sprouse, Director of Community Development – Informed the Board that she is running for Clerk of Circuit Court in the November election. She is requesting an additional staff person to assist with duties in her department prior to that to assist with the transition. She is requesting that this position be a permanent position added to this department due to the workload of her department.
- Dr. Carol Carter, School Superintendent – Provided information on the priorities of the division for next fiscal year. She is requesting approximately \$176,000 in additional local funds. The focus for the budget is to provide salary increases to staff and to continue with capital improvements at the schools.
- Betty Dougherty, Director of Social Services – Advised that even though she requested a reduction in local funds, she feels that due to recommendations that are coming from the General Assembly that she may need level funding.
- Betty Dougherty and Tina Ammons, Human Resources Department – Recommend setting this department apart from the County Administrator's budget and form a separate department for it to better represent what has been happening over the last two years since the department was created. Additional funding is requested for continuing education for staff and for required training for department heads and employees.

- Tina Ammons, Director of Finance – Advised that the only increase requested is to have additional funding for her assistant to continue with her certifications. She is working towards both the finance officers certification and the state procurement certification concurrently.
- Quentin Mascari, Building Official, Director of Maintenance and Capital Projects Manager – Updated the Board on items requested and the need for a new trailer to haul lawn equipment as well as a building for equipment storage.
- Rob Balderson, Sheriff (also presented budget for Animal Control) – Advised that he is requesting four additional deputy positions, salary scale adjustments for the dispatchers, fulltime animal control officer, an administrative support position and a salary scale adjustment for the Officer Manager. He also updated the Board on changes in the department since the retirement of Sheriff Charboneau.

After all presentations, County Administrator Vivian Seay advised the Board of several additional items, specifically the regional animal shelter and the potential staffing changes coming to several departments as the result of the upcoming elections.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Mr. Burns and seconded by Mr. Simpkins to adjourn the meeting at 7:40 p.m.

Doris H. Morris, Chairman

Clerk of the Board

**King and Queen County
Board of Supervisors Meeting
Tuesday, February 27, 2023**

6:00 P.M.

**Regular Meeting
King and Queen County Courts and Administration Building
Second Floor Conference Room**

Minutes of the Meeting

CALL TO ORDER AND ROLL CALL

Chairman Bailey called the meeting to order. Roll call was taken with members Sherrin Alsop and Jim Burns being absent.

APPROVAL OF RECURRING WARRANTS

A motion was made by Ms. Morris and seconded by Mr. Simpkins to approve the recurring warrants for the month of February, subject to audit.

AYES: MORRIS, SIMPKINS, BAILEY

NAYS: NONE

ABSENT: ALSOP, BURNS

EMERGENCY SERVICES BUDGET BRIEFING

Due to a scheduling conflict, Emergency Services Coordinator Greg Hunter was unable to attend the meeting on February 21st that was scheduled for budget presentations. He provided the following information regarding his requests for the departments under his purview:

- Emergency Services – he has requested a salary adjustment in the Coordinator line item. This is to prevent compression between the new Deputy Chief as well as help to offset the cost when the County needs for this position to become fulltime.
- Radio Communications – Changes have been made to reflect the removal of equipment on several of the towers as part of the closing of the wireless internet. There are also increases in the cost of radios, batteries and pagers that reflect inflation. The cost for maintaining generators is increasing as many of the generators for the emergency communications system are starting to reach end of life. Scheduled replacement is included in the Capital Projects budget.
- Rescue Services – He has included increases in costs associated with increased call volume of roughly 30% over last year. He has also requested 4 additional positions that will be a part of the expansion of this department to include fire coverage.
- Other items that were addressed that were not department specific were the improvement of coverage by Mattaponi Rescue, the recent regulatory change by Pharmacy and DEA that will require licensure by the County for the storage and handling of controlled substances and the completion of the Strategic Plan by the Chiefs Committee.

- His final request was that the Board look into the possibility of creating a portable equipment fund for the volunteer and paid agencies for future equipment needs that are expensive but not considered to be Capital purchases such as SCBA and extrication equipment.

UPDATE ON LODA CLAIM

Tina Ammons, Director of Finance informed the Board that VRS has approved the LODA claim submitted for Rory Swanson. \$100,000 has been approved for his beneficiaries. It is expected that these payments will be going out by the end of March.

Greg Hunter advised the Board that Mr. Swanson has been recognized on the National Fallen Firefighters and State Memorials. He requested that the Board place recognition of Mr. Swanson, in the form of a plaque to be placed here in the courthouse, on the agenda for their May meeting. If allowed, he will invite the volunteer agencies to attend.

UPDATE ON LITTER GRANT

This item was requested by Sherrin Alsop in response to the email received from a concerned citizen on Owens Mill Road. Sheriff Balderson advised that they have started using the inmates again and will be able to do more once the weather improves. His department is also pursuing situations that appear to be obvious intentional littering and will continue to do so. He gave statistics of the amount and type of trash that was picked up on Owens Mill Road recently.

UPDATE ON ESSEX COUNTY BOUNDARY LINE REQUEST

Vivian Seay advised that she has met with Director of Community Development Donna Sprouse regarding the information previously provided by Essex County. If the Board decides to proceed with only addressing the one property (the family who came and spoke several months ago) there would be no significant negative impacts. However, it will ‘open the door’ for additional changes that could cause negative impacts. After discussion regarding the specific property as well as others that are already known to be affected, it was the consensus of the Board to continue working with Essex on the single property but advised staff to make sure there would be no unintended consequences before final action is taken.

UPDATE ON DISABLED VETERAN TAX EXEMPTION REFUNDS

Ms. Seay updated the Board on a recent code change that requires localities to refund taxes paid retroactively for several years when a veteran qualifies for the exemption. She explained that the Commissioner of Revenue has already been doing this so it will not create a financial impact for the County.

OTHER ITEMS BROUGHT FORTH BY BOARD MEMBERS

Ms. Morris asked that staff reach out to VDOT regarding the condition of the pavement on Route 14. It has not been long since it was resurfaced but it is ‘like a wash board’ already. She also requested Sheriff Balderson to look into whether it is legal for the commercial vehicles to have the amber caution lights on all the time or is it only supposed to be when they are actively working.

Mr. Bailey reported that he recently met a vehicle on Route 33 going in the wrong direction. This is a considerable hazard and advised everyone to be on the look out.

Mr. Simpkins commented on the complaints from citizens regarding speeders in Walkerton. Sheriff Balderson advised that they have placed the temporary speed sign in the area and have also been doing directed patrol in that area.

IT IS ORDERED THAT THIS BOARD BE ADJOURNED

A motion was made by Mr. Simpkins and seconded by Ms. Morris to adjourn the meeting at 7:20 p.m.

Doris H. Morris, Chairman

Clerk of the Board

King and Queen County
Board of Supervisors Regular Meeting

Monday, March 13, 2023
7:00 P.M.

King and Queen County Courts and Administration Building
General District Courtroom

“Minutes of the Meeting”

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Mr. Simpkins provided the invocation, followed by the Pledge of Allegiance to the Flag of the United States. It was noted that all members were present.

APPROVAL AND SIGNING OF THE JANUARY 23, 2023 AND FEBRUARY 13, 2023 MINUTES

A motion was made by Mr. Burns and seconded by Ms. Morris approving the January 23, 2023 and February 13, 2023 minutes.

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS

NAYS: NONE

ABSTAIN: S.C. ALSOP

APPROVAL OF MARCH 2023 WARRANTS AND APPROPRIATIONS

A motion was made by Ms. Alsop and seconded by Mr. Simpkins to approve the county warrants and payroll for the month of February 2023.

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS, S.C. ALSOP

NAYS: NONE

APPROVAL OF WILMOT MODULAR SCRUSTURE INVOICES

A motion was made by Mr. Simpkins and seconded by Ms. Morris to approve two invoices from Wilmot for the down payment on the modular classrooms. The total payment being \$491,127.00.

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS, S.C. ALSOP

NAYS: NONE

PUBLIC COMMENT PERIOD

There were no comments received from the public.

SET PUBLIC HEARING DATE – RZ23-01/LOUDON FARM CORP.

A motion was made by Mr. Simpkins and seconded by Ms. Burns to set April 10, 2023 as the date for this public hearing.

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS, S.C. ALSOP
NAYS: NONE

APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

Economic Development Authority/Stevensville – Tabled
Bay Consortium workforce Development Board - Tabled
Planning Commission/ Newtown – Tabled
Planning Commission/Buena Vista – Tabled
Pamunkey Regional Library Board – Tabled

Mr. Bailey advised that his term on the Arts Alive Board of Directors will end in May.

COUNTY ADMINISTRATOR’S COMMENTS

County Administrator Vivian Seay provided the following comments:

- Advised that the proposed FY24 budget is at their places. She noted that it includes a 48-cent real estate tax increase. This budget does not significantly address one time capital needs but does include funding for recurring capital needs. She directed attention to a new page in the budget titled “Sources and Uses that she hopes will explain some of the thought process behind where funding comes from and where it is spent.
- Reminded member who are planning to run for election that filings are due in early June.

BOARD OF SUPERVISORS COMMENTS

Ms. Morris had the following comments:

- Thanked everyone for coming.
- She is looking forward to reviewing the proposed budget.
- Asked that staff reach out to VDOT regarding Rt. 609 Mount Olive Bottom Road, she has received calls from the residents on the road stating that it needs gravel.

- Hopes to see everyone next month.

Ms. Alsop had the following comments:

- She is glad to be out and about again after having been sick. She expressed her appreciation for fellow Board members for looking out for the Newtown district in her absence.
- Asked staff to notify VDOT that the intersection of Roundabout Route and Newtown Road is in bad condition and that Indian Neck Road near the Rappahannock Cultural Center has quite a few potholes.
- Asked that litter control continue to be a priority and that the county needs to come up with a plan to address it.
- Hopes to see everyone at the next meeting.

Mr. Burns had the following comments:

- He attended the Planning Commission meeting. They are working on a Zoning text amendment regarding mining. They are working very hard and doing a good job.
- Reported that all hangar spaces are full at the airport, and they have converted on end unit space into storage for their maintenance equipment.
- Advised that he will be on vacation at the end of May so will not be at that workshop meeting.
- Thanked everyone for coming.

Mr. Simpkins had the following comments:

- Thanked the two citizens who attended the meeting.
- Advised that he saw an article in the Country Courier regarding litter pick up in King William and learned that their coordinator is his neighbor. He will reach out to her about helping in King and Queen.
- Expressed sympathy for the family of the victim in the fatal accident in Walkerton. He has spoken with the Sheriff and although speed was not a factor in this incident, it is still a great concern in that area.

Mr. Bailey had the following comments:

- Asked staff to investigate the condition of the end of Bohannon Park Road. He does not know if it is a state-maintained road or a private road but it is in terrible condition with large potholes.
- Commented that the problem with litter is county wide. He picks it up in his yard all the time. It is hard to believe that people are so sloppy that they will do this to their own neighbors. Asked staff to look into getting signs that show the fines for littering.
- Thanked everyone for coming and be safe.

CLOSED SESSION

A motion was made by Mr. Burns and seconded by Ms. Alsop to enter into closed session pursuant to VA Code section 2.2-3711(A)(8) consultation with legal counsel employed or retained by the public body regarding specific legal matters requiring the provision of legal advice by such counsel and VA Code section 2.2-3711(A)(4) the protection of the privacy of individuals in personal matters not relating to public business, regarding an accident involving County personnel and County assets.

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS, S.C. ALSOP
NAYS: NONE

A motion was made by Mr. Burns and seconded by Ms. Morris to come out of closed session with each member of the Board certifying by individual vote that only those public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act were heard, discussed and considered in the closed session.

AYES: J. L. SIMPKINS, J. M. BURNS, R. F. BAILEY, JR., D. H. MORRIS, S.C. ALSOP
NAYS: NONE

IT IS ORDERED THAT THE BOARD BE ADJOURNED:

A motion was made by Ms. Morris and seconded by Mr. Simpkins to adjourn the meeting at 7:50 p.m.

Chairman

Clerk of the Board

AGENDA: *April 10, 2023 Regular Meeting*

ITEM #3:

Approval and signing of Warrants and Appropriations

ACTION REQUESTED:

- 1) Approval of County warrants & payroll for the month of April
- 2) Approval of Final Local Appropriation to School Fund in the amount of \$500,000

ATTACHMENTS:

- County Warrants (Payroll and Accounts Payable)
- FY23 Budget Resolution section related to school funding

Part-time Employee Payroll Run

Payroll: Wednesday, April 12, 2023

County

Hunter, Greg	\$2,940.00
Willaford, Harold	\$2,916.67
Santos, Dylan	\$1,620.00
Klausen, Mali (reassessment)	\$206.98

Registrar

Ammons, Kimberly	\$368.00
Nickelson, Robert	\$270.00

Sheriff's Department

Burton, Melvin	\$884.00
Carroll, Laura	\$144.00
Jorgenson, Craig	\$1,216.00
Laufer, Sandra	\$1,436.00
Shackleford, Donald	\$1,090.00
Trent, Darryl	\$875.50
Tressler, Elizabeth	\$192.00

Overtime/Sheriff's Department

Brown, Renee	\$605.59
Burr, Brian	\$450.00
Cusick, Phillip	\$888.36
Davis, Alexis	\$176.75
Davis, Sandra	\$605.71
Draine, Vickie	\$59.26
Hill, Shirley	\$271.20
Hope, Paul	\$189.75
Mills, Jonathon	\$229.74
Our, Ronnie	\$186.30
Parker, J.D.	\$1,133.33
Rinehard, Kathryn	\$126.25
Rowe, Vladimir	\$388.13
Schefflien, H.E.	\$207.76
Warren, Tammy	\$207.76
Wilson, Mitchell	\$258.60

Rescue Services

Beasley, Michael	\$912.00
Bouchyard, Shaun	\$199.50
Heller, John	\$126.00
Huffman, Michael	\$456.00

\$21,837.14

\$15,980.47

Fulltime Payroll - April 2023

Board of Supervisors

James Burns	\$416.67
R.F. Bailey	\$416.67
Doris Morris	\$416.67
Lawrence Simpkins	\$416.67
Sherrin Alsop	\$416.67

County Administrator/County Attorney

Tom Swartzwelder	\$6,800.00
Vivain Seay	\$18,750.00

Commissioner of the Revenue

Kelly Lumpkin	\$6,466.92
Brenda Robinson	\$3,545.06
Mali Klausen	\$2,813.91

Finance

Tina Ammons	\$6,091.22
Resa Wilson	\$3,063.92

Treasurer

Irene Longest	\$6,600.17
Stephanie Sears	\$4,276.25
Cheryl Jessie	\$2,813.91

Registrar

Diane Klausen	\$5,916.66
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Clerk of Circuit Court

Vanessa Porter	\$8,229.17
Patricia Reed	\$3,630.99
Hattie Robinson	\$3,183.00

Commonwealth Attorney

Meredith Adkins	\$11,536.08
Makaylah Ambrose	\$3,937.50

Sheriff

Rob Balderson	\$6,856.08
Scott Edleman	\$3,587.50
Barry Radden	\$4,083.33
Ernie Schefflien	\$5,250.00
Paul Hope	\$3,986.50
Desiree Lawson	\$3,986.50
Mitchell Wilson	\$4,979.75
Brian Burr	\$4,333.33
Phillip Cusick	\$4,666.67
Jonathon Mills	\$3,791.67
John Parker	\$3,587.50

Hickory Burns	\$3,791.67
Deputy	Vacant
Ronnie Ours	\$3,587.50
Vladimir Rowe	\$3,587.50
Sandra Davis	\$4,117.08
Tammy Warren	\$3,000.00
Shirley Hill	\$3,916.67
Rinehard, Kathryne	\$3,041.67
Hatfield, Elizabeth	\$2,958.33
Renee Brown	\$3,041.67
Davis, Alexis	\$2,916.67
Vickie Draine	\$3,912.50

Rescue Services

David Lankford	\$5,521.93
Kevin Mounts	\$5,504.00
Josh Schrum	\$4,082.17
Robert Coggsdale	\$5,227.17
Nicholas Preli	\$3,626.92
Phillip Jewell	\$4,793.58
Gary Breen	\$4,280.50
Jack Meriwether	\$3,702.33
Jacob Hoffmaster	\$3,702.33
Aerrin Ryan	\$3,873.92
Christopher Field	\$3,702.33
Callie Wyde	\$4,330.33
Laura Heller	\$4,204.25
Austin Minor	\$4,204.25
Eric Lovas	\$3,626.92
Danielle Gray	\$3,626.92
Angelia Hazzard	\$3,626.92
Wesley May	\$3,626.92
David Yeaney	\$3,522.08
Austin Hinman	\$3,522.08
Joshua Lucas	\$3,522.08
Donald Butler	\$3,626.92
Curtis Mason, Jr.	\$3,522.08

Building Inspections

Quentin Mascari	\$5,416.67
Kathy Barrow	\$2,975.00

General Properties

Michael Barrow	\$4,333.33
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Zoning/Community Development

Donna Sprouse	\$5,628.67
Josh Rellick	\$3,675.00

\$301,725.80

4/04/2023
AP375
FUND # - 100 GENERAL FUND

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 000200 LIABILITIES

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DMV	LIABILITIES DMV Stop Fee Payable	DMV STOPS	202305900801	2/28/2023	5,975.00
				TOTAL	5,975.00 *

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 011010 *** Board of Supervisors ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
VIRGINIA MEDIA	*** Board of Supervisors *** Advertising	MOVE PRECINCTS AD	065616074000	12/31/2022		356.30	
				TOTAL		356.30	*

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012100 *** County Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
*** County Administrator ***					
VIRGINIA PENINSULA PUBLIC	Automotive/Motor Pool	VEHICLE MAINTENANCE	30041	2/16/2023	110.00
PORT RICHMOND AUTO PARTS	Automotive/Motor Pool	OIL CHANGE E&S EXPLO	433970	3/13/2023	50.79
PORT RICHMOND AUTO PARTS	Automotive/Motor Pool	VEH REP & SUPPLIES	434258	3/16/2023	38.35
ABBOTT TRUCK SALES	Automotive/Motor Pool	11 DODGE AMBULANCE	574230-000	3/07/2023	4,000.00
					4,199.14 *
PITNEY BOWES	Office Supplies	RED INK CARTRIDGE	1022641181	3/01/2023	10.79
SHRED-IT USA, LLC	Office Supplies	ADMIN SHREDDING	8003605131	3/25/2023	77.64
COECO OFFICE SYSTEMS	Office Supplies	PLOTTER SUPPLIES	INV754434	2/18/2023	20.00
COECO OFFICE SYSTEMS	Office Supplies	ADMIN COPIER SUPPLY	INV773941	3/07/2023	20.00
					128.43 *
				TOTAL	4,327.57

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012210 *** County Attorney ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
LOCAL GOVERNMENT ATTORNEYS	*** County Attorney *** Convention & Education	SEAY CONFERENCE REG	4954	3/13/2023	425.00		
					425.00	*	
				TOTAL	425.00		

4/04/2023
 AP375
 FUND # - 100

FROM DATE- 4/10/2023
 TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 012310 *** Commissioner of Revenue ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
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	*** Commissioner of Revenue ***				
BMS DIRECT	Printing & Binding	TANGIBLE PP 2023	200838	2/28/2023	2,191.33
					2,191.33 *
PITNEY BOWES BANK INC	Postal Services	POSTAGE COMM OF REV	03/28/2023	3/28/2023	500.00
					500.00 *
COMMISSIONER OF REVENUE	Convention & Education	ROBINSON TRAINING	6789	3/01/2023	175.00
COMMISSIONER OF REVENUE	Convention & Education	EXCEL TRAINING	6792	3/01/2023	350.00
LUMPKIN, KELLY N.	Convention & Education	REIMBURSEMENTS	03/28/2023	3/28/2023	118.18
					643.18 *
TIDEWATER COMMISSIONER	Dues & Association Membership	TIDEWATER DIST DUES	03/29/2023	3/29/2023	45.00
					45.00 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9031673374	3/18/2023	118.00
					118.00 *
				TOTAL	3,497.51

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012410 *** Treasurer ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Treasurer ***				
PITNEY BOWES	Maintenance Service Contracts	POSTAGE METER LEASE	3317080016	2/24/2023	278.67
					278.67 *
LONGEST, IRENE	Mileage - Allowances	MILEAGE REIMBURSE	03/22/2023	3/22/2023	53.71
					53.71 *
UNIVERSITY OF VIRGINIA	Convention & Education	RCERT40746 LONGEST	54615	3/03/2023	80.00
					80.00 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9031673374	3/18/2023	118.00
					118.00 *
				TOTAL	530.38

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 012510 *** Information Technology ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Information Technology ***						
AMAZON CAPITAL SERVICES	Office Supplies/Software Upgra	PRINTER CABLE V SEAY	1MTR-WV4H-XGJP	2/27/2023		13.98	
AMAZON CAPITAL SERVICES	Office Supplies/Software Upgra	COMPUTER MOUSE	1W49-KDP3-KCR7	3/12/2023		87.08	
						101.06	*
AMAZON CAPITAL SERVICES	EDP Equipment Registrar	SYNOLOGY DISKSTATION	1XXQ-TTH4-7R4X	3/02/2023		299.99	
						299.99	*
				TOTAL		401.05	

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 013100 *** Electoral Board ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
AMAZON CAPITAL SERVICES	*** Electoral Board *** Office Supplies	SHIPPING LABELS	1YCW-CXPH-94FD	1/13/2023	22.94		22.94 *
B.W. MURRAY & CO. INC.	IT Security Assessment	IT ASSESSMENT	2155	3/20/2023	629.73		629.73 *
				TOTAL	652.67		

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 013200 *** Registrar ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Registrar ***				
RAPPAHANNOCK TIMES	Advertising	REGISTRAR HELP WANT	CL6147	2/24/2023	52.80
RAPPAHANNOCK TIMES	Advertising	REGISTRAR HELP WANT	CL6162	3/01/2023	48.00
COUNTRY COURIER	Advertising	REGISTRAR HELP WANT	16535	3/01/2023	110.00
					210.80 *
RICOH USA, INC.	Copier Lease	COPIER LEASE	9031673374	3/18/2023	103.87
					103.87 *
				TOTAL	314.67

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 021200 *** General District Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
PITNEY BOWES	*** General District Court *** Office Supplies	RED INK CARTRIDGE	1022666829	3/06/2023	91.29	91.29	*
JURACH, TACEY, QUITIQUIT	Court Appointed Attorney	GC2200531100	9233274	3/09/2023	120.00	120.00	*
				TOTAL	211.29		

4/04/2023
 AP375
 FUND # - 100

FROM DATE- 4/10/2023
 TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 021600 *** Clerk of Circuit Court ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Clerk of Circuit Court ***				
ELAVON	Telecommunications	FEB MERCHANT FEES	K3059101415	2/28/2023	25.33
ELAVON	Telecommunications	FEB MERCHANT FEES	K3059101636	2/28/2023	42.60
ELAVON	Telecommunications	FEB MERCHANT FEES	K3059101751	2/28/2023	9.70
					77.63 *
RICOH USA, INC.	Lease of Equipment - Copier	COPIER LEASE	9031673374	3/18/2023	119.46
					119.46 *
REED, PATRICIA	Mileage	MILEAGE REIMBURSE	03/29/2023	3/29/2023	89.08
ROBINSON, HATTIE	Mileage	MILEAGE REIMBURSE	03/29/2023	3/29/2023	44.54
					133.62 *
BARBOUR PRINTING SERVICES	Office Supplies	#10 REG ENVELOPES	0420-23	3/13/2023	300.00
					300.00 *
TREASURER OF VIRGINIA	Microfilming & Indexing	RMS MAINTENANCE	23-097C-RMS2	3/16/2023	5,437.12
					5,437.12 *
				TOTAL	6,067.83

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 022100 *** Commonwealth Attorney ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
RICOH USA, INC.	Copier Lease	COPIER LEASE	9031673374	3/18/2023		87.12	
				TOTAL		87.12	*

4/04/2023
 AP375
 FUND # - 100

FROM DATE- 4/10/2023
 TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 031200 *** Sheriff ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Sheriff ***				
KUSTOM SIGNALS, INC.	Repairs & Maintenance	LF 13952 REPAIR	601401	3/08/2023	135.00
					135.00 *
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9928100355	2/19/2023	1,042.12
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9930508515	3/19/2023	1,042.24
					2,084.36 *
SHRED-IT USA, LLC	Office Supplies	SHREDDING	8003558088	3/18/2023	88.90
					88.90 *
VIRGINIA PENINSULA PUBLIC	Vehicle Maintenance & Repair	JAN SHERIFF MAINT	30040	2/16/2023	385.00
PORT RICHMOND AUTO PARTS	Vehicle Maintenance & Repair	BATTERY	433461	3/06/2023	180.49
MILBY OIL CO., INC	Vehicle Maintenance & Repair	55 GAL DRUMS OIL	062071	3/29/2023	1,280.44
WILLIAMSBURG FORD	Vehicle Maintenance & Repair	LICENSE BRACKET REPL	666288	2/28/2023	64.52
					1,910.45 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-822760	2/28/2023	2,795.86
					2,795.86 *
SEREDNI TIRE & AUTO CENTE	Vehicle & Equipment Supplies	TIRES	8377	3/22/2023	3,657.97
					3,657.97 *
MUNICIPAL EMERGENCY SERVIC	Uniforms & Wearing Apparel	BULLISTIC VEST	INV1841139	3/06/2023	2,520.00
					2,520.00 *
LABORATORY CORPORATION	Employee Hiring Processing	NEW HIRE TESTING	75809410	2/25/2023	90.00
					90.00 *
				TOTAL	13,282.54

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 031400 *** E911 ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** E911 ***				
POWER PHONE INC.	CONVENTION & EDUCATION	ANNUAL TRAINING LIC	03/29/2023	3/29/2023	1,857.36
					1,857.36 *
HORNS MIDDLESEX ACE HARDWA	911 ROAD SIGNS	ROAD SIGN SUPPLIES	45305/2	3/22/2023	5.29
					5.29 *
ID NETWORKS	Annual Maintenance - CAD Syste	ANNUAL MAINTENANCE	280526	4/01/2023	1,109.00
					1,109.00 *
				TOTAL	2,971.65

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 032200 *** Volunteer Fire Departments ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
AIR-CARE, INC.	Fire Program Funds	SCBA BRACKET	20988	3/02/2023	801.72
AIR-CARE, INC.	Fire Program Funds	FLOW TEST	21064	3/08/2023	48.00
				TOTAL	849.72 *
					849.72

4/04/2023
 AP375
 FUND # - 100

FROM DATE- 4/10/2023
 TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 032302 *** Rescue Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Rescue Services ***				
BOUND TREE MEDICAL, LLC	Medical Supplies	MEDICAL SUPPLIES	84882888	3/07/2023	15.30
BOUND TREE MEDICAL, LLC	Medical Supplies	MEDICAL SUPPLIES	84884574	3/08/2023	104.94
ZOLL MEDICAL CORPORATION	Medical Supplies	MEDICAL SUPPLIES	3682389	3/09/2023	307.50
ARC3 GASES	Medical Supplies	NEWTOWN OXYGEN	0009651977	2/28/2023	164.77
					592.51 *
WEST POINT FORD	Vehicle Maintenance	AMBULANCE REPAIR	13533	1/20/2023	96.07
WEST POINT FORD	Vehicle Maintenance	AMBULANCE REPAIR CR	13533-R1	1/25/2023	38.95-
WEST POINT FORD	Vehicle Maintenance	SEAL FOR AMBULANCE	13563	1/25/2023	37.07
ABBOTT TRUCK SALES	Vehicle Maintenance	11 DODGE AMBULANCE	574230-000	3/07/2023	1,999.61
					2,093.80 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-824552	3/15/2023	1,731.01
					1,731.01 *
GALL'S LLC	Uniforms	UNIFORMS	023503474	2/09/2023	196.00
WITMER PUBLIC SAFETY	Uniforms	LOVAS UNIFORM	INV196660	2/06/2023	186.58
WITMER PUBLIC SAFETY	Uniforms	HUNTER UNIFORM	INV196663	2/06/2023	225.88
WITMER PUBLIC SAFETY	Uniforms	SCHRUM UNIFORM	INV196674	2/06/2023	230.30
WITMER PUBLIC SAFETY	Uniforms	MAY UNIFORM	INV196693	2/06/2023	140.02
WITMER PUBLIC SAFETY	Uniforms	GRAY UNIFORM	INV197586	2/07/2023	200.12
WITMER PUBLIC SAFETY	Uniforms	BUTLER UNIFORM	INV197588	2/07/2023	178.39
WITMER PUBLIC SAFETY	Uniforms	MINOR UNIFORM	INV197590	2/07/2023	237.08
CABIN CREATIONS	Uniforms	LOGOS	176211	3/13/2023	189.00
					1,783.37 *
SAFEWARE, INC.	Equipment	QRAE 3 REPAIR	30065861	3/10/2023	443.75
WITMER PUBLIC SAFETY	Equipment	FIREFIGHTER GEAR BAG	INV213410	3/02/2023	697.56
					1,141.31 *
				TOTAL	7,342.00

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 032400 *** Radio Communications ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
CARTER MACHINERY CO, INC	*** Radio Communications *** Repair & Maint Generators	GENERATOR REPAIR	1314749	2/27/2023	7,860.88
				TOTAL	7,860.88 *

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 034500 *** Building Inspections ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Building Inspections ***				
PITNEY BOWES	Office Supplies	RED INK CARTRIDGE	1022641181	3/01/2023	10.79
					10.79 *
MANSFIELD OIL COMPANY	Vehicle Fuel	FUEL	SQLCD-824430	3/15/2023	120.46
					120.46 *
				TOTAL	131.25

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035100 *** Animal Control ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Animal Control ***				
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9928100355	2/19/2023	40.01
VERIZON WIRELESS	Telecommunications	WIRELESS DEVICES	9930508515	3/19/2023	40.01
					80.02 *
				TOTAL	80.02

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035101 *** Animal Shelter ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
KING WILLIAM COUNTY	*** Animal Shelter +++ KW/KQ Animal Shelter	FEB SHELTER OPS	03/13/2023	3/13/2023	6,509.23
				TOTAL	6,509.23 *

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035300 *** Medical Examiner ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
TREASURER OF VIRGINIA	Medical Examiner Fee	MEDICAL EXAMINER	03/03/2023	3/03/2023	20.00		
				TOTAL	20.00	*	20.00

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 035500 *** Emergency Services ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
INTERNATIONAL ASSOCIATION	*** Emergency Services *** Dues & Memberships	MEMBERSHIP DUES	80071	12/02/2022	100.00		100.00 *
				TOTAL	100.00		100.00

4/04/2023
 AP375
 FUND # - 100

FROM DATE- 4/10/2023
 TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 043200 *** General Properties ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** General Properties ***				
WORLD FUEL SERVICES, INC	Heating Services	HEATING OIL ADMIN	2349132-41525	3/08/2023	1,622.20
					1,622.20 *
VERIZON SOUTH, INC.	Telecommunications	911 CHARGE LANDLINE	682437141	2/24/2023	.08
					.08 *
THE HOME DEPOT PRO	Janitorial Supplies	JANITORIAL SUPPLIES	733499883	3/01/2023	258.39
THE HOME DEPOT PRO	Janitorial Supplies	JANITORIAL SUPPLIES	733944474	3/03/2023	66.50
THE HOME DEPOT PRO	Janitorial Supplies	JANITORIAL SUPPLIES	736350596	3/20/2023	22.36
THE HOME DEPOT PRO	Janitorial Supplies	JANITORIAL CART BAG	736350604	3/20/2023	56.27
					403.52 *
MANSFIELD OIL COMPANY	Vehicle & Equipment Fuel	FUEL	SQLCD-824430	3/15/2023	202.21
					202.21 *
PORT RICHMOND AUTO PARTS	Vehicle & Equipment Supplies	VEH REP & SUPPLIES	434258	3/16/2023	51.62
HORNS MIDDLESEX ACE HARDWA	Vehicle & Equipment Supplies	SUPPLIES	45160/2	3/14/2023	23.77
					75.39 *
AYLETT SAND & GRAVEL	Grounds Supplies	STONE FOR GROUNDS	672620	3/07/2023	1,495.26
					1,495.26 *
				TOTAL	3,798.66

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043400 *** Station 8/Shacklefords ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
THE HOME DEPOT PRO	*** Station 8/Shacklefords *** Janitorial Supplies	JANITORIAL SUPPLIES	733944474	3/03/2023		36.03	36.03 *
				TOTAL		36.03	

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 043500 *** Station 2/Marriott School ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
THE HOME DEPOT PRO	*** Station 2/Marriott School *** CLEANING SUPPLIES	JANITORIAL SUPPLIES	733944474	3/03/2023		36.03	
				TOTAL		36.03	*

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 052500 *** Community Services Board ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
MIDDLE PENINSULA -	*** Community Services Board *** Community Services Board	CHAPTER X QTR BILL	CPTRX-459	3/01/2023	8,386.00		
				TOTAL	8,386.00	*	

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 053100 *** Rental Assistance Program ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
BAY AGING	*** Rental Assistance Program *** Rental Assist Payments	FY 23 CONTRIBUTION	03/13/2023	3/13/2023	3,438.00		3,438.00 *
				TOTAL	3,438.00		3,438.00

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 053230 *** Bay Aging ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Bay Aging ***				
BAY AGING	Annual Contribution/Bay Aging	FY 23 CONTRIBUTION	03/13/2023	3/13/2023	5,620.00
					5,620.00 *
BAY AGING	County Match - Bay Transit	FY 23 CONTRIBUTION	03/13/2023	3/13/2023	28,298.00
					28,298.00 *
				TOTAL	33,918.00

4/04/2023
 AP375
 FUND # - 100

FROM DATE- 4/10/2023
 TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
 KING & QUEEN
 DEPT # - 081100 *** Planning Commission ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
-----	-----	-----	-----	----	-----
	*** Planning Commission ***				
VIRGINIA MEDIA	Advertising	ADS	068906193000	2/28/2023	478.58
					478.58 *
CAMPBELL, DAVID	Mileage - Allowances	MILEAGE REIMBURSE	03/06/2023	3/06/2023	21.62
ALLEN, BARRY L.	Mileage - Allowances	MIELAGE	03/06/2023	3/06/2023	22.27
WATKINS, MILTON	Mileage - Allowances	MILEAGE REIMBURSE	03/06/2023	3/06/2023	22.27
RICHARDSON, HUNTER	Mileage - Allowances	MILEAGE REIMBURSE	03/06/2023	3/06/2023	22.27
BERRY, MARK R.	Mileage - Allowances	MILEGAGE REIMBURSE	03/06/2023	3/06/2023	14.41
BERRY, MARK R.	Mileage - Allowances	REIMBURSEMENTS	03/08/2023	3/08/2023	104.80
FLEMING, MICHAEL	Mileage - Allowances	MILEAGE REIMBURSE	03/06/2023	3/06/2023	23.58
FLEMING, MICHAEL	Mileage - Allowances	REIMBURSEMENT	03/08/2023	3/08/2023	123.14
					354.36 *
BERRY, MARK R.	Seminars - Meals & Lodging	REIMBURSEMENTS	03/08/2023	3/08/2023	32.00
FLEMING, MICHAEL	Seminars - Meals & Lodging	REIMBURSEMENT	03/08/2023	3/08/2023	32.00
					64.00 *
PITNEY BOWES	Office Supplies	RED INK CARTRIDGE	1022641181	3/01/2023	21.57
					21.57 *
				TOTAL	918.51

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 081402 *** Zoning Administrator ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
	*** Zoning Administrator ***						
PITNEY BOWES	Office Supplies	RED INK CARTRIDGE	1022641181	3/01/2023	10.79		
					10.79	*	
MANSFIELD OIL COMPANY	Vehicle Equipment Fuel	FUEL	SQLCD-824430	3/15/2023	33.18		
					33.18	*	
				TOTAL	43.97		

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 091400 *** Contingency Fund ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
	*** Contingency Fund ***				
PITNEY BOWES	Miscellaneous Contingencies	RED INK CARTRIDGE	1022641181	3/01/2023	53.94
JAMES RIVER AIR	Miscellaneous Contingencies	ADMIN BLDG CONTROLS	J58091	1/26/2023	29,525.00
				TOTAL	29,578.94 *

4/04/2023
AP375
FUND # - 100

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 096000 *** Expenditure Refunds ***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
COINS BY CATANIA	*** Expenditure Refunds *** Misc Expenditure Refunds	BADGE LAPEL PINS	03/27/2023	3/27/2023	900.00		900.00 *
				TOTAL	900.00		
				FUND TOTAL			143,047.82

4/04/2023
AP375
FUND # - 202

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 053502

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
KING & QUEEN COUNTY	CSA Admin Coordinator Expenses	CSA COORDINATOR SALA	03/15/2023	3/15/2023	19,552.00
				TOTAL	19,552.00 *
				FUND TOTAL	19,552.00

4/04/2023
AP375
FUND # - 301

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 094100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
RIVIELLO, PAUL	EMS Response Vehicles	EMS VEHICLE TINT	100	3/09/2023	770.00
COMMONWEALTH ARCHITECTS	Telework Center	TELECENTER PROJECT	202303019	3/21/2023	770.00 *
					450.00
					450.00 *
RIVERSTREET COMMUNICATIONS	Fiber to the Home Project	FIBER PROJECT	INV-1006	2/28/2023	905,962.82
					905,962.82 *
				TOTAL	907,182.82
				FUND TOTAL	907,182.82

4/04/2023
AP375
FUND # - 352 EXPENDITURES

FROM DATE- 4/10/2023
TO DATE- 4/10/2023

ACCOUNTS PAYABLE LIST
KING & QUEEN
DEPT # - 095100

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
HUDSON AND ASSOCIATES ARCH	KQES CONSTRUCTION	KQES PROJECT	2110.16	3/16/2023	515.42
					515.42 *
				TOTAL	515.42
				FUND TOTAL	515.42
				TOTAL DUE	1,070,298.06

Approved at meeting of _____ on _____.

Signed _____
Title _____ Date _____

BE IT FURTHER RESOLVED that the Board of Supervisors does hereby approve the Fiscal Year 2022-2023 Projected Annual Fiscal Plan for the School Fund totaling \$13,030,128, to be appropriated as follows: Local funds in the amount of \$3,797,176 will be appropriated on July 11th or as soon thereafter as the Board of Supervisors approves. The remaining budgeted amount of \$500,000 may be appropriated on or about the April 2023 regular meeting of the Board of Supervisors. All revenue actually received by the King and Queen County Treasurer from the State or Federal Government for the benefit of the School Division for use in Fiscal Year 2022-2023, will periodically be appropriated by the Board of Supervisors (both revenue and expenditures) but in no event shall any State or Federal monies be appropriated before they are actually received and deposited by the Treasurer. In the event that there is a reduction in funding from either or both the State and Federal sources used in projecting the School Fund of \$13,030,128, The Board of Supervisors is expressly not obligated to increase local funding to cover said reductions.

BE IT FURTHER RESOLVED that the Board of Supervisors in order to encourage greater frugality does hereby establish that any unspent local funds remaining in the School Fund at the end of Fiscal Year 2022-2023 shall be transferred to the Reserve Fund for School Construction.

BE IT FURTHER RESOLVED that the Board of Supervisors does hereby approve the Fiscal Year 2022-2023 Annual Fiscal Plan to include the additional fund categories:

County Capital Projects Fund	\$7,260,000
Social Services Fund	\$1,936,522
Comprehensive Services Act Fund	\$750,000
CSA Administration Fund	\$16,378
School Cafeteria Fund	\$400,043
Court Security Fund	\$71,000
Landfill Contingency Fund	\$165,000
E-Summons	\$15,000.

AYES: ALSOP, SIMPKINS, MORRIS, BAILEY, BURNS
 NAYS: NONE

Thomas J. Swartzwelder, Clerk

AGENDA: *April 10, 2023 Regular Meeting*

ITEM #5:

Public Service Initiative/Theresa Glidewell for the Little Food Pantry

ACTION REQUESTED:

Ms. Glidewell will be present to make a presentation on this initiative within the County.

ATTACHMENTS:

None

AGENDA: *April 10, 2023 Regular Meeting*

ITEM #5:

Public Service Initiative/Theresa Glidewell for the Little Food Pantry

ACTION REQUESTED:

Ms. Glidewell will be present to make a presentation on this initiative within the County.

ATTACHMENTS:

None

AGENDA: *April 10, 2023 Regular Meeting*

ITEM #6:

Public Hearing – RZ23-01 Loudon Farm Corporation

ACTION REQUESTED:

We will now hold a public hearing on application RZ23-01 submitted by Loudon Farm Corporation.

I ask the Director of Community Development to provide proof of publication and background information.

Citizens wishing to make comments on proposed amendments, please come forward, state your name and the district you reside in.

Once hearing is closed, action needed to accept or not accept the recommendation for approval by the Planning Commission.

ATTACHMENTS:

- Notices of public hearing - Rappahannock Times, Tidewater Review (December 21, 2022 and December 28, 2022)
- Memo from Director of Community Development and application packet



King and Queen County

Founded 1691 in Virginia

Office of the Zoning Administrator
P.O. Box 177 • King and Queen Court House, Virginia 23085
Phone: (804) 785-5985 • Fax: (804) 785-5999

MEMORANDUM

TO: King & Queen County Board of Supervisors
Vivian Seay, County Administrator

FROM: Donna Sprouse, Director of Community Development

DATE: March 7, 2023

RE: Public Hearing – Rezoning (RZ23-01) Loudon Farm Corp.

During the March 6, 2023, Planning Commission meeting, the Planning Commission held a public hearing to consider the following...

- **RZ23-01, Loudon Farm Corp.** – Rezone Tax Map Parcel #1625-39R-83, 14.1 acres, 3467 Mantua Road, Stevensville Magisterial District currently zoned Residential Single-Family and Agricultural (RS/A) to Agricultural (A) to allow for use as a wedding venue.

A motion was made by Mr. Berry to recommend approval of RZ23-01 in the name of Loudon Farm Corp. Mr. Berry's motion for approval was seconded by Mr. Watkins.

Voting For: Campbell, Fleming, Richardson, Watkins, Berry, Allen

Voting Against: None

Abstain: None

The Planning Commission asks that the Board of Supervisors consider the above referenced request and accept their recommendation for approval during the next regular meeting of the Board.

February 3, 2023

REZONING, RZ23-01

Loudon Farm Corp. – Owner
David Mann – Applicant/Agent

BACKGROUND

The Planning and Zoning Department received an application on January 25, 2023 from David Mann on behalf of Loudon Farm Corp., requesting approval of a rezoning application. The applicant requests to rezone a 14.1-acre parcel, identified as County Tax Map Parcel No. 1625-39R-83 from Residential Single-Family and Agricultural (RS/A) to Agricultural (A). The owners wish to apply for rezoning to allow them the proper zoning to seek approval to establish a wedding venue/events facility. The owner understands that before they are able to move forward with their proposal as wedding venue, a level 3 site plan and Conditional Use Permit is required which includes approval from appropriate state/local agencies. This request is only for the rezoning of the 14.1-acre parcel and is not an approval of any use or site plan at this time.

GENERAL INFORMATION

Location

The subject property is located off of State Route 633, Mantua Road, in the Newtown Magisterial District, further identified as County Tax Map Parcel No. 1625-39R-83. The property is addressed as 3467 Mantua Road. Addressable structures on the property includes a single-family residence. There was a second residence on the property, however unfortunately was destroyed by fire last year. Other surrounding land uses include residential single-family zoning/homes, and farm fields and pastures, zoned Agricultural. **Please see zoning map attached to this Narrative.*

Existing Use/Proposal

The attached plat depicts the current location of existing structures on the site, as well as the total acreage of the parcel presently. The property in question originally consisted of 6.9 acres, through a boundary line adjustment transaction, the parcel is now 14.1 acres in size. The property is accessed by a private easement across other lands owned by Loudon Farm Corp.

Zoning

King & Queen County Zoning Ordinance, Article 3, Section 3-68 A states that the purpose of the agricultural (A) district is, *"...designed to protect existing farms, forests, conservation areas and other types or rural uses; to encourage future development only when it promotes the preservation of the rural qualities of the county; and to provide for supportive commercial uses, along with necessary community facilities. The use restrictions and other regulations within the district are intended to reflect the importance of agriculture and forestry to the character and economy of the county and to discourage development of other uses, except where they promote the preservation of the rural qualities of the county.*

Residential uses are permitted primarily: to accommodate farm families and workers; to provide opportunities for a limited number of independent home sites, while avoiding pressures for major residential subdivisions and strip development along highways."

King & Queen County Zoning Ordinance, Article 3, Section 3-68 C states that the purpose of the residential/single-family (RS) district is to, "... (i) to accommodate residential communities of moderate density where public water and sewage systems are not available or of higher density where such utilities are available; (ii) to provide for the orderly development of the Mattaponi and York Rivers while protecting the waterfront and other environmentally-sensitive areas from the potentially harmful effects of development and, in general, establish a compatible relationship between development and the natural environment; (iii) to promote the clustering of residential development within the County in order to minimize strip development and promote the efficient use of land; (iv) to accommodate affordable housing for county residents; and (v) to permit community facilities such as parks, playgrounds, churches and schools in order to enhance the residential environment."

Article 4, Table 4.1, Permitted Uses notes the following: Events Facilities are permitted by approved Conditional Use Permit in the Agricultural zoning district or by right in the General Business 2 (GB2) zoning district.

RECOMMENDATION

Rezoning

The subject property is currently "split-zoned", meaning it is made up of two separate zoning districts. Each district allows for various permitted uses based on the Table of Uses in Article 4 of the King & Queen County Zoning Ordinance. In order for the property owners to move forward with their request to establish a wedding venue/facility on the subject property, it must be either zoned Agricultural (A) or General Business 2 (GB2). Clearly the more appropriate zoning, that would fit the rural nature of the area, would be the Agricultural zoning district. Setbacks, permitted uses, and other site plan requirements/conditions will be addressed and shall be approved by the Board of Supervisors prior to the operation/construction of the proposed wedding venue/facility.

It is in staff's recommendation that the rezoning request be approved.

RZ23-01

King & Queen County Land Development Application

Planning & Zoning Department
P.O. Box 177
King & Queen Courthouse, VA 23085
Phone: (804) 785-5975 or (804) 769-5000
Fax: (804) 785-5999 or (804) 769-5070

RECEIVED
1-25-23

**Please print in ink or use a typewriter*

Applicant: David Mann (Agent)

Applicant's Address: PO Box 194 Walkerton VA 23177

Applicant's Phone: 804-761-7981

Agent (Contact Person): David Mann

Agent's Address: PO Box 194

Current Property Owner: Loudon Farm Corp - Evelyn Walker

Owner's Address: PO Box 202 Walkerton VA 23171 3467 Mantua Road

Owner's Phone: 804-869-1397

Correspondence to be sent to: Applicant Owner Agent Other

Tax Map Number: 25 39 R 83 Post-23000015 Magisterial District: Steuersville district

General Project Location: 3467 Mantua Road

Size of Request: 14.1 Acres

*Are Proffer's being offered along with this Application: YES or NO . If so please attach.

Check Appropriate Request:

Zoning Administrator

- : Site Plan (Level 1)
- : 1-2 Lot Subdivision Request
- : Family Subdivision Review
- : Boundary Line Adjustment
- : Plat Approval

Planning Commission

- : Site Plan (Level 2)
- : Chesapeake Bay Exception
- : Other
- : Final Plat Review for Minor & Major Subdivision

Planning Commission & Board of Supervisors

- : Rezoning
- : Conditional Use Permit
- : Zoning Ordinance Text Amendment
- : Subdivision Ordinance Text Amendment
- : Site Plan (Level 3)
- : Other
- : Preliminary Plat Review for Minor & Major Subdivision

Board of Zoning Appeals

- : Administrative Appeal
- : Variance
- : Special Exception
- : Other

King & Queen County Land Development Application

Complete As Applicable:

Name of Subdivision, Development, or Proposal: Mantua

Proposal/Request: Re zoning to Agricultural (A)

Reason for Request: TO turn Mantua into wedding venue

Applicant: The information provided is accurate to the best of my knowledge. I acknowledge that any percolation tests, topographic studies, or other requirements of the Health Official or the Zoning Administrator will be carried out at my expense. I understand that the County may deny, approve, or conditionally approve that for which I am applying. I certify that all property corners have been clearly staked and flagged.

Applicant's Signature: [Signature] Date: 1-25-22

Owner: I have read this completed application, understand its content, and freely consent to it's filing. If this application is for the purpose of subdivision, further subdivision of this property will require a new application and approval by the Board of Supervisors. Furthermore, I grant permission to the Zoning Administrator and the other County Officials to enter the property and make such investigations and tests as they deem necessary.

Owner's Signature: Fulya Zylh Walter Date: 1/25/22

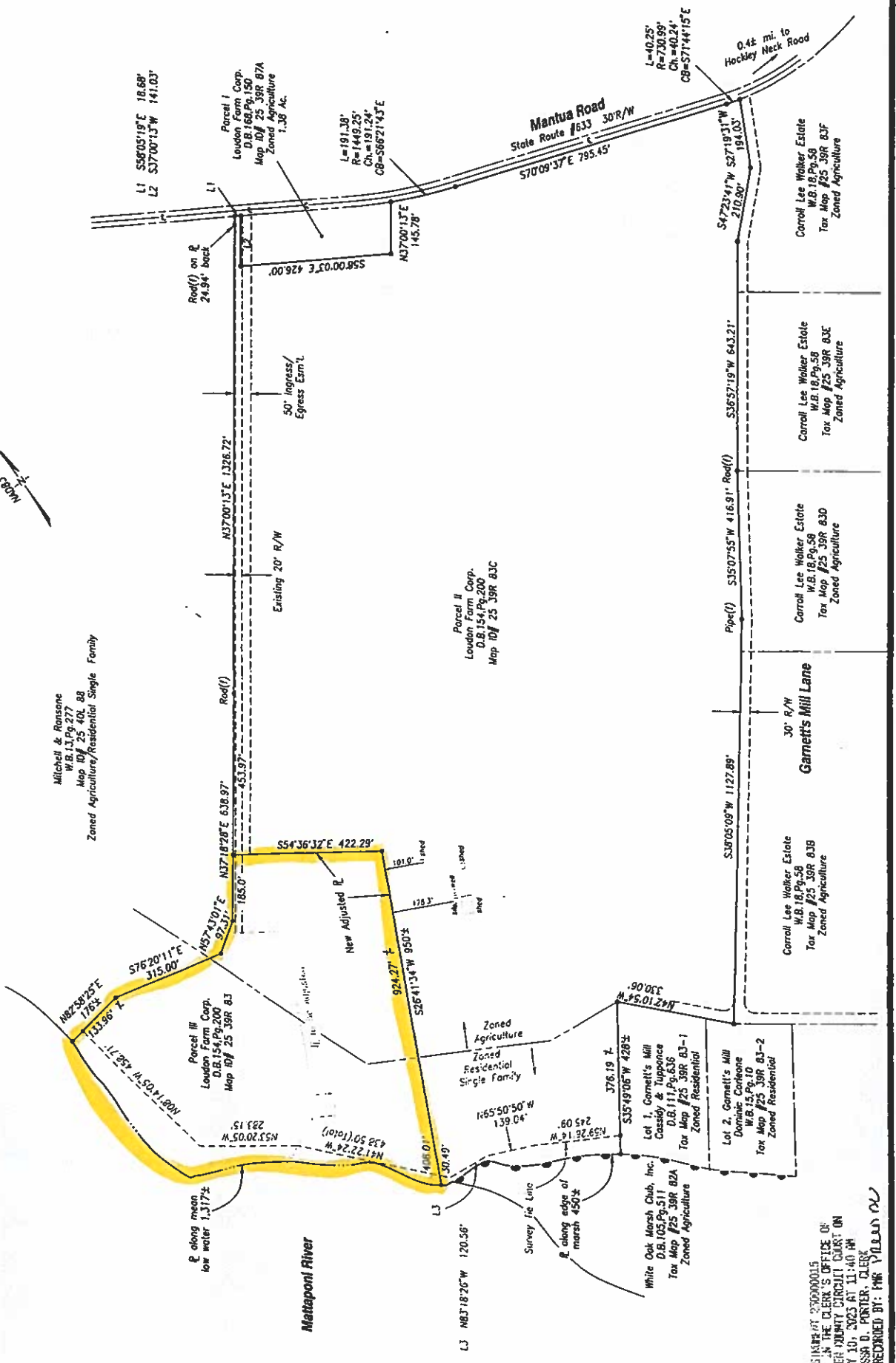
Goodfellow, Talbert, Beard, and Associates, Inc.
 7104 Mechanicsville Turnpike / P.O. Box 539
 Mechanicsville, Virginia 23111
 (804) 748-7087 Fax (804) 730-7275

ENGINEERING - SURVEYING - PLANNING
 Compiled Plat Showing a Boundary Line Adjustment Between
 Parcel II, Tax Map #25 39R 83C and
 Parcel III, Tax Map #25 39R 83,
 Stevensville District, King and Queen County, Virginia

DESIGNED BY: WRK	DATE: Nov. 8, 2022	SCALE: 1"=200'	SHEET NO. 2
DRAWN BY: WRK			
CHECKED BY: DCB P.N.			

PROJECT NO. **6741-0012**

WILLIAM R. ANCOOP
 Lic. No. 1879
 11/18/22
 LAND SURVEYOR



RECORDED BY: **MHR YELLEN DL**

RECORDED IN THE CLERK'S OFFICE OF
 KING & QUEEN COUNTY CIRCUIT COURT ON
 JANUARY 10, 2023 AT 11:40 AM
 WENESSA D. CENTER, CLERK

PROJECT NO. 6741-0012

KING & QUEEN
COUNTY, VA.

ZONING
DISTRICT MAP

SHEET 67 of 114



- Parcel Line
- Boundary
- Primary Road
- Secondary Road
- Parcel Number

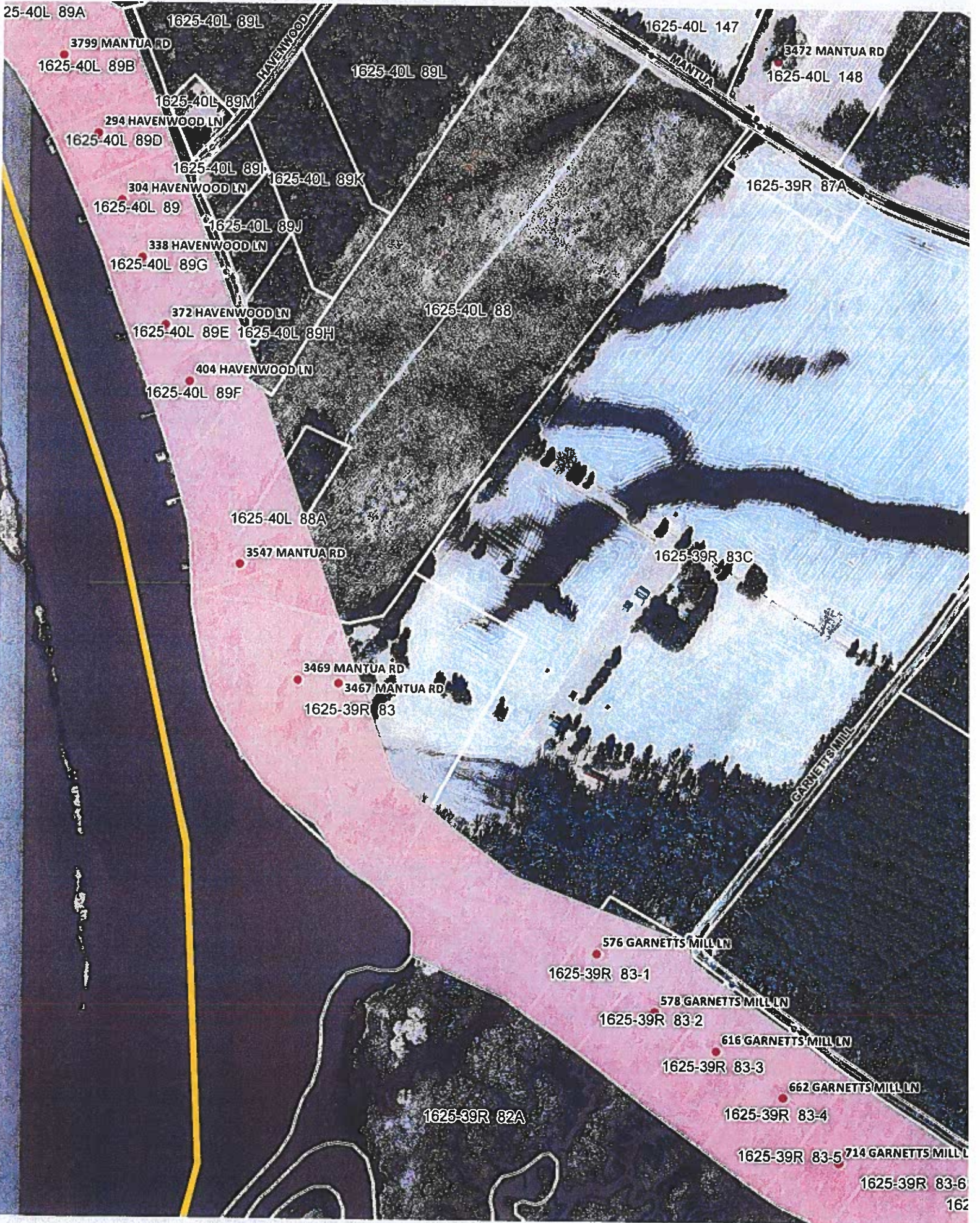


Map prepared by the Office of Planning and Economic Development, 10/10



Stevensville District





25-40L 89A

1625-40L 89L

1625-40L 147

3799 MANTUA RD

3472 MANTUA RD

1625-40L 89B

1625-40L 148

1625-40L 89M

1625-40L 89L

294 HAVENWOOD LN

1625-40L 89D

1625-40L 89I

1625-40L 89K

1625-39R 87A

304 HAVENWOOD LN

1625-40L 89

1625-40L 89J

338 HAVENWOOD LN

1625-40L 89G

1625-40L 88

372 HAVENWOOD LN

1625-40L 89E 1625-40L 89H

404 HAVENWOOD LN

1625-40L 89F

1625-40L 88A

3547 MANTUA RD

1625-39R 83C

3469 MANTUA RD

3467 MANTUA RD

1625-39R 83

576 GARNETT'S MILL LN

1625-39R 83-1

578 GARNETT'S MILL LN

1625-39R 83-2

616 GARNETT'S MILL LN

1625-39R 83-3

662 GARNETT'S MILL LN

1625-39R 83-4

1625-39R 82A

1625-39R 83-5 714 GARNETT'S MILL LN

1625-39R 83-6

AGENDA: *April 10, 2023 Regular Meeting*

ITEM #6:

Public Hearing – FY2024 Budget

ACTION REQUESTED:

The Board of Supervisors will hold a public hearing on the proposed FY2024 budget.

County Administrator will provide background information and proof of publication

Open public hearing, ask anyone wishing to speak to state their name and the district in which they live. Please limit comments to three minutes.

After all comments, close public hearing and remind the public that no action will be taken on the proposed budget at this time. The Board must wait at least seven days after the public hearing to make a final decision. It is the Board's intent to vote on the budget at their May 8th meeting.

ATTACHMENTS:

- Proof of publication – Rappahannock Times and Tidewater Review March 29th. Courtesy copy in Country Courier on March 29th.

Announces Closure Of Virginia Coastal Policy Center

This area of law and policy is one that everyone struggles with because it's all new. It just doesn't make any sense to me," he said.

The Virginia Department of Conservation and Recreation, which worked with VCPC on the Virginia Coastal Resilience Master Plan, despite the center's closure, "collaboration will continue" with other organizations.

The Commonwealth has a long-standing relationship with academic institutions across the state," DCR spokesperson Rebecca Jones said in a statement in response to the questions.

Providing guidance since 2013, the center quickly became known for its guidance, whether to the state government, local governments or the environmental groups working to find solutions to Virginia's changing coastlines or rising hollers.

Chesapeake Bay Commission Executive Director Anna Killius, a member of the first graduating class from the center (she runs a clinic), pointed to VCPC's work helping the commission identify legislative priorities in the 2022 session, clarifying the role of the state's chief resilience officer in creating the Resilient Virginia Revolving Fund and putting the state's coastal resilience into code.

"We really identified discrete ways that we could push resilience forward," Killius said. "We were really successful in getting those resilience efforts moved through the General Assembly because we had the research to rely on."

VCPC provided

Future leaders for future issues

People working in the resilience field say the center coupled a deep understanding of science with a nuanced understanding of law.

In particular, the center worked in coordination with William & Mary's Virginia Institute of Marine Science, taking students into the field to study while also working directly with policymakers.

"This is something I continue to do," Killius said. "Look at national policy, apply it locally and find solutions."

The Southern Environmental Law Center also took note of VCPC's ability to pair hands-on learning with the legal scholarship.

KING AND QUEEN COUNTY, VIRGINIA

Proposed Budget

For the Fiscal Year ending June 30, 2024

The County Administrator's proposed budget synopsis is prepared and published for informational and fiscal planning purposes only. The inclusion in the budget of any items does not constitute a commitment or obligation on the part of the Board of Supervisors of King and Queen County to appropriate any funds for that item or purpose. The budget has been presented on the basis of the estimates and requests submitted to the County Administrator by the officers and department heads of the County. There is no designation or allocation of any funds of King and Queen County for any purpose until there has been an appropriation for that purpose by the Board of Supervisors. The budget is for informational and fiscal planning purposes and will not be approved, adopted, or ratified by the Board of Supervisors at this public hearing.

The Board of Supervisors of King and Queen County will, on Monday, April 10, 2023 at 7:00 p.m. at the King and Queen County General District Courtroom located in the King and Queen County Courts and Administration Building, hold a public hearing for informational and fiscal planning purposes to consider the following proposed budget for the fiscal year ending June 30, 2024. The public hearing is held pursuant to Section 15.2-2506 of the Code of Virginia, allowing the public to question and comment on the proposed budget. All citizens of the County have the right to attend and share their views thereon, subject to reasonable time limits as shall be determined by the Board of Supervisors. The draft budget document is available for review in the office of the County Administrator, 242 Allen's Circle, Suite L, King and Queen Court House, VA.

REVENUE ESTIMATES

	FY2023	FY2024
General Property Taxes	\$8,992,876	\$9,636,559
Other Local Taxes	\$768,000	\$855,728
Permits, Fees, and Licenses	\$94,275	\$335,400
Fines and Forfeitures	\$207,000	\$227,500
Use of Money and Property	\$347,890	\$473,390
Charges for Services	\$2,759,800	\$3,020,000
Miscellaneous	\$100,000	\$70,000
Recovered Costs	\$3,000	\$73,000
Intergovernmental (state and federal)	\$2,514,488	\$2,599,773
Use of Fund Balance	\$130,039	\$2,725,867
SUBTOTAL GENERAL FUND REVENUES	\$15,917,368	-----
County Capital Projects Fund	\$7,260,000	\$5,225,500
Social Services Fund	\$1,936,522	\$1,921,734
Comprehensive Services Act (CSA) Fund	\$750,000	\$750,000
CSA Administrative Fund	\$16,378	\$16,378
School Fund	\$12,000,000	\$12,000,000

Chesapeake Bay Protection Act, a state law requiring Virginia to take a range of concrete steps to prevent pollutants from entering the Bay, Stiles said. In 2020, the center's guidance led to Virginia's plan, including the future cleanup plan, a first in the nation.

The center's Resilience Plan Feasibility Study has been distributed to localities around the state, helping them define how to include resilience in their service plans. And the VCPC has convened a workgroup of subject experts, including the Department of Environmental Quality Director Robert Rolband, that in 2021 created Virginia's first system of stormwater regulations that apply different requirements to different communities and watersheds.

"That's the knowledge we're talking about," Lewie Lawrence, executive director of the Peninsula Planning District Commission, said. "That body to hold institutional knowledge."

On Roads

Producers, his farm's he often takes equipment harvest seasons. He is courteous and patient, raising, especially if he has to pass.

at the next intersection, and they'll get the time. That's been

mindful of their surrounding fields and pastures.

arm equipment," he

travel on roadways, patient with drivers and IV emblems on all hazard and warning

School Cafeteria Fund	\$400,043	\$469,091
School Capital Projects Fund	\$1,100,000	\$100,000
Court Security Fund	\$71,000	\$65,000
Landfill Contingency Fund	\$165,000	\$165,000
E-Summons Fund	\$15,000	\$15,000
LESS: Interfund Transfer	(\$5,215,655)	(\$8,641,155)
SUBTOTAL OTHER FUNDS REVENUES	\$19,528,416	\$13,852,908
TOTAL ESTIMATED REVENUES	\$35,445,784	\$33,870,125

EXPENDITURE ESTIMATES

	FY2023	FY2024
General Government Administration	\$1,814,700	\$1,802,404
Judicial Administration	\$676,765	\$688,446
Public Safety	\$6,193,208	\$6,794,287
Public Works	\$1,004,742	\$1,106,920
Health & Welfare	\$171,645	\$190,721
Education (Community College)	\$6,420	\$6,613
Parks, Recreation, Cultural	\$222,835	\$233,835
Community Development	\$367,950	\$432,836
Transfer to County Capital Projects Fund	\$0	\$3,325,500
Transfer to Social Services Fund	\$508,330	\$508,330
Transfer to CSA Fund	\$240,000	\$240,000
Transfer to CSA Administration Fund	\$5,149	\$5,149
Transfer to School Fund	\$4,297,176	\$4,297,176
Transfer to School Capital Projects Fund	\$0	\$100,000
Transfer to Landfill Contingency Fund	\$165,000	\$165,000
Contingencies	\$243,448	\$120,000
SUBTOTAL GENERAL FUND EXPENDITURES	\$15,917,368	\$20,017,217
County Capital Projects Fund	\$7,260,000	\$5,225,500
Social Services Fund	\$1,936,522	\$1,921,734
Comprehensive Services Act (CSA) Fund	\$750,000	\$750,000
CSA Administrative Fund	\$16,378	\$16,378
School Fund	\$13,030,128	\$13,766,360
School Cafeteria Fund	\$400,043	\$469,091
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Sold To:
King & Queen County-EDA - CU00449849
PO Box 177
King And Queen Court House, VA 23085-0177

Bill To:
King & Queen County-EDA - CU00449849
PO Box 177
King And Queen Court House, VA 23085-0177

Affidavit of Publication

**State of Illinois
County of Cook**

Order Number: 7406600
Purchase Order: KQC001

This day, Jeremy Gates appeared before me and, after being duly sworn, made oath that:

- 1) He/she is affidavit clerk of Tidewater Review, a newspaper published by Daily Press, LLC in the city of West Point and the state of Virginia
- 2) That the advertisement hereto annexed has been published in said newspaper on the dates stated below
- 3) The advertisement has been produced on the websites classifieds.pilotonline.com and <https://www.publicnoticevirginia.com>

Published on: **Mar 29, 2023.**

Jeremy Gates

Subscribed and sworn to before me in my city and state on the day and year aforesaid this 30 day of March, 2023

My commission expires July 6, 2025

Notary Signature



Notary Stamp



KING AND QUEEN COUNTY, VIRGINIA

PROPOSED BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024

The County Administrator's proposed budget synopsis is prepared and published for informational and fiscal planning purposes only. The inclusion in the budget of any items does not constitute a commitment or obligation on the part of the Board of Supervisors of King and Queen County to appropriate any funds for that item or purpose. The budget has been presented on the basis of the estimates and requests submitted to the County Administrator by the officers and department heads of the County. There is no designation or allocation of any funds of King and Queen County for any purpose until there has been an appropriation for that purpose by the Board of Supervisors. The budget is for informational and fiscal planning purposes and will not be approved, adopted, or ratified by the Board of Supervisors at this public hearing.

The Board of Supervisors of King and Queen County will, on Monday, April 10, 2023 at 7:00 p.m. at the King and Queen County General District Courtroom located in the King and Queen County Courts and Administration Building, hold a public hearing for informational and fiscal planning purposes to consider the following proposed budget for the fiscal year ending June 30, 2024. The public hearing is held pursuant to Section 15.2-2506 of the Code of Virginia, allowing the public to question and comment on the proposed budget. All citizens of the County have the right to attend and share their views thereon, subject to reasonable time limits as shall be determined by the Board of Supervisors. The draft budget document is available for review in the office of the County Administrator, 242 Allen's Circle, Suite L, King and Queen Court House, VA.

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Charges for Services	\$2,759,800	\$3,020,000
Miscellaneous	\$100,000	\$70,000
Recovered Costs	\$3,000	\$73,000
Intergovernmental (state and federal)	\$2,514,488	\$2,599,773
Use of Fund Balance	\$130,039	\$2,725,867



SUBTOTAL GENERAL FUND REVENUES	\$15,917,368	\$20,017,217
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TOTAL ESTIMATED REVENUES	\$35,445,784	\$33,870,125
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VIRGINIA
MEDIA

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School Capital Projects Fund	\$1,100,000	\$100,000
Court Security Fund	\$71,000	\$65,000
Landfill Contingency Fund	\$165,000	\$165,000
E-Summons Fund	\$15,000	\$15,000
LESS: Interfund Transfer	(\$5,215,655)	(\$8,641,155)
<hr/>		
SUBTOTAL OTHER FUND EXPENDITURES	\$19,528,416	\$13,852,908
<hr/>		
TOTAL ESTIMATED EXPENDITURES	\$35,445,784	\$33,870,125
March 29, 2023 - 7406600		

AGENDA: *April 10, 2023 Regular Meeting*

ITEM #8:

Quarterly Reports

ACTION REQUESTED:

The Board will receive reports from Constitutional Officers, Department Heads and various agencies.

ATTACHMENTS:

None – Reports provided in advance were provided under separate cover.

- ❖ Sheriff
- ❖ Commonwealth Attorney
- ❖ Treasurer
- ❖ Commissioner of Revenue
- ❖ Clerk of Circuit Court
- ❖ Director of Social Services
- ❖ School Superintendent
- ❖ Republic Services
- ❖ VDOT
- ❖ VA Cooperative Extension

AGENDA: April 10, 2023 *Regular Meeting*

ITEM #9:

Set Public Hearings for the Following Items:

- Planning Commission Items Related to Mining
- EDA Name Change
- Lease at Farmer's Market/Riverstreet

ACTION REQUESTED:

Set Date for public hearing on multiple items. The next regular meeting is May 8, 2023.

ATTACHMENTS:

- Memo and packet from County Administrator for mining items



King and Queen County

Founded 1691 in Virginia

Office of the Zoning Administrator
P.O. Box 177 • King and Queen Court House, Virginia 23085
Phone: (804) 785-5985 • Fax: (804) 785-5999

MEMORANDUM

TO: King & Queen County Board of Supervisors

FROM: Vivian Seay, County Administrator

DATE: April 5, 2023

RE: Request of the Board to set public hearings

During the March 6, 2023, Planning Commission meeting, the Planning Commission held a public hearing to consider the following:

- **RZ22-02, Mattaponi Sand and Gravel, LLC** – Rezone 68.55 acres of Tax Map Parcel No. 1632-78R-687, 3251 Spring Cottage Road, Newtown Magisterial District from Agricultural to Industrial to allow for the processing of material mined offsite.
- **CUP22-02 & SP22-05, Mattaponi Sand and Gravel, LLC** – Amend conditional use permit & level 3 site plan for County Tax Map Parcel No. 1632-78R-687, 139.78 acres, 3251 Spring Cottage Road, Newtown Magisterial District, to allow for the processing of material mined offsite.
- **CUP22-03 & SP22-06, Mattaponi Sand & Gravel, LLC/ Kay Properties, LLC** - Amend conditional use permit (272.05 acres of a 528.06-acre parcel) & level 3 site plan for County Tax Map Parcel No. 1632-78R-673, across from 3251 Spring Cottage Road, Newtown Magisterial District, to mine 170 acres of 528.06 acres for sand & gravel.

No votes were taken on March 6, 2023. Action on each of the above items was deferred until April 3, 2023.

During the April 3, 2023 meeting of the Planning Commission, a public hearing was held to consider the following:

- **ZA23-01 - Amend Part II, Article 4, Section 3-82 of the King and Queen County Code** - to change the Comments/Footnotes relating to “Mineral resource processing” and “Resource extraction” to allow limited off-site processing of material owned or controlled by the processor.

A motion was made by Mr. Coleman to recommend approval of ZA23-01, Part II, Article 4, Section 3-82. Mr. Coleman’s motion for approval was seconded by Mr. Watkins.

Voting For: Mr. Richardson, Mr. Jackson, Mr. Watkins, Mr. Coleman, Mr. Berry, Mr. Campbell

Voting Against: None

Abstain: None

Absent: Mr. Allen, Mr. Fleming

The Planning Commission also made the following recommendations on the items that were heard at the March 3, 2023, public hearings:

- **RZ22-02, Mattaponi Sand and Gravel, LLC** – Rezone 68.55 acres of Tax Map Parcel No. 1632-78R-687, 3251 Spring Cottage Road, Newtown Magisterial District from Agricultural to Industrial to allow for the processing of material mined offsite.

A motion was made by Mr. Berry to recommend denial of RZ22-02, Mattaponi Sand and Gravel, LLC. Mr. Berry’s motion for denial was seconded by Mr. Coleman.

Voting For: Mr. Richardson, Mr. Jackson, Mr. Watkins, Mr. Coleman, Mr. Berry, Mr. Campbell

Voting Against: None

Abstain: None

Absent: Mr. Allen, Mr. Fleming

- **CUP22-02 & SP22-05, Mattaponi Sand and Gravel, LLC** – Amend conditional use permit & level 3 site plan for County Tax Map Parcel No. 1632-78R-687, 139.78 acres, 3251 Spring Cottage Road, Newtown Magisterial District, to allow for the processing of material mined offsite.

A motion was made by Mr. Coleman to recommend approval of CUP22-02 & SP22-05, Mattaponi Sand and Gravel, LLC. Mr. Coleman’s motion for approval was seconded by Mr. Jackson.

Voting For: Mr. Richardson, Mr. Jackson, Mr. Watkins, Mr. Coleman, Mr. Berry, Mr. Campbell

Voting Against: None

Abstain: None

Absent: Mr. Allen, Mr. Fleming

The recommended Conditional Use Permit conditions are attached as **Exhibit A**.

- **CUP22-03 & SP22-06, Mattaponi Sand & Gravel, LLC/ Kay Properties, LLC** - Amend conditional use permit (272.05 acres of a 528.06-acre parcel) & level 3 site plan for County Tax Map Parcel No. 1632-78R-673, across from 3251 Spring Cottage Road, Newtown Magisterial District, to mine 170 acres of 528.06 acres for sand & gravel.

A motion was made by Mr. Berry to recommend approval of CUP22-03 & SP22-06, Mattaponi Sand and Gravel, LLC / Kay Properties, LLC. Mr. Berry's motion for approval was seconded by Mr. Coleman.

Voting For: Mr. Richardson, Mr. Jackson, Mr. Watkins, Mr. Coleman, Mr. Berry, Mr. Campbell

Voting Against: None

Abstain: None

Absent: Mr. Allen, Mr. Fleming

The recommended Conditional Use Permit conditions are attached as **Exhibit B**.

The Planning Commission respectfully requests that the Board of Supervisors set and later conduct a public hearing for each of the items discussed herein, and upon consideration, accept and follow the recommendations of the Planning Commission.

Exhibit A

CUP Conditions for CUP22-02
Recommended by the King and Queen County Planning Commission
April 3, 2023

Conditions:

1. Truck traffic may enter and exit Tax Parcel 1623-78R-687 (the "Site") not to exceed 80 trips entering the Site and 80 trips exiting the Site per day. Notwithstanding the foregoing, the 80-trip limitation shall not include or apply to trucks entering the Site directly from Tax Parcel 1623-78R-673 and truck exiting the Site and traveling directly to Tax Parcel 1623-78R-673; shall not apply to any trips entering and exiting the Site within 60 days following the date on which the Governor of Virginia has declared a state of emergency due to a natural disaster; and shall not apply to or include truck traffic entering or exiting the Site for maintenance or repair. All vehicles used for transporting materials shall be licensed and permitted in accordance with applicable federal, state, and local law to operate on Virginia highways. This condition does not apply to 2-axle passenger vehicles.
2. The hours of material importation to the site or exportation from the site shall be limited to 6:00 AM until 6:00 PM Monday through Saturday. There shall be no limitation on the days and hours of operation within 60 days following the date on which the Governor of Virginia declares a State of Emergency due to a natural disaster.
3. Permanent outdoor lighting shall be limited to the security area lighting at the wash plant, parking area illumination, and security lighting as required by the Building Code for the egress door from the scale office. All outdoor lighting shall comply with the Code of King and Queen County, Article 22-Outdoor Lighting.
4. Outdoor speaker or paging system(s) shall be limited to communications between the scale operator and truck drivers utilizing the weigh scale. Any outdoor speaker or paging system shall comply with the provisions of the Code of King and Queen County, Article V pertaining to noise.
5. The entrance on parcel 1623-78R-687, as shown on site plan dated July 26, 2016, revised September 16, 2016, prepared by Wilson Engineers, LLC from State Route 628 shall be constructed and maintained in compliance with to Virginia Department of Transportation requirements.
6. Dust containment measures as prescribed by the Virginia Department of Mines, Minerals and Energy (VDMME) shall be utilized at all times during periods of dry weather and at any time at the direction of the zoning administrator.

Exhibit A

CUP Conditions for CUP22-02 Recommended by the King and Queen County Planning Commission April 3, 2023

7. Storm runoff, erosion and sedimentation from the surface mining operation will be controlled in compliance with VDMME standards. Upon completion of mining of the Site, the Site shall be reclaimed and the Site shall be replanted with vegetation approved by VDMME.
8. There shall be no encroachment into the Chesapeake Bay Preservation Area Resource Protection Area or buffer, except as required for access to the property and as approved by King and Queen County. Areas of the Site designated as 100-foot Resource Protection Area (RPA) buffer shall be maintained as forested riparian buffers. Existing RPA buffers which consist of open land or abandoned site access driveways shall be converted to forested riparian buffer according to the requirements of the King and Queen County Code of Ordinances, and any Water Quality Impact Assessment required for the site and approved by King and Queen County.
9. Existing forested buffers surrounding the Site shall be preserved and maintained at all times while mining and reclamation operations are being conducted.
10. 100-Foot vegetated buffers identified on the approved Plan of Development shall consist of existing forested areas to be preserved and maintained or new landscape planting installations in existing open areas or previously timbered areas. New landscape plantings as shown of the project plans shall be installed prior to commencement of surface mining mineral extraction operations. New landscape plantings shall consist of five (5) rows of six (6) foot height Leyland cypress, White pine, or other evergreen tree species as approved by the County Zoning Administrator. Plantings shall be spaced at 20-feet on center with plantings staggered between rows. New landscape planting may be eliminated where the following conditions are met:
 - A. Mining operations remain obscured from public view from any improved public right-of-way;
 - B. Property owners adjacent to the required 100-foot vegetated buffer, or portion thereof, enter into a written agreement with the mine operator and property owner of the lands on which mining operations are being conducted agreeing that a 100-foot vegetated buffer, or portion thereof, established with landscape plantings is not necessary or desirable. Copies of all such agreements shall be provided to the County Zoning Administrator.

If existing forested areas outside of the mining limits or applicable areas of any Conditional Use Permit issued for mining operations are cleared or timbered is harvested to the extent that the active mining operations become visible from any improved public right-of-way, regardless of whether the clearing or timber harvesting occurs on the property subject to this Conditional Use Permit or not, then the mine operator will establish the required 100-foot vegetated buffer with the new landscape plantings as specified herein and as provided on the approved Plan of Development within sixty (60) days of written

Exhibit A

CUP Conditions for CUP22-02 Recommended by the King and Queen County Planning Commission April 3, 2023

notification from the County Zoning Administrator directing that the vegetated buffer or portion thereof be provided.

11. All federal, state and county approvals shall be obtained prior to any site construction activity or issuance of any required King and Queen County permits.

12. Permanent signs containing verbiage approved by the County shall be erected at intervals not to exceed 500 feet along the length of the 100-foot Resource Protection Area buffer located adjacent to areas of the property to be mined or disturbed (the "Required Signs"). In addition, witness posts or additional signs shall be erected between the Required Signs at intervals not to exceed 100-feet along the length of the 100-foot Resource Protection Area buffer located adjacent to areas of the property to be mined or disturbed. All signs and/or witness posts shall be installed prior to the commencement of construction or mining activity on the Site and shall be maintained throughout the time the property is mined and/or undergoing reclamation.

13. Notwithstanding anything to the contrary in these conditions or the associated plan, all resource extraction will comply with the Conditions for such activity in Table 4.1 in Article 4 of the zoning ordinance, as it may be amended from time to time.

14. State Route 628 shall be inspected and swept daily by the mine operator to the extent necessary to ensure that the vehicular travel surface of State Route 628 is clear of sand, gravel or mineral soil material tracked or otherwise deposited onto the vehicular travel surface of State Route 628 within 100-feet of the intersection of the Site entrance with State Route 628. All operations within the State right-of-way shall be conducted according to the requirements of the latest edition of the Virginia Work Area Protection Manual and requirements of the Virginia Department of Transportation.

15. Warning signs with flashing beacons will be erected and maintained by the mine operator along State Route 628 alerting the traveling public that trucks are entering the state highway. Such warning signs and flashing beacons will be installed and operational prior to the commencement of and throughout the duration of operations on the Site as directed and approved by the Virginia Department of Transportation and/or the County

16. No later than twelve months following the final export of VDMME reportable material from the Site, the applicant will apply to King & Queen County to rezone to Agricultural the 68.55-acre parcel, currently zoned Industrial. (Note that if the proposed text amendment

Exhibit A

**CUP Conditions for CUP22-02
Recommended by the King and Queen County Planning Commission
April 3, 2023**

(ZA23-01) is approved and the rezoning request (RZ22-02) is denied, it is recommended that this condition be removed.)

17. Only material extracted from Tax Parcel 1632-78R-673 will be imported to the Site for processing. Material mined from other locations is prohibited.

18. Commercial or Industrial uses on the portion of the property zoned Industrial are limited to Mineral Resource Processing, Resource Extraction, and supplemental uses directly related to the Mineral Resource Processing or Resource Extraction uses, including, but not limited to, the administrative offices and weigh scales operations. All other industrial or commercial uses are prohibited. (Note that if the proposed text amendment (ZA23-01) is approved and the rezoning request (RZ22-02) is denied, it is recommended that this condition be removed.

19. This conditional use permit shall terminate when the VDMME issued permit for Tax Parcel 1623-78R-687 is terminated.

Francis H. Chaney, III Managing Member
Mattaponi Sand & Gravel, LLC

Date

I, _____, a Notary Public, do certify that the persons whose names are signed to the foregoing writing have acknowledged the same before me in the County of _____ given under my hand this _____ day of _____, 20_____.

My commission expires _____

Notary

No.

Exhibit B

CUP Conditions for CUP22-03 Recommended by the King and Queen County Planning Commission April 3, 2023

Conditions:

1. Truck traffic shall be limited to 80 trips entering Tax Parcel 1632-78R-673 (the "Site") and 80 trips exiting from the Site per day. Notwithstanding the foregoing, the 80-trip limitation shall not include or apply to any trips entering and exiting the facility within 60 days following the date on which the Governor of Virginia declares a State of Emergency due to a natural disaster; and shall not apply to or include truck traffic entering or exiting the Site for maintenance or repair. This condition does not apply to 2-axle passenger vehicles.
2. All mined materials extracted from Tax Parcel 1632-78R-673 will be transported across State Route 628 onto that portion of Tax Parcel 1632-78R-687 zoned Industrial District for sorting, grading, classification, stockpiling, and final distribution. All vehicles used for transporting materials shall be licensed and permitted in accordance with applicable federal, state, and local law to operate on Virginia highways.
3. The hours of material exportation from the Site shall be limited to 6:00 AM until 6:00 PM Monday through Saturday. There shall be no limitation on the days and hours of operation within 60 days following the date on which the Governor of Virginia declares a State of Emergency due to a natural disaster.
4. No permanent outdoor lighting shall be used on this Site unless required by local, state, or federal laws or regulations or other binding action. Any outdoor lighting shall comply with the Code of King and Queen County, Article 22-Outdoor Lighting.
5. No outdoor speaker or paging systems shall be used on the Site.
6. The entrance to State Route 628 from Tax Parcel 1632-78R-673 as shown on the approved site plan shall be constructed and maintained according to Virginia Department of Transportation requirements.
7. Dust containment measures as prescribed by the Virginia Department of Mines, Minerals and Energy (VDMME) shall be utilized at all times during periods of dry weather and at any time at the direction of the zoning administrator.
8. Storm runoff, erosion, and sedimentation from the surface mining operation will be controlled in compliance with VDMME standards. Upon completion of mining of the Site, the Site shall be reclaimed and the Site shall be replanted with vegetation approved by VDMME.
9. There shall be no encroachment into the Chesapeake Bay Preservation Area Resource Protection Area or Resource Protection Area buffer, except as approved by King and Queen

Exhibit B

CUP Conditions for CUP22-03 Recommended by the King and Queen County Planning Commission April 3, 2023

County. Areas of the Site within the limits of the Conditional Use Permit and designated as 100-foot Resource Protection Area (RPA) buffer shall be maintained as forested riparian buffers. Existing RPA buffers which consist of open agricultural land and are located within the limits of the Conditional Use Permit shall be converted to forested riparian buffer according to the requirements of King and Queen County Code, and any Water Quality Impact Assessment required for the Site and approved by King and Queen County.

10. Existing forested buffers surrounding the Site shall be preserved and maintained at all times while mining and reclamation operations are being conducted.

11. 100-Foot vegetated buffers identified on the approved Plan of Development shall consist of existing forested areas to be preserved and maintained or new landscape planting installations in existing open areas or previously timbered areas. New landscape plantings as shown of the project plans shall be installed prior to commencement of surface mining mineral extraction operations. New landscape plantings shall consist of five (5) rows of six (6) foot height Leyland cypress, White pine, or other evergreen tree species as approved by the County Zoning Administrator. Plantings shall be spaced at 20-feet on center with plantings staggered between rows. New landscape planting installations may be eliminated where the following conditions are met:

A. Mining operations remain obscured from public view from any improved public right-of-way;

B. Property owners adjacent to the required 100-foot vegetated buffer, or portion thereof, enter into a written agreement with the mine operator and property owner of the lands on which mining operations are being conducted agreeing that a 100-foot vegetated buffer, or portion thereof, established with landscape plantings is not necessary or desirable. A copy of any such agreement shall be provided to the County Zoning Administrator.

If existing forested areas outside of the mining limits or applicable areas of any Conditional Use Permit issued for mining operations are cleared or timber is harvested to the extent that the active mining operations become visible from any improved public right-of-way, regardless of whether the clearing or timber harvesting occurs on the property subject to this Conditional Use Permit or not, then the mine operator will establish the required 100-foot vegetated buffer with the new landscape plantings as specified herein and as provided on the approved Plan of Development within sixty (60) days of written notification from the County Zoning Administrator directing that the vegetated buffer or portion thereof be provided.

Exhibit B

CUP Conditions for CUP22-03 Recommended by the King and Queen County Planning Commission April 3, 2023

12. All federal, state and county approvals shall be obtained prior to any Site construction activity or issuance of any required King and Queen County permits.
13. Permanent signs containing verbiage approved by the County shall be erected at intervals not to exceed 500 feet along the length of the 100-foot Resource Protection Area buffer located adjacent to areas of the property to be mined or disturbed (the “Required Signs”). In addition, witness posts or additional signs shall be erected between the Required Signs at intervals not to exceed 100-feet along the length of the 100-foot Resource Protection Area buffer located adjacent to areas of the property to be mined or disturbed. All signs and/or witness posts shall be installed prior to the commencement of construction or mining activity on the Site and shall be maintained throughout the time the property is mined and/or undergoing reclamation.
14. Notwithstanding anything to the contrary in these conditions or the associated plan, all resource extraction will comply with the Conditions for such activity in Table 4.1 in Article 4 of the zoning ordinance, as it may be amended from time to time.
15. State Route 628 shall be inspected and swept daily by the mine operator to the extent necessary to ensure that the vehicular travel surface of State Route 628 is clear of sand, gravel, or mineral soil material tracked or otherwise deposited onto the vehicular travel surface of State Route 628 within 100-feet of the intersection of the Site entrance with State Route 628. All operations within the State right-of-way shall be conducted according to the requirements of the latest edition of the Virginia Work Area Protection Manual and requirements of the Virginia Department of Transportation.
16. Warning signs with flashing beacons will be erected and maintained by the mine operator along State Route 628 alerting the traveling public that trucks are entering the state highway. Such warning signs and flashing beacons will be installed and operational prior to the commencement of, and throughout the duration of, mining operations on the Site, as directed and approved by the Virginia Department of Transportation and/or the County
17. This conditional use permit shall terminate when the VDMME issued permit for Tax Parcel 1632-78R-673 is terminated.

Robin Kay Westman
Managing Member of Kay Properties LLC

Date

Exhibit B

**CUP Conditions for CUP22-03
Recommended by the King and Queen County Planning Commission
April 3, 2023**

I, _____, a Notary Public, do certify that the persons whose names are signed to the foregoing writing have acknowledged the same before me in the County of _____ given under my hand this _____ day of _____, 20_____.

My commission expires _____

Notary

No.

AGENDA: *April 10, 2023 Regular Meeting*

ITEM #10:

Appointments/Reappointments to various Boards and Commissions

ACTION REQUESTED:

- 1) Economic Development Authority – Stevensville
- 2) Bay Consortium Workforce Development Board
- 3) Planning Commission – Newtown District
- 4) Planning Commission – Buena Vista District to fill the unexpired term of Ryan Burroughs (01.11.2024)
- 5) Pamunkey Regional Library Board – To fill the unexpired term of Alda Norris (term expires 06.30.2025)
- 6) Arts Alive – Rusty Bailey’s term expires in May 2023

ATTACHMENTS:

- None

AGENDA: *April 10, 2023 Regular Meeting*

ITEM #11:

County Administrator's Comments

ACTION REQUESTED:

None

ATTACHMENTS:

None

AGENDA: *April 10, 2023 Regular Meeting*

ITEM #12:

Board of Supervisor Comments

ACTION REQUESTED:

None

ATTACHMENTS:

None

AGENDA: *April 10, 2023 Regular Meeting*

ITEM #113:

Closed Session

ACTION REQUESTED:

Need a motion to enter into closed session pursuant to VA Code section 2.2-3711(A)(8) consultation with legal counsel employed or retained by the public body regarding specific legal matters requiring the provision of legal advice by such counsel.

After coming out of closed session:

Need a motion to come out of closed session with each member of the Board certifying by individual vote that only those public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act were heard, discussed and considered in the closed session.

Take action on any matters discussed that require it.

ATTACHMENTS:

None